

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #838

DATE: April 12, 2011

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Barbara Laifman, President

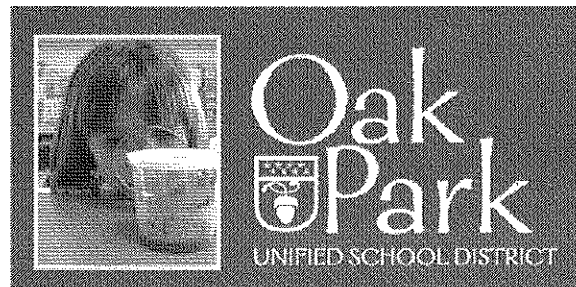
Jan Iceland, Vice President

Dr. Marie Panec, Clerk

Mary Pallant, Member

Allen Rosen, Member

Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Linda Sheridan, Executive Assistant

Martin Klauss, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Cliff Moore, Consultant

Jane Mintz, Director, Educational Technology

Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, May 17, 2011

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #838
April 12, 2011

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Computer Tech, Instructional Assistants, Campus Supervisors, Guest Teacher

C. STUDENT DISCIPLINE/EXPULSION

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to Kevin Lu, Medea Creek Middle School Student
2. Presentation to Oak Park High School National Merit Finalists
3. Presentation to Oak Park High School Academic Decathlon Team
4. Remarks from Board Members
5. Remarks from Student Board Representative
6. Remarks from Superintendent
7. Report from School Site Councils
8. Report from Facilities Planning Committee

- B. DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting March 15, 2011**
- b. **Public Employee/Employment Changes 01CL21570-01CL21590 & 01CE05116-01CE05136** 1
- c. **Approve Purchase Orders – March 1 – March 31, 2010** 3
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Oak Park High School Teams Who Qualify for Spring CIF Playoffs** 8
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Overnight Trip for Oak Park High School Girl's Basketball Summer Tournament – July 14-17, 2011** 9
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Overnight Trip for Oak Park High School Rocket Club – May 13-16, 2011** 10
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Overnight Trip for Oak Park High School Solar Boat Team –** 11
Board Policy 6153 requires Board approval for student overnight trips
- h. **Approve Expulsion Student #03-10/11** 12
Education Code requires Board approval for Student Expulsion

ACTION

2. BUSINESS SERVICES

- a. **Approve Change Order #1, Project 10-12R, Roof Replacement at Oak Park High School Gymnasium** 13
Board approval required for change orders
- b. **Approve Change Order #4, Project 10-05R, New HVAC at Oak Park High School Gymnasium** 17
Board approval required for change orders
- c. **Approve Change Order #2, Project 10-06R, New HVAC at Medea Creek Middle School Gymnasium** 21
Board approval required for change orders
- d. **Approve Award of Bid #11-01R, Science Lab Rehabilitation at Oak Park High School** 25
Board Policy 3312 Requires Board approval for contract for services
- e. **Approve Proposal for Traffic Engineering Services at Brookside Elementary School and Medea Middle School** 27
Board Policy 3312 Requires Board approval for contract for services
- f. **Approve Safe School Plans** 29
The District must annually review and update the Safe School Plans in order to remain in compliance with Education Code 35294.2
- g. **Approve Acceptance of Donations** 31
Board Policy 3290 requires Board approval for donations to the District

3. CURRICULUM

- a. **Approve Local Education Agency Plan 2011-2015** 33
Board approval required for Local Education Agency Plan

4. HUMAN RESOURCES

- a. **Approve Participation in the CALSTRS Reduced Workload Program** 35
Board approval required to participate in the CALSTRS Reduced Workload Program
- b. **Approve 2011-2012 Classified Employee Holiday Calendar** 37
Board Policy 6111 requires Board approval of School Year Calendar

5. BOARD

- a. **Approve Resolution #11-12 – In Support of SCA 5 – Reducing Two-Thirds Vote Requirement on Parcel Taxes** 39
State Senator Joseph Simitian is asking Districts for support of SCA 5
- b. **Approve Board Goals Written at Board Retreat on March 24, 2011** 41
Board approval of goals set at Board Retreat

6. BOARD POLICIES

- a. **Approve Amendment of Board Policy 4020 – Drug and Alcohol-Free Workplace – Second Reading** 43
This mandated policy is revised to reflect language prohibiting an employee from being under the influence of alcohol or a controlled substance while on duty and defining “on duty”.
- b. **Approve Amendment of Board Policy 5113.1 - Chronic Absence and Truancy – Second Reading** 47
Policy retitled and revised to include concepts related to “chronic absence”, defined by new law SB 1357 for purposes of the California Longitudinal Pupil Achievement Data System as students missing 10 percent of the days in the school year due to excused and/or unexcused absences. Policy adds materials regarding attendance tracking, prevention and intervention strategies, analysis and reporting of attendance data.
- c. **Approve Amendment of Board Policy 6164.4 – Identification of Individuals For Special Education – Second Reading** 53
This mandated policy is revised to including notification to parents/guardians regarding their right to consent to the assessment of their child for purposes of determining the child's eligibility for special education or related services.
- d. **Approve Amendment of Board Policy 6161.1 – Selection and Evaluation of Instructional Materials – Second Reading** 57
Policy revised to reflect new law AB 2211 which revised the definition of “sufficiency of instructional materials” to include materials in a digital format as long as specified conditions are met.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

1. **Schedule Summer Board Meeting re: District Goals**

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report 63
2. Oak Hills Elementary School Report 64
3. Red Oak Elementary School Report 65
4. Medea Creek Middle School Report 66
5. Oak Park High School Report 67

6. Oak View High School/Oak Park Independent School
7. Oak Park Neighborhood School

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

2-15-11

#836

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Barbara Laifman, called the regular meeting to order at 5:40 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Barbara Laifman, President, Ms. Jan Iceland, Vice President, Dr. Marie Panec, Clerk, and Mr. Allen Rosen, Member

BOARD ABSENT

Ms. Mary Pallant, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:41 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Barbara Laifman, reconvened the regular meeting to order at 6:05 p.m. in the Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Barbara Laifman, President, Ms. Jan Iceland, Vice President, Dr. Marie Panec, Clerk, Ms. Mary Pallant, Member, and Mr. Allen Rosen, Member

BOARD ABSENT

Brianna Mackay, Student Board Rep

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Dr. Knight led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

The Board took no action in Closed Session.

ADOPTION OF AGENDA

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education adopted the agenda except to pull items C.2.d. and C.2.i. Ms. Laifman also indicated that she would abstain from item C.2.b. for personal reasons. Motion carried 5-0.

PUBLIC SPEAKERS

None

PRESENTATION

Dr. Knight presented Stella Granirer with Partner in Education (PIE) volunteer award for her dedicated service to the Red Oak Elementary Library.

REPORT FROM BOARD MEMBERS

Board Member Jan Iceland reported the Tech Committee reviewed the 21st Century applications and the accepted teacher applications will be announced at the end of the month. Two teachers and Jane Mintz are attending the CUE Conference. Ms. Iceland wanted to remind the Board about the VCSBA Dinner Meeting this month. Board Member Marie Panec reported she has been attending the Facilities meetings which will be reported on later in the meeting. She visited OPIS this month and they are doing magnificent work. Dr. Panec also visited OHES where Erik Warren was so proud of his school he took her around to all of the classrooms. She also visited the pre-school. Board Member Allen Rosen reported all of his Committees had cancelled their meetings but he did attend MCMS PI day activities. He also attended the High School freshmen orientation which was well done. It allayed a lot of fears for students. Board Member Mary Pallant reported she attended the MAC meeting and she is looking forward to the family whale watching trip this weekend. Board Member Barbara Laifman reported she attended the FOOPS meeting where they are gearing up for their fundraising activity at Dole. She also attended the dry run of the I2I groups at MCMS. Ms. Laifman also attended the NFL Steering Committee, the Junior College Advisement Night at the High School which was very useful, the Race to Nowhere forum, and the High School Open House.

REPORT FROM STUDENT REPRESENTATIVE

None

REPORT FROM SUPERINTENDENT

Dr. Knight reported he enjoyed the Race to Nowhere forum. It was a great discussion about the instructional program which many school districts are shying away from. He reported we just finished a great Week of Whales throughout the District which went very well. Two high school teams have been invited to the next level in the QuickScience competition. They will be having an interview at USC tomorrow afternoon.

School Site Council Reports

Brookside, and Red Oak Elementary Schools, Oak Park and Oak View High Schools and Oak Park Independent and Oak Park Neighborhood School all gave School Site Council Reports

Report from Facilities Planning Committee

Tom Wulf reported the continuing work of the Committee. The HVAC work at MCMS and OPHS is up and operational, the MCMS skylight is on order and will be installed over spring break, the modernization documents for BES and OPHS are completed and approved, the fire alarm bids and football turf are on the agenda tonight, the security cameras for the high school and middle school are under review and they have updated the master plan which is also on the agenda tonight.

DISCUSSION ITEMS

1. Closeout of District Construction and Repair Projects – There are six projects at DSA awaiting their final approval. There are additional projects that need to be sent, but we don't want to send them until those six are completed.

C.1. CONSENT AGENDA

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting February 15, 2011 and Special Board Meeting March 3, 2011
- b. Public Employee/Employment Changes 01CL21549-01CL21569 & 01CE05099-01CE05115
- c. Approve Purchase Orders – February 1 – February 28, 2010
- d. Approve Overnight Trip for Oak Park High School Junior Statesmen of America Club – April 15-17, 2011
- e. Approve Overnight Trip for Oak Park High School Dance Team – March 25-27, 2011

ACTION

2. BUSINESS SERVICES

a. Approve Award of Bids #10-01R-A, #10-01-B, and #10-01R-C for New Fire Alarm Systems at All District Sites

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved Award of Bids #10-04R-A, #10-01-B, and #10-01R-C for New Fire Alarm Systems at All District Sites. Motion carried 5-0.

b. Approve Notice of Completion, Project #10-08R, Purchase of Replacement Relocatable Classrooms at Oak Park High School

On motion of Marie Panec, seconded by Allen Rosen, the Board of Education approved Notice of Completion, Projection #10-08R, Purchase of Replacement Relocatable Classrooms at Oak Park High School. Motion carried 5-0.

c. Approve Change Order #3, Project 10-05R, New HVAC at Oak Park High School Gymnasium

On motion of Marie Panec, seconded by Mary Pallant, the Board of Education approved Change Order #3, Project 10-05R, New HVAC at Oak Park High School Gymnasium. Motion carried 5-0.

e. Approve Resolution #11-11, Authorizing the Issuance of Measure R General Obligation Bonds

Barbara Schwartz addressed the Board regarding her opinion that the artificial turf would not be considered a Measure R project under the original Measure R Resolution.

On motion of Marie Panec, seconded by Allen Rosen, the Board of Education approved Resolution #11-11, Authorizing the Issuance of Measure R General Obligation Bonds with changes and clarification of what needs to be kept in reserve.

f. Approve Acceptance of Oak Park High School Football Field Donation by Oak Park Athletic Boosters Association

On motion of Marie Panec, seconded by Allen Rosen, the Board of Education approved the Acceptance of Oak Park High School Football Field Donation by Oak Park Athletic Boosters Association. Motion carried 5-0. The Board takes this obligation very seriously and would lie to get bond counsel's advice on whether some of the additional costs can be considered under Measure R.

g. Approve Updated Measure R Projects

Barbara Schwartz wanted to again restate her opinion that the artificial turf would not be considered a Measure R project under the original Measure R Resolution.

