

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #806

DATE: June 9, 2009

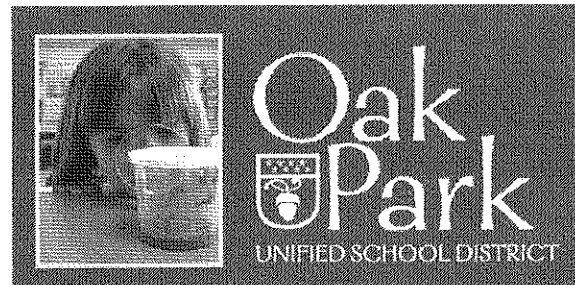
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Ben Pyle, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, August 18, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #806
June 9, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. SUPERINTENDENT EVALUATION

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

C. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teacher

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Recognition of Volunteer
2. Annual Report from D4 Oversight Committee
2. Acknowledgements/Announcements from Board Members
3. Remarks from Student Board Representative
4. Remarks from Superintendent
5. Remarks from School Site Council Representatives
6. Remarks from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Study Session: 2008-2009 and 2009-2010 Budget 1

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Special Closed Session and Board Meeting May 11, 2009, and Regular Board Meeting of May 19, 2009**
- b. **Public Employee/Employment Changes 01CL2016-01CL2031 & 01CE04316-01CE04333** 3
- c. **Approve Purchase Orders – May 1-31, 2009** 5
 - Board Policy 3300 requires Board approval of Purchase Orders*
 - Board Policy required Board approval for enrollment and attendance reports*
- d. **Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – September 5-6, 2009** 6
 - Board Policy 6153 requires Board approval for student overnight trips*
- e. **Approve Renewal of Contract with School Services of California** 8
 - Board approval required for contracts for services*
- f. **Approve Resolution #09-14, Year End Budget and Interfund Transfers for Fiscal Year 2008-09** 13
 - Resolution authorizes Director of Accounting and Risk Management to make any and all necessary budget transfers as required to permit the payment of obligations incurred by the District for the fiscal year ending June 30, 2009*
- g. **Approve Resolution #09-15, Appropriation and Budgeted Transfers FY 2009-10** 15
 - Resolution authorizes transfers of budget appropriations and budgeted transfer to monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another*
- h. **Approve Resolution #09-16, Temporary Loans Between District Funds for Fiscal Year 2009-10** 16
 - Resolution authorizes temporary loans between funds during times when cash flow suffers prior to receipt of tax deposits or State revenues*
- i. **Approve Overnight Trip for Oak Park High School Cheer Team – July 23-26, 2009** 19
 - Board Policy 6153 requires Board approval for student overnight trips*

ACTION

2. CURRICULUM

- a. **Approve P.E. Requirement for Graduation at Oak Park High School** 21
 - Board approval required for any changes made to graduation requirements.*
- b. **Approve New Novel for Oak Park High School** 23
 - Board approval required to purchase High School textbooks and literature selections.*
- c. **Approve New Novels for Medea Creek Middle School** 25
 - Board approval required to purchase High School textbooks and literature selections.*
- d. **Approve 2009-2010 School Bell Schedules** 27
 - Education Code 46210 requires Board approval of the minimum number of instructional minutes each school year*

3. BUSINESS SERVICES

- a. **Approve 2009-2010 Site Capacities** 37

	<i>Board approval of 2009-10 school site capacities</i>	
b.	Approve Award of Bid #09-01R, Reroofing at Medea Creek Middle School	39
	<i>Board approval required for agreements</i>	
c.	Approve Award of Bid #09-02R, PVC Reroofing at Oak Hills Elementary School	41
	<i>Board approval required for agreements</i>	
d.	Approve Award of Bid #09-03R, Metal Reroofing at Oak Hills Elementary School	43
	<i>Board approval required for agreements</i>	
e.	Approve Award of Bid #09-04R, Reroofing at Red Oak Elementary School	45
	<i>Board approval required for agreements</i>	
f.	Ratify Agreement for Civil Engineering Services at Oak Park High School	47
	<i>Board approval required for agreements</i>	
4.	<u>BOARD</u>	
a.	Approve 2009-2010 Moral Imperatives/Goals	59
	<i>Requesting Board approval of Moral Imperatives and Goals for 2009-2010 in order to create action plans</i>	
b.	Approve California School Boards Association Membership Dues (\$6,611) and Education Alliance Membership Dues (\$1,653) for 2009-2010	61
	<i>Board approval required for membership dues</i>	
5.	<u>BOARD POLICIES</u>	
a.	Approve Annual Review of Board Policy 5117 – Interdistrict Attendance – Second Reading	63
	<i>Annual review of Interdistrict Attendance policy.</i>	
b.	Approve Amendment of Board Policy 3280 – Sale or Lease of District-Owned Real Property – Second Reading	67
	<i>Policy being retitled and revised to include new language re: publication of the resolution and notice of the hearing for the proposed sale or lease of unused district real property.</i>	
c.	Approve Amendment of Board Policy 3320 – Claims and Actions Against the District – Second Reading	71
	<i>Policy being updated to more accurately describe authorization for district to adopt a procedure to govern the processing of claims not covered by the Government Claims Act (formerly the Tort Claims Act).</i>	
d.	Approve Amendment of Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement – Second Reading	75
	<i>Policy being revised to reflect new Federal regulations which prohibit employers from accepting expired documents to verify employment authorization on Form I-9. Beginning April 3, 2009, all employers must use the revised I-9 Form developed by the U.S. Citizenship and Immigration Services.</i>	
e.	Approve Amendment of Board Policy 4113 – Assignment – Second Reading	77
	<i>Policy being updated to add language on assignment of teachers to courses/classes based on credential authorization and to elective courses when no credential authorization exists and describes local teaching assignment options.</i>	
f.	Approve Amendment of Board Policy 5145.7 – Sexual Harassment – Second Reading	81
	<i>Mandated policy being revised to reflect new court decision which details the standards for determining district liability for sexual harassment under state law. Materials formerly including in policy re: timelines for complaint investigation moved to regulation.</i>	
g.	Adopt Board Policy 6142.2 – World/Foreign Language Instruction – 2nd Reading	87
	<i>New policy reflects new state content standards for world languages adopted by the State Board of Education in January 2009. Policy also includes legal requirements for the provision of foreign language instruction beginning no later than grade 7 and material on instructional resources, professional development and program evaluation.</i>	

VII. INFORMATION ITEMS

- | | |
|--------------------------|----|
| 1. Pavilion Update | 91 |
| 2. Monthly Budget Update | 93 |

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|-----|
| 1. Brookside Elementary School Report | 95 |
| 2. Oak Hills Elementary School Report | 96 |
| 3. Red Oak Elementary School Report | 97 |
| 4. Medea Creek Middle School Report | 98 |
| 5. Oak Park High School Report | 99 |
| 6. Oak View High School/Oak Park Independent School | 101 |
| 7. Oak Park Neighborhood School | |

MINUTES OF SPECIAL CLOSED SESSION AND BOARD MEETING 5-11-09 #804
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mrs. Jan Iceland, called the special meeting to order at 5:32 p.m. at Oak Park Unified School District, 5801 E. Conifer Street, Oak Park, Conference Room.

PLEDGE OF ALLEGIANCE

Cindy Vinson led the Pledge

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, and Ms. Cindy Vinson, Member

BOARD ABSENT

Ms. Marie Panec, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:33 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the special meeting to order at 6:35 p.m. in the Oak Park Unified School District, 5801 E. Conifer Street, Oak Park, Conference Room.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, and Ms. Cindy Vinson, Member.

BOARD ABSENT

Ms. Marie Panec, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant

PUBLIC COMMENTS

None

REPORT OUT OF CLOSED SESSION

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

In closed session, the Board took action to issue a notice of nonreelection to probationary certificated employee, identified by #1, pursuant to Education Code Sections 44929.21(b) and/or 44954, effective at the end of the 2008-2009 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows: Ayes: 4, Nays: 0, Absent: 1.

ACTION

1. Approve Adoption of Proposed Decision Regarding Reduction in Force Hearing

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Adoption of the Proposed Decision Regarding Reduction in Force Hearing. Motion carried 4-0-1 Absent.

2. Approve Resolution #09-12 Implementing Certificated Layoff (Terminating Services of Certificated Employees), Acting Upon Proposed Decision of Administrative Law Judge and Providing Direction to Issue Notifications to Employees Whose Services are Terminated

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education approved Resolution #09-12 Implementing Certificated Layoff (Terminating Services of Certificated Employees), Acting Upon Proposed Decision of Administrative Law Judge and Providing Direction to Issue Notifications to Employees Whose Services are Terminated. Motion carried 4-0-1 Absent.

3. Approve the Plan to Reorganize Delivery of District Office Services

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the Plan to Reorganize Delivery of District Office Services. Motion carried 4-0-1 Absent.

ADJOURNMENT

There being no further business before this Board, the meeting is declared adjourned at 6:52 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

5-19-09

#805

CALL TO ORDER/MEETING PLACE

The Board of Education Vice President, Ms. Mary Rees, called the regular meeting to order at 5:30 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

BOARD ABSENT

Ms. Jan Iceland, President

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:31 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education Vice President, Mary Rees, reconvened the regular meeting to order at 6:00 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, Ms. Cindy Vinson, Member, and Ben Pyle, Student Board Representative.

BOARD ABSENT

Ms. Jan Iceland, President and Student Board Rep Ben Pyle

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Ms. Laurel Ford, Director, Teaching and Learning, Ms. Jane Mintz, Director, Educational Technology, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Paula Stromquist led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education adopted the agenda. Motion carried 4-0-1 Absent.

PUBLIC COMMENTS

None

STUDENT PRESENTATION

Brookside Elementary School Student Council explained their Pennies for Peace program to the Board and the Board presented Certificates of Recognition to the Student Council members.

Patti Handfinger, teacher at Oak Park High School, introduced attorneys Pellie Anderson, Diana Fields and Claudia McBride who worked with the Mock Trial Team. The Board presented them with Certificates of Recognition for their work.

REPORT FROM BOARD MEMBERS

Board Member Cindy Vinson reported the Safe Kids Task Force summer school program is working hard to get a certificated teacher and now will be signing up students. The next step will be to get teachers and adults signed up for fall night classes. Mrs. Vinson attended the Oak Park Neighborhood School meeting where it was reported that enrollment is up and the school is getting an excellent reputation due to the excellent leadership from Dr. Knight. Board Member Barbara Laifman attended the Wellness Council "King Corn" presentation and the Friends of Oak Park Schools Slam 'N Jam. She thanked Friends for supporting Debby West's position. Ms. Laifman participated in the District wide walk-to-school day and clean-up day. She thanked the EEAC and principals for their support and hard work on these projects and also thanked Mike Greene for his support on the clean-up day. Ms. Laifman reported the EEAC is continuing their recycling work and looking into water stations for water bottle refills. The Wellness Council met where Julie reported that cafeteria sales are and she is looking into utilizing school gardens more next year. Ms. Laifman attended the Oak View Open House and the Grandparents Day at Brookside Elementary School. She attended the ELAC meeting where they reviewed their year and discussed staff development. Ms. Laifman also attended a 4th grade transition parent meeting and the Walk-a-thon at the high school. Board Member Marie Panec reported the Curriculum Council received information on new State law that students must pass physical fitness exam by 10th grade or continue to take P.E. in 11th and 12th grade. They are considering adding the physical fitness exam as a requirement for graduation. The schools will take this back to their SSC and report to the next Curriculum Council meeting. Ms. Panec attended the last SEAC meeting which was a dinner and also attended the Spring play at the high school, "Our Town". Board Member Mary Rees remarked to take a moment to thank teacher, classified and administrators for educating our students with all the unknowns of our finances nothing is more important.

REPORT FROM SUPERINTENDENT

Dr. Knight commented he is proud to announce the school dropout rate at Oak Park High School is 0%. There is a huge concern with the State budget. In February we thought we had a \$1.5 million deficit. We had been saving our categorical money and making other cost saving ideas and together with the Federal stimulus money we could bridge that deficit, but now the State has more bad news and we could have an additional \$2.1 million cut to our budget. However, our enrollment is no longer declining in fact it is increasing. Cliff Moore reported we are up approximately 228 students with a combination of interdistrict and Oak Park resident students. Martin Klauss gave an update on the Pavilion close out and seating process.

SCHOOL SITE COUNCIL REPORTS

Brookside Elementary School – Nicole Elsokary reported the School Site Council discussed the Walk to School Bus idea. The SSC is interested but there were no volunteers. The math intervention aides have received good feedback. They discussed the State budget and were looking for what they can do especially if the music program is considered to be cut. They will be voting for new SSC members at the Open House next week and they are exploring a writers' blog on their website.

Medea Creek Middle School – Lori Byers reported the School Site Council received reports from student reps. They held their last school dance on Friday that was a big success. Students reported the STAR

tests were easy. Mr. Benioff reported he will be attending the Distinguished School event and Open House is tomorrow. The Volunteer Tea is Friday and Teacher Appreciation will be next week.

Oak View High School – Randi Liepman reported the School Site Council discussed parent donations, moral imperatives, and WASC visit next year. Held STAR testing this week and parents volunteered to bring in food and staff offered students a party if they did well on the tests. End of the year BBQ will be May 22 and parents suggested they have a parent education group to meet with prospective parents to help them transition to Oak View.

Facilities Planning Committee – Peter Kristensen reported the Committee continues to meet the first Wednesday of the month. They discussed communication and summer programs, getting Board approval and then getting the information on the projects out to the public on websites, etc. The sub-committee will meet to look at the Master Plan and look at potential grants and other funding sources the district can pursue. The summer quick start projects are the roofs at OHES, ROES and MCMS and the parking lot at OPHS. They are also looking at the BES parking lot.

C.1. CONSENT AGENDA

On motion of Mary Rees, seconded by Marie Panec, the Board of Education approved pulling item C.1.c and C.1.g from the Consent Agenda to Action. Motion carried 4-0-1 Absent.

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Consent Agenda. Motion carried 4-0-1 Absent

- a. Approve Regular Board Meeting of April 21, 2008
- b. Public Employee/Employment Changes 01CL2011-01CL2015 & 01CE04231-01CE04315
- d. Approve Designation of the 2009-2010 District/School Representatives to California Interscholastic Federation (CIF) Leagues
- e. Approve 2009-2010 Contracts with Ventura County Office of Education for Financial, Payroll, and Personnel Data Systems
- f. Approve Second Period (P-2) Attendance Report

1

ACTION

c. Approve Purchase Orders – April 1-30, 2009

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved Purchase Orders-April 1-30, 2009. Motion carried 4-0-1 Absent.

g. Approve Contract Renewal for Crossing Guard Services

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education tabled this item until it could be reviewed by the MAC. Motion carried 4-0-1 Absent.

2. CURRICULUM

a. Approve New Courses for Oak Park High School

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the new Physical Education courses at Oak Park High School. Motion carried 4-0-1 Absent.

3. BUSINESS SERVICES

a. Approve Agreement for Measure R Bond Program/Construction Management Services

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Agreement for Measure R Bond Program/Construction Management Services. Motion carried 4-0-1 Absent.

b. Approve Award of Request for Proposal for Test and Inspection Service

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Award of Request for Proposal for Test and Inspection Service to C.T.E. Motion carried 4-0-1 Absent.

c. Approve Measure C6 Five-Year Phase Plan

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Measure C6 Five-Year Phase Plan. Motion carried 4-0-1 Absent.

d. Approve 2009-2010 Classified Holiday Calendar

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the 2009-2010 Classified Holiday Calendar. Motion carried 4-0-1 Absent

4. BOARD POLICIES

a. Approve Adoption of Board Bylaw 9012 – Board Member Electronic Communications – Second Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved Adoption of Board Bylaw 9012 – Board Member Electronic Communications. Motion carried 4-0-1 Absent.

b. Approve Annual Review of Board Policy 5117 – Interdistrict Attendance – First Reading

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the annual review of Board Policy 5117 – Interdistrict Attendance. Motion carried 4-0-1 Absent.

c. Approve Amendment of Board Policy 3280 – Sale or Lease of District-Owned Real Property – First Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 3280 – Sale or Lease of District-Owned Real Property. Motion carried 4-0-1 Absent.

d. Approve Amendment of Board Policy 3320 – Claims and Actions Against the District – First Reading

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 3320 – Claims and Actions Against the District. Motion carried 4-0-1 Absent.

e. Approve Amendment of Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement – First Reading

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 4112.2/4211.2/4311.2 – Legal Status Requirement. Motion carried 4-0-1 Absent.

f. Approve Amendment of Board Policy 4113 – Assignment – First Reading

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the amendment of Board Policy 4113 – Assignment. Motion carried 4-0-1 Absent.

g. Approve Amendment of Board Policy 5145.7 – Sexual Harassment – First Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 5145.7 – Sexual Harassment. Motion carried 4-0-1 Absent.

h. Approve Adoption of Board Policy 6142.2 – World/Foreign Language Instruction – First Reading

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the adoption of Board Policy 6142.2 – World/Foreign Language Instruction. Motion carried 4-0-1 Absent.

