

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Jan Iceland, called the regular meeting to order at 6:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Jan Iceland, President, Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member and Ms. Sepideh Yeoh, Member

**BOARD ABSENT**

Matt Dods, Student Rep

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Ms. Jane Mintz, Director, Educational Technology, Ms. Barbara Dickerson, Director, Fiscal Services, Mr. Cliff Moore, Consultant, and Ms. Linda Sheridan, Executive Assistant.

**FLAG SALUTE**

Steve Iceland led the Pledge of Allegiance to the Flag

**REPORT ON CLOSED SESSION**

No Closed Session held this evening.

**ADOPTION OF AGENDA**

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education adopted the agenda as presented. Motion carried 5-0.

**PUBLIC SPEAKERS**

None

**REPORT FROM BOARD MEMBERS**

Board Member Sepideh Yeoh thanked Jan Iceland for her many years of service. She thanked the principals for their monthly reports. Ms. Yeoh reported she attended the EEAC meeting, BES *Little Mermaid* production, and the OPHS Band/Choir/Jazz Band Concert. Board Member Mary Pallant thanked Jan and said she learned so much from her and appreciated her support. She welcomed Jennifer and Sepideh to the Board. Ms. Pallant reported she attended the MAC meeting. Board Member Barbara Laifman reported she attended the DELAC meeting, MCMS Social Science gallery of projects, Wellness Council, and the OPHS Winter Concert. She thanked Jan for her dedicated service and will miss her presence on the Board. Board Member Allen Rosen thanked Jan and appreciated her many years of service. He reported he attended the Safe Kids Task Force meeting. Board Member Jan Iceland reported on the Delegate Assembly meeting. She reported she attended the Curriculum Council meeting. Ms. Iceland thanked everyone for their support over the years.

**REPORT FROM SUPERINTENDENT**

Dr. Knight thanked Kevin and Brad for completing the California Distinguished School applications. He reported the District is a finalist for the California Association of the Gifted Five Star Program and the District has submitted an application to be considered for the National Green Ribbon Program. Dr. Knight reported the OPHS Concert was one of the best he has seen. He thanked Jan for picking up the Golden Bell award from CSBA for the Chinese Language and Culture Program.

## **Report from School Site Councils**

The Board received School Site Council reports from Medea Creek Middle School, Oak Park High School and Oak View High School.

## **DISCUSSION ITEMS**

None

### **C.1. CONSENT AGENDA**

On motion of Allen Rosen, seconded by Mary Pallant, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting November 14, 2012
- b. Public Employee/Employment Changes 01CL22016-01CL22038 & 01CE05925–01CE05993
- c. Approve Purchase Orders – November 1 – November 28, 2012
- d. Approve Overnight Trip for Oak Park High School Winter Athletic Team(s) Who Qualify for CIF Play-Offs

## **ACTION**

### **2. BOARD**

#### **a. Approve Nomination of Sepideh Yeoh to the CSBA Delegate Assembly**

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved the nomination of Sepideh Yeoh to the CSBA Delegate Assembly. Motion carried 5-0.

#### **b. Administration of Oath of Office to Barbara Laifman, Sepideh Yeoh and Jennifer von Schneidau**

Linda Sheridan administered the Oath of Office to Barbara Laifman, Sepideh Yeoh and Jennifer von Schneidau.

#### **Reception and Recognition for Jan Iceland**

Supervisor Linda Parks presented Jan with a Certification of Appreciation from the Ventura County Board of Supervisors. Jan received a Certificate from Assembly Member Julia Brownley, a Partners in Education Award from OPUSD, a President's Plaque, a drawing made by a preschooler in the Neighborhood School, and a ceramic bowl made by OPHS students. Dr. Knight offered words of appreciation for all Jan has contributed to the District. Cake was served.

#### **c. Election of Officers of the Board of Education**

On nomination of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education appointed Allen Rosen, President of the Board for 2013. Motion carried 5-0.

On nomination of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education appointed Mary Pallant, Vice President of the Board for 2013. Motion carried 5-0.

On nomination of Mary Pallant, seconded by Barbara Laifman, the Board of Education appointed Sepideh Yeoh, Clerk of the Board for 2013. Motion carried 5-0.

#### **d. Select and Approve School Board Representative to the County Committee on School District Organization**

On nomination of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education appointed Mary Pallant, School Board Representative to the County Committee on School District Organization. Motion carried 5-0.

#### **e. Approve Certification of Signatures**

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the Certification of Signatures. Motion carried 5-0.

- f. Approve Designation of Secretary/Authorized Agent of the Board of Education**  
On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the appointment of Dr. Anthony Knight as Secretary/Authorized Agent of the Board of Education. Motion carried 5-0.
- g. Approve Proposed Board Meeting Schedule for Calendar Year 2013**  
On motion of Sepideh Yeoh, seconded by Jennifer von Schneidau, the Board of Education approved the Board Meeting Schedule for Calendar Year 2013 changing the April meeting to April 9. Motion carried 5-0.
- h. Confirmation and Designation of Board Representatives to District Committees**  
On motion of Barbara Laifman, seconded by Jennifer von Schneidau, the Board of Education approved the designation of Board Representatives to District Committees as amended. Motion carried 5-0.

