

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~FEBRUARY 16, 2010~~ MARCH 16, 2010

**SUBJECT: C.5.a APPROVE AMENDMENT TO BOARD POLICY 6145 –
EXTRACURRICULAR AND CO-CURRICULAR ACTIVITIES -
~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6145 – Extracurricular and Co-Curricular Activities?

BACKGROUND: Board Policy 6145 is being revised to reflect new law (AB 81) which provides that a foster youth who changes residences because of a court order or decision of a child welfare worker is immediately eligible for participation in extracurricular activities and interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their eligibility for extracurricular activities. New section added on "Student Conduct at Extracurricular/Co-curricular Events." Board Policy 6145 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6145 – Extracurricular and Co-Curricular Activities.
2. Do not amend Board Policy 6145 – Extracurricular and Co-Curricular Activities.
3. Adopt a modified version of the amendment to Board Policy 6145 – Extracurricular and Co-Curricular Activities.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

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BP 6145(a)

Extracurricular and Co-curricular Activities

The Governing Board recognizes that extracurricular and co-curricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and co-curricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or co-curricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and co-curricular activities shall be required or refused, based on the student's sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and co-curricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Any complaint regarding the district's extracurricular and co-curricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

No student shall be prohibited from participating in extracurricular and co-curricular activities related to the educational program because of inability to pay fees associated with the activity.

(cf. 3260 - Fees and Charges)

Eligibility Requirements

To be eligible to participate in extracurricular and co-curricular activities, students in grades 7 through 12 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale
2. Maintenance of minimum progress toward meeting high school graduation requirements

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

The Superintendent or designee may grant ineligible students a probationary period of not more than one semester. Students granted probationary eligibility must meet the required standards by

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BP 6145(b)

the end of the probationary period in order to remain eligible for participation.

~~The Superintendent or designee shall provide the necessary assistance to help ineligible students achieve the academic standards required by law.~~

(cf. 6164.5 - Student Study Teams)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

Any decision regarding the eligibility of any child in foster care or a child of a military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and co-curricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

(cf. 5144 - Discipline)

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6145.2 - Athletic Competition)

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

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BP 6145(c)

Legal Reference:**EDUCATION CODE**

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities**48850 Participation of foster youth in extracurricular activities and interscholastic sports**

48930-48938 Student organizations

49700-49704 Education of children of military families**CODE OF REGULATIONS, TITLE 5**

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:**CDE LEGAL ADVISORIES**

001.90 Access to School-Related Activities and Events by Disabled Students, LO: 3-0

409.87 Requirements for Pupil Participation in Extracurricular and Co-curricular activities, AB 2613, CHL: 86/87-44

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE**Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009****WEB SITES**California Association of Directors of Activities: <http://www.cada1.org>California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/ms>California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Adopted: 4-26-80

Amended: 9-3-85, 1-5-99, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~FEBRUARY 16, 2010~~ MARCH 16, 2010

**SUBJECT: C.5.b APPROVE AMENDMENT TO BOARD POLICY 6145.2 –
ATHLETIC COMPETITION –~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6145.2 - Athletic Competition?

BACKGROUND: Board Policy 6145.2 is being revised to reflect new law (AB 81) which provides that a foster youth who changes residences because of a court order or decision of a child welfare worker is immediately eligible for participation in extracurricular activities interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their eligibility for extracurricular activities. "Health and Safety" section revised to add language that athletic equipment be cleaned and inspected for safety before the beginning of each school year. Board Policy 6145.2 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6145.2 - Athletic Competition.
2. Do not amend Board Policy 6145.2 - Athletic Competition.
3. Adopt a modified version of the amendment to Board Policy 6145.2 - Athletic Competition.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

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BP 6145.2(a)

Athletic Competition

The Governing Board recognizes that the athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The athletic program shall be designed to meet students' interests and abilities and be varied in scope to attract wide participation.

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 5137 - Positive School Climate)

(cf. 6142.7 - Physical Education)

(cf. 7110 - Facilities Master Plan)

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The district's athletic program shall be free from discrimination and discriminatory practices in accordance with state and federal law. The Superintendent or designee shall ensure that equivalent opportunities are provided for both genders.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Any complaint regarding the district's athletic program shall be filed in accordance with the district's Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Sportsmanship

The Board values the quality and integrity of the athletic program and the ethical well-being and character development of the student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring and good citizenship and the Codes of Conduct, as adopted by the California Interscholastic Federation (CIF) in its publication "Pursuing Victory with Honor."

Students and staff may be subject to disciplinary action for improper conduct.

(cf. 3515.2 - Disruptions)

(cf. 4118 - Suspension/Disciplinary Action)

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BP 6145.2(b)

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)**(cf. 5131 - Conduct)**(cf. 5131.1 - Bus Conduct)**(cf. 5131.4 - Student Disturbances)**(cf. 5144 - Discipline)**(cf. 5144.1 - Suspension and Expulsion/Due Process)**(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))*

California Interscholastic Federation

The Board maintains membership in CIF and requires that interscholastic athletic activities be conducted in accordance with Board policy, administrative regulation and CIF bylaws and rules. The Superintendent or designee shall have responsibility for the district interscholastic athletic program, while the principal or designee at each participating school shall be responsible for the site-level decisions, as appropriate.

Upon recommendation of the Superintendent, the Board shall annually designate an employee from each high school to serve as a representative to the local CIF league. Appointees shall represent the district in performing all duties required by the CIF league. In making this selection, the Board shall consider the employee's understanding of the district's goals for interscholastic and extracurricular activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the district, and individual interpersonal communication and leadership skills.

The Superintendent or designee shall ensure that the district representatives to CIF report regularly to the Board on league, section and statewide issues, as well as activities and prospective actions related to athletics.

Student Eligibility

The first priority of student athletes shall be a commitment to their education and ***academic achievement***. ~~performing well in the classroom.~~

(cf. 6011 - Academic Standards)

Eligibility requirements for participation in the district's interscholastic athletic program, ***including eligibility for a child in foster care or a child of a military family***, are the same as those set by the district for participation in extracurricular and cocurricular activities.