VII. INFORMATION ITEMS

1. Monthly Budget Update

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 8:22 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: 1. STUDY SESSION: 2008-09 AND 2009-10 BUDGETS

INFORMATION

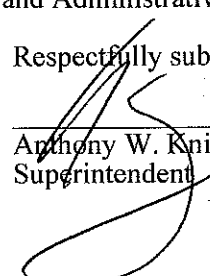
ISSUE: Shall the Board receive information and provide input to staff regarding recommendations for the development of the District's budget for fiscal years 2008-09 and 2009-10?

BACKGROUND: In an extraordinary fiscal climate, the K-12 education budget for the 2008-09 and 2009-10 fiscal years remain in a volatile state, even as the statutory June 30th budget adoption deadline approaches. Governor Arnold Schwarzenegger presented his May Revision to amend both the 2008-09 and 2009-10 state budgets on May 14, 2009. With the failure to pass five key budget-related ballot measures on May 19, 2009, how the State will address its budgetary crisis and its impact on education is unknown. At this evening's meeting, staff will provide an update on the most current information available and provide recommendations pertaining to the District's 2008-09 budget (ending June 30, 2009) and its 2009-10 budget, slated for adoption on June 19, 2009. Information will include budget assumptions, enrollment and staffing projections, and revenue and expenditure forecasts.

RECOMMENDATION: None – information and discussion only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.1.c APPROVE PURCHASE ORDERS

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued between May 1, 2009 and May 31, 2009?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued between May 1, 2009 and May 31, 2009. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

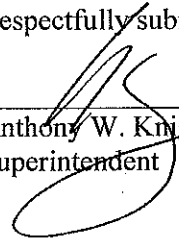
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Regular Board Meeting, June 9, 2009

6

APPROVAL OF PURCHASE ORDERS ISSUED 04/01/09 THROUGH 04/30/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
B09-0234	McKesson Medical-Surgical	Hand Sanitizer/Flu Prevention/Safety Credit	BusSvs	10	\$1,300.00
C09-0070	Mendez Foundation	Too Good For Drougs/4th Grade	Curr	10	\$236.50
P09-0544	Veritext Orange County	Court Reporter Fees/RIF Hearings	HR	10	\$1,457.22
P09-0545	VCOE	Cumulative Student Files	MCMS	10	\$335.00
P09-0562	Lynx Educational Foundation	Field Trip/Deposit/Donations	OPIS	10	\$250.00
P09-0563	Main Street Tours	Field Trip/Donations	ROES	10	\$1,534.00
P09-0564	Childrens Theatre Exp Inc	Field Trip/1st grade/Donations	BES	10	\$260.00
P09-0565	Daily News	Newspaper Advertisement	OPIS	10	\$540.00
P09-0566	Key Curriculum Press	Rebecca Custodio/OPHS	PupSvs	10	\$231.36
P09-0567	Remedia Publications	Rebecca Custodio/OPHS	PupSvs	10	\$68.57
P09-0568	Acorn Press	Newspaper Advertisement	OPIS	10	\$1,117.44
P09-0569	The Nature Conservancy	Donation	Supt	10	\$246.56
P09-0570	Coach USA -L.A.	Band Concert/Knotts Berry Farm/Donations	MCMS	10	\$1,838.75
P09-0571	Top Line Sports Gear	Lacrosse/Athletics Supplies/Donations	OPHS	10	\$2,623.97
P09-0572	Naviance, Inc	Course Manger & Training/PFC	OPHS	10	\$1,495.00
P09-0573	Discovery Center for Science	Field Trip/3rd Grade/Donations	OHES	10	\$420.00
P09-0574	Troxell	Computer Supplies/PFC	OPHS	10	\$247.78
P09-0575	Indoor Cycling Concepts	Tech Tool Kit/ PFC	MCMS	10	\$59.16
P09-0577	Bailey Pottery Equipment	Art Lab Fees/500+	OPHS	10	\$1,197.86
P09-0578	Gam Graphics	Printing/Interdistrict Transfer Forms	HR	10	\$111.50
P09-0579	Ventura Co. Graphic Service	Cum Files/Health Jackets	BES	10	\$75.78
P09-0580	Aardvark Clay & Supplies	Art Lab Fees/mat & supp	OPHS	10	\$450.39
P09-0581	Ken Paulson	Replacement/Stolen Sanders/PFC	OPHS	10	\$262.04
P09-0583	Ken Paulson	Lumber/Donations	OPHS	10	\$169.94
P09-0584	Kathy Schultheis	Instructional Materials/English/PFC	OPHS	10	\$287.91
P09-0587	Herff Jones	Honor Cords for Graduations	OVHS	10	\$57.77
P09-0588	Durham Transportation Inc.	Bus/Museum of Tolerance/Donations	OVHS	10	\$414.80
P09-0589	Wildlife Experience	Field Trip/1st Grade/Donations	BES	10	\$295.00
P09-0591	Science Kit & Boreal Lab.	Instructional Materials/Science/Fetal Pigs	OPHS	10	\$1,280.60
P09-0592	McDougal, Littell & Company	AP Workbook/Donations	OPHS	10	\$2,972.87
P09-0593	AMSCO School Publications	AP Workbook/Donations	OPHS	10	\$1,045.33
P09-0595	Acorn Press	Advertisement/Measure R Oversight	Board	10	\$447.20
P09-0597	Perma-Bound	Instructional Materials/English/PFC	OPHS	10	\$805.99
P10-0001	Organized Sports Inc.	PE Shorts and Shirts for Students	MCMS	10	\$8,542.50
P10-0002	Organized Sports Inc.	Locks for Incoming 6th Graders	MCMS	10	\$2,056.75
P10-0003	Mom-Made Pulications, Inc	Advertisement/Education and Enrichme	OPNS	10	\$975.00
FS09-0062	O.C. Fruitice	Fruitice	CNS	130	\$200.00
FS09-0063	Premier Food Safety	Food Safety Class	CNS	130	\$387.00
P09-0576	Stony Point Construction	Electrical System Upgrade/OPHS	BusSvs	140	\$13,630.00
P09-0586	Dale Scott & Company	Bond Continuing Disclosure Report	BusSvs	210	\$3,519.90
P09-0594	House Sanitary Supply	Vacuum Cleaners w/HEPA Filters	BusSvs	212	\$4,930.60
T09-0039	Apple Computer, Inc.	Parallels Server+1 Yr. Maintenance	Tech	212	\$1,082.50
P09-0582	Pacific Plumbing Specialists	Hydration Station/Drinking Fountain Replacement	BusSvs	213	\$2,362.38
P09-0585	Lloyd's Plumbing, Inc.	Installation/Seismic Valves	BusSvs	213	\$3,943.24
P09-0596	Huitt-Zollars	Engineering Services/Measure R/OPHS	BusSvs	213	\$42,395.00
TOTAL AMOUNT OF ALL ORDERS					\$108,161.16

SUMMARY OF PURCHASE ORDERS BY FUND

Fund Number	Fund Name	Count	Fund Total
10	General Fund	36	\$35,710.54
130	Cafeteria Fund	2	\$587.00
140	Deferred Maintenance	1	\$13,630.00
210	Old Bond Building Fund	1	\$3,519.90
212	Measure C6 Bond Fund	2	\$6,013.10
213	Measure R Bond Fund	3	\$48,700.62
TOTALS		45	\$108,161.16

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
**SUBJECT: C.1.d APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 GIRLS' VOLLEYBALL TEAM – SEPTEMBER 5-6, 2009**
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Volleyball Team?

BACKGROUND: Principal, Andi Mallen, requests approval for an overnight trip scheduled for September 5-6, 2009 at the Saddleback Valley Volleyball Queens Court Tournament scheduled in Lake Forest, CA. Approximately 13 athletes and three coaches will travel by district-approved vehicles & drivers. Coaches and team will stay at the Hilton Garden Inn in Irvine East/Lake Forest and will pay approximately \$100-150 to cover expenses. Travel & lodging arrangements to follow. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2009

SUBJECT: C.1.e APPROVE RENEWAL OF CONTRACT WITH SCHOOL SERVICES OF CALIFORNIA

CONSENT

ISSUE: Shall the Board approve the renewal of the contract with School Services of California, Inc. to provide fiscal budget and mandated cost claims services to the district for the 2009-2010 fiscal year

BACKGROUND: The District has contracted annually with School Services of California, Inc. (SSC) for services related to issues of school finance, legislation, school budgeting, and general fiscal issues. The current contract with SSC expires June 30, 2009. SSC is proposing to renew the agreement for the 2009-10 fiscal year, with a \$120 increase to the current agreement amount. The cost of the proposed renewal is \$3,120, payable monthly. This is the first increase in several years. Staff is also recommending the purchase of the CADIE and SABRE reports outlined in Addendum A of the agreement, at an additional cost of \$600. This amount is unchanged from the previous year.

ALTERNATIVES:

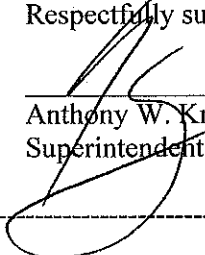
1. Approve the renewal of the contract with School Services of California, Inc., including Addendum A, for the 2009-10 fiscal year.
2. Do not approve the renewal.

RECOMMENDATION: Alternative No. 1.

FISCAL IMPACT: The cost of the proposed services is included in the Business and Administrative Services departmental budget.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Client # 0016950 / S15

P.O.#

AGREEMENT FOR SPECIAL SERVICES

Fiscal and Mandate Information Services

This is an agreement between the **OAK PARK UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2009.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, general fiscal issues, and the state-mandated program cost claims process; and

WHEREAS, SCHOOL SERVICES OF CALIFORNIA, INC., is professionally and specially trained and competent to provide these services; and,

WHEREAS, the authority for entering into this agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*.
 - b. Providing the option to the Client of receiving information on Consultant's Internet website regarding major school finance and policy issues.
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress.
 - d. Preliminary school district revenue limit worksheets for the Client's use in developing the annual budgets as quickly as possible following adoption of the major annual school finance legislation.
 - e. Participation at the Consultant's client rate at the Consultant's school finance conferences and workshops.
2. Consultant agrees to perform such duties relating to the education reimbursable mandated program as set forth herein. Consultant shall:

- a. Counsel the Client on information relating to the local mandate reimbursement process for all applicable legislation already adopted that contains a reimbursement appropriation.
 - b. Counsel the Client on new mandates and represent the Client when appropriate before the Commission on State Mandates.
 - c. Provide the Client with information on the Consultant's mandate website regarding pending legislation, Commission on State Mandates actions, and test claims filed on new laws.
 - d. Maintain liaison with the State Controller, the Commission on State Mandates, the State Department of Finance, and the various departments whose actions relative to mandate claims impact upon the Client.
 - e. Provide one copy of each edition of the Mandate Report containing information on state-mandated reimbursement issues.
3. The Consultant shall provide the Client with services as requested to a total of twelve (12) direct service hours during the 12-month period of this agreement at no additional cost beyond the annual fee. The hours of service may be used as the Client directs on fiscal and mandate service issues, including mandate counseling, revenue limit calculations, special education calculations, analysis of specific client revenue or expenditure issues, analysis of specific legislative or regulatory issues, including a "quick query" service to provide telephone response to specific fiscal or mandate questions of the Client. Services for which the base service hours may not be used include Client-specific economy, efficiency, or management studies; demographic or school facility studies; special education revenue maximization studies; direct collective bargaining or factfinding assistance; legislative representation or advocacy; appearance as an expert witness; provision of depositions or declarations for district legal issues; or major customized research projects or studies.
4. In consideration of the services described above, the Client agrees to pay to Consultant, for services rendered under this agreement:
 - a. \$3,120 annually, plus expenses, or payable at \$260 per month, plus expenses, upon receipt of a billing from Consultant.
 - b. For all requested services in excess of twelve (12) direct service hours as indicated in Item 3 above in the 12-month period, the applicable hourly rate for the person(s) performing the services shall apply.
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site.
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as transportation, lodging, meals, long-distance telephone charges, cellular

telephone charges, FAX charges, postage, and duplication (other than for one copy of the above-mentioned publications).

5. This agreement shall be for the period of one year, beginning July 1, 2009, and terminating June 30, 2010. Either party hereto on 30 days' written notice may terminate it at any time prior to June 30, 2010. In the event that the Client elects to terminate services at the end of the agreement, the Client shall give a 30-day written notice of non-renewal. Consultant will provide continuing services for 90 days after the expiration date of the agreement or until the client provides written notice. The client is responsible for these accrued charges and SSC may bill these additional days. In the case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation.
6. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as indicated below:

BY: _____

DATE: _____

Oak Park Unified School District

BY: _____

DATE: May 18, 2009

JOHN D. GRAY
Vice President
School Services of California, Inc.

ADDENDUM A TO SPECIAL SERVICES AGREEMENT

As a client of School Services of California, you have the option of purchasing either or both of our **CADIE** and **SABRE** reports at the client rate. In addition, we now have the **Bargaining Hunter** database product available, which includes the **CADIE** and **SABRE** tables as well as additional reports and actual bargaining unit contract language. The following information describes the **CADIE** and **SABRE** reports and the form at the bottom of the page allows you to order the **CADIE** and **SABRE** or request additional information about our new product **Bargaining Hunter** along with your Fiscal Agreement.

The Comparative Analysis of District Income and Expenditures or **CADIE** is a comprehensive computer generated report comparing your district's revenues and expenses to those of forty other districts of your choice throughout the state. (Two reports with 20 districts in each). Well over 300 comparisons are made using SACS and CBEDS data available from the California Department of Education.

The **CADIE** includes comparative graphic data showing expenditures by ADA, tabular information showing per ADA and percentage distribution of district revenue and expenses, and staffing levels for certificated and classified non-management and administrative personnel, as well as historical data.

The Salary And Benefits REport or **SABRE** is generated from the CDE's Certificated Teachers Salary and Benefit data (Form J-90) and compares your district's certificated non-management salary and benefits schedule with those of forty other districts of your choice. (Two reports with 20 districts in each).

The **SABRE** includes comparative tables and graphic displays for salaries, benefits, and total compensation. It also includes the actual salary and benefit schedules for the selected districts as well as comparisons of entry level, average and maximum salaries in ranking order and with historical comparisons.

The analytical uses of the **CADIE** or **SABRE** reports are unlimited. **Bargaining Hunter**, which includes the **CADIE** and **SABRE** tables is a powerful tool when entering into district budget negotiations. If these products are needed for negotiations, they are claimable as a mandated cost reimbursement.

Please check the appropriate items:

<input type="checkbox"/>	I'm interested in learning more about BARGAINING HUNTER; please contact me.		
<input type="checkbox"/>	CADIE Only	\$400*	<input type="checkbox"/> Use same districts as last year
<input type="checkbox"/>	SABRE Only	\$250*	<input type="checkbox"/> Use districts of similar type & size
<input type="checkbox"/>	CADIE and SABRE	\$600*	<input type="checkbox"/> Call me to discuss comparative group

*Cost for two computer runs using up to 20 comparative districts each

District Name: _____

Contact Name & Title: _____

Address (no P.O. Boxes Please): _____

Telephone w/ ext: _____ E-mail: _____

Signature: _____

Print Name: _____ Date: _____

By completing this Addendum and submitting with our contract, the above client agrees to pay for these reports upon receipt of the products and appropriate billing.

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2009

SUBJECT: C.1.f APPROVE RESOLUTION #09-14, YEAR END BUDGET AND INTERFUND TRANSFERS FOR FISCAL YEAR 2008-09

CONSENT

ISSUE: Shall the Board of Education authorize the Director of Fiscal Services to make any and all necessary budget transfers as required to permit the payment of obligations incurred by the District for the fiscal year ending June 30, 2009?

BACKGROUND: As the District closes its 2008-09 financial books, certain budget transfers must occur to permit the payment of obligations incurred during the fiscal year. Much of the work closing the books occurs during summer months when the Board is not in session. It is therefore necessary for the Board to authorize an employee to make these budget transfers. Accordingly, the Administration recommends that the Board adopt Resolution #09-14, authorizing the Director of Fiscal Services to make any and all necessary budget transfers to permit the payment of obligations incurred by the District for the fiscal year ending June 30, 2009.

FINANCIAL IMPACT: None.

ALTERNATIVES:

1. Adopt Resolution #09-14, Year End Budget and Interfund Transfers for fiscal year 2008-09.
2. Do not adopt Resolution #09-14.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT**RESOLUTION #09-14****YEAR END BUDGET AND INTERFUND TRANSFERS FISCAL YEAR 2008-09**

BE IT RESOLVED that the Oak Park Unified School District Board of Education does hereby authorize the Director of Fiscal Services to make any and all necessary budget transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications or balance any expenditure classification of the budget of the district for the year ending June 30, 2009, as necessary to permit the payment of obligations incurred by the District.

