

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #809

DATE: September 15, 2009

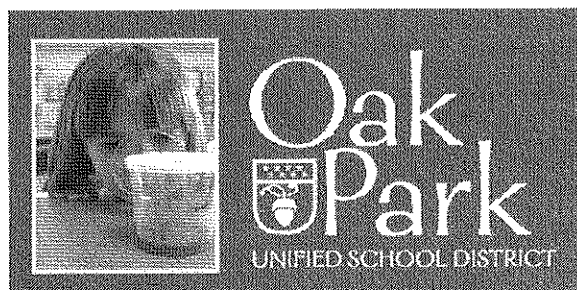
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Ben Pyle, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, September 15, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #809
September 15, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistants I, Instructional Assistants II, Campus Supervisors, Food Service Worker Sub, Special Education Teacher, Speech Language Teachers, Dance Teacher, Elementary Teachers, High School Teachers, Middle School Teacher

C. PENDING LITIGATION

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Student Board Representative
2. Remarks from Superintendent
3. Presentation from Friends of Oak Park Schools
4. Remarks from Facilities Planning Committee
5. Measure R Construction Update

5. BOARD POLICIES

a. Approve Amendment of Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction 43

Revised policy includes a new section entitled "Parent/Guardian Notification" which contains materials formerly include in AR and new language which clarifies that, according to the CDE, district must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education.

b. Adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs – First Reading 49

Board Policy addresses strategies to prevent exposure by students to foods to which they are allergic, and including notification, food substitutions in school meals, avoidance of food allergens at class parties and other school events, sanitation and cleaning processes, professional development, appropriate supervision of allergic students and health education. Policy also provide for response in the event that a severe allergic reaction occurs.

c. Adopt Board Policy 3510 – Green School Operations – First Reading 53

Board Policy expenses the Board's intent to integrate green school practices into district operations to conserve natural resources and contribute to health school environments. Policy includes sample strategies and links to other related policies and regulations.

d. Approve Amendment of Board Policy 3515.4 – Recovery for Property Loss or Damage – First Reading 57

Revised policy includes new Board goal language and revised option regarding authority for the Superintendent to offer reward.

e. Approve Amendment of Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards – First Reading 61

Revised policy contains new section entitled "Staff Conduct with Student" which required employees to maintain professional boundaries when interacting with students. Policy also prohibits inappropriate employee conduct, such as engaging in harassing behavior, engaging in inappropriate socialization or fraternization, or establishing an inappropriate written, verbal, or physical relationship with a student.

f. Approve Amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – First Reading 65

Policy updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect new Federal Law re: temporary subsidized premium for COBRA and Cal-COBRA for "assistance eligible individuals." Policy also clarifies the requirements for confidentiality of health records and expands the material on retired employees to include other individuals eligible under COBRA or Cal-COBRA.

VII. INFORMATION ITEMS

1. Pavilion Update

69

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|----|
| 1. Brookside Elementary School Report | 71 |
| 2. Oak Hills Elementary School Report | 72 |
| 3. Red Oak Elementary School Report | 73 |
| 4. Medea Creek Middle School Report | 74 |
| 5. Oak Park High School Report | |
| 6. Oak View High School/Oak Park Independent School | 75 |
| 7. Oak Park Neighborhood School | |

- B. DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- | | |
|--|-----------|
| a. Approve Minutes of Regular Board Meeting August 18, 2009 | |
| b. Public Employee/Employment Changes 01CL2084-01CL2106 & 01CE04561-01CE04581 | 1 |
| c. Approve Purchase Orders – August 1 – August 31, 2009 | 3 |
| <i>Board Policy 3300 requires Board approval of Purchase Orders</i> | |
| d. Approve Overnight Trip for Oak Park High School Advanced Peer Counselors – October 5-6, 2009 | 4 |
| <i>Board Policy 6153 requires Board approval for student overnight trips</i> | |
| e. Approve Acceptance of Donations | 5 |
| <i>Board Policy 3290 requires Board approval for donations to the District</i> | |
| f. Approve Facility Use by Religious Organization | 6 |
| <i>Board policy requires Board approval of Facility Use by outside organizations</i> | |
| g. Approve Notice of Completion, Emergency Resolution #09-19, Mold Remediation at Oak Hills Elementary School | 7 |
| <i>Board approval required for job completion</i> | |
| h. Approve Contract Renewal for Crossing Guard Services | 8 |
| <i>Board Policy 3312 required Board approval for contracts for services.</i> | |
| i. Approve Student Teaching National University | 10 |
| <i>Board Policy 3312 required Board approval for contracts for services.</i> | |
| j. Approve Variable Term Credential Waiver for Stephanie McCluskey – High School American Sign Language | 11 |
| <i>CCTC requires Board approval in public session of variable term credential waivers</i> | |

ACTION

2. CURRICULUM

- | | |
|--|-----------|
| a. Public Hearing and Approve Resolution #09-20 Regarding Sufficiency of Textbooks and Instructional Materials for 2009-2010 | 13 |
| <i>Education Code 60119 requires Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to received funding from the state for textbooks</i> | |
| b. Approve Textbooks/Literature for Grades 9-12 | 21 |
| <i>Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections.</i> | |

3. PUPIL SERVICES

- | | |
|---|-----------|
| a. Approve Contract for Non-Public School Agency Services #01-09/10 - \$119,855.80 | 31 |
| <i>Board approval required for contracts for services</i> | |
| b. Approve Contract for Non-Public School Agency Services #02-09/10 - \$177,143.75 | 35 |
| <i>Board approval required for contracts for services</i> | |

4. BUSINESS SERVICES

- | | |
|--|-----------|
| a. Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2008-2009 | 41 |
| <i>Board is asked to review Unaudited Actual Revenues and Expenditures</i> | |

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

8-18-09

#808

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Jan Iceland, called the regular meeting to order at 5:39 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:40 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:20 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, Ms. Cindy Vinson, Member, and Student Board Rep Ben Pyle

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Barbara Dickerson led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education adopted the agenda moving item C.1.j to follow Action item C.3.a. and pulling Items C.4.b through f. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Marie Panec reported she attended the Construction Meeting this morning and looking at the mold abatement at Oak Hills Elementary School this afternoon. Ms. Panec feels we have a good management team and they have made decisions with cost effectiveness in mind. She was the representative to attend a county wide meeting in June where one of the issues was School Choice. Julia Brownley was in favor of more open communication between districts on this issue and spoke about how the new bill would allow for more districts to participate in School Choice. Ms. Panec also attended a conference where they discussed Title IX issues at the community colleges and they will now be looking

at high schools. She would like to ask the Board to look at our high school to see if there are any Title IX issues, not just money equality but quality of coaches and assignment of field practice time. Board Member Mary Rees thanked the management group for their work and how remarkable smooth everything seems to be going. She is delighted with how things have gone and we are ready to move on to the next level. Ms. Rees congratulated the District for looking good for the fall for students with programs available for quality instruction for all students. Board Member Cindy Vinson thanked Diane Starzak for getting the adult CERT program in place for the fall and teachers will be able to get Passport hours if they chose to attend. Hopefully in the Spring we will be able to get a teen CERT program in place. Board Member Barbara Laifman reported she attended the training at the CA Institute for Health and Longevity with the Child Nutrition employees. The food prep was very well done and there were 20-30 educators on nutrition at the presentation. The menus were very well planned out for their nutrition value for student using our commodities. Ms. Laifman also shared a book entitled "Small Wonders" with the Board. Board Member Jan Iceland reported she went Sacramento to attend the City, County Schools Conference and one topic was getting money decisions closer to the local level.

REPORT FROM SUPERINTENDENT

Dr. Knight also thanked the Construction team. He has been so impressed with the work done over the summer. Dr. Knight stated he was so glad the roofs have been done at Red Oak, Oak Hills and Medea Creek. The parking lot at Oak Park High has been done to also be environmentally friendly and all the projects have come in on time.

Dr. Knight is pleased to announce a partnership with the California Health & Longevity Institute and Four Seasons Westlake. He is very excited about improving lunches for students without giving up anything in our Wellness Policy and using our commodities. Our Technology Department has been working hard over the summer too. Jane has been having training sessions all summer long and teachers have been taking advantage of them. Smart Boards are being installed in the new 21st Century Classrooms and new MACs are being distributed.

Measure R Construction Update

Barnhart Representatives reported on their progress. The Master Plan is in the process of being updated with input from the schools and will be presented to the Board in September. The Oak Park High School parking lot will have a new traffic flow to drop off students that will hopefully alleviate traffic at Kanan and Doubletree. The roofing projects are complete and should help keep energy costs down.

State Budget Update

Martin Klauss advised the Board the he will attend a County meeting next week for further information but so far from everything that has come from CSBA and School Services the adopted budget from June appears to be on target with the budget the Governor signed in July.

Update on Assessed Property Value

Martin Klauss spoke to Tim Carty who reported that the 2009-2010 the assessed value is down .5%. We estimated that it would be 0% so .5% is really not too bad.

Proposed Business Office Banking and Receipting Procedures

Martin Klauss introduced Marie Holm, Certified Fraud Examiner from our auditing firm, Vavrinek, Trine, Day & Co. who had been brought in to investigate a loss the District had discovered. She reported the work she had been doing over the last few weeks. Martin shared with the Board the new procedures that were being instituted throughout the District to bring money to the D.O. and then to make bank deposits from the D.O. The Board made some suggestions for changes to the language in the procedures.

C.1. CONSENT AGENDA

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting June 9, 2009 and Special Closed Session and Board Meeting June 19, 2009
- b. Public Employee/Employment Changes 01CL2032-01CL2083 & 01CE04334–01CE04560
- c. Approve Purchase Orders – June 1 – July 31, 2009
- d. Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – September 11-13, 2009
- e. Approve Quarterly Report on Williams Uniform Complaints – July 2009
- f. Ratify Overnight Trip for Oak Park High School Cross Country Team – August 15-20, 2009
- g. Approve Acceptance of Donations
- h. Approve Annual Certification of Signatures for 2009-2010 School Year
- i. Approve Notice of Completion, Bid #09-01, Resurfacing of Tennis Courts

ACTION

2. BOARD

a. Approve Proposed Board Meeting Schedule for the 2009-10 School Year

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the proposed Board Meeting Schedule for 2009-2010 School Year except changing May 26 to May 25, 2010. Motion carried 5-0.

b. Approve 2009-2010 Moral Imperatives, Goals and Action Plans

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the 2009-2010 Moral Imperatives, Goals and Action Plans as amended. Motion carried 5-0.

3. HUMAN RESOURCES

a. Approve Reemployment from Resolution #09-12 Implementing Certificated Layoffs

On motion of Mary Rees, seconded by Marie Panec, the Board of Education approved Reemployment from Resolution #09-12 Implementing Certificated Layoffs. Motion carried 5-0.

b. Approve Declaration of Need for 2009-2010 Denoting Potential Need for Use of Emergency Credentials

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Declaration of Need for 2009-2010 Denoting Potential Need for Use of Emergency Credentials. Motion carried 5-0.

4. BUSINESS SERVICES

a. Approve 2009-10 Employee Health Benefit Plans

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the 2009-2010 Employee Health Benefit Plans. Motion carried 4 Ayes: Iceland, Laifman, Panec, Rees; 1 No: Vinson.

g. Approve Resolution #09-19 Authorizing Emergency Repairs at Oak Hills Elementary School

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Resolution #09-19 Authorizing Emergency Repairs at Oak Hills Elementary School. Motion carried 5-0.

h. Approve Amendment to Measure C6 Technology and Equipment Plan – Purchase of Computer on Wheels Unit for Medea Creek Middle School

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the amendment to Measure C6 Technology and Equipment Plan – Purchase of Computer on Wheels Unit for Medea Creek Middle School. Motion carried 5-0.

5. BOARD POLICIES

a. Approve Amendment of Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education tabled the Amendment of Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction. Motion carried 5-0.

VII. INFORMATION ITEMS

1. Traffic Recommendations – Oak Park MAC
2. Pavilion Update
3. District Committee Board Assignments

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 10:05 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
SUBJECT: C.1.b APPROVE CLASSIFIED PERSONNEL ACTIONS AS RECOMMENDED BY THE SUPERINTENDENT

CONSENT

ISSUE: Approval/ratification of classified personnel actions.

AUTHORIZATION TO HIRE

Number	Name	Position	Salary	Fund	Start Date	Site
01CL2084	Victoria Warren	Instructional Assistant II	\$16.21	PS	9/2/09	BES
01CL2085	Alyssa Golub	Instructional Assistant II	\$14.46	PS	9/2/09	OHES
01CL2086	Lindsay Helgeson	Instructional Assistant I PE	\$13.37	General	9/2/09	ROES
01CL2087	Jessica Short	Instructional Assistant II	\$14.46	PS	9/2/09	OHES
01CL2088	Gabrielle Miller	Instructional Assistant I K	\$14.97	General	9/2/09	ROES
01CL2089	Darryl Falk	Campus Supervisor	\$14.56	General	9/2/09	OPHS
01CL2090	Tina Koonce	Instructional Assistant II	\$14.46	PS	9/2/09	ROES
01CL2091	Laura Meshwork	Instructional Assistant II	\$14.46	PS	9/2/09	BES
01CL2092	Kelly Anderson	Instructional Assistant II	\$14.46	PS	9/2/09	OHES
10CL2093	Kathleen St. John	Food Service Worker Sub	\$11.90	FS	9/2/09	DO

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
01CL2094	Dan Levy	Asst. Football Coach	6/22/09-7/29/09	ASB	\$800.00	OPHS
01CL2095	Casey Webb	Asst. Football Coach	6/22/09-7/29/09	ASB	\$500.00	OPHS
01CL2096	Devon Benson	Asst. Football Coach	6/22/09-7/29/09	ASB	\$500.00	OPHS
01CL2097	Terry Shorten	Varsity Football Coach	6/22/09-7/29/09	ASB	\$1900.00	OPHS
01CL2098	Dennis Stephenson	Varsity Football Coach	6/22/09-7/29/09	ASB	\$1900.00	OPHS
01CL2099	Jim Romano	Asst. Football Coach	6/22/09-7/29/09	ASB	\$1200.00	OPHS
01CL2100	David Gold	Asst. Football Coach	6/22/09-7/29/09	ASB	\$1200.00	OPHS

IN-SERVICE CHANGE

Number	Name	Change	Effective Date	Site
01CL2101	Hector Perez	Part-time Custodian to Full -time Custodian	8/14/09	MCMS
01CL2102	Kelly Anderson	IA II move from ROES to OHES	9/2/09	OHES
01CL2103	Linda LaTourette	Increase in hours to 40 a week	9/1/09	DO
01CL2104	Victor Torres	Night Custodian to Head Custodian II	8/14/09	MCMS

SEPARATION

Number	Name	Position	Separation Type	Effective Date	Site
01CL2105	Sheryl Tasch	Food Service Worker II	Resignation	8/10/09	OPHS
01CL2106	Donna Powell	Food Service Worker I	Resignation	8/14/09	OPHS

Prepared by:
 Cliff Moore Assistant Superintendent /Human Resources

Respectfully Submitted,

Anthony W. Knight, Ed.D.
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION

2

FROM: ANTHONY W. KNIGHT, Ed.D., SUPERINTENDENT

DATE: October 15, 2009

SUBJECT: APPROVAL OF CERTIFICATED PERSONNEL ACTIONS AS
RECOMMENDED BY THE SUPERINTENDENT

Consent

ISSUE: Approval/ratification of certificated personnel actions.

