

**OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3206**

ADDENDUM/AMENDMENT

NOTICE OF SPECIAL CLOSED SESSION AND BOARD MEETING- AGENDA #807

Written notice is hereby given in accordance with Education Code Section 54957 that a special closed session and Board Meeting of the Board of Education of Oak Park Unified School District will be held:

DATE: Friday, June 19, 2009
TIME: 3:00 p.m. Closed Session
4:00 p.m. Open Session
PLACE: Oak Park Unified School District
Conference Room
5801 E. Conifer Street
Oak Park, CA 91377

Call to Order
Pledge of Allegiance
Roll Call
Public Comments

The business to be transacted at the meeting shall be limited to the following:

CLOSED SESSION

**Public Employee Discipline/Dismissal/Release
Superintendent Evaluation**

OPEN SESSION

**Measure C6 Citizen's Oversight Committee Annual Report
Measure D4 Citizen's Oversight Committee Annual Report**

ACTION

- 1. Public Hearing and Approve OPTA Proposal for 2009-10 Negotiations and the District's Initial Response for Collective Bargaining Negotiations with OPTA**
- 2. Approve Out of State Travel for Certificated Employees to Attend the Columbia Reading and Writing Project Conference in New York City – June 29-July 3, 2009, July 6-10, 2009 and August 10-14, 2009 Funded by Federal Grant – Title IIA**
- 3. Approve Consolidated Programs Application – Part I 2009-10**
- 4. Approve Award of Bid #09-05R, Parking Lot Repairs and Additions at Oak Park High School and Brookside Elementary School**
- 5. Approve Authorization to Purchase Apple Computer Products, Services and Related Products as Permitted by Public Contract Code 20118**
- 6. Approve Establishment of 2009-10 School Site Limits for Interdistrict Transfers**
- 7. Public Hearing and Adoption of 2009-2010 Budget**

Date: June 12, 2009

Anthony W. Knight, Ed.D.

Superintendent and Secretary to the
Board of Education

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009
SUBJECT: MEASURE C6 CITIZEN OVERSIGHT COMMITTEE ANNUAL REPORT

ACTION

ISSUE: Shall the Board receive and accept a report from the Measure C6 Citizen Oversight Committee related to bond revenues and expenditures for fiscal years 2006-07 and 2007-08?

BACKGROUND: One of the provisions of Measure C6, passed by voters in Oak Park in June 2006, was the establishment of a citizen's oversight committee to monitor the use of monies expended from the C6 bond fund. Beginning in October 2007, the Board-appointed committee met seven times, most recently on June 10, 2009. At that meeting the Committee completed its final report, and will share its findings with the Board at this evening's meeting.

ALTERNATIVES:

1. Review and accept the report from the Measure C6 Citizens Oversight Committee, with thanks for its service.
2. Do not accept the report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009
SUBJECT: MEASURE D4 CITIZEN OVERSIGHT COMMITTEE ANNUAL REPORT

ACTION

ISSUE: Shall the Board receive and accept a report from the Measure D4 Citizen Oversight Committee related to parcel tax revenues and expenditures for fiscal year 2008-09?

BACKGROUND: One of the provisions of Measure D4, passed by voters in Oak Park in March 2004, was the establishment of a citizen's oversight committee to monitor the use of the funds raised by the parcel tax. The Board-appointed committee met on April 23, 2009 and June 15, 2009, and has prepared its report to share its findings with the Board at this evening's meeting.

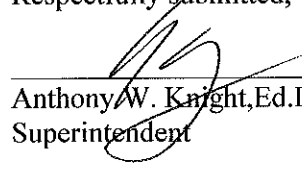
ALTERNATIVES:

1. Review and accept the report from the Measure D4 Citizens Oversight Committee, with thanks for its service.
2. Do not accept the report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009

SUBJECT: 1. PUBLIC HEARING AND APPROVE OPTA PROPOSAL FOR 2009-10 NEGOTIATIONS AND THE DISTRICT'S INITIAL RESPONSE FOR COLLECTIVE BARGAINING NEGOTIATIONS WITH THE OAK PARK TEACHER'S ASSOCIATION

PUBLIC HEARING/ACTION

ISSUE: Should the Board receive the OPTA proposal and adopt the Oak Park Unified School District's Initial Response to the 2009-10 Proposal for Collective Bargaining Negotiations submitted by the Oak Park Teachers Association and authorize the Superintendent to initiate negotiations on behalf of the Board?

