

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #954

DATE: January 16, 2018

PLACE: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Derek Ross, President
Denise Helfstein, Vice President
Barbara Laifman, Clerk
Allen Rosen, Member
Drew Hazelton, Member
Lexi Garfinkel, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District
Office located at 5801 Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, February 20, 2018

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #954
January 16, 2018**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.
CLOSED SESSION: 5:00 p.m.
OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Hebrew/English Interpreter, Guest Teacher

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

ACTION

B2. BUSINESS SERVICES

a. [Approve Resolution #18-01 Pupil Attendance Alternatives AB 99 – District of Choice \(DOC\) Space Availability for 2018-19](#)

According to Education Code 48301, the Board shall establish the number of students who will be accepted for admittance into the district through this program.

b. [Approve the Lottery Process for District of Choice Admission into Oak Park Unified for 2018-2019](#)

According to Education Code 48301, the Board must approve the lottery process used for the District of Choice program each year.

c. Conduct District of Choice Lottery

District administrative staff will use a number generator program Random.org to create a random number list of District of Choice applicants

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Robotics Grant by College of the Canyons to the Oak Park High School Robotics Club
2. Remarks from Board Members
3. Remarks from Student Board Member
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Oak Park Education Foundation
7. Report from Oak Park Municipal Advisory Council
8. Report from the Technology Department by Mr. Enoch Kwok, Director Information Technology

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Organizational Board Meeting December 5, 2017](#)
- b. [Public Employee/Employment Changes 01CL23657-01CL23683 & 01CE08528-01CE08559](#)
- c. [Approve Purchase Orders – November 15 - December 31, 2017](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Winter Sports Team to CIF Playoffs](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Out of State Travel for Certificated Employees to Attend National Science Teachers Association Conference – Atlanta, GA, March 15, 2018 – March 18, 2018](#)
Board Policy 3350 requires Board approval for employees out of state travel
- f. [Approve Quarterly Report on Williams Uniform Complaints – January 2018](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment, or facility conditions
- g. [Approve Notice of Completion, Project 17-33S, Districtwide Security Cameras, Electrical Wiring](#)
Board approval required for Notice of Completion
- h. [Accept 2017-2018 First Period Attendance Report](#)
Board Policy requires Board approval for enrollment and attendance reports

ACTION

2. BUSINESS SERVICES

- d. [Authorize Establishment of District Extended Care Program](#)
Board approval required to establish new programs

- e. [Approve Resolution #18-02, Calling for Full and Fair Funding of California's Public Schools](#)
Board approval required for Resolution
 - f. [Accept Annual Audit Reports for Fiscal Year 2016-17, Including Bond Measures C6, R, and S](#)
Education Code 41020 and Board Policy 3460 requires the Board to approve the annual audit report of the district's financial records
 - g. [Approve SB 1029 Bond Debt Transparency Report](#)
Policy 3470 mandates Board approval of the Districts Bond Debt Transparency Report
 - h. [Ratify Architectural Services Agreements for Project 17-35S, Kitchen Improvements at Medea Creek Middle School](#)
Board Policy 3312 requires Board approval for contracts for services
 - i. [Ratify Measure S Purchase Agreements for Measure S Construction Management Equipment](#)
Board approval required for projects funded by Measure C6 Bond Fund
 - j. [Authorize and Award Construction Contracts for Measure S Project 18-01S, Football Field Fencing at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services
 - k. [Authorize and Award Construction Contracts for Measure S Project 18-03S, Parking Lot Fencing at Medea Creek Middle School](#)
Board Policy 3312 requires Board approval for contracts for services
 - l. [Authorize Measure C6 Project 18-04C, Purchase of Replacement Photocopiers at Multiple School Sites](#)
Board approval required for projects funded by Measure C6 Bond Fund
 - m. [Authorize Measure C6 Project 18-05C, SMART Board Interactive Flat Panel Display Pilot at Oak View High School and Education Services Center](#)
Board approval required for projects funded by Measure C6 Bond Fund
 - n. [Authorize Measure C6 Project 18-06C, Purchase of Student Transportation Vehicles](#)
Board approval required for projects funded by Measure C6 Bond Fund
 - o. [Authorize and Ratify Construction Contracts for Measure S Project 18-07S, Sidewalk and Handrail Installation, Building C, at Medea Creek Middle School](#)
Board Policy 3312 requires Board approval for contracts for services Fund
 - p. [Authorize and Ratify Construction Contracts for Measure S Project 18-08S, Emergency Water Line Repairs, Building 300, at Brookside Elementary School](#)
Board Policy 3312 requires Board approval for contracts for services
 - q. [Authorize and Ratify Construction Contracts for Measure S Project 18-09S, Emergency Fire Line Repairs at Red Oak Elementary School](#)
Board Policy 3312 requires Board approval for contracts for services
 - r. [Approve Acceptance of Donations](#)
Board Policy 3290 requires Board approval for donations to the District
- 3. CURRICULUM**
- a. [Approve the Revised District Instructional Calendar for 2018-2019](#)
Board Policy 6111 requires Board approval for school year calendars
 - b. [Approve the District Instructional Calendar for 2019-2020](#)
Board Policy 6111 requires Board approval for school year calendars
 - c. [Approve Additional Text Books for Oak Park High School – 12th Grade English Honors Class](#)
Board approval required for new Text books