PASSED AND ADOPTED this 9th day of June 2009, by the governing board of the Oak Park Unified School District of Ventura County, California by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Education at a regular meeting of the board.

Clerk/Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2008

SUBJECT: C.1.g APPROVE RESOLUTION #09-15, APPROPRIATION AND BUDGETED TRANSFERS FISCAL YEAR 2009-10

CONSENT

ISSUE: Shall the Board of Education authorize transfers of budget appropriations and budgeted transfers of monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another?

BACKGROUND: Certain interfund transfers are budgeted each year such as deferred maintenance, or District contributions for technology. This resolution authorizes the business office to make transfers when the funds are needed. During the year, as expenditures are made and income received, it is often necessary to make revisions to line item budgets. These revisions are generally a shifting of appropriations from one major object code to another without increasing the site or program allocation. These types of revisions keep the line item budget appropriation and expenditures in balance.

FINANCIAL IMPACT: None

ALTERNATIVES:

1. Adopt Resolution #09-15 Appropriation and Budgeted Transfers for 2009-10.
2. Do not adopt Resolution #09-15.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT**RESOLUTION #09-15****APPROPRIATION AND BUDGETED TRANSFERS FISCAL YEAR 2009-10**

WHEREAS, the Oak Park Unified School District budgets certain transfers and revises its appropriation budgets periodically to permit the payment of obligations of the district, and

WHEREAS, the District may authorize a district employee to make such transfers between the budgeted classifications and/or funds in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another,

THEREFORE, BE IT RESOLVED that the Oak Park Unified School District authorizes the transfers necessary to permit business as usual during the 2009-10 fiscal year. These transfers are to be presented to the Governing Board for ratification at the next regularly scheduled board meeting.

ADOPTED this 9th day of June 2009, by the governing board of the Oak Park Unified School District of Ventura County, California by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Education at a regular meeting of the board.

Clerk/Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2009

SUBJECT: C.1.h APPROVE RESOLUTION #09-16, TEMPORARY LOANS BETWEEN DISTRICT FUNDS FOR FISCAL YEAR 2009-10

CONSENT

ISSUE: Shall the Board of Education adopt Resolution #09-16 to authorize temporary loans between funds during times when cash flow suffers prior to receipt of tax deposits or State revenues?

BACKGROUND: In the past, it has been necessary for the General Fund to borrow from one of the other District funds in order to meet financial obligations. The General Fund receives its major tax receipt deposits in December and April, and the temporary loans permitted payments to retail vendors and for employee payroll to continue during the low cash flow months.

During the 2009-10 fiscal year, the District will be participating in a Revenue and Tax Anticipations Note (TRAN) program, which helps alleviate cash flow problems. While it is not foreseen that this type of transfer will be necessary during the 2009-10 fiscal year, it is prudent to have the resolution on file should the need arise. This resolution will enable the Administration to transfer the necessary funds to ensure continued business as usual. The resolution allows temporary loans between the General Fund and other funds, such as the Deferred Maintenance or Cafeteria Funds, until State revenues are received.

ALTERNATIVES:

1. Adopt Resolution #09-16, Temporary Loans Between District Funds.
2. Do not adopt Resolution #09-16.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: on motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT**RESOLUTION #09-16****TEMPORARY TRANSFER OF FUND MONIES FISCAL YEAR 2009-10**

WHEREAS, pursuant to Education Code section 42603, the governing board of any school district may direct that monies held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred. No more than 75 percent of the maximum of monies held in any fund or account during a current fiscal year may be transferred.

WHEREAS, when there are insufficient funds to meet district obligations in the fund, and

WHEREAS, funds can be temporarily transferred from one or more funds to another fund of the district to be used for the payment of district obligations, and

WHEREAS, repayment of the temporary loan will be made from income received,

THEREFORE, BE IT RESOLVED that the Board of Education of the Oak Park Unified School District authorizes the temporary transfer of cash from one district fund to another in order to meet the financial obligations of the District as the need may arise during the 2009-10 fiscal year.

ADOPTED this 9th day of June 2009, by the governing board of the Oak Park Unified School District of Ventura County, California by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Education at a regular meeting of the board.

Clerk/Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
**SUBJECT: C.1.i APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 CHEER TEAM – JULY 23-26, 2009**

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Cheer Team?

BACKGROUND: Principal, Andi Mallen, requests approval for this training camp scheduled for July 23-26, 2009 at Soka University in Aliso Viejo, CA. Approximately 30 cheerleaders and two coaches will travel by district-approved drivers in private vehicles. They will depart the morning of Thursday, July 23rd and return by 6 p.m. on Sunday, July 26th. Students and coaches will stay in Soka University dorms. Squad members will pay \$400 to cover the cost of camp, instruction, food and transportation. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2009

SUBJECT: C.2.a APPROVE NEW HIGH SCHOOL GRADUATION REQUIREMENT: PASSING THE PHYSICAL FITNESS TEST

ACTION

ISSUE: Shall the Board of Education approve the passage of the State Physical Fitness Test as a new high school graduation requirement for all high schools in the District beginning with the graduating class of 2011?

BACKGROUND: Two state bills SB 78 and SB 601 have added a new requirement for students in physical education. These bills mandate that beginning with the graduating class of 2011, a high school student must pass five out of six standards on the physical performance test (Fitnessgram) to be eligible for a two year exemption from physical education in grades 11 and 12. Currently students are required to pass two years of physical education classes to graduate. Board Policy 6142.7 (a) addresses the eligibility criteria for the three types of exemptions as outlined in the state bill.

As per state law, if students do not pass the test in grades 9 and/or 10, they will be obligated to continue to take physical education courses in grades 11 and 12 or until they pass the fitness test. Students at Oak View and OPIS will have the option of taking the 11th and/or 12th grade physical education class at OPHS. This is an unusual situation where there is a state completion requirement that is currently not a graduation requirement as well.

This issue of making passage of the State Physical Fitness test was discussed at the District Curriculum Council in April. The Committee recommended that it be brought to the Site Councils of Oak View, OPIS, and OPHS for discussion and a recommendation. At the May District Curriculum Council Meeting, the issue was reviewed again. OPHS Site Council approved making this a requirement for graduation. The Site Councils at OVHS and OPIS were not in favor of making this a requirement for graduation.

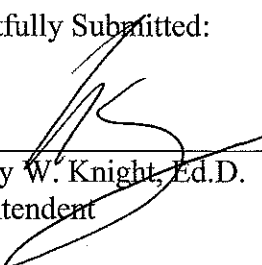
OPHS reminded the committee that there is a waiver process. The intent of making this a requirement for graduation is to motivate students to participate in the regular PE program and to recognize the students meeting the goal of passing the physical fitness test in grade 9. Most students will pass this requirement. It speaks for the well rounded student and what our district values (healthy kids). OPHS PE teacher Ann Pettit offered to help Oak View students pass the fitness requirement. The state does not currently request student fitness reports for any grades other than 9th grade. OVHS felt that this was an additional hurdle for graduation that was not needed. The requirement to continue to take physical education in 11th and 12th grade if the test is not passed is sufficient motivation for students. Passing of the test is recorded on a student's record. It was also felt by some members that granting of a waiver to a student "who was trying" would be a subjective process and therefore questionable. It was recommended that no matter what the Board's decision was on the graduation

requirement issue, the waiver form should be revised to make it a team decision for both the course and physical fitness test waivers.

- ALTERNATIVES: 1. Approve making the passage of the State Physical Fitness Test a graduation requirement for all high school students beginning with the graduating class of 2011.
2. Do not approve making the passage of the State Physical Fitness Test a graduation requirement for all high school students beginning with the graduating class of 2011.

RECOMMENDATION: At the Board's Discretion

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2009

SUBJECT: C.2.b APPROVE ADDITIONAL NOVEL FOR OAK PARK HIGH SCHOOL ACTION

ISSUE: Shall the Board of Education approve an additional new novel at Oak Park High School?

BACKGROUND: Oak Park High School has submitted a request to add a novel to the 12th grade class called Cinemagraphic Texts. The title is *A Prayer for Owen Meany* by John Irving, and it is on the State List of Recommended Literature. This book has been approved by the English Department at OPHS and by the District Curriculum Council.

ALTERNATIVES: 1. Approve the additional novel for Oak Park High School.
2. Do not approve the additional novel for Oak Park High School

RECOMMENDATION: Alternative #1

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2009

SUBJECT: C.2.c APPROVE ADDITIONAL NOVELS FOR MEDEA CREEK MIDDLE SCHOOL ACTION

ISSUE: Shall the Board of Education approve additional new novels at Medea Creek Middle School?

BACKGROUND: In order to impart a true Humanities approach, the seventh grade team at Medea Creek Middle School would like to enrich its literature and writing programs by providing several novels that would also support their Social Studies units. Research has shown that historical novels are one way to encourage middle school students to engage in learning about the past. Such books will keep the students engaged, and hopefully encourage them to research the difference between fact and fiction in the story.

Medea Creek would like to incorporate *Shabanu: Daughter of the Wind* by Suzanne Staples as a core novel in their unit on the Middle East. This book is on the State List of Recommended Literature.

In addition, seventh grade Humanities classes provide a differentiated curriculum to students. They would like students will have opportunities to explore literature through flexible grouping and interest-based reading. Therefore, they would like to have the following books added to their list for enriched, supplementary reading.

The Breadwinner by Deborah Ellis
(The Middle East, award-winning novel, not yet on State list)

The Captive by Joyce Hansen
(West Africa, not yet on State list)

Kira Kira by Cynthia Kadohata
(Japanese theme; State list)

Farewell to Manzanar by Jeanne W. Houston
(Japanese theme; State list)

Forbidden City, William Bell
(Contemporary Multicultural, not yet on State list)

The Master Puppeteer by Katherine Paterson
(Multicultural Fiction, not yet on State list)

Kiss the Dust by Elizabeth Laird
(Contemporary Multicultural Fiction, not yet on State list)

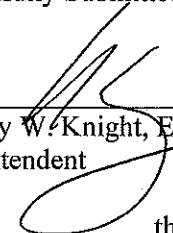
Lastly, the 7th grade Humanities Dept. would like to add a new version of the King Arthur novel as a core literature book because the current one is no longer available from the publisher. They currently use *The Adventures of King Arthur* by Howard Pyle but want to change to *King Arthur and his Knights of the Round Table* by Roger Lancelyn Green, published by Puffin Classics.

All the core and supplementary books were approved by the Humanities Department at Medea Creek and by the District Curriculum Council at its May meeting.

- ALTERNATIVES: 1. Approve the additional new novels for Medea Creek Middle School.
2. Do not approve the additional new novels for Medea Creek Middle School

RECOMMENDATION: Alternative #1

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote: Ayes Noes Abstain Absent

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.2.d APPROVE 2009-2010 SCHOOL BELL SCHEDULES

ACTION

ISSUE: Should the Board of Education approve 2009-10 School Bell Schedules?

BACKGROUND: Each district is required to certify that each school site and school level has met the minimum number of instructional minutes as described in Education Code 46201 and meets the intent of the longer school day provisions in SB813. Once a year, as part of the district's financial audit, compliance with instructional time is reviewed.

Bell schedules must provide for the minimum number of instructional minutes as described in Education Code 46201.5. There are severe penalties for a program with less than the required number of minutes.

K	= 36,000	4-8	= 54,000
1-3	= 50,400	9-12	= 64,800

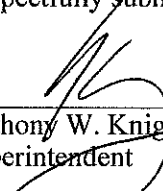
The bell schedules submitted by each site for this school year will be reviewed by an expert in the field and the auditors for the district for accuracy and compliance. This will be done during the month of September to allow for any modification or alterations.

ALTERNATIVES: 1. Approve the 2009-10 Bell Schedules for all sites pending final audit for compliance.
 2. Do not approve the 2009-10 Bell Schedules as submitted.
 3. Modify the Bell Schedules.

RECOMMENDATION: Alternate #1.

RATIONALE: These schedules meet all of the known requirements and will provide an appropriate educational structure for classroom instruction in Oak Park.

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____

**BROOKSIDE ELEMENTARY SCHOOL
BELL SCHEDULE
2009-2010**

Grades 1 – 3

First Bell	8:17 - 8:20	Line up; go to room
	8:20– 10:10	
Recess	10:10 – 10:30	
	10:30 – 12:00	
Lunch	12:00 – 12:45	
	12:45 – 2:30	
Dismissal	2:30	

Wednesday – Early Release Schedule -- Grades 1-3

First Bell	8:17– 8:20	Line up; go to room
	8:20 – 10:10	
Recess	10:10 – 10:30	
	10:30 – 12:40	
Dismissal	12:40	

Grades 4 - 5

First Bell	8:17– 8:20	Line up; go to room
	8:20 – 10:35	
Recess	10:35 – 10:55	
	10:55 – 12:30	
Lunch	12:30 – 1:15	
	1:15 – 2:56	
Dismissal	2:56	

Grades 4-5 – Wednesday Early Release Schedule

First Bell	8:17– 8:20	Line up; go to room
	8:20– 10:35	
Recess	10:35 – 10:55	
	10:55 – 12:40	
Dismissal	12:40	

BROOKSIDE ELEMENTARY SCHOOL

BELL SCHEDULE 2009-2010

Kindergarten – September through December

	8:15 – 9:35	
Recess	9:35 – 9:55	K Yard
	9:55 – 12:15	

Kindergarten – January through June

	8:15– 9:35	
Recess	9:35 – 9:55	
	9:55 -11:30	
Lunch	11:30-12:15	
Dismissal	1:15	

Minimum Day Schedule – Kindergarten

	8:15 – 9:35	
Recess	9:35 – 9:55	
	9:55 -12:15	
Dismissal	12:15	

OAK HILLS BELL SCHEDULE

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2009 - 2010



Kindergarten

		Minimum Day
Instruction	8:27 - 9:45	8:27 - 9:45
Nutrition/Recess	9:45 - 10:05	9:45 - 10:05
Instruction	10:05 - 12:30	10:05 - 12:00

Kindergarten

After winter break

(Except Wednesdays which will follow the above schedule)

Instruction	8:27 - 9:45	8:27 - 9:45
Nutrition/Recess	9:45 - 10:05	9:45 - 10:05
Instruction	10:05 - 11:15	10:05 - 12:00
Lunch	11:15 - 12:00	
Instruction	12:00 - 1:30	

GRADES 1-3

Instruction	8:27 - 9:55	8:27 - 9:55
Recess	9:55 - 10:15	9:55 - 10:15
Instruction	10:15 - 11:45	10:15 - 12:00
Lunch	11:45 - 12:30	
Instruction	12:30 - 2:25	

GRADES 4-5

Instruction	8:27 - 10:15	8:27 - 10:15
Recess	10:20 - 10:40	10:20 - 10:40
Instruction	10:40 - 12:25	10:40 - 12:00
Lunch	12:25 - 1:10	
Instruction	1:10 - 2:45	

The following dates will be MINIMUM DAY SCHEDULE:

November 13 - 20, 2008

March 8 - 11, 2009

June 17, 2009

Red Oak Elementary School
Fall Daily Schedule
2009-2010

DISCOVERY AND REGULAR KINDERGARTEN



BELL SCHEDULE AUGUST 2009 THROUGH DECEMBER 2009*

Monday through Friday

8:15 - 9:40	Instruction
9:40 - 9:50	Nutrition
9:50 - 10:00	Free Play
10:00 - 12:15	Instruction
12:15	Dismissal

*Beginning January 2010, Kindergarten dismissal is 1:15 p.m. except for Wednesdays and minimum days

1st - 3rd GRADES

8:15 - 10:00	
10:00 - 10:20	Recess
10:20 - 12:00	
12:00 - 12:45	Lunch
12:45 - 2:25	

WEDNESDAYS ALL STUDENTS GRADES 1-3 8:15 - 12:35

ALL MINIMUM DAYS WILL BE FROM 8:15 - 12:15

4th - 5th GRADES

8:15 - 10:25	
10:25 - 10:45	Recess
10:45 - 12:30	
12:30 - 1:15	Lunch
1:15 - 2:50	

WEDNESDAYS ALL STUDENTS GRADES 4-5 8:15 - 12:35

ALL MINIMUM DAYS WILL BE FROM 8:15 - 12:15

Red Oak Elementary School
Daily Schedule
2008-2009

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KINDERGARTEN



BELL SCHEDULE AUGUST 2008 THROUGH DECEMBER 2008

8:15 - 9:40	Instruction
9:40 - 9:50	Nutrition
9:50 -10:00	Free Play
10:00 - 12:15	Instruction
12:15	Dismissal