*(cf. 3530 - Risk Management/Insurance)**(cf. 5111.1 - District Residency)**(cf. 5121 - Grades/Evaluation of Student Achievement)*

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(cf. 6145 - Extracurricular and Cocurricular Activities)
 (cf. 6146.1 - High School Graduation Requirements)
 (cf. 6162.52 - High School Exit Examination)
 (cf. 6173.1 - Education for Foster Youth)
 (cf. 6173.2 - Education for Children of Military Families)

In addition, the Superintendent or designee shall ensure that students participating in CIF league athletics satisfy any additional CIF eligibility requirements.

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities. Universal precautions shall be observed when injuries occur.

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
 (cf. 4119.43/4219.43/4319.43 - Universal Precautions)
 (cf. 5141 - Health Care and Emergencies)
 (cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
 (cf. 5141.22 - Infectious Diseases)

Students shall have a medical clearance before participating in the interscholastic athletic program. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

(cf. 5131.61 - Drug Testing)
 (cf. 5131.63 - Steroids)
 (cf. 5141.3 - Health Examinations)
 (cf. 5143 - Insurance)

Coaches and appropriate district employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. ***The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.***

(cf. 5142 - Safety)

Supervision

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, training and preparation for competition. Athletic events shall be officiated by qualified personnel.

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BP 6145.2(d)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

270-271 Athletes' Bill of Rights

17578 Cleaning and sterilizing of football equipment

17580-17581 Football equipment

32221.5 Required insurance for athletic activities

33353-33353.5 California Interscholastic Federation; implementation of policies, insurance program

33354 CDE authority over interscholastic athletics

35160.5 District policies; rules and regulations

35161 Powers and duties generally

35179 Interscholastic athletics

48850 Interscholastic athletics; students in foster care

48900 Grounds of suspension and expulsion

48930-48938 Student organizations

49020-49023 Athletic programs; legislative intent, equal opportunity, apportionment, prohibited sex discrimination

49030-49034 Performance-enhancing substances

49700-49701 Education of children of military families

60850-60859 High School Exit Examination

PENAL CODE

245.6 Hazing

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

5590-5596 Employment of noncertificated coaches

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

CODE OF FEDERAL REGULATIONS, TITLE 34

106.31-106.42 Discrimination on the basis of sex in education programs or activities prohibited

COURT DECISIONS

Kahn v. East Side Union High School District, (2004) 31 Cal.4th 990t

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CSBA PUBLICATIONS

A School Board Member's Guide to CIF and Interscholastic Sports, 1997

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

CIF PUBLICATIONS

A Guide to Equity (Equity Handbook)

Pursuing Victory with Honor, 1999

California Interscholastic Federation Constitution and Bylaws, 1996-97

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Equal Opportunity and Access: <http://www.cde.ca.gov/re/di/eo>

CIF: <http://www.cifstate.org>

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BP 6145.2(e)

National Operating Committee on Standards for Athletic Equipment: <http://www.nocsae.org>
National Federation of State High School Associations: <http://www.nfhs.org>

Adopted: 4-26-78

Amended: 4-14-82, 6-19-84, 9-17-02, 2-19-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~FEBRUARY 16, 2010~~ MARCH 16, 2010

**SUBJECT: C.5.c APPROVE AMENDMENT TO BOARD POLICY 6146.4 –
DIFFERENTIAL GRADUATION AND COMPETENCY
STANDARDS FOR STUDENTS WITH DISABILITIES – First
Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities?

BACKGROUND: Board Policy 6146.4 is being revised to reflect new law (ABX4 2) which exempts, beginning with 2009-10 school year, students with disabilities from the requirement to pass the exit examination as a condition of receiving a diploma. Policy also revised to specify that students with disabilities will be provided with a course of student that provides them with a free appropriate public education in accordance with their individualized education program. Board Policy 6146.4 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities.
2. Do not amend Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities.
3. Adopt a modified version of the amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

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BP 6146.4(a)

Differential Graduation and Competency Standards for Students with Disabilities

The Governing Board recognizes that students with disabilities are entitled to a course of study that provides them with a free appropriate public education (FAPE) and that modifications to the district's regular course may be needed on an individualized basis to provide FAPE. In accordance with law, each student's individualized education program (IEP) team shall determine the appropriate goals, as well as any appropriate individual accommodations necessary for measuring the academic achievement and functional performance of the student on state and districtwide assessments. The Individualized Education Program (IEP) team shall determine the appropriate standards and assessments, as well as the accommodations, that may be required for students with disabilities.

(cf. 6011 - Academic Standards)

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6162.52 - High School Exit Examination)

(cf. 6164.4 - Identification of Individuals for Special Education)

~~No student shall be classified as eligible for differential standards of proficiency for the purpose of circumventing the legal requirement to maintain academic eligibility for extracurricular or co-curricular activities. (Education Code 35160.5)~~

(cf. 6145 - Extracurricular and Co-curricular Activities)

High School Diploma and Certificate of Educational Achievement/ Completion

~~A student with disabilities may be awarded a high school diploma upon satisfactory completion of the course of study specified in his/her IEP and upon completion of the high school exit exam when required by state law. The high school exit exam shall be administered in accordance with requirements and accommodations as specified in the student's IEP.~~

(cf. 6162.5 - Student Assessment)

~~All students subject to the requirements of the high school exit exam shall receive "adequate notice" as specified in law and Board policy. (Education Code 48980, 60850)~~

(cf. 5145.6 - Parental Notifications)

(cf. 6146.1 - High School Graduation Requirements)

Instead of a high school diploma, a student with disabilities may be awarded a certificate or document of educational achievement or completion if the student has met one of the following

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requirements: (Education Code 56390)