**3. BUSINESS SERVICES**

- a. Approve Updated Facility Master Plan**  
On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the updated Facility Master Plan. Motion carried 5-0. The Board thanked Peter Kristensen, Tom Wulf and Balfour Beatty for all their hard work on the Facility Master Plan.
- b. Approve Amendment #3 to Agreement with Balfour Beatty, Inc. for Program/Construction Management Services**  
On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved Amendment #3 to Agreement with Balfour Beatty, Inc. for Program/Construction Management Services. Motion carried 5-0.
- c. Approve Change Order #2, Project 12-01R, Concrete Walkway Repairs at Brookside Elementary School**  
On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved Change Order #2, Project 12-01R, Concrete Walkway Repairs at Brookside Elementary School. Motion carried 5-0.
- d. Approve Notice of Completion, Project 12-01R, Concrete Walkway Repairs at Brookside Elementary School**  
On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the Notice of Completion, Project 12-01R, Concrete Walkway Repairs at Brookside Elementary School. Motion carried 5-0.
- e. Approve Notice of Completion, Project 12-07R, Building 300 Modernization at Brookside Elementary School**  
On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the Notice of Completion, Project 12-07R, Building 300 Modernization at Brookside Elementary School. Motion carried 5-0.
- f. Approve Notice of Completion, Project 12-11R, Asphalt Parking Lot Repairs at Medea Creek Middle School**  
On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the Notice of Completion, Project 12-11R, Asphalt Parking Lot Repairs at Medea Creek Middle School. Motion carried 5-0.

**g. Approve Notice of Completion, Project 12-25R, Roof Repairs and Replacement, Building E at Medea Creek Middle School**

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the Notice of Completion, Project 12-25R, Roof Repairs and Replacement, Building E at Medea Creek Middle School. Motion carried 5-0.

**h. Approve Enrollment Capacity and District of Choice Transfers**

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved suspending the cap percentage and enrollment cap and implementing Scenario #2 increasing enrollment to 4588. Motion carried 5-0.

**i. Approve Fiscal Year 2011-12 First Interim Financial Report, Certification and Budget Revisions**

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the 2011-12 First Interim Financial Report. Motion carried 5-0.

**j. Approve Agreement for E-Rate Consulting Services**

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the Agreement for E-Rate Consulting Services with Infinity Communications & Consulting, Inc. Motion carried 5-0.

**k. Approve Funding for the Our Children's Future Donation**

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the funding for Our Children's Future remaining donation to next year with the goal that counselors are maintained for the 2013-14 school year. Motion carried 5-0.

**l. Approve Donations**

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the Acceptance of Donations. Motion carried 5-0.

**m. Approve Resolution #12-23, Participation in CSBA California School Mid-Year Cash Reserve Program**

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved Resolution #12-23, Participation in CSBA California Mid-Year Cash Reserve. Motion carried 5-0.

**4. HUMAN RESOURCES**

**a. Approve Collective Bargaining Agreement Between the District and Oak Park Classified Association**

On motion of Barbara Laifman, seconded by Jennifer von Schneidau, the Board of Education approved the Collective Bargaining Agreement between the District and Oak Park Classified Association. Motion carried 5-0.

**b. Approve Collective Bargaining Agreement Between the District and Oak Park Teachers Association**

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the Collective Bargaining Agreement between the District and Oak Park Teachers Association. Motion carried 5-0.

**c. Approve Retirement Incentive Plan for Certificated Personnel**

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the retirement incentive plan for Certificated Personnel Motion carried 5-0.

**5. BOARD POLICIES**

**a. Approve Amendment to Board Policy 6178 – Career Technical Education – Second Reading**

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 6178 – Career Technical Education. Motion carried 5-0.

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved extending the meeting beyond 10:00 p.m. Motion carried 5-0.

**b. Approve Amendment to Board Policy 7310 – Naming of Facility – First Reading**

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 7310 – Naming of Facility on first reading. Motion carried 5-0.

**c. Approve Amendment to Board Policy 3290 – Gifts, Grants and Bequests – First Reading**

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 3290 – Gifts, Grants and Bequests on first reading. Motion carried 5-0.

**VII. INFORMATION ITEMS**

1. Monthly Enrollment and Attendance Report
2. Monthly Cash Flow Report
3. Monthly Measure R Budget Report

**VIII. OPEN DISCUSSION**

Board discussed buying bagels for all staff, attendance at VCOE Governance Class and when we would start using digital agendas.

There being no further business before this Board, the Regular meeting is declared adjourned at 10:18 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board