

MINUTES OF REGULAR BOARD MEETING 8-20-13 #881
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Allen Rosen, called the regular meeting to order at 5:15 p.m. at Oak Park High School Library, Film & Lecture Room, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, and Ms. Barbara Laifman, Member

BOARD ABSENT

Ms. Jennifer von Schneidau, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:16 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Allen Rosen, called the regular meeting to order at 6:10 p.m. at Oak Park High School Library, Film & Lecture Room, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, and Ms. Barbara Laifman, Member

BOARD ABSENT

Ms. Jennifer von Schneidau, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Enoch Kwok, Director, Educational Technology, Ms. Barbara Dickerson, Director, Fiscal Services, Mr. Cliff Moore, Consultant, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Alon Glickstein led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

The Board took no action in Closed Session held on June 17, 2013. The Board took no action in Closed Session held this evening.

ADOPTION OF AGENDA

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education adopted the agenda except to move item C2j and C2k to beginning. Motion carried 4-0-1 Absent.

PUBLIC SPEAKERS

Veronica and Dominick Aiello addressed the Board about the noise from the football field from various sports, also using bullhorns, and airhorns early in the morning. This also occurs on weekends. People are also driving recklessly in parking lot. Dr. Knight will look into the matter and call Mr. and Mrs. Aiello.

REPORT FROM BOARD MEMBERS

Board Member Barbara Laifman welcomed everyone back and wished everyone a good year ahead. She thanked Friends and Barry Myerson for another great summer school and enrichment program, including art. Board Member Sepideh Yeoh reported she attended the Rancho Simi Recreation and Parks Department meeting in July and the Ventura County School Boards Association Meeting in August. Board Member Mary Pallant reported that she has toured some of the construction sites that look great. Board Member Allen Rosen welcomed everyone back to another great school year. He wanted to thank the Facilities Team for their hard work over the summer in getting the projects completed.

REPORT FROM SUPERINTENDENT

Dr. Knight reported the schools are ready for opening day. The construction projects completed over the summer look great and commendation should be made to all involved who worked so hard to get these jobs completed. Enrollment numbers look good and while we still are not happy with LCFF funding at the last minute there was some changes made to the formula to give us some additional funds. Dr. Knight asked Enock Kwok to report on activities of the Technology Department over the summer. Mr. Kwok reported on the trainings he conducted and contacts he has made with vendors for telephone services and security cameras. Dr. Knight asked Martin Klauss and Cliff Moore to report on the Budget, especially how LCFF affects OPUSD, and Enrollment for 2013-14.

Report from Facility Planning Committee

Peter Kristensen reported on the continuing projects and projects conducted over the summer.

DISCUSSION ITEMS

Update on School Safety – Dr. Knight shared with the Board the ongoing projects related to school safety. There is an agenda item on tonight regarding adding additional campus supervisors to each school considering larger enrollment and allowing for supervision while students are in their classrooms to ensure that they can monitor who enters campus while everyone is busy in classrooms. Also, this year all staff will wear badges to easily identify who belongs on campus and who does not. Visitors will also be required to wear badges and visitors who are not wearing badges they will be redirected back to the school office to get one or they will be asked to leave. Also still in the process, are signs for each building and address signs for each school.

C.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. **Approve Minutes of Regular Board Meeting June 17, 2013**
- b. **Public Employee/Employment Changes 01CL21873-01CL2190 & 01CE06276-01CE06324**
- c. **Approve Purchase Orders –June 1 – July 31, 2013**
- d. **Approve Quarterly Report On Williams Complaints – July 2013**
- e. **Approve 2012-13 Annual Attendance Report**
- f. **Approve Renewal Agreement with School Innovations & Achievement for Teacher Notifications Required by EC 49079**
- g. **Approve Renewal Agreement with School Services of California for Fiscal Information Services**
- h. **Approve Renewal Agreement with Christy White Associates for Audit Services**
- i. **Approve Notice of Completion, Project 11-14R, Restroom Installation at Oak View High School**
- j. **Approve 2013-14 Mandate Block Grant Letter of Intent**
- k. **Approve 2013-14 Transportation Agreement with Tumbleweed Transportation**

- l. Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – September 13-14, 2013**
- m. Ratify Overnight Trip for Oak Park High School ASB – August 17-18, 2013**

ACTION

2. BUSINESS SERVICES

a. Ratify District of Choice Reporting Requirements

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education ratified the District of Choice Reporting Requirements. Motion carried 4-0-1 Absent.

b. Approve Change Order #1, Project 13-11R, Domestic Water Upgrade at Brookside Elementary School

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved Change Order #1, Project 13-11R Domestic Water Upgrade at Brookside Elementary School. Motion carried 4-0-1 Absent.

c. Approve Change Order #1, Project 13-13R, Roofing at Oak Hills Elementary School and Medea Creek Middle School

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved Change Order #1, Project 13-13R, Roofing at Oak Hills Elementary School and Medea Creek Middle School. Motion carried 4-0-1 Absent.