1. Satisfactorily completed a prescribed alternative course of study approved by the Governing Board of the district in which the student attended school or the district with jurisdiction over the student as identified in his/her IEP
2. Satisfactorily met his/her goals and objectives during high school as **determined by the IEP team identified in his/her IEP**
3. Satisfactorily attended high school, participated in the instruction as prescribed in his/her IEP, and met the objectives of the statement of transition services

(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 6146.1 - High School Graduation Requirements)

A student with disabilities who meets any of the criteria specified above shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a graduating student of similar age without disabilities would be eligible to participate. (Education Code 56391)

Legal Reference:

EDUCATION CODE

~~35160.5~~ Extracurricular and cocurricular activities; differential standards

~~48980~~ Parental notifications

~~56000~~ Education of individuals with exceptional needs

56341 Individualized education program team

56345 Elements of the IEP

56390-56393 Certificate of completion, special education

60850-60856 High school exit exam

CODE OF REGULATIONS, TITLE 5

3070 Graduation

UNITED STATES CODE, TITLE 20

~~1400-1482~~ 1412 Individuals with Disabilities Education Act

CODE OF FEDERAL REGULATIONS, TITLE 34

~~300.1-300.756~~ 818 Individuals with Disabilities Education Act

300-320 Definition of IEP

Management Resources:

FEDERAL REGISTER

~~34 CFR 300.a~~ Appendix A to Part 300 - Questions and Answers

~~34 CFR 300.a1~~ Attachment 1: Analysis of Comments and Changes

CDE COMMUNICATIONS

2000.0314 Proficiency Standards and High School Exit Exam

WEB SITES

CDE: <http://www.cde.ca.gov>

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US Department of Education, Office of Special Education and Rehabilitative Services:
<http://www.ed.gov/about/offices/list/osers/index.html?src=mr>

Amended: 11-19-80

Amended: 9-17-02, 6-15-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010 MARCH 16, 2010

SUBJECT: C.5.d AMENDMENT TO BOARD POLICY 6161.1 – SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials?

BACKGROUND: Board Policy 6161.1 is being revised to reflect new laws (SBX3 4 and AB4 2) which require that, during the hearing on sufficiency of instructional materials, the board must make a finding that students who are enrolled in the same course have “identical” standards-aligned instructional materials from the same adoption cycle. Material in policy re: “Textbook and Instructional Materials Incentive Account” deleted since this program is no longer funded. Board Policy 6161.1 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.
2. Do not amend Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.
3. Adopt a modified version of the amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.

RECOMMENDATION:

Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

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BP 6161.1(a)

Selection And Evaluation Of Instructional Materials

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect the diversity of our society, and enhance the use of multiple teaching strategies and technologies. The Board's ~~adoption of~~ **shall adopt** instructional materials ~~shall be~~ based on a determination that such materials are aligned with the state content standards, meet ~~other~~ **other** criteria specified in law, and are an effective learning resource to help students achieve grade-level competency.

(cf. 6000 - Concepts and Roles)

(cf. 9000 - Role of the Board)

To ensure that instructional materials effectively support the district's adopted courses of study, the selection of textbooks, technology-based materials, other educational materials and tests shall be aligned with the development and evaluation of the district's curriculum **and standards**.

(cf. 0440 - District Technology Plan)

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6162.5 - Student Assessment)

(cf. 6162.7 - Use of Technology in Instruction)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board.

This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (**Education Code 60002**)

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

Individuals who participate in selecting and evaluating instructional materials shall **not** have a **conflict of interest, as defined in administrative regulation**, ~~no financial interest~~ in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

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BP 6161.1(b)

Complaints concerning instructional materials shall be handled in accordance with law, Board policy and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)

Instructional Materials Funding Realignment Program

~~In accordance with the Instructional Materials Funding Realignment Program,~~ The Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science and history/social science.

Students in grades K-8 shall be provided with instructional materials adopted by the State Board of Education.

~~When the Board determines that standards-aligned textbooks and instructional materials have been provided to all students in accordance with Education Code 60422, it shall so certify. A copy of the certification shall be kept on file in the district.~~

~~The Superintendent or designee shall ensure that the district satisfies the criteria necessary to access funds under the state's Pupil Textbook and Instructional Materials Incentive Account pursuant to Education Code 60252.~~

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's instructional materials. (Education Code 60119)

The hearing shall be held on or before the end of the eighth week from the first day student attend school for that year. (Education Code 60119)

The Board encourages participating by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. The Superintendent or designee shall post, 10 days prior to the hearing in three public places with the district, a notice containing the time, place and purpose of the hearing. The hearing shall not take place during or immediately

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following school hours. (Education Code 60119)

(cf. 9322 – Agenda/Meeting Materials)

At these hearings, the Board shall determine, through a resolution, whether each student in each school has, ~~or will have before the end of that fiscal year,~~ sufficient textbooks and/or instructional materials that are aligned to the state content standards adopted pursuant to Education Code 60605 in each of the following subjects:

1. Mathematics
2. Science
3. History-Social Science
4. English/language arts, including the English language development component of an adopted program.

The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. The Board shall determine the availability of science laboratory equipment, *as applicable to science laboratory courses offered in* for grades 9-12. (Education Code 60119)

For the 2008-09 through 2012-13 fiscal years, the Board shall also make a determination that all students within the district who are enrolled in the same course have “identical” standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area, and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Legal Reference:

EDUCATION CODE

1240 County superintendent, general duties

1240.3 Definition of sufficiency for categorical flexibility

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6161.1(d)

42605 Tier 3 categorical flexibility

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum textbook weight

51501 Subject matter reflecting on race, color, etc.

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60048 Instructional requirements and materials

60060-60062 Requirements for publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

60110-60115 Instructional materials on drug education

60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials

60226 Requirements for publishers and manufacturers

60240-60252 State Instructional Materials Fund

60350-60352 Core reading program instructional materials

60400-60411 High school textbooks

60420-60424 Instructional Materials Funding Realignment Program

60451 Publishers' standards maps

60510-60511 Donation for sale of obsolete instructional materials

60605 State content standards

CODE OF REGULATIONS, TITLE 5

9505-9532 Instructional materials, especially:

9531-9532 Instructional Materials Funding Realignment Program

Management Resources:**CDE CORRESPONDENCE**

1002.90 Selection of Instructional Materials, CIL: 90/91-02

CDE PUBLICATIONS

Standards for Evaluation of Instructional Materials with Respect to Social Content, 1986 edition, revised 2000

SBE POLICY

01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001

CSBA PUBLICATIONS

Maximizing School Board Leadership: Curriculum, 1996

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget**Advisory, March 2009****WEB SITES**CDE: <http://www.cde.ca.gov>Association of American Publishers: <http://www.publishers.org>CSBA: <http://www.csba.org>State Board of Education: <http://www.cde.ca.gov/be>

Adopted: 11-19-80

Amended: 6-19-84, 9-17-02, 2-15-05, 2-21-06

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~FEBRUARY 16, 2010~~ MARCH 16, 2010

**SUBJECT: C.5.e. APPROVE AMENDMENT TO BOARD POLICY 6173.1 –
EDUCATION FOR FOSTER YOUTH –First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6173.1 – Education for Foster Youth?

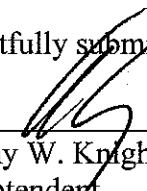
BACKGROUND: Board Policy 6173.1, is being revised to reflect the multiple challenges facing foster youth, add language on strategies for building student's feelings of connectedness with the school, and add monitoring of suspension/expulsion rates to program evaluation. Board Policy 6173.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6173.1 – Education for Foster Youth.
2. Do not amend Board Policy 6173.1 – Education for Foster Youth.
2. Adopt a modified version of the amendment to 6173.1 – Education for Foster Youth.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6173.1(a)

Education For Foster Youth

The Governing Board recognizes its obligation to ensure that foster youth ***may be at greater risk for poor academic performance due to their family circumstances, disruption of their educational program, and emotional, social, and other health needs.*** have the opportunity to achieve state and district academic standards. The district shall provide such students with ***full*** access to the ***district's educational program and other support services necessary to assist them in achieving state and district academic standards.*** academic resources, services and extracurricular and enrichment activities that are available to all district students.

(cf. 5131.6 – Alcohol and Other Drugs)
 (cf. 5147 – Dropout Prevention)
 (cf. 5149 – At-Risk Students)
 (cf. 6011 – Academic Standards)
 (cf. 6145 – Extracurricular and Cocurricular Activities)
 (cf. 6145.2 – Athletic Competition)
 (cf. 6164.2 – Guidance/Counseling Services)
 (cf. 6173 – Education for Homeless Children)
 (cf. 6179 – Supplement Instruction)

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation. To that end, he/she shall designate a staff person as a district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training regarding the enrollment, placement, and rights of foster youth.

(cf. 4131, 4231, 4331 – Staff Development)

The Board desires to provide foster youth with a safe, positive learning environment that is free from discrimination and harassment and promotes students' self-esteem and academic achievement. The Superintendent or designee shall develop strategies to build students' feelings of connectedness with the school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of students' resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

(cf. 0410 – Nondiscrimination in District Programs and Activities)
 (cf. 0450 – Comprehensive Safety Plan)
 (cf. 5131 – Conduct)
 (cf. 5137 – Positive School Climate)
 (cf. 5138 – Conflict Resolution/Peer Mediation)
 (cf. 5145.3 – Nondiscrimination/Harassment)
 (cf. 5145.9 – Hate-Motivated Behavior)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6173.1(b)

(cf. 6020 – Parent Involvement)

To **address the needs of foster youth and** help ensure the maximum utilization of available funds ~~and to support the educational needs of foster youth~~, the Superintendent or designee shall collaborate with local agencies including, but not limited to, the county placing agency, social services, probation officers, juvenile court officers, non-profit organizations, and advocates. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

*(cf. 1020 – Youth Services)**(cf. 1400 – Relations between Other Governmental Agencies and the Schools)**(cf. 5141.6 – Student Health and Social Services)**(cf. 5149 – At Risk Students)*

The Superintendent or designee shall regularly report to the Board on the educational outcomes of foster youth enrolled in the district including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, ~~and~~ graduation rates **and suspension/expulsion rates.**

*(cf. 0500 – Accountability)**(cf. 5123 – Promotion/Acceleration/Retention)**(cf. 5144.1 – Suspension and Expulsion/Due Process)**(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))**(cf. 6162.51 – Standardized Testing and Reporting Program)**(cf. 6162.52 – High School Exit Examination)*

Legal Reference:

EDUCATION CODE

32228-32228.5 Student safety and violence prevention

42920-42925 Foster children educational services

48645-48646 Juvenile court schools

48645.5 Acceptance of coursework

48850-48859 Educational placement of students residing in licensed children's institutions

49061 Student records

49069.5 Foster care students transfer of records

49076 Access to student records

51225.3 High school graduation

56055 Rights of foster parents in special education

60851 High school exit examination

HEALTH AND SAFETY CODE

1522.41 Training and certification by group home administrators**1529.2 Training of licensed foster parents**

WELFARE AND INSTITUTIONS CODE

300 Children subject to jurisdiction

309 Investigation and release of child

361 Limitations on parental or guardian control

366.27 Educational decision by relative providing living arrangements

602 Minors violating law; ward of court

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

*Series 6000**Instruction**BP 6173.1(b)*

726 Limitations on parental or guardian control

727 Order of care, ward of court

16000-16014 Foster Care placement*UNITED STATES CODE, TITLE 29*

794 Rehabilitation Act of 1973, Section 504

*UNITED STATES CODE, TITLE 42***670-679b Federal assistance for foster care programs**

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

CSBA PUBLICATIONS

Education Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008

AMERICAN BAR ASSOCIATION PUBLICATIONS

Mythbusting: Breaking Down Confidentiality and Decision-Making Barriers to Meet the Education Needs of Children in Foster Case, 2005

*WEB SITES*CSBA: <http://www.csba.org>California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy>California Department of Social Services, Foster Youth Ombudsman Office: <http://www.fosteryouthhelp.ca.gov>California Youth Connection: <http://www.calyouthconn.org/site/cyc>Cities, Counties, Schools Partnership: <http://www.ccspartnership.org>

Adopted: 9-17-02

Amended: 6-15-04, 10-21-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~FEBRUARY 16, 2010~~ MARCH 16, 2010

**SUBJECT: C.5.f APPROVE AMENDMENT TO BOARD POLICY 3100 – BUDGET –
First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3100 – Budget?