**WEDNESDAYS ARE REGULAR SCHEDULE FOR
KINDERGARTEN CLASSES**

**MINIMUM DAY SCHEDULE FOR KINDERGARTEN
CLASSES WILL REMAIN THE SAME**

1st - 3rd GRADES

8:15 - 10:00	
10:00 - 10:20	Recess
10:20 - 12:00	
12:00 - 12:45	Lunch
12:45 - 2:25	

WEDNESDAYS ALL STUDENTS GRADES 1-3 8:15 - 12:35

ALL MINIMUM DAYS WILL BE FROM 8:15 - 12:15

4th - 5th GRADES

8:15 - 10:25	
10:25 - 10:45	Recess
10:45 - 12:30	
12:30 - 1:15	Lunch
1:15 - 2:50	

WEDNESDAYS ALL STUDENTS GRADES 4-5 8:15 - 12:35

ALL MINIMUM DAYS WILL BE FROM 8:15 - 12:15

Red Oak Elementary School
Spring Daily Schedule
2009-2010

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DISCOVERY AND REGULAR KINDERGARTEN



BELL SCHEDULE JANUARY 2010-JUNE 2010

8:15 - 9:40	Instruction
9:40 - 9:50	Nutrition
9:50 - 10:00	Free Play
10:00 - 11:30	Instruction
11:30 - 12:15	Lunch
12:15 - 1:15	Instruction
1:15	Dismissal

WEDNESDAYS DISMISSAL 12:15

MINIMUM DAY DISMISSAL 12:15

1st - 3rd GRADES

8:15 - 10:00	
10:00 - 10:20	Recess
10:20 - 12:00	
12:00 - 12:45	Lunch
12:45 - 2:25	

WEDNESDAYS ALL STUDENTS GRADES 1-3 8:15 - 12:35

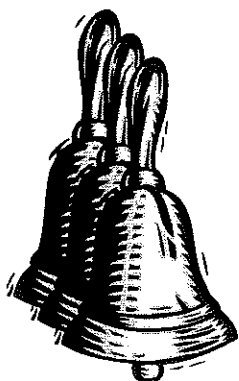
ALL MINIMUM DAYS WILL BE FROM 8:15 - 12:15

4th - 5th GRADES

8:15 - 10:25	
10:25 - 10:45	Recess
10:45 - 12:30	
12:30 - 1:15	Lunch
1:15 - 2:50	

WEDNESDAYS ALL STUDENTS GRADES 4-5 8:15 - 12:35

ALL MINIMUM DAYS WILL BE FROM 8:15 - 12:15



MCMS BELL SCHEDULE

Period 1	8:23 – 9:15
Period 2	9:20 – 10:10
Nutrition	10:10 – 10:20
Period 3	10:25 – 11:15
Period 4	11:15 – 11:55 (lunch-6 gr)
Period 4	11:20 – 12:10 (class)
Period 5	12:10 – 12:50 (lunch-7 th /8 th gr)
Period 5	12:00 – 12:50 (class)
Period 6	12:55 – 1:45
Period 7	1:50 – 2:40

Minimum Day Schedule

Period 1	8:23 - 9:00
Period 2	9:05 - 9:40
Period 3	9:45 - 10:20
Nutrition	10:20 - 10:35
Period 4/5	10:40 - 11:15
Period 6	11:20 - 11:55
Period 7	12:00 - 12:35

OAK PARK HIGH SCHOOL 2009-2010 BELL SCHEDULES

- 0 period daily except Mondays.
- Periods 1-6 on alternating Block schedule.
- 7th period Academic Support Daily.

Regular Schedule (Tuesday – Friday)

Period	Time	Minutes
Period 0	7:20 to 8:20	60
Passing	8:20 to 8:30	10
Block 1 (1/2)	8:30 to 10:05	95
Nutrition	10:05 to 10:15	10
Passing	10:15 to 10:25	10
Block 2 (3/4)	10:25 to 12:05	100
Lunch	12:05 to 12:40	35
Passing	12:40 to 12:50	10
Block 3 (5/6)	12:50 to 2:25	95
Support (7)	2:25 to 3:10	45

Activity Schedule 20 minutes

Period	Time	Minutes
Period 0	7:20 to 8:20	60
Passing	8:20 to 8:30	10
Block 1 (1/2)	8:30 to 10:00	90
Nutrition	10:00 to 10:10	10
Passing	10:10 to 10:20	10
Activity (Block 2)	10:20 to 10:40	15
Block 2 (3/4)	10:40 to 12:10	90
Lunch	12:10 to 12:45	35
Passing	12:45 to 12:55	10
Block 3 (5/6)	12:55 to 2:25	90
Support (7)	2:25 to 3:10	45

Monday / Late Start Schedule

Period	Time	Minutes
Meeting	7:30 to 8:20	50
Passing	8:20 to 8:30	10
Block 1 (1/2)	8:30 to 10:05	95
Nutrition	10:05 to 10:15	10
Passing	10:15 to 10:25	10
Block 2 (3/4)	10:25 to 12:05	100
Lunch	12:05 to 12:40	35
Passing	12:40 to 12:50	10
Block 3 (5/6)	12:50 to 2:25	95
Support (7)	2:25 to 3:10	45

Assembly Schedule 45 minutes

Period	Time	Minutes
Period 0	7:20 to 8:20	60
Passing	8:20 to 8:30	10
Block 1 (1/2)	8:30 to 9:55	85
Nutrition	9:55 to 10:05	10
Passing	10:05 to 10:15	10
Block 2 (3/4)	10:15 to 11:35	80
Assembly	11:35 to 12:20	45
Lunch	12:20 to 12:55	35
Passing	12:55 to 1:05	10
Block 3 (5/6)	1:05 to 2:25	80
Support (7)	2:25 to 3:10	45

Minimum Day/Final Schedule

Period	Time	Minutes
Period 0	7:30 to 8:20	50
Passing	8:20 to 8:30	10
Block 1	8:30 to 10:10	100
Nutrition	10:10 to 10:20	10
Passing	10:20 to 10:30	10
Block 2	10:30 to 12:10	100

All Periods (0-6)

Period	Time	Minutes
Period 0	7:30 – 8:20	50
Period 1	8:30 – 9:20	50
Period 2	9:30 – 10:12	42
Nutrition	10:12 – 10:22	10
Period 3	10:32 – 11:14	42
Period 4	11:24 – 12:06	42
Lunch	12:06 – 12:41	35
Period 5	12:51 – 1:33	42
Period 6	1:43 – 2:25	42

Oak View High Bell Schedule

Period 1*	8:35 - 9:20 (Math)
Period 2-3	9:25 - 10:55 (90 minute block)
Break	10:55 - 11:15
Period 4-5	11:20 - 12:50 (90 minute block)
Period 6	12:55 - 1:40 (Electives)

NOTE: Each Thursday is **LATE start**. The daily schedule is changed to accommodate the staff's need to meet on a regular basis at a time when all teachers can be available for the meeting. Thursday's schedule is as follows:

Staff Meeting	7:45 - 9:25
Period 1*	9:30 - 10:05
Period 2-3	10:10 – 11:25
Break	11:25 - 11:45
Period 4-5	11:50 – 1:05
Period 6	1:10 – 1:40

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.3.a APPROVE SCHOOL SITE CAPACITIES

ACTION

ISSUE: Shall the Board of Education review school site capacity and supporting policies pertaining to inter- and intradistrict attendance permits to expand school choice in compliance with the Education Code?

BACKGROUND: In conformance with its policy, each spring the Board reviews BP 5116.1 and AR 5116.1 Interdistrict and Intradistrict Attendance. One of the conditions within the policies cites "School Site Capacity" as the criteria for considering the number of additional or non-residential students a school could accommodate. According to the policy, the Board of Education will also review site program capacity in order to determine the actual number of students a school would be able to accommodate and use projected enrollment figures to assure alignment.

As this agenda was going to press, enrollment, staffing, and program projections for the 2009-10 school year were being finalized. Upon completion of these projections, staff will finalize its site capacity projection and recommendation, which will be forwarded to the Board under separate cover.

ALTERNATIVES:

1. Approve site capacities as recommended.
2. Approve site capacities as modified by the Board.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.3.b APPROVE AWARD OF BID NO. 09-01R, REROOFING AT MEDEA CREEK MIDDLE SCHOOL

ACTION

ISSUE: Shall the Board approve award a contract for Bid No. 09-01R, Reroofing at Medea Creek Middle School?

BACKGROUND: On July 1, 2008 the Board approved the project list for the Measure R general obligation bond. Among the approved work was the reroofing of the flat roof on the gym at Medea Creek Middle School. Bids for this project will be received on May 28, 2009, in advance of the Board's next meeting in June.

Bid No. 09-01R was sent to 15 qualified roofing firms, five of whom provided proposals. The proposals and firm qualifications were received at 10:00 a.m. on May 28, 2009, as this agenda went to press. It is anticipated that the analysis will be completed by June 4, 2009, and that a recommendation will be transmitted to the Board at that time for its review and consideration.

ALTERNATIVES:

1. Award a contract for Bid No. 09-01R, Reroofing at Medea Creek Middle School as recommended.
2. Do not award Bid for Reroofing at Medea Creek Middle School.

RECOMMENDATION: Alternative No. 1

Prepared by: Julie Suarez, Director, Business Operations

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.3.c APPROVE AWARD OF BID NO. 09-02R, PVC REROOFING AT OAK HILLS ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve award a contract for Bid No. 09-02R, PVC Reroofing at Oak Hills Elementary School?

BACKGROUND: On July 1, 2008 the Board approved the project list for the Measure R general obligation bond. Among the approved work was the reroofing of the PVC roofs at Oak Hills Elementary School. Bids for this project will be received on May 28, 2009, in advance of the Board's next meeting in June.

Bid No. 09-02R was sent to 14 qualified roofing firms, five of whom provided proposals. The proposals and firm qualifications were received at 10:00 a.m. on May 28, 2009, as this agenda went to press. It is anticipated that the analysis will be completed by June 4, 2009, and that a recommendation will be transmitted to the Board at that time for its review and consideration.

ALTERNATIVES:

1. Award a contract for Bid No. 09-02R, PVC Reroofing at Oak Hills Elementary School as recommended.
2. Do not award Bid for PVC Reroofing at Oak Hills Elementary School.

RECOMMENDATION: Alternative No. 1

Prepared by: Julie Suarez, Director, Business Operations

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.3.d APPROVE AWARD OF BID NO. 09-03R, METAL REROOFING AT OAK HILLS ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve award a contract for Bid No. 09-03R, Metal Reroofing at Oak Hills Elementary School?

BACKGROUND: On July 1, 2008 the Board approved the project list for the Measure R general obligation bond. Among the approved work was the reroofing of the metal roofs at Oak Hills Elementary School. Bids for this project will be received on May 28, 2009, in advance of the Board's next meeting in June.

Bid No. 09-03R was sent to 12 qualified roofing firms, three of whom provided proposals. The proposals and firm qualifications were received as this agenda went to press. It is anticipated that the analysis will be completed by June 4, 2009, and that a recommendation will be transmitted to the Board at that time for its review and consideration.

ALTERNATIVES:

1. Award a contract for Bid No. 09-03R, Metal Reroofing at Oak Hills Elementary School as recommended.
2. Do not award Bid for Metal Reroofing at Oak Hills Elementary School.

RECOMMENDATION: Alternative No. 1

Prepared by: Julie Suarez, Director, Business Operations

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.3.e APPROVE AWARD OF BID NO. 09-04R, REROOFING AT RED OAK ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve award a contract for Bid No. 09-04R, Metal Reroofing at Red Oak Elementary School?

BACKGROUND: On July 1, 2008 the Board approved the project list for the Measure R general obligation bond. Among the approved work was the reroofing of the metal roofs at Red Oak Elementary School. Bids for this project will be received on May 28, 2009, in advance of the Board's next meeting in June.

Bid No. 09-04R was sent to 15 qualified roofing firms, four of whom provided proposals. The proposals and firm qualifications were received as this agenda went to press. It is anticipated that the analysis will be completed by June 4, 2009, and that a recommendation will be transmitted to the Board at that time for its review and consideration.

ALTERNATIVES:

1. Award a contract for Bid No. 09-04R, Reroofing at Red Oak Elementary School as recommended.
2. Do not award Bid for Reroofing at Red Oak Elementary School.

RECOMMENDATION: Alternative No. 1

Prepared by: Julie Suarez, Director, Business Operations

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.3.f RATIFICATION OF AGREEMENT FOR CIVIL ENGINEERING SERVICES AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board of Education ratify an agreement for civil engineering services in connection with the Measure R parking lot project at Oak Park High School?

BACKGROUND: The centerpiece of the District's Measure R "quick start" projects is the complete replacement of the parking lot at Oak Park High School. The anticipated replacement is expected to correct traffic flow and drainage issues, as well as add badly needed parking space. The complexity of the project, compounded by an extremely tight completion date before school resumes in September, requires civil engineering services. As time is of the essence, the firm of Huitt-Zollars has been engaged to provide these services. The firm is familiar to both the Facility Planning Committee co-chair and to PM/CM Barnhart, Inc. for its high quality and competitive rates. Additionally, the Huitt-Zollars principal in charge of the OPHS project is an Oak Park resident with children attending Oak Park schools.

After review of the proposal by staff, and based on recommendation of Barnhart and the Facility Planning Committee co-chair, an agreement was signed with Huitt-Zollars for these services. The agreement, in the amount of \$42,395, includes services to develop a base bid for replacement, as well as 4 bid alternates to improve drainage, expand parking, and allow for future electrical services. The agreement is attached for the Board's review.

FISCAL IMPACT: These services are consistent with the provisions of Measure R, which will fund the work of the agreement.

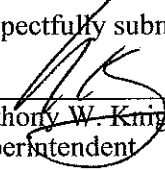
ALTERNATIVES:

1. Award the RFP for test and inspection services in connection with Measure R projects as recommended.
2. Do not award the RFP for test and inspection services.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

HUITT-ZOLLARS

HUITT-ZOLLARS, INC. • 2535 Townsgate Road • Suite 101 • Westlake Village, CA 91361-5967 • 805.418.1802 phone • 805.418.1819 fax • huitt-zollars.com

May 18, 2009

Ms. Julie Suarez
Oak Park Unified School District
5801 E. Conifer Street
Oak Park, CA 91377

Reference: Oak Park High School Parking Lot Construction Documents

Dear Ms. Suarez:

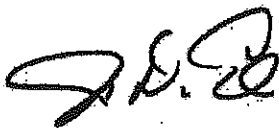
Thank you for allowing opportunity to present our proposal for the next phase of Engineering on the Oak Park High School parking lot project. We are pleased to present the following scope and fee as we understand it. We have provided a base design scope and fee with four (4) Design Add/Alternates to be consistent with the understanding and email from Tom Wulf dated May 14, 2009.

Over the past 30 years, Huitt-Zollars' staff of approximately 500 design-related professionals has been committed to the excellence required to build and sustain thriving communities. We understand the sensitivities to funding schedules as many current projects, as well as past projects, have funding linked to critical dates. Huitt-Zollars' management approach involves a proactive style of problem solving in combination with practical management tools to monitor and follow-up the completion of project activities and related actions. The firm has proven success on projects that require multi-agency participation and coordination, accelerated design schedules, and budget constraints.

We are excited to continue to work with the Oak Park Unified School District on this project and will begin work immediately after receiving a purchase order. If the following scope document meets to your satisfaction, please sign and return two copies and we will return one counter-signed copy back to you. Should you have any questions, please contact me to discuss.

As your Principal-in-Charge for this work, the undersigned is authorized to make representations for Huitt-Zollars, Inc. We look forward to providing our services on this site with a pro-active communication approach.

Sincerely,



Jim D. Faul, P.E.
Vice President, Branch Office Manager

SCOPE OF SERVICES

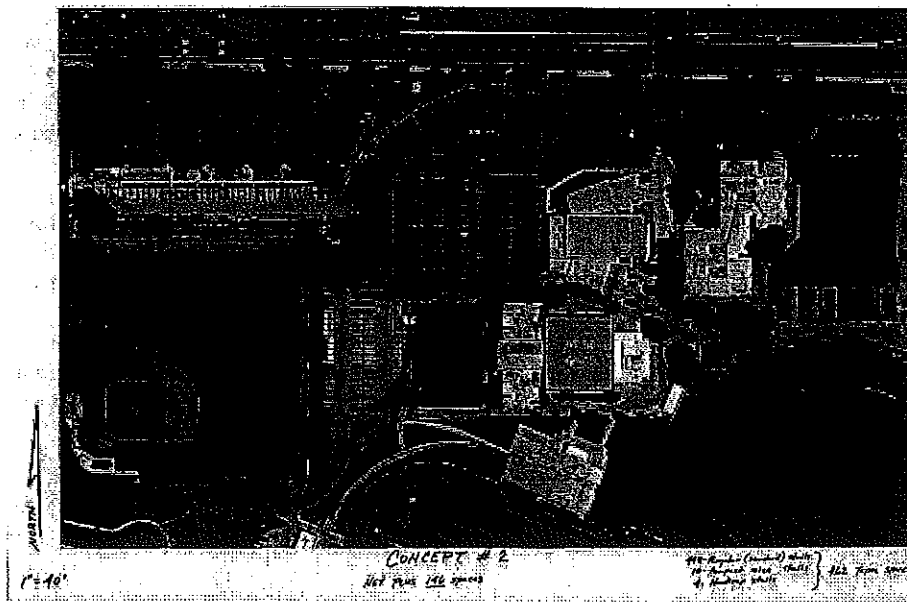
Oak Park Unified School District

Oak Park High School

899 Kanan Road

Oak Park, CA

May 19, 2009



Below is a scope of services as we understand them intended to provide engineered Construction Documents for the add alternate options. The various phases and tasks will not change per each option but are a direct relationship in effort as reflected in the Fee Summary.