d. Approve Change Order #1, Project 13-19R, Concrete Repairs at Oak Park High School

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved Change Order #1, Project 13-19R, Concrete Repairs at Oak Park High School. Motion carried 4-0-1 Absent.

e. Approve New Measure R Project 13-21R, Electric Transformer Replacement at Oak Hills Elementary School

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved new Measure R Project 13-21R Electric Transformer Replacement at Oak Hills Elementary School. Motion carried 4-0-1 Absent.

f. Approve New Measure R Project 13-22R, HVAC Repairs at Oak Park High School

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved new Measure R Project 13-22R, HVAC Repairs at Oak Park High School. Motion carried 4-0-1 Absent.

g. Approve Additional Architectural Services – HVAC System Design Revisions at Brookside Elementary School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved additional architectural services – HVAC System Design Revisions at Brookside Elementary School. Motion carried 4-0-1 Absent.

h. Approve Agreement for DSA Testing Services for Measure R Projects

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved Agreement for DSA Testing Services for Measure R Projects. Motion carried 4-0-1 Absent.

i. Approve Additional Engineering Services – HVAC System Design Revisions at District Office

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved additional engineering services – HVAC System Design Revisions at District Office. Motion carried 4-0-1 Absent.

j. Approve Resolution #13-15, Authorizing Issuance of Measure C6 General Obligation Bonds

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved Resolution #13-15, Authorizing Issuance of Measure C6 General Obligation Bonds. Motion carried 4-0-1 Absent.

k. Approve Resolution #13-16, Authorizing Issuance of Measure R General Obligation Bonds

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved Resolution #13-16, Authorizing Issuance of Measure R General Obligation Bonds. Motion carried 4-0-1 Absent.

3. HUMAN RESOURCES

a. Approve Authorization to Employ an Administrative Consultant

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the Authorization to Employ an Administrative Consultant. Motion carried 4-0-1.

b. Approve 2013-14 Declaration of Need for Fully Qualified Educators

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the 2013-14 Declaration of Need for Fully Qualified Educators. Motion carried 4-0-1.

c. Approve Reestablishing Particular Kinds of Services, Increasing the Number of Employees, and Authorizing Offers of Reappointment to Laid Off Classified Employees

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved reestablishing particular kinds of services, increasing the number of employees, and authorizing offers of reappointment to laid off Classified employees: Two (2) Instructional Aide I (Kindergarten Aide) positions ; Two (2) Elementary School Library/Media Technician positions ; One (1) Middle School Library/Media Technician position. Motion carried 4-0-1 Absent.

d. Approve Reestablishing Particular Kinds of Services, Increasing the Number of Employees, and Authorizing Offers of Reappointment to Laid Off Classified Employees

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved reestablishing particular kinds of services, increasing the number of employees, and authorizing offers of reappointment to laid off Classified employees: Two (2) Instructional Aide I (Kindergarten Aide) positions ; Five (5) Instructional Aide I (Classroom Aide) positions ; Four (4) Instructional Aide I (PE Coach) positions ; One (1) Instructional Aide I (Music) position. Motion carried 4-0-1 Absent.

e. Approve Establishing Particular Kinds of Services, Increasing the Number of Employees, and Authorizing Offers of Appointment to Classified Employees

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved establishing particular kinds of services, increasing the number of employees, and authorizing offers of appointment to Classified employees: Two (2) additional campus supervisors at each school in order to promote additional campus safety. Motion carried 4-0-1 Absent.

4. BOARD POLICY

a. Approve Amendment to Board Policy 1325 – Advertising and Promotion – First Reading

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved, the amendment to Board Policy 1325 – Advertising and Promotion on First Reading. Motion carried 4-0-1.

b. Approve Amendment to Board Policy 1330 – Use of School Facilities – First Reading

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 1330 – Use of School Facilities on First Reading. Motion carried 4-0-1 Absent.

c. Approve Amendment to Board Policy 3460 – Financial Reports and Accountability – First Reading

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 3460 – Financial Reports and Accountability on First Reading. Motion carried 4-0-1 Absent.

d. Approve Amendment to Board Policy 3514.1 – Hazardous Substances – First Reading
On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 3514.1 – Hazardous Substances on First Reading. Motion carried 4-0-1 Absent.

e. Approve Amendment to Board Policy 3580 – District Records – First Reading
On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 3580 – District Records on First Reading. Motion carried 4-0-1 Absent.

5. BOARD

a. Approve Proposed Board Meeting Schedule for the 2013-2014 School Year
On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the proposed Board Meeting Schedule for the 2013-2014 School Year except to change the April meeting to April 8 and to correct the typo of the June meeting to June 17. Motion carried 4-0-1.

VII. INFORMATION ITEMS

1. Monthly Enrollment and Attendance Report

IX. ADJOURNMENT:

There being no further business before this Board, the Regular meeting is declared adjourned at 9:50 p.m.

Date President of the Board

Date Clerk or Secretary of the Board