BACKGROUND: Board Policy 3100 is being revised to clarify the requirement that the budget formally adopted by the Board must be in the format prescribed by the CDE. The section on "Budget criteria and Standards" updated to reflect new law (ABX4 2) which lowers the required general fund reserve for economic uncertainty until fiscal year 2011-12. Board Policy 3100 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3100 – Budget.
2. Do not amend Board Policy 3100 – Budget.
3. Adopt a modified version of the amendment to Board Policy 3100 – Budget.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(a)

Budget

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year that is aligned with the district's vision, goals and priorities. The district budget shall guide administrative decisions and actions throughout the year and serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 3000 - Concepts and Roles)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the **current year and two subsequent year, and include** following ~~fiscal year, together with~~ a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent **or designee** shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff at all levels in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

The budget that is formally adopted by the Board shall be in the format prescribed by the
OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(b)

Superintendent of Public Instruction. The Superintendent or designee ***may supplement this format with additional information as necessary to*** shall ensure that the proposed district budget is clearly presented and effectively communicated to the ***budget to the*** Board, staff, and public. He/she may adapt or supplement the format prescribed by the Superintendent of Public Instruction (SPI) as necessary for these purposes. However, the budget that is formally adopted by the Board shall be in the state required format.

Budget Advisory Committee

The Board and/or the Superintendent or designee may appoint a budget advisory committee, composed of members of the community, Board representatives and staff to provide recommendations to the Board during the budget development process.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board, Superintendent or designee.

(cf. 1220 - Citizen Advisory Committees)
 (cf. 2230 - Representative and Deliberative Groups)
 (cf. 3350 - Travel Expenses)
 (cf. 9130 - Board Committees)
 (cf. 9140 - Board Representatives)

Budget Criteria and Standards

In developing the district budget, the Board shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the state of labor agreements. (Education Code 33127, 33128, 33129; 5 CCR 15440-15451)

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of 5 CCR ***15450 15443***.

The Board may establish other budget assumptions or parameters which may take into

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(c)

funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements **and flexibility, if any, as well as** and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 3110 – Transfer of Funds)

Long-Term Financial Obligations

The district's current-year budget and multi-year projects shall include adequate provisions for addressing the district's long term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 – Collective Bargaining Agreement)

(cf. 4143/4243 – Negotiations/Consultation)

(cf. 4154/4254/4354 – Health and Welfare Benefits)

(cf. 7210 – Facilities Financing)

(cf. 9250 – Remuneration, Reimbursement, and Other Benefits)

Budget Amendments

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the previous year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

(cf. 3110 – Transfer of Funds)

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools

33127-33131 Standards and criteria for local budgets and expenditures

35035 Powers and duties of superintendent

35161 Powers and duties, generally, of governing boards

42103 Public hearing on proposed budget; requirements for content of proposed budget

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(d)

42122-42129 Budget requirements

42130-42134 Financial certifications

42132 Resolutions identifying estimated appropriations limit

42602 Use of unbudgeted funds

42605 Tier 3 categorical flexibility

42610 Appropriation of excess funds and limitation thereon

44518-44519.2 Chief business officer training program

45253 Annual budget of personnel commission

45254 First year budget of personnel commission

GOVERNMENT CODE

7900-7914 Expenditure limitations

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15440-15452 Criteria and standards for school district budgets

Management Resources:**CSBA PUBLICATIONS**

Maximizing School Board Governance: Budget Planning and Adoption, 2006

Maximizing School Board Governance: Understanding District Budgets, 2006

School Finance CD-ROM 2005**CDE PUBLICATIONS**

California School Accounting Manual

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENTAL ACCOUNTING STANDARDS BOARD

Statement 34, Basic Financial Statements and Management's Discussion and Analysis – For State and Local Governments, June 1999

Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004

WEB SITESCSBA: <http://www.csba.org>Association of California School Administrators: <http://www.acsa.org>California Department of Education, Finance and Grants: <http://www.dec.ca.gov/fg>California Department of Finance: <http://www.dof.ca.gov>Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>Governmental Accounting Standards Board: <http://www.gasb.org>Legislative Analyst's Office: <http://www.lao.ca.gov>School Services of California: <http://www.sscal.com>

Adopted: 7-23-80

Amended: 5-1-89, 10-19-83, 6-4-02, 9-17-02, 12-16-03, 3-22-05, 3-17-09

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MARCH 16, 2010

**SUBJECT: C.5.g AMEND BOARD POLICY 6158 – HOME INDEPENDENT STUDY
–First Reading**

ISSUE: Should the Board of Education amend Board Policy 6158 – Home Independent Study?

BACKGROUND: Board Policy 6158 is being submitted for amendment to reflect the annual review of the Oak Park Independent School staff and Director review.

ALTERNATIVES:

1. Approve the amendment of Board Policy 6158 – Home Independent Study.
2. Do not approve the amendment Board Policy 6158 – Home Independent Study.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6158(a)

Home Independent Study

The Oak Park Unified School District Board of Education authorizes the superintendent to establish a Home Independent Study as an optional alternative instructional strategy by which students in and K-12 school in the district, or in neighboring school districts, may reach curriculum objectives and fulfill graduation requirements in a setting other than the regular classroom. For the purposes of this policy, the terms student and pupil are synonymous.

Home Independent Study shall offer a means of individualizing the educational learning plan for students whose needs may be met best through study outside of the regular classroom setting.