AUTHORIZATION TO EMPLOY

Number	Name	Classification	Start Date	Fund Source	Site/Grade
01CE04561	Scott Deck	.6 FTE Special Ed	8/28/09	General	MCMS
01CE04562	Aubree Cienfuegos	1.0 FTE Elementary	8/28/09	General	BES
01CE04563	Rinat Zafrani	Sub Counselor	8/31/09	General	OVHS
01CE04564	Cathrine Cartwright	Sub Sp/Language Tchr.	8/31/09	General	OHES
01CE04565	Julie Tunnerman	Speech/Language Tchr.	8/31/09	General	OHES
01CE04566	Kristin Atkins (Dikes)	.4 Dance Tchr.	8/31/09	General	OPHS
01CE04567	Lianne Arnold	Elementary Teacher	8/31/09	General	OHES
01CE04568	Cindy Stephens	Elementary Teacher	8/31/09	General	BES
01CE04569	Becky Koch	Elementary Teacher	8/31/09	General	BES
01CE04570	Barbara Harrison	Elementary Teacher	8/31/09	General	OPIS
01CE04571	Ken Paulson	.5 FTE CabMkg/Arch	8/31/09	ROP	OPHS
01CE04572	Erik Amerikaner	.5 Computer Application	8/31/09	ROP	OPHS
01CE04573	Brenda Pasqua	.3 Athletic Training	8/31/09	ROP	OPHS
01CE04574	Allan Hunt	.4 ROP Video Production	8/31/09	ROP	OPHS
01CE04575	Kim Sonnabend	Math/Science	8/31/09	General	MCMS
01CE04576	Milia Kim	Art	8/31/09	General	OPHS

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
01CE04577	Brenda Pasqua	Athletic Sports Trainer	2009-2010	ASB	12,000.	OPHS
01CE04578	Mark Jacobs	Ass't Football Summer	6/22-7/29/09	ASB	1600.00	OPHS

IN-SERVICE CHANGE

Number	Name	Change	Effective	Fund	Site
01CE04579	Dianne Large	Maternity Leave	8/31/09	General	OVHS
01CE04580	Julie Tunnerman	Maternity Leave	8/31/09	General	OHES
01CE04581	Jackie Greenhill	Medical Leave	8/31/09	General	BES

SEPARATION

Number	Name	Position	Separation	Effective Date	Site

Prepared by:
Clifford Moore, Assistant Superintendent
Human Resources

Respectfully Submitted,

Anthony W. Knight Ed.D., Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
SUBJECT: C.1.c APPROVE PURCHASE ORDERS – AUGUST 1-31, 2009

CONSENT

ISSUE: Shall the Board approve purchase orders issued August 1 - August 31, 2009?

BACKGROUND: As this agenda was going to press, the District's financial system was unavailable to produce the monthly purchase order report. Accordingly, the report will be sent to the Board as soon as it is available. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES:

1. Approve the Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
**SUBJECT: C.I.d APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 ADVANCED PEER COUNSELORS – OCTOBER 5-6, 2009**

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Advanced Peer Counselors?

BACKGROUND: Counselor Tess Wilkoff, requests approval for this training retreat scheduled for October 5-6th at the Shalom Institute. The 45 Advanced Peer Counselors and five chaperones, including two OPHS counselors, will depart at 8:15 a.m. on Monday Oct. 5th and return the afternoon of Tuesday, Oct. 6th. The cost will be approximately \$200-250 per student to cover cost of transportation, meals, and lodging. Students and chaperones will travel by district, rental and private vehicles driven by district approved drivers. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve the overnight trip as presented.
 2. Do not approve the overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Lynn McCormack

Respectfully submitted

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
SUBJECT: C.1.e APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
DO	110 Gallon Fish Tank/Stephen Williamson	\$300.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

SUBJECT: C.1.f APPROVAL FOR FACILITY USE BY RELIGIOUS ORGANIZATION
 CONSENT

ISSUE: Shall the Board continue to authorize the use of the parking lot at the Oak Park Unified School District Support Services Center by Chabad of the Conejo Valley to provide off-street parking facilities for its members?

BACKGROUND: Chabad of the Conejo, located at 5998 Conifer Street, Oak Park, has requested to continue their use of the Support Services Center parking lot on weeknights and weekends in order to provide off-street parking for its members as required by the County of Ventura. The Chabad has agreed to abide by all District rules and regulations regarding use of facilities. The user organization will pay all applicable charges for this use.

ALTERNATIVES:

1. Authorize the use of the parking lot at the Support Services Center by Chabad of the Conejo to provide off-street parking for its members during the 2009-10 fiscal year.
2. Do not authorize this use of facilities.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: on motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

**SUBJECT: C.1.g APPROVAL OF NOTICE OF COMPLETION, EMERGENCY
RESOLUTION #09-19, MOLD REMEDIATION AT OAK HILLS
ELEMENTARY SCHOOL**

CONSENT

ISSUE: Shall the Board approve the Notice of Completion for Emergency Resolution #09-19, Mold Remediation at Oak Hills Elementary School, contracted with Pacific Property Restoration, Inc.?

BACKGROUND: At it's meeting on August 18, 2009, the Board of Education adopted Emergency Resolution #09-19, authorizing emergency mold remediation work at Oak Hills Elementary School, and awarding a contract for emergency repairs to Pacific Property Restoration, Inc.

The work of this project is now complete. All of the affected rooms have been retested and certified as safe for occupancy by American Environmental Group, certified industrial hygienists. District staff has inspected the finished project and agree that it has been completed satisfactorily. The Board is asked to approve a Notice of Completion accepting the finished project.

ALTERNATIVES:

1. Approve the Notice of Completion for Emergency Resolution #09-19, Mold Remediation at Oak Hills Elementary School, contracted with Pacific Property Restoration, Inc.
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
SUBJECT: C.1.h APPROVE CONTRACT RENEWAL FOR 2009-10 CROSSING GUARD SERVICES

CONSENT

ISSUE: Shall the Board approve an amendment to the agreement with All City Management Services, Inc. for crossing guard services for the 2009-10 school year?

BACKGROUND: All City Management, Inc. has provided crossing guard services for Oak Park Schools since October 1993. The District pays All City for these services, and the County of Ventura reimburses the District for the expense. All City has proposed an amendment to extend its current contract with Oak Park schools for the 2009-10 school year, requesting a modest 3% increase in rates. This increase, from \$14.14 to \$14.56 per hour, represents the first increase for these services since the inception of this agreement in 1993. The anticipated annual cost is \$66,743, within the \$70,000 budget approved by the County of Ventura. The District is satisfied with the service, and staff is recommending approval.

ALTERNATIVES:

1. Approve the proposed amendment with All City Management Services, Inc. for the 2009-10 school year.
2. Do not approve the amendment.

RECOMMENDATION: Alternative No. 1.

FISCAL IMPACT: None – The District is reimbursed by the County of Ventura for the expense of the crossing guard services.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



ALL CITY MANAGEMENT SERVICES

Amendment to Agreement between All City Management Services, Inc. and the Oak Park Unified School District for providing School Crossing Guard Services


The Oak Park Unified School District hereinafter referred to as the "District", and All City Management Services, Inc., located at 1749 S. La Cienega Blvd., Los Angeles, CA 90035, hereinafter referred to as the "Contractor", mutually agree to amend the existing Agreement entered into on September 7, 1993 as follows:

1. **Item #1** The District and the Contractor agree to extend the term of this Agreement for the 2009-2010 school year beginning July 1, 2009 through June 30, 2010.
2. **Item #17** The District agrees to pay Contractor for services rendered pursuant to the Agreement the sum of Fourteen Dollars and Fifty-Six Cents (\$14.56) per hour of guard service provided. It is understood that the cost of providing Four Thousand, Five-Hundred and Eighty-Four (4,584) hours of service shall not exceed Sixty-Six Thousand Seven Hundred and Forty-Three Dollars (\$66,743.00).
3. Except as provided for in Item #1 and Item #17, all other terms and conditions of the original Agreement and Amendments thereto between the District and the Contractor remain in effect.

Oak Park School District

All City Management Services, Inc.

By _____
Signature

By 
Demetra Farwell, Corporate Secretary

Print Name and Title

Date _____

Date April 8, 2009

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT Ed.D., SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

SUBJECT: C.1.i APPROVE STUDENT TEACHING FIELD WORK AGREEMENT WITH NATIONAL UNIVERSITY – JULY 1, 2009 - JUNE 30, 2010

INFORMATION/CONSENT/ACTION

ISSUE: Shall the Board of Education enter into Student Teaching Field Work Agreement with National University for the year July 1, 2009 thru June 30, 2010?

STATEMENT: Education Code section 11006 authorizes the Governing Board of any school district to enter into agreements with a state college/university or private college/university accredited by the State Board of Education as a teacher education institution, to provide supervised student teaching experience. Contract will be provided under separate cover.

ALTERNATIVES:

1. Approve Student Teaching Agreement with National University for the year July 1, 2009 thru June 30, 2010 and authorize the Superintendent to sign the agreement on behalf of the District.
2. Do not approve Student Teaching Agreement with National University.

RECOMMENDATION: Alternative #1

Respectfully submitted,

Anthony W. Knight Ed.D.,
Superintendent

Prepared by:
Clifford E. Moore, Assistant Superintendent, Human Resources

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, Ed.D. SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

**SUBJECT: C.1.j APPROVE VARIABLE TERM CREDENTIAL WAIVER FOR
STEPHANIE MC CLUSKEY - HIGH SCHOOL AMERICAN SIGN
LANGUAGE**

CONSENT

ISSUE: Shall the Board of Education approve a request for a Variable Term Waiver from the California Commission on Teacher Credentialing for an American Sign Language (ASL) teacher's Subject Matter Program Waiver for the 2009/2010 school year?

STATEMENT: The California Commission on Teacher Credentialing (CCTC) provides a process whereby a district under an approved Variable Term Waiver may employ a teacher. These waivers are reviewed by the Commission staff and acted upon by the Commission to provide an employee the time to complete credential requirements. During this next year our candidate will be taking the CSET (California Subject Examinations for Teachers) for ASL. This candidate has a BA in Deaf Studies and completed a 1 ½ years of credential coursework.

ALTERNATIVES:

1. Approve the Variable Term waiver request
2. Do not approve the Variable Term Waiver request

RECOMMENDATION: Alternative #1

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Prepared by:
Clifford E. Moore,
Assistant Superintendent, Human Resources

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

**SUBJECT: C.2.a PUBLIC HEARING AND APPROVAL OF RESOLUTION #09-20
REGARDING SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL
MATERIALS FOR 2009-2010**

Public Hearing/Action

ISSUE: Shall the Board of Education approve Resolution #09-20 assuring sufficient core textbooks and instructional materials for students in 2009-2010?

BACKGROUND: Education Code 60119 requires that districts and the governing Board, in order to receive textbook and instructional materials funding from the state, shall hold a public hearing regarding the sufficiency of core textbooks and instructional materials in the district.

During the 2009-2010 school year, the district has followed the state curriculum framework guidelines and complied with all associated recommendations. The District also purchased additional textbooks to accommodate growth or replacement needs for increased enrollment.

Textbook selection has become a key component of districtwide curriculum committee work including thoughtful scrutiny related to academic standards and rigorous criteria. The District Curriculum Office and Curriculum Council reviews the three-to-five year curriculum plan and implementation process including textbook adoptions to ensure quality, coherence, and access. District and site funds augment state textbook funds to supplement core needs. A list of adopted textbooks will be provided to the Board under separate cover.

It has been determined that in 2009-2010, as in years past, the Oak Park Unified School District provided sufficient core textbooks and instructional materials necessary for appropriate grade level instruction. This determination meets specific requirements of Education Code 60119.

- ALTERNATIVES:**
1. Approve Resolution #09-20 as presented enabling the district to access state funding for textbooks and instructional materials for 2009-2010.
 2. Do not approve Resolution #09-20 as presented enabling the district to access state funding for textbooks and instructional materials for 2009-2010.

RECOMMENDATION: Alternative #1

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**RESOLUTION #09-20
REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS**

WHEREAS, the Board of Education the Oak Park Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on September 15, 2009 at 6:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours; and

WHEREAS, the governing Board of Education provided at least ten (10) days notice of the public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing; and

WHEREAS, the governing Board of Education encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing; and

WHEREAS, the information provided at the public hearing and to the Board of Education at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students including English learners, in the Oak Park Unified School District; and

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects (a list of adopted textbooks and instructional materials is attached): Mathematics, Science, History-Social Science and English/Language Arts, including the English language development component of an adopted program.

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grade 9-12 inclusive;

NOW, THEREFORE, BE IT RESOLVED that for the 2009-2010 school year, the Oak Park Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED and ADOPTED this 15th day of September, 2009.

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

Jan Iceland, President, Board of Education Anthony W. Knight, Ed.D., Superintendent