BACKGROUND: The current three year Contract of Agreement between the Oak Park Unified School District and the Oak Park Teachers Association expires on June 30, 2010. However, the District and the Association have agreed to re-open salary, health benefits and any two additional articles for 2009-10. Pursuant to California Government Code 3547, the Board of Education must formally receive the OPTA Proposal, conduct a public hearing to receive input from the community on the proposal, and adopt the District's Initial Response to the Proposal prior to the initiation of negotiations.

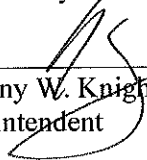
RATIONALE: A copy of the OPTA Proposal and the Oak Park Unified School District's Initial Response to the 2009-10 Proposal for collective bargaining negotiations follows. Following the public hearing, the Board will be asked to adopt, or revise and adopt the District's Initial Response to OPTA's proposal, and authorize the Superintendent to initiate negotiations on behalf of the Board.

ALTERNATIVES:

1. Receive OPTA's Proposal and adopt the District's Initial Response, authorizing the Superintendent to initiate negotiations with OPTA.
2. Receive OPTA's Proposal and revise and adopt the District's Initial Response, authorizing the Superintendent to initiate negotiations with OPTA.
3. Do not adopt the District's Initial Response.

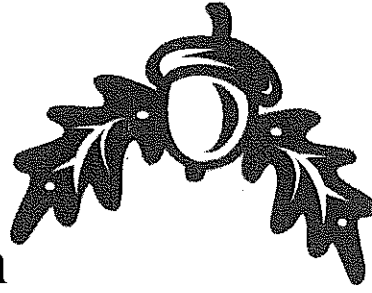
RECOMMENDATION: Approve Alternative #1.

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____



Oak Park Teachers Association

President J Thomas

jthomas@opusd.k12.ca.us

June 1, 2009

Oak Park Teachers Association Sunshine Proposal for Successor Agreement to the Current Contract which Expires June 30, 2010

The following articles of the current Agreement with the Oak Park Unified School District are initial proposals for the negotiations process.

1. Article 9 – Salaries and Compensations Regulations

- a. Increase salary schedule beyond step and column longevity in order to attract and maintain quality teachers.
- b. Improvement of anniversary increments for those teachers over 30 years.

2. Article 10 – Health and Welfare Benefits

- a. Improvements/amendments to the current Health Benefits package.

3. Article 19 – Transfers

- a. Seniority and Rights

4. Article 27- Curriculum Council

- a. Definition of the roles and responsibilities.

Joyce Thomas – OPTA President

Jennifer Sorensen - OPTA Secretary

Tim Roesner - Bargaining Chair

OAK PARK UNIFIED SCHOOL DISTRICT
OFFICE OF HUMAN RESOURCES

June 2, 2009

To: Oak Park Teachers' Association and the Oak Park Unified Board of Education

From: Clifford Moore, Assistant Superintendent

Subj: OPUSD Initial Response to OPTA Proposal for 2009-10 Negotiations

In response to the Oak Park Teacher's Association Proposal, the District proposes to sunshine the following articles as openers for the 2009-10 negotiations with the Oak Park Teachers Association. According to the contract each party has the option of opening two articles in addition to Articles 9 and 10.

Article 9 – Salaries and Compensation Regulations – The District proposes to discuss the issue of salaries based on a total compensation package that reflects the current state and district financial conditions.

Article 10 – Health and Welfare Benefits – The District proposes to discuss the current health benefits package as it relates to the recommendations from the Health Benefits Committee.

Article 11 – Work Year and Working Hours – As a result of the State's financial situation, the District proposes to discuss this article as it relates to work year and buy back days.

Article 12 – Class Size – As a result of the State's financial situation, the District proposes to discuss class sizes at grades K-12 and in the independent study program to determine if adjustments may be necessary.

cc:

Joyce Thomas, OPTA President

Tim Roesner, OPTA Negotiations Chair

Dr. Anthony Knight, Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009

SUBJECT: 2. APPROVE OUT OF STATE TRAVEL FOR CERTIFICATED EMPLOYEES TO ATTEND THE COLUMBIA READING AND WRITING PROJECT CONFERENCE IN NEW YORK CITY – JUNE 29-JULY 3, 2009, JULY 6-10, 2009 AND AUGUST 10-14, 2009 FUNDED BY FEDERAL GRANT – TITLE IIA

Consent

ISSUE: Shall the Board of Education approve the out of state travel for the certificated employees to attend Columbia Reading and Writing Project Conference in New York City – June-29-July 3, 2009, July 6-10, 2009 and August 10-14, 2009?

STATEMENT: According to Board Policy 3350, the Board of Education must approve out of state travel for certificated and classified employees. The following teacher will attend the Conference June 29-July 3: Barbara Jones. The following teachers will be attending the Conference July 6-10: Barbie Lee and Kim Annino. The following teachers will be attending the Conference August 10-14: Melinda Deel, Linda Mendivil and Barbara Harrison.