(cf. 5147 - Dropout Prevention)

General Conditions

1. Home Independent Study is a continuously voluntary, educational alternative in which no student may be required to participate.
2. Instruction may be provided only if the student is offered a classroom option that is always available.
3. No course required for graduation shall be offered exclusively through Home Independent Study.
4. No individual with exceptional needs as defined in Education Code 56026 may participate in Home Independent Study unless his/her individualized education program (IEP) specifically provides for that participation.
5. The District shall provide and ensure Home Independent Study students the same access to existing services and resources as are available to all other students in the school in which the Home Independent Study students are enrolled.
6. In grades K-5, the parent(s) or guardian(s) of the student should recognize that Home Independent Study emphasizes a commitment on the part of the parent(s) or guardian(s) in supervision and instruction.
7. In grades 6-12, the student must make the major commitment and must be assisted or supported as necessary by others who may help directly with instruction.
8. In grades 9-12, there must be an understanding that due to the nature of certain subject matter or special facilities required for a class, the student must take these courses through one of the following options: on-line, remote (distance) learning, community college, or four year college or university.
9. ***Students who engage in independent study have the same rights and privileges as the students who choose to continue in the classroom (E.C. 11701.5)***

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6158(b)

Implementation

The Superintendent or his/her designee shall determine that the prospective Home Independent Study student, and his/her parent(s) or legal guardian(s), understand the District's requirements for Home Independent Study and are prepared to meet them.

The Superintendent or his/her designee shall guarantee that each participating student has an executed written Home Independent Study agreement as prescribed by law (Education Code 51747). Home Independent Study program participation requires a written agreement with all the required **elements** components, agreed to by the student, parent/guardian/caregiver, certificated employee, and all other persons who give direct assistance to the student. Individual Home Independent Study agreements, including any subsidiary contract, must be consistent with the District's adopted course of study. The agreement, and any subsidiary contract, must be kept on file in the Home Independent Study classroom or office and a copy maintained in the student's file at their home school.

(cf. 6143 - Courses of Study)

(cf. 6200 - Adult Education)

The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments, within the limits specified by the Board in order to help identify students falling behind in their work or in danger of failing or dropping out of school.

To foster each student's success in independent study, the Board establishes the following maximum lengths of time which may elapse between the time an assignment is made and date by which the student must complete the assigned work shall be as follows:

1. For students in grades K-8: 2 weeks
2. For students in grades 9-12: 4 weeks
and continuation

Assignments may be of shorter duration, based on student need. When circumstances justify a longer time, the teacher may extend the maximum length of an assignment to a period not to exceed eight weeks, pursuant to a written request with justification.

When any student fails to complete two (2) consecutive independent study assignments in **the agreement period** ~~one month~~, the teacher and the Home Independent Study Administrator shall conduct an evaluation to determine whether it is in the student's best interest to remain in Home

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6158(c)

Independent Study. Evaluation findings shall be kept in the student's permanent record.

(cf. 5125 - Student Records)

The Superintendent or designee shall establish administrative regulations to implement Home Independent Study in accordance with the law.

Evaluation

The Superintendent or designee shall annually report to the Board the number of students engaged in Home Independent Study by grade level, the ADA generated, the quality of these students' work as measured by standard indicators, and the number and proportion of independent study students who graduate or successfully complete independent study. A list of students by grade level shall be maintained showing credits attempted, credits earned and a record of attendance.

Legal Reference:

EDUCATION CODE

17289 Exemption for building

44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment

46300-46300.6 Methods of computing ADA

46300.7 Permission of parents or guardians of independent student programs pupils: requirements

48204(f) An elementary pupil attending school based on parents/guardian's employment

48225.5(e) Excused absences with students working in entertainment or allied industries

48220 Classes of children exempted

48340 Improvement of pupil attendance

48663 Minimum school day: attendance credit; calculation of additional funding

48915 Expulsion; particular circumstances

48916.1 Education program requirements for expelled students

48917 Suspension of expulsion order

51225.3 Requirements for high school graduation

51225.3 (b) Mandated alternative

51745-51749.3 Independent study programs

52000 Improvement of elementary and secondary education: legislative intent

52015 School improvement plans: components of plan

52017 Secondary schools: additional plan components

52123 Funding for class size reduction and the restriction for independent study

52206 GATE Program approaches; minimum time; academic component

52522 Alternative (adult) instructional delivery; approval; expenditures; regulations

52523 Adult education as supplement for high school curriculum; criteria

56026 Individual with exceptional needs

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6158(d)

Management Resources:

CDE PROGRAM ADVISORIES

1113.09 Independent Study: New Legislation, SPB: 90/91-04

0904.86 Independent Study, SPB: 86/7-5

CDE PUBLICATIONS

Independent Study Operations Manual, 1993 revised edition, updated 1994, 1996

WEB SITES

CDE: <http://www.cde.ca.gov>

Adopted: 8-14-01

Amended: 9-17-02, 9-19-06

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: March 16, 2010

SUBJECT: Brookside Elementary School, Monthly Board Report

SCHOOL SITE COUNCIL:

Feb. 9th agenda items: the Science Exploratory day planned for June 7th; Distinguished School Site Validation Visit master schedule; recess alternatives for the less physical kids discussed; Seed to Table report by Statia; Field Trip Driver Liability forms were updated to include information provided by Martin Klauss; March board report to be given by parent Lucie Harris. The next meeting is March 23, 2010

DISTINGUISHED SCHOOL VISIT – MARCH 4

A team of visiting educators, headed up by Martha Hernandez, Director of Curriculum, VCOE, spent the day at Brookside observing in classrooms, interviewing students, parents and staff. Teachers highlighted Writer's Workshop and 21st Century Classrooms and the positive impact they are making on teaching and learning. It was a very positive experience and we are eagerly awaiting final notification from the CDE regarding our 2010 Distinguished School Award. Thank you for supporting our efforts.