OPUSD Text Books for Grades K - 8 2009 - 2010

Class/Course	Book Title	ISBN	Publisher	Edition	Copyright Date	School	Grade	Year Adopted	Cost
English/Language Arts	HM (Reading) A Legacy of Literacy		Houghton Mifflin	CA Student Edition	2003	BES, OHES, ROES	0	2002	
English/Language Arts	Reading Practice Book Student Edition, Level K	0-618-16159-7	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	0	2002	10.65
English/Language Arts	HM (Reading) A Legacy of Literacy		Houghton Mifflin	CA Student Edition	2003	BES, OHES, ROES	1	2002	
English/Language Arts	LA Practice Book Student Edition, Levels 1.1-1.2	0-618-15161-3	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	1	2002	9.05
English/Language Arts	LA Practice Book Student Edition, Levels 1.3-1.5	0-618-16160-0	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	1	2002	12.76
English/Language Arts	Student Anthology, Let's Be Friends, Level 1.2 (CA Edition)	0-618-15160-5	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	1	2002	26.38
English/Language Arts	HM (Reading) A Legacy of Literacy		Houghton Mifflin	CA Student Edition	2003	BES, OHES, ROES	2	2002	
English/Language Arts	LA Practice Book Student Edition, Level 2.1	0-618-16161-9	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	2	2002	7.68
English/Language Arts	LA Practice Book TAE, Level 2.2	0-618-16162-7	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	2	2002	0.00
English/Language Arts	HM (Reading) A Legacy of Literacy		Houghton Mifflin	CA Student Edition	2003	BES, OHES, ROES	3	2002	
English/Language Arts	LA Practice Book Student Edition, Level 3.1	0-618-06453-2	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	3	2002	7.20
English/Language Arts	LA Practice Book Student Edition, Level 3.2	0-618-06454-0	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	3	2002	7.20
English/Language Arts	HM (Reading) Traditions A Legacy of Literacy	0-618-15720-4	Houghton Mifflin	CA Student Edition	2003	BES, OHES, ROES	4	2002	
English/Language Arts	LA Practice Book Student Edition, Level 4	0-618-06455-9	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	4	2002	9.95
English/Language Arts	HM (Reading) A Legacy of Literacy		Houghton Mifflin	CA Student Edition	2003	BES, OHES, ROES	5	2002	
English/Language Arts	LA Practice Book Student Edition, Level 5	0-618-06456-7	Houghton Mifflin	Student Consumable	2003	BES, OHES, ROES	5	2002	9.95
Health	CA Harcourt Health & Fitness Learning System Grade K	0153411430	Harcourt	Big Book	2006	BES, OHES, ROES	0	2004	226.80
Health	CA Harcourt Health & Fitness Learning System Grade 1	0153414227	Harcourt	Big Book	2006	BES, OHES, ROES	1	2004	428.58
Health	CA Harcourt Health & Fitness Grade 1	015337524-8	Harcourt	CA Student Edition	2006	BES, OHES, ROES	1	2004	
Health	CA Harcourt Health & Fitness Learning System Grade 2	0153414235	Harcourt	Big Book	2006	BES, OHES, ROES	2	2004	430.38
Health	CA Harcourt Health & Fitness Grade 2	0153375256	Harcourt	CA Student Edition	2006	BES, OHES, ROES	2	2004	32.24
Health	CA Health & Wellness Grade 3	0022806024	Macmillan/McGraw-Hill	CA Student Edition	2006	BES, OHES, ROES	3	2004	43.23
Health	CA Health & Wellness Grade 4	0022806032	Macmillan/McGraw-Hill	CA Student Edition	2006	BES, OHES, ROES	4	2004	43.23
Health	CA Health & Wellness Grade 5	0022806040	Macmillan/McGraw-Hill	CA Student Edition	2006	BES, OHES, ROES	5	2004	43.23
History/Social Science	CA Big Book Reflections Kindergarten Program	0-15-344135-6	Harcourt Publishers	Big Book	2007	BES, OHES, ROES	0	2005	439.00
History/Social Science	CA A Child's View Soft Big Book Collection Grade 1	0-15-338498-0	Harcourt Publishers	Big Book	2007	BES, OHES, ROES	1	2005	810.00
History/Social Science	CA A Child's View Grade 1	0-15-338498-0	Harcourt Publishers	CA Student Edition	2007	BES, OHES, ROES	1	2005	39.31
History/Social Science	CA People We Know Grade 2	0-15-338499-9	Harcourt Publishers	CA Student Edition	2007	BES, OHES, ROES	2	2005	39.31
History/Social Science	CA Our Communities Grade 3	0-15-338501-4	Harcourt Publishers	CA Student Edition	2007	BES, OHES, ROES	3	2005	43.47
History/Social Science	CA A Changing State Grade 4	0-15-338502-2	Harcourt Publishers	CA Student Edition	2007	BES, OHES, ROES	4	2005	53.30
History/Social Science	CA The United States: Making a New Nation Grade 5	0-15-338503-0	Harcourt Publishers	CA Student Edition	2007	BES, OHES, ROES	5	2005	58.05
Mathematics	Mathematics Student Edition, Level K (Consumable)	0-618-08174-7	Houghton Mifflin	CA Student Edition	2002	BES, OHES, ROES	0	2001	21.49
Mathematics	Math Practice Book Grade K	0-618-10479-8	Houghton Mifflin	Student Consumable	2002	BES, OHES, ROES	0	2001	6.99
Mathematics	Mathematics Grade 1 (Consumable)	0-618-08175-5	Houghton Mifflin	CA Student Edition	2002	BES, OHES, ROES	1	2001	
Mathematics	Math Practice Workbook - Consumable, Level 1	0-618-10480-1	Houghton Mifflin	Student Consumable	2002	BES, OHES, ROES	1	2001	8.25
Mathematics	Mathematics Student Edition Grade 2 (Consumable)	0-618-08176-3	Houghton Mifflin	CA Student Edition	2002	BES, OHES, ROES	2	2001	30.66
Mathematics	Math Practice Workbook - Consumable, Level 2	0-618-10481-x	Houghton Mifflin	Student Consumable	2002	BES, OHES, ROES	2	2001	8.25
Mathematics	Mathematics Grade 3	0-618-08177-1	Houghton Mifflin	CA Student Edition	2002	BES, OHES, ROES	3	2001	
Mathematics	Math Practice Workbook - Consumable, Level 3	0-618-10482-8	Houghton Mifflin	Student Consumable	2002	BES, OHES, ROES	3	2001	8.25
Mathematics	McGraw-Hill Mathematics Grade 4	0-02-100615-6	McGraw-Hill	CA Student Edition	2002	BES, OHES, ROES	4	2001	56.52
Mathematics	McGraw-Hill Daily Homework Practice	0-02-100415-3 1/4	McGraw-Hill	Student Consumable	2002	BES, OHES, ROES	4	2001	8.46
Mathematics	McGraw-Hill Mathematics Grade 5	0-02-100616-4	McGraw-Hill	CA Student Edition	2002	BES, OHES, ROES	5	2001	56.53
Mathematics	McGraw-Hill Daily Homework Practice	0-02-100416-1 1/5	McGraw-Hill	Student Consumable	2002	BES, OHES, ROES	5	2001	8.46
Science	Animals 2x2	1-59242-974-2	Foss - Delta	Kits	2007	BES, OHES, ROES	K	2008	609.40
Science	Trees	1-59242-975-0	Foss - Delta	Kits	2007	BES, OHES, ROES	K	2008	654.50
Science	Wood and Paper	1-59242-976-9	Foss - Delta	Kits	2007	BES, OHES, ROES	K	2008	949.30
Science	KIT FOSS-CA PLANTS AND ANIMALS - CR07	1-59242-978-5	Foss - Delta	Kits	2007	BES, OHES, ROES	1	2008	892.10
Science	KIT FOSS-CA AIR AND WEATHER - CR07	1-59242-979-3	Foss - Delta	Kits	2007	BES, OHES, ROES	1	2008	870.10
Science	KIT FOSS-CA SOLIDS AND LIQUIDS CR07	1-59242-977-7	Foss - Delta	Kits	2007	BES, OHES, ROES	1	2008	949.30

OPUSD Text Books for Grades K - 8

2009 - 2010

Class/Course	Book Title	ISBN	Publisher	Edition	Copyright Date	School	Grade	Year Adopted	Cost
Science	KIT FOSS-CA INSECTS AND PLANTS - CR07	1-59242-981-5	Foss - Delta	Kits	2007	BES, OHES, ROES	2	2008	889.90
Science	KIT FOSS-CA PEBBLES, SAND, AND SILT - CR07	1-59242-982-3	Foss - Delta	Kits	2007	BES, OHES, ROES	2	2008	836.00
Science	KIT FOSS-CA BALANCE AND MOTION - CR07	1-59242-980-7	Foss - Delta	Kits	2007	BES, OHES, ROES	2	2008	677.60
Science	KIT FOSS-CA STRUCTURES OF LIFE - CR07	1-59242-986-6	Foss - Delta	Kits	2007	BES, OHES, ROES	3	2008	731.50
Science	KIT FOSS-CA SUN, MOON, AND STARS - CR07	1-59242-985-8	Foss - Delta	Kits	2007	BES, OHES, ROES	3	2008	507.10
Science	KIT FOSS-CA MATTER AND ENERGY - CR07	1-59242-993-9	Foss - Delta	Kits	2007	BES, OHES, ROES	3	2008	1,062.60
Science	KIT FOSS-CA ENVIRONMENTS - CR07	1-59242-988-2	Foss - Delta	Kits	2007	BES, OHES, ROES	4	2008	806.30
Science	KIT FOSS-CA SOLID EARTH - CR07	1-59242-989-0	Foss - Delta	Kits	2007	BES, OHES, ROES	4	2008	853.60
Science	KIT FOSS-CA MAGNETISM AND ELECTRICITY - CR07	1-59242-987-4	Foss - Delta	Kits	2007	BES, OHES, ROES	4	2008	1,003.20
Science	KIT FOSS-CA LIVING SYSTEMS - CR07	1-59242-992-0	Foss - Delta	Kits	2007	BES, OHES, ROES	5	2008	915.20
Science	KIT FOSS-CA WATER PLANET - CR07	1-59242-994-7	Foss - Delta	Kits	2007	BES, OHES, ROES	5	2008	981.20
Science	KIT FOSS-CA MIXTURES AND SOLUTIONS - CR07	1-59242-991-2	Foss - Delta	Kits	2007	BES, OHES, ROES	5	2008	981.20
English/Language Arts	(Literature) Timeless Voices, Timeless Themes Copper Level	0-13-054802-2	Prentice Hall	CA Student Edition	2002	MCMS	6	2002	64.97
English/Language Arts	(Literature) Timeless Voices, Timeless Themes Bronze Level	0-13-054803-0	Prentice Hall	CA Student Edition	2002	MCMS	7	2002	64.97
English/Language Arts	(Literature) Timeless Voices, Timeless Themes Silver Level	0-13-054804-9	Prentice Hall	CA Student Edition	2002	MCMS	8	2002	64.97
English/Language Arts	Writing & Grammar Communication in Action Copper Level	0-13-037341-9	Prentice Hall	CA Student Edition	2002	MCMS	6	2002	28.97
English/Language Arts	Writing & Grammar Communication in Action Bronze Level	0-13-037313-3	Prentice Hall	CA Student Edition	2002	MCMS	7	2002	28.97
English/Language Arts	Writing & Grammar Communication in Action Silver Level	0-13-037343-5	Prentice Hall	CA Student Edition	2002	MCMS	8	2002	28.97
Health	Teen Health	0-02-651837-6	Glencoe	CA Student Edition	2003	MCMS	7	2003	
History/Social Science	World History Ancient Civilizations CA	0-618-53124-6	McDougal Littell	CA Student Edition	2006	MCMS	6	2006	52.31
History/Social Science	World History Medieval & Early Modern Times	0-618-53294-3	McDougal Littell	CA Student Edition	2006	MCMS	7	2006	52.31
History/Social Science	Creating American: Beginnings through World War I CA	0-618-55949-3	McDougal Littell	CA Student Edition	2006	MCMS	8	2006	68.59
Mathematics	Mathematics Concepts, Skills, & Problem Solving	0078778484	Glencoe	CA Student Edition	2008	MCMS	6	2008	60.99
Mathematics	Algebra 1-CPM Algebra Connections	9781603280006	CPM	CA Student Edition	2008	MCMS	7	2008	62.05
Mathematics	Geometry Concepts, Skills, & Problem Solving	0078778549	Glencoe	CA Student Edition	2008	MCMS	8	2008	44.00
Science	Focus on Earth Science	0-13-201274-X	Prentice Hall	CA Student Edition	2008	MCMS	6	2006	66.45
Science	Focus on Life Science	0-13-201272-3	Prentice Hall	CA Student Edition	2008	MCMS	7	2006	62.03
Science	Focus on Physical Science	0-13-201270-7	Prentice Hall	CA Student Edition	2008	MCMS	8	2006	65.77

Textbook List for Grades 9 - 12 (OPHS)

Board Approved Materials

09-10

17

		Course/Textbooks	ISBN #
	Grade	ENGLISH/LANGUAGE ARTS	
English/Language Arts	9	English I – Gold Prentice Hall 1989c	0-13-698556-4
English/Language Arts	10	English II & II H– Platinum Prentice Hall 1989c	0-13-698580-7
English/Language Arts	11	English III & III H – American Experience Prentice Hall 1989c	0-13-698614-5
English/Language Arts	12	English IV – World Masterpieces Prentice Hall 1991c	0-13-691692-9
English/Language Arts	12	English IV AP – Literature, Structure, Sound & Sense Harcourt Brace 1993 c	0-15-551070-3
English/Language Arts	12	English IV AP – Literature Intro to Reading & Writing Pearson Education 2001 c	0-13-018401-2
English/Language Arts	10, 11, 12,	Journalism – Scholastic Journalism C, Dow Tate Sherry & Taylor	0-8183-2751-5
English/Language Arts	9	9Th Grade Core & Extended Readers	
English/Language Arts	9	The Outsiders - S.E. Hinton (Laurel Leaf) Dell Pub	0-440-96769-4
English/Language Arts	9	Of Mice and Men - Steinbeck (Bantam	0-553-27824-X
English/Language Arts	9	To Kill a Mockingbird - H. Lee (Warner edition)	
English/Language Arts	9	The Tragedy of Romeo and Juliet (New Folger edition)	0-671-72285-9
English/Language Arts	9	Fahrenheit 451	
English/Language Arts	9	The Dandelion Wine	
English/Language Arts	10	10th Grade Core & Extended Readers	
English/Language Arts	10	Lord of the Flies - Golding (Perigee edition)	0-399-50148-7
English/Language Arts	10	Julius Caesar	
English/Language Arts	10	Twelve Angry Men	
English/Language Arts	10	The Catcher in the Rye - Salinger (Little Brown & Co.)	
English/Language Arts	10	Gulliver's Travels (H) - Swift (Signet edition – Penguin pub.)	
English/Language Arts	10	Points of View: An Anthology of SS –(H) (Moffett, ed.) Permabound	
English/Language Arts	10	MacBeth (H) Shakespeare (New Folger ed.)	0-671-72275-1
English/Language Arts	10	A Tale of Two Cities (AP Euro/Honors English core)	
English/Language Arts	10	All Quiet on the Western Front (Euro AP/Honors English core)	
English/Language Arts	10	Frankenstein (Euro AP/Honors English core)	
English/Language Arts	10	Points of View 1995 Short Story Collection	
English/Language Arts	10	Points of View	0-451-62491-2
English/Language Arts	10	A Separate Peace	
English/Language Arts	10	Animal Farm - Orwell	
English/Language Arts	10	The Pearl - Buck	
English/Language Arts	10	House on Mango Street	
English/Language Arts	10	Night – Weisel	
English/Language Arts	10	Hiroshima - Hersey (Vintage edition	0-619-72103-7
English/Language Arts	10	Things Fall Apart	
English/Language Arts	11	11th Grade Core & Extended Readers	
English/Language Arts	11	The Adventures of Huckleberry Finn - Twain (Permabound classics)	
English/Language Arts	11	Ethan Frome - Wharton	
English/Language Arts	11	The Great Gatsby - Fitzgerald (Collier)	0-02-019960-0
English/Language Arts	11	Their Eyes Were Watching God - Hurston (Perennial)	0-06-091650-8
English/Language Arts	11	The Crucible - Miller (Penguin Books)	0 14 048.138 9
English/Language Arts	11	The Scarlet Letter (Honors & AP)	
English/Language Arts	11	Walden- Thoreau (Honors & AP)	
English/Language Arts	11	Billy Budd – Melville (Honors)	
English/Language Arts	11	Moby Dick - Melville(AP)	
English/Language Arts	11	Hitchhikers Guide to the Galaxy	
English/Language Arts	11	The Old Man and the Sea - Hemmingway	
English/Language Arts	11	A Lesson Before Dying	
English/Language Arts	11	Joy Luck Club	
English/Language Arts	11	Slaughter House Five	
English/Language Arts	11	Our Town	
English/Language Arts	11	The Grapes of Wrath – Steinbeck	
English/Language Arts	11	Death of a Salesman (11th Gr. AP) Miller (Penguin)	0-14-11-8097-8
English/Language Arts	11	The Red Badge of Courage - Crane (11th Grade) (Permabound classics)	
English/Language Arts	11	The Tempest	
English/Language Arts	11	Desire Under the Elms	
English/Language Arts	12	12th Grade Core & Extended Readers	
English/Language Arts	12	Hamlet Shakespeare (Farnham, ed.) (Penguin)	0-14-0714.057
English/Language Arts	12	Heart of Darkness - Conrad	
English/Language Arts	12	Siddhartha	
English/Language Arts	12	The Sun Also Rises - Hemmingway	
English/Language Arts	12	The Sound and the Fury(Honors)	
English/Language Arts	12	The Return of the Native – Hardy (AP)	
English/Language Arts	12	A Portrait of the Artist as a Young Man (AP)	
English/Language Arts	12	Girl, Interrupted Random House, Inc c1994	0679746048

Textbook List for Grades 9 - 12 (OPHS)

Board Approved Materials

09-10

18

		Course/Textbooks	ISBN #
English/Language Arts	12	The Iceman Cometh Yale University Press c 2006	0300117434
English/Language Arts	12	Who's Afraid of Virginia Woolf? Penguin Group 2006c	0451218590
English/Language Arts	12	Streetcar Named Desire New Directions Publishing Corp 2004c	0811216020
English/Language Arts	12	Mythology Back Bay Books 1998c	0316341517
English/Language Arts	12	The Call of the Wild Sterling Publishing Comp Inc. 2004c	1402714556
English/Language Arts	12	Othello Spark Publishing 2003c cloth (1586638521 Trade Paper)	141140050X
English/Language Arts	12	The Tragedy of Prince Hamlet	
English/Language Arts	12	Breakfast of Champions	
English/Language Arts	12	A Streetcar Named Desire	
English/Language Arts	12	Candide (12th Grade)	
English/Language Arts	12	Frankenstein (12th Grade & 10th Grade Honors Eng./Euro AP)	
English/Language Arts	12	Brave New World	
English/Language Arts	12	Things Fall Apart	
English/Language Arts	12	The Maltese Falcon	
English/Language Arts	12	One Flew Over the Cuckoo's Nest	
English/Language Arts	12	Catch-22	
English/Language Arts	12	The Stranger	
English/Language Arts	12	Metamorphosis	
English/Language Arts	12	The Importance of Being Earnest	
English/Language Arts	12	Fried Green Tomatoes @ the Whistler Stop Café	
English/Language Arts	12	The Lathe of Heaven	
English/Language Arts	12	The Taming of the Shrew	
English/Language Arts	12	The Prince	
English/Language Arts	12	A Prayer for Owen Meany	
English/Language Arts	12	Mythology by Edith Hamilton	
English/Language Arts	12	Hitchhikers Guide to the Galaxy	
English/Language Arts	12	The Island of Dr. Moreau	
English/Language Arts	12	The War of the Worlds	
English/Language Arts	12	Twenty Thousand Leagues Under the Sea	
English/Language Arts	12	The Time Machine	
English/Language Arts	12	The Invisible Man	
English/Language Arts	12	The First Men in the Moon	
English/Language Arts	12	Around the World in Eighty Days	
English/Language Arts	12	Journey to the Center of the Earth	
English/Language Arts	12	Rosencrantz and Guildenstern are Dead	
English/Language Arts	12	Pride and Prejudice	
English/Language Arts	12	Sophie's World	
English/Language Arts	12	Crime and Punishment	
English/Language Arts	12	Sound and the Fury	
English/Language Arts	12	Sun also Rises	
English/Language Arts	12	Great Expectations	
English/Language Arts	Readers not used	Tooth and Nail	
English/Language Arts	Readers not used	The Heart is a Lonely Hunter	
English/Language Arts	Readers not used	King Lear	
English/Language Arts	Readers not used	Two Years Before the Mast (R.H. Dana)	
English/Language Arts	Readers not used	The Tempest Shakespeare	
FOREIGN LANGUAGE			
Foreign Language		Spanish I – En Espanol! McDougal Littell 2000	0395910811
Foreign Language		Spanish II – En Espanol! McDougal Littell 2000	0395910838
Foreign Language		Spanish III – En Espanol! McDougal Littell 2000	0395910854
Foreign Language		Spanish IV – Abriendo Paso Lectura 1995c (Class Set)	0-8384-4943-3
Foreign Language		Spanish IV – Abriendo Paso Gramatica 1995c	0-8384-4944-1
Foreign Language		Spanish IV – La Gitanilla Product #7367-1	
Foreign Language		Spanish IV – La Gitanilla Cassette Product #7264-8	
Foreign Language		Spanish IV – Graded Spanish Reader	0-669-04381-8
Foreign Language		Spanish IV – Literatura Moderna Hispanica 1988c	
Foreign Language		Spanish IV – Don Quijote De La Mancha Product #7170-5	
Foreign Language		Spanish IV – Cassette Product #7071-7	
Foreign Language		Spanish IV – Cassette Gil Blas De Santillana Product #7104-7	
Foreign Language		Spanish IV – Cassette Lazarillo DeComes Product #7303-1	
Foreign Language		Spanish IV – Das Novelas Picarescas Product #7303-1	
Foreign Language		Spanish IV – En Contacto – 1992c	
Foreign Language		French I – French Bleu I McDougal Littell 2001	0-18-03504-4
Foreign Language		French II – French Blanc II McDougal Littell 2001	0-618-03505-2
Foreign Language		French III – French Rouge III McDougal Littell 2001	0-618-03506-0
Foreign Language		French IV – Connaissance et Reactions 1995c	0-8384-4950-6

Textbook List for Grades 9 - 12 (OPHS)

Board Approved Materials

09-10

19

	Course/Textbooks	ISBN #
Foreign Language	French IV – Le Petit Prince	
Foreign Language	French IV – Carmen	
Foreign Language	French IV- Contes et Legendes de France 1995	
Foreign Language	French IV - Tresor Du Temps 2005 ISBN# 0078606551	0078606551
Foreign Language	French IV – Reves	
Foreign Language	French IV – Le Comte de Monte-Cristo	
Foreign Language	French IV – en bonne forme (Van Hooff) 7th ed. 2001c Houghton Mifflin	0-618-01242-7
Foreign Language	Chinese I - Ni-Hao Level 1 Traditional Senseio 2002c	0887273637
Foreign Language	Chinese II - Integrated Chinese Level 1 Part 1 2nd Edition, Simplified Version	9780887275333
Foreign Language	Chinese III - Integrated Chinese Level 1 Part 2 Simplified Version	9780887275326
Foreign Language	Chinese III - Integrated Chinese Level 1 Part 2 Workbook	9780887274787
Foreign Language	Chinese III - Integrated Chinese Level 1 Part 2 Audio CD Character Workbook	
Foreign Language	American Sign Language I - Master ASL - Level 1	1-881133-20-6
Foreign Language	American Sign Language II Dawnsign Press Signing Naturally 2	9781581211313
Foreign Language	American Sign Language II Dawnsign Press Signing Naturally 2 TE & Video wkbk	978581211290
History/Social Science	HISTORY/SOCIAL SCIENCE	
History/Social Science	Geography – World Geography Glencoe/McGraw Hill 2005c	0-07-860699-3
History/Social Science	U.S. History – America: Pathways to the Present-Survey Edition Prentice Hall 2006 c	0-13-133510-3
History/Social Science	World History Connections to Today Modern Era 2005c Prentice Hall	0-13-128334-0
History/Social Science	U.S. History AP – The American Pageant-13th Edition 2006c McDougal Littell/Houghton Mifflin	0-618-642234
History/Social Science	U.S. History AP– American Issues Random House 1988c Charles Dollari, editor	0-676-35607-9
History/Social Science	U.S. History AP – Historical Viewpoints Vol 1 6th Ed. Harper Collins 1991 c	0-06-042280-7
History/Social Science	U.S. History AP – Historical Viewpoints Vol II 6th Ed. Harper Collins 1991 c	0-06-042281-5
History/Social Science	U.S. History AP – A Short History of the American Nation 6th Edition Harper Collins 1991	0-06-500742-5
History/Social Science	U.S. History AP – A Short History of the American Nation 6th Edition Harper Collins 1991	0065007417
History/Social Science	European History AP – The Western Experience 9th Edition Glencoe/McGraw Hill 2005c	0-07-322890-7
History/Social Science	European History AP – Study Guide/Map Supplement for the Western Experience (Vol II) McGraw	0-07-325083-X
History/Social Science	European History AP – The Western Tradition Wilson	0-669-39443-2
History/Social Science	Economics CP – Economics, Principles & Practices Glencoe/ McGraw Hill 2005c	0-07-860693-4
History/Social Science	Economics AP – Economics Principles, Problems and Policies 13th Edition McGraw-Hill 1996c	0-07-046814-1
History/Social Science	American Government – Magruder's American Government Prentice Hall 2006c	0-13-133579-0
History/Social Science	Government AP – American Government (Wilson) 10th Edition McDougal Littell/Houghton Mifflin 2	0-618-56244-3
History/Social Science	Government AP – American Government Readings and Cases 14th Edition Woll 2002c	0-321-07999-X
History/Social Science	Psychology CP – Understanding Psychology 2003c Kasschav Glenco	0-07-8285712
History/Social Science	Psychology AP– Meyers Psychology 8Th Edition Worth Publishers 2004	0716728303
History/Social Science	Sociology - Sociology and You Glencoe/McGraw-Hill 2003c	0-07-828576-3
Mathematics	MATHEMATICS	
Mathematics	Algebra 1 – Algebra 1 Concepts Skills & Problem Solving 2008c Glencoe	0078778522
Mathematics	Algebra 2 – Algebra 2 Concepts, Skills & Problem Solving 2008 c Glencoe	0078778565
Mathematics	Geometry – Geometry Concepts Skills & Problem Solving 2008 c Glencoe	0078778549
Mathematics	Algebra 2 w/Trig – Precalculus with Limits: A Graphing Approach 4th ed. – McDougal Littell 2005c	0-618-39480-X
Mathematics	Math Analysis – Advanced Mathematical Concepts Glencoe C 2006 Holiday	9780078682278
Mathematics	Calculus – Early Transcendentals 8th Ed Peoples Education Anton	9780470119624
Mathematics	Finite Math – Finite Mathematics: An Applied Approach 9th ed. Sullivan/Mizrahi 2004c	0-471-32899-5
Mathematics	Statistics CP - Understanding Basic Statistics Houghton Mifflin 1997c	0618004602
Mathematics	Statistics AP - Understanding Basic Statistics 3rd ed. Houghton Mifflin 2004	0-618-33359-2
Mathematics	Accounting I – Century 21 Accounting General Journal Cengage Learning 2009c	0538447567
Mathematics	Accounting II – Century 21 Accounting General Journal Cengage Learning 2009c	0538447567
Computers	COMPUTERS	
Computers	Computer Literacy – Technology for Productivity and Decision Making South-Western 1996c	0-538-64986-0
Computers	Computer Literacy - A+ Certification McGraw Hill 2000	0-07-212268-8
Computers	Computer Literacy – Computer Concepts: Systems, Applications and Design, 3rd Edition South-W	0-538-67607-8
Computers	Computer Programming – Introduction to Computer Science Using C++ South-Western 1998c	0-538-67600-0
Driver Education	DRIVER EDUCATION	
Driver Education	Driver Education – Sportsmanlike Driving McGraw Hill 1987c	0-001338-1
Music	MUSIC	
Science	SCIENCE	
Science	Global Science - 9Th Grade Earth Science; Holt Rinehart Winston 2007c (0-03-092207-0)	0030931525
Science	Global Science Honors - Chemistry Holt Rhinehart and Winston	0-7216-6164-5
Science	Biology CP - Biology 2007; Glencoe McGraw Hill 2007c	0078695104
Science	Biology Honors - Inquiry Into Life Mader 12th edition Glencoe McGraw Hill 2008c	0073309338
Science	Biology AP - Biology Mader 9th Edition; Glencoe McGraw Hill 2007c	0073258393
Science	Chemistry CP - Zumdahl Introductory Chemistry: A Foundation, 5th Ed; McDougal Littell 2004c	0-618-30499-1

Textbook List for Grades 9 - 12 (OPHS)
Board Approved Materials
09-10

20

		Course/Textbooks	ISBN #
Science		Chemistry Honors - Chemistry: Matter and Change; McGraw-Hill 2007c	0078772370
Science		Chemistry AP - The Central Science 10th Edition; Pearson Prentice Hall 2006c	0131937197
Science		Physics AP - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005	0131846612
Science		Physics CP - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005	0131846612
Science		Physics Honors - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005	0131846612
Science		Environment AP - Living in the Environment; Thomson Brooks Cole 2007c	0495015989
Health		HEALTH	
Health		Health - Health: Making Life Choices National Textbook Co	0-538-42985-2

TO: BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
SUBJECT: C.2.b APPROVE TEXTBOOKS/LITERATURE FOR GRADES 9-12
 ACTION

ISSUE: Shall the Board of Education approve the list of textbooks and novels used in grades 9-12 at Oak Park High School, Oak View High School and the Oak Park Independent Study Program?

BACKGROUND: In order to use State Instructional Materials Fund money for the purchase of high school (grades 9-12) textbooks and literature selections, the Board of Education is required to approve these materials at the local level.

Even though we have adopted a process within the Oak Park Unified School District to bring all new adoptions of K-12 textbooks to the board as they occur, the Curriculum Office has a practice of submitting to the board an extensive list that details the books used in each curriculum area for grades 9-12. The books that are on this list have undergone a review by a subject area committee and/or department as well as a review by the District's Curriculum Council and have been officially adopted by the school board in past years. However, it is more efficient for auditing purposes to review the list each year and to have the board take formal action on the entire list of textbooks and literature in order to establish a master inventory of current high school instructional materials.

RATIONALE: The use of State Instructional Materials Fund money for high school textbooks requires board approval of texts and novels used in grades 9-12.

FISCAL IMPACT: None

ALTERNATIVES: 1. Approve the grades 9-12 textbook and literature list.
 2. Do not approve the grades 9-12 textbook and literature list.
 3. Amend the grades 9-12 textbook and literature list.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Textbook List for Grades 9 - 12 (OPHS)