4. HUMAN RESOURCES

a. [Approve Department Secretary - Bond Facilities Program Position](#)

Board approval required for a new classified position

b. [Approve the Establishment of the Director of Extended Care Position](#)

Board approval required for Establishing a new administrative position

c. [Approve 2019-2020 Classified Employees Holiday Calendar](#)

Board approval required for Classified Employees Holiday calendars

5. BOARD POLICIES

a. [Approve Amendment to Board Policy 4140/4240/4340 - Bargaining Units - First Reading](#)

Board policy updated to reflect NEW LAW (SB 285, 2017) which prohibits districts from deterring or discouraging employees from becoming or remaining members of an employee organization. Policy also reflects NEW LAW (AB 119, 2017) which requires districts to provide employee organizations with specified contact information for new employees in the bargaining unit and to give employee organizations access to new employee orientations (limited in scope to onboarding sessions where newly hired employees are advised of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters).

b. [Approve Amendment to Board Policy and Administrative Regulation 5117 - Interdistrict Attendance - First Reading](#)

Board Policy updated to reflect NEW LAW (AB 99, 2017) which makes a number of changes to the school district of choice program, including (1) requiring a participating district to register as a school district of choice with the Superintendent of Public Instruction and the county board of education by July 1, 2018; (2) expanding the factors that must not be considered by districts in the selection process; and (3) revising the requirements for annually reporting the disposition of transfer requests. Regulation updated to reflect provisions of AB 99 related to public announcements regarding the program, priorities for admission, and the timeline for notification of a student's provisional acceptance or rejection. Regulation also reflects NEW LAW (SB 344, 2017) which gives the county board in a class 1 county, as defined, 60 calendar days to decide an appeal when a district denies a transfer under an interdistrict attendance agreement. Section on "Transfers Out of the District" moved from BP to AR, and revised to reflect NEW LAW (AB 2659, 2016) which provides that a district must not prohibit the transfer of a child of a military family to any district that approves the transfer.

VII INFORMATION ITEMS

- 1. [Monthly Enrollment and Attendance Report](#)**
- 2. [Monthly Cash Flow Report](#)**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. [Brookside Elementary School Report](#)**
- 2. [Oak Hills Elementary School Report](#)**
- 3. [Red Oak Elementary School Report](#)**
- 4. [Medea Creek Middle School Report](#)**
- 5. [Oak Park High School Report](#)**
- 6. [Oak View High School/Oak Park Independent School](#)**
- 7. [Oak Park Neighborhood School](#)**