PHASE 500: ENGINEERING DESIGN

For this portion of the scope of work we have made assumptions of the level of effort needed for the design based on our experience with similar projects. Unless otherwise directed we will assume all review of the plans will be processed through the State of California Department of the State Architect (DSA) and this processing will be handled by others (i.e. Barnhart, Inc., OPUSD, etc.). The scope and fee includes response, conformity and republish/resubmit of one (1) round of plan check comments.

TASK 510: DEMOLITION PLAN

Huitt-Zollars will prepare a Site Demolition Plan outlining areas of asphalt parking lot and hardscape removal to delineate contractor responsibility. Quantities and disposal notes will be supplied. This plan will be consistent with County of Ventura standard formatting and notation. Plans will be prepared on standard 30" x 42" Arch E1 size sheets at 1"=20' scale.

Task 520: HORIZONTAL CONTROL/ STRIPING PLAN

Using the approved concept Huitt-Zollars will prepare an engineered horizontal plan incorporating the use of radius turning templates to ensure smooth traffic flows, including emergency vehicle and school bus access. This plan will include dimensions and coordinate geometry that can be used for construction purposes. In addition this plan will show striping/painting details for final delineation of the parking lot. Plans will be prepared on standard 30" x 42" Arch E1 size sheets at 1"=20' scale.

Task 525: HYDROLOGY STUDY - PROJECT

Huitt-Zollars will prepare a preliminary Hydrology Study for the on-site hydrology of the project site to determine storm water flows, volumes and hydraulic calculations to size pipes and/or onsite area drains as well as to determine retention volumes.

Task 530: GRADING AND DRAINAGE

Huitt-Zollars will prepare a set of Grading & Drainage Plans based on the approved concept. We will set Top of Curb (TC) and Finish Surface (FS) elevations as well as set gradients in the parking lot to show drainage patterns in addition to incorporating some detention/infiltration areas. Plans will be prepared on standard 30" x 42" Arch E1 size sheets at 1"=20' scale.

Task 540: COMPOSITE UTILITY PLAN

Huitt-Zollars will prepare a composite utility plan depicting proposed water (for irrigation point of connection only), storm drain and area drains along with PVC sleeve placement for future connections (i.e. dry utilities, electrical). Plans will be prepared on standard 30" x 42" Arch E1 size sheets at 1"=20' scale.

Task 550: ENGINEERS QUANTITY TAKE OFF

Huitt-Zollars has provided quantity calculations as requested by the Contractor for bidding purposes. These quantities will be used for construction pricing and comparisons for scale and/or extents of work.

Task 560: PROJECT MEETINGS & COORDINATION

Huitt-Zollars will meet with and coordinate with Client, General Contractor, and other consultants related to this project. The level of effort or assumed hours here is a direct reflection of the option of design that will be chosen.

PHASE 600: CONSTRUCTION PHASE SERVICES

Task 610: CONSTRUCTION ADMINISTRATION

Huitt-Zollars will answer Requests For Information (RFI's) from the general contractor, and provide clarification of construction documents regarding drawing interpretation. We will also make field inspections and attend construction meetings upon request.

HUITT-ZOLIARS

PHASE 700: LANDSCAPE DESIGN SERVICES

- a. Review and research city design guidelines/requirements for Construction Documents.
- b. Develop a Landscape Design Plan that illustrates the layout and design of the new parking lot / planting and irrigation areas, with supporting materials such as critical sections, elevations and plant photos
- c. Provide conceptual landscape plans to the district for review.
- d. Prepare 100% complete Landscape Planting and Irrigation Plan
- e. Provide Technical Specifications
- f. Provide a revised set of plans per one round of plan check comments.

PHASE 800: SURVEYING SERVICES

TASK 810: ESTABLISH CONSTRUCTION CONTROL

Huitt-Zollars will recover previously set control points utilized for aerial photo control and employ conventional ground survey techniques to establish project survey control to facilitate staking the construction items described herein.

TASK 820: SAW CUT LINES

Huitt-Zollars will mark saw cut lines at approximately fifty-foot intervals along the line, as well as the beginning, end and angle points in the line.

TASK 830: FINE GRADE BLUE TOPS FOR PAVING

One set of fine grade blue tops will be set for paving the parking lot. The blue tops will be in addition to the curb stakes. Blue tops will be set at a mutually agreed to spacing to define the parking lot grade. The BLUE TOPS will be marked with the point elevation and a CUT / FILL to the parking lot FINISHED SURFACE (FS) elevation.

TASK 840: CURB, CURB & GUTTER, and RIBBON GUTTER STAKING

One set of curb, curb and gutter and ribbon (valley) gutter stakes will be set at approximately 25-foot intervals to control line and grade for excavation and construction of curb, curb & gutter, as well as the 3-foot wide ribbon (valley) gutter installation. Stakes will be set at an offset mutually agreed to prior to the beginning of staking. Curb and Curb & Gutter staked points will be marked with the point elevation, and a CUT / FILL to the top of curb elevation. Valley Gutter staked points will be marked with the point elevation, and a CUT / FILL to the flow line elevation of the gutter.

TASK 850: PARKING LOT LIGHT FOOTING STAKING

One set of Parking Lot Light Footing stakes will be set to locate the 10 light standard locations. Up to two stakes (one for location, and the second, if needed for orientation) will be set. Staked points will be marked with the point elevation, offset to center of the light location and a CUT / FILL to pavement finished surface elevation.

TASK 860: OFFICE SUPPORT AND FIELD COORDINATION

Huitt-Zollars will prepare pre-field work survey packages for each task based upon an approved and signed set of civil construction drawings. Office support, including survey calculations for control points and feature locations will be performed to minimize field survey time during staking operations. Coordination of field survey scheduling, client contact and coordination is provided in support of the surveying efforts.

TASK 870: SOLAR PANEL & PARKING LIGHT PULL BOX STAKING

One set of solar panel and parking light pull box stakes will be set at an (mutually agreed to) offset from the pull box location. Two stakes per pull box will be staked to provide the location and orientation of each pull box. Staked points will be marked with the point elevation, offset to the pull box and a CUT / FILL to the finished surface elevation.

PROPOSAL ASSUMPTIONS

- Items that may be part of this project at a later date (but are not part of this proposal):
 - A. *SQUIMP\SWPPP report & NOI filing*
- The following work will be performed or provided by others (that are not part of this proposal):
 1. Responsible agency approvals
 2. Proposed Haul Route Permit and or Plan
 3. Transportation Engineering/Traffic Control
 4. Permit Acquisition
 5. Soil reports
 6. Structural design (retaining wall design, shoring design, etc.)
 7. Sewer Area Study
 8. Natural gas, Telephone and Cable communication design
 9. Hazardous materials reports or environmental issues
 10. Electrical Engineering/electric wiring Design

HUITT-ZOLLARS

TASK	SCOPE OF WORK ITEM	BASE DESIGN ONLY	BASE + OPTION 1	BASE + OPTION 1 thru 2	BASE + OPTION 1 thru 3	BASE + OPTION 1 thru 4
ENGINEERING DESIGN						
510	Site Demolition Plan	\$ 3,190	\$ 3,190	\$ 3,190	\$ 3,190	\$ 3,190
520	Horizontal Control/Striping Plan	\$ 4,770	\$ 6,360	\$ 7,950	\$ 7,950	\$ 7,950
525	Hydrology Study	\$ 2,700	\$ 5,320	\$ 5,320	\$ 5,320	\$ 5,320
530	Grading & Drainage Plan	\$ 7,140	\$ 9,520	\$ 10,500	\$ 10,500	\$ 10,500
540	Composite Utility Plan	\$ 3,585	\$ 4,780	\$ 5,350	\$ 5,350	\$ 5,350
550	Engineer's Quantity Take-Off	\$ 550	\$ 550	\$ 550	\$ 550	\$ 550
560	Project Meetings & Coordination	\$ 1,200	\$ 1,600	\$ 1,800	\$ 3,540	\$ 3,540
700	Landscape & Irrigation Plans				\$ 5,995	\$ 5,995
	Subtotal :	\$ 23,135	\$ 31,320	\$ 34,660	\$ 42,395	\$ 42,395
CONSTRUCTION SERVICES						
610	Field Engineering Support	\$ 1,740	\$ 2,300	\$ 2,600	\$ 2,900	\$ 2,900
810	Establish Construction Control	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
820	Saw Cut Lines	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
830	Fine Grade Blue Tops for Paving	\$ 3,510	\$ 3,510	\$ 3,960	\$ 3,960	\$ 3,960
840	Curb, Curb & Gutter, & Ribbon Gutter Staking	\$ 5,280	\$ 6,600	\$ 7,480	\$ 8,800	\$ 8,800
850	Parking Lot Light Footing Staking			\$ 500	\$ 500	\$ 500
860	Office Support and Field Coordination	\$ 2,880	\$ 4,320	\$ 5,400	\$ 6,300	\$ 7,200
870	Solar Panel & Parking Light Pull Box Staking					\$ 1,800
	Subtotal :	\$ 16,110	\$ 19,430	\$ 22,640	\$ 25,160	\$ 27,860
	ENGINEERING + CONSTRUCTION:	\$ 39,245	\$ 50,750	\$ 57,300	\$ 67,555	\$ 70,255

TERMS & CONDITIONS

Following are the Terms and Conditions that will apply to this AGREEMENT:

1. AUTHORIZATION FOR WORK TO PROCEED

Signing of this AGREEMENT for services shall be authorization by the CLIENT for HUITT-ZOLLARS, INC. to proceed with the work.

2. ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

Construction cost estimates provided by HUITT-ZOLLARS are prepared from experience and judgment. HUITT-ZOLLARS has no control over market conditions or construction procedures and does not warrant that proposals, bids, or actual construction costs will not vary from HUITT-ZOLLARS estimates.

3. STANDARD OF CARE

Services performed by HUITT-ZOLLARS under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

4. TAXES

All taxes, including but not limited to gross receipts tax, sales tax, etc., required to be paid will be billed to the CLIENT in addition to fees.

5. BILLING AND PAYMENT

The CLIENT, recognizing that timely payment is a material part of the consideration of this AGREEMENT, shall pay HUITT-ZOLLARS for services performed in accordance with the rates and charges set forth herein. Invoices will be submitted by HUITT-ZOLLARS on a monthly basis and shall be due and payable within thirty (30) calendar days of invoice date. If the CLIENT objects to all or any portion of an invoice, the CLIENT shall so notify HUITT-ZOLLARS in writing within ten (10) calendar days of receipt of the invoice in question, but will pay, when due, that portion of the invoice not in dispute.

The CLIENT shall pay an additional charge of one-and-one-half percent (1.5%) (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by HUITT-ZOLLARS more than thirty (30) calendar days from date of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of CLIENT. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount.

If CLIENT, for any reason, fails to pay an invoice or the undisputed portion of a HUITT-ZOLLARS invoice within sixty (60) calendar days of invoice date, HUITT-ZOLLARS will notify the CLIENT by registered mail that HUITT-ZOLLARS shall cease work on the project in ten (10) calendar days if the invoice in question is not paid. In this case, the CLIENT shall waive any claim against HUITT-ZOLLARS, and shall defend and indemnify HUITT-ZOLLARS from and against any claims for injury or loss stemming from HUITT-ZOLLARS' cessation of service. CLIENT shall also pay HUITT-ZOLLARS the cost associated with premature project demobilization. In the event the project is remobilized, CLIENT shall also pay the cost of remobilization, and shall renegotiate appropriate contract terms and conditions, such as those associated with budget, schedule or scope of service.

In the event any invoice or portion thereof is disputed by CLIENT, CLIENT shall notify HUITT-ZOLLARS within ten (10) calendar days of receipt of the bill in question, and CLIENT and HUITT-ZOLLARS shall work together to resolve the matter within forty-five (45) days of its being called to

HUITT-ZOLLARS' attention. If resolution of the matter is not attained within forty-five (45) calendar days, either party may terminate this AGREEMENT.

6. CONSEQUENTIAL DAMAGES

The CLIENT shall not be liable to HUITT-ZOLLARS and HUITT-ZOLLARS shall not be liable to the CLIENT for any consequential damages incurred by either due to the fault of the other, regardless of the nature of this fault, or whether it was committed by the CLIENT or HUITT-ZOLLARS, their employees, agents or subcontractors. Consequential damages include, but are not limited to loss of use and loss of profit.

7. TERMINATION

In the event termination becomes necessary, the party (CLIENT or HUITT-ZOLLARS) effecting termination shall so notify the other party, and termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause of termination, the CLIENT shall within thirty (30) calendar days of termination remunerate HUITT-ZOLLARS for services rendered and costs incurred up to the effective time of termination, in accordance with HUITT-ZOLLARS' prevailing Fee Schedule and Expense Reimbursement Policy.

8. ADDITIONAL SERVICES

Any services beyond those specified herein will be provided for separately under a mutually agreed upon Scope of Services, Budget and Schedule and an additional written authorization from the CLIENT.

9. GOVERNING LAW

The laws of the State of California will govern the validity of this AGREEMENT, its interpretation and performance. Any litigation arising in any way from this AGREEMENT shall be brought to the courts of that State.

10. HAZARDOUS MATERIALS--SUSPENSION OF SERVICES

As used in this Agreement, the term *hazardous materials* shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

Both parties acknowledge that HUITT-ZOLLARS' scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event HUITT-ZOLLARS or any other party encounters any hazardous or toxic materials, or should it become known to HUITT-ZOLLARS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of HUITT-ZOLLARS' services, HUITT-ZOLLARS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this AGREEMENT until the CLIENT retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

11. CONSTRUCTION OBSERVATION

If Construction Phase Services are part of this AGREEMENT, HUITT-ZOLLARS shall visit the site at intervals agreed to in writing by the CLIENT and HUITT-ZOLLARS, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow HUITT-ZOLLARS to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, HUITT-ZOLLARS shall keep the CLIENT informed about the progress of the Work and shall advise the CLIENT about observed deficiencies in the Work.

If the CLIENT desires more extensive project observation or fulltime project representation, the CLIENT shall request that such services be provided by HUITT-ZOLLARS as Additional Services in accordance with the terms of this AGREEMENT. HUITT-ZOLLARS shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

HUITT-ZOLLARS shall not be responsible for any acts or omissions of the Contractor, any subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. HUITT-ZOLLARS does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

12. JOBSITE SAFETY

Neither the professional activities of HUITT-ZOLLARS, nor the presence of HUITT-ZOLLARS or its employees and subconsultants at a construction/project site, shall impose any duty on HUITT-ZOLLARS, nor relieve the Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. HUITT-ZOLLARS and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The CLIENT agrees that the Contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the CLIENT's contract with the Contractor.

The CLIENT also agrees that the Contractor shall defend and indemnify the CLIENT, HUITT-ZOLLARS and HUITT-ZOLLARS' subconsultants. The CLIENT also agrees that the CLIENT, HUITT-ZOLLARS and HUITT-ZOLLARS' subconsultants shall be made additional insureds under the Contractor's policies of general liability insurance. The CLIENT shall furnish to HUITT-ZOLLARS certificates of insurance from the Contractor evidencing the required coverage specified above. The certificates shall include a provision that HUITT-ZOLLARS shall receive thirty (30) days minimum written notification in the event of cancellation, non-renewal or material change of coverage.

13. RIGHT TO RELY ON CLIENT-PROVIDED INFORMATION

CLIENT shall be responsible for, and HUITT-ZOLLARS may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT or any of its other consultants (collectively the CLIENT) to HUITT-ZOLLARS pursuant to this Agreement. HUITT-ZOLLARS may use such requirements, programs, instructions, reports, data, plans and information in performing or furnishing services under this Agreement. Any increased costs incurred by HUITT-ZOLLARS due to changes in or the incorrectness of information provided by the CLIENT shall be compensable to HUITT-ZOLLARS.

14. OWNERSHIP OF INSTRUMENTS OF SERVICE

All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by HUITT-ZOLLARS as instruments of service shall remain the property of HUITT-ZOLLARS. HUITT-ZOLLARS shall retain all common law, statutory and other reserved rights, including the copyright thereto.