Board Approved Materials

09-10

22

	Grade	Course/Textbooks	ISBN #
		ENGLISH/LANGUAGE ARTS	
English/Language Arts	9	English I – Gold Prentice Hall 1989c	0-13-698556-4
English/Language Arts	10	English II & II H– Platinum Prentice Hall 1989c	0-13-698580-7
English/Language Arts	11	English III & III H – American Experience Prentice Hall 1989c	0-13-698614-5
English/Language Arts	12	English IV – World Masterpieces Prentice Hall 1991c	0-13-691692-9
English/Language Arts	12	English IV AP – Literature, Structure, Sound & Sense Harcourt Brace 1993 c	0-15-551070-3
English/Language Arts	12	English IV AP – Literature Intro to Reading & Writing Pearson Education 2001 c	0-13-018401-2
English/Language Arts	10,11,12,	Journalism – Scholastic Journalism C, Dow Tate Sherry & Taylor	0-8183-2751-5
English/Language Arts	9	9Th Grade Core & Extended Readers	
English/Language Arts	9	The Outsiders - S.E. Hinton (Laurel Leaf) Dell Pub	0-440-96769-4
English/Language Arts	9	Of Mice and Men - Steinbeck (Bantam)	0-553-27824-X
English/Language Arts	9	To Kill a Mockingbird - H. Lee (Warner edition)	
English/Language Arts	9	The Tragedy of Romeo and Juliet (New Folger edition)	0-671-72285-9
English/Language Arts	9	Fahrenheit 451	
English/Language Arts	9	The Dandelion Wine	
English/Language Arts	10	10th Grade Core & Extended Readers	
English/Language Arts	10	Lord of the Flies - Golding (Perigee edition)	0-399-50148-7
English/Language Arts	10	Julius Caesar	
English/Language Arts	10	Twelve Angry Men	
English/Language Arts	10	The Catcher in the Rye - Salinger (Little Brown & Co.)	
English/Language Arts	10	Gulliver's Travels (H) - Swift (Signet edition – Penguin pub.)	
English/Language Arts	10	Points of View: An Anthology of SS –(H) (Moffett, ed.) Permaabound	
English/Language Arts	10	MacBeth (H) Shakespeare (New Folger ed.)	0-671-72275-1
English/Language Arts	10	A Tale of Two Cities (AP Euro/Honors English core)	
English/Language Arts	10	All Quiet on the Western Front (Euro AP/Honors English core)	
English/Language Arts	10	Frankenstein (Euro AP/Honors English core)	
English/Language Arts	10	Points of View 1995 Short Story Collection	
English/Language Arts	10	Points of View	0-451-62491-2
English/Language Arts	10	A Separate Peace	
English/Language Arts	10	Animal Farm - Orwell	
English/Language Arts	10	The Pearl - Buck	
English/Language Arts	10	House on Mango Street	
English/Language Arts	10	Night – Weisel	
English/Language Arts	10	Hiroshima - Hersey (Vintage edition)	0-619-72103-7
English/Language Arts	10	Things Fall Apart	
English/Language Arts		11th Grade Core & Extended Readers	
English/Language Arts	11	The Adventures of Huckleberry Finn - Twain (Permaabound classics)	
English/Language Arts	11	Ethan Frome - Wharton	
English/Language Arts	11	The Great Gatsby - Fitzgerald (Collier)	0-02-019960-0
English/Language Arts	11	Their Eyes Were Watching God - Hurston (Perennial)	0-06-091650-8
English/Language Arts	11	The Crucible - Miller (Penguin Books)	0 14 048.138 9
English/Language Arts	11	The Scarlet Letter (Honors & AP)	
English/Language Arts	11	Walden- Thoreau (Honors & AP)	
English/Language Arts	11	Billy Budd – Melville (Honors)	
English/Language Arts	11	Moby Dick - Melville(AP)	
English/Language Arts	11	Hitchhikers Guide to the Galaxy	
English/Language Arts	11	The Old Man and the Sea - Hemmingway	
English/Language Arts	11	A Lesson Before Dying	
English/Language Arts	11	Joy Luck Club	
English/Language Arts	11	Slaughter House Five	
English/Language Arts	11	Our Town	
English/Language Arts	11	The Grapes of Wrath – Steinbeck	
English/Language Arts	11	Death of a Salesman (11th Gr. AP) Miller (Penguin)	0-14-11-8097-8
English/Language Arts	11	The Red Badge of Courage - Crane (11th Grade) (Permaabound classics)	
English/Language Arts	11	The Tempest	
English/Language Arts	11	Desire Under the Elms	
English/Language Arts		12th Grade Core & Extended Readers	
English/Language Arts	12	Hamlet Shakespeare (Farnham, ed.) (Penguin)	0-14-0714.057
English/Language Arts	12	Heart of Darkness - Conrad	
English/Language Arts	12	Siddhartha	
English/Language Arts	12	The Sun Also Rises - Hemmingway	
English/Language Arts	12	The Sound and the Fury(Honors)	
English/Language Arts	12	The Return of the Native – Hardy (AP)	
English/Language Arts	12	A Portrait of the Artist as a Young Man (AP)	
English/Language Arts	12	Girl, Interrupted Random House, Inc c1994	0679746048

Textbook List for Grades 9 - 12 (OPHS)

Board Approved Materials

09-10

23

		Course/Textbooks	ISBN #
English/Language Arts	12	The Iceman Cometh Yale University Press c 2006	0300117434
English/Language Arts	12	Who's Afraid of Virginia Woolf? Penguin Group 2006c	0451218590
English/Language Arts	12	Streetcar Named Desire New Directions Publishing Corp 2004c	0811216020
English/Language Arts	12	Mythology Back Bay Books 1998c	0316341517
English/Language Arts	12	The Call of the Wild Sterling Publishing Comp Inc. 2004c	1402714556
English/Language Arts	12	Othello Spark Publishing 2003c cloth (1586638521 Trade Paper)	141140050X
English/Language Arts	12	The Tragedy of Prince Hamlet	
English/Language Arts	12	Breakfast of Champions	
English/Language Arts	12	A Streetcar Named Desire	
English/Language Arts	12	Candide (12th Grade)	
English/Language Arts	12	Frankenstein (12th Grade & 10th Grade Honors Eng./Euro AP)	
English/Language Arts	12	Brave New World	
English/Language Arts	12	Things Fall Apart	
English/Language Arts	12	The Maltese Falcon	
English/Language Arts	12	One Flew Over the Cuckoo's Nest	
English/Language Arts	12	Catch-22	
English/Language Arts	12	The Stranger	
English/Language Arts	12	Metamorphosis	
English/Language Arts	12	The Importance of Being Earnest	
English/Language Arts	12	Fried Green Tomatoes @ the Whistler Stop Café	
English/Language Arts	12	The Lathe of Heaven	
English/Language Arts	12	The Taming of the Shrew	
English/Language Arts	12	The Prince	
English/Language Arts	12	A Prayer for Owen Meany	
English/Language Arts	12	Mythology by Edith Hamilton	
English/Language Arts	12	Hitchhikers Guide to the Galaxy	
English/Language Arts	12	The Island of Dr. Moreau	
English/Language Arts	12	The War of the Worlds	
English/Language Arts	12	Twenty Thousand Leagues Under the Sea	
English/Language Arts	12	The Time Machine	
English/Language Arts	12	The Invisible Man	
English/Language Arts	12	The First Men in the Moon	
English/Language Arts	12	Around the World in Eighty Days	
English/Language Arts	12	Journey to the Center of the Earth	
English/Language Arts	12	Rosencrantz and Guildenstern are Dead	
English/Language Arts	12	Pride and Prejudice	
English/Language Arts	12	Sophie's World	
English/Language Arts	12	Crime and Punishment	
English/Language Arts	12	Sound and the Fury	
English/Language Arts	12	Sun also Rises	
English/Language Arts	12	Great Expectations	
English/Language Arts	Readers not used	Tooth and Nail	
English/Language Arts	Readers not used	The Heart is a Lonely Hunter	
English/Language Arts	Readers not used	King Lear	
English/Language Arts	Readers not used	Two Years Before the Mast (R.H. Dana)	
English/Language Arts	Readers not used	The Tempest Shakespeare	
FOREIGN LANGUAGE			
Foreign Language		Spanish I – En Espanol! McDougal Littell 2000	0395910811
Foreign Language		Spanish II – En Espanol! McDougal Littell 2000	0395910838
Foreign Language		Spanish III – En Espanol! McDougal Littell 2000	0395910854
Foreign Language		Spanish IV – Abriendo Paso Lectura 1995c (Class Set)	0-8384-4943-3
Foreign Language		Spanish IV – Abriendo Paso Gramatica 1995c	0-8384-4944-1
Foreign Language		Spanish IV – La Gitanilla Product #7367-1	
Foreign Language		Spanish IV – La Gitanilla Cassette Product #7264-8	
Foreign Language		Spanish IV – Graded Spanish Reader	0-669-04381-8
Foreign Language		Spanish IV – Literatura Moderna Hispanica 1988c	
Foreign Language		Spanish IV – Don Quijote De La Mancha Product #7170-5	
Foreign Language		Spanish IV – Cassette Product #7071-7	
Foreign Language		Spanish IV – Cassette Gil Blas De Santillana Product #7104-7	
Foreign Language		Spanish IV – Cassette Lazarillo DeCormes Product #7303-1	
Foreign Language		Spanish IV – Das Novelas Picarescas Product #7303-1	
Foreign Language		Spanish IV - En Contacto – 1992c	
Foreign Language		French I – French Bleu I McDougal Littell 2001	0-18-03504-4
Foreign Language		French II – French Blanc II McDougal Littell 2001	0-618-03505-2
Foreign Language		French III – French Rouge III McDougal Littell 2001	0-618-03506-0
Foreign Language		French IV – Connaissance et Reactions 1995c	0-8384-4950-6

Textbook List for Grades 9 - 12 (OPHS)

Board Approved Materials

09-10

24

	Course/Textbooks	ISBN #
Foreign Language	French IV – Le Petit Prince	
Foreign Language	French IV – Carmen	
Foreign Language	French IV- Contes et Legendes de France 1995	
Foreign Language	French IV - Tresor Du Temps 2005 ISBN# 0078606551	0078606551
Foreign Language	French IV – Reves	
Foreign Language	French IV – Le Comte de Monte-Cristo	
Foreign Language	French IV – en bonne forme (Van Hooff) 7th ed. 2001c Houghton Mifflin	0-618-01242-7
Foreign Language	Chinese I - Ni-Hao Level 1 Traditional Senseio 2002c	0887273637
Foreign Language	Chinese II - Integrated Chinese Level 1 Part 1 2nd Edition, Simplified Version	9780887275333
Foreign Language	Chinese III - Integrated Chinese Level 1 Part 2 Simplified Version	9780887275326
Foreign Language	Chinese III - Integrated Chinese Level 1 Part 2 Workbook	9780887274787
Foreign Language	Chinese III - Integrated Chinese Level 1 Part 2 Audio CD Character Workbook	
Foreign Language	American Sign Language I - Master ASL - Level 1	1-881133-20-6
Foreign Language	American Sign Language II Dawnsign Press Signing Naturally 2	9781581211313
Foreign Language	American Sign Language II Dawnsign Press Signing Naturally 2 TE & Video wkbk	978581211290
	HISTORY/SOCIAL SCIENCE	
History/Social Science	Geography – World Geography Glencoe/McGraw Hill 2005c	0-07-860699-3
History/Social Science	U.S. History – America: Pathways to the Present-Survey Edition Prentice Hall 2006 c	0-13-133510-3
History/Social Science	World History Connections to Today Modern Era 2005c Prentice Hall	0-13-128334-0
History/Social Science	U.S. History AP – The American Pageant-13th Edition 2006c McDougal Littell/Houghton Mifflin	0-618-642234
History/Social Science	U.S. History AP– American Issues Random House 1988c Charles Dollari, editor	0-676-35607-9
History/Social Science	U.S. History AP – Historical Viewpoints Vol 1 6th Ed. Harper Collins 1991 c	0-06-042280-7
History/Social Science	U.S. History AP – Historical Viewpoints Vol II 6th Ed. Harper Collins 1991 c	0-06-042281-5
History/Social Science	U.S. History AP – A Short History of the American Nation 6th Edition Harper Collins 1991	0-06-500742-5
History/Social Science	U.S. History AP – A Short History of the American Nation 6th Edition Harper Collins 1991	0065007417
History/Social Science	European History AP – The Western Experience 9th Edition Glencoe/McGraw Hill 2005c	0-07-322890-7
History/Social Science	European History AP – Study Guide/Map Supplement for the Western Experience (Vol II) McGraw	0-07-325083-X
History/Social Science	European History AP – The Western Tradition Wilson	0-669-39443-2
History/Social Science	Economics CP – Economics, Principles & Practices Glencoe/ McGraw Hill 2005c	0-07-860693-4
History/Social Science	Economics AP – Economics Principles, Problems and Policies 13th Edition McGraw-Hill 1996c	0-07-046814-1
History/Social Science	American Government – Magruder's American Government Prentice Hall 2006c	0-13-133579-0
History/Social Science	Government AP – American Government (Wilson) 10th Edition McDougal Littell/Houghton Mifflin 2	0-618-56244-3
History/Social Science	Government AP – American Government Readings and Cases 14th Edition Woll 2002c	0-321-07999-X
History/Social Science	Psychology CP – Understanding Psychology 2003c Kasschav Glenco	0-07-828571-2
History/Social Science	Psychology AP– Meyers Psychology 8Th Edition Worth Publishers 2004	0716728303
History/Social Science	Sociology - Sociology and You Glencoe/McGraw-Hill 2003c	0-07-828576-3
	MATHEMATICS	
Mathematics	Algebra 1 – Algebra 1 Concepts Skills & Problem Solving 2008c Glencoe	0078778522
Mathematics	Algebra 2 – Algebra 2 Concepts, Skills & Problem Solving 2008 c Glencoe	0078778565
Mathematics	Geometry – Geometry Concepts Skills & Problem Solving 2008 c Glencoe	0078778549
Mathematics	Algebra 2 w/Trig – Precalculus with Limits: A Graphing Approach 4th ed. – McDougal Littell 2005c	0-618-39480-X
Mathematics	Math Analysis – Advanced Mathematical Concepts Glencoe C 2006 Holiday	9780078682278
Mathematics	Calculus – Early Transcendentals 8th Ed Peoples Education Anton	9780470119624
Mathematics	Finite Math – Finite Mathematics: An Applied Approach 9th ed. Sullivan/Mizrahi 2004c	0-471-32899-5
Mathematics	Statistics CP - Understanding Basic Statistics Houghton Mifflin 1997c	0618004602
Mathematics	Statistics AP - Understanding Basic Statistics 3rd ed. Houghton Mifflin 2004	0-618-33359-2
Mathematics	Accounting I – Century 21 Accounting General Journal Cengage Learning 2009c	0538447567
Mathematics	Accounting II – Century 21 Accounting General Journal Cengage Learning 2009c	0538447567
	COMPUTERS	
Computers	Computer Literacy – Technology for Productivity and Decision Making South-Western 1996c	0-538-64986-0
Computers	Computer Literacy - A+ Certification McGraw Hill 2000	0-07-212268-8
Computers	Computer Literacy – Computer Concepts: Systems, Applications and Design, 3rd Edition South-W	0-538-67607-8
Computers	Computer Programming – Introduction to Computer Science Using C++ South-Western 1998c	0-538-67600-0
	DRIVER EDUCATION	
Driver Education	Driver Education – Sportsmanlike Driving McGraw Hill 1987c	0-001338-1
	MUSIC	
	SCIENCE	
Science	Global Science - 9Th Grade Earth Science; Holt Rinehart Winston 2007c (0-03-092207-0)	0030931525
Science	Global Science Honors - Chemistry Holt Rhinehart and Winston	0-7216-6164-5
Science	Biology CP - Biology 2007; Glencoe McGraw Hill 2007c	0078695104
Science	Biology Honors - Inquiry Into Life Mader 12th edition Glencoe McGraw Hill 2008c	0073309338
Science	Biology AP - Biology Mader 9th Edition; Glencoe McGraw Hill 2007c	0073258393
Science	Chemistry CP - Zumdahl Introductory Chemistry: A Foundation, 5th Ed; McDougal Littell 2004c	0-618-30499-1

Textbook List for Grades 9 - 12 (OPHS)
Board Approved Materials
09-10

25

		Course/Textbooks	ISBN #
Science		Chemistry Honors - Chemistry: Matter and Change; McGraw-Hill 2007c	0078772370
Science		Chemistry AP - The Central Science 10th Edition; Pearson Prentice Hall 2006c	0131937197
Science		Physics AP - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005	0131846612
Science		Physics CP - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005	0131846612
Science		Physics Honors - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005	0131846612
Science		Environment AP - Living in the Environment; Thomson Brooks Cole 2007c	0495015989
Health		HEALTH	
Health		Health - Health: Making Life Choices National Textbook Co	0-538-42985-2

Reading List-2009/20109th GradeCore-1st Semester

The Outsiders
Of Mice and Men

Core-2nd Semester

The Tragedy of Romeo and Juliet
To Kill a Mockingbird

Extended

Fahrenheit 451
Dandelion Wine
Call of the Wild

10th GradeCore-1st Semester

Lord of the Flies
Julius Caesar
Twelve Angry Men

Core-2nd Semester

The Catcher in the Rye
Animal Farm
Night

Extended

A Separate Peace
Hiroshima
House on Mango Street
The Pearl
Things Fall Apart

Honors

Gulliver's Travels
Frankenstein
Points of View-Short Story Collection
Macbeth

11th GradeCore-1st Semester

The Adventures of Huckleberry Finn
The Crucible

Core-2nd Semester

The Great Gatsby
Their Eyes Were Watching God
Ethan Frome

Extended

The Grapes of Wrath
 The Old Man and the Sea
 A Lesson Before Dying
 The Joy Luck Club
 The Tempest
 Slaughter House Five
 Our Town
 The Red Badge of Courage
 Desire Under the Elms (approved/pending funding)

