

**OAK PARK UNIFIED SCHOOL DISTRICT
5801 CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3206**

NOTICE OF SPECIAL BOARD OF EDUCATION MEETING - AGENDA #955

Written notice is hereby given in accordance with Education Code Section 35144 that a special Board Meeting of the Board of Education of Oak Park Unified School District will be held:

DATE: Wednesday, February 7, 2018
TIME: 5:30 p.m. Open Session
PLACE: **Oak Park Unified School District Office Conference Room**
5801 Conifer Street, Oak Park, CA 91377

Call to Order _____
Pledge of Allegiance
Roll Call
Public Comments

OPEN SESSION

1. BUSINESS SECTION

- a. **Approve Overnight Trip for Oak Park High School Thespian Society Student Members – February 16-17, 2018 Chapman University, Orange, CA**
Board Policy 6153 requires Board approval for student overnight trips
- b. **Approve Resolution #18-03 to Authorize the Development of a Child Development Fund**
Ed Code 8328 requires the governing board to establish in the county treasury a fund to be known as the "child development fund" into which all funds received by the district for "child development" shall be paid
- c. **Discussion of Potential Measure S General Obligation Bond Issuance, Series B**
Information will be provided to the Board and a discussion will be held on various options pertaining to the potential issuance of Series B general obligation bonds for Measure S, Facility Improvement, Technology, and Equipment Bond

Date: February 2, 2018

Anthony W. Knight, Ed.D.
Superintendent and Secretary to the Board of Education

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 7, 2018
**SUBJECT: 1.a. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 THESPIAN SOCIETY (ITS) STUDENTS – FEBRUARY 16-17, 2018**

ACTION

ISSUE: Shall the Board approve an overnight trip for Oak Park High School Thespian Society (ITS) Students Members?

BACKGROUND: Principal, Kevin Buchanan, requests approval for the Henry Kemp Shakespeare Festival, scheduled for Feb. 16-17, 2018 at Chapman University in Orange, CA. Approximately 11 student members, Mr. Buchanan, and a female parent volunteer will travel by district approved drivers in private and/or district vehicles. Students and chaperones will depart from OPHS at 7:00 a.m. on Friday, Feb. 16th and return the evening of Saturday, Feb. 17th. Students and chaperones will stay at the Orange Hilton. Students will pay approximately \$60 to cover the cost of hotel, and transportation. Students are responsible for their own meals. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 7, 2018
SUBJECT: 1.b. APPROVE RESOLUTION #18-03 AUTHORIZING THE ESTABLISHMENT OF A CHILD DEVELOPMENT FUND

ACTION

ISSUE: Shall the Board adopt Resolution #18-03 authorizing the establishment of a Child Development Fund?

BACKGROUND: At its meeting on January 16, 2018, the Board of Education approved the development and implementation of the Oak Park Unified School District Extended Care Program for child development services. Education Code 8200 et seq. and the California School Accounting Manual specifically requires the establishment of a Child Development Fund to be used to separately account for federal, state and local revenues to operate child development programs. Costs incurred in the maintenance and operation of the Extended Care Program shall be paid from this fund.

Accordingly, staff is recommending that the Board adopt Resolution #18-03 authorizing the Ventura County Superintendent of Schools to establish a Child Development Fund for Oak Park Unified School District.

ALTERNATIVES:

1. Adopt Resolution #18-03 authorizing the establishment of a Child Development Fund.
2. Do not adopt Resolution #18-03.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District

RESOLUTION NO. 18-03

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE OAK PARK UNIFIED SCHOOL DISTRICT
AUTHORIZING THE ESTABLISHMENT OF
A CHILD DEVELOPMENT FUND**

WHEREAS, the Oak Park Unified School District Board of Education, at its regular meeting on January 16, 2018, approved the development and implementation of the Oak Park Unified School District Extended Care Program for child development services; and

WHEREAS, The California School Accounting Manual establishes Fund 12: Child Development Fund to be used to separately account for federal, state and local revenues to operate child development programs; and

WHEREAS, monies received by a Local Education Agency for, or from the operation of, child development services covered under the Child Care and Development Services Act (Education Code Section 8200 et seq.) shall be deposited into this fund; and

WHEREAS, costs incurred in the maintenance and operation of child development services shall be paid from this fund; and

WHEREAS, accounting for these funds will reflect specific funding sources per Education Code 8328;

NOW, THEREFORE, be it resolved that the Board of Education authorizes the Ventura County Superintendent of Schools to establish a Child Development Fund for the Oak Park Unified School District.

I, the undersigned, Secretary to the Board of Education of the Oak Park Unified School District, do hereby certify the foregoing to be true and correct copy of a resolution approved by the governing board of the aforesaid school district at a meeting held on the 7th day of February 2018.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____

Anthony W. Knight, Ed.D.
District Superintendent and
Secretary to the Board of Education

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 7, 2018

SUBJECT: 1.c. DISCUSSION OF POTENTIAL MEASURE S GENERAL OBLIGATION BOND ISSUANCE, SERIES B

DISCUSSION

ISSUE: Shall the Board of Education receive information and discuss various options pertaining to the potential issuance of Series B general obligation bonds for Measure S, Facility Improvement, Technology, and Equipment Bond?

BACKGROUND: District staff is preparing a Measure S Project Priority Plan for the Board’s consideration and approval at its meeting in February 2018. The timing of the identified priority projects in the plan will be directly tied to the timing of bond issuances for funding. At this evening’s meeting the District’s bond financial advisor, Tim Carty of Piper Jaffray, will be present to provide an overview of general obligation bonds in general, and more specifically, lead a discussion regarding a potential 2017-18 Series B issuance of Measure S bonds and the various bond structuring options available. Board action, if any, authorizing a Series B issuance will occur at the Board’s regular meeting in March 2018.

RECOMMENDATION: None – for information and discussion only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____