PROFESSIONAL DEVELOPMENT

Summer Institutes at Columbia – Three Brookside teachers will attend Writer's Workshop at TCRWP, Columbia, this summer. 4th & 5th grade teachers gave high marks to the Writing Inservice at the District Office on February 25th. The inservice was facilitated by Joni Chancer and focused on writing rubrics. Teachers in grades 2 & 3 will attend a similar inservice on March 18th at the District Office.

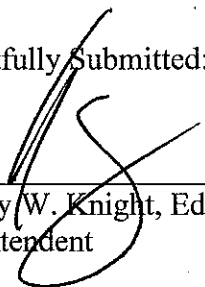
ASSEMBLIES AND PERFORMANCES:

During February, students enjoyed some outstanding performances: The Hero Assembly (K performance), Let's Hear It for America (2nd grade performance), Spirit Assemblies (2nd & 3rd graders performed), Brown Bag Lunch Enrichment - Math Logic games. Actor Bob Newhart Assembly for all students on Read Across America Day, March 2.

WOMEN IN HISTORY WEEK:

The goal of this 5th Grade program is to create awareness of the women in history that we don't always see in our history books. Several 5th grade girls dressed up and presented information about the contributions of Chien-Shiung Wu, Nuclear Physicist, Annie Smith Peck, Mountaineer, Susan LaFlesche Picotte, Native Indian Medical Doctor, and Fannie Farmer, Cooking Teacher & Author.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: Leslie Heilbron, Principal, Oak Hills Elementary School
DATE: March 16, 2010
SUBJECT: Monthly Board Report

LITERACY REPORT

Based on the results of the Scholastic Reading Inventory and the DIBELS Assessment given within the past two weeks, students have been identified (or re-identified) for a reading intervention program. Grade Level Teams met with Leslie Heilbron and Beth Ruben, our Literacy Specialist to identify students and arrange for small group, intensive skill work.

RESPONSE TO INTERVENTION (RI²) WORKSHOP

Leslie Heilbron and Beth Ruben are presenting at a workshop through Ventura County Office of Education titled "Response to Instruction and Intervention: Development and Implementation of a Model Aimed at Ensuring the Success of All Students". Strategies are being presented for providing full access to the general education curriculum for all learners.

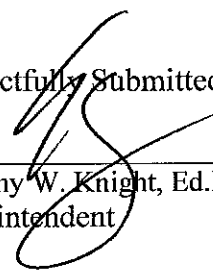
READ ACROSS AMERICA

Monday, March 1st was Read Across America Day. The event celebrated literacy, books and the importance of reading in our lives.

GOAL FOLLOW-UP CONFERENCES

Report cards, portfolios, and goals will be the topics of conversation for students, teachers, and parents in student-led conferences for grades K-5 the week of March 8-11. This is a critical week at our school where much discussion with important stakeholders takes place about progress towards meeting standards.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: March 16, 2010

SUBJECT: Monthly Board Report

Patriotic Assembly

First grade students starred in a musical extravaganza of patriotic songs and lessons about important events and people in American history and culture. The singing was accompanied on piano by our music teacher Cyndy Hall and directed by our first grade teachers, Mrs. Pinckley, Mrs. Holland and Mrs. Merfeld. Flag waving students clad in historical and patriotic costumes sang to assembled parents and guests on February 26, at 1:30. Special guests included George Washington, Abraham Lincoln, Thomas Jefferson, Betsy Ross, Martin Luther King, Francis Scott Key, Susan B. Anthony, Uncle Sam, the Statue of Liberty, the faces of Mount Rushmore and Yankee Doodle.

Talent Shows

Student showcased their abilities in our annual Talent Shows in our Multipurpose Room on Friday, February 11. The two shows were broken up by grade level. The younger stars performed at 8:30 and included many solo piano-playing acts. The older stars performed at 1:45 and include many dancing and hoola hoop acts. The performances were before a live audience of parents and students. Shari Merfeld, Maureen McDowell and Jenn Sorensen were the coordinators for this event and many parents lent a hand to help make this event a great success.

Respectfully Submitted:



Anthony Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: MARCH 16, 2010

SUBJECT: MONTHLY SCHOOL REPORT

7th Grade Writing Test and Make-ups: March 2 and 3: Thanks to Patricia Frieband for organizing the State Writing Test, given to 7th graders in their Humanities Classes.

Health and Fitness Week March 22-26: Join MCMS for its annual event that highlights the wonderful fitness-related events that regularly take place at our school, as well as some special treats this year, including "Fitness Circuit", Daily Calorie Counts (Is a bagel with crème cheese more caloric than a glazed donut?), and Mountain Bike Day, to name a few!!! There is a calendar of events on our Website.

Safety Drill: MCMS will have its annual Lock Down Drill on March 12th.

Jazz Band Attends Festival at Esperanza High School in Anaheim March 13th: Under Band Director Elana Levine, our Middle School jazz band has been invited to a primarily high school event! Way to go, Ms. Levine and students!

ASB Dance: March 19th at 6:00 p.m.: Another in a series of wonderful dances sponsored by ASB and enjoyed by all!

Intramural Volleyball at MCMS on March 24th: Lindero and MCMS 8th graders meet again for another round of exciting games!

Elective Forms: 6th and 7th graders will be getting their Elective Choice Forms this month for the 2009-2010 school year.

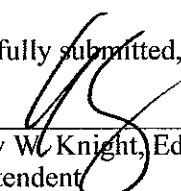
California Distinguished Schools Visitation Team Member from MCMS: Amanda Bagheri served on the Crestview Elementary School, Simi Valley, Visitation Team

California League of Middle Schools Annual Conference, Sacramento, CA.: Principal Benioff represented MCMS as a model middle school at the annual conference, picking up a Schools To Watch Award for the site, school board and superintendent

Computer Using Educator's (CUE) Conference, Palm Springs, CA. March 6th: Jessica Curtis is a MCMS teacher and one of the District's 21st Century Teachers who will be attending this fantastic conference and sharing her discoveries with colleagues later on!