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Updated Master Plan, not Measure R plan, as scope of work depending on funding of Measure R appropriateness for certain items. Motion carried 5-0.

h. Approve Certification of 2010-11 Second Interim Financial Report and Budget Revisions

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Certification of 2010-11 Second Interim Financial Report and Budget. Motion carried 5-0.

j. Approve Renewal of Joint-Use Agreement with Rancho Simi Recreation and Parks District

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the Renewal of Joint-Use Agreement with Rancho Simi Recreation and Parks District. Motion carried 5-0.

k. Approve Acceptance of Donations

On motion of Marie Panec, seconded by Mary Pallant, the Board of Education approved the Acceptance of Donations. Motion carried 5-0.

3. CURRICULUM

a. Approve Resolution #11-08, Friends of Oak Park Schools Education Foundation to Offer a Fee-Based Summer School Program

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved Resolution #11-08, Friends of Oak Park Schools Education Foundation to Offer a Fee-Based Summer School Program. Motion carried 5-0.

4. BOARD

a. Approve Resolution #11-09, In Support of Tax Extension on June Ballot

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved Resolution #11-09, In Support of Tax Extension on June Ballot. Motion carried 5-0.

5. BOARD POLICIES

a. Approve Amendment of Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions – Second Reading

On motion of Jan Iceland, seconded by Allen Rosen, the Board of Education approved the amendment of Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions. Motion carried 5-0.

b. Approve Amendment of Board Policy 5141.3 – Health Examinations – 2nd Reading

On motion of Jan Iceland, seconded by Allen Rosen, the Board of Education approved the amendment of Board Policy 5141.3 – Health Examinations. Motion carried 5-0.

c. Approve Amendment of Board Policy 5141.31 – Immunizations – Second Reading

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the amendment of Board Policy 5141.31 – Immunizations. Motion carried 5-0.

d. Approve Amendment of Board Policy 9323 – Meeting Conduct – Second Reading

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved the amendment of Board Policy 9323 – Meeting Conduct. Motion carried 5-0.

e. Approve Amendment of Board Policy 4020 – Drug and Alcohol-Free Workplace – First Reading

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the amendment of Board Policy 4020 – Drug and Alcohol-Free Workplace – First Reading. Motion carried 4 Yes: Iceland Laifman Panec Rosen 1 No: Pallant

f. Approve Amendment of Board Policy 5113.1 - Chronic Absence and Truancy – First Reading

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved the Amendment of Board Policy 5113.1 – Chronic Absence and Truancy – First Amendment. Motion carried 5-0.

g. Approve Amendment of Board Policy 6164.4 – Identification of Individuals For Special Education – First Reading

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the amendment of Board Policy 6164.4 – Identification of Individuals for Special Education – First Reading. Motion carried 5-0.

h. Approve Amendment of Board Policy 6161.1 – Selection and Evaluation of Instructional Materials – First Reading

On motion of Marie Panec, seconded by Mary Pallant, the Board of Education approved the amendment of Board Policy 6161.1 – Selection and Evaluation of Instructional Materials – First Reading. Motion carried 5-0.

i. Approve Amendment of Board Policy 6011 – Academic Standards – First Reading

On motion of Mary Pallant, seconded by Marie Panec, the Board of Education tabled this policy for six months. Motion carried 5-0.

OPEN DISCUSSION

None

There being no further business before this Board, the meeting is declared adjourned at 9:35 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.1.c APPROVE PURCHASE ORDERS – MARCH 1 – 31, 2011

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued March 1, 2011 through March 31, 2011?

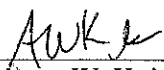
BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES: 1. Approve the attached Purchase Order Report as submitted.
 2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

ReqPay11c

Board Report with Fund

Includes 03/01/2011 - 03/31/2011					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
B11-00192	Conejo Uni Sch Dist	Out of District Aide & Related Services - 2010-11	Pupil Services/Special Ed.	010	40,000.00
B11-00193	Delta Mechanical	2010-2011 Open PO HVAC Service	Business Administration	010	3,000.00
B11-00194	Silver Star Automotive Group	Open PO for 2010-2011 for auto repairs	Business Administration	010	1,000.00
B11-00195	Home Depot	Open PO for site discretionary items	Medea Creek Middle School	010	1,623.75
B11-00196	ACT-Autism Ctr for Treatment	Jan 2011 - June 2011 - ACT (Autism for Treatment)	Pupil Services/Special Ed.	010	35,507.75
B11-00197	Construction Testing & Enginee	DSA Inspector Services Proj 10-06R MCMS HVAC	Business Administration	213	4,565.00
B11-00198	Construction Testing & Enginee	DSA Inspector Services Proj 10-05R OPHS Gym HVAC	Business Administration	213	11,385.00
B11-00199	Conejo Uni Sch Dist	2011 - Placement of Student - Westlake High School	Pupil Services/Special Ed.	010	3,600.00
B11-00200	SOS Survival Products	emergency suppliés 2010-2011	Business Administration	010	4,692.83
B11-00201	Ventura County office of Educa tion	2010-2011 Paraeducator Services	Pupil Services/Special Ed.	010	20,050.00
P11-00405	Specialized Builders Hardware	Door Closures for MCMS	Business Administration	010	3,000.00
P11-00406	The Reptile Family	second grade in-house field trip	Oak Hills Elementary School	010	425.00
P11-00407	Liberty Flag & Specialty Co.	Lottery/mat & supp	Oak Park High School	010	148.30
P11-00408	Teacher's Discovery	DON: (3) Electronic Spanish Books	Medea Creek Middle School	010	122.21
P11-00409	Guided Discoveries dba Astrocamp	Astro Camp Balance for 2/14-2/16/11	Medea Creek Middle School	010	19,616.00
P11-00410	VENTURA COUNTY STAR	STAR Scholar Banquet	Oak View High School	010	150.00
P11-00411	Pali Institute	DON: Dep. Pali Institute Trip 2011-2012 Outdoor Ed	Medea Creek Middle School	010	5,000.00
P11-00412	Organized Sports Inc.	DON: PE Clothes for 2011-2012	Medea Creek Middle School	010	10,924.05
P11-00413	Glencoe/Mcgraw Hill Publishing	Student Workbooks	Home Independent Study Program	010	232.90
P11-00414	Curriculum Associates	Curriculum Associates - Derek Ihori	Pupil Services/Special Ed.	010	353.57
P11-00415	Training Room, Inc.	Athletics/mat & supp	Oak Park High School	010	700.14
P11-00416	San Joaquin County Office of Education	EDJOIN - employment recruiting	Human Resources	010	
P11-00417	Ceramic Art Space	PFA: Glazes & Tiles for Murals	Medea Creek Middle School	010	402.62
P11-00418	California School Boards Assn	Masters of Governance	Board of Education	010	1,600.00
P11-00419	City Of Ventura Parks & Rec.	Parent funded field trip	Red Oak Elementary School	010	1,050.00
P11-00420	Jon Duim	Textbooks for 5th grade	Red Oak Elementary School	010	347.03
P11-00421	Brent Nixon dba Nature Talks	Brent Nixon Assemblies	District-wide	010	3,000.00
P11-00422	Community Matters	PFA App Wish List Item: SSA Training	Medea Creek Middle School	010	4,995.81

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 03/01/2011 - 03/31/2011					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00423	Delta Mechanical	Replace defective compressor unit on A/C OPHS	Business Administration	140	
			Business Administration	213	5,595.00
P11-00424	Leader Carpet	Emergency repairs - OHES water damage	Business Administration	010	6,200.00
P11-00425	Pearson AGS Globe	Physics Workbooks	Home Independent Study Program	010	471.58
P11-00426	Sunburst Skylight Co	Emergency resolution MCMS Skylight	Business Administration	213	36,228.00
P11-00427	Music in the Parks	DON: Music Festival	Medea Creek Middle School	010	6,241.00
P11-00428	Omnispan Corp	Emergency resolution MCMS Skylight Engineering	Business Administration	213	3,000.00
P11-00429	Richard Miller Plumbing	OPHS Gas Regulator and pipe replacement	Business Administration	010	
			Business Administration	213	775.00
P11-00430	M/M Mechanical, Inc	Emergency Roof Drain Repair OHES	Business Administration	010	
			Business Administration	213	803.16
P11-00431	CITY OF VENTURA COMM SVCS DEPT INTERPRETIVE OUTREACH PROGRAMS	Donation - 4th grade field trip	Brookside School	010	1,090.00
P11-00432	A and S Fire Protection, Inc	Proj 11-01R Science Lab Regab OPHS Water Flow Test	Business Administration	213	660.00
P11-00433	TEACHERS COLLEGE READING & WRITING PROJECT	July Writing Workshop - Columbia	Curriculum	010	675.00
P11-00434	Camarillo Ranch	Camarillo Ranch Field Trip -March 22, 2011	Home Independent Study Program	010	46.00
P11-00435	TEACHERS COLLEGE READING & WRITING PROJECT	July Writing Workshop Columbia	Curriculum	010	1,350.00
P11-00436	Ventura County office of Education	2010-2011 VCOE Zangle Fees Hosting & Support	Business Administration	010	36,580.00
P11-00437	TEACHERS COLLEGE READING & WRITING PROJECT	July Reading Workshop	Curriculum	010	675.00
P11-00438	Christine Brown	Consult for Annual WASC Reports	Oak View High School	010	500.00
P11-00439	M/M Mechanical, Inc	Project # 10-16R Gas Line to bldg	Business Administration	213	4,835.82
P11-00440	Document Systems	Ricoh copy machine staples	Red Oak Elementary School	010	198.91
P11-00441	Herff Jones	Oak View High Diplomas	Oak View High School	010	300.24
P11-00442	Erik Amerikaner	Donation/PFC Trvl Conf	Oak Park High School	010	1,159.23
P11-00443	Nasco	Donation/PFC/Math mat & supp	Oak Park High School	010	23.51
P11-00444	Inno Thread Graphics	OVHS T- Shirts w/logo	Oak View High School	010	83.61