Honors

The Scarlet Letter
 Walden

Advanced Placement

The Scarlet Letter
 Moby Dick
 Walden

12th GradeEnglish IV CPEnglish IVA (First Semester)

Hamlet (may be substituted with another Shakespearean play)
 The Sun Also Rises
 One Flew Over the Cuckoo's Nest

English IVB (Second Semester)

The Importance of Being Ernest
 Siddhartha
 Brave New World

Senior Options:Madness and Identity in Literature (First Semester)

Siddhartha
 Girl Interrupted
 One Flew Over the Cuckoo's Nest
 The Iceman Cometh
 The Tragedy of Prince Hamlet
 The Taming of the Shrew
 Catch-22
 Othello
 Breakfast of Champions

Cinemagraphic Texts (Either Semester)

Who's Afraid of Virginia Woolf
 The Heart of Darkness
 The Maltese Falcon
 Catch-22
 Othello
 A Streetcar Named Desire
 The Importance of Being Earnest
 Fried Green Tomatoes at the Whistle Stop Café
 A Prayer for Owen Meany
 The Taming of the Shrew

Myth to Science Fiction (Second Semester)

Mythology by Edith Hamilton
 Hitchhikers Guide to the Galaxy
 Metamorphosis
 Frankenstein
 Brave New World
 The Lathe of Heaven
 The Island of Dr. Moreau
 The War of the Worlds
 Twenty Thousand Leagues Under the Sea
 The Time Machine
 The Invisible Man
 The First Men in the Moon
 Around the World in Eighty Days
 Journey to the Center of the Earth

Extended

Candide
 Fried Green Tomatoes at the Whistle Stop Cafe
 Heart of Darkness
 The Maltese Falcon
 Catch-22
 Metamorphosis
 The Stranger
 The Hitchhiker's Guide to the Galaxy
 The Return of the Native
 Rosencrantz and Guildenstern are Dead (approved/pending funding)
 Pride and Prejudice

Honors

Sophie's World (summer reading)
 Crime and Punishment (summer reading)
 Othello (summer reading)
 One Flew Over the Cuckoo's Nest
 Hamlet
 Siddhartha

Sound and the Fury
Sun Also Rises
Heart of Darkness
Importance of Being Earnest
Brave New World
Catch-22
Candide
Hitchhiker's Guide to the Galaxy

Advanced Placement

Siddhartha
Brave New World
The Sun Also Rises
The Importance of Being Earnest
Hamlet
Pride and Prejudice
Great Expectations

Ideally, each novel or play would be taught in the designated semester. However, due to the lack of needed copies to make this possible, teachers may adjust the time schedule to deal with the shortage of books.

Note: The novels/plays listed as a part of the 12th grade Senior Options program are possible readings throughout the semester. Not all of the novels/plays will be taught. There are no core readings for these classes.

Shabanu: Daughter of the Wind by Suzanne Staples
(The Middle East, on the State List)

The Breadwinner by Deborah Ellis
(The Middle East, award-winning novel, not yet on State list)

The Captive by Joyce Hansen
(West Africa, not yet on State list)

Kira Kira by Cynthia Kadohata
(Japanese theme; State list)

Farewell to Manzanar by Jeanne W. Houston
(Japanese theme; State list)

Forbidden City, William Bell
(Contemporary Multicultural, not yet on State list)

The Master Puppeteer by Katherine Paterson
(Multicultural Fiction, not yet on State list)

Kiss the Dust by Elizabeth Laird
(Contemporary Multicultural Fiction, not yet on State list)

King Arthur and his Knights of the Round Table by Roger Lancelyn
Green, published by Puffin Classics.

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

SUBJECT: B.3.a. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL AGENCY SERVICES #01-09/10 - \$119,855.80

ACTION

ISSUE: Should the Board of Education approve this contract for non-public school agency services #01-09/10?

BACKGROUND: The District has been unable to secure a qualified part-time Inclusion Specialist. Inclusive Education and Community Partnership (IECP) provides this service.

According to their respective IEPs, two severely handicapped students attending District schools require NPA services. The total cost of these services is \$119,855.80

ALTERNATIVES: 1) Approve non-public school agency services #01-09/10.
2) Do not approve non-public school agency services #01-09/10.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Inclusive Education and Community Partnership (IECP) is a certified non-public agency.

Respectfully Submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (#01-09/10)**

32

THIS NON-PUBLIC AGENCY CONTRACT is made and entered into this 15th day of September 2009, between **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **Inclusive Education and Community Partnership**, 117 Fillmore Ave., Oxnard, CA 93035, Telephone: (805) 985-4808, hereinafter referred to as "**Contractor**" for:

Name of Pupil:

Address of Pupil:

Date of Birth: Sex: Grade Level:

Pupil's school of residence is:

Name of Parent(s):

Address of Parent:

Telephone Number:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will provide the services and, where applicable, implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program for any student.
2. This contract is authorized to cover services during the regular school year and for the extended school year only as specified in the Individualized Education Program, or as designated in this contract.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** for specified services outlined in this contract.
4. The pupil's service providers will hold the following license: Proper education, certificate, and training.
5. The pupil: supervisor ratio will be 1:1 (N/A)
6. The frequency of the related services will be provided as specified in the students' Individualized Education Programs and in Item 7A of this Contract.

A. Consultation (Inclusion Specialist) \$638.60/day

Minimum 6 hours/day, 9/2/09 – 6/17/10, except for 9/4/09, will work

Thursdays = 38 days

\$24,266.80

B. BII (Behavior Intervention Implementation) (\$42.75/hour)

1.

* ESY 2009: 4.75 hours/day x 16 days = 76 hours \$ 3,249.00

* Regular School Year 2009/2010: 6 hours per day (prorated for shorter days)
for 180 days: \$46,170.00

2.

* Regular School Year 2009/2010: 6 hours per day (prorated for shorter days)
For 180 days: \$46,170.00

GRAND TOTAL \$119,855.80

8. A log of services, including dates and times, and progress notes signed by the clinician/supervisor will be submitted with each month's billing.

The contract is effective on July 1, 2009 and terminates at 5:00 PM on June 30, 2010, unless sooner terminated as provided herein.

CONTRACTOR

IECP(Name of Nonpublic School/Agency)117 Fillmore Ave(Mailing Address)Oxnard CA 93035(City / State / Zip Code)

DISTRICT

Oak Park Unified School District(Name of School District)5801 E Conifer St(Mailing Address)Oak Park, CA 91377(City / State / Zip Code)(Contracting Officer's Signature)(Signature)(Type Name and Title)Anthony W. Knight(Superintendent)(Date)September 16, 2009(Date)

Approved by the Oak Park Governing Board on: _____

September 15, 2009

Contract NPA Clemens, R. IECP #01-09-10

8/31/2009

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

SUBJECT: B.3.b. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL AGENCY SERVICES #02-09/10 - \$177,143.75

ACTION

ISSUE: Should the Board of Education approve this contract for non-public agency services for #02-09/10?

BACKGROUND: Currently there are three autistic students who reside and attend school within Oak Park Unified School District, all of whom require specialized behavior intervention services throughout their school day. Autism Center for Treatment (ACT) is able to provide these specialized services on the school campuses. The total cost for these services is \$177,143.75.

ALTERNATIVES: 1) Approve non-public school agency services #02-09/10.
2) Do not approve non-public school agency services #02-09/10.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Autism Center for Treatment (ACT) is a certified non-public agency.

Respectfully Submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (#02-09/10)**

36

THIS NON-PUBLIC AGENCY CONTRACT is made and entered into this 15th day of September 2009, between **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **Autism Center for Treatment (ACT)**, 301 Science Drive, Suite 180, Moorpark, CA 93021, hereinafter referred to as "Contractor" for:

Name of Pupils: _____

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized to cover services during the regular school year and for the extended school year only as specified in the Autism Center for Treatment (ACT), or as designated in this contract.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** for behavior intervention services.
4. The pupil's service provider will hold the following license: Proper education, certificate, and training to supervise and provide behavioral services to the student.
5. The pupil:supervisor ratio will be 1:1
6. The frequency of the related services will be provided as specified in the student's Individualized Education Program and in Item 7A of this Contract.
7. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified below.

A. DESIGNATED INSTRUCTION AND SERVICES/RELATED SERVICES:

All Aide and Supervision services are to be provided on school days of student attendance, during school hours, and on the school campus.

1.
ESY 2009:
1:1 ABA Aide (College level behavior therapist) @ 24 days x 4 hours / 10 minutes per day @
\$50.00 per hour = 100 hours x \$50.00 per hour \$ 5,000.00.

Supervision:

Up to 2 hours of supervision during ESY, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
- b. PhD Licensed Psychologist @ \$175/hr or

Maximum ESY Supervision Cost: \$ 350.00

Maximum Total ESY 09/10 Cost: \$ 5,350.00

Regular School Year 2009/2010:

September 2, 2009 to June 17, 2010.

1:1 ABA Aide (College level behavior therapist). 6 hours per day for 180 days, pro-rated for weeks less than full weeks.

6 hours per day for 180 days @ \$50.00 per hour = \$54,000.00.

Maximum School Year Aide Cost:	\$ 54,000.00
--------------------------------	--------------

Supervision:

Up to 4 hours per month, maximum of 35 hours total, of supervision services, pro-rated for shorter months, to be provided by any of the following:

a Psychological Assistant @ \$125/hr or

b PhD Licensed Psychologist @ \$175/hr

35 hours @ maximum \$175/hr = \$6,125.00

Total Maximum 09/10 School Year Supervision Cost:	\$ 6,125.00
---	-------------

Total 09/10 School Year Cost:	\$ 60,125.00
--------------------------------------	---------------------

Total ESY 09/10 Cost:	\$ 5,350.00
------------------------------	--------------------

GRAND TOTAL	\$ 65,475.00
--------------------	---------------------

2.

ESY 2009:

1:1 ABA Aide (College level behavior therapist) @ 9 days x 4 hours / 10 minutes per day @ \$50.00 per hour = 37.5 hours x \$50.00 per hour \$ 1,875.00.

Supervision:

2.25 hours of behavioral services during ESY, to be provided by any of the following:

a. Psychological Assistant @ \$125/hr or

b. PhD Licensed Psychologist @ \$175/hr or

Maximum ESY Supervision Cost:	\$ 393.75
-------------------------------	-----------

Total ESY 09/10 Cost:	\$ 2,268.75
------------------------------	--------------------

Regular School Year 2009/2010:

September 2, 2009 to June 17, 2010.

1:1 ABA Aide (College level behavior therapist).

(M, T, TH, F) 6 hours 35 min/day for 143 days = 941.42 (942) hours @ \$50 / hr

\$ 47,100.00

(W) 4 hours 20 min/day for 37 days = 160.3 (161) hours @ \$50/hr.

\$ 8,050.00

Total 09/10 School Year Aide Cost:	\$ 55,150.00
---	---------------------

Supervision:

Up to 6 hours per month for 10 months total behavioral services, pro-rated for shorter months, to be provided by any of the following:

- a Psychological Assistant @ \$125/hr or
- b PhD Licensed Psychologist @ \$175/hr

(Any unused hours may be applied to planning and/or attending IEP meeting)

6 hours per month for 10 months @ max \$175/hr = \$11,550.00

Total Maximum 08/09 School Year Supervision Cost: \$ 11,550.00

Total 09/10 School Year Cost: \$ 67,700.00

Total ESY 09/10 Cost: \$ 2,268.75

GRAND TOTAL \$ 68,968.75

3. :

Regular School Year 2009/2010:

1:1 ABA Aide (College level behavior therapist).

9/2/09 – 12/18/09: 8:15-12:15 (4 hours), 72 days = 288 hours @\$50/hour \$ 14,400.00

1/4/10 – 6/17/10: 8:15-1:15 (5 hours), except Wednesdays (8:15-12:15/4 hours),

85 days x 5 hours x \$50 \$ 21,250.00

23 days (Wednesdays) x 4 hours x \$50 \$ 4,600.00

Maximum School Year Aide Cost: \$ 40,250.00

Supervision:

To be provided by any of the following:

- a. Psychological Assistant @ \$125.00/hr or
- b. PhD Licensed Psychologist @ \$175.00/hr

September 2009: Up to 5 hours, maximum cost for September \$ 875.00

October 2009 – June 2010, 4 hours, prorated for shorter months, maximum
Cost 10/9 – 6/10 \$ 1,575.00

Maximum Supervision Cost: \$ 2,450.00

GRAND TOTAL \$ 42,700.00

MAXIMUM GRAND TOTAL COST (3 students):

\$177,143.75

8. A log of services, including dates and times, and progress notes signed by the clinician/supervisor will be submitted with each month's billing. 39

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2009 and terminates at 5:00 P.M. on June 30, 2010, unless sooner terminated as provided herein.

CONTRACTOR

Autism Center for Treatment (ACT)
(Name of Nonpublic School/Agency)

301 Science Dr., Suite 180
(Mailing Address)
Moorpark CA 93021
(City / State / Zip Code)

(Contracting Officer's Signature)

(Type Name and Title)
Aimee Anderson, PhD
Director, ACT

(Date)

DISTRICT

Oak Park Unified School District
(Name of School District)

5801 E Conifer St
(Mailing Address)
Oak Park, CA 91377
(City / State / Zip Code)

(Signature)

Dr. Anthony W. Knight

(Superintendent)

September 16, 2009
(Date)

Approved by the Oak Park Governing Board on:

September 15, 2009

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
SUBJECT: C.4.a APPROVE UNAUDITED ACTUAL REVENUES AND EXPENDITURES FOR FISCAL YEAR 2008-2009

ACTION

ISSUE: Shall the Board review and accept the unaudited actuals of revenue and expenditures for fiscal year 2008-2009?

BACKGROUND: Education Code sections 42127 and 42103 set the timelines and procedures for adoption of school district budgets. With implementation of the July 1, budget adoption, prior year total expenditures and income are not available. Therefore, once the books are closed and prior to forwarding the information to the County and the State Department of Education, the prior year actuals must be presented to the District Board of Education.

On June 19, 2009 the Board of Education reviewed and adopted the budget for fiscal year 2009-2010. Along with the budget on the State fund forms were estimated year-end balances for each fund. The District's 2008-2009 books are expected to officially close September 11, 2009, when fiscal year revenues, expenditures, and year-end balances will be finalized. Upon completion by the Business Office, a copy of the 2008-2009 Unaudited Actuals Report will be provided to the Board under separate cover and will be made available for public review at the District's Support Services Center and on its website.

ALTERNATIVES:

1. Accept the unaudited actual revenues, expenditures, and fund balances for fiscal year 2008-2009 as presented.
2. Do not accept the 2008-2009 year end actuals.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~AUGUST 18, 2009~~ SEPTEMBER 15, 2009

SUBJECT: C.5.a. APPROVE AMENDMENT TO BOARD POLICY 6142.1 – SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction?

BACKGROUND: Board Policy 6142.1 is being expanded to include a new section entitled “Parent/Guardian Notification” which contains material formerly included in Administrative Regulation and new language which clarifies that, according to the CDE, district must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education. Board Policy 6142.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.
2. Do not amend Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.
2. Adopt a modified version of the amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(a)

Sexual Health And HIV/AIDS Prevention Instruction

The Governing Board recognizes that ***the purpose of the district's sexual health and HIV/AIDS prevention instruction is to provide students with the knowledge and skills necessary to protect them from unintended pregnancy and sexually transmitted diseases and to encourage students to develop healthy attitudes concerning adolescent growth and development, body image, gender roles, sexual orientation, dating, marriage, and family.*** accurate information about family life and human sexuality may contribute to a decreased risk for sexually transmitted diseases or unintended pregnancies. The Board also recognizes that Human Immunodeficiency Virus (HIV) infection and Acquired Immune Deficiency Syndrome (AIDS) pose a public health crisis and that education is a necessary component for helping to slow the spread of this disease. The Board therefore desires to provide a well-planned sequence of instruction on comprehensive sexual health and HIV/AIDS prevention.

(cf. 5030 – Student Wellness)

(cf. 6142.8 - Comprehensive Health Education)

The district's curriculum shall be ***aligned with the state's content standards***, based on medically accurate and factual information and ***designed to teach*** shall help students ***to make healthy choices and reduce high-risk behaviors.*** understand the biological, psychological, social, moral and ethical aspects of human sexuality. The district's program shall comply with the requirements of law, ***Board policy***, and administrative regulation and shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.25 - Availability of Condoms)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

The Superintendent or designee may appoint a coordinator and an advisory committee regarding the district's comprehensive sexual health program. This advisory committee shall represent a divergence of viewpoints and may participate in planning, implementing and evaluating the district's comprehensive sexual health education program. The Board shall consider the advisory committee's recommendations when approving the district's program.

(cf. 1220 - Citizen Advisory Committees)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(b)

Parent/Guardian *Consent* Notification and Excuse

At the beginning of each school year, or at the time of a student's enrollment, parents/guardians shall be notified about instruction in comprehensive sexual health education and HIV/AIDS prevention education, as well as research on student health behaviors and risks, planned for the coming year. The notice shall advise parents/guardians: (Education Code 48980, 51938)

1. That written and audiovisual educational materials to be used in comprehensive sexual health and HIV/AIDS prevention education are available for inspection
2. That parents/guardians may request in writing that their child not receive comprehensive sexual health or HIV/AIDS prevention education
3. That parents/guardians have a right to request a copy of Education Code 51930-51938
4. Whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by district personnel or outside consultants

If the district chooses to use outside consultants or to hold an assembly with guest speakers to teach the comprehensive sexual health or HIV/AIDS prevention education, the notification shall include: (Education Code 51938)

- a. The date of the instruction
- b. The name of the organization or affiliation of each guest speaker
- c. Information stating the right of the parent/guardian to request a copy of Education Code 51933-51934

If the arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the district shall notify parents/guardians by mail or another commonly used method of notification no fewer than fourteen (14) days before the instruction is given. (Education Code 51938)

(cf. 5145.6—Parental Notifications)

The district may administer to students in grades 7-12 anonymous, voluntary and confidential research instruments, including tests and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Prior to administering such a survey or questionnaire, parents/guardians shall receive written notice that the survey is to be administered. Parents/guardians shall be given an opportunity to review the material and to request in writing that their child not participate. (Education Code 51938)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(c)

(cf. 5022 – Student and Family Privacy Rights)

~~Parents/guardians shall be asked to sign and return to the school an acknowledgment that they have received the notification.~~

A parent/guardian may request in writing that his/her child ~~Upon a written request from his/her parent/guardian, a student shall be excused from participating in comprehensive sexual health or HIV/AIDS prevention~~ *or sexual health* education. *Student so excused by their parents/guardians shall be given* ~~or from participating in questionnaires or surveys regarding health behaviors and risks. While the instruction is being delivered or the survey instrument is being administered, an alternative educational activity shall be made available to the student.~~
(Education Code 51240, 51939)

(cf. 5022 – Student and Family Privacy Rights)

A student shall not be subject to disciplinary action, academic penalty or other sanction if the student's parent/guardian declines to permit the student to receive the instruction. (Education Code 51939)

Legal Reference:

*EDUCATION CODE**220 Prohibition of discrimination*

48980 Notice at beginning of term

51202 Instruction in personal and public health and safety

51210.8 Health education curriculum

51240 Excuse from instruction due to religious beliefs

51513 Materials containing questions about beliefs or practices

51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act

HEALTH AND SAFETY CODE

1255.7 Parents surrendering physical custody of a baby

PENAL CODE

243.4 Sexual battery

261.5 Unlawful sexual intercourse

271.5 Parents voluntarily surrendering custody of a baby

UNITED STATES CODE, TITLE 20

1232h Protection of Student Rights

7906 Sex education

Management Resources:

*CDE PUBLICATIONS**Health Education Content Standards for California Public Schools, Kindergarten Through Grade 12, 2008*

Health Framework for California Public Schools: Kindergarten through Grade 12, 2003

*WEB SITES*CDE: <http://www.cde.ca.gov>American Academy of Pediatrics: <http://www.aap.org>

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(d)

American College of Obstetricians and Gynecologists: <http://www.acog.org>

American Public Health Association: <http://www.apha.org>

California Department of Education, Sex Education and HIV/STD Instruction: <http://www.cde.ca.gov/ls/he/se>

California Department of Public Health: <http://www.cdph.ca.gov>

California Department of Social Services: <http://www.dss.cahwnet.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

California Healthy Kids Resource Center: <http://www.hkresources.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

National Academy of Sciences: <http://www.nationalacademies.org>

U.S. Department of Health and Human Services, Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Food and Drug Administration: <http://www.fda.gov>

Adopted: 9-17-02

Amended: 6-17-03, 3-22-05

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

SUBJECT: C.5.b APPROVE ADOPTION OF BOARD POLICY 5141.27 – FOOD ALLERGIES/SPECIAL DIETARY NEEDS - First Reading

ISSUE: Should the Board of Education adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs?

BACKGROUND: Board Policy 5141.27 addresses strategies to prevent exposure by students to foods to which they are allergic, and include notification, food substitutions in school meals and avoidance of food allergens at class parties and other school events. Board Policy 5141.27 is being submitted with recommended changes from CSBA

ALTERNATIVES:

1. Approve the adoption of Board Policy 5141.27 – Food Allergies/Special Dietary Needs.
2. Do not adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs.
3. Adopt a modified version of Board Policy 5141.27 – Food Allergies/Special Dietary Needs.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.27(a)

Food Allergies/Special Dietary Needs

The Governing Board desires to prevent exposure of students to foods to which they are allergic and to provide for prompt and appropriate treatment in the event that a severe allergic reaction occurs at school.

The Superintendent or designee shall develop guidelines for the care of food-allergic students. Such guidelines shall include, but not be limited to, strategies for identifying students at risk for allergic reactions, avoidance measures and other means to manage allergies, education of staff regarding typical symptoms, and actions to be taken in the event of a severe allergic reaction.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3554 - Other Food Sales)

(cf. 5030 - Student Wellness)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

Parents/guardians shall be responsible for notifying the Superintendent or designee, in writing, regarding any food allergies or other special dietary needs of their child in accordance with administrative regulation.

(cf. 5125 - Student Records)

Students with serious dietary needs that qualify as a disability under Section 504 of the federal Rehabilitation Act or the Individuals with Disabilities Education Act shall be provided reasonable accommodation or services, as appropriate, in accordance with his/her accommodation plan or individualized education program.

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Students shall not be excluded from school activities based solely on their food allergy.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

EDUCATION CODE

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

49423 Administration of prescribed medication for student

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.27(b)

15562 Reimbursement for meals, substitutions

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

701-795a Rehabilitation Act, including:

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

1751-1769h National School Lunch Program

1771-1791 Child nutrition, especially:

1773 School Breakfast Program

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

225.16 Meal programs, individual substitutions

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, December 2004

FOOD ALLERGY AND ANAPHYLAXIS NETWORK (FAAN) PUBLICATIONS

School Guidelines for Managing Students with Food Allergies

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Accommodating Children with Special Dietary Needs in the School Nutrition Programs: Guidance for School Food Service Staff, Fall 2001

WEB SITES

American Dietetic Association: <http://www.eatright.org>

American School Food Service Association: <http://www.asfsa.org>

California Department of Education, Health Services and School Nursing: <http://www.cde.ca.gov/ls/he/hn>

Food Allergy and Anaphylaxis Network: <http://www.foodallergy.org>

International Food Information Council: <http://ific.org>

National School Boards Association, School Health Programs: <http://www.nsba.org>

U.S. Department of Agriculture: <http://www.fns.usda.gov>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

SUBJECT: C.5.c APPROVE ADOPTION OF BOARD POLICY 3510 – GREEN SCHOOL OPERATIONS - First Reading

ISSUE: Should the Board of Education adopt Board Policy 3510 – Green School Operations?

BACKGROUND: Board Policy 3510 expresses the Board's intent to integrate green school practices into district operations to conserve natural resources and contribute to health school environments. Policy includes sample strategies (e.g., environmentally preferable purchasing, green cleaning, sustainable building practices) and links to other related policies and regulations. Board Policy 3510 is being submitted with recommended changes from CSBA

ALTERNATIVES:

1. Approve the adoption of Board Policy 3510 – Green School Operations.
2. Do not adopt Board Policy 3510 – Green School Operations.
3. Adopt a modified version of Board Policy 3510 – Green School Operations.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Noninstructional Operations

BP 3510(a)

Green School Operations

The Governing Board believes that all citizens have a responsibility to be stewards of the environment and desires to integrate environmental accountability into all district operations. The Superintendent or designee shall promote green school practices that conserve natural resources, reduce the impact of district operations on the environment, and protect the health of students, staff, and community.

The Superintendent or designee may involve district and site administrators and operations and maintenance staff; representatives of local governmental agencies, utilities, solid waste and recycling companies, and community organizations; health professionals; and/or others as appropriate in the assessment of current district operations and the development of strategies to improve the environmental impact of district operations.

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 7131 - Relations with Local Agencies)

In selecting and prioritizing strategies, the Superintendent or designee shall give consideration to the initial cost, long-term potential cost savings, quality and performance of the product or service, health impacts, and environmental considerations.

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

Such strategies may include, but not be limited to:

1. Reducing energy and water consumption and exploring renewable and clean energy technologies

(cf. 3511 - Energy and Water Management)

2. Establishing recycling programs in district facilities

(cf. 3511.1 - Integrated Waste Management)

3. Reducing the consumption of disposable materials, by reusing materials and by using electronic rather than paper communications when feasible

4. Purchasing and using environmentally preferable products and services whenever practical, including, but not limited to, products that:

- a. Minimize environmental impacts, toxins, pollutants, odors, and hazards

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Noninstructional Operations

BP 3510(a)

- b. Contain postconsumer recycled content
- c. Are durable and long-lasting
- d. Conserve energy and water
- e. Produce a low amount of waste

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3514.2 - Integrated Pest Management)
(cf. 5141.23 - Asthma Management)
(cf. 6161.3 - Toxic Art Supplies)

5. Using least toxic, independently certified green cleaning products when feasible, as well as high-efficiency cleaning equipment that reduces the need to use chemicals

6. Providing professional development to maintenance staff in the proper use, storage, and disposal of cleaning supplies

(cf. 4231 - Staff Development)

7. Focusing on green building standards, sustainability, and student health in facilities construction and modernization projects, including decisions about site selection, building design, and landscaping and grounds

(cf. 7110 - Facilities Master Plan)
(cf. 7111 - Evaluating Existing Buildings)
(cf. 7150 - Site Selection and Development)

8. Reducing vehicle traffic by encouraging students to walk or bicycle to school or use district or public transportation

(cf. 3541 - Transportation Routes and Services)
(cf. 5142.2 - Safe Routes to School Program)

7. Providing fresh, unprocessed, organic food in the district's food services program

(cf. 3550 - Food Service/Child Nutrition Program)

8. Providing instruction to students on the importance of the environment and involving students in the implementation and evaluation of green school activities and projects as appropriate *(cf.*

6142.5 - Environmental Education)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Noninstructional Operations

BP 3510(a)

Legal Reference:

EDUCATION CODE

8700-8707 Environmental education

17070.96 Leroy F. Greene School Facilities Act of 1996, consideration of high performance standards

17072.35 New construction grants; use for designs and materials for high performance schools

32370-32376 Recycling paper

33541 Environmental education

101012 Kindergarten-University Public Education Facilities Bond Act of 2006, allocations

PUBLIC CONTRACT CODE

12400-12404 Environmentally preferable purchasing

PUBLIC RESOURCES CODE

25410-25421 Energy conservation assistance

40050-40063 Integrated waste management act

42630-42647 Schools site source reduction and recycling

CODE OF REGULATIONS, TITLE 5

14010 Standards for school site selection

CODE OF REGULATIONS, TITLE 8

1859.70.4 Funding for high performance incentive grants

1859.71.6 Additional grant for high performance incentive, new construction

1859.77.4 Additional grants for high performance incentive, site and modernization

Management Resources:

CSBA PUBLICATIONS

Green Schools: An Overview of Key Policy Issues, Policy Brief, August 2009

CALIFORNIA DEPARTMENT OF GENERAL SERVICES PUBLICATIONS

Environmentally Preferable Purchasing Best Practices Manual

COLLABORATIVE FOR HIGH PERFORMING SCHOOLS PUBLICATIONS

CHPS Best Practices Manual, 2006

GLOBAL GREEN USA PUBLICATIONS

Healthier, Wealthier, Wiser: A Report on National Green Schools

GREEN SCHOOLS INITIATIVE PUBLICATIONS

Green Schools Buying Guide

HEALTHY SCHOOLS CAMPAIGN PUBLICATIONS

The Quick and Easy Guide to Green Cleaning in Schools, 2nd ed., 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of General Services, Green California: <http://www.green.ca.gov>

California Energy Commission: <http://www.energy.ca.gov>

Collaborative for High Performance Schools: <http://www.chps.net>

Global Green USA: <http://www.globalgreen.org>

Green Schools Initiative: <http://www.greenschools.net>

Healthy Schools Campaign: <http://www.healthyschoolscampaign.org/programs/gcs>

U.S. Environmental Protection Agency: <http://www.epa.gov>

U.S. Green Building Council, LEED Green Building Rating System: <http://www.usgbc.org>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

**SUBJECT: B.5.d APPROVE AMENDMENT TO BOARD POLICY 3515.4 –
RECOVERY FOR PROPERTY LOSS OR DAMAGE - First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3515.4 – Recovery for Property Loss or Damage?

BACKGROUND: Board Policy 3515.4 is being submitted with new Board goal language and revised options re: authority for the Superintendent to offer a reward. Board Policy 3515.4 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3515.4 – Recovery for Property Loss or Damage.
2. Do not amend Board Policy 3515.4 – Recovery for Property Loss or Damage.
3. Adopt a modified version of the amendment to Board Policy 3515.4 – Recovery for Property Loss or Damage.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3515.4(a)

Recovery For Property Loss Or Damage

The Governing Board *desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. To discourage such acts, the district* shall seek reimbursement of damages, *within the limitations specified in law, and rewards from any individual or from the custodial parent/guardian of any minor who has committed theft or has willfully damaged district or employee property.* ~~commits any act of theft or vandalism.~~

(cf. 0450 – Comprehensive Safety Plan)

(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 5131 – Conduct)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5136 - Gangs)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Rewards

If law enforcement officials ~~have been unable to identify the person(s) responsible~~ are unable to fix responsibility for the theft or vandalism, the Board may authorize a reward in ~~any amount it deems appropriate for information leading to~~ *for the* the identification and apprehension of the ~~responsible person(s) guilty party.~~

The Board shall determine the appropriate amount for the reward.