CAG Annual Conference in Sacramento, CA. March 5-6: Teachers Jessica Blau and Venessa Heller will be attending this great conference and sharing with colleagues upon their return.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lynn McCormack, Principal, Oak Park High School

DATE: March 16, 2010

SUBJECT: Monthly Board Report

OPEN HOUSE AND COURSE ADVISEMENT – March 5

On March 5, 2010, parents and students had the opportunity to meet with teachers, counselors and administrators to help plan class selection for the 2010-2011 year. Materials were distributed to all returning students prior to the meeting so that parents and students could review options for classes next year. The counselors will meet with all returning students on a one-to-one basis during the weeks of March 16 to April 1. This will give the counselors a chance to advise students and check for course prerequisites.

FRESHMEN COURSE ADVISEMENT – March 18

All incoming freshmen and parents will meet with us at a separate advisement meeting on Thursday, March 18. This meeting will provide more detail and orientation information for students new to Oak Park High School. Our 9th grade counselor will meet on a one-to-one basis with all grade 8 students at Medea at the beginning of April. The counselors will use this time to advise these students and check for course prerequisites.

THE SOUND OF MUSIC – March 11 to 13

This production promises to be an outstanding success! Tickets go on sale March 6.

MOCK TRIAL TEAM

Oak Park's Mock Trial team participated in competitions at the Ventura County Courthouse during the week of February 29. The team ranked with the top half of all schools in the county. Congratulations go out to the whole team for a fine performance.

COLLEGE KNOWLEDGE NIGHT – March 25

College Knowledge Night is scheduled for Thursday, March 25 from 6:30 to 9:00 p.m. All students and parents are welcome. We will have 17 different college presentations.

BATTLE OF THE BANDS – March 26

The Choir boosters will hold the "Battle of the Bands" competition on Friday, March 26. Eight bands will be competing. Last year, this fundraiser raised over \$1,000. This money will go toward offsetting the cost of Choir programs.

MONTE CARLO NITE – March 27

This is a very popular evening of dancing and monopoly type money casino tables.

SCHOOL SITE COUNCIL

The seventh meeting of this year's School Site Council is planned for Tuesday, March 9, 2010. The members of Site Council will discuss the WASC Chapter IV findings and Chapter V action plan. The agenda and minutes of this Council meeting will be posted on-line.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

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FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: March 16, 2010

SUBJECT: Monthly Board Report

Oak View

Teachers are engaged in a structured professional development process to enhance reading skills in the content areas. The faculty convenes as a study group to review current research in reading in the content areas as a strategy to improve instruction and learning.

Eighteen students submitted essays for the Rotary Club Essay Contest. We hope to have several essays chosen as winners or honorable mention.

On February 10th, parents attended our first Parent Coffee Meeting. Teachers and staff discussed progress towards graduation and gathered input about our program as part of our WASC process.

On February 12th, two OVHS students served as honorable judges for the elementary art contest.

We have selected our 2010 STAR Scholar and we will attend the Awards Dinner on April 27th at the Spanish Hills Country Club.

On March 5th, all girls will participate in our first girls retreat, "For You, About You, To Be You," organized by Dianne Large.

The OVHS Honor Roll for semester 1 has been posted. Congratulations to all honor students!

Independent School

All 7th graders participated in the STAR Writing Assessment.

All 7th graders participated in a wonderful school and college orientation session coordinated by Dianne Large. Dianne reviewed the courses coming up in 8th grade and beyond, requirements for graduation and raised awareness about future college planning.

Our WASC Three Year Report is completed. Gerald Robinson, WASC Visiting Chair, will join us on March 10th for the one-day site visit. The site council parents are sponsoring a luncheon with Gerald and staff in room D54 at 11:30 AM.

We have selected our 2010 STAR Scholar and we will attend the Awards Dinner on April 27th at the Spanish Hills Country Club.

Our middle school students attended a very interesting science performance at the Arts Plaza on February 18th. On March 3rd, students and families are enjoying the Marine Floating Lab boat trip.

Advertisements for our program appeared in the *Daily News* and in the *Link* magazine for homeschoolers, announcing the Information Night for New Families on June 3, 2010.

Culmination is scheduled for June 10th, 11:30 AM at Oak Canyon Park.

Senior Breakfast is scheduled for June 15th, at 10:00 AM at the Agoura Deli.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Kim Gregorchuk, Director, Oak Park Neighborhood School

DATE: March 16, 2010

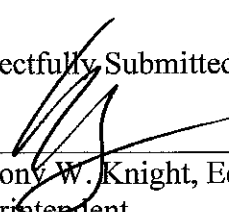
SUBJECT: Monthly Board Report

March is going to be a very busy month for the preschool. We have a class of budding authors working on illustrating a story they wrote. On March 10th, Alva Sachs who wrote Circus Fever and On Your Mark, Get Set, Go, will be visiting to talk with the children about being an author. Another classroom is working with the high school robotics club to create a working robot. The children have been discussing what their robot will do, drawing pictures of it and plans for the robot, and creating models from clay. Some members of the robotics club will bring their robot to the preschool to show the children and help them to build an OPNS robot. Our third classroom is busy making a model of their "city". They are creating maps, buildings, playgrounds, and more to represent our community. They have been studying satellite photos of the area, and discussing the types of buildings in our community. It will be exciting to see their completed model.

March is also the month for our Open House and Fall Registration. This year we are having this event on two days: March 16th and March 24th from 10 am to 11 am. We will have a brief presentation about our school, a tour of the school, and then a question and answer period. We will have parents whose children have moved on to Oak Park Schools share about their experiences here and how well their child transitioned into elementary school.

OPNS is also working with the Oak Park Library to coordinate a field trip to the library. Susan Mikula, the librarian, is already coming to the preschool twice a month for story time. She does story time with all the children on the first Friday of the month at 9:45 am and an evening pajama story time on the third Wednesday of the month at 6:00 pm. The pajama story time is open to the community.

Respectfully Submitted;



Anthony W. Knight, Ed.D.
Superintendent