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 03/01/2011 - 03/31/2011					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00445	Town & Country Printing	Oak View Stationary	Oak View High School	010	398.11
P11-00446	Ronald Reagan Library	donation -3rd grade field trip	Brookside School	010	312.00
P11-00447	Lightning Brothers	PFA: Backpack hooks	Medea Creek Middle	010	3,502.97
	Constructio	w/installation	School		
P11-00448	Calloway House, Inc.	replace bookcases damaged in flood OHES	Oak Hills Elementary School	010	389.68
P11-00449	Summit Learning	Donation/PFC/math mat & supp	Oak Park High School	010	112.57
P11-00450	MyBinding.com	Donation/PFC/For Lang mat & supp	Oak Park High School	010	171.04
P11-00451	Allison Kimball	Student Assessment Services - Allison Kimball	Pupil Services/Special Ed.	010	4,500.00
P11-00452	Ventura County office of Education	VPSS training - Gillian Gamboa	Human Resources	010	200.00
P11-00453	The Door Stop, Inc	District Wide Door hardware Re-Key Project# 10-04R	Business Administration	213	14,038.51
P11-00454	Southpaw Enterprises	OT Materials for students - Yael Forman	Pupil Services/Special Ed.	010	241.10
P11-00455	Achievement Products	OT Materials for students - Rita Suley	Pupil Services/Special Ed.	010	128.34
P11-00456	Western Psych Services	Test Kit - Protocols - All Sites - Susan Roberts	Pupil Services/Special Ed.	010	1,685.06
P11-00457	TEACHERS COLLEGE READING & WRITING PROJECT	July Reading Workshop Columbia	Curriculum	010	1,350.00
P11-00458	An Outreach of the International Printing Museum	in-house fifth grade field trip	Oak Hills Elementary School	010	650.00
P11-00459	VENTURA COUNTY STAR	Legal advertisement for Bid R11-01 Science Rm OPHS	Business Administration	213	992.46
P11-00460	BC Rincon Construction Inc.	Proj # 10-16R Parking Lot Repair OVHS	Business Administration	213	755.99
P11-00461	Brannon Inc; DBA Smith Electri	Fire Alarm System OPHS & OHES Bid 10-01R-A	Business Administration	213	740,389.00
P11-00462	Brannon Inc; DBA Smith Electri	Fire Alarm System, ROES & BES Bid 10-01R-B	Business Administration	213	393,310.00
P11-00463	Brannon Inc; DBA Smith Electri	Fire Alarm System MCMS, OVHS & DO Bid 10-01R-C	Business Administration	213	454,964.00
P11-00464	Walt Disney Studios Motion Pic	Parent funded field trip	Red Oak Elementary School	010	580.00
P11-00465	Document Systems	Ricoh color copies	Red Oak Elementary School	010	110.66
P11-00466	Los Angeles Zoo	Parent funded field trip	Red Oak Elementary School	010	373.00
P11-00467	Main Street Tours	Parent funded field trip	Red Oak Elementary School	010	2,310.00
P11-00468	Pacific Artglass	Stained Glass	Oak View High School	010	351.81
P11-00469	Prestwick House, Inc.	lang arts reference materials	Oak View High School	010	30.63
P11-00470	New Vendor Request	Donation/PFC/Art Mat & supp	Oak Park High School	010	486.91
P11-00471	Erik Amerikaner	Donation/PFC/Tri Conf	Oak Park High School	010	687.21
P11-00472	Santa Barbara Zoo	Donation - 2nd grade field trip	Brookside School	010	1,150.50
P11-00473	Compuwave Inc.	DON: Toner Cartridges for Tech Color Printer	Medea Creek Middle School	010	519.60

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 03/01/2011 - 03/31/2011

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00474	Star Scholar	STAR Scholar Banquet	Home Independent Study Program	010	50.00
P11-00475	Highland Products Group	PFA: Aluminum Bleachers	Medea Creek Middle School	010	3,233.20
P11-00476	Santa Barbara Zoo	Parent funded field trip	Red Oak Elementary School	010	806.00
P11-00477	Ken Paulson	Donation/Woodsop & Repair Gen Ed	Oak Park High School	010	315.96
P11-00478	American Cetacean Society	Donation	Curriculum	010	490.00
P11-00479	Ventura County office of Education	I21 Student Competition	Curriculum	010	2,500.00
P11-00480	Coach Usa-Los Angeles	DON: R/T transport MCMS-Disneyland 8th Gr.	Medea Creek Middle School	010	8,976.00
P11-00481	Nasco	Science/Donation/mat & supp	Oak Park High School	010	1,168.23
P11-00482	Formal Fashions, Inc	DON: Add'l Choir Dresses	Medea Creek Middle School	010	208.61
P11-00483	Guided Discoveries Inc.	DON:2011-12 CATALINA TRIP DEP	Medea Creek Middle School	010	12,520.00
P11-00484	Compuwave Inc.	DON: Mitsubishi Projector Lamp replacements	Medea Creek Middle School	010	1,169.10
P11-00485	TEACHERS COLLEGE READING & WRITING PROJECT	August Reading Workshop - Columbia	Curriculum	010	1,350.00
T11-00048	Compuwave Inc.	Don/PFC/mat & supp	Oak Park High School	010	268.46
T11-00049	CA Interactive Technologies	Smart Installation Costs	Technology Coordinator	212	8,600.00
T11-00050	Apple Computer, Inc.	Apple Remote Desktop License	Oak View High School	010	971.00
T11-00051	CA Interactive Technologies	Unifi 35 Replacements	Technology Coordinator	212	7,760.89
Total				95	<u>1,960,061.62</u>

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	80	271,403.79
140	Deferred Maintenance Fund	1	.00
212	Measure C6 Technology Bond Fun	2	16,360.89
213	Measure R FACILITIES Bond Fund	15	1,672,296.94
Total		95	<u>1,960,061.62</u>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.1.d APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL TEAMS WHO QUALIFY FOR SPRING CIF PLAYOFFS
CONSENT

ISSUE: Shall the Board approve overnight trip for the Oak Park High School teams to who qualify for CIF playoffs?

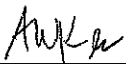
BACKGROUND: Principal, Kevin Buchanan, requests approval for any/all spring sports team(s) (Boys' & Girls' Lacrosse, Baseball, Softball, Volleyball, Track, Golf or Tennis) that might qualify for CIF play-offs and require overnight travel and accommodations due to distance. Details of specific trips will be updated as they occur. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.1.e. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL GIRLS' BASKETBALL SUMMER TOURNAMENT – JULY 14-17, 2011

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Basketball Team?

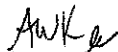
BACKGROUND: Principal, Kevin Buchanan, requests approval for the Girls' Basketball Team to attend the tournament scheduled for July 14-17, 2011 in San Deigo, CA. Approximately 12 athletes, two OPHS coaches and four parent volunteers will travel with district approved drivers in private and district vehicles. The team and chaperones will depart at 1 p.m. on Thursday, July 14th and return by 5 p.m. on Sunday, July 17 and stay at either the Sheraton La Jolla or the Doubletree Club Hotel on Hotel Circle. The cost will be approximately \$200 per athlete to cover the cost of transportation, meals, and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted



Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
**SUBJECT: C.1.f APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 ROCKET TEAM – MAY 12-16, 2011**

CONSENT

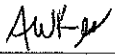
ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Rocket Team?

BACKGROUND: The Oak Park High School Rocket Team participates in the Team America Rocketry Challenge (TARC). This year, the team designed and built a rocket to compete in the national competition and may have qualified as a national finalist. The announcement of the finalist teams will be made on April 8. The national fly-off will be held on May 14 in The Plains, VA, 50 miles from Washington, D.C. There are ten students on the OPHS Team. The team sponsor, Johnson Aviation, is currently trying to secure funding to offset some of the transportation and lodging costs for the team to attend the fly-off. All team members are not required to attend the event. It may be that all of the expenses related to the trip must be covered by the parents, however, participation is optional. The short timeline between the announcement of the finalists and the fly-off makes it difficult to fundraise to cover the cost for everyone. The team will travel by air to Washington, D.C. on Thursday, May 12 and return on Monday, May 16. Vehicles will be rented to drive to The Plains, VA. Accommodations will be in local motels where participating teams receive a discount. Chaperones are Tony Knight, Superintendent and Kevin Buchanan, Principal. Please accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
**SUBJECT: C.1.g APPROVE REQUEST OVERNIGHT TRIP FOR OAK PARK
 SOLAR CUP TEAM – MAY 12-15, 2011**

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Solar Cup Team Event?

BACKGROUND: Principal, Kevin Buchanan, requests approval for an overnight trip scheduled for May 12-15, 2011 at Lake Skinner Reservoir in Winchester, CA. Approximately 12 club members, two-three OPHS staff and five parent volunteers will depart at 8 a.m. on Thursday, May 12th and return in the afternoon of Sunday, May 15th. Group will travel by district approved drivers in private vehicles. Team and chaperones will tent camp on 5 Lake Skinner reserved camp sites. The cost will be approximately \$100 per student to cover the cost of transportation, camp fees, and meals. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

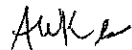
ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Kevin Buchanan

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 12, 2011

**SUBJECT: C.1.h APPROVE EXPULSION OF STUDENT IN DISCIPLINARY
CASE #03-10/11**

Consent

ISSUE: Should the Board of Education expel student in Disciplinary Case #03-11/12?

BACKGROUND: On January 11, 2011, an Oak Park High School student was in violation of Education Codes 48900(f),(g),(k),and (l), caused or attempted to cause damage to school property or private property, stolen or attempted to steal school property or private property, disrupted school activities or otherwise willfully defied the valid authority of supervisors, teacher, administrators, school officials, or other school personnel engaged in the performance of their duties, and knowingly received stolen school property or private property. As required by Education Code 48915, the principal has recommended expulsion of this student.

The parents requested an expulsion hearing which was held on March 25, 2011 and the panel has recommended to the Board that the student expulsion be upheld.

ALTERNATIVES:

1. Expel student in Disciplinary Case #03-10/11 from the Oak Park Unified School District.
2. Do not expel of student in Disciplinary Case #02-10/11.

RECOMMENDATION: Alternative #1

Respectfully submitted,

AWK

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	<u>AYES</u>	NOES	<u>ABSTAIN</u>	ABSENT
-------	-------------	------	----------------	--------

Iceland				
Laifman				
Pallant				
Panec				
Rosen				
Student Rep				

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.a APPROVE CHANGE ORDER #1, PROJECT 10-12R, ROOF REPLACEMENT AT OAK PARK HIGH SCHOOL GYMNASIUM

ACTION

ISSUE: Shall the Board approve Change Order #1, to the contract with Channel Islands Roofing, Inc. for Project 10-12R, Roof Replacement at Oak Park High School Gymnasium?

BACKGROUND: At its meeting on June 18, 2010, the Board awarded a contract for Project 10-12R, Roof Replacement at Oak Park High School Gymnasium, to Channel Islands Roofing, Inc. During the course of the project, District staff and construction manager Barnhart, Inc. have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded. Change Order #1 includes the following changes in scope and cost to the original contract:

Description	Cost
Roofing modifications corresponding to various HVAC system modifications required for Project 10-05R, New Gym HVAC at OPHS	\$ 17,406.00
Total Cost of Change Order #1	\$ 17,406.00

The total amount of Change Order #1 is \$17,406, which will increase the original contract from \$248,805 to \$266,211, and extends the completion date by 47 days. It is recommended by Barnhart and District staff that the Board approve Change Order #1.

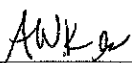
ALTERNATIVES:

1. Approve Change Order #1 to the contract with Channel Islands Roofing, Inc. for Project 10-12R, Roof Replacement at Oak Park High School Gymnasium.
2. Do not approve Change Order #1.

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377

March 29, 2011

Attn: Martin Klauss, Assistant Superintendent Business Services

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project #10-12R Oak Park High School Reroof at Gym Building
Recommendation to Approve Change Order # 1 to Channel Islands Roofing

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval Change Order # 10-12R 1 to Channel Islands Roofing for added scope items at the above Project. Additional work to the Project is as follows;

Items 1 thru 13

Reason: All additional roofing installations or modifications were to maintain proper installations at various HVAC system modifications completed under OPUSD Project # 10-05R.

Should you have any questions, please contact me at any time.

Respectfully,

Dennis Kuykendall
Senior Project Manager
Barnhart-Balfour Beatty

cc. Keith Henderson, Barnhart-Balfour Beatty
Richard Jackson, Barnhart-Balfour Beatty
File

**Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377**

15

CHANGE ORDER 10-12R -1

3-29-11

PROJECT NO: 10-05R

CHANGE ORDER NO: 1

PROJECT NAME: Oak Park High School Reroof at Gym Building

CONTRACTOR: Channel Islands Roofing

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 248,805.00
Previous Approved Change Orders	\$ -
This Change Order	\$ 17,406.00
Adjusted Contract Amount	\$ 266,211.00

TIME:

Original Contract Completion Date	January 12, 2011
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	47
Adjusted Contract Completion Date	February 28, 2011

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

CONTRACTOR: Channel Islands Roofing

By _____

By _____

Date _____

Date _____

Architect; N/A

District PM/CM; Barnhart – Balfour Beatty

By _____

By _____

Date _____

Date _____

Oak Park Unified School District

16
3/29/2011Bid No 10-12R
Oak Park High School Reroof at the Gym**CHANGE ORDER # 10-12R-1**

Channel Islands Roofing

Item No.	GC No.	Description	Reason	Cost
1	1	Properly roof in five (5) new exhaust fans replaced at the Boys' and Girls' Locker rooms and restrooms (Reference Project 10-05R CO # 2)	Existing exhaust fans were removed and replaced. New exhaust fan mounting required additional roof rework.	\$ 660
2	2	Remove and replace defective roof hatch and haul away debris (Roof hatch was provided by the District).	Existing roof hatch was found to be in operable and unsafe.	\$ 150
3	3	Properly install Sarnafil clad metal duct chase at four (4) locations where new ducts penetrate exterior wall.	New duct penetrations for HVAC modifications at the Dance/Weight room area.	\$ 1,356
4	4	Properly roof in one (1) new pre-fabricated air conditioning unit curb.	New roof curb for added A/C unit at Dance/Weight room area.	\$ 782
5	5	Properly roof in (17) new roof top duct support curbs	For duct work related to item # 3 above.	\$ 4,743
6	6	Extend plywood and membrane wall covering on Girls' Locker Room to accommodate new duct penetrations.	Allow for modification of duct penetration for A/C #4.	\$ 1,113
7	7	Patch and repair areas of removed conduits(2) and re-flash pipe flashings in new locations	Related to item # 4 above.	\$ 349
8	8	Properly roof in two (2) new large electrical pipe penetrations.	Related to item # 4 above.	\$ 349
9	9	Patch and repair completed equipment curb that was reduced in size.	Modified curb at new Modine unit.	\$ 349
10	10	Replace broken and missing roof drain components.	Roof drain parts were found to be missing and required replacement for proper operation.	\$ 250
11	11	Install new plywood and wall membrane on inside portions of parapets in four (4) locations (approx. 490 sq. ft.)	Existing conditions found to be deteriorated.	\$ 5,336
12	12	Install extra walkway pads to added roof top equipment for serviceability access.	Provide access to added roof top equipment.	\$ 1,659
13	13	Fabricate and install one (1) 3'x5' 24 ga. Galvanized pan cover over the old boiler location.	Boiler was removed as part of the added scope at the locker, weight room and dance room areas.	\$ 310

Total	\$ 17,406
Original Contract	\$ 248,805
Revised Contract	\$ 266,211

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.b APPROVE CHANGE ORDER #4, PROJECT 10-05R, NEW HVAC AT OAK PARK HIGH SCHOOL GYMNASIUM

ACTION

ISSUE: Shall the Board approve Change Order #4, to the contract with Environmental Heating and Air Conditioning, Inc. for Project 10-05R, New HVAC at Oak Park High School Gymnasium?

BACKGROUND: On September 13, 2010, the District awarded a contract for Project 10-05R, New HVAC in Gymnasium at Oak Park High School to Environmental Heating & Air Conditioning, Inc. During the course of the project, District staff and construction manager Barnhart, Inc. have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded. Change Order #4 includes the following changes in scope and cost to the original contract:

Description	Cost
Remove and replace all beam clamps for duct work supports as required by DSA field inspection	\$ 4,911.00
Total Cost – Change Order #4	\$ 4,911.00

The total amount of Change Order #4 is \$4,911, which will increase the current contract amount from \$571,038 to \$575,949. The change order also extends the contractual completion date by 25 days. It is recommended by Barnhart and District staff that the Board approve Change Order #4.

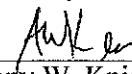
ALTERNATIVES:

1. Approve Change Order #4 to the contract with Environmental Heating and Air Conditioning, Inc. for Project 10-05R, New HVAC at Oak Park High School Gymnasium.
2. Do not approve Change Order #4.

RECOMMENDATION: Alternative 1.

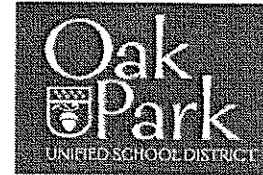
Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377

March 29, 2011

Attn: Martin Klauss, Assistant Superintendent Business Services

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project #10-05R New HVAC in Gymnasium at Oak Park High School
Recommendation to Approve Change Order # 4 to Environmental Heating and Air
Conditioning

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval Change Order # 10-05R 4 to Environmental Heating and Air Conditioning for added scope items at the above Project. Additional work to the Project is as follows;

Item 4.1 Replace all installed beam clamping devices for support of all hanging duct work

Reason: DSA field inspection determined the specified beam clamps did not meet current DSA requirements. All clamping devices and straps were replaced per the request of DSA.

Should you have any questions, please contact me at any time.

Respectfully,

Dennis Kuykendall
Senior Project Manager
Barnhart-Balfour Beatty

cc. Keith Henderson, Barnhart-Balfour Beatty
Richard Jackson, Barnhart-Balfour Beatty
File

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377

19

CHANGE ORDER 10-05R -4

3-29-11

PROJECT NO: 10-05R

CHANGE ORDER NO: 4

PROJECT NAME: New HVAC in Gymnasium at Oak Park High School

CONTRACTOR: Environmental Heating and Air Conditioning, Inc

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 447,000.00
Previous Approved Change Orders	\$ 124,038.00
This Change Order	\$ 4,911.00
Adjusted Contract Amount	\$ 575,949.00

TIME:

Original Contract Completion Date	January 7, 2011
Previous Approved Completion Extension Days	45
Completion Days Extension this Change Order	25
Adjusted Contract Completion Date	March 18, 2011

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

CONTRACTOR: Environmental Htg and A/C, Inc

By _____

By _____

Date _____

Date _____

Architect; KPI Architects

District PM/CM; Barnhart – Balfour Beatty

By _____

By _____

Date _____

Date _____

Oak Park Unified School District

20
3/29/2011

Bid No 10-05R

New HVAC in Gym at Oak Park High School

CHANGE ORDER # 10-05R 4

Environmental Heating and Air

Item No.	GC No.	Description	Reason	Cost
4.1	10	Remove and replace all beam clamps for duct works support as requested by DSA field inspection	DSA field inspection determined the specified beam clamps did not meet current DSA requirements	\$ 4,911
			Subtotal	\$ 4,911

Original Contract	\$ 447,000
Previous Change Order 1 - 3	\$ 124,038
This Change Order	\$ 4,911
Revised Contract	\$ 575,949

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 12, 2011

SUBJECT: C.2.c APPROVE CHANGE ORDER #2, PROJECT 10-06R, NEW HVAC IN GYMNASIUM AT MEDEA CREEK MIDDLE SCHOOL

ACTION

ISSUE: Shall the Board approve Change Order #2 to the contract with United Mechanical Contractors, Inc. for Project 10-06R, New HVAC in Gymnasium at Medea Creek Middle School?

BACKGROUND: At its meeting on September 13, 2010, the Board awarded a contract for Project 10-06R, New HVAC in Gymnasium at Medea Creek Middle School to United Mechanical Contractors, Inc. During the course of the project, District staff and construction manager Barnhart, Inc. have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded. Change Order #2 includes the following changes in scope and cost to the original contract:

Description		Cost
Remove and replace all beam clamps for duct work supports as required by DSA field inspection	\$	6,653.00
Various modifications due to unforeseen field conditions, including HVAC unit locations and duct work routing, and as required by DSA	\$	16,172.00
Total Cost Of Change Order #2	\$	22,825.00

The total amount of Change Order #2 is \$22,825, which will increase the contract from \$292,432 to \$315,257, and extends the contractual completion date by 83 days. It is recommended by Barnhart and District staff that the Board approve Change Order #2.

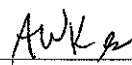
ALTERNATIVES:

1. Approve Change Order #2 to the contract with United Mechanical Contractors, Inc. for Project 10-06R, New HVAC in Gymnasium at Medea Creek Middle School
2. Do not approve Change Order #2.

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377

March 29, 2011

Attn: Martin Klauss, Assistant Superintendent Business Services

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project #10-06R New HVAC in Gymnasium at Medea Creek Middle School
Recommendation to Approve Change Order # 2 to United Mechanical Contractors

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval Change Order # 10-06R 2 to United Mechanical Contractors for added scope items at the above Project. Additional work to the Project is as follows;

Item 2.1 Replace all installed beam clamping devices for support of all hanging duct work

Reason; DSA field inspection determined the specified beam clamps did not meet current DSA requirements. All clamping devices and straps were replaced per the request of DSA.

Item 2.2 Various field modifications due to existing conditions, DSA approval modifications and modifications of HVAC unit location.

Reason; Modifications were required due to unforeseen existing conditions and DSA plan approval comments.

Should you have any questions, please contact me at any time.

Respectfully,

Dennis Kuykendall
Senior Project Manager
Barnhart-Balfour Beatty

cc. Keith Henderson, Barnhart-Balfour Beatty
Richard Jackson, Barnhart-Balfour Beatty
File

**Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377**

CHANGE ORDER 10-06R -2

3-29-11

PROJECT NO: 10-06R

CHANGE ORDER NO: 2

PROJECT NAME: New HVAC in Gymnasium at Medea Creek Middle School

CONTRACTOR: United Mechanical Contractors

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$	274,000.00
Previous Approved Change Orders	\$	18,432.00
This Change Order	\$	22,825.00
Adjusted Contract Amount	\$	315,257.00

TIME:

Original Contract Completion Date	January 7, 2011
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	83
Adjusted Contract Completion Date	March 31, 2011

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

CONTRACTOR: United Mechanical Contractors

By _____

By _____

Date _____

Date _____

District Supervisor/Inspector

District PM/CM; Barnhart – Balfour Beatty

By _____

By _____

Date _____

Date _____

Change Order to Contract
OPUSD Bid 10-06R

Oak Park Unified School District

3/29/2011

Bid No 10-06R

New HVAC in Gym at Medea Creek Middle School

Change Order # 10-06R 2

United Mechanical Contractors

Item No.	GC No.	Description	Reason	Cost
2.1	5	Remove and replace all beam clamps for duct works support as requested by DSA field inspection	DSA field inspection determined the specified beam clamps did not meet current DSA requirements	\$ 6,653
2.2	4	Various field modifications due to existing conditions, DSA approval modifications and modification of HVAC unit locations and ductwork routing.	Modifications due to unforeseen existing conditions and DSA approval comments.	\$ 16,172
Total				\$ 22,825

Original Contract	\$ 274,000
Previous Change Order (s)	\$ 18,432
Revised Contract Amount	\$ 292,432
Current Change Order # 2	\$ 22,825
Revised Contract Amount	\$ 315,257

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
**SUBJECT: C.2.d APPROVE AWARD OF BID # 11-01R, SCIENCE LAB
 REHABILITATION AT OAK PARK HIGH SCHOOL**

ACTION

ISSUE: Shall the Board award Bid # 11-01R, Science Lab Rehabilitation at Oak Park High School?

