

**TO: MEMBERS, BOARD OF EDUCATION** AMENDED  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: FEBRUARY 16, 2016**  
**SUBJECT: B.2.e. APPROVE PURCHASE OF EQUIPMENT FROM MEASURE C6 BOND FUND – PURCHASE OF REPLACEMENT PHOTOCOPIERS AT MULTIPLE SCHOOL SITES**

ACTION

**ISSUE:** Shall the Board approve the purchase of replacement photocopiers for Oak Hills Elementary School, Medea Creek Middle School, and Oak Park High School utilizing Measure C6 bond funds?

**BACKGROUND:** As approved by Oak Park voters, Bond Measure C6 specifically provides for replacement of “Educational Technology – including...copy machines for all schools and District program offices”. At its February 2013 meeting, the Board approved the Measure C6 Technology and Equipment plan, including the purchase of replacement photocopiers over a three-year schedule beginning in the 2014-15 school year. Eight copiers originally purchased in 2007, two at Oak Hills Elementary School, four at Medea Creek Middle School, and two at Oak Park High School, have experienced extensive failure. This has had a significant and adverse impact on the affected sites and on classroom instruction, and the equipment can no longer be maintained. Staff is requesting the Board’s authorization to purchase replacement copiers for each location. The attached quotes have been received from Ricoh Americas Corporation, through its local representative, Document Systems, to provide the replacement copiers to the schools for a total cost of \$153,801.33. It is the recommendation of staff that the Board approve this purchase, to be funded from Measure C6 bond funds. In order to comply with Public Contract Code bidding requirements, the Board is asked to authorize the use of the piggyback provisions of the U.S. Communities Contract #4400003732.

- ALTERNATIVES:**
1. Approve the purchase of eight replacement photocopiers from Ricoh Americas Corporation, through its local representative, Document Systems, in the total amount of \$153,801.33, utilizing the piggyback provisions of the U.S. Communities Contract #4400003732, funded from Measure C6 bond funds.
  2. Do not approve the purchase of replacement photocopiers.

**RECOMMENDATION:** Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____