

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #959

DATE: May 17, 2018

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Derek Ross, President
Denise Helfstein, Vice President
Barbara Laifman, Clerk
Allen Rosen, Member
Drew Hazelton, Member
Lexi Garfinkel, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District
Office located at 5801 Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, June 12, 2018

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

District Website Link: <http://www.opusd.org/Agendas and Minutes>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #960
May 17, 2018**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Walk-on Coach Baseball, Clerical Sub – Human Resources, Walk-on Coaches Football, Instructional Assistant II Sp Ed Subs, Campus Supervisor Subs, Campus Supervisor, Speech Language Pathologist, Middle School PE Teacher, High School Chemistry Teacher, Brookside Elementary School Sp Ed Teacher, Principal OVHS/OPIS,

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of the Marie Panec Educating Compassionate and Creative Global Citizens Award to graduating seniors from Oak Park High School and Oak Park Independent School
2. Presentation of Recognition to Cliff Moore

3. Presentation of Retirement Recognition to Mark Jacobs, Ann Pettit, Roger Newell, Michael Bolyog, Ellen Ferguson, Carol Gallivan, and Barbara Harrison
4. Remarks from Board Members
5. Remarks from Student Board Member
6. Remarks from Superintendent
7. Report from School Site Councils
8. Report from Oak Park Education Foundation
9. Report from Oak Park Municipal Advisory Council
10. Presentation on Colbi Technologies AccountAbility Construction Management Software by Balfour Beatty and Colbi Technologies

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting April 17, 2018](#)
- b. [Public Employee/Employment Changes 01CL23725-01CL23761 & 01CE08713-01CE08810](#)
- c. [Approve Purchase Orders – April 1-30, 2018](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Out of State Trip for Oak Park High Odyssey of the Mind Team to Attend the World Competition in Ames, IOWA – May 23-26, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Out of State Travel for Certificated/Classified Employees to Attend \(North American Reggio Emilia Alliance\(NAREEA\) Conference in Boston, MA – June 28-30, 2018](#)
Board Policy 3350 required Board approval for Out of State travel for employees
- f. [Accept 2017-2018 Second Period Attendance Report](#)
Board approval required for Second Period Attendance Report
- g. [Approve Designation of the 2018-19 District/School Representatives to California Interscholastic Federation Leagues](#)
Education Code 33353(a)(1) requires Board approval for designation of CIF representatives
- h. [Approve Notice of Completion, Measure R Project 17-08R, Gymnasium Floor Replacement at Medea Creek Middle School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion
- i. [Approve Notice of Completion, Measure S Project 17-32S, Security Fencing at Oak Park High School Stadium \(North Side\)](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion
- j. [Approve Notice of Completion, Measure S Project 18-02S, Girls Varsity Softball Field Repairs and Improvements at Oak Park High School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion
- k. [Approve Notice of Completion, Measure S Project 18-03S, Parking Lot Fencing at Medea Creek Middle School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion

- l. [Approve Notice of Completion, Measure R Project 18-10R, Girls Junior Varsity Softball Field Improvements at Oak Park High School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion
- m. [Approve Contract for Non-Public School Services for Special Education Student #9-17/18](#)
Board Policy 3312 requires Board approval for contracts for services
- n. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) Leadership Summit in Sacramento, CA – June 22-23, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- o. [Approve Overnight Trip for Oak Park High School Cross Country Team in Mammoth Lakes, CA - July 22-27, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- p. [Approve Overnight Trip for Oak Park High School Cheer Leading Team in Garden Grove, CA – July 24-27, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- q. [Approve Overnight Trip for Oak Park High School ASB Retreat in Pacific Palisades, CA - August 4-5, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- r. [Approve Renewal Agreement with Interquest Detection Canines for Services at Oak Park High School and Oak View High School](#)
Board approval required to approve service agreement contract

ACTION

2. BUSINESS SERVICES

- a. [Accept Oak Park Citizens' Oversight Committee Annual Reports for Measures C, C6, R, and S](#)
Board acceptance required for OPCOC Annual Reports
- b. [Approve Re-Appointment of Oak Park Citizens' Oversight Committee Members and Authorize Recruitment Process of New Members for the 2018-2020 Term](#)
Board approval required for appointments to Citizens Oversight Committee
- c. [Approve Professional Services Agreements for DSA Inspector of Record and for DSA Testing/Inspection Services for Project 17-35S, Kitchen Improvements at Medea Creek Middle School](#)
Board Policy 3312 requires Board approval for contracts for services
- d. [Authorize Superintendent to Award Construction Contracts for Measure S Project 17-35S, Kitchen Improvements at Medea Creek Middle School](#)
Board Policy 3312 requires Board authorization to delegate the authority to enter into contracts for services on behalf of the district. Board approval/ratification of contract is required for the contract to be considered valid.
- e. [Authorize Superintendent to Award Construction Contracts for Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School](#)
Board Policy 3312 requires Board authorization to delegate the authority to enter into contracts for services on behalf of the district. Board approval/ratification of contract is required for the contract to be considered valid.
- f. [Authorize and Ratify Construction Contracts for Measure S Project 18-23S, Repair and Painting Football Stadium Handrails at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services
- g. [Authorize and Award Construction Contracts for Measure S Project 18-24S, Security Fencing for Southeast Campus Perimeter at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services