15. SEVERABILITY

Any term or provision of this AGREEMENT found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this AGREEMENT shall remain in full force and effect.

16. ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by HUITT-ZOLLARS as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

17. LIMITATION OF LIABILITY

IN ORDER FOR THE CLIENT TO OBTAIN THE BENEFITS OF A FEE WHICH INCLUDES A LESSER ALLOWANCE FOR RISK FUNDING, THE CLIENT AGREES TO LIMIT HUITT-ZOLLARS' LIABILITY ARISING FROM HUITT-ZOLLARS' PROFESSIONAL ACTS, ERRORS OR OMISSIONS, SUCH THAT THE TOTAL AGGREGATE LIABILITY OF HUITT-ZOLLARS SHALL NOT EXCEED HUITT-ZOLLARS' TOTAL COMPENSATION FOR THE SERVICES RENDERED ON THIS PROJECT.

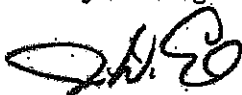
AUTHORIZATION:

Should this proposal meet with your approval and acceptance, please sign and return to our office by email or facsimile at 805/418-1819. We will schedule the above services as soon as we receive your authorization. If you have any questions, please call.

Sincerely,
HUITT-ZOLLARS, INC.



Jeffrey Marsh
Project Manager



Jim D. Faul, P.E.
Vice President / Branch Office Manager
CA PE No. 52258

Attachments: Rate Schedule

Accepted and Approved for
Oak Park Unified School District

Base + Option 1-4 (\$42,395)

Phase 500 and 700 only

PLEASE INDICATE DESIGN OPTION



(Signature)

Martin Klauss

(Name)

Assistant Superintendent, Business

(Title)

May 21, 2009

(Date)

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.4.a APPROVE 2009-2010 MORAL IMPERATIVES AND GOALS ACTION

ISSUE: Shall the Board of Education approve 2009-2010 Moral Imperatives, Goals and Action Plans?

BACKGROUND: The Board approved the Moral Imperatives, Goals and Action Plans for 2008-2009. The Principals have reviewed these goals with their staff and School Site Councils and made recommendations for 2009-2010. We are now seeking the Board of Education's input.

ALTERNATIVES: 1. Approve 2009-2010 Moral Imperatives and Goals.
 2. Revise and amend 2009-2010 Moral Imperatives and Goals.
 3.

RECOMMENDATION: At the discretion of the Board.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: C.4.b APPROVE CALIFORNIA SCHOOL BOARDS ASSOCIATION
 MEMBERSHIP DUES (\$6,611) AND EDUCATION LEGAL
 ALLIANCE MEMBERSHIP DUES (\$1,653) FOR 2009-2010
Action

ISSUE: Shall the Board of Education approve California School Boards Association Membership Due and Education Legal Alliance Membership Dues for 2009-2010?

STATEMENT: The Oak Park Unified School District has been a member of the California School Boards Association for many years. As an additional part of membership in CSBA, OPUSD is a member in the Education Legal Alliance at an additional cost. The cost of CSBA and Education Legal Alliance membership for 2008-2009 was the same; they have not increased membership for 2009-2010.

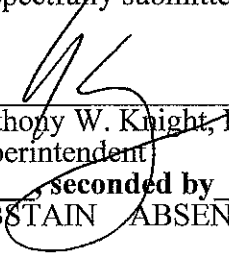
ALTERNATIVES:

1. Approve California School Boards Association Membership and Education Legal Alliance Membership Dues for 2009-2010.
2. Approve only the California School Boards Association Membership for 2009-2010.
3. Do not approve California School Boards Association Education Legal Alliance Membership Dues for 2009-2010.

RECOMMENDATION: At the Board's discretion

RATIONALE: Membership in the Education Legal Alliance is optional. Jan Iceland is the representative to the CSBA Delegate Assembly and strongly recommends that the District support the Education Legal Alliance by renewing membership.

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____



Membership Billing

California School Boards Association

3100 Beacon Boulevard, P.O. Box 1660
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 371-3407

62

Please refer to your billing number in all communications regarding this billing.

Billing Date

4/27/2009

Billing No.

101072-10

Sold Oak Park USD
To: 5801 East Conifer Street
Oak Park, CA 91377-1002

ITEM NO.	DESCRIPTION	BILLED AMT	PAYMENT RCVD	BALANCE DUE
	CSBA Membership Dues 2009-10 *	\$6,611.00	\$0.00	\$6,611.00
	Education Legal Alliance Membership Dues 2009-10	\$1,653.00	\$0.00	\$1,653.00
	<i>In recognition of our members' fiscal constraints, CSBA is holding the line on membership dues for 2009-10. This invoice reflects the same dues amounts you were billed in 2008-09.</i>			
* \$4 of your CSBA annual membership dues is used to pay for a subscription to California School News for each board member and superintendent.				
* \$2 of your CSBA annual membership dues is used to pay for a subscription to California Schools magazine for each board member and superintendent.				
		BILLED AMT	PAYMENT RCVD	TOTAL DUE
		\$ 8,264.00	\$ 0.00	\$ 8,264.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

3100 Beacon Boulevard, P.O. Box 1660
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 371-3407

PAYMENT RCVD	TOTAL DUE
\$ 0.00	\$ 8,264.00

Make checks payable to:

California School Boards Association
c/o Westamerica Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Sold to:

Oak Park USD
5801 East Conifer Street
Oak Park, CA 91377-1002

Billing No.	Billing Date
101072-10	4/27/2009

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MAY 19, 2009~~ JUNE 9, 2009

**SUBJECT: C.5.a APPROVE ANNUAL REVIEW OF BOARD POLICY 5117 –
INTERDISTRICT ATTENDANCE – ~~First~~ Second Reading**

ISSUE: Should the Board of Education review Board Policy 5117 – Interdistrict Attendance?

BACKGROUND: Board Policy 5117 is being submitted for annual review.

ALTERNATIVES:

1. Approve the annual review of Board Policy 5117 – Interdistrict Attendance.
2. Do not approve annual review of Board Policy 5117 – Interdistrict Attendance.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

SERIES 5000

Students

BP 5117(a)

Interdistrict Attendance

The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

(cf. 5116.1 - Intradistrict Open Enrollment)

The Board desires to communicate with parents/guardians and students regarding the educational programs and services that are available.

Prior to July 1, 2007, the Board designated the district as a district of choice. The Superintendent or designee shall establish an interdistrict attendance selection process which ensures that transfer students are admitted to district schools through a random, unbiased process.

The Board shall annually determine the number of interdistrict transfer students the district will accept for the following school year. The Board shall also identify the schools, grade levels, and programs that will be able to accept these additional students.

Because the district admits students in accordance with the school district of choice program pursuant to Education Code 48300-48315, the Superintendent or designee may admit a student based on an individual interdistrict attendance permit only in situations of extreme need and upon the request of the district of residence.

The Superintendent or designee may deny applications for interdistrict transfer because of overcrowding within district schools, limited district resources or to maintain the following limits to special programs:

- a. Resource Specialist Program is at least five (5) under maximum caseload.
- b. Non-severe Special Day Class enrollment is under eight (8) students
- c. Speech/Language enrollment – total caseload under thirty (30)

Legal Reference:

EDUCATION CODE

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48315 Student attendance alternatives

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

SERIES 5000

Students

BP 5117(b)

GOVERNMENT CODE

6250-6270 Public Records Act

ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 198 (2001)

87 Ops.Cal.Atty.Gen. 132 (2004)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

Adopted 5-24-78

Amended 5-15-84, 1-7-86, 5-17-94, 3-12-02, 9-17-02, 2-15-05, 4-18-06, 6-10-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MAY 19, 2009~~ JUNE 9, 2009

SUBJECT: C.5.b APPROVE AMENDMENT TO BOARD POLICY 3280 – SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY –~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property?

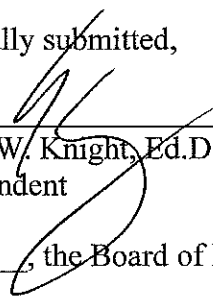
BACKGROUND: Board Policy 3280 is being retitled and revised to include new language re: publication of the resolution and notice of the hearing for the proposed sale or lease of unused district real property. Board Policy 3280 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property.
2. Do not amend Board Policy 3280 – Sale or Lease of District-Owned Real Property.
3. Adopt a modified version of the amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(a)

Sale, or Lease, Rental of District-Owned Real Property

The Governing Board *believes that the district should utilize its facilities and resources in the most economical and practical manner. To that end, the Superintendent or designee shall periodically study the current and projected use of all district facilities in order to ensure the efficient utilization of space and the effective delivery of instruction in order to maximize student learning.* ~~shall dispose of district property, except as restricted by the Mitigation Agreement, whenever it is apparent the district will have no further use for it. If property currently unused will be needed at some future time, the Board may lease it to a governmental or private agency or individual. (Education Code 17453, 17455-17484)~~

(cf. 1330 – Use of School Facilities)

(cf. 7110 – Facilities Master Plan)

(cf. 7111 – Evaluating Existing Buildings)

(cf. 7160 – Charter School Facilities)

Upon determination that district property is no longer needed or may not be needed until some future time, the Board shall offer to sell or lease district-owned real property in accordance with priorities and procedures specified in law, including, but not limited to, Education 17230, 1744, 17485-17500, and Government Code 54222.

(cf. 5148 – Child Care and Development)

(cf. 5148.2 – Before/After School Programs)

(cf. 5148.3 – Preschool/Early Childhood Education)

When required by law, the Board shall appoint a district advisory committee to advise the Board in the development of policies and procedures governing the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388)

Before ordering the offering to sale or lease of any surplus real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regular, open meeting. The Resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466) to any other parties, the district may offer it to designated child care providers for child care and development purposes.

(cf. 9323.2 – Actions by the Board)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least one a week for three successive weeks before the meeting, in a

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(b)

newspaper of general circulation published in the county in which the district is located if such a paper exists. (Education Code 17469)

The Superintendent or designee shall take reasonable steps to provide notification to the former owners of the property of the district's intent to sell it in accordance with Education Code 17470.

At a public meeting specified in the resolution, the Board shall open, examine, and declare all sealed bids. Before accepting any written proposal, the Board shall call for oral bids in accordance with law. The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. (Education Code 17472, 17473)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all the terms and conditions of the contract. (Education Code 17472-17478)

(cf. 1431 – Waivers)

(cf. 9320 – Meetings and Notices)

The Superintendent or designee shall ensure that proceeds from the sale, or lease with an option to purchase, of district surplus property are used in accordance with law. (Education Code 17462; 2 CCR 1700)

~~The sale, lease or rental of district property for child care purposes shall be especially encouraged for programs that are properly licensed, provide adequate insurance coverage, are financial self-supporting and maintain a safe environment through good management and supervision.~~

~~(cf. 5148 – Child Care and Development)~~

~~When surplus property is not sold or lease to child care providers, the Board shall offer to sell or lease it, with an option to buy, in accordance with the priorities set forth in Education Code 17464 and 17230 and in Government Code 54222.~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(c)

~~Any lease or sale made by the Board will conform in all particulars to the provisions of law.~~

Legal Reference:

EDUCATION CODE

8469.5 Use of school facilities or grounds for school age child care

~~17022 Approval of new facilities~~17219-~~17224~~ Acquisition of property not utilized as school site; nonuse payments; exemptions17230-~~17234~~ Surplus property

17385 Conveyances to and from school district

17387-17391 Advisory committees for use of excess school facilities

~~17400-17429 Leasing property~~~~17430-17447 Leasing facilities~~~~17406 Right of district to lease property under lease providing for construction of building~~

17453 Lease of surplus district property

17455-17484 Sale or lease of real property

~~17485-17500 Surplus school playground (Naylor Act)~~

17515-17526 Joint occupancy

17527-17535 Joint use of district facilities

~~33050 Request for waiver~~~~38130-38139 Civic Center Act~~~~38134 Groups which may use school facilities without charge; charges for use by other groups~~

GOVERNMENT CODE:

~~54220-54232 Surplus land~~

54222 Offer to sell or lease property

~~54950-54963 Brown Act, especially;~~~~54952 Legislative body, definition~~

PUBLIC RESOURCES CODE

21000-21177 California Environmental Quality Act

CODE OF REGULATIONS, TITLE 2

1700 Definitions related to surplus property

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District, (2006) 139 Cal.app.4th 1356

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Closing a School Best Practices Guide

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Unused Site Program Handbook, May 2008

WEB SITES

*California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>**Coalition for Adequate School Housing: <http://www.cashnet.org>**Office of Public School Construction: <http://www.opsc.dgs.ca.gov>*

Adopted: 9-17-02

Amended: 1-20-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MAY 19, 2009~~ JUNE 9, 2009

SUBJECT: C.5.c APPROVE AMENDMENT TO BOARD POLICY 3320 – CLAIMS AND ACTIONS AGAINST THE DISTRICT –~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3320 – Claims and Actions Against the District?

BACKGROUND: Board Policy 3320 is being updated to more accurately describe authorization for district to adopt a procedure to govern the processing of claims not covered by the Government Claims Act (Formerly the Tort Claims Act). Board Policy 3320 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3320 – Claims and Actions Against the District.
2. Do not amend Board Policy 3320 – Claims and Actions Against the District.
3. Adopt a modified version of the amendment to Board Policy 3320 – Claims and Actions Against the District.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3320(a)

Claims And Actions Against The District

The Governing Board intends that the district's operations minimize risk, protect district resources, and promote the safety of students, staff, and the public Any and all claims for money or damages against the district shall be presented to and acted upon in accordance with Board policy and administrative regulation.

(cf. 3530 – Risk Management/Insurance)

(cf. 5143 – Insurance)

Claims for money or damages not governed by the Governments Claims Act (Government Code 810-996.6) or excepted by Government Code 905 shall be presented consistent with the manner and time limitations in the Government Claims Act, unless a procedure for processing such claims is otherwise provided by state or federal law. Such compliance is a prerequisite to any court action consistent with the provisions of Government Code 945.4.

The Board delegates to the Superintendent the authority to allow, compromise, or settle claims of \$50,000 or less. (Government Code 935.4)

~~Compliance with this policy and accompanying administrative regulation is a prerequisite to any court action, unless the claim is governed by statutes or regulations which expressly free the claimant from the obligation to comply with district policies and procedures and the claims procedures set forth in the Government Code.~~

This policy is intended to apply retroactively to any existing causes of action and/or claims for money and/or damages.

Roster of Public Agencies

The Superintendent or designee shall file the information required for the Roster of Public Agencies with the Secretary of State and the County Clerk. Any changes to such information shall be filed within 10 days after the change in facts. (Government Code 53051)

This information shall include the name of the school district, the mailing address of the Board, and the names and addresses of the Board presiding officer, the Board clerk or secretary and other members of the Board. (Government Code 53051)

Legal Reference:

EDUCATION CODE

35200 Liability for debts and contracts

35202 Claims against districts; applicability of Government Code

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 3000

Business and Non-Instructional Operations

BP 3320(b)

CODE OF CIVIL PROCEDURE

340.1 Damages suffered as result of childhood sexual abuse

GOVERNMENT CODE

800 Cost in civil actions

810-996.6 Claims and actions against public entities

53051 Information filed with secretary of state and county clerk

PENAL CODE

72 Fraudulent claims

COURT DECISIONS

City of Stockton v. Superior Court, (2007) 42 Cal.4th 730

Connelly v. County of Fresno, (2006) 146 Cal.App. 4th 29

CSEA v. South Orange Community College District, (2004) 123 Cal. App. 4th 574

CSEA v. Azusa Unified School District, (1984) 152 Cal.App.3d 580

Adopted: 3-18-86

Amended: 6-6-89, 9-17-02, 1-20-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MAY 19, 2009~~ JUNE 9, 2009

**SUBJECT: C.5.d APPROVE AMENDMENT TO BOARD POLICY
4111.2/4211.2/4311.2 – LEGAL STATUS REQUIREMENT –~~First~~
Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement?

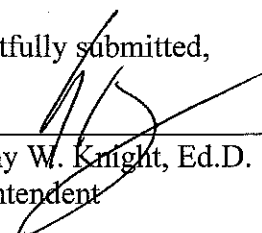
BACKGROUND: Board Policy 4111.2/4211.2/4311.2 is being revised to reflect new Federal regulations which prohibit employers from accepting expired documents to verify employment authorization on Form I-9. Beginning April 3, 2009, all employers must use the revised I-9 Form developed by the U.S. Citizenship and Immigration Services. Board Policy 4111.2/4211.2/4311.2 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement.
2. Do not amend Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement.
3. Adopt a modified version of the amendment to Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4111.2/4211.2/4311.2

Legal Status Requirement

The **Governing Board** district shall **ensure that the district employs hire** only citizens and aliens **those individuals** who are lawfully authorized to work in the United States.