BACKGROUND: At its meeting in January 2010, the Board authorized the rehabilitation and upgrade of the science labs in Building E at Oak Park High School as a component of the Measure R Master Plan. At its meeting on March 15, 2011, the Board authorized staff to proceed with this work, designated Project 11-01R, Science Lab Rehabilitation at Oak Park High School, to be performed during the spring and summer of 2011. As specified in the Master Plan, this project is necessary as the science labs are 30 years old and in need of rehabilitation.

Bids for this work are scheduled to be received and opened on April 6, 2011. After review and analysis of the bids by Barnhart and District staff, a recommendation for award will be prepared and forwarded to the Board in advance of this evening's meeting.

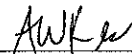
ALTERNATIVES:

1. Award Bid #11-01R, Science Lab Rehabilitation at Oak Park High School as recommended.
2. Reject the all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.e APPROVE PROPOSAL FOR TRAFFIC ENGINEERING SERVICES AT BROOKSIDE ELEMENTARY SCHOOL AND MEDEA CREEK MIDDLE SCHOOL

ACTION

ISSUE: Shall the Board approve the proposals submitted by Crain & Associates for traffic engineering services at Brookside Elementary School and Medea Creek Middle School?

BACKGROUND: At its meeting on March 15, 2011, the Board approved the District's updated facilities master plan, which included repairs and improvements to the parking lots at Brookside Elementary School and Medea Creek Middle School. The projects are intended to not only repair the parking lots, but to improve student safety by improving on-site traffic and pick-up and drop-off patterns. To that end, Crain & Associates, experts in traffic engineering and planning, is providing the District with proposals to address the following issues at both school sites:

- Perform peak-period traffic surveys
- Provide technical analysis of the survey data collected
- Provide conceptual traffic circulation, queuing, and parking options for design development.

The final proposals were not available as this agenda was going to press, and will be provided to the Board under separate cover.


ALTERNATIVES:

1. Approve the proposal received from Crain & Associates for traffic engineering services at Brookside Elementary School and Medea Creek Middle School.
2. Do not approve the proposal.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.f APPROVE SAFE SCHOOL PLANS

ACTION

ISSUE: Shall the Board review and approve the Safe School Plan for each District school as required by Education Code 35294.2?

BACKGROUND: The Oak Park Unified School District must annually review and update its Safe School Plans in order to remain in compliance with EC 35294.2. This year the each of the District's schools has updated their plans, providing specific site information to update the District master copy. These updates include specific names and responsibilities in the event of disaster or emergency. EC 35294.2 requires that the revised plans be approved by the Board of Education and be available for public display each school year. Each site's certification of compliance will be provided to the Board under separate cover before this evening's meeting and each school will have their plan displayed in a prominent place at their site for public review.

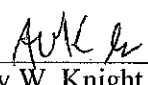
ALTERNATIVES:

1. Approve the amended Safe School Plans as presented.
2. Do not approve the amended Safe School Plans.

RECOMMENDATION: Alternative No. 1

Prepared by: Lou Tabone, Director, Alternative Education
 Julie Suarez, Director, Business Operations
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.g APPROVE ACCEPTANCE OF DONATIONS

ACTION

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

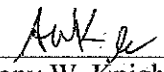
BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
BES	All Call System/Kramer's Pharmacy	\$ 500.00
OPHS	Christopher Ruhle Memorial Fund/L. & M. Cornett	500.00
OPHS	Model Rocketry/Frank Phillips	500.00
MCMS	Signet Soloist Oboe/Rhonda Lim	500.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 12, 2011

SUBJECT: C.3.a. APPROVE LOCAL EDUCATION AGENCY PLAN 2011-2015
ACTION

ISSUE: Shall the Board of Education approve the Local Education Agency Plan (LEAP)?

BACKGROUND: The No Child Left Behind (NCLB) Act of 2001 embodies four key principles: stronger accountability for results; greater flexibility and local control for states, school districts, and schools in the use of federal funds; enhanced parental choice for parents of children from disadvantaged backgrounds, and a focus on what works, emphasizing teaching methods that have been demonstrated to be effective.

In May 2002, California's State Board of Education (SBE) responded to NCLB by adopting five Performance Goals:

1. All students will reach high standards, at a minimum attaining proficiency or better in reading and mathematics, by 2013-2014.
2. All limited-English-proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
3. By 2005-2006, all students will be taught by highly qualified teachers.
4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
5. All students will graduate from high school.

NCLB's goals, along with the performance indicators and targets, constitute California's framework for accountability. The LEAP describes the actions we will take to ensure that we meet certain programmatic requirements. The LEAP is part of a comprehensive and focused effort to support schools and formalize reporting mechanisms. The Local Education Agency Plan has been sent under separate cover.

- ALTERNATIVES:**
1. Accept the Local Education Agency Plan.
 2. Do not accept the Local Education Agency Plan.

RECOMMENDATION: Alternative #1

Respectfully Submitted:

AWK

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 12, 2011

SUBJECT: C.4.a APPROVE PARTICIPATION IN THE CALSTRS REDUCED WORKLOAD PROGRAM

ACTION

ISSUE: Shall the Board of Education approve the District's participation in the CALSTRS Reduced Workload Program for teachers for the 2011-2012 school year?

BACKGROUND: The CALSTRS Reduced Workload Program allows eligible members to reduce their workload from full-time to part-time duties, defined as a minimum of 50 percent of full-time, for up to ten years before retirement. Normally, this is the last ten years before retirement. The opportunity to participate is available only if a school district approves the program.

Both member and employer retirement contributions are paid on the full-time earnable salary, rather than the actual part-time salary earned while participating in the program. As a result, the employer will be required to pay a slightly higher contribution rate for a member to participate.

Because the retirement contributions are based on the full-time earnable salary, the employee receives full-time service credit while working less than full time. At the time of retirement, the retirement benefit will be calculated as though the employee continued to work full time.

In order to participate, an employee must be age 55 or older, have been employed full time for a minimum of 10 years of credited service and have been employed full time performing creditable service five consecutive years immediately before entering the program.

There are penalties involved for employees who fall below the 50% threshold or who decide to retire mid-year.

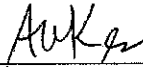
RATIONALE: The program has benefits for both the district and the employee. The District will save money with the salary reduction of a veteran teacher and the employee will have an opportunity to gain a full year of service credit for a reduced workload. In addition, the District will benefit by having veteran mentors able to work with newer teachers during a critical stage of a new teacher's career.

ALTERNATIVES:

1. Approve the CALSTRS Workload Reduction Program.
2. Do not approve the CALSTRS Workload Reduction Program.

RECOMMENDATION: Alternative No. 1

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.4.b APPROVE 2011-2012 CLASSIFIED EMPLOYEES HOLIDAY CALENDAR

ACTION

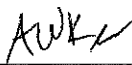
ISSUE: Should the Board of Education approve the 2011-2012 Classified Employees Holiday Calendar?

BACKGROUND: The Board of Education adopted the recommended 2011-2012 School Calendar Student/Teacher at the Regular Board Meeting on February 15, 2011. We are now bringing the Classified Employees Holiday Calendar for Board approval, showing the 15 contractual holidays that coincide with the Student/Teacher Calendar.

RECOMMENDATION:

1. Approve the recommended 2011-2012 Classified Employees Holiday Calendar.
2. Do not approve the recommended 2011-2012 Classified Employees Holiday Calendar.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

38

July 2011 - June 2012 – Classified Employee Holiday Calendar

July 2011

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 - Independence Day

January 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 – Local Holiday
16 - Martin Luther King Day

August 2011

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2012

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

20 – Washington's Day

September 2011

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

5 - Labor Day
29 – Local Holiday

March 2012

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October 2011

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6 – Local Holiday

November 2011

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11 - Veterans' Day
24 - Thanksgiving Day
25 – Local Holiday (Lincoln's Day)

May 2012

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

28 - Memorial Day

December 2011

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

26 – Local Holiday

June 2012

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 12, 2011

**SUBJECT: C.5.a RESOLUTION #11-12- IN SUPPORT SCA 5 WHICH REDUCES
THE TWO-THIRDS VOTE REQUIREMENT ON PARCEL TAXES
ACTION**

ISSUE: Should the Board of Education approve Resolution #11-12 – In Support of SCA 5 Which Reduces the Two-Thirds Vote Requirement on Parcel Taxes?

BACKGROUND: The California State Legislature will be acting on SCA 5 soon. We would like to support the passage of the Amendment to allow for the reduction of two-thirds vote requirement on parcel taxes to 55%. This would certainly benefit school districts throughout the state including Oak Park Unified School District as we look toward our next parcel tax election in 2016 or 2017.

ALTERNATIVES: 1. Approve Resolution #11-12 – In Support of SCA 5 Which Reduces the Two-Thirds Vote Requirement on Parcel Taxes.
2. Do not approve Resolution #11-12 – In Support of SCA 5 Which Reduces the Two-Thirds Vote Requirement on Parcel Taxes.

RECOMMENDATION: Alternative #1

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____ the Board of Education:

VOTE:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Board Rep	_____	_____	_____	_____

**OAK PARK UNIFIED SCHOOL DISTRICT
RESOLUTION #11-12**

**IN SUPPORT OF SCA 5 – WHICH REDUCES THE TWO-THIRDS VOTE
REQUIREMENT ON PARCEL TAXES**

WHEREAS, Senate Constitutional Amendment 5 (Simitian), which reduces the two-thirds vote requirement on parcel taxes, will be acted on by the California state legislature; and

WHEREAS, reductions in the state General Fund revenue have led to reduced school funding; and

WHEREAS, state General Fund revenue is unstable and erratic, which results in unpredictable funding levels for school districts and county offices of education; and

WHEREAS, parcel tax revenue can provide a stable, predictable source of school revenue; and

WHEREAS, passage of SCA 5 will empower local voters to invest in their schools based on the needs of their communities by required a tough, but fair 55 percent votes to pass local parcel taxes, while protecting taxpayers and homeowners with accountability provisions that will ensure that funds generated from parcel taxes are not wasted or mismanaged; and

WHEREAS, revenue from parcel taxes can be spent according to local priorities and are not subject to state control; and

WHEREAS, the two-thirds vote requirements results in minority rule by requiring two “yes” votes to cancel out one no vote; and

WHEREAS, passage of SCA 5 will allow local voters to decide to make investments in their neighborhood schools in addition to state funding; and

NOW, THEREFORE, BE IT RESOLVED that the governing board of the Oak Park Unified School District strong urges the California State Legislature to support and adopt SCA 5.

ADOPTED this 12th day of April, 2011 by the Board of Education of the Oak Park Unified School District, in Ventura County, California.

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

President, Governing Board of the
Oak Park Unified School District

TO: MEMBERS OF BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.5.b APPROVE BOARD GOALS SET AT MARCH 25 BOARD RETREAT ACTION

ISSUE: Shall the Board of Education approve the Board Goals set at March 25 Board Retreat?

BACKGROUND: The Board met on March 25 for a Board retreat and set goals for themselves for the year. Attached is a summary of those goals.

ALTERNATIVES:

1. Approve the Board Goals set at March 25 Board Retreat.
2. Do not approve the Board Goals set at March 25 Board Retreat.
3. Approve amended Board Goals set at March 25 Board Retreat.

RECOMMENDATION: At the Board's discretion

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Board Goals Established at March 24, 2011 Board Retreat

1) Policy and Actions: Policy (Goals) should guide Actions and Actions should be in alignment with Policy (Goals). Everyone in the district should be knowledgeable of the Policy (Goals) and all decisions should be in alignment with the intended result, including decisions made in the classroom. A concise version of the Policy (Goals), perhaps a flowchart, will be constructed when setting the district goals and will be made accessible to all in the district.

Please Note: During our conversation the term "Policy" and "Goals" were used interchangeably, thus in writing it up I referenced both.

2) Communications to the community: The Board President will add a column to the PTO communications bringing forth hi-lights from the board meetings as well as happenings in the district. The intent is to give a broader understanding in the community in regard to what is going on in the district and the board's involvement in district concerns.

3) Electronic Communications: Move to a portion of communications to Board Members that are otherwise being delivered by hard copy to be in the form of electronic communications, with a desire to increase electronic utilization in regard to board materials over time.

4) Student Board Representative: Engage and educate student Board Representative more completely.

5) The Board will conduct a yearly self-evaluation.

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JANUARY 18, 2011 FEBRUARY 15, 2011 MARCH 15, 2011 APRIL 12, 2011

SUBJECT: C.6.a APPROVE AMENDMENT TO BOARD POLICY 4020 – DRUG AND ALCOHOL-FREE WORKPLACE - ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4020 – Drug and Alcohol-Free Workplace?

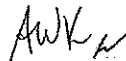
BACKGROUND: Board Policy 4020 is being revised to reflect new language regarding prohibiting employee from being under the influence of alcohol or a controlled substance while on duty and definition of “on duty”. Board Policy 4020 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4020 – Drug and Alcohol-Free Workplace.
2. Do not amend Board Policy 4020 – Drug and Alcohol-Free Workplace.
3. Adopt a modified version of the amendment to Board Policy 4020 – Drug and Alcohol-Free Workplace.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4020(a)

Drug And Alcohol-Free Workplace

The Governing Board believes that the maintenance of a drug- and alcohol-free workplace is essential to ***staff and student safety and to help ensure a productive and safe work and learning environment.*** ~~school and district operations.~~

(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

No employee shall unlawfully manufacture, distribute, dispense, possess, or use ~~or be under the influence of any alcoholic beverage, drug or any~~ controlled substance as defined in 21 USC 81 at any school district ~~in the~~ workplace. (Government Code 8355; 41 USC 701)

Employees are prohibited from being under the influence of controlled substances or alcohol while on duty. For purposes of this policy, on duty means while an employee is on duty during both instructional and non-instructional time in the classroom or workplace, at extracurricular or cocurricular activities or while transporting students or otherwise supervising them. Under the influence means that the employee's capabilities are adversely or negatively affected, impaired, or diminished to an extent that impacts the employee's ability to safely and effectively perform his/her job.

(cf. 4032 - Reasonable Accommodation)

~~These prohibitions apply before, during and after school hours. A school district workplace is any place where school district work is performed, any school-owned or school-approved vehicle used to transport students to and from school or school activities; any off-school sites when accommodating a school-sponsored or school-approved activity or function where students are under district jurisdiction; or during any period of time when an employee is supervising students on behalf of the district or otherwise engaged in district business.~~

The Superintendent or designee shall notify employees of ~~these~~ ***the District's prohibitions against drug use and the actions that will be taken for violation of such prohibition.***
(Government Code 8355; 41 USC 702I)

An employee shall abide by the terms of this policy and ***shall*** notify the district, within five days, of ***his/her conviction for violation in the workplace of*** any criminal drug or alcohol statute ~~conviction which he/she receives for a violation occurring in the workplace.~~ (Government Code 8355; 41 USC 702I)

The Superintendent or designee shall notify the appropriate federal granting or contracting agencies within 10 days after receiving notification, from an employee or otherwise, of any conviction for a violation occurring in the workplace. (41 USC 701)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4020(b)

The Board may not employ or retain in employment persons convicted of a controlled substance offense as defined in Education Code 44011. If any such conviction is reversed and the person acquitted in a new trial or the charges dismissed, his/her employment is no longer prohibited. A plea or verdict of guilty, a finding of guilt by a court in a trial without a jury, or a conviction following a plea of nolo contendere shall be deemed to be a conviction. (Education Code 44836, 45123)

(cf. 4112 - Appointment and Conditions of Employment)

(cf. 4212 - Appointment and Conditions of Employment)

A classified employee may be reemployed after conviction of such an offense if the Board determines, from the evidence presented, that the person has been rehabilitated for at least five years. (Education Code 45123)

In accordance with law and the district's collective bargaining agreements, the Superintendent or designee The Board may take appropriate disciplinary action, up to and including termination, ***against an employee for violating the terms of this policy and/or shall*** or require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state or local ***public health, or law enforcement or other appropriate agency.***

(cf. 4112/4212 - Appointment and Conditions of Employment)

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall establish a drug- and alcohol-free awareness program to inform employees about: (Government Code 8355; ***41 USC 701***)

1. The dangers of drug and alcohol abuse in the workplace
2. The district policy of maintaining drug- and alcohol-free workplaces
3. Any available drug and alcohol counseling, rehabilitation, and employee assistance programs

(cf. 4159/4259/4359 - Employee Assistance Programs)

4. The penalties that may be imposed on employees for drug and alcohol abuse violations ***occurring in the workplace***

Legal Reference:

EDUCATION CODE

44011 Controlled substance offense

44425 Conviction of controlled substance offenses as grounds for revocation of credential

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4020(c)

44836 Employment of certificated persons convicted of controlled substance offenses

44940 Compulsory leave of absence for certificated persons

44940.5 Procedures when employees are placed on compulsory leave of absence

45123 Employment after conviction of controlled substance offense

45304 Compulsory leave of absence for classified persons

GOVERNMENT CODE

8350-8357 Drug-free workplace

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug Free Schools and Communities Act

UNITED STATES CODE, TITLE 21

812 Schedule of controlled substances

UNITED STATES CODE, TITLE 41

701-707 Drug-Free Workplace Act

CODE OF FEDERAL REGULATIONS, TITLE 21

1308.01-1308.49 Schedule of controlled substances

COURT DECISIONS

Cahoon v. Governing Board of Ventura USD, (2009) 171 Cal.App.4th 381

Ross v. Raging Wire Telecommunications, Inc., (2008) 42 Cal.4th 920

Management Resources:

WEB STIES

California Department of Alcohol and Drug Programs: <http://www.adp.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Labor: <http://www.dol.gov>

Adopted: 1-21-92

Amended: 5-2-95, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 15, 2011~~ APRIL 12, 2011

**SUBJECT: C.6.b APPROVE AMENDMENT TO BOARD POLICY 5113.1 –
CHRONIC ABSENCE AND TRUANCY – First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5113.1 – Chronic Absence and Truancy?


BACKGROUND: Board Policy 5113.1 is being retitled and revised to include concepts related to “chronic absence”, defined by new law SB 1357 for purposes of the California Longitudinal Pupil Achievement Data System as students missing 10 percent of the days in the school year due to excused and/or unexcused absences. Policy adds materials regarding attendance tracking, prevention and intervention strategies, analysis and reporting of attendance data. Board Policy 5113.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5113.2 – Work Permits.
2. Do not amend Board Policy 5113.2 – Work Permits.
2. Adopt a modified version of the amendment to Board Policy 5113.2 – Work Permits.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5113.1(a)

Chronic Absence and Truancy

The Governing Board believes that excess student absenteeism and tardiness, whether caused by excused or unexcused absences, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

(cf. 5113 - Absences and Excuses)

The Superintendent or designee shall establish a system to accurately track and monitor student attendance, including methods to identify students classified as chronic absentees and truants, as defined in law and administrative regulation.

To encourage school attendance, the Superintendent or designee shall develop strategies that focus on prevention and early intervention of attendance problems. Preventative strategies may include efforts to provide a safe and positive school environment, relevant and engaging learning experiences, and school activities that help develop students' feelings of connectedness with the schools. The Superintendent or designee also may provide incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5126 - Awards for Achievement)

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

To improve student attendance, the Superintendent or designee shall implement positive steps to identify the reasons for a student's unexcused absences and to help resolve the problems caused by truancy. Such strategies shall focus on early intervention and may include, but not be limited to, communication with parents/guardians and the use of student study teams.

The Superintendent or designee shall work with students and parents/guardians to identify factors contributing to chronic absence and truancy. Based on this needs and assessment, he/she shall collaborate with community agencies, including, but not limited to, child welfare services, law enforcement, courts, and/or public health care agencies, to ensure that alternative educational programs and nutrition, health care, and other support services are available for students and families and to intervene as necessary when students have serious attendance problems.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5113.1(b)

(cf. 1020 – Youth Services)
(cf. 3550 – Food Services/Child Nutrition Program)
(cf. 5030 – Student Wellness)
(cf. 5145.6 – School Health Services)
(cf. 5146 – Married/Pregnant/Parenting Students)
(cf. 5147 – Dropout Prevention)
(cf. 5149 – At-Risk Students)
(cf. 6158 – Independent Study)
(cf. 5164.2 – Guidance/Counseling Services)
(cf. 6164.5 – Student Study Teams)
(cf. 6173 – Education for Homeless Children)
(cf. 6173.1 – Education for Foster Youth)
(cf. 6173.2 – Education for Children of Military Families)
(cf. 6176 – Weekend/Saturday Classes)
(cf. 6179 – Supplemental Instruction)
(cf. 6181 – Alternative Schools/Programs of Choice)
(cf. 6183 – Home and Hospital Instruction)
(cf. 6184 – Continuation Education)

In addition, the Superintendent or designee shall cooperate with other agencies within the community to meet the needs of students who have serious school attendance or behavior problems and to maintain a continuing inventory of community resources, including alternative programs.

As required by law, habitually truant students ~~may~~ **shall** be referred to a school attendance review board, a truancy mediation program operated by the county's district attorney or probation officer, and/or juvenile court. ~~in accordance with law.~~

~~For purposes of California's welfare system (CalWORKS), a student shall be determined to be regularly attending school unless he/she has been referred to the county district attorney or probation office pursuant to Education Code 48263.~~

The Superintendent or designee shall regularly analyze data on student absence to identify patterns of absence districtwide and by school, grade level, and student population. Such data shall be used to identify common barriers to attendance, prioritize resources for intervention, and monitor progress over time. The Superintendent or designee shall periodically report this information to the Board for purposes of evaluating the effectiveness of strategies implemented to reduce chronic absence and truancy and making changes as needed. As appropriate, the Superintendent or designee also shall provide this information to key school staff and community agency partners to engage them in program evaluation and improvement.

School Attendance Review Board

The Board shall submit nominations to the County Superintendent of Schools for a district

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5113.1(c)

representative on the county SARB. (Education Code 48321)

Legal Reference:

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent)

37223 Weekend classes

41601 Reports of average daily attendance

46000 Records (attendance)

46010-46014 Absences

46110-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48240-48246 Supervisors of attendance

48260-48273 Truants

48290-48296 Failure to comply; complaints against parents

48320-48325 School attendance review boards

48340-48341 Improvement of student attendance

48400-48403 Compulsory continuation education

49067 Unexcused absences as cause of failing grade

60901 Chronic absence

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act

PENAL CODE

270.1 Chronic truancy; parent/guardian misdemeanor

272 Parent/guardian duty to supervise and control minor child; criminal liability for truancy

830.1 Peace officers

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

ATTORNEY GENERAL OPINIONS

66 Ops. Cal. Atty. Gen. 245, 249 (1983)

Management Resources:

CSBA PUBLICATIONS

Improving Student Achievement By Addressing Chronic Absence, Policy Brief, December 2010

CDE MANAGEMENT ADVISORIES

0114.98 School Attendance and CalWORKS, Management Bulletin 98-01

CDE PUBLICATIONS

School Attendance Review Board Handbook, 1995-2009

School Attendance Improvement Handbook, 2000

CSBA ADVISORIES

0520.97 Welfare Reform and Requirements for School Attendance

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 5000

Students

BP 5113.1(d)

WEB SITES

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

Attendance Counts: <http://www.attendancecounts.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

Adopted: 5-15-84

Amended: 5-20-86, 6-23-92, 9-17-02, 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 15, 2011~~ APRIL 12, 2011

SUBJECT: C.6.c APPROVE AMENDMENT TO BOARD POLICY 6164.4 – IDENTIFICATION OF INDIVIDUALS FOR SPECIAL EDUCATION – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6164.4 – Identification of Individuals for Special Education?

BACKGROUND: Board Policy 6164.4 is being revised to including notification to parents/guardians regarding their right to consent to the assessment of their child for purposes of determining the child's eligibility for special education or related services. Board Policy 6164.4 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6164.4 – Identification of Individuals for Special Education.
2. Do not amend Board Policy 6164.4 – Identification of Individuals for Special Education.
3. Adopt a modified version of the amendment to Board Policy 6164.4 – Identification of Individuals for Special Education.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6164.4(a)

Identification of Individuals For Special Education

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 6164.41 - Children with Disabilities Enrolled by Their Parents in Private School)
(cf. 6164.6 - Identification and Education under Section 504)

The Superintendent or designee shall **establish a comprehensive system that includes procedures for the** develop processes to determine when an individual is eligible for special education services and shall establish systematic procedures for special education program identification, screening, referral, **and regular and** triennial assessment **of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the education and related services provided to such individuals.** assessment, planning, implementation, review and. (Education Code 56301)

The **district's identification procedures shall include methods that utilizing referrals from** Superintendent or designee shall establish a method whereby parents/guardians, teachers, appropriate professionals and others, **and** may refer an individual for assessment for special education services. Identification procedures shall be coordinated with school site procedures for referral of students with needs that cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the **right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of** district's procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56301)

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 3541.2 - Transportation for Students with Disabilities)
(cf. 4112.23 - Special Education Staff)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.6 - Parental Notifications)
(cf. 6159 - Individualized Education Program)
(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)
(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)
(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)
(cf. 6162.51 - Standardized Testing and Reporting Program)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6164.4(b)

(cf. 6162.52 - High School Exit Examination)

Legal Reference:

EDUCATION CODE

44265.5 Professional preparation for teachers of impaired students

56000-56885 Special education programs, especially:

56195.8 Adoption of policies

56300-56304 Identification of individuals with disabilities

56320-56331 Assessment

56333-56338 Eligibility criteria for specific learning disabilities

56340-56347 Instructional planning and individualized education program

56381 Reassessment of students

56425-56432 Early education for individuals with disabilities

56441.11 Eligibility criteria, children 3 to 5 years old

56445 Transition to grade school; reassessment

56500-56509 Procedural safeguards

GOVERNMENT CODE

95000-95029.5 California Early Intervention Services Act

CODE OF REGULATIONS, TITLE 5

3021-3029 Identification, referral and assessment

3030-3031 Eligibility criteria

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement

104.36 Procedural safeguards

300.1-300.818 Individuals with Disabilities Education Act, especially:

300.301-300.306 Evaluations and reevaluations

COURT DECISIONS

Hood v. Encinitas Union School District, (2007) 486 F.3d 1099

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol.71, Number 156, pages 46539-46845

WEB SITES

CDE: <http://www.cde.ca.gov>

U.S. Department of Education, Office of Special Education Programs:

<http://www.ed.gov/about/offices/list/osep>

Adopted: 11-19-80

Amended: 6-19-84, 7-21-87, 9-17-02, 6-18-03, 9-18-07, 11-08, 4-21-09

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MARCH 15, 2011 APRIL 12, 2011

SUBJECT: C.6.d AMENDMENT TO BOARD POLICY 6161.1 – SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials?

BACKGROUND: Board Policy 6161.1 is being revised to reflect new law AB 2211 which revised the definition of “sufficiency of instructional materials” to include materials in a digital format as long as specified conditions are met. Board Policy 6161.1 is being submitted as with recommended changes from CSBA.


ALTERNATIVES:

1. Approve the amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.
2. Do not amend Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.
3. Adopt a modified version of the amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.

RECOMMENDATION:

Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6161.1(a)

Selection And Evaluation Of Instructional Materials

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect the *society's* diversity ~~of our society~~, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency *and* meet other criteria specified in law. ~~aligned with the state content standards, , and are~~ Textbooks, technology-based materials, other educational materials and tests shall be aligned with *state and district* ~~the development and evaluation of the~~ standards and the district's curriculum *in order* to ensure that instructional materials *they* effectively support the district's adopted courses of study. ~~the selection of~~

(cf. 0440 - District Technology Plan)
 (cf. 6000 - Concepts and Roles)
 (cf. 6011 - Academic Standards)
 (cf. 6141 - Curriculum Development and Evaluation)
 (cf. 6143 - Courses of Study)
 (cf. 6146.1 - High School Graduation Requirements)
 (cf. 6161 - Equipment, Books and Materials)
 (cf. 6161.11 - Supplementary Instructional Materials)
 (cf. 6162.5 - Student Assessment)
 (cf. 6163.1 - Library Media Centers)
 (cf. 9000 - Role of the Board)

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board.

This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (Education Code 60002)

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

Individuals who participate in selecting and evaluating instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

Complaints concerning instructional materials shall be handled in accordance with law, Board policy and administrative regulation.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6161.1(b)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science and history/social science. Students in grades K-8 shall be provided with instructional materials adopted by the State Board of Education.

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's instructional materials. (Education Code 60119; **5 CCR 9531**)

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing **and** in three public places **within the district**, the Superintendent or designee shall post ~~with the district~~ a notice containing the time, place and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

(cf. 9322 - Agenda/Meeting Materials)

At these hearing(s), the Board shall determine, through a resolution, whether each student in each school, **including each English learner**, has sufficient textbooks and/or instructional materials in each of the following subjects ~~that~~ **which** are aligned to the state content standards adopted pursuant to Education Code 60605 **and consistent with the content and cycles of the state's curriculum frameworks: (Education Code 60119)**

1. Mathematics
2. Science
3. History-Social Science
4. English/language arts, including the English language development component of an adopted program.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6161.1(c)

The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. The Board shall determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

For the 2008-09 through 2012-13 fiscal years, the Board shall also make a determination that all students within the district who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area, and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Legal Reference:

EDUCATION CODE

- 1240 County superintendent, general duties
- 1240.3 Definition of sufficiency for categorical flexibility
- 33050-33053 General waiver authority
- 33126 School accountability report card
- 35272 Education and athletic materials
- 42605 Tier 3 categorical flexibility
- 44805 Enforcement of course of studies; use of textbooks, rules and regulations
- 49415 Maximum textbook weight
- 51501 Subject matter reflecting on race, color, etc.
- 60000-60005 Instructional materials, legislative intent
- 60010 Definitions

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6161.1(d)

60040-60048 52 Instructional requirements and materials
 60060-60062 Requirements for publishers and manufacturers
 60070-60076 Prohibited acts (re instructional materials)
 60110-60115 Instructional materials on drug education
 60119 Public hearing on sufficiency of materials
 60200-60206 Elementary school materials
 60226 Requirements for publishers and manufacturers
 60240-60252 State Instructional Materials Fund
 60350-60352 Core reading program instructional materials
 60400-60411 High school textbooks
 60420-60424 Instructional Materials Funding Realignment Program
 60510-60511 Donation for sale of obsolete instructional materials
 60605 State content standards
CODE OF REGULATIONS, TITLE 5
 9505-9532 Instructional materials, especially:
 9531-9532 Instructional Materials Funding Realignment Program

Management Resources:

CSBA PUBLICATIONS

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009

CDE CORRESPONDENCE

1002.90 Selection of Instructional Materials, CIL: 90/91-02

CDE PUBLICATIONS

Standards for Evaluation of Instructional Materials with Respect to Social Content, 1986 edition, revised 2000

STATE BOARD OF EDUCATION POLICIES

01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001

WEB SITES

CDE: <http://www.cde.ca.gov>

Association of American Publishers: <http://www.publishers.org>

CSBA: <http://www.csba.org>

State Board of Education: <http://www.cde.ca.gov/be>

Adopted: 11-19-80

Amended: 6-19-84, 9-17-02, 2-15-05, 2-21-06, 3-16-10

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: April 12, 2011

SUBJECT: Brookside Elementary School, Monthly Board Report

CHORUS: Senior Chorus is on Tuesdays and Junior Chorus is on Fridays. Sixty four students signed up for the program which began the week of March 22nd. Students meet for chorus before school and are under the direction of Mrs. Darlynn Wilhelm. A spring performance will be scheduled.

EARTH WEEK: Activities at Habitat Brookside include: coin drive for Channel Islands Marine Institute, used shoe drive, used clothing drive, recycled book/dvd sale, walk to school, zero waste lunch/snack. Families are encouraged to participate in the OPHS Eco-Fest on Saturday, April 16th.

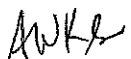
TEACHING AND LEARNING:

The Kindergarten Science Olympiad was on April 1st. First graders are graphing garden vegetables, recording daily weather observations, reading thermometers and learning to tell time. Second graders will visit the Santa Barbara Zoo and use the internet to research zoo animals. Third grade students are learning about the Solar System. Fourth grade culminated their Rancho unit with a trip to Olivas Adobe where they ground corn, made tortillas, and adobe bricks. Fifth graders re-enacted a Revolutionary War battle, ate a soldier's ration for lunch and were on trial for smuggling during the 5th grade trip to Riley's Farm on April 1. Dr. Knight also attended.