The Superintendent or designee shall disburse the reward ~~A reward shall be paid only when the guilt of the person responsible for the crime has been established by a criminal conviction or other appropriate judicial procedures.~~

Legal Reference:

EDUCATION CODE

19910 Libraries, malicious cutting, tearing, defacing, breaking or injuring

19911 Libraries, willful detention of property

44810 Willful interference with classroom conduct

48904 Liability of parent or guardian for willful misconduct; withholding of grades, diplomas and transcripts

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage; liability for reward

53069.6 Actions to recover damages

54951 Local agency, definition

61601.1 Graffiti abatement district

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 3000

Business and Non-Instructional Operations

BP 3515.4(b)

PENAL CODE

484 Theft defined

594 Vandalism

594.1 Aerosol paint and etching cream

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Adopted: 7-23-80

Amended: 2-7-84, 7-11-89, 9-17-02, 2-17-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

SUBJECT: C.5.e APPROVE AMENDMENT TO BOARD POLICY 4119.21, 4219.21, 4319.21 – PROFESSIONAL STANDARDS - First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards?

BACKGROUND: Board Policy 4119.21, 4219.21, 4319.21 contains a new section entitled "Staff Conduct with Students" which requires employees to maintain professional boundaries when interacting with students. Policy also prohibits inappropriate employee conduct, such as engaging in harassing behavior, engaging in inappropriate socialization or fraternization, or establishing an inappropriate written, verbal, or physical relationship with a student.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards.
2. Do not amend Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards.
3. Adopt a modified version of the amendment to Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4119.21, 4219.21, 4319.21(a)

Professional Standards

The Governing Board expects district employees to maintain the highest ethical standards, ***exhibit professional behavior***, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the ***district's*** educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

(cf. 0000 – Vision)

(cf. 0200 – Goals for the School District)

(cf. 4112.2 – Certification)

(cf. 4119.1/4219.1/4319.1 – Civil and Legal Rights)

(cf. 4131/4231/4331 – Staff Development)

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by professional associations to which they may belong.

(cf. 2111 – Superintendent Governance Standards)

(cf. 9005 – Governance Standards)

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property. Inappropriate employee conduct shall include, but not be limited to, engaging in harassing or discriminatory behavior; engaging in inappropriate socialization or fraternization with a student; soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student; furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student; or engaging in child abuse.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 4040 – Employee Use of Technology)

(cf. 5131 – Conduct)

(cf. 6163.4 – Student Use of Technology)

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 – Child Abuse Prevention and Reporting.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4119.21, 4219.21, 4319.21(b)

(cf. 5141.4 – Child Abuse Prevention and Reporting)

Any employee who is found to have engaged in inappropriate conduct with a student in violation of law or this policy shall be subject to disciplinary action.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 – Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

PENAL CODE

11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80331-80338 Rules of conduct for professional educators

Management Resources:

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

Standards for School Leaders, 1996

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

Code of Ethics of the Education Profession, 1975

CDE PUBLICATIONS

California Professional Standards for Educational Leaders, 2001

WEB SITES

CDE: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Association of California School Administrators: <http://www.acsa.org>

California School Leadership Academy: <http://www.esla.org>

Council of Chief State School Officers: <http://www.ccsso.org>

California Teachers Association: <http://www.cta.org>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

Adopted: 11-17-82

Amended: 7-23-85, 1-21-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 15, 2009

**SUBJECT: C.5.f. APPROVE AMENDMENT TO BOARD POLICY 4154, 4254, 4354 –
HEALTH AND WELFARE BENEFITS – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits?

BACKGROUND: Board Policy 4154, 4254, 4354 is being updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect new federal law re: temporary subsidized premium for COBRA and Cal-COBRA. Board Policy 4154, 4254, 4354 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.
2. Do not amend Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.
2. Adopt a modified version of the amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(a)

Health And Welfare Benefits

The district shall provide health and welfare benefits for certificated and classified employees in bargaining units in accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240 - Bargaining Units)

(cf. 4141/4241 - Collective Bargaining Agreement)

Employees who are not in bargaining units shall receive the same benefits as those specified in the appropriate ***Certificated management, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for classified employees.***

(cf. 4300 - Administrative and Supervisory Personnel)

For the purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5)

The Superintendent or designee shall not use or disclose any medical information the district possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee health benefit plans and for other purposes specified in law. (Civil Code 56.20)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Continuation of Coverage

Retired ***certificated*** employees, and other ***employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries*** ~~qualified persons~~ may continue to participate in the district's group health and welfare benefits ~~plan and dental care benefit plan~~ in accordance with state and federal law. The Superintendent or designee shall advise all employees of their rights and responsibilities related to continuing their health insurance benefits when their eligibility changes.

To receive continuation coverage under this program, ~~the~~ ***covered employees and*** qualified beneficiary shall pay the premiums, dues and other charges, including any increases in premiums

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(b)

or dues, and costs incurred by the district in administering this program.

Legal Reference:

EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees

17566 Self-insurance fund

35208 Liability insurance

35214 Liability insurance (self-insurance)

44041-44042 Payroll deductions for collection of insurance premium

44986 Leave of absence, state disability benefits

45136 Benefits for classified employees

CIVIL CODE

56.10-56.16 Disclosure of information by medical providers

56.20-56.245 Use and disclosure of medical information by employers

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

22750-22944 Public Employees' Medical and Hospital Care Act

22931 Application of education code provisions relating to inclusion of certain retirees in local health and welfare benefits plans

53200-53210 Group insurance

HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance

1367.08 Disclosure of fees and commissions paid related to health care service plan

1373.621 Continuation coverage, age 60 or older after five years with district

1374.58 Coverage for registered domestic partners, health service plans and health insurers

INSURANCE CODE

10116.5 Continuation coverage, age 60 or older after five years with district

10128.50-10128.59 Cal-COBRA program, disability insurance

10277-10278 Group and individual health insurance, coverage of dependent children

10604.5 Annual disclosure of fees and commissions paid

12670-12692.5 Conversion coverage

LABOR CODE

2800.2 Notification of conversion and continuation coverage

4856 Health benefits for spouse of peace officer killed in performance of duties

UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

UNITED STATES CODE, TITLE 1

7 Definition of marriage, spouse

UNITED STATES CODE, TITLE 26

139C COBRA premium assistance, elimination of subsidy for high-income individuals

4980B COBRA continuation coverage

6432 COBRA premium assistance

6720C COBRA premium assistance, failure to notify health plan of cessation of eligibility

UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

UNITED STATES CODE, TITLE 42

1395-1395g Medicare benefits

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(c)

CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

INTERNAL REVENUE SERVICE GUIDANCE

Premium Assistance for COBRA Benefits, Notice 2009-27

WEB SITES

CSBA: <http://www.csba.org>

California Department of Industrial Relations: <http://www.dir.ca.gov>

California Employment Development Department: <http://www.edd.ca.gov>

Internal Revenue Service: <http://www.irs.gov>

U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services:

<http://www.cms.hhs.gov>

U.S. Department of Labor: <http://www.dol.gov>

Adopted: 9-17-80

Amended: 7-12-78, 11-17-82, 7-23-85, 3-4-86, 1-21-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 15, 2009
SUBJECT: VII.1. OPHS PAVILION SEATING PROJECT UPDATE

INFORMATION

ISSUE: Shall the Board of Education receive a status report on the seating installation and project closeout for the OPHS Pavilion?

BACKGROUND: The Board has requested a status report on the seating installation and project closeout for the Oak Park High School Pavilion at each of its regular monthly meetings. Martin Klauss, Assistant Superintendent, Business and Administrative Services, will provide an update at this evening's meeting.

RECOMMENDATION: None – information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: September 15, 2009

SUBJECT: Monthly Board Report

MEET OUR NEW STAFF MEMBERS: Mrs. Aubree Cienfuegos is teaching fifth grade. Mrs. Cienfuegos is beginning her second year as a teacher. She spent her first year teaching 5th grade at Mayall Street School in North Hills. Mrs. Heather Powers is teaching Kindergarten. Heather is returning to BES after teaching Kindergarten for part of last year. New Instructional Assistants in special education are Mrs. Laura Meshwork and Mrs. Victoria Warren (returning to BES). We welcome them to Brookside.

STAR AMONG STARS AWARDS: Fourth grade teacher Paula Stromquist received the Star Among Stars Award at our District welcome back. Mrs. Stromquist is the consummate professional and truly cares about her students and our entire staff. Mrs. Virginia Standring, Office Manager, also received a Star Among Stars Award for her amazing multi-tasking as our office manager and leadership in the district. Congratulations Paula and Virginia.

OAK TREE AWARD: Mrs. Joyce Thomas received the Oak Tree Award. She is a highly respected and devoted music teacher at Brookside. Additionally Joyce has made significant contributions to the overall morale of the teachers in our district by serving as the President of OPTA. Congratulations Joyce.

NEW STUDENT AND KINDERGARTEN ORIENTATIONS: Enrollment 512

Ninety people attended an orientation for new students and families on August 28th. Principal Burgher conducted an information meeting in the MPR and fifth grade students took students on school tours. On the morning of September 1st Kindergarten teachers held an orientation for incoming students and their families. Introductions and activities were planned to ensure a smooth first day.

START OF THE YEAR ACTIVITIES:

Sept. 10	Welcome Back Picnic	5:30 – 7:30 pm
Sept. 15	School Site Council	3:15 – 4:30 pm
Sept. 23	Back to School Night	5:30 pm Grades: K-2
		6:30 pm PTA Meeting
		7:00 pm Grades: 3-5

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Leslie Heilbron, Principal, Oak Hills Elementary School

DATE: September 15, 2009

SUBJECT: Monthly Board Report

NEW STAFF

This year we welcome Jennifer Aaronson as a second grade teacher. We are also fortunate to welcome Danielle Warnes as our new P.E. teacher and Edye Reilly as our art specialist.

SCHOOL SITE COUNCIL AND PTA ACTIVITIES

New Student/Kindergarten Orientation was held on Friday, August 28th. New students and their families were welcomed onto campus and given tours of the school by PTA representatives. We welcomed new and returning families to our annual Back To School Picnic on Friday evening, September 11th.

BACK TO SCHOOL NIGHT

Back to School Night will take place on Wednesday, September 23rd. The schedule is as follows:

Kindergarten, First and Second Grades – 6:00
Third, Fourth and Fifth Grades – 7:00

CALENDAR OF ACTIVITIES

Back To School Picnic – Friday, September 11 at 5:00
Site Council Meeting – Monday, September 14 at 3:00
Picture Day – Tuesday, September 15
PTA Meeting – Friday, September 16 at 9:00
First Recognition Assembly – Monday, September 21 at 8:30
Back to School Night – Monday, September 23 at 6:00 and 7:00

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: September 15, 2009

SUBJECT: Monthly Board Report

Pre-Opening Events set a Positive Tone for the School Year

Our New Student Orientation was held Tuesday, September 1st. The principal and Parent Faculty President, Sepedeh Yeoh welcomed new families to Red Oak and talked about how our community is supportive and caring. The Orientation included tours of the campus and information provided by members of our student council. Our Kindergarten teachers and new Discovery Kindergarten teachers gave previews of our Kindergarten program. On the same day, our PFA also hosted their annual, "Welcome Back Staff" luncheon with wonderful food and fellowship.

Welcome Back Parent Coffee and Donut Gathering

The Red Oak Elementary School Parent Faculty Association hosted an event to welcome back parents, particularly parents new to our school. This activity occurred on the second day of school, September 3 from 8:15 to 10:30. The gathering was billed as an opportunity for parents to meet other parents and PFA members and also to get assistance in filling out school paperwork. The event attracted many parents and generated a lot of good will. Additional PFA activities this month include manning the collect of registration documents on the days before school began and hosting a "play date" for incoming kindergarteners at Indian Springs Park.

Awards

At our annual district staff meeting on August 31, two staff members were honored for their outstanding contributions to our school. Fifth grade teacher, Marjorie Cohen and Instructional Aide, Kathie Flaherty were given the Star Among Stars Award for instructional excellence and dedication to the welfare of our students.

Respectfully Submitted:

Anthony Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: SEPTEMBER 15, 2009

SUBJECT: MONTHLY SCHOOL REPORT

ASB Magazine Drive: On September 9th Medea Creek Middle School launched its annual magazine fund-raising event with an interactive assembly. The Drive's profits go directly to ASB and fund students and enrichment activities for the school year.

Back-To-School Night: was held on September 10th. Once again MCMS faculty and staff hosted the community with informative details of the MCMS classroom experience and shared some of the wonderful things in store for students this year. Thanks to everyone for making this evening a welcoming occasion for parents.

Make-up Picture Day: will be on October 1st. This is the day when faculty/staff and students who missed registration can have their picture taken (7:30 a.m.- 11:00 a.m.)

Club Fair: TBA: Students have the opportunity to sign-up for a student Club that interests them—or they may work with the Assistant Principal to, possibly, start one of their own with an adult sponsor. Thanks to ASB for hosting this, as well as the adult club sponsors for being their and sponsoring a year-long Club!

Homework Club: Funded by our PFC, Homework Club begins this month (TBA), from 3:00-4:00 in the MCMS Library, and facilitated by two MCMS teachers.

"P.E. Talks": Principal Benioff, Vice Principal Bagheri and Dean Chevalier visit each and every MCMS physical education classes and discuss important highlights from the Student Handbook: The MCMS guide to success and safety.

We wish to extend a special thanks to the entire MCMS community—parents, teachers, students, faculty and staff—for their tremendous work in helping us open school in a welcoming and organized fashion. The MCMS PFC was EXTRAORDINARY—especially with Registration and a brand new "New Parent Orientation Tea" held just before school began.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: September 15, 2009

SUBJECT: Monthly Board Report

Oak View

We are opening with an enrollment in the mid-forties. This leaves some openings for additional students from both OPHS and permit students.

Our school looks so nice-with the new coat of paint and with the new roofs. Hurrah and thank you!!

All students are enrolled in appropriate courses for graduation. Rinat Zafrani, guest school counselor, has really done a great job in monitoring and planning individual academic programs for all students. All teachers and staff are prepared and ready to go.

We added an additional section for English/Language Arts and added Psychology as an elective for our students.

Back to School Night is Wednesday, September 16th at 6:30-8:00 PM.

At our first staff meeting, we began our review of the STAR scores and analyzed the data. This information will drive instruction. We are beginning for the full review for the WASC Accreditation process. Our on-site visit is scheduled for March 22-23, 2009.

We will continue to develop motivational and test-taking activities in to our STAR testing program.

Independent School

We opened with 100 students and more are in the final process of enrollment. The on-line registration process was new for many of our parents-but I think we are getting through it successfully.

Barbara Harrison reports her wonderful experience in the Columbia Writing Project this summer. She really liked the model and enjoyed networking with teachers from our elementary schools.

Ty DeLong joins OPIS and is really a fantastic addition. Rinat Zafrani, guest counselor, is scheduling all new high schoolers and brings her enthusiasm to our team.

All teachers are now located at the Red Oak campus.

We will analyze the STAR data to inform instruction. Teachers will meet with each student to review the scores and to develop an individualized plan of remediation and instruction.

OPIS will participate in the Midterm Review WASC process this year-with a one-day visit from the WASC office.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent