

**TO: MEMBERS, BOARD OF EDUCATION**

**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**

**DATE: JANUARY 20, 2015**

**SUBJECT: B.2.i APPROVE NOTICE OF COMPLETION, PROJECT 13-15R, BUILDING A (GYMNASIUM) MODERNIZATION AT OAK PARK HIGH SCHOOL**  
CONSENT

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**ISSUE:** Shall the Board approve the Notice of Completion for Project 13-15R, Building A (Gymnasium) Modernization at Oak Park High School, contracted with Pars Arvin Construction, Inc.?

**BACKGROUND:** On April 8, 2014, the Board of Education authorized the award of a contract for Project 13-15R, Building A (Gymnasium) Modernization at Oak Park High School, to Pars Arvin Construction, Inc., of Woodland Hills, California.

The work under this contract is now complete, and District staff has inspected the finished project and is satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

**ALTERNATIVES:**

1. Approve the Notice of Completion for Project 13-15R, Building A (Gymnasium) Modernization at Oak Park High School, contracted with Pars Arvin Construction, Inc., of Woodland Hills, California.
2. Do not approve the Notice of Completion.

**RECOMMENDATION:** Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Oak Park High School, 899 N. Kanan Road, Oak Park, CA 91377

That on or about April 8, 2014 the said Oak Park Unified School District of Ventura County entered into a contract with Pars Arvin Construction, Inc., of Woodland Hills, California, for Project 13-15R, Building A (Gymnasium) Modernization at Oak Park High School on certain real property hereinbefore described: that said building and improvements were actually completed on January 20, 2015: that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

*OAK PARK UNIFIED SCHOOL DISTRICT*  
By Anthony W. Knight, Ed.D., Superintendent, Secretary to the  
Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

\_\_\_\_\_  
Anthony W. Knight, Ed.D., Superintendent

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA  
COUNTY OF VENTURA

Oak Park Unified School District

On \_\_\_\_\_ before me, Shannan Kaesberg, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

Oak Park Unified School District  
5801 East Conifer Street  
Oak Park, CA 91377  
Attn; Martin Klauss, Assistant Superintendent Business Services

January 12, 2015

Subject: Measure "R" Staff Support Services  
Oak Park Unified School District  
Oak Park, CA

Re: Project 13-15R Building A Gymnasium Modernization at Oak Park High School  
Recommendation to Request Board approval for issuance of Notice of Completion to  
Pars Arvin Construction Inc.

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to OPUSD Project 13-15R Building A Gymnasium Modernization at Oak Park High School. All contract installation requirements have been satisfied by Pars Arvin Construction Inc. The final contract amount is as follows;

<i>Master Plan Estimate</i>	
Construction Costs	\$ 1,200,000.00
Contingency on Master Plan Estimate (19%)	<u>\$ 240,000.00</u>
<b>Total Master Plan Estimate</b>	<b>\$ 1,440,000.00</b>
Pars Arvin Construction, Inc Base Agreement	\$ 1,003,000.00
Previous Change Order # 13-15R-1	\$ 54,060.00
Change Order # 13-15R-2	<u>\$ (23,788.00)</u>
<b>Total Construction Cost</b>	<b>\$ 1,033,272.00</b>
<b>Balance on Original Master Plan Estimate</b>	<b>\$ 406,728.00</b>

Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall  
Senior Project Manager  
Balfour Beatty Construction, Inc.

cc. Julie Suarez, OPUSD  
Keith Henderson, Balfour Beatty Construction  
File