ALTERNATIVES: 1. Approve the out of state travel for certificated employees to attend the Columbia Reading and Writing Project Conference in New York City, June 29-July 3, 2009 July 6-10, 2009 and August 10-14, 2009.
 2. Do not approve the out of state travel for certificated employees to attend the Columbia Writing Project Conference in New York City, June 29-July 3, 2009 July 6-10, 2009 and August 10-14, 2009.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009
SUBJECT: 3. APPROVE CONSOLIDATED PROGRAMS APPLICATION PART I – 2009-2010

ACTION

ISSUE: Shall the Board of Education approve the Application for Funding for Consolidated Aide Programs Part I – 2009-2010?

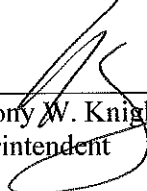
BACKGROUND: The Application for Funding Consolidated Categorical Aid Programs (SDE-100) is submitted annually to the State Department in two parts. Part I is due on July 11 and includes estimated entitlements and general information about programs, including data collection on students served under these programs. Part II is submitted at the end of January each school year. The District is required to submit the application in order to receive federal and state categorical funds.

The application will be sent to the Board under separate cover.

- ALTERNATIVES:**
1. Approve the Consolidated Programs Application, Part I – 2009-2010.
 2. Do not approve the Consolidated Programs Application, Part I – 2009-2010.

RECOMMENDATION: Alternative #1

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009
SUBJECT: 4 APPROVE AWARD OF BID NO. 09-05R, PARKING LOT REPAIRS AND ADDITIONS AT OAK PARK HIGH SCHOOL AND BROOKSIDE ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board award a contract for Bid No. 09-05R, Parking Lot Repairs and Additions at Oak Park High School and Brookside Elementary School?

BACKGROUND: The centerpiece of the District's Measure R "quick start" projects is Bid No. 09-5R for the complete replacement of the parking lots at Oak Park High School and Brookside Elementary School. The anticipated replacement is expected to correct traffic flow and drainage issues, as well as add badly needed parking space.

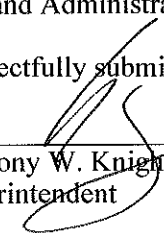
A total of 22 firms attended the mandatory project job walk conducted by the District's construction management firm, Barnhart Inc., on June 9, 2009. Bids for this work are scheduled to be received and opened on June 16, 2009. After review and analysis of the bids by Barnhart and District staff, a recommendation for award will be prepared and forwarded to the Board prior to this evening's meeting.

- ALTERNATIVES:**
1. Award Bid No. 09-05R, Parking Lot Repairs and Additions at Oak Park High School and Brookside Elementary School as recommended.
 2. Reject the all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009
SUBJECT: 5. APPROVE AUTHORIZATION TO PURCHASE APPLE COMPUTER PRODUCTS, SERVICES AND RELATED PRODUCTS, AS PERMITTED BY PUBLIC CONTRACT CODE SECTION 20118

CONSENT

ISSUE: Shall the Board authorize the purchase of Apple Computer products, services and related products under the cooperative purchase provision of Glendale Unified School District Bid No. P13-08/09, pursuant to the provisions of Public Contract Code (PCC) Section 20118?

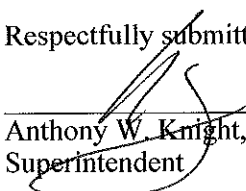
BACKGROUND: On May 19, 2009, the Board approved modifications to the District's Measure C6 multiyear implementation plan. The plan provides for the purchase of technology equipment, including Apple computers and associated hardware. In order to receive the most favorable pricing, and to conform to the bidding requirements of PCC 20111-20118, staff is recommending that the Board authorize the purchase of Apple computers and related components and services through the cooperative purchase provision of Glendale Unified School District Bid No. P13-08/09. The Glendale bid contains a provision commonly referred to as a "piggyback" clause, authorized by PCC Section 20118, which allows districts to utilize the bids of other public agencies, thereby saving time, effort and money.

- ALTERNATIVES:**
1. Approve the purchase of Apple Computer products, services and related products utilizing Glendale Unified School District Bid No. P13-08/09.
 2. Do not approve the purchase of Apple Computer products.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009
SUBJECT: 6. APPROVE ESTABLISHMENT OF 2009-10 SCHOOL SITE LIMITS FOR INTERDISTRICT TRANSFERS

ACTION/

ISSUE: Shall the Board of Education establish school site limits for the acceptance of interdistrict transfer requests for the 2009-10 school year?

BACKGROUND: Over the last several meetings, the Board has reviewed, discussed, and approved its policies and regulations pertaining to interdistrict transfer students and school site capacities. As required by those policies and regulations, the Board must annually establish the maximum number of interdistrict students that can be accepted for the upcoming school year. At this evening's meeting, District staff will present its recommendation for Board action in establishing the limit on the number of interdistrict transfers for the 2009-10 school year. Data relative to site and programmatic capacities was still being analyzed as this agenda went to press, and the staff recommendation will be provided to the Board under separate cover prior to the meeting.

ALTERNATIVES:

1. Approve school site limits for interdistrict transfer requests for the 2009-10 school year as recommended by District staff.
2. After discussion, modify the staff recommendation for limits to interdistrict transfer requests.

RECOMMENDATION: Alternative No. 1

Prepared by: Cliff Moore, Assistant Superintendent, Human Resources
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2009
SUBJECT: 7. PUBLIC HEARING AND APPROVE ADOPTION OF 2009-10 BUDGET

PUBLIC HEARING/ACTION

ISSUE: Shall the Board conduct a public hearing and adopt the 2009-10 Budget and review the Criteria and Standards?

BACKGROUND: Education Code sections 42103 and 42127 specify the timeline and procedures for the adoption of school district budgets. In 1991, in accordance with the Education Code, and as allowed by the California Department of Education, the Board authorized the single budget adoption process, requiring the adoption of the District's final budget by July 1. One of the requirements of the process is that prior to July 1, the District must hold a public hearing and adopt the budget subsequent to the hearing. Additionally, in accordance with Chapter 1462, Statutes of 1988, the State Board of Education has adopted Criteria and Standards to be used by local educational agencies (LEAs) in developing their budgets. These Criteria and Standards must be reviewed by the LEA's Board of Education at the time of final budget adoption. Additionally, one of the most recent pieces of legislation regarding the adoption of school district budgets, AB 1200, makes the July 1 adoption timeline and Criteria and Standards reporting mandatory.

At its regular meeting on June 9, 2009 the Board of Education conducted a budget study session. After review of the Governor's May Revision Budget Proposal, data, information and assumptions presented by staff, and receiving the recommendation of the District Finance Committee, the Board provided direction to staff in the to complete the development of the 2009-10 Adopted Budget, including its priorities for cost reductions.. The proposed Adoption Budget presented at this evening's meeting will represent the staff's best efforts to comply with the Board's direction in the face of daunting budget reductions. As required, the Adoption Budget will also include 2008-09 budgets for both the Reserve Funds, the Foundation Permanent Fund, Capital Facilities Fund, Building Funds, Deferred Maintenance Fund, and Cafeteria Fund.

Also included for the Board's review is the Criteria and Standards document. The premise of this document is the establishment of statewide standards to serve as a basis for LEA budget review and approval, as well as triggering discussion of certain aspects of the District budget by the Board and the County Superintendent of Schools.

The complete 2008-09 Adopted Budget has been forwarded to the Board under separate cover, and is also available for public inspection in the District administrative offices. Included in the Board's transmittal is a summary of the Adopted Budget, as well as budget assumptions, enrollment projections, and other background information. Also included for Board approval is the proposed 2008-09 Staffing Allocation.

The annual budget is a significant part of the overall planning process for a school district. The budget is not merely an accounting tool; it is the educational program expressed in dollars and cents. The Adopted Budget,

which is an estimate of revenues and expenditures for the 2008-09 school year, will serve many important functions. Among the major functions are:

1. Compliance with all financial regulations while maximizing the limited use of resources available.
2. Describes the planned District educational program, including all support services.
3. Provides a vehicle for fiscal controls that will employ monitoring of District expenditures as compared to the budget.
4. Informs the public of the educational program and the funds needed for program operation.

The 2009-10 Adopted Budget was developed utilizing the most reliable information available and reflects the proposed spending plan based on current information and assumptions. As these change, the budget will be amended. Therefore, throughout the 2009-10 fiscal year, amendments and augmentations will be presented to the Board for action as appropriate and when necessary. Should the District receive a difference in funding level due to Budget changes at the State level or through other means, revisions to this budget must be made within 45 days after the passage and Governor's approval of the State Budget.

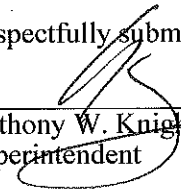
ALTERNATIVES:

1. a) Conduct a Public Hearing, and
 b) Adopt the 2009-10 Budget, Staffing Allocation, and Criteria and Standards, as presented.
2. Do not conduct the Public Hearing/Budget Adoption at this time.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

 Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____