

**OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3206**

NOTICE OF SPECIAL BOARD MEETING- AGENDA #841

Written notice is hereby given in accordance with Education Code Section 54957 that a special Board Meeting of the Board of Education of Oak Park Unified School District will be held:

DATE: Tuesday, June 14, 2011
TIME: 4:00 p.m. Open Session
Closed Session – Immediately Following Open Session
PLACE: Oak Park Unified School District Office
5801 E. Conifer Street
Oak Park, CA 91377
Conference Room

Call to Order
Pledge of Allegiance
Roll Call
Public Comments

OPEN SESSION

Interview Provisional Candidates For Board Of Education

ACTION

- 1. Approve Award Bid 11-09R, Playground Repair and Replacement at Oak Hills Elementary School or Authorize Superintendent to Award Bid**

BUDGET STUDY SESSION

CLOSED SESSION

Superintendent Evaluation

Date: June 10, 2011

Anthony W. Knight, Ed.D.

Superintendent and Secretary to the
Board of Education

PROVISIONAL APPOINTMENT INTERVIEW SCHEDULE

| | |
|-----------|----------------------|
| 4:00 p.m. | Review Questions |
| 4:15 p.m. | Meredith Benton |
| 4:35 p.m. | Sepideh Yeoh |
| 4:55 p.m. | Dennis Gehri |
| 5:15 p.m. | Bryan Poe |
| 5:35 p.m. | Wendy Rossnagel-Bani |
| 5:55 p.m. | Edward Kaz |
| 6:15 p.m. | Drew Fine |

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 14, 2011
SUBJECT: 1. APPROVE AWARD BID 11-09R, PLAYGROUND REPAIR AND REPLACEMENT AT OAK HILLS ELEMENTARY SCHOOL OR APPROVE AUTHORIZATION OF SUPERINTENDENT TO AWARD BID

ACTION

ISSUE: Shall the Board award Bid 11-09R, Playground Repair and Replacement at Oak Hills Elementary School, or alternatively, approve the authorization of the Superintendent to award this bid?

BACKGROUND: At its meeting in March 2011, the Board approved the District's updated Facility Master Plan, which included a construction schedule to complete playground repairs and replacement at Oak Hills Elementary School by the start of school in September 2011. Bids for this project are scheduled to be opened at 10:00 a.m. on June 14, 2011, earlier in the same day of this Board meeting.

In order to maintain the aggressive summer schedule for this project, the award of contract must occur as soon as possible after bids are opened and analyzed. If District staff and the construction manager, Barnhart Balfour Beatty, can complete analysis of the bids received and provide a solid recommendation for award, it will be presented to the Board at this evening's meeting. In the event that the analysis of bids cannot be completed prior to this evening's meeting, it is requested that the Board delegate the authority to award a contract for this project to the Superintendent as permitted by Education Code (EC) Section 17604. In particular, the Board is asked to delegate limited authority to the Superintendent to award a contract under the following conditions: 1) any contract will be limited to the project identified above; 2) the contract will be awarded in strict conformance with the requirements of Education Code, Public Contract Code, and all other applicable law; 3) proposed contracts will be reviewed by staff, Barnhart, and the Facility Planning Subcommittee, considering price, quality, value and needs of the District, and shall recommend award of contract to the Superintendent, who shall make the final determination and award; 4) the dollar amount of any award may not exceed the estimated budget figure authorized by the Board at its March 15, 2011 meeting by greater than 10%; and 5) any contract awarded shall be presented for Board approval at its June 21, 2011 meeting.

ALTERNATIVES:

1. Award Bid 11-09R, Playground Repair and Replacement at Oak Hills Elementary School to the lowest responsive and responsible bidder as recommended.
2. Reject all bids received and direct staff to re-bid the project.
3. Authorize the Superintendent to award a contract Bid 11-09R, Playground Repair and Replacement at Oak Hills Elementary School, as specified above.

BOARD MEETING, JUNE 21 2011

Award Bid 11-09R, Playground Repair and Replacement

at Oak Hills Elementary School or Approve

Authorization of Superintendent to Award Bid

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4. Do not delegate limited authority to the Superintendent and call a special Board meeting for the award of bids.

RECOMMENDATION: Alternative No. 1 or Alternative No. 3

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |