

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #949

DATE: September 19, 2017

PLACE: **Oak Park High School Presentation Room – G9**  
899 Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Drew Hazelton, President**  
**Derek Ross, Vice President**  
**Denise Helfstein, Clerk**  
**Barbara Laifman, Member**  
**Allen Rosen, Member**  
**Lexi Garfinkel, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Ragini Aggarwal, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Dr. Jay Greenlinger, Director Curriculum and Instruction**  
**Enoch Kwok, Director, Educational Technology & Information Systems**  
**Susan Roberts, Director, Pupil Services**  
**Cliff Moore, Consultant**

**COPY OF ENTIRE AGENDA ON WEB SITE**

[www.opusd.org](http://www.opusd.org)

9/14/2017

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.*

*Interested parties may review the recording upon request.*

*Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, October 17, 2017**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

**Internet Home Page: <http://www.opusd.org/>**

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – REGULAR BOARD MEETING #949  
September 17, 2017**

**CALL TO ORDER – Followed by Public Comments/5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room – G9**, 899 Kanan Road, Oak Park, CA.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. SUPERINTENDENT’S GOALS**

**B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Pursuant to Government Code Section 54957

**C. PUBLIC EMPLOYEE EMPLOYMENT :** Food Service Student Worker, Instructional Assistant 1 Reading, Instructional Assistants II Sp Ed, Instructional Assistant III Behavior, Instructional Assistant I Computer Lab, Instructional Assistant II Special Ed Subs, Food Service Worker I Subs, Campus Supervisor, Walk on Coaches OPHS, Guest Teachers, Director Fiscal Services

**D. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

a. Presentation of Partners in Education Award to Kelly Baum

b. Presentation of Retirement Recognition to Barbara Dickerson, Director of Fiscal Services

- c. Remarks from Board Members
- d. Remarks from Superintendent
- e. Report from Student Board Member
- f. Report from Oak Park Education Foundation
- g. Report from Oak Park Municipal Advisory Committee

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. [Approve Minutes of Regular Board Meeting August 15, 2017 and Special Board Meeting August 30, 2017](#)
- b. [Public Employee/Employment Changes 01CL23530-01CL23583 & 01CE08390-01C08477](#)
- c. [Approve Purchase Orders – August 1 - August 31, 2017](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Ratify Overnight Trip for Oak Park High School Student to Attend the Challenge Success Returning Team Conference to Stanford – September 15-16, 2017](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. [Approve Overnight Trip for Oak Park High School Fall Athletic Teams Who Qualify for CIF Play-offs](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. [Approve Overnight Trip for Medea Creek Middle School 8<sup>th</sup> Grade Astrocamp – October 25-27, 2017](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- g. [Approve Overnight Trip for Medea Creek Middle School 7<sup>th</sup> Grade to Catalina – October 30 - November 1, 2017](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- h. [Approve Out of State Travel for Certificated Employee to Attend the Pacific Northwest Institute on Special Education and The Law – Seattle, September 25-27, 2017](#)  
*Board Policy 3350 requires Board approval for employee out of state travel*
- i. [Approve Out of State Travel for Classified Employee to Attend the JAMF Nation User Conference in Minneapolis – October 23-27, 2017](#)  
*Board Policy 3350 requires Board approval for employee out of state travel*
- j. [Approve Contract for Non-Public School Placement for Special Education Student #01-17/18 - \\$31,959.36](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- k. [Approve Contract for Non-Public School Placement for Special Education Student #02-17/18 – \\$39,506.28](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- l. [Approve Contract for Non-Public School Placement for Special Education Student #03-17/18 – \\$31,131.36](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- m. [Approve Contract for Non-Public School Placement for Special Education Student #04-17/18 – \\$31,747.80](#)  
*Board Policy 3312 requires Board approval for contracts for services*

- n. [Approve Contract for Non-Public School Placement for Special Education Student #05-17/18 – \\$38,325.00](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- o. [Approve Contract for Non-Public School Placement for Special Education Student #06-17/18 – \\$38,325.00](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- p. [Approve Contract for Non-Public Agency for Special Education Student #07-17/18 – \\$58,840.00](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- q. [Approve Resolution #17-18, Establishing the GANN Appropriation Limit for Fiscal Years 2016-2017 and 2017-2018](#)  
*Constitutional requirement for Board approval establishing appropriations limit*
- r. [Approve Notice of Completion, Project 17-01S, Districtwide Solar Project/EV Charging Stations](#)  
*Board approval required for Notice of Completion*
- s. [Approve Notice of Completion, Project 17-30R, Structural Lumber Upgrades at Medea Creek Middle School](#)  
*Board approval required for Notice of Completion*
- t. [Approve Notice of Completion, Project 17-33S, Districtwide Security Cameras](#)  
*Board approval required for Notice of Completion*
- u. [Approve Notice of Completion, Project 17-34S, Exterior Security Lighting at Oak Park High School](#)  
*Board approval required for Notice of Completion*
- v. [Approve Out of State Travel for Certificated Employee to Attend the Engage, Network and Learn Convention – Austin, October 2-5, 2017](#)  
*Board Policy 3350 requires Board approval for employee out of state travel*
- w. [Approve Overnight Trip for Oak Park High School Cross Country Team to Fresno – October 6 - 7, 2017](#)  
*Board Policy 6153 requires Board approval for student overnight trips*

## **2. BUSINESS SERVICES**

- a. [Approve Certification of Signatures for the New Director of Fiscal Services for the 2017-18 School Year](#)  
*Education Codes 42632 and 42633 require Certification of Signature to be approved and filed with the County for all employees who are authorized to sign order on behalf of the district.*
- b. [Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2016-17](#)  
*Board is asked to review Unaudited Actual Revenues and Expenditures*
- c. [Approve Updated 2017-18 General Fund Operating Budget](#)  
*Board approval required for updates to the adopted school district budget*
- d. [Ratify Consultant Agreement – Professional Services for Site Topographical Surveying of Specified Measure S Projects](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- e. [Approve Change Order No. 2, Project 17-01S Districtwide Solar Installation](#)  
*Board approval required for change orders*

## **3. CURRICULUM**

- a. [Public Hearing and Approval of Resolution #17-19, Regarding Sufficiency of Textbooks and Instructional Materials for 2017-2018](#)  
*Education Code 60119 requires a Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to receive funding for mandated costs*

b. [Approve Additional Textbook for Oak Park High School's English Language Arts Program](#)

*Board approval required for new textbooks*

c. [Approve Consultant Agreement for School Gardens Program 2017-18](#)

*Board Policy 3312 requires Board approval for contracts for services*

4. **HUMAN RESOURCES**

a. [Rescind Authorization for Measure S Construction Management Technician Position; Establish New Position and Job Description for Measure S Construction Management Project Engineer](#)

*Board approval required to rescind and approve a new classified service position*

5. **BOARD POLICIES**

a. [Approve Amendment to Board Policy BP 0100 Philosophy – First Reading](#)

*Board Policy updated to reflect district philosophy which is being aligned with the district Moral Imperatives*

**VII INFORMATION ITEMS**

1. [Month 1 Enrollment and Attendance Report 2017-18](#)

**VIII. OPEN DISCUSSION**

1. [Board Member interested on serving the Measure S Technology Sub Committee and Safety and Security Task Force](#)

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declare adjourned at \_\_\_\_ p.m.

**IX. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)