HAPPENINGS:

April 18	Spirit Assembly @ 8:35 a.m. - Kindergarten sings songs
April 19	Parent Tour @ 9:00 a.m.
April 20	BES and ROES combined staff meeting at Red Oak 1:40 p.m.
April 26	PTA General Meeting 8:30 a.m.
April 29	Disaster Drill 9:00 a.m.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Erik Warren, Principal, Oak Hills Elementary School

DATE: April 12, 2011

SUBJECT: Monthly Board Report

There is much to report from Oak Hills this month. On March 3rd we held a Family Science Night, sponsored by our fabulous PTA. The multipurpose room and cafeteria was packed full of hands-on science experiments, led by a dedicated group of volunteers. Many of the volunteers are Oak Park High School students who we recruited to assist with the event. They had a great deal of knowledge and patience to share with our very eager learners.

Spring parent conferences were held earlier this month. While not required for every student, many meetings were held throughout the week. In addition to the standards-based report card, teachers discuss the results of our ongoing reading assessments (SRI and DIBELS). This process provided an opportunity to reflect on the tremendous progress made since the beginning of the year, and to focus on individual goals for the last trimester.

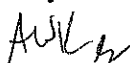
At Oak Hills, we continue to enrich the curriculum with experiential learning, both on campus and off. Our second graders spent a morning with reptiles as our multipurpose room became a herpetologist's paradise. Not to be outdone, our fifth graders had a visit from Ben Franklin, who spoke with them about colonial life. He brought along his fully functional printing press and the students were able to produce copies of the Poor Farmer's Almanac the old fashioned way. They were all sure to mind their p's and q's. The fifth graders will also visit the Ronald Reagan Museum and tour several Revolutionary War exhibits. These hands-in interactive programs will include a Town Square, Military Camp, Craft Center, and 18th Century Game Center.

Our Spring Chorus program is up and running! We are pleased to welcome Darlynn Wilhelm to Oak Hills to run this popular after school program. There are about 60 students in two groups who are working hard after school. To help them prepare for our June concert, our singers have each been issued a CD to practice with at home or in the car.

Student Council has continued to be busy developing their leadership skills while serving others. The Manna food drive collected 329 non-perishable food items for families in need. Students are currently collecting slightly used shoes to donate to the earthquake relief effort for Japan where they are badly needed. Plans are in the works for a "Color Spirit Day" when each grade level wears the same color shirt to promote grade level spirit.

Finally, our Women in History program held this month was a great success. Our fifth grade girls researched the accomplishments of several women who have made outstanding contributions to our nation's history. Each girl took on the persona of the woman she studied, complete with costumes and props. They went out to every classroom, delivered a five-minute monologue and answered questions from the younger students. Each classroom was treated to a visit from cookbook author Fannie Farmer, astronaut Sally Ride, actress & diplomat Shirley Temple Black, Supreme Court justice Sandra Day O'Connor, and guide for Lewis & Clark Expedition Sacajawea. The girls worked extremely hard this year (since January!) with their dedicated volunteer mom coaches.

Respectfully Submitted;



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: April 12, 2011

SUBJECT: Monthly Board Report

Women in American History

As part of Red Oak's annual celebration of Women in American History, ten parent volunteer-actors brought the lives of five noteworthy American women to life during a week of classroom visits and other activities. This year's WIH included actress Shirley Temple Black, Zoo Director Bell Jennings Benchley, lawyer Clara Foltz, former slave and businesswoman Biddy Mason, and astronaut Sally Ride.

Jog-A-Thon

Our annual Jog-A-Thon occurred on Friday, March 10. This PFA-sponsored event promoted the value of exercise and raised money for our school. Students and teachers ran laps around the grassy playground area of the school and recorded the number of laps run on cards attached to their backs. Water, music and encouragement were provided by a large group of parent volunteers.

Volunteer Brunch

Volunteers, most of them parent volunteers, were honored and thanked on March 22. Staff members sang for our volunteers during our Morning Assembly. During recess times, staff members joined our volunteers in the MPR for a brunch. The theme was, "You help our students bloom". Paper flowerpots colored by students decorated the MPR for this event.

Shoe Collection for Japan

The last two weeks in March were used to collect gently used shoes to donate to victims of the recent earthquake and tsunami in Japan. This effort is called Soles for Souls. Our Student Council organized this collection effort. Sports Authority sporting good store will gather the shoes and ensure that they are delivered to the people who need them in Japan.

Night at the (Wax) Museum: A Walk Through American History

Our three third grade classes organized a simulated history museum featuring notable individuals from America's past. Each costumed wax figure (student) came to life to explain to their audience the importance of their life and the role they played in American history. Both our MPR and library were used as museum rooms. This event occurred on Wednesday, March 30 from 6:00 to 7:00 p.m.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
 FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
 DATE: APRIL 12, 2011
 SUBJECT: MONTHLY SCHOOL REPORT

8th Grade Panorama Picture: This annual event will occur at 2:00 p.m. on the field.

Ventura County Science Faire April 6th: MCMS Students and Ms. Ligeti will be going to share their scientific inquiries for another promising year of entries

Future Freshman Advisement at MCMS April 11-15: OPHS Counselors will be meeting with our 8th graders all this week to discuss the 9th grade schedule.

April 15th: School House Rock, the Drama Enrichment Class musical, will premier at 6:30 in our gym.

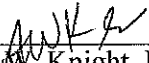
Earth Week Celebrations April 18-21: MCMS will be hosting a variety of activities, including art projects, viewing the documentary *Bag It*, and student produced videos, all drawing attention to our planet earth's survival. We will also participate in the District-wide collections and Walk-to-School events. MCMS Jazz Band will perform at the April 16th Earthfest at OPHS.

Health and Fitness Week April 18-21: A variety of activities that focus on wellness are featured, including a Walk-to-School event, a healthy recipe contest (sponsored by Cooking Club) and the continuation of individual fitness plans in physical education.

International Day April 29th 1:15-2:40: Join us from 1:15-2:40p.m. as MCMS hosts a celebration of cultures and countries around the world. There will be displays, entertainment and food samples. Thanks to our dedicated PFA for involving parents to share their cultural heritage with the school community.

Movie Night April 29th: ASB is showing *Despicable Me*. Bring your family and folding chair and join us!

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Kevin Buchanan, Principal, Oak Park High School
DATE: April 12, 2011
SUBJECT: Monthly Board Report

COURSE ADVISEMENT –

Course advisement is complete at the high school and the counselors will visit MCMS the week of April 11 to meet with the eighth grade students for elective selections.

DRAMA

The *Damn Yankees* production was outstanding. Ticket sales were very strong and we are now in production for the Spotlight Show, which is an all student run production of Arthur Miller's *All My Sons* that runs June 2-4.

PERTUSSIS/ WHOOPING COUGH

The high school has created an informational web page containing links to various documents and sites where the vaccination can be obtained. A mailing has been sent out and will be followed by an all call. The goal is to have all incoming high school students meet the requirement of the new law prior to registration.

ATHLETICS

Twenty five percent of Oak Park High students (335) are participating in Spring sports. League and tournament competition is well underway in track and field, lacrosse, volleyball, baseball, softball, tennis, and golf.

STUDENT ACTIVITIES

There are still lots of student activities to complete during the fourth quarter. There are two large dances, Spring Fling and Prom, the last senior retreat, several awards ceremonies: ASB, Athletics and Senior awards on May 25th, two fine arts concerts and a play, one music festival and several other performing arts events, a rally and an assembly, the Powderpuff game, Earth Fest, Senior Week, Commencement, as well as fundraisers and comedy sports.

TEEN DRUNK DRIVING AWARENESS WEEK

We are currently planning a week of activities to heighten awareness around the issue of teen drinking and driving. This will include an evening event as well as daily activities on campus just before Prom.

Congratulations to Senior Lindsay Townley!

Lindsay received \$150 Honorable Mention at the Focus on the Masters, Ventura County Arts Council Scholarship.

IDEAS TO IMPACT

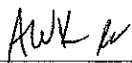
First Place, Senior Division: Oak Park High School. "The Whale." Adviser: Tony Knight. Team: Rebecca Gordon, Kathleen McKeegan, Kayla Sadwick, Sam Hirsch, Justin Orens and Jacob Wyner.

Second Place, Junior Division: Sycamore Canyon School. "Saving Trees — Sustaining Earth." Adviser: Nicole Mitchell. Team: Samantha Yager, Alisha Yan, Clara Nielsen, Annette Lee, Alexa Hairabedian and Rutu Shah.

Second Place, Senior Division: Oak Park High School. "A is for Algae: The Science of Slime." Adviser: Allan Hunt. Team: Nirupam Nigam, Avyay Panchapakesan, Amos Too, Steffan Kim, Tiffany Wu, Michael Ebert and Vivian Rotenstein.

Honorable Mention, Senior Division: Two teams from Oak Park High School. "The Hive." Adviser: Winnie Litten. Team: Daniel Isaacson, Zach Reilly, Tyler Milles, Rachel Hsiong, Annie Cheng and Noah Linick. "Riding on Sunshine." Adviser: Matt Kracht. Team: Alyssa Scott, Taylor Martina, Melissa Kayden, Aakash Jha, David Xie and Abhi Bhutada.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: April 12, 2011

SUBJECT: Monthly Board Report

Oak View

On March 1, an Oak View girl began service as a volunteer aide at Brookside. She is doing really well and I, again, thank Debbie Burgher and the Brookside staff for this partnership!

On March 2, Oak View was treated to an outstanding presentation by Brent Nixon. Thanks to Debbie West and Tony for setting this up.

Susan Allen and I attended a very pleasant recognition ceremony at the Tri County Gate meeting on March 11. Susan was recognized for her outstanding work with our GATE students

On March 16, all 11th graders participated in the Early Admission Program essay event to determine college-ready writers.

On March 17, all boys participated in a Boy's Retreat, coordinated by Dianne Large, school counselor. The boys had a wonderful day to themselves at the Rec Center, where they explored attitudes and feelings and how to deal with the challenges faced by teen age boys.

Two Oak View students were recognized for their outstanding essays and attended a recognition luncheon, along with Susan Allen and me, sponsored by the Rotary Club on March 30. One student won third place and one second, both earning monetary awards.

One Oak View student won a regional writing contest sponsored by the Continuation Education Association. His essay will move along to the state wide competition.

Oak View staff and students will practice setting up our site's disaster tent on March 31.

Five Oak View students will attend the upcoming Life Skills Retreat sponsored by Oak Park High School. Thanks so much to Jeff Appell and the OPHS staff for always including us!

Oak View Acres, our school garden, will provide the lettuce and onions for the salad on Friday, April 1- A school wide barbeque event. Thanks, Tony, for jump starting our garden!

Independent School

On March 1, all 4th and 7th graders participated in the STAR Writing Assessment.

On March 11, Jane Schulze was recognized at the Tri County Gate Council luncheon.

On March 22, students traveled to the Camarillo Ranch House for a field learning experience; on March 25, students attended the *Willy Wonka* production and had a Q&A with the cast and crew; on March 30,

students attended *Diary of a Wimpy Kid* at Muvico. They were accompanied by Zack Gordon, the star of the movie and he is an OPIS student!

Gaby Reublin, OPIS student began service on our site council as a student rep.

Samantha Savoia began service on our site council as a new parent rep.

The EAP writing test for 11th graders was implemented on March 30.

One OPIS student was selected for recognition by the Rotary Club and won third place in the competition!

The *Charity Buzz* contract is approved and we will proceed with our attempt to have items and special event opportunities auctioned on line to benefit OPIS.

Two OPIS students will attend the next Life Skills Retreat. Thank you Oak Park!!

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

