

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #952

DATE: November 14, 2017

PLACE: **Oak Park High School Presentation Room – G9**
899 Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Drew Hazelton, President
Derek Ross, Vice President
Denise Helfstein, Clerk
Barbara Laifman, Member
Allen Rosen, Member
Lexi Garfinkel, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

11/7/2017

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, December 5, 2017

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #952
November 14, 2017**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room – G9**, 899 Kanan Road, Oak Park, CA.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Government Code Section 54957

B. PUBLIC EMPLOYEE EMPLOYMENT : Food Service Worker I Sub, Campus Supervisor Sub, Interpreter – Russian and Armenian, Instructional Assistants I Grade Level, Campus Supervisors, Walk on Coaches, and Construction Management Project Engineer

C. EXPULSION OF PUPIL #01

Pursuant to Education Code 48915

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

- a. Presentation of Partners in Education Award to Officer Gregg Musgrove
- b. Remarks from Board Members
- c. Report from Student Board Member

- d. Remarks from Superintendent
- e. Report from School Site Councils
- f. Report from Oak Park Education Foundation
- g. California School Dashboard-Local Indicator Update

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting October 17, 2017](#)
- b. [Public Employee/Employment Changes 01CL23629-01CL23652 & 01CE08487-01CE08508](#)
- c. [Approve Purchase Orders – October 1 - October 31, 2017](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team to attend the Rancho Solano Prep Desert Challenge Tournament in Scottsdale, AZ December 15-16, 2017](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team to attend the De La Salle MLK Classic Tournament in Moraga, CA January 13-15, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Notice of Completion, Project 17-01S, Districtwide Solar Project](#)
Board approval required for Notice of Completion
- g. [Approve Notice of Completion, Project 17-32S, Safety Fencing, Lower Field at Oak Park High School](#)
Board approval required for Notice of Completion
- h. [Approve Notice of Completion, Project 17-33S, Districtwide Security Cameras, Installation of Network and Fiber Optic Cabling](#)
Board approval required for Notice of Completion
- i. [Approve 2017-18 Agreement for Legal Services with Fagen Friedman & Fulfro](#)
Board Policy 3312 requires Board approval for contracts for services
- j. [Deny Claim No. 17-04 for Alleged Injury](#)
Board approval required for Denial of Claims
- k. [Approve Expulsion in Abeyance for Student #01-17-18](#)
Board approval required for Expulsion

ACTION

2. BUSINESS SERVICES

- a. [Approve Resolution #17-20 – Participation in District of Choice Program for School Year 2018-2019](#)
According to provisions of DOC program, the Board is required to approve Resolution annually
- b. [Ratify Award of Contract for Measure S Architectural Planning Services](#)
Board Policy 3312 requires Board approval for contracts for services
- c. [Ratify Award of Contracts for Measure S Project 17-32S, Safety Fencing, Football Stadium at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services

- d. [Ratify Award of Contracts for Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School](#)
Board Policy 3312 requires Board approval for contracts for services
- e. [Ratify Award of Contract for Measure R Project 17-55R, Roof Replacement at Oak Park Independent School](#)
Board Policy 3312 requires Board approval for contracts for services
- f. [Ratify Measure C6 Bond Project 17-56C, Purchase Contract for iMac Computers for Journalism Program at Oak Park High School](#)
Board approval required for purchases made from Measure C6 bond fund
- g. [Ratify Award of Contract for Measure S Project 17-57S, Safety Lighting at Oak Park High School Stadium and Adjacent Cul-de-Sac](#)
Board Policy 3312 requires Board approval for contracts for services
- h. [Approve Change Order No. 1 \(Deductive\), Project 17-24S, HVAC Equipment at Medea Creek Middle School](#)
Board approval required for change orders
- i. [Award Purchase Contract - Measure S Technology Project 17-50S, Smart Flat Panel Display Pilot](#)
Board approval required for purchases made from Measure S bond fund
- j. [Approve Renewal of District Membership in California School Funding Coalition](#)
Board Approval required for Renewal of Membership
- k. [Approve Advocacy Letter in Support of Full LCFF Funding and Establishment of Aspirational Funding Levels for K-12 Education](#)
Board approval required for letter of support