h. Authorize and Award Construction Contract for Measure S Project 18-25S, Replacement of Gymnasium/Multipurpose Room Roof at Medea Creek Middle School

Board Policy 3312 requires Board approval for contracts for services

i. Board Review of Governor's 2018-2019 Budget Proposal – May Revision

Board will receive an update on the May Revision

j. Board Review of Draft 2018-19 Oak Park Unified School District Local Control and Accountability Plan

Board will review Draft of LCAP

3. CURRICULUM

a. Approval of Additional Novel Outliers by Malcolm Gladwell for Oak Park High School's 12th Grade English Courses

Board approval required for updates to the curriculum

b. Approve Ventura County Plan for Expelled Pupils Triennial Update

Education Code 48926 requires the triennial update to be approved by the Governing Board

4. HUMAN RESOURCES

a. Approve Resolution #18-13 to Reestablish Particular Kinds of Service to Laid Off Classified Employees

Board is being asked to approve rescinding layoff of employees and authorizing staff to rehire those employees

5. BOARD

a. Approve Resolution #18-14 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other Elections and Constituting "Specification of the Election Order" to be held on November 6, 2018

Education Code 1302(b) and 5340 require a consolidated election to be held for Governing Board Members whose terms expire on the first Friday in December

6. BOARD POLICIES

a. Approve Amendment to Board Policy and Administrative Regulation 1113 – District and School Websites - First Reading

Policy updated to (1) clarify the district's responsibility to make district and school web sites accessible to individuals with disabilities; (2) reflect laws prohibiting web site operators from using web site information to amass a profile about a student, engage in targeted advertising to students, or sell or disclose a student's information, including NEW LAW (AB 2799, 2016) which prohibits such activities for web sites used primarily for preschool and prekindergarten purposes; and (3) clarify options related to posting student photographs on district and school web sites together with their names. Regulation updated to (1) add section on "Design Standards," including standards for web site accessibility to individuals with disabilities; (2) reflect NEW LAW (AB 2257, 2016) which requires posting a prominent, direct link to the current board meeting agenda or to an integrated agenda management platform, effective January 1, 2019; and (3) clarify requirements related to posting copyrighted material.

b. Approve Amendment to Administrative Regulation 3580 – District Records - First Reading

Administrative Regulation updated to revise material related to the retention of electronic records, including records pertaining to district business that are created, saved, sent, or received on an employee's or board member's personal device, to reflect NEW COURT DECISION (City of San Jose v. Superior Court) which held that such records may be accessible to the public in accordance with the California Public Records Act.

c. Approve Amendment to Board Policy and Exhibit 5145.6 – Parental Notification – First Reading

Board Policy updated to reflect federal law applicable to districts participating in certain federal programs which requires that parental notifications be presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand. Policy also revised to reflect state law requiring that parental notifications be written in the primary language, in addition to English, whenever 15 percent or more of the students enrolled in a school speak a single primary language other than English. Exhibit updated to reflect notices required by NEW LAW, including notices related to students' right to a free public education regardless of immigration status or religious beliefs (AB 699), the employee code of conduct related to employee interactions with students (AB 500), the district's meal payment policy (USDA Memorandum SP-23-2017), a student's identification as a long-term English learner (AB 81), a negative balance in a student's meal account (SB 250), educational rights of children of military families (AB 365), and any excessive level of lead found in drinking water (AB 746). Two legal cites renumbered pursuant to federal law and regulations.

d. Approve Amendment to Board Policy and Administrative Regulation 5132 –Dress and Grooming - First Reading

Board Policy and Regulation updated to align current school and district practices.

VII INFORMATION ITEMS

1. Monthly Measure S Project Status Report
2. Monthly Enrollment and Attendance Report
3. Monthly Cash Flow Report

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report
2. Oak Hills Elementary School Report
3. Red Oak Elementary School Report
4. Medea Creek Middle School Report
5. Oak Park High School Report
6. Oak View High School/Oak Park Independent School
7. Oak Park Neighborhood School