The Superintendent or designee shall **verify the employment eligibility of all persons hired by completing the U.S. Citizenship and Immigration Services Form I-9, Employment Eligibility Verification, for each individual hired and ensure that the district does not knowingly hire or continue to employ any person not authorized to work in the United States. (8 USC 1324a)**

In accordance with law, the Superintendent or designee shall ensure that district employment practices do not unlawfully discriminate on the basis of citizenship status or national origin, including but not limited to, discrimination against any refugees, grantees of asylum, or persons qualified for permanent or temporary residency.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 4111 - Recruitment and Selection)
(cf. 4211 - Recruitment and Selection)
(cf. 4311 - Recruitment and Selection)

~~All new employees shall show appropriate documents which certify that they are legally eligible to work in the United States, as required by law and in accordance with administrative regulation.~~

Legal Reference:

UNITED STATES CODE, TITLE 8
1324a Unlawful employment of aliens
1324b Unfair immigrant-related employment practices
CODE OF FEDERAL REGULATIONS, TITLE 8
274a.1-274a.14 Control of Employment of Aliens

Management Resources:

U.S. CITIZENSHIP AND IMMIGRATION SERVICES PUBLICATIONS
Handbook for Employers: Instructions for Completing Form I-9, April 2009
WEB SITES
U.S. Citizenship and Immigration Service: <http://www.ins.uscis.gov>

Adopted: 1-21-92

Amended: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MAY 19, 2009~~ JUNE 9, 2009

**SUBJECT: C.5.e APPROVE AMENDMENT TO BOARD POLICY 4113 -
ASSIGNMENT -~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4113 - Assignment?

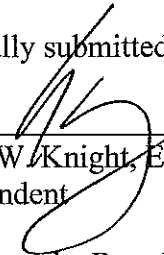
BACKGROUND: Board Policy 4113 is being updated to add language on assignment of teachers to courses/classes based on credential authorization and to elective course when no credential authorization exists and describes local teaching assignment options. Board Policy 4113 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4113 - Assignment.
2. Do not amend Board Policy 4113 - Assignment.
3. Adopt a modified version of the amendment to Board Policy 4113 - Assignment.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4113(a)

Assignment

In order to serve the best interests of students and the educational program, the Governing Board authorizes the Superintendent or designee ~~shall to~~ assign certificated personnel to positions for which their preparation, certification, **professional** experience and aptitude qualify them.

(cf. 4112.2 - Certification)

(cf. 4112.21 - Interns)

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

(cf. 4112.23 - Special Education Staff)

(cf. 4112.8/4212.8/4312.8 - Employment of Relatives)

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement **or Board policy**.

(cf. 4141/4241- Collective Bargaining Agreement)

Assignment to Courses/Classes

The Superintendent or designee shall assign teachers to courses based on the grade level and subject matter authorized by their credentials

When there is no credential authorization requirement for teaching an elective course, the Superintendent or designee shall select the credentialed teacher whose knowledge and skills best prepare him/her to provide instruction in that subject.

~~The Board encourages the assignment of experienced and fully credential teachers, including those who have attained National Board for Professional Teaching Standards certification, to schools with the greatest need to improve student achievement.~~

Teachers ~~shall be~~ **who are** assigned to teach core academic subjects **shall meet** in Title I and non-Title I programs in accordance with the requirements of the No Child Left Behind Act pertaining to teacher qualifications **of highly qualified teachers**. (20 USC 6319, 7801; 5 CCR 6100-6126)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

~~(cf. 6171 - Title I Programs)~~

The Superintendent or designee may assign **a teacher, with his/her consent, to a position outside his/her credential authorization when specifically authorized by law or regulation, and in accordance with the local teaching assignment options described in the Commission on**

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4113(b)

Teacher Credentialing's Administrator's Assignment Manual. Assignments made pursuant to Education Code 44256, 44258.2 and 44263 shall be annually approved by Board resolution. In such cases, the Superintendent or designee shall reference in district records the statute or regulation under which the assignment is authorized. ~~holders of a credential other than an emergency permit, with their consent, to teach subjects outside their credential authorization in departmentalized classes. The Superintendent or designee shall, with the assistance of subject matter specialists, develop procedures to verify the subject matter knowledge of the teacher before any such assignment is made. (Education Code 44258.3)~~

(cf. 3580 – District Records)

The Superintendent or designee shall periodically report to the Board on any teacher misassignments or ~~and~~ ***vacancies, including the number and type of assignments made outside a teacher's credential authorization through a local teaching assignment option. Whenever district misassignments and vacancies are reviewed by the County Superintendent of Schools or Commission on Teacher Credentialing, as applicable, the Superintendent or designee shall report the results to the Board.*** ~~He/she shall report to the Board the results of the County Superintendent's review of district misassignments and vacancies, and shall provide recommendations for remedying any identified issues.~~

(cf. 1312.4 – Williams Uniform Complaint Procedures)

Committee on Assignments

~~The Superintendent or designee shall establish a committee on assignments which may grant approval for the voluntary assignment of full-time teachers to teach one or more elective courses outside their credential authorization in an area for which they have special skills or preparation. (Education Code 44258.7)~~

Legal Reference:

EDUCATION CODE

- 33126 School accountability report card
- 35035 Additional powers and duties of superintendent
- 35186 Complaint process
- 37616 Assignment of teachers to year-round schools
- 44225.6 Commission report to the legislature re: teachers
- 44250-44277 Credentials and assignments of teachers
- 44314 Subject matter programs, approved subjects**
- 44395-44398 Incentives for assigning NBPTS-certified teachers to low-performing schools
- 44824 Assignment of teachers to weekend classes
- 44955 Reduction in number of employees

GOVERNMENT CODE

- 3543.2 Scope of representation

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

*Series 4000**Personnel**BP 4113(c)**CODE OF REGULATIONS, TITLE 5*

6100-6125 Teacher qualifications, No Child Left Behind Act

*80003-80005 Credential authorizations**80020-80020.5 Additional assignment authorizations**80335 Performance of unauthorized professional services**80339-80339.6 Unauthorized certificated employee assignment**UNITED STATES CODE, TITLE 20**6311 State plan*

6319 Highly qualified teachers

6601-6651 Teacher and Principal Training and Recruiting Fund

7801 Definitions, high qualified teacher

CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 Highly qualified teachers

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS*Revised State Plan for the No Child Left Behind Act, rev. September 2008***COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS***The Administrator's Assignment Manual, rev. September 2007***U.S. DEPARTMENT OF EDUCATION GUIDANCE***Improving Teacher Quality State Grants: ESEA Title II, Part A, rev. October 5, 2006***WEB SITES**Commission on Teacher Credentialing: <http://www.ctc.ca.gov>California Department of Education: <http://www.cde.ca.gov>**CSBA:** <http://www.csba.org>**Santa Clara County Office of Education, Personnel Management Assistance Team:**<http://www.sccoe.org/depts/pmat>**U.S. Department of Education:** <http://www.ed.gov>

Adopted: 1-15-78

Amended: 11-17-82, 3-6-84, 7-23-85, 12-10-90, 1-21-92, 9-17-02, 2-15-05

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MAY 19, 2009 JUNE 9, 2009

SUBJECT: C.5.f APPROVE AMENDMENT TO BOARD POLICY 5145.7 – SEXUAL HARASSMENT –First-Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5145.7 – Sexual Harassment?

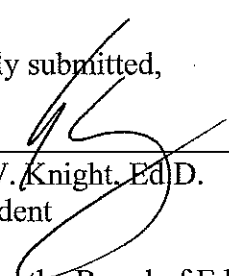
BACKGROUND: Board Policy 5145.7 is being revised to reflect new court decision which details the standards for determining district liability for sexual harassment under state law. Material formerly including in policy re: timelines for complaint investigation moved to regulation. Board Policy 5145.7 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5145.7 – Sexual Harassment.
2. Do not amend Board Policy 5145.7 – Sexual Harassment.
3. Adopt a modified version of the amendment to Board Policy 5145.7 – Sexual Harassment.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.7(a)

Sexual Harassment

The Governing Board is committed to maintaining an educational environment that is free from harassment **and discrimination**. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in the complaint processes. ~~established pursuant to this policy and the administrative regulation.~~

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 4119.11/4129.11/4319.11 – Sexual Harassment)

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender
2. A clear message that students do not have to endure sexual harassment
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the ***district's procedure for investigating complaints and the*** person(s) to whom a report of sexual harassment should be made

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5137 - Positive School Climate)

(cf. 5141.4 – Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Family Life/Sex Education **Sexual Health and HIV/AIDS Prevention Instruction**)

Complaint Process

Any student who feels that he/she is being or has been subjected to sexually harassedment **by a school employee, another student, or a non-employee on school grounds or at a school-related activity (e.g., a visiting athlete or coach)** shall immediately contact his/her teacher or any other

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.7(b)

employee. ***An employee who receives such a complaint shall report it in accordance with administrative regulation.*** ~~A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.~~

~~(cf. 1312.1 – Complaints Concerning District Employees)
(cf. 5141.4 – Child Abuse Prevention and Reporting)~~

~~Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint. In any case of sexual harassment involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.~~

~~(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)
(cf. 5141.4 – Child Abuse Reporting Procedures)
(cf. 5145.3 – Nondiscrimination/Harassment)~~

The principal ***Superintendent*** or designee ***shall ensure that any to whom a complaints of regarding*** sexual harassment is reported ~~shall are~~ immediately investigated ~~the complaint in~~ accordance with administrative regulation. ***When the Superintendent or designee has determined*** ~~Where the principal or designee finds that sexual harassment has occurred,~~ he/she shall take prompt, appropriate action to end the harassment and ***to*** address its effects on the victim. ~~The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.~~

~~(cf. 1312.1 – Complaints Concerning District Employees)~~

Disciplinary Measures

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

~~(cf. 5131 – Conduct)
(cf. 5144.1 – Suspension and Expulsion/Due Process)
(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.7(c)

Confidentiality and Record-Keeping

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

(cf. 4119.23/4219.23/4319.23 - *Unauthorized Release of Confidential/Privileged Information*)
(cf. 5125 - *Student Records*)

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in its schools.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Discrimination

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.71 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Nabozny v. Podlesny, (1996, 7th Cir.) 92 F.3d 446

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Oona R.-S. etc. v. Santa Rosa City Schools et al, (1995) 890 F.Supp. 1452

Rosa H. v. San Elizario Ind. School District, (W.D. Tex. 1995) 887 F. Supp. 140, 143

Clyde K. v. Puyallup School District #3, (1994) 35 F.3d 1396

Patricia H. v. Berkeley Unified School District, (1993) 830 F.Supp. 1288

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.7(d)

Franklin v. Gwinnet County Schools, (1992) 112 S. Ct. 1028
Kelson v. City of Springfield, Oregon, (1985, 9th Cir.) 767 F.2d 651

Management Resources:

~~OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL~~

~~Protecting Students from Harassment and Hate Crime: A Guide for Schools, January 1999~~

~~OFFICE OF CIVIL RIGHTS' PUBLICATIONS~~

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance, January 2001

Sexual Harassment Guidance, March 1997

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

OCR: <http://www.ed.gov/offices/OCR>

Adopted: 3-2-93

Amended: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MAY 19, 2009~~ JUNE 9, 2009

**SUBJECT: C.5.g APPROVE ADOPTION OF BOARD POLICY 6142.2 –
WORLD/FOREIGN LANGUAGE INSTRUCTION –~~First~~ Second
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6142.2 – World/Foreign Language Instruction?

BACKGROUND: Board Policy 6142.2 is being adopted to reflect new state content standards for world languages adopted by the State Board of Education in January 2009. Policy also includes legal requirements for the provision of foreign language instruction beginning no later than grade 7 and material on instructional resources, professional development, and program evaluation. Board Policy 6142.2 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6142.2 – World/Foreign Language Instruction.
2. Do not amend Board Policy 6142.2 – World/Foreign Language Instruction.
3. Adopt a modified version of the amendment to Board Policy 6142.2 – World/Foreign Language Instruction.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.2(a)

World/Foreign Language Instruction

In order to prepare students for global citizenship and to broaden their intercultural understanding and career opportunities, the Governing Board shall provide students with opportunities to develop linguistic proficiency and cultural literacy in one or more world languages in addition to English.

(cf. 6141.6 - Multicultural Education)

The Superintendent or designee shall recommend world languages to be taught in the district's educational program based on student interest, community needs, and available resources. He/she shall also consider providing English learners the opportunity to study their heritage language, when such a course is available, in order to continue developing skills in that language. American Sign Language courses shall be open to all students regardless of hearing status.

(cf. 6174 - Education for English Language Learners)

The district shall offer a sequential curriculum aligned with the state content standards, state curriculum framework, and, as applicable, California university admission requirements for languages other than English.

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

Instruction in world languages shall be offered to secondary school students beginning no later than grade 7 and shall be designed to develop students' skills in understanding, speaking, reading, and writing the language. (Education Code 51220)

(cf. 6143 - Courses of Study)

Students shall obtain credit toward high school graduation requirements for completion of a one-year course during grades 9-12 in a world language or American Sign Language.

(cf. 5126 - Awards for Achievement)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

In order to encourage higher levels of language proficiency throughout a student's education, the district may offer age-appropriate language programs in elementary schools. Beginning in the primary grades, the district may deliver language studies through a two-way immersion program

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.2(b)

in which instruction is delivered in both English and another language to both English-only students and English learners.

The Board shall ensure that students have access to high-quality instructional materials in world languages. In accordance with Board policy, teachers shall also be encouraged to identify and use supplemental resources, such as literature, technology, newspapers and other media, dictionaries, and volunteers from the community to enhance the world language instructional program.

(cf. 1240 - Volunteer Assistance)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall provide professional development as necessary to ensure that teachers of world languages have the knowledge and skills they need to implement an effective instructional program that helps students attain academic standards.

(cf. 4131 - Staff Development)

The Superintendent or designee shall provide periodic reports to the Board regarding the effectiveness of the district's world language program which may include, but not be limited to, a description of the district's curriculum and the extent to which it is aligned with the state's content standards and curriculum framework, student achievement of district standards for world language instruction, and student participation rates in each language course. Program evaluation shall be used to identify needed improvements and may be considered in determining the languages to be taught in the district.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

300-311 Education for English learners

44256-44257 Credential requirements, including teachers of foreign language

51212 Legislative intent to encourage foreign language instruction in grades 1-6

51220 Courses of study, grades 7-12

51225.3 High school graduation requirements

51243-51245 Alternative credits toward graduation for foreign language instruction in private school

60117-60119 Pupil Textbook and Instructional Materials Incentive Program Act

60605.3 Content standards for foreign language instruction

CODE OF REGULATIONS, TITLE 5

1632 Alternative credits toward graduation for foreign language instruction in private school

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.2(c)

11309 English immersion programs, parental exception waivers

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

World Language Content Standards for California Public Schools, Kindergarten Through Grade Twelve, adopted January 7, 2009

Foreign Language Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTER FOR APPLIED LINGUISTICS PUBLICATIONS

Guiding Principles for Dual Language Education, Second Edition, 2007

COLLEGE BOARD PUBLICATIONS

A Challenge to Change: The Language Learning Continuum, 1999

WEB SITES

CSBA: <http://www.csba.org>

American Council on the Teaching of Foreign Languages: <http://www.actfl.org>

California Association of Bilingual Education: <http://www.bilingualeducation.org>

California Department of Education, Foreign Language: <http://www.cde.ca.gov/ci/fl>

California Foreign Language Project: <http://www.stanford.edu/group/CFLP>

California Language Teachers' Association: <http://www.clta.net>

Center for Applied Linguistics: <http://www.cal.org>

College Board: <http://www.collegeboard.co>

University of California, a-g Course Approval: <http://www.ucop.edu/a-gGuide/ag>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 9, 2009

SUBJECT: 1. OPHS PAVILION SEATING PROJECT UPDATE

INFORMATION

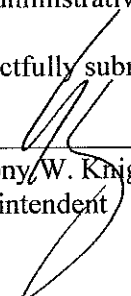
ISSUE: Shall the Board of Education receive a status report on the seating installation and project closeout for the OPHS Pavilion?

BACKGROUND: The Board has requested a status report on the seating installation and project closeout for the Oak Park High School Pavilion at each of its regular monthly meetings. Martin Klauss, Assistant Superintendent, Business and Administrative Services, will provide an update at this evening's meeting.

RECOMMENDATION: None – information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 9, 2009
SUBJECT: 2. MONTHLY GENERAL FUND STATUS REPORT

INFORMATION

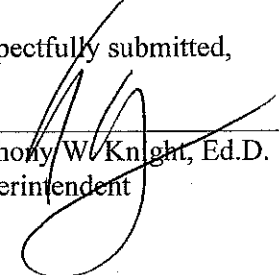
ISSUE: Shall the Board receive and review a status report on General Fund expenditures through May 31, 2009 of the 2008-09 fiscal year?