3. CURRICULUM

- a. [Approve Additional Instructional Material for Grade 4-8](#)
Board approval required for new instructional material

4. HUMAN RESOURCES

- a. [Approve 2017-18 Early Retirement Incentive Memorandum of Understanding Between Oak Park Unified School District and Oak Park Teachers Association](#)
Board approval required for Memoranda of Understanding with collective bargaining units

5. BOARD

- a. [Approve Selection of Annual Organization Board Meeting – December 5, 2017](#)
Education Code 35143 requires the Board to choose and approve its organizational meeting date

6. BOARD POLICIES

- a. [Approve Deletion of Board Policy and Administrative Regulation BP 0520.2 Title I Program Improvement Schools – First Reading](#)
Board Policy and regulation deleted as federal program improvement requirements have been suspended for the 2017-18 school year and will, beginning in the 2018-19 school year, be replaced by a new system of comprehensive and targeted improvement established by the Every Student Succeeds Act.
- b. [Approve Amendment to Board Policy BP 3280 Sale or Lease of District-Owned Real Property – First Reading](#)
Board Policy updated to delete the requirement to first offer surplus property to a charter school with at least 80 students. Material regarding the appointment of the district advisory committee expanded to specify the circumstances under which the district is not required to appoint a committee, including the exception for the sale, lease, or rental of excess property to be used for

teacher or other employee housing pursuant to NEW LAW (AB 1157, 2017). Policy expands section on "Use of Proceeds" to reflect additional legal requirements, and deletes the authority (repealed) to use the proceeds from the sale of surplus property for any one-time general fund purpose provided that the district adopted a plan and made certain certifications to the State Allocation Board

c. [Approve Amendment to Board Policy and Administrative Regulation BP 5113.1 Chronic Absence and Truancy – First Reading](#)

Board Policy updated to reflect the inclusion of a chronic absence indicator in the California School Dashboard effective in the fall of 2018, add examples of interventions for attendance problems, and delete section on "School Attendance Review Board" since that material is now covered in BP/AR 5113.12 - District School Attendance Review Board. Regulation updated to delete references to 5 CCR 15497.5 (repealed), which formerly contained the LCAP template that is now available on the CDE web site, and to delete section on the appointment and general duties of attendance supervisors, now covered in AR 5113.11 - Attendance Supervision.

d. [Approve Adoption of Administrative Regulation AR 5113.11 Attendance Supervisor – First Reading](#)

New regulation addresses the appointment of a district attendance supervisor and reflects NEW LAW (AB 2815, 2016) which expresses the Legislature's intent that the attendance supervisor fulfill specified duties.

e. [Approve Amendment to Administrative Regulation 6112 School Day – First Reading](#)

Regulation updated to reflect NEW LAW (AB 99, 2017) which permits districts to maintain kindergarten or transitional kindergarten classes for different lengths of time during the school day, either at the same or different school sites. Regulation also reflects provision of AB 99 which allows districts to schedule classes in an early college high school or middle college high school so that students attend classes for at least 900 minutes during any five school day period or 1,800 minutes during any 10 school day period.

f. [Approve Amendment to Board Policy BP 6170.1 Transitional Kindergarten – First Reading](#)

Board Policy updated to reflect NEW LAW (AB 99, 2017) which permits districts to maintain transitional kindergarten classes for different lengths of time during the school day, either at the same or different school sites, provided that the length of the school day complies with legal requirements related to the minimum and maximum length of the school day.

VII INFORMATION ITEMS

- [1. Monthly Enrollment and Attendance Report](#)**
- [2. Monthly Cash Flow Report](#)**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

IX. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- [1. Brookside Elementary School Report](#)**
- [2. Oak Hills Elementary School Report](#)**
- [3. Red Oak Elementary School Report](#)**
- [4. Medea Creek Middle School Report](#)**
- [5. Oak Park High School Report](#)**
- [6. Oak View High School/Oak Park Independent School](#)**
- [7. Oak Park Neighborhood School](#)**