BACKGROUND: The Board maintains its awareness of the State's financial position and its significant impact on K-12 education, and more particularly on the Oak Park Unified School. It is critical that the Board and Administration carefully monitor the District's budget and expenditures to insure fiscal solvency. As a tool to assist in this process, the Administration has developed the attached General Fund Status Report, which will provide the Board with the most current budget and expenditure information available. This report will be updated and reported to the Board every month at its regular meeting, accompanied by staff analysis of the information

RECOMMENDATION: None. Information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

**Oak Park Unified School District
GENERAL FUND STATUS REPORT**

As of May 31, 2009

FISCAL YEAR: 8% REMAINING

CATEGORY	REVISED BUDGET	ENCUMBRANCES	EXPENDITURES	BALANCE	PCT BAL
SALARIES					
Certificated	14,222,745	0	12,743,680	1,479,065	10%
Classified	2,693,020	0	2,428,819	264,201	10%
Instructional Aides	567,670	0	424,228	143,442	25%
Substitutes	202,674	0	199,049	3,625	2%
SUB TOTAL	17,686,109	0	15,795,776	1,890,333	11%
EMPLOYEE BENEFITS					
Statutory Benefits	1,987,428	0	1,779,571	207,857	10%
Workers Compensation	457,375	0	402,613	54,762	12%
Health Insurance	2,597,923	0	2,635,267	(37,344)	-1%
SUB TOTAL	5,042,726	0	4,817,451	225,275	4%
BOOKS, SUPPLIES & EQUIPMENT					
Texts and Other Books	295,561	12,523	225,809	57,229	19%
Instructional Supplies	48,236	1,848	26,415	19,973	41%
Non-instructional Supplies	803,043	93,255	376,635	333,153	41%
Equipment	147,524	2,326	55,459	89,739	61%
SUB TOTAL	1,294,364	109,952	684,318	500,094	39%
FACILITY OPERATIONS					
Property/Liability Insurance	179,109	0	173,938	5,171	3%
Utilities	907,705	152,048	697,178	58,479	6%
Rents, Leases, Repairs	392,129	42,320	276,175	73,634	19%
Other Operating Expense	876,317	125,466	641,595	109,256	12%
SUB TOTAL	2,355,260	319,834	1,788,886	246,539	10%
CONTRACTED SERVICES					
Travel & Conference	116,472	15,088	67,618	33,766	29%
Dues & Memberships	35,749	892	27,957	6,900	19%
Professional Services	200	0	42,235	(42,035)	0%
Legal Services	64,150	5,623	36,024	22,503	35%
SUB TOTAL	216,571	21,602	173,835	21,134	10%
SPECIAL EDUCATION					
Certificated	1,340,572	0	1,206,542	134,030	10%
Classified (Instr Aides/OT)	785,966	0	690,765	95,201	12%
Substitutes	55,796	0	51,390	4,406	8%
Statutory Benefits	288,068	0	249,670	38,398	13%
Workers Compensation	55,695	0	49,730	5,965	11%
Health Insurance	325,830	0	201,887	123,943	38%
Supplies	33,825	11,530	9,720	12,575	37%
Travel & Conference	9,175	0	4,214	4,961	54%
Dues & Memberships	150	0	100	50	0%
Other Services/NPS	985,239	442,028	301,034	242,177	25%
Equipment	5,500	0	793	4,707	86%
Excess Costs	318,527	137,822	50,178	130,527	41%
SUB TOTAL	4,204,343	591,380	2,816,023	796,940	19%
TOTALS	30,799,373	1,042,769	26,076,288	3,680,316	12%

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: June 9, 2009

SUBJECT: Brookside Elementary School, Monthly Board Report

SCHOOL SITE COUNCIL: The May 12th agenda included a discussion of the Walking School Bus, Math Intervention Aides and how that program is going, concerns about how the budget deficits will affect our Music program and teacher lay-offs, new SSC members for 2009-2010, Pennies for Peace, Budding Writers Blog for website.

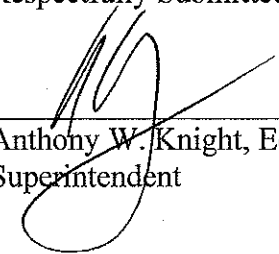
TEACHING AND LEARNING: Students in grades two through five completed STAR testing during the week of May 11th. Fifth Graders traveled to the Reagan Library on May 26th to participate in a Mock Congressional Hearing, based on the *We the People Program*. Thank you to our distinguished judges for spending their morning asking questions about the constitution and evaluating student responses.

OPEN HOUSE: Brookside's annual Open House was held on May 28th. The evening included a bake sale, PTA meeting, Principal's Message, live Auction and classroom visits. Thank you to our visiting dignitaries and prospective parents for attending this very special evening to celebrate student learning.

TEACHER RETIRING: Mrs. Sharon Parsons is retiring in June. To celebrate Sharon's 30 years of dedication to our Brookside students, we are having dinner at the Angel Café in Agoura Hills on June 11th. Sharon taught 5th graders for twenty-two years and 3rd graders for eight years. She is truly a Brookside tradition! We will miss her.

CULMINATION: Fifth grade culmination will be on June 17th at 8:45 a.m. Students are rehearsing with their teachers.

Respectfully Submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: Leslie Heilbron, Principal, Oak Hills Elementary School
DATE: June 9, 2009
SUBJECT: Monthly Board Report

CHORUS PERFORMANCE

Our two chorus groups, Junior Chorus and Chorale had an evening performance for their families on Thursday, May 21st. Ms. Reinking, our music teacher, did an outstanding job with both of these groups!

WE THE PEOPLE

Fifth grade students participated in, "The Citizen and The Constitution: Fifth Grade Mock Congressional Hearings" funded by The Center for Civic Education at the Regan Library.

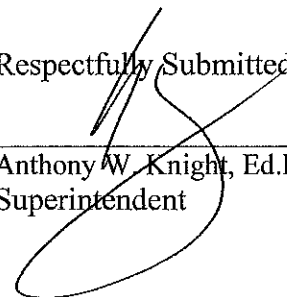
COLLABORATIVE WORK

I was invited to participate, as a panel speaker, at Ventura County's RtI Collaborative on Wednesday, May 27th. Topics included unexpected benefits of implementing an RtI model, compelling recommendations for staff contemplating implementation and valuable resources. Oak Hills has been asked to participate in a study looking at similar schools and elements contributing to and maintaining quality programs resulting in consistently high student achievement.

COMMUNITY SERVICE

Oak Hills Elementary School has a long tradition of providing service to the community. Currently, we are participating in a new and used clothing drive for needy families at Robert F. Kennedy Elementary School in East Los Angeles. The families are served by the Violence Intervention Program through a local hospital.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: June 9, 2009

SUBJECT: Monthly Board Report

Volunteer Brunch

A brunch for our parent volunteers was held on Friday, May 1 in our library. Staff members contributed food and decorations for this event. The library was decorated with a tea party theme with a wide variety of colorful teapots gracing the tables. The volunteers were serenaded with a song of appreciation by our staff.

Staff Appreciation Week

Our Parent-Faculty Association showed their appreciation to our staff with a weeklong series of food and favors with a health spa theme. Head and shoulder massages were offered to the staff on Wednesday. Students were assigned daily tasks such as bringing flowers and notes of appreciation to their teachers. The culmination of this staff appreciation week was a luncheon feast in our library on May 15.

Fourth Grade Musical Production

Our fourth grade students participated in a musical telling of the historical events involving the California Gold Rush. The musical was called, "The Days of 49." Short skits, songs and choreographed movements were used to reconstruct moments in history. The production occurred on May 7th in our Multipurpose Room.

Open House

On May 28, Red Oak Elementary School held our Open House. The evening started out at 6:30 with our sixth annual Chalk Walk. Students drew pictures on the sidewalks using colored chalk. The upper grade classrooms were open starting at 6:30 and the lower grades at 7:00. Student artwork was displayed in our Multi-purpose Room art gallery.

Red Oak School Carnival

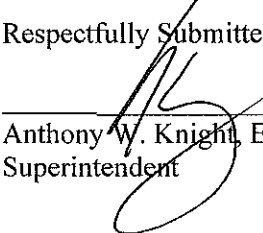
Our annual school Carnival was held on Sunday, June 7 on the Red Oak campus. This event will include food, rides, games and family entertainment for our Red Oak community.

Fifth Grade Events

Fifth grade has a number of events going on this last month of school.

- May 26th Mock Congressional Hearing on the U.S. Constitution at the Reagan Library.
- June 12th Field Trip to Keystone Ranch
- June 17th Culmination

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: JUNE 9, 2009

SUBJECT: MONTHLY SCHOOL REPORT

California Distinguished Schools Dinner at Disneyland - May 29th: Brad Benioff, Principal and Al Calce, P.E. Department Chair represented MCMS to accept the school's fifth award for excellence.

Junior Achievement Curricular Trip - May 21st: Mr. Anderson's Advanced Computer class visited the new Junior Achievement Finance Park as their culminating activity on learning about personal finance.

Fifth Graders Visit MCMS- June 1st: OPUSD's 5th graders came for their annual orientation and tour of MCMS, hosted by ASB.

Spring Concert- June 4th: Our marvelous Band Director, Elana Levine, held another evening of beautiful music, featuring MCMS students. Performances will include the Beginning, Advanced and Jazz Bands as well as the Chorus Club.

Read 180 Open House at MCMS at 3:00p.m.: Parents of students identified for the Read 180 Intervention program are invited to a presentation of the curriculum, classroom, and technology used in the program.

Art Show at the Frame Gallery, Agoura - June 4th: Art students from the Art Showcase advanced classes have their work presented and even available for purchase at the Agoura Frame Gallery.

Ceiling Tile Art Celebration - June 8th: Art students showcased their final projects of "Ceiling Tile Art", where they research a particular Master's work and methods and recreate one of their works, are presented. Students work will be placed around the MCMS campus until they graduate from high school.

8th Graders Versus MCMS Faculty Softball Game - June 10th: The faculty has guaranteed a win this year.

8th Grade Disneyland Trip - June 11th: This annual trip is part of the 8th grade culmination celebrations. Students are accompanied by teacher chaperones.

8th Grade Dance- June 12th: This dance is open only to 8th grade students as part of the 8th grade culmination celebrations.

8th Grade Breakfast and Awards: 8th Grade students are treated to a breakfast as part of the 8th grade culmination celebrations. An awards assembly takes place directly after the breakfast (8:30am) in the gymnasium. Awards are given for honor roll, departmental awards, and other special awards. Families are invited to attend the awards ceremony.

Culmination - Wednesday, June 17, 11:30am: The annual 8th grade Culmination Ceremony takes place at the Thousand Oaks Civic Arts Plaza.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANDI MALLEN, PRINCIPAL, OAK PARK HIGH SCHOOL

DATE: JUNE 9, 2009

SUBJECT: MONTHLY SCHOOL REPORT

STATE SCIENCE FAIR WINNER: The California State Science Fair is the final science fair of the academic year for students throughout the State of California in grades 6 - 12, serving California's future scientists since 1952. It is hosted by the California Science Center (formerly, the California Museum of Science and Industry). The 58th annual California State Science Fair was held on May 18-19, 2009. This year there were 965 participants from 374 schools throughout the State meeting in competition for awards totaling over \$50,000. We are very proud to announce that OPHS Student, Ishan Puri took home the **FIRST PLACE PRIZE** in the Behavioral & Social Sciences Category! Ishan started his project in the fall, and worked on it almost entirely on his own, under the mentorship of Dr. Stabler, a linguistics professor at UCLA! Ishan's project summary of Lexical Distributions and Electronic Literacy: A Corpus Linguistic Analysis of Textual Richness, a study in electronic-mediated communication and electronic literacy, can be found at <http://www.usc.edu/CSSF/Current/Awards/S03.html>

END OF THE YEAR WIND DOWN- The school year is slowly coming to a close, however, there is still much going on, including many end-of-the-year acknowledgments and celebrations. Many seniors recently enjoyed their Senior Scholarship Night, taking home many scholarships donated by community members and organizations. We thank our donors for their support and recognition of our students, and appreciate the scholarships they provide to our students. Our Jr/Sr honors Assembly was also held and many students were announced as having received Academic Letters and achievements. Maize Wang was named Salutatorian and Jiaman Alice Wang was named Valedictorian of the class of 2009 at each of these events. Carl Chen was awarded the prized Eagle Award for being the Outstanding Senior. Our Concert band and choir also held end of the year programs, as did Peer Counseling (Charity Walkathon), and the Boys Volleyball team has made it to the Southern Section Div 3 Finals, with games scheduled for Saturday, May 30th.

PROM: Seniors prepared for their Prom at the Hollywood Roosevelt Hotel held on May 30th. The theme is "Old Hollywood" In addition, we informed parents that hotel post parties are not sponsored by the school, nor are condoned, and that parents need to exercise caution as they allow their children to plan or attend post prom or graduation parties.

OAK PARK GRAD NIGHT is a parent planned and organized, safe and sober" secret" event, which remains a secret until the time the graduates board the busses! As a reminder, Graduation will start at 6:00, and busses for grad night will be rolling at 8:30.

PEER COUNSELING WALKATHON; The first Walkathon to raise money for American Cancer Society, Many Mansions and the Alzheimers Association was held on May 18th. Students, staff and community members walked their laps, enjoyed light snacks and beverages and listened to music. It was a true community event. Thank you to Counselors Debi Fries, Tess Wilkoff and Peer Counselors for a well done event!

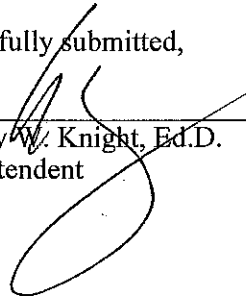
OPHS BAND AND CHOIR GROUPS both had spring concerts and recitals in May. The band performed their final recital to an intimate group in the Pavilion and the Choir competed in the SCVA Festival at Disneyland, earning SUPERIOR rating over many other competing high schools. The band also competed in an adjudicated event at CSU Fullerton, earning a Silver, 2nd place ranking.

SUMMER SCHOOL: Plans and scheduling continue to be underway for summer school. Randy McLelland will be overseeing summer school again this year.

CA DISTINGUISHED SCHOOL EVENT was held on May 29th in Anaheim. Andi Mallen represented OPHS. The newly painted CDS medallions for 2005 as well as 2009 have both been hung on the "C" building.

"NO PLAY FOR HATE" SCHOOL - OPHS has been named a 2009 No Place For Hate School by the Santa Barbara/Ventura County Anti Defamation League. Peer Counselors Arielle Gillman and Rachel Schall, under the guidance of Counselor Tess Wilkoff, accepted the award based on the Acceptance Week activities conducted earlier in the semester.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: June 9, 2009

SUBJECT: Monthly Board Report

Oak View

Our Yearbook is nearly completed. This year, the publication is totally student-generated and we are fortunate to have several students with considerable artistic talent. Mrs. Allen is also presenting a language arts unit, using *Twelve Angry Men*. Students are studying the juvenile justice system and the jury system to expand their knowledge base.

Mrs. Cohen and Mrs. Liepman are using the newly-acquired document readers to enhance their Smartboard lessons. Randi is finding it helpful with working on graphs in economics and with film class and also with the cold war booklets. Sharon's students are diligently balancing chemical equations.

STAR testing is completed, with apparently good effort from our students. We are recognizing their effort with a pizza lunch. P.E. testing is scheduled for the last week in May.

Seniors enjoyed a very nice Senior Breakfast at IHOP and a senior trip to Disneyland.

The Clean Teen group earned a breakfast at IHOP this month.

Our graduation is scheduled for June 17th at 6:00 PM at the Pavilion. Scholarship recipients are in place and we are looking forward to our event.

Dianne and Rob Large are the proud parents of a new baby girl, born on May 24th. !

Independent School

Our Information Meeting for New Families is on June 3rd. The announcements placed in the *Daily News*, *Oak Park Update* and the *Acorn* look really nice. We hope to attract additional permit students through these ads.

Culmination is planned for June 11th at 11:30-1:00 PM. We will enjoy a casual picnic at Oak Canyon Park.

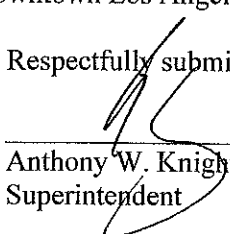
The STAR and P.E. testing are completed. Students earned yogurt treats for their effort and participation, provided through our partnership with Golden Spoon.

Senior Breakfast with Dr. Knight is on Monday, June 15th @10:00 AM at the Agoura Deli. We are pleased to include the Conejo Valley Realtors to present the first scholarship to an OPIS student.

Barbara Harrison, OPIS elementary teacher, is looking forward to the Columbia Writing Project this summer. Barbara will return to share her enhanced knowledge and skills with both OPIS and other site faculties.

Families and students will be treated to several outstanding field learning events next year, including the Tall Ship education cruise and an Amtrack adventure to downtown Los Angeles.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent