

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #815**

DATE: February 16, 2010

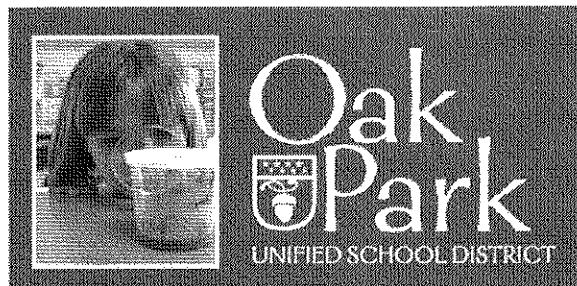
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Rees, President
Barbara Laifman, Vice President
Marie Panec, Clerk
Jan Iceland, Member
Cindy Vinson, Member
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

**COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, March 16, 2010

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #816

February 16, 2010

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Occupational Therapist, Sub Custodian, Instructional Assistant II, Campus Supervisor, Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. STUDENT DISCIPLINE

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Report from School Site Councils
5. Report from Facilities Planning Committee
6. Presentation from Music to Heart President, Brenda Small
7. Child Nutrition/Energy Conservation Update – Julie Suarez

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Budget Update – Preliminary Discussion of District’s 2010-11 Budget 1

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Minutes of Regular Board Meeting January 19, 2010**
- b. Public Employee/Employment Changes 01CL2161-01CL2167 & 01CE04658–01CE04679** 3
- c. Approve Purchase Orders – January 1 – January 31, 2009** 5
Board Policy 3300 requires Board approval of Purchase Orders
- d. Approve Acceptance of Donations** 8
Board Policy 3290 requires Board approval for donations to the District
- e. Approve Overnight Trip for Oak Park High School Dance Team – March 26-28, 2010** 9
Board Policy 6153 requires Board for student overnight trips
- f. Approve Overnight Trip for Oak Park High School Track & Field Team – June 4-5, 2010** 10
Board Policy 6153 requires Board approval for student overnight trips
- g. Approve Overnight Trip for Oak Park High School Spring Athletic Team Play Offs, As Necessary** 11
Board Policy 6153 requires Board approval for student overnight trips
- h. Approve Quarterly Report on Williams Uniform Complaints – January 2010** 12
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- i. Approve Renewal of Agreement for Pupil Transportation –Durham Transportation** 14
Board Policy 3312 requires Board approval for contracts for services.
- h. Approve Consultant Agreement Renewal for Services in Connection with FCC E-Rate Program Application** 17
Board approval required for contracts for services
- i. Approve Expulsion of Student in Disciplinary Case #01-09/10** 25
Education Code requires Board approval for Student Expulsion

ACTION

2. BUSINESS SERVICES

- a. Approve Specified Master Plan Projects** 27
Board approval required for Master Plan projects
- b. Discuss and Approve the Potential Land Sale of Unused District Property** 29
Board Policy 3280 requires Board approval for all sale of district property

3. CURRICULUM

- a. Approve Consolidated Programs Application Part II – 2009-2010** 31
Board approval required in order to receive money from both state and federal government
- b. Approve 2009-10 Single Plans for School Achievement** 33
Board Policy 0420 requires Board approval for Single Plans for Student Achievement which are developed at the school site in conjunction with School Site Councils
- c. Approve Additional New Novels for Oak Park High School** 35

Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections

4. HUMAN RESOURCES

- a. **Approve Resolution #10-05 Release Temporary Certificated Employees #1 - #16** 37
Board approval required for non-reelection of temporary certificated employees

5. BOARD

- a. **Approve Resolution #10-04 Census in Schools Week** 39
Board approval to support Census in Schools Week to ensure everyone is counted during the 2010 U.S. Census
- b. **Approve 2010 CSBA Delegate Assembly Election of Candidates** 41
CSBA Region/Subregion 11B requests the Board vote on four open seats to the Delegate Assembly from the four candidates submitted

6. BOARD POLICIES

- a. **Approve Amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies – Second Reading** 51
Policy revised to expand criteria for determining when instructional materials are obsolete or unusable, including adding nonalignment with district's academic standards or course of study.
- b. **Approve Amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property – Second Reading** 55
Policy revised to reflect new law (ABX4 2) which authorizes districts, until January 2, 2012, to use the proceeds from the sale of surplus property for any one-time general fund purpose.
- c. **Approve Amendment to Board Policy 5117 – Interdistrict Attendance – 2nd Reading** 61
Policy revised to reflect new law (SB680) which reauthorizes the "school district of choice" program, including provisions that (1) require that a random drawing be held in public at a Board meeting when more students apply to transfer than the Board has elected to admit, and (2) add to the information that the Superintendent must report to the Board re: student applications for admittance.
- d. **Approve Amendment to Board Policy 6111 – School Calendar – Second Reading** 65
Policy revised to reflect new law (ABX4 2) which authorizes a district, upon agreement with employee organizations, to reduce the school year through 2012-13 by up to five days of instruction without incurring financial penalties from the state.
- e. **Approve Amendment to Board Policy 6146.1 – High School Graduation Requirements – Second Reading** 69
Policy revised to reflect new laws (AB 167 and AB 343) which require the district to exempt or waive specific course requirements for foster youth or children of military families, respectively. Policy also contains general language re: exemption or waiver of the requirement to pass the high school exit examination for students with disabilities.
- f. **Approve Amendment to Board Policy 3100 – Budget – First Reading** 75
Policy revised to clarify the requirement that the budget formally adopted by the Board must be in the format prescribed by the CDE. The section on "Budget Criteria and Standards" updated to reflect new law (ABX 4 2) which lowers the required general fund reserve for economic uncertainty until fiscal year 2011-12.
- g. **Approve Amendment to Board Policy 6145 – Extracurricular and Co-curricular Activities – First Reading** 81
Mandated policy revised to reflect new law (AB 81) which provides that a foster youth who changes residences is immediately eligible for participation in extracurricular activities and interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their

eligibility for extracurricular activities. New section added on "Student Conduct at Extracurricular/Co-curricular Events."

- h. **Approve Amendment to Board Policy 6145.2 – Athletic Competition – First Reading** 85
Policy revised to reflect new law (AB 81) which provides that a foster youth who changes residences because of a court order or decision of a child welfare worker is immediately eligible for participation in extracurricular activities and interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their eligibility for extracurricular activities. "Health and Safety" section revised to add language that athletic equipment be cleaned and inspected for safety before the beginning of each school year.
- i. **Approve Amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities – First Reading** 91
Policy revised to reflect new law (ABX4 2) which exempts, beginning with 2009-10 school year, students with disabilities from the requirement to pass the exit examination as a condition of receiving a diploma. Policy also revised to specify that students with disabilities will be provided with a course of study that provides them with a free appropriate public education in accordance with their individualized education program.
- j. **Approve Amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials – First Reading** 95
Policy revised to reflect new laws (SBX3 4 and ABX4 2) which require that, during the hearing on sufficiency of instructional materials, the board must make a finding that students who are enrolled in the same course have "identical" standards-aligned instructional materials from the same adoption cycle. Material in policy re: "Textbook and Instructional Materials Incentive Account" deleted since this program is no longer funded.
- k. **Approve Amendment to Board Policy 6173.1 – Education for Foster Youth – First Reading** 101
Policy updated to reflect the multiple challenges facing foster youth, add language on strategies for building students' feelings of connectedness with the school, and add monitoring of suspension/expulsion rates to program evaluation.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report 105
- 2. Oak Hills Elementary School Report 106
- 3. Red Oak Elementary School Report 107
- 4. Medea Creek Middle School Report 108
- 5. Oak Park High School Report 109
- 6. Oak View High School/Oak Park Independent School 110

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

1-19-10

#814

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Rees, called the regular meeting to order at 5:02 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees., President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:03 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Rees, reconvened the regular meeting to order at 6:02 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees., President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

BOARD ABSENT

Ms. Dani Gold, Student Board Rep.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Ms. Jane Mintz, Director, Technology, Ms. Cathy Skiba, Director, Pupil Services, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Michelle Taylor led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Barbara Laifman, seconded by Jan Iceland, the Board of Education adopted the agenda except to pull item #C.3.c and A6. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Cindy Vinson reported she attended the Curriculum Council where they are preparing a list of all books used in the District that will be brought to the Board for approval. Ms. Vinson observed the installation of the Pavilion seating and it has already improved the acoustics in the room. She stated

she was very impressed with the repair work the Brookside parents did in their multi-purpose room and on their quad. Board Member Barbara Laifman reported she attended the Oak Park High School Band concert and was impressed with the Jazz Band and she also attended the Oak Park Neighborhood School program which was really cute. Ms. Laifman attended the ELL meeting where they discussed how to better serve students and how to get a better handle on which students to test. She also attended the EEAC meeting. Board Member Jan Iceland reported she attended the Finance Committee meeting and the Technology Committee meeting where they are already seeking next year's 21st Century Classroom Teacher applicants. Ms. Iceland stated she received favorable comments regarding the apples the Board gave to school staff for the holidays and enjoyed the District Office holiday lunch and the Administrators lunch. She attended the VCSBA meeting this month where two speakers gave two different ideas on changing the way the State operates. Ms. Iceland reported the VCSBA newsletter will run Rob Collins letter with our counterpoint in March and in April they will print three of the best responses. Ms. Iceland has a meeting planned with Mr. Collins. Board Member Marie Panec had no report. Board Member Mary Rees reported that Friends of Oak Park Schools is planning a major fundraising event on March 20 at Dole Headquarters. They will have wine tasting, food, silent auction and other events. Ms. Rees reported the Park & Rec is planning Earth Day programs in April and have gotten volunteers from Amgen to come to Oak Park. She emphasized the importance of setting limits to school capacity and allowing out of district students in Oak Park that will allow for the best educational programs and opportunities for all students including Oak Park students. Having out of district students does help to maintain property values because without them the school district would not be able to offer the classes and programs it now offers because more drastic cuts would have to be made.

REPORT FROM STUDENT BOARD REPRESENTATIVE

None

REPORT FROM SUPERINTENDENT

Dr. Knight reported all Oak Park schools have been named 2009 Honor Roll schools by the California Business for Education Excellence and have each received a banner for acknowledge that honor. They recognize high performing schools and there were only 1300 schools in the state to receive this honor. It is also probably unprecedented that Oak Park would be the only district to have all of it's schools receive this honor.

SCHOOL SITE COUNCIL REPORTS

Brookside Elementary School – Cindy Hicks reported the School Site Council discussed their Distinguished School application, Single School Plan, paint colors and color printer for the computer lab.

Oak Hills Elementary School – Leslie Heilbron reported the School Site Council discussed the Single School Plan, the FLAP grant, the Literacy Program, paint colors, and the Botanical Garden for 5th graders.

Red Oak Elementary School – Holly Viane reported the School Site Council discussed paint colors, the Discovery K garden, purchasing STAR testing practice materials, and their PFA gave a report on their fundraising plans.

Medea Creek Middle School – Lori Byers reported the School Site Council discussed student activities including 8th Grade trip and 6th Grade Outdoor School trip, paint colors, International Day on February 5, and Disability Awareness Week.

Oak Park High School – Doug Orens reported the School Site Council discussed ASB activities, January 20 is the Grand Opening of the Pavilion Seating, and WASC visit is April 17.

Oak View High School – Michelle Taylor, student rep, reported the School Site Council discussed Open House day parents visited the classrooms with students, the school library got shelves, they approved the Single School Plan, February 22-25 will be parent conference week, there will be a parent coffee in the morning of the WASC visit, and a community service trip is planned to the Ventura Mission.

Facilities Planning Committee – Peter Kristensen reported the work the Facilities Planning Committee has done to revise the Master Plan based on the Board's decision to issue bonds sooner. They have worked with the architects' to come up with plans for summer work. The architect's presented their plan to the Board.

DISCUSSION

Governor's 2010-11 State Budget Proposal – Martin Klauss presented to the Board the highlights of the Governor's 2010-11 State Budget Proposal and how it would affect Oak Park Unified School District.

C.1. CONSENT AGENDA

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Special Board Meeting December 7, 2009 and Regular Board Meeting December 8, 2009
- b. Public Employee/Employment Changes 01CL2153-01CL2160 & 01CE04648–01CE04657
- c. Approve Purchase Orders – December 1 – December 31, 2009
- d. Approve Acceptance of Donations
- e. Approve Overnight Trip for Medea Creek Middle School 8th Grade – Astrocamp – February 15-17, 2010
- f. Approve Request for Overnight Trip for Medea Creek Middle School 6th Grade to Camp Bloomfield – February 17-19 and February 24-26, 2010
- g. Approve First Period (P-1) Attendance Report
- h. Approve Annual Teacher Assignment Report
- i. Approve Student Teaching Agreement with Pacific Oaks College for School Year January 6, 2010 to June 30, 2010
- j. Approve Budget Adoption Calendar for Fiscal Year 2010-2011

ACTION

2. BOARD

a. Approve Measure R Master Plan

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Measure R Master Plan. Motion carried 5-0.

b. Approve School Site Capacities

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the School Site Capacities and to allow Oak Park Unified School District to accept all students who applied for interdistrict transfer by December 31, 2009. Motion carried 5-0.

c. Approve Annual Audit Report for Fiscal Year 2008-2009

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Annual Audit Report for Fiscal Year 2008-2009. Motion carried. 5-0.

d. Approve Facilities Master Plan: Paint Color Recommendation

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the paint color recommendation submitted to the Board. Motion carried 5-0.

e. Approve Resolution #10-02, Participation in CSBA California School Mid-Year Cash Reserve Program

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved Resolution #10-02, Participation in CSBA California School Mid-Year Cash Reserve Program. Motion carried 5-0.

f. Public Disclosure and Approve OPTA Collective Bargaining Agreement between the District and Oak Park Teachers Association

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the OPTA Collective Bargaining Agreement between the District and Oak Park Teacher Association. Motion carried 3 Yes: Iceland, Laifman, Panec 2 No: Rees, Vinson

g. Approve Salary Adjustment for High School Principal Position

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved the Salary Adjustment for High School Principal Position. Motion carried 4 Yes: Iceland, Laifman, Panec, Vinson 1 No: Rees

3. CURRICULUM

a. Approve Resolution #10-01 Lincoln Day Resolution

On motion of Barbara Laifman, seconded by Marie Panec, the Board of Education approved Resolution #10-01 Lincoln Day Resolution. Motion carried 4 Yes: Laifman, Panec, Rees, Vinson 1 No: Iceland

b. Approve Core Literature Books for Oak Hills Elementary School 4th Grade

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Core Literature Books for Oak Hills Elementary School for 4th Grade. Motion carried 5-0.

4. PUPIL SERVICES

a. Approve Contract for Non-Public School Placement for Special Education Student #11-09/10 - \$19,391.90

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved Contract for Non-Public School Placement for Special Education Student #11-09/10 - \$19,391.90. Motion carried 5-0.

b. Approve Contract for Non-Public School Placement for Special Education Student #12-09/10 - \$40,950

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved Contract for Non-Public School Placement for Special Education Student #12-09/10 - \$40,950. Motion carried 5-0.

5. BOARD

a. Approve Resolution #03-10 Health Care Cost Reform

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved Resolution #03-10 Health Care Cost Reform. Motion carried 5-0.

b. Approve Volunteer Award Naming

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education tabled this item to get art work from students on six of the suggested ideas. Motion carried 5-0.

c. Approve H1N1 Student Vaccine Clinics

On motion of Barbara Laifman, seconded by Cindy Vinson, the Board of Education approved the H1N1 Student Vaccine Clinics. Motion carried 5-0.

6. BOARD POLICIES

a. Approve Amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies – First Reading

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved the amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies – First Reading. Motion carried 5-0.

b. Approve Amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property – First Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 3280 – Sale or Lease of District-Owned Real Property – First Reading. Motion carried 5-0.

c. Approve Amendment to Board Policy 3580 – District Records – First Reading

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved tabling this item to get further information. Motion carried 5-0.

d. Approve Amendment to Board Policy 5117 – Interdistrict Attendance – First Reading

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 5117 – Interdistrict Attendance – First Reading. Motion carried 5-0.

e. Approve Amendment to Board Policy 6111 – School Calendar – First Reading

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 6111 – School Calendar – First Reading. Motion carried 5-0.

f. Approve Amendment to Board Policy 6146.1 – High School Graduation Requirements – First Reading

On motion of Cindy Vinson, seconded by Jan Iceland, the board of Education approved the amendment of Board Policy 6146.1 – High School Graduation Requirements. Motion carried 5-0.

VII. INFORMATION ITEMS

1. Oak Park High School Pavilion Seating Project Update

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 9:26 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

SUBJECT: B.1 BUDGET UPDATE – PRELIMINARY DISCUSSION OF THE DISTRICT’S 2010-11 BUDGET

INFORMATION

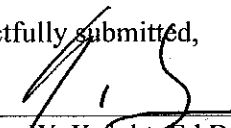
ISSUE: Shall the Board receive and discuss preliminary information pertaining to the Governor’s January budget proposal and its potential impact for the OPUSD 2010-11 budget?

BACKGROUND: On January 8, 2010, Governor Arnold Schwarzenegger unveiled his budget proposal to deal with the State’s continuing fiscal crisis for the 2010-11 budget year. At its meeting on January 16, 2010, the Board received the staff’s initial overview of the major components of the Governor’s proposal. On February 8, 2010, staff will share its preliminary assessment of the proposal’s impact on OPUSD with the District Finance Committee (DFC), who will begin the work of addressing the effects of declining revenues. At this evening’s meeting, staff will share this preliminary assessment with the Board, accompanied by the initial feedback of the DFC.

ALTERNATIVES: None. Information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.1.b APPROVE CLASSIFIED PERSONNEL ACTIONS AS RECOMMENDED BY THE SUPERINTENDENT

CONSENT

ISSUE: Approval/ratification of classified personnel actions.

AUTHORIZATION TO HIRE

Number	Name	Position	Salary	Fund	Start Date	Site
01CL2161	Daisy Mann	Occupational Therapist	\$31.45	Spec. Ed.	2/8/10	DO
01CL2162	John DeAngelo	Sub Custodian	\$12.99	General	2/8/10	DO
01CL2163	Leah Wink	Instructional Assistant II	\$14.46	General	1/14/10	BES
01CL2164	Lynda Spellman	Campus Supervisor	\$14.56	General	1/26/10	MCMS

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
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IN-SERVICE CHANGE

Number	Name	Change	Effective Date	Site
01CL2165	Shawn Crane	Change from sub to regular IAI	1/11/10	BES

SEPARATION

Number	Name	Position	Separation Type	Effective Date	Site
01CL2166	Kelly Anderson	Instructional Assistant II	Termination	1/21/10	OHES
01CL2167	Tyler Woodruff	Food Service Worker I	Resignation	1/15/10	OHES

Prepared by:
 Cliff Moore Assistant Superintendent /Human Resource

Respectfully Submitted,

Anthony W. Knight, Ed.D.
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION

4

FROM: ANTHONY W. KNIGHT, Ed.D. Superintendent

DATE: February 16, 2010

SUBJECT: C.1.b APPROVE CERTIFICATED PERSONNEL ACTIONS AS RECOMMENDED
BY THE SUPERINTENDENT

Consent

ISSUE: Approval/ratification of certificated personnel actions.

AUTHORIZATION TO EMPLOY

Number	Name	Classification	Start Date	Fund Source	Site/Grade
01CE04658	Gregory Verch	Guest Teacher	01-19-10	General	DO
01CE04659	Steven Seebach	Guest Teacher	1-28-10	General	DO
01CE04660	Craig Moore	Guest Teacher	1-28-10	General	DO
01CE04661	Scott Gordon	Guest Teacher	1-28-10	General	DO
01CE04662	Malena Young	Guest Teacher	1-28-10	General	DO
01CE04663	Sharon Hanson	Guest Teacher	1-28-10	General	DO

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
01CE04664	Paula Stromquist	Class overage	1/4-1/14/10	General	45.00	BES
01CE04665	Alison Stein	BB Day - COW Training	11/2/09	Curr.	100.00	MCMS
01CE04666	Randy McLelland	BB Day - Naviance	11/2/09	Curr.	100.00	OPHS
01CE04667	Heather Sloan	BB Day - Digital Story	1/25/10	Curr.	100.00	OHES
01CE04668	Kathy Mosley	BTSA Coordinator	2009-2010	BTSA	3500.00	MCMS
01CE04669	Kim Johnson	BTSA Support Provider	2009-2010	BTSA	1500.00	MCMS
01CE04670	Kim Hoerman	BTSA Support Provider	2009-2010	BTSA	1500.00	MCMS
01CE04671	Kathy Grossman	BTSA Support Provider	2009-2010	BTSA	1500.00	MCMS
01CE04672	Heidi Cissell	BTSA Support Provider	2009-2010	BTSA	1500.00	MCMS
01CE04673	Amy Friedlander	BTSA Support Provider	2009-2010	BTSA	1500.00	MCMS
01CE04674	Kathy Mosley	BTSA Support Provider	2009-2010	BTSA	1500.00	MCMS
01CE04675	Erik Amerikaner	Web Master	2009-2010	Site	1540.00	OPHS
01CE04676	Randy McLelland	Web Master	2009-2010	Site	500.00	OPHS

IN-SERVICE CHANGE

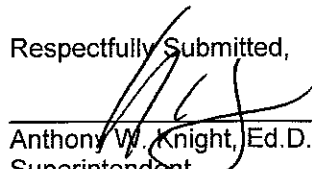
Number	Name	Change	Effective	Fund	Site
01CE04677	Heather Powers	Maternity Leave	2/6-4/12/10	General	BES
01CE04678	Malia Cadle	Maternity Leave	3/15/10-4/26/10	General	MCMS
01CE04679	Nicole Elsokary	Maternity Leave	6/7/10 - 6/17/10	General	BES

SEPARATION

Number	Name	Position	Separation	Effective Date	Site

Prepared by:
Clifford Moore, Assistant Superintendent
Human Resources

Respectfully Submitted,


Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.1.c APPROVE PURCHASE ORDERS – JANUARY 1-JANUARY 31, 2010

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued January 1, 2010 through January 31, 2010?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued January 1, 2010 through January 31, 2010. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Regular Board Meeting, February 16, 2010

APPROVAL OF PURCHASE ORDERS ISSUED 01/01/10 THROUGH 01/31/10

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
B10-0069	318 Inc	Network Administration Services	Tech	10	\$81,000.00
B10-0189	Parents/Special Ed Student	Settlement Agreement/Special Ed	PupSvs	10	\$28,266.88
B10-0191	VCOE	Fingerprinting Services	HR	10	\$200.00
B10-0192	Costco	Open Order/Office & Instructional Supplies	MCMS	10	\$500.00
B10-0193	McMaster-Carr Company	Open Order/Annual Electrical Supplies	BusAdm	10	\$500.00
B10-0195	Graphaids	Art Supplies/Donation	OPHS	10	\$1,000.00
B10-0196	Forest Heights Lodge	Non-Public School Placement/Special Ed	PupSvs	10	\$13,927.32
B10-0197	CVUSD	Special Ed 1:1 Aide	PupSvs	10	\$37,000.00
P10-0121	Everbind	Library Books/PFC	MCMS	10	\$523.13
P10-0337	Follett	Calculus Books/Fill in Order/OPHS	Curr	10	\$921.39
P10-0340	VCOE	Workshop Registration	Curr	10	\$110.00
P10-0342	Prestwick House, Inc.	Books/Tom Sawyer/Gr 8 Humanities	MCMS	10	\$806.78
P10-0343	Karen Kennedy/Camino Real	In-house Field Trip/Gr 3	OHES	10	\$390.00
P10-0344	New West Symphony	Field Trip/Gr 3/Donations	ROES	10	\$474.00
P10-0345	Community Educational	Field Trip/Donations	ROES	10	\$445.50
P10-0346	Karen Kennedy/Camino Real	Field Trip/Gr 3/Donations	ROES	10	\$780.00
P10-0347	New West Symphony	Field Trip/Gr 3/Donations	BES	10	\$606.00
P10-0348	Alison Stein	Reimbursement/Field Trip	MCMS	10	\$279.67
P10-0349	Ken Paulson	Instructional Materials/PFC Donation	OPHS	10	\$254.96
P10-0350	Ken Paulson	Instructional Equipment Repair/Woodshop	OPHS	10	\$255.69
P10-0351	CSF/CJSF	CA Junior Scholastic Federation Dues	MCMS	10	\$35.00
P10-0352	OPUSD CNS	Refreshments for DOC Event	BusAdm	10	\$500.00
P10-0353	Tony's Canvas & Leather	Lacrosse/Athletic Supplies/Donation	OPHS	10	\$2,956.80
P10-0357	Triunfo City San Dist	2009-10 Annual Sewer Fees	BusAdm	10	\$76,744.80
P10-0358	Wincraft School	Award Prizes	MCMS	10	\$3,052.65
P10-0359	Howard Baron	Blinds/Attendance/Room C13/Donation	MCMS	10	\$1,326.00
P10-0360	MeyDany Construction	Quad Beautification/Donation	BES	10	\$3,500.00
P10-0361	Durham Transportation Inc.	Field Trip Transportation/Kdg/Donation	BES	10	\$829.22
P10-0363	Worthington Direct	Student Chairs, Desks, Book Cases	MCMS	10	\$17,955.67
P10-0364	P.W. Gillibrand Co, Inc	Sand Replacement/BES/OHES/MCMS	M&O	10	\$2,710.64
P10-0365	LA Parent Media	OPNS Add in LA Parent Magazine	BusAdm	10	\$2,384.00
P10-0367	Boathouse Sports	Lacrosse/Athletic Supplies/Donation	OPHS	10	\$4,292.43
P10-0368	Brand Athletics	Lacrosse/Uniforms/Donation	OPHS	10	\$6,538.40
P10-0369	Mike Consoletti	Lacrosse/Athletic Supplies/Donation	OPHS	10	\$484.96
P10-0370	Brand Athletics	Lacrosse/Athletic Supplies/Donation	OPHS	10	\$2,234.00
P10-0371	Dee Dee Malnekoff	Zangle/Special Ed Training	Curr	10	\$20.00
P10-0372	Tristine Wenker	CSET Tests for Tristine Wenker	Curr	10	\$140.00
P10-0373	Follett	Textbooks/Gr 4 Math	OPIS	10	\$143.00
P10-0374	Apperson Print	Cancelled	MCMS	10	\$0.00
P10-0375	Riverside Publishing Co.	WJ III NV Tests of Achievement	MCMS	10	\$573.00
P10-0376	Alison Stein	Reimbursement/Instructional Board Games	MCMS	10	\$75.69
P10-0377	City Of Ventura	Field Trip/Gr 4/Donations	BES	10	\$918.00
P10-0378	City Of Ventura	Field Trip/Gr 4/Donations	BES	10	\$1,047.00
P10-0380	Prentice-Hall Inc	Book/Teacher Edition/Oswaks	MCMS	10	\$97.43
P10-0381	Medco Supply Co.	Health Supplies	OVHS	10	\$189.08
P10-0382	Riley's American Heritage	Field Trip/Gr 5/Donation	BES	10	\$1,358.00
P10-0383	Conejo Awards	Plaque/Donation	BES	10	\$176.45
P10-0385	Durham Transportation	Field Trip Transportation/Gr 7/Donation	MCMS	10	\$2,902.27
P10-0386	Premier School Speciality	Student Assignment Books/Registration Fees	MCMS	10	\$6,802.84
P10-0389	OPUSD CNS	Refreshments/Pavilion Reception	BusAdm	10	\$375.00
P10-0390	Glencoe/McGraw Hill	Textbooks/Math	OPHS	10	\$101.34
P10-0391	CVUSD	Aide Service/2009 Special Ed Summer School	PupSvs	10	\$1,450.27

APPROVAL OF PURCHASE ORDERS ISSUED 01/01/10 THROUGH 01/31/10

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
FS10-0058	Conejo Temp Control	Refrigeration Preventive Maintenance	CNS	130	\$2,000.00
FS10-0059	Premier Food Safety	Food Handlers Certification Class	CNS	130	\$387.00
B10-0194	All American Roofing	Roofing Repairs	BusAdm	140	\$5,000.00
P10-0334	Taft Electric Company	Repair Parking Lot Light Fixtures	BusAdm	140	\$5,610.00
P10-0341	Apex General Contractors	Repair Wall/OPHS Dance Room	M&O	140	\$980.00
P10-0354	Stansbery's Welding	Remove hot water tank	M&O	140	\$425.00
P10-0355	Thousand Oaks Electric	OPHS Electrical Work	BusAdm	140	\$2,285.00
P10-0379	M/M Mechanical, Inc	Sink Hook up/ROES	M&O	140	\$225.00
P10-0384	Thousand Oaks Electric	Pavilion Lighting/OPHS	BusAdm	140	\$2,925.00
P10-0387	Apex General Contractors	MCMS Drywall Repair	M&O	140	\$5,048.00
P10-0388	Merit Metal Products, Inc.	OPHS Pavilion Column Covers	M&O	140	\$5,100.00
P10-0366	Bureau Veritas	DSA Test/Inspection/OPHS Pavilion	BusAdm	212	\$9,544.00
B10-0069	318 Inc	Network Administration Services	Tech	212	\$81,000.00
P10-0356	Pro-Line	Infrared Electrical Inspection/All Sites	BusAdm	213	\$4,975.00
TOTAL ALL PURCHASE ORDERS THIS PERIOD					\$435,659.26

SUMMARY OF PURCHASE ORDERS BY FUND

<u>Fund Number</u>	<u>Fund Name</u>	<u>Count</u>	<u>Fund Total</u>
10	General Fund	52	\$310,155.26
130	Child Nutrition Services	2	\$2,387.00
140	Deferred Maintenance	9	\$27,598.00
212	Measure C6 Bond Fund	2	\$90,544.00
213	Measure R Bond Fund	1	\$4,975.00
TOTALS		66	\$435,659.26

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.1.d APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
ROES	Do-A-Dot arts & craft paints/Do-A-Dot Art (donor)	\$ 150.00
OHES	Instructional supplies/OHES PTA	\$ 1,000.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.I.e APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL DANCE TEAM – MARCH 26-28, 2010

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Dance Team?

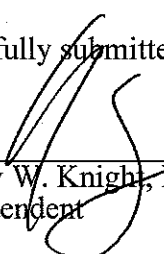
BACKGROUND: Principal, Lynn McCormack, requests approval for Dance Team to attend the United Spirit National Dance Competition scheduled for March 26-28, 2010 at the Anaheim Convention Center. Twelve team members, coach and one male parent-chaperone will depart on Friday, March 26th at 3:30 p.m. and return by 3 p.m. on Sunday. Team and chaperones will travel in district and private vehicles driven by district-approved drivers. The team and chaperones will stay at the Anaheim Marriott Hotel and team members will pay approximately \$211.50 to cover the cost of the competition. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Lynn McCormack

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.1.f APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL TRACK & FIELD TEAM – JUNE 4-5, 2010

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Track & Field Team?

BACKGROUND: Principal, Lynn McCormack, requests approval for Track & Field team to participate in the CIF State Championships in Fresno, CA scheduled for June 4-5, 2010. The number of participants will be between one-seven with one-two coaches accompanying the athletes. The team will stay at the Courtyard Marriott-Fresno (airport), two-three athletes will stay in each room with an adult on each floor. The team will travel in district or rental vans driven by district-approved drivers. The \$110 hotel will be covered by ASB/Booster Club and means are subsidized by CIF. Please accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Lynn McCormack

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2009
**SUBJECT: C.1.g APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 SPRING SPORTS TO ATTEND CIF PLAY-OFFS AS NEEDED**

CONSENT

ISSUE: Shall the Board approve overnight field trip for the Oak Park High School Spring Teams Play-offs as needed?

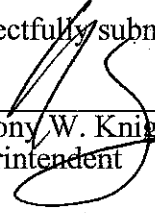
BACKGROUND: Principal, Lynn McCormack, requests approval for any spring sport team(s) (boys or girls baseball, softball, track tennis, volleyball, lacrosse, or golf) that might qualify for CIF play-offs and require overnight travel and accommodations due to distance in advance of the season due to the fact that often the need for Board approval arises when the Board of Education is not in session. Accept this as certification that the Principal will review and verify that all the required components of the approved *Field Trip Planning Guide/Checklist* will be met.

ALTERNATIVES: 1. Approve proposed overnight trip as presented.
 2. Do not approve proposed trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Lynn McCormack

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.1.h APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – JANUARY 2010

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – January 2010?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – January 2010
 2. Do not approve the Quarterly Report on Williams Uniform Complaints – January 2010.

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Laurel Ford

Title: Director, Teaching and Learning

Quarterly Report Submission Date: ☐ July 2009 (7/1/09 to 9/30/09)
 (check one) ☐ October 2009 (10/1/09 to 12/31/09)
☒ January 2010 (1/1/10 to 3/31/10)
☐ April 2010 (4/1/10 to 6/30/10)

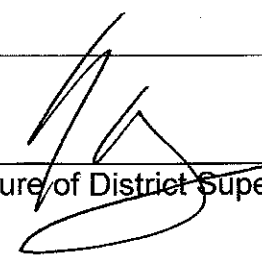
Date for information to be reported publicly at governing board meeting: February 16, 2010

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
**SUBJECT: C.1.i APPROVE RENEWAL OF AGREEMENT FOR PUPIL
TRANSPORTATION – DURHAM SCHOOL SERVICES**

CONSENT

ISSUE: Shall the Board of Education approve the renewal of the Agreement for Pupil Transportation Services with Durham School Services for 2010-11?

BACKGROUND: At its meeting August 6, 1996, the Board awarded a contract for pupil transportation services to Durham Transportation, Inc. This contract is renewable by mutual agreement of the parties on an annual basis. For the 2010-11 school year, Durham has proposed a fee increase of 1.8%. In accordance with the provisions of the original contract, the increase is based on the Consumer Price Index as calculated by the Department of Labor Statistics. Addendum Fourteen, outlining the new rates, is attached for the Board's review. The District has been satisfied with the service Durham has provided during the past year.

The financial impact of the proposed increase is dependent upon the number of trips for athletics and other extracurricular activities. To illustrate the effect of the proposed increase, during the last full school year, 2008-09, the District spent \$12,966 with Durham for transportation services. Under the proposed rate increase, the identical services would cost \$13,199 in 2010-11, an increase of \$233.

ALTERNATIVES:

1. Approve Addendum Fourteen for the renewal of the Agreement for Pupil Transportation Services with Durham Transportation, Inc. for 2010-11.
2. Do not approve the renewal.

RECOMMENDATION: Alternative No. 1

FISCAL IMPACT: Expense for field trip/athletics transportation is reimbursed to the District in the form of donations, and will be included in the 2010-11 adopted budget.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

ADDENDUM NUMBER FOURTEEN

OAK PARK UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT", and DURHAM SCHOOL SERVICES, L.P., hereinafter referred to as "CONTRACTOR", mutually agree to amend the existing Transportation Agreement, dated September 1, 1996, hereinafter referred to as "Agreement", as stated below:

1. All rates for the 2010-2011 school year shall be adjusted upward by 1.8% which represents the percentage increase in the December 31, 2009 CPI for the Los Angeles area, as shown below:

BUS CAPACITY	MINIMUM FLAT RATE	OR	RATE PER BUS HOUR	+	RATE PER BUS MILE
01 - 20	\$282.20	OR	\$30.90	+	\$1.31
21 - 36	\$304.92	OR	\$32.21	+	\$1.54
37 - 66	\$312.98	OR	\$32.66	+	\$1.59
67 - 79	\$334.05	OR	\$33.37	+	\$1.77
80 - 91	\$422.07	OR	\$34.16	+	\$1.84

Per Diem Rates:

ITEM	DAILY REIMBURSEMENT
BREAKFAST	\$8.67
LUNCH	\$18.81
DINNER	\$27.50
LODGING	\$118.60

2. The DISTRICT agrees to compensate the CONTRACTOR \$0.00 per bus per day to supply radio communications in each bus operated for the DISTRICT.
3. Section 2, Term of Contract, shall be revised as follows:

"The Term of the Agreement shall be for the period beginning September 1, 2010 and ending on August 31, 2011."

0157.2.2007.2010

OAK PARK UNIFIED SCHOOL DISTRICT
Transportation Agreement

4. This Addendum is effective September 1, 2010 and is agreed to by the undersigned parties to the Agreement.
5. All other terms and conditions of the original Agreement remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the date written above.

DURHAM SCHOOL SERVICES, L.P.

OAK PARK UNIFIED SCHOOL DISTRICT

By: Durham Holding II, L.L.C.,
its general partner

By: 

Name: Robert Beal

Title: Controller

Date: 1/27/10

By: _____

Name: _____

Title: _____

Date: _____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

SUBJECT: C.1.j APPROVE CONSULTANT AGREEMENT FOR FCC E-RATE PROGRAM APPLICATION AND AUDIT SERVICES

CONSENT

ISSUE: Shall the Board authorize renewal of the contract with California Schools Management Group (CSM) for consultant services in connection with the Federal Communications Commission E-Rate program application?

BACKGROUND: In June 2007, the Board authorized a three-year the renewal of the consultant contract with California Schools Management Group (CSM) for services in connection with the E-Rate program application. Under this federal program, the District receives deeply discounted rates on technology and telephone services. The current contract expires June 30, 2010 and staff is once again recommending its renewal. The renewal contract, at \$6,000 per year, is unchanged from the previous agreement, and extends through the 2011-12 school year. The District expects to save over \$50,000 in the current fiscal year due to E-Rate savings. A copy of the proposal from CSM is attached for the Board's information and review.

FINANCIAL IMPACT: None

ALTERNATIVES:

1. Authorize a contract with CSM, in the amount of \$6,000, for consultant services in connection with the FCC E-Rate program application.
2. Do not authorize a contract with CSM.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



CONTRACT FOR SERVICES RELATING TO E-RATE

This agreement is made and entered into this _____ day of _____, 2009 by and between the **Oak Park Unified School District**, a school district under the laws of the State of California ("District") and CSM, Inc., a California Corporation ("Consultant").

RECITALS

- A. District desires to have a Consultant to prepare documentation, forms and applications regarding the Federal Communications Commission ("FCC") E-Rate program.
- B. District has the authority to enter into an Agreement with a Consultant for purposes of complying with the FCC E-Rate program.
- C. Consultant is duly qualified to provide the services called for in this Agreement in consideration for the fee stipulated in this Agreement.

I. CONSULTANT'S RESPONSIBILITIES

- 1. Shall provide to District, completed forms and processes related to all Priority One and Priority Two applications of the Federal Communications Commission E-Rate filings with the schools and library division ("SLD") for filing year 2010-2011 also known as Year Thirteen (13) and 2011-2012 also known as Year Fourteen (14).
- 2. Assess and process for District all issues with all prior E-Rate applications, SPIN changes, and other applicable processes.
- 3. Meet with District to assess technology and telecommunications needs as they relate to the upcoming application period.
- 4. File all required FCC forms for services District has requested including but not limited to Form 470, 471, and 486.
- 5. Act as District's main point of contact with the SLD.
- 6. File any service changes or SPIN changes for the District.
- 7. Advise District on any SLD appeals.
- 8. Prepare and present applicable audit documentation as required including (but not limited to) monthly bill reconciliation, copies of warrants, copies of related policies and other items as needed.

II. DISTRICT RESPONSIBILITIES

- 1. Provide all required information and data for filing all forms with the SLD for Year 13 and Year 14 in a timely manner.
- 2. Take such official action, such as review of Consultants drafts and promptly sign and return all forms required for filing with a third party in a timely manner so that Consultant can perform its obligations under this Agreement.

3. Promptly pay Consultant its fee for services rendered. All payments are due and payable within 30 days after delivery to the District of the invoice.
4. Sign, date and certify all forms filed by Consultant on District's behalf.

III. MISCELLANEOUS

1. **Term.** Until all issues with Year 13 and Year 14 E-rate are resolved.
2. **Modifications.** This Agreement may be modified only by a written amendment to this Agreement, executed by both parties.
3. **Independent Contractor.** While engaged in carrying out and complying with the terms conditions of the Agreement, Consultant is an independent contractor and not an officer, employee, or agent of the District.
4. **Other Services.**
 - A. At the written request of the District, the Consultant will provide technology services based upon the following hourly rates. Such service costs are not included in the cost of services amount in the contract for E-Rate Services in Appendix A of this agreement.

Officer	\$175 per hour
Information Technology Consultant	\$150 per hour
Support Staff	\$ 90 per hour

- B. The District will have Consultant assess the District Technology Plan's alignment with upcoming E-Rate applications. The Consultant will evaluate the Technology Plan Budget to ensure conformity to State and Federal requirements and make recommendations for adjustments to the plan in light of findings, and provide the District with alternate language as appropriate for filing a revision with CTAP (or approving agency). *(Please note this is for updates to current plans only.)* The service will be provided at a fixed cost of **\$800 per year**. The cost of this service is not included in the cost of services amount for Services relating to E-Rate in Appendix A of this agreement.

Please check the appropriate box for designation of service ☐ Yes ☐ No

5. **Conflict of Interest.** No business or personal relationship exists

between any school employee and the service provider.

6. **Attorney's Fees and Costs.** In any litigation, arbitration or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Agreement, each party shall bear its own attorney fees, together with any costs and expenses to resolve the dispute and to enforce the final judgment.
7. **Severability.** If any term of this Agreement is held by a court of competent jurisdiction to be void or unenforceable, the remainder of this Agreement shall remain in full force and effect and shall not be affected.
8. **Notices.** All notices that are required to be given by one party to the other under this Agreement shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope postage prepaid and deposited with a United States Post Office for delivery by first class and certified mail addressed to the parties at the following addresses, unless such addresses are changed by notice, in writing, to the other party.

**Oak Park Unified School District
5801 E. Conifer St.
Oak Park, CA 91377**

CSM, Inc.
P.O. Box 4408
El Dorado Hills, CA 95762-0018

9. **Limitation of Liability.** The aggregate liability in connection with any claim arising out of or relating to this agreement whether in contract, tort or otherwise, shall be limited to an amount equivalent to the fee(s) paid by the District to Consultant for services performed pursuant to this Agreement. Consultant shall not in any circumstances be liable to District, whether in contract, tort or otherwise, for any special, indirect, incidental, or consequential damages of any kind whatsoever whether Consultant is made aware in any way due to, resulting from, or arising in connection with the services performed by Consultant pursuant to this Agreement. District's right to monetary damages listed above in that amount shall be in lieu of all other remedies that District may have.
10. **Governing Law.** The validity of this Agreement and each of its terms and provisions, as well as the rights and duties of the parties under this Agreement, shall be construed pursuant to and in accordance with the law of the State of California.
11. **Authority.** The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to execute and contractually bind their respective legal entities.

12. **Entire Agreement.** This Agreement, which includes the "Proposal for Agreement for Services" set forth as Appendix A supersedes any and all other agreements, whether oral or in writing, between the parties with respect to the subject of this Agreement. This Agreement contains all of the covenants and agreements between the parties with respect to the subject of this Agreement, and each party acknowledges that no representations, inducements, promises, or agreements have been made by or on behalf of any party except the covenants and agreements embodied in this Agreement. No agreement, statement, or promise not contained in this Agreement shall be valid or binding on the parties with respect to the subject of this Agreement.

Executed at _____, California, on the day and year set forth above.

Gary T. Cichella, **President**
Gary T. Cichella

_____, Title _____

_____, Print Name


Oak Park Unified School District

APPENDIX A**PROPOSAL FOR CONTRACT FOR SERVICES**

This proposal for the **Oak Park Unified School District** is to provide the services set forth under Section I of the Agreement for Services Relating to E-Rate.

The cost for services rendered regarding the E-Rate application process as referred to in Section I of this agreement (Consultant's Responsibilities) shall amount to **\$6,000** per year. Invoices for services will be provided quarterly beginning at final execution (or July 1, 2009 whichever is later) and continuing through June, 2011.

April 15, 2009


_____, President, E-Rate Services
Gary T. Cichella

**CSM, Inc.
3130-C Inland Empire Blvd.
Ontario, CA 91764**

AUTHORITY TO COMMUNICATE – Letter of Agency (LOA)

This ATC/LOA (Agreement) entered into on this _____ day of _____, 2009 by and between CSM, Inc., a California Corporation ("Consultant") and **Oak Park Unified School District**, a school district under the laws of the State of California ("District"). Consultant's authority to communicate shall remain in effect during the term of the "E-Rate Services" consulting contract.

Consultant and District determines it is necessary to prepare documentation, forms and applications regarding the Federal Communications Commission ("FCC") E-Rate program. District grants to Consultant the authority to investigate and communicate, in any form, with any telecommunication company, service provider or the Schools and Libraries Division with regard to the E-Rate Program on District's behalf. Consultant acknowledges that nothing contained herein shall constitute a principal and agent relationship or be construed to evidence the intention of the District to constitute such. Each party to the agreement represents and warrants that the officer executing this Agreement has been duly authorized.

The term of this assignment is from the date of final execution (above) until all issues with E-Rate Years 2003, 2004, 2005, 2006, 2007, 2008 2009 2010 and 2011 are resolved or June 30, 2014. When executed, this agreement is authorization for all employees of Consultant to communicate on behalf of the District in performance of the duties outlined herein. The following is a list of California School Management Group, Inc (CSM) employees who are authorized to speak on behalf of the aforementioned client:

Kimberly Friends
Shawn Farley
Michelle Hurley
Mallory Hensley
Drulyne Vang
Sarah Achacoso

Linda Smith
Erin Tingley
Rachel Allen
Kathy Carroll
Heather Prophater
Sarah Pimentel

Scott Harken
Jennifer Jimenez
Cathy Benham
Joan Przybyla
Mary Head

CSM, Inc.

Name: *Gary T. Cichella*

Print Name: Gary T. Cichella

Title: President, E-Rate Services

Oak Park Unified School District

Name: _____

Print Name: _____

Title: _____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 17, 2010

SUBJECT: C.1.k APPROVE EXPULSION OF STUDENT IN DISCIPLINARY CASE #01-09/10

Consent

ISSUE: Should the Board of Education expel student in Disciplinary Case #01-09-10

BACKGROUND: On January 28, 2010, an Oak Park High School student was in violation of Education Codes 48915(a)(2), possession of any knife or other dangerous object of no reasonable use to the pupil. As required by Education Code 48915, the principal has recommended expulsion of this student.

A meeting was held with the parent on February 4, 2010 to review the incident, the suspension, the recommendation for expulsion and interim educational alternatives. An agreement was reached with the parent for "Voluntary Consent to Discipline".

ALTERNATIVES:

1. Expel student in Disciplinary Case #01-09/10 from the Oak Park Unified School District effective January 28, 2010 through June 17, 2010, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated February 4, 2010.
2. Do not expel of student in Disciplinary Case #01-09/10.

RECOMMENDATION: Alternative #1

Prepared by: Lou Tabone, Director of Alternative Education

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.2.a APPROVE SPECIFIED MASTER PLAN PROJECTS

ACTION

ISSUE: Shall the Board of Education approve and authorize staff to proceed with specified Measure R Master Plan projects?

BACKGROUND: At its meeting in January 2010, the Board approved the Measure R master plan developed by the District's Facility Planning Committee (FPC) and PM/CM firm, Barnhart, Inc. District staff, Barnhart, and the PFC are finalizing plans for specified Measure R projects, and will be seeking the Board's authorization to proceed at this evening's meeting. Project specifics, including projected costs and timelines, were being completed as this agenda was going to press, and will be forwarded to the Board under separate cover.

ALTERNATIVES:

- 1). Approve the specific Measure R Master Plan projects as presented.
- 2). Approve the Measure R Master Plan projects with modifications as directed by the Board.
- 3). Do not approve the plan.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

SUBJECT: C.2.b DISCUSS AND APPROVE THE POTENTIAL LAND SALE OF UNUSED DISTRICT PROPERTY

Discussion/Action

ISSUE: Shall the Board of Education discuss and approve the concept of selling some unused district property?

BACKGROUND: Under recently enacted legislation, school districts can use proceeds from property sale and lease for general fund purposes through 2012. The district owns three pieces of property that may be worth selling to the Rancho Simi Parks and Recreation Department as they are adjacent to their land.

ALTERNATIVES:

1. Approve sale of unused district property.
2. Do not approve sale of unused district property.
3. Approve the sale of certain parcels of unused district property and not others.

RECOMMENDATION: At Board's discretion

Respectfully Submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.3.a APPROVE CONSOLIDATED PROGRAMS APPLICATION PART II – 2009-2010

ACTION

ISSUE: Shall the Board of Education approve the Application for Funding for Consolidated Aide Programs?

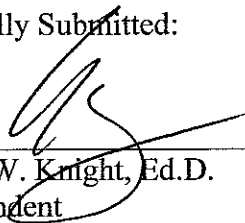
BACKGROUND: The Application for Funding Consolidated Categorical Aid Programs (SDE-100) is submitted annually to the State Department of Education in two parts. Part I is submitted in June and includes estimated entitlements and general information about state and federal categorical programs. Part II is submitted in the spring after the State Department of Education releases the funding levels for each of the programs in the application for the current year. In addition to the funding entitlements, Part II reports on various state programs like supplemental counseling and Free and Reduced Lunch counts.

The Consolidated Application is being sent to the Board under separate cover.

ALTERNATIVES: 1. Accept the Consolidated Application Entitlements and approve Part II.
 2. Do not accept the Consolidated Application Entitlements and approve Part II.

RECOMMENDATION: Alternative #1

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote: Ayes Noes Abstain Absent

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

SUBJECT: C.3.b APPROVE 2009-2010 SINGLE PLANS FOR STUDENT ACHIEVEMENT

ACTION

ISSUE: Should the Board of Education approve the 2009-2010 School Plans for Student Achievement as required by the No Child Left Behind Act?

BACKGROUND: HR1, the No Child Left Behind Act has restructured the school improvement process. The new process involves the development of the Single Plan for School Achievement that focuses on underperforming students and underperforming student sub-groups. The plan should address how the school and districts will coordinate federal and state categorical funding to meet the needs of these students.

Schools are provided with a template developed by the California State Department of Education. Principals worked with their Site Councils to develop the plans and were required to have their approval. The completed plans are on file with the Office of Curriculum and Instruction and at each school site. The plans are provided to the Board under separate cover and are hereby submitted to the Board for approval

ALTERNATIVES: 1. Approve the 2009-2010 School Plans for Student Achievement.
2. Do not approve 2009-2010 School Plans for Student Achievement.

RECOMMENDATION: Alternative #1

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 17, 2010
SUBJECT: C.3.c. APPROVE ADDITIONAL NEW NOVELS FOR OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board of Education approve additional new novels for Oak Park High School?

BACKGROUND: Oak Park High School has submitted a request for new novels to be added to the OPUSD Board Approved List. All but one of the books is on the California Department of Education List of Recommended Literature. According to policy these books must go through Curriculum Council for approval before being brought to the Board for their approval. The Curriculum Council approved these books at their meeting held on November 3, 2009.

The new novels are:
The Bible As Literature: An Introduction used in English II Honors
Spoon River Anthology by Edgar Lee Master used by English III Honors

ALTERNATIVES: 1. Approve the additional new novels for Oak Park High School
 2. Do not approve the additional new novels for Oak Park High School.

RECOMMENDATION: Alternative #1

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.4.a APPROVE RESOLUTION #10-05 RELEASE TEMPORARY CERTIFICATED EMPLOYEES #1 THROUGH # 16

ACTION

ISSUE: Should the Board of Education approve Resolution #10-05 Release Temporary Certificated Employees #1 through #16?

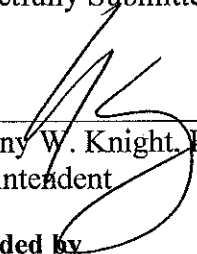
BACKGROUND: In considering needs for the 2010-2011 school year, it has been determined that, at this time, staffing must be reduced. The Resolution authorizes staff to proceed with the release process for employees on temporary contracts.

ALTERNATIVES:

1. Approve Resolution #10-05 Release Temporary Certificated Employees #1 through #16
2. Do not approve Resolution #10-05 Release Temporary Certificated Employees #1 through #16

RECOMMENDATION: Alternative #1

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action:	On motion of	, seconded by			, the Board of Education:
VOTE:	AYES	NOES	ABSTAIN	ABSENT	
Iceland	_____	_____	_____	_____	
Laifman	_____	_____	_____	_____	
Panec	_____	_____	_____	_____	
Rees	_____	_____	_____	_____	
Vinson	_____	_____	_____	_____	
Student	_____	_____	_____	_____	

**BEFORE THE GOVERNING BOARD OF THE
OAK PARK UNIFIED SCHOOL DISTRICT
COUNTY OF VENTURA, STATE OF CALIFORNIA**

**RESOLUTION #10-05
NON-REELECTING TEMPORARY CERTIFICATED EMPLOYEES**

WHEREAS, pursuant to Education Code Section 44954, the Board may release a certificated temporary employee if the employee is notified before the end of the school year of the District's decision not to reelect the employee for the next succeeding school year;

WHEREAS, the employees listed below are serving pursuant to temporary employment contracts;

WHEREAS, it is this Board's intent to not reelect the employees listed below for the subsequent school year, 2010-2011 pursuant to Education Code Section 44954;

NOW, THEREFORE, BE IT RESOLVED, that the following employees serving pursuant to temporary employment contracts be released from employment with this school district effective upon each employee's last working day of this current school year or upon the expiration of any applicable temporary employment contract (whichever occurs first) and are not reelected for the next succeeding school year:

#1through#16

BE IT FURTHER RESOLVED, that the Superintendent or his designee is directed to issue to the employees named in this Resolution the notice described in Section 44954 prior to March 15, 2010, informing them that they will not be reemployed for the 2010-2011 school year, and to take such further and additional actions as may be necessary to accomplish the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the Oak Park Unified School District on the 16th day of February, 2010, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Board of Education
Oak Park Unified School District

I, Marie Panec, Clerk of the Governing Board of the Oak Park Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its special meeting held on February 16, 2010.

Clerk, Board of Education
Oak Park Unified School District

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.5.a. APPROVE RESOLUTION #10-04 – 2010 CENSUS IN SCHOOLS WEEK

ACTION

ISSUE: Shall the Board of Education approve Resolution #10-04 – 2010 Census in Schools Week?

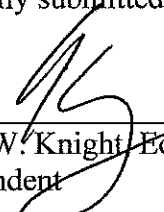
STATEMENT: Since an accurate population count is essential to obtaining full funding many government programs, local, state and federal officials hope to enlist the public school community to help get the word out: Be counted during the 2010 U.S. Census. More than \$400 billion in governing funding is at stake, from Title I, special education, college grants and loans and other education programs to public transit, transportation and community improvements that also impact schools. Representation in districts from the local level to state legislatures and Congress is also affected.

For all these reasons, schools are encouraged to set aside one week between January 1 and March 30 as "2010 Census in Schools Week" to help reinforce the importance of participating in the census.

ALTERNATIVES: 1. Approve Resolution #10-04 – 2010 Census in Schools Week.
 2. Do not approve Resolution #10-04 – 2010 Census in Schools Week.

RECOMMENDATION: Alternative #1

Respectfully submitted:



 Anthony W. Knight Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**OAK PARK UNIFIED SCHOOL DISTRICT
RESOLUTION #10-02
2010 CENSUS IN SCHOOLS WEEK**

WHEREAS, the decennial census takes place every 10 years to count the residents of each state and help identify where to allocate over \$400 billion in federal funds to states; and

WHEREAS, to ensure fair Congressional representation by determining how many seats each state will have in the U.S. House of Representatives, as well as the redistricting of state legislatures, county boards of supervisors and city councils, and voting districts; and

WHEREAS, an accurate census count is critical to the well-being of every community in determining where services are most needed, and to provide important federal and state funds for school districts; and

WHEREAS, it is vital for all local superintendents, principals, teachers and parent organizations to relay the importance of the census to families and community members to ensure everyone is counted, therefore maximizing political representation and funding appropriations within our school district and county; and

WHEREAS, the Oak Park Unified School District invites schools to dedicate a week during January 2010 through March 2010 as "Census in Schools Week," to help reinforce the importance of participation in the census; and

WHEREAS, the Oak Park Unified School District encourages all schools, especially those that serve 90 percent socio-economically disadvantaged students to coordinate with the (Name) Office of Education liaison on best practices to implement outreach strategies schools can incorporate to ensure they have the most complete and accurate count of their surrounding residents; and

WHEREAS, the Oak Park Unified School District supports the goals and ideals for the 2010 census and will lend its support to the education community in being responsive to federal and state census liaisons;

NOW, THEREFORE, BE IT RESOLVED that the Oak Park Unified School District recognizes the long-term effects of an accurate and complete census count for garnering much-needed resources for our state; and

BE IT FURTHER RESOLVED that we stand with all school districts and county offices of education to be counted on the official census day of April 1, 2010.

The foregoing Resolution is adopted by the Governing Board of the Oak Park Unified School District on the 16th day of February, 2010, by the following vote:

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

President, Governing Board of the
Oak Park Unified School District

I, Marie Panec, Clerk of the Governing Board of the Oak Park Unified School District, do certify that the foregoing Resolution as regularly introduced, passed and adopted by the Governing Board at its meeting held on February 16, 2010.

Clerk, Governing Board of the
Oak Park Unified School District

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
**SUBJECT: C.5.b APPROVE 2010 CSBA DELEGATE ASSEMBLY
 ELECTION OF CANDIDATES**

ACTION

ISSUE: Shall the Board of Education elect four representatives to CSBA's Delegate Assembly?

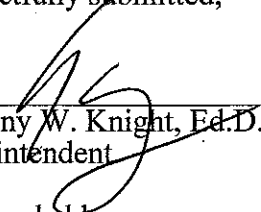
STATEMENT: There are four vacancies for the 2010 Delegate Assembly Ballot Region/Subregion 11B and there are four candidates as follows. OPUSD may vote for four of the four candidates on one ballot and it must be returned to CSBA postmarked on or before March 15, 2010. Voting instructions, ballot, and biographical sketches for each of the candidates are attached.

Darlene A. Bruno (Hueneme ESD)*
 Rob Collins (Simi USD)*
 Deborah D. DeVries (Oxnard ESD)*
 Jan Iceland (Oak Park USD)*
 *denotes incumbent

The names of newly elected delegates will be published and disseminated to the membership by March 31.

ACTION: Move to cast our vote for _____, _____,
 and _____, as representatives to the
 CSBA Delegate Assembly for Region/Subregion 11B.

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **MONDAY, MARCH 15, 2010**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2010 DELEGATE ASSEMBLY BALLOT
SUBREGION 11-B
(Ventura County)

Number of vacancies: 4 (Vote for no more than 4 candidates)

Delegates will serve two-year terms beginning April 1, 2010 – March 31, 2012

**denotes incumbent*

☐ Darlene A. Bruno (Hueneme ESD)*

☐ Rob Collins (Simi Valley USD)*

☐ Deborah D. DeVries (Oxnard ESD)*

☐ Jan Iceland (Oak Park USD)*

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

TITLE

School District

See reverse side for a current list of all Delegates in your Region.

Region 11 – John Walker, Director (Ventura USD)
9 Delegates (9 elected)

Below is a list of all the current Delegates from this Region.

Subregion A

Karen Anderson (Montecito Union ESD), term expires 2010
Dean Nevins (Goleta Union ESD), term expires 2011

Subregion B

Darlene Bruno (Hueneme ESD), term expires 2010
Rob Collins (Simi Valley USD), term expires 2010
Deborah D. DeVries (Oxnard ESD), term expires 2010
Jan Iceland (Oak Park USD), term expires 2010
Suzanne Kitchens (Pleasant Valley SD), term expires 2011
Christina Urias (Santa Paula Union HSD), term expires 2010

County Delegate

Mark Lisagor (Ventura COE), term expires 2011

Counties

Santa Barbara (Subregion A)
Ventura (Subregion B)



CSBA 2010 Delegate Assembly Biographical Sketch Form

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may ⁴⁴also be submitted, both will be copied exactly as received. Please do not state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: Darlene A. Bruno

Region/Subregion: 11/B

District or COE: Hueneme Elementary School District

Years on board: 19 ADA: 8000

Contact Number: (805) 483-3339

E-mail: juneclvrmmom@netscape.net

Are you a continuing Delegate? ☒ Yes ☐ No

If yes, how long have you served as a Delegate? 10 years

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have completed the Masters in Boardsmanship program and I am half way through the Masters in Governance Program. I have always attended the Legislative Action Conference, and keep up to date on what is going on in Sacramento through CSBA e-mails and act on them when appropriate. I have Served on the CSBA Nominating Committee and learned a lot about the inner workings of CSBA. I have always attended the CSBA Annual Conferences, bringing back mountains information to share with other board members and District Staff. During my 20 years as a board member, I have learned a lot, and would like to continue to share what I learn with other board members in the county. I am a member of the Ventura County School Board Association Executive committee and help to select programs to bring to School board members in our County as well as share Delegate Assembly information with them. I feel I still have a great deal of passion for the Delegate Assembly position and would be honored to serve.

Please describe your activities/involvement or interests in your local district.

I attend as many School site functions as possible. Usually all of the Back to School nights, Special programs at each school that we are notified of. Our principals make sure we know in advance what is happening and I make the time to go and enjoy watching the children perform or watch them react to something that they are viewing. I am very interested in a trial dual immersion program at one of my schools and try to drop in and see it in progress as much as possible. I try to be very visible at the school sites and at as many union functions as I am invited to attend. Our teachers seem to like a Board Member at negotiation's so I attend as much as my schedule allows. I was extremely involved in PTA before becoming a board member and continue to be as active as possible.

Please describe any other education-related activities/involvement.

I am currently a GRC for the Delegate Assembly. I have served as a Golden Bell Site Evaluator. I serve on the Ventura County Committee for School Districts relocating or boundary changes. As a Delegate Assembly Member I also serve on the Ventura County School Board Executive Board.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Darlene A. Bruno

Date: _____

**CSBA****2010 Delegate Assembly Biographical Sketch Form**

45

Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: Rob CollinsRegion/Subregion: 11BDistrict or COE: Simi Valley UnifiedYears on board: 5 ADA: 20,000Contact Number: (805) 527-1946E-mail: Robdisimi@aol.comAre you a continuing Delegate? ☒ Yes ☐ NoIf yes, how long have you served as a Delegate? 2 Years

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

Vice-President of Legislation for the Ventura County School Boards Association (VCSBVA) for 3 years. Completing my first term as a member of the CSBA Delegate Assembly. I am interested in serving a second term because I believe I can make a contribution to CSBA at the state level. Most importantly, my involvement with CSBA makes me a more effective and informed School Board Member.

Please describe your activities/involvement or interests in your local district.

I retired as a teacher and administrator from Simi Valley Unified in 2002 because I was elected to the Ventura County School Board. I was first elected to the Simi Valley Board of Education in 2004 and re-elected in 2008. I have served as President and Clerk of our Board. I have served twice as President of the Tri-County Education Coalition. I currently serve on the Executive Board of the Simi Valley Education Foundation.

Please describe any other education-related activities/involvement.

I have been teaching Political Science classes at Moorpark College and College of the Canyons since 1999. I was named the "Teacher of the Year" in Simi Valley (Lou Roth Award) in 1998. Member of the Tri-County Education Coalition since 1987. Director of "Read Across America" in Simi Valley since 1999. I was the Simi Valley Academic Decathlon coach for fifteen years and my teams captured the Ventura County Championship four times. I was also first to bring the Ventura County Teen Court System to Simi Valley High School and was the advisor of that program for five years. I was also the Mock Trial Coach for ten years. I was a teacher and administrator at the Middle School and High School level for over thirty-five years.

Original Copy

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Rob CollinsDate: 11/10/09

Robert W. Collins
 3708 Martz Street
 Simi Valley, California 93063
 805-527-1946

Qualifications

Retired in 2002 from the Simi Valley Unified School District after thirty years as a teacher and school administrator. First elected to the Simi Valley Board of Education in 2004 and re-elected in 2008. Served as Clerk of the Board and named President of the Board for the 2007-2008 Term. Past member of the Ventura County Board of Education. Political science adjunct professor at Moorpark Community College and College of the Canyons since 1999. Named Teacher of the Year for SVUSD in 1998. Past-president of the Tri-County Education Coalition. Currently the Vice-President, Legislation for the Ventura County School Boards Association and completing first term as member of the CSBA Delegate Assembly. Also, currently a member of the Simi Valley Education Foundation Executive Board.

Education

- M. A. in American History, California State University, Los Angeles
- B. A. in History/Political Science; Minor in Speech and Debate
- Standard Secondary and Administrative Services Credentials
- Forty years of teaching at the Middle School, High School and College levels.

Leadership Experience

- Elected to the SVUSD Board of Education in 2004 – Re-elected in 2008.
- Past Member of the Ventura County Board of Education
- Member of Tri-County Education Coalition since 1987- President 1990-1991 and 2001-2002 terms.
- Executive Board Member of Ventura County School Boards Association (VCSBA) for four years
- Legislative Committee Member for California County School Boards Association for two years
- High School Academic Decathlon Coach for 15 years – Won four Ventura County Championships
- Advisory Board Member for Simi Valley Education Foundation
- Advisor for Ventura County Teen Court for ten years
- Western Association of Schools and Colleges (WASC) Visiting Team Member
- Director of Simi Valley "Read Across America" from 2001 to present
- Adjunct Professor – Moorpark Community College/College of the Canyons from 1999 to present
- VCSBA Vice President, Legislation for four years
- Member of Leadership Simi Valley, Class of 2006

**CSBA****2010 Delegate Assembly Biographical Sketch Form**

47

Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Dr. Deborah D. De Vries</u>	Region/Subregion: <u>11B</u>
District or COE: <u>Oxnard School District</u>	Years on board: <u>4 yrs.</u> ADA: <u>15,541</u>
Contact Number: <u>805-985-5610 Home, 805-216-4530 Cell</u>	E-mail: <u>deedvec@aol.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how long have you served as a Delegate? <u>One year</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I believe all of our kids are stars. So, I believe we are all here to do our best to provide personal attention and loving detail to ameliorate special needs and continuing issues and patterns. My involvement and interests have been in three major areas: reducing youth on youth violence, designing community support and training to model respect and leadership for youth and family members, and through regular interaction built on foundation of art and cultural opportunities: art, music, open mic poetry, and visit fora/seminars.

Philosophy: Goethe's: "Knowing is not enough, we must apply. Willing is not enough, we must do".

Please describe your activities/involvement or interests in your local district.

I currently am serving as the Executive Director of well-respected and recognized youth violence prevention program serving actively at-risk youth involved in the juridical system, and coordinating partnerships with local business, governmental and community-based organizations. This work and other work has connected me with multiple issues and people in coordinating efforts for accountability and building an attitude to "get things done".

My rich community background also includes work with military, farm workers, adult basic education, parents of murdered children, those incarcerated and those in recovery.

Please describe any other education-related activities/involvement.

I have served on the board for four years, and am currently serving as clerk. I have enjoyed graduating from the CSBA Masters in Governance training, and have attended and actively participated in four great state CSBA conferences. Historically, I have been an enthusiastic and active member of many statewide and national organizations, sharing my enthusiasm, energy and ideas. I've served as a State Adult Education President, Secretary and Treasurer of the commission on Adult Basic Education, and Legislative Chair for a regional educational association, as well as serving on several Senate and Federal task force committees. I have helped put on national and international conferences. I am ready, willing and able to bring enthusiasm, legislative awareness and conference building skills to actively participate and be responsible for helping to improve education.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Deborah D De Vries

Date: December 15, 2009

Dr. Deborah D. De Vries

4800 Oceanaire Street Oxnard, California 93035



Deedvee@aol.com

SUMMARY OF SKILLS:

Administration: Effective Evaluator; Teacher Training, National Workshop Presenter
 Accreditation Preparation and Evaluation Expert
 California Community College, Secondary & Elementary Life Teaching Credentials
 Experienced College Professor 10 Different Programs; Levels: Bachelor- Master's
 Successes in Multi-Cultural Program Development & Implementation: Korean, Japanese, Chinese,
 Spanish, Portuguese and Greek Populations.
 Expert in area of Curriculum and Evaluation of Educational Programming

EDUCATION:

USC, Ed. D.	Curriculum & Instruction: Program Evaluation
USC, M.S., Ed.	Curriculum & Instruction, Education
UCLA, B.A.	Major: History, Minors: Humanities/English

ADJUNCT COLLEGE FACULTY TEACHING EXPERIENCE:

In my thirty year educational career, I have developed and taught/ and or supervised courses in the following areas:

ESL, Refresher English, Speed Reading, Current Events, Current History, History, Humanities, Literature, Management, Leadership, Multi-Cultural Diversity and Communications and I have

Taught at the following institutions:

Oxnard College, Ventura College, Rio Salado College, Park College, Glendale (Arizona) College - Maricopa County Community College District, Los Angeles City College, Golden Gate University, University of Santa Barbara Extension, Embry-Riddle Aeronautical University, Chapman College (The College of the Seven Seas), Ventura College and Oxnard College- Ventura County Community College District.

PRESENT EMPLOYMENT HISTORY:

Coordinator: SB 70 community college and multi high school collaborative grant to encourage non- traditional, low income students to register and complete college

Oxnard College KEYS Youth Leadership Program: Director, Instructor and Curriculum Designer: Youth Leadership Program

Remedial instruction and community-based support services for youth in the justice system.
 Program named one of 19 Best Practices for preventing youth violence by The California Wellness Foundation

Trustee: Oxnard School District

Non-Partisan -elected Governing Board Member for district with 16,000 students, 21 schools and budget of \$130 million dollars



2010 Delegate Assembly Biographical Sketch Form

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Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Jan Iceland</u>	Region/Subregion: <u>11/B</u>
District or COE: <u>Oak Park Unified</u>	Years on board: <u>18</u> ADA: <u>3780</u>
Contact Number: <u>818 706-2683</u>	E-mail: <u>icelandop@aol.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how long have you served as a Delegate? <u>10 years</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

CSBA Delegate 2000-present, Governmental Relations Chair 2002, 2006-present, Preschool Champion 2008-present, Policy Platform Committee 2006, Conditions of Children Council 2004-2005, Nominating Committee 2003, Children's Health Task Force 2001-2002. Past President (two terms), 1st Vice President (Program), 2nd Vice President (Legislation) of VCSBA. Have earned both Masters of Boardmanship and Master in Governance. Have attended all CSBA Annual Conferences except one (when ill) since 1991. Attend Legislative Action Conferences as well (again one absence) and attended 2007 Federal Relations Network Conference in Washington, D.C. Am member of Advocacy Interactive. I would like to continue as a Delegate in order to assist in ensuring that all California children receive the best education possible.

Please describe your activities/involvement or interests in your local district.

I am on the Technology Committee, Employee Benefits Committee, and Finance Committee and am the alternate to the SEAC (Special Education Advisory Committee) and to the Safe Kids Task Force after having been the rep to it for many years. I was also on the Board of our Oak Park Neighborhood School (a Neighborhoods for Learning Preschool partnership with First Five) for several years. I have also served on the Health/Family Life Committee, Library, Modern Languages, English Language Learners, Visual and Performing Arts, Math Textbook Selection, and G.A.T.E. committees. I have been active in our campaigns to pass parcel taxes and bonds. Making sure that we have an articulated curriculum, keeping and increasing our vocational ed and AP classes, starting our neighborhood preschool have been very important to me. Most of all I am interested in any way that we can provide the best possible education and life experiences for our children.

Please describe any other education-related activities/involvement.

I am Chair of the Board of Directors of CDR, Child Development Resources of Ventura County, a nonprofit agency which runs Headstart and Early Headstart programs and state preschool and daycare programs in Ventura County. I am on the Youth Programming Committee of the Conejo/Las Virgenes Future Foundation and have been one of a team of advisors for the annual Youth Congress for the past several years. I have assisted with the Oak Park team in the "We the People" constitution competition. I was on the Ventura County First Five Commission from 1999-2003 and am currently on one of their advisory committees. I am on the Ventura County Committee on School District Organization and I am a member of the American Organization for Rehabilitation Through Training which raises money for adult education.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Jan Iceland

Date: January 4, 2010.

JAN ICELAND

EXPERIENCE

- | | | |
|--|--|------------------|
| 1976-2010 | Steven Iceland | Agoura Hills, CA |
| <i>Office Manager</i> | | |
| <ul style="list-style-type: none"> • Manage office for two doctors and eight employees plus temporary help. • Oversee all aspects of office; personnel, billing, insurance, supplies, etc. | | |
| 1991-2010 | Oak Park Unified School District | Oak Park, CA |
| <i>Trustee</i> | | |
| <ul style="list-style-type: none"> • Four terms as president, four terms as vice-president, four terms as clerk. | | |
| 1969-1973 | Malinckrodt Institute of Radiology
Washington University School of Medicine | St. Louis, MO |
| <i>Radiation Therapy Research</i> | | |
| <ul style="list-style-type: none"> • Created and maintained Tumor Registry. • Managed clinical research projects. | | |
| 1967-1968 | National Space Science Data Center
Goddard Space Center | Greenbelt, MD |
| <i>Librarian</i> | | |
| <ul style="list-style-type: none"> • Catalogued and maintained data from space exploration. • Handled and responded to domestic and international requests for data. | | |

EDUCATION

- | | |
|--|------------|
| <ul style="list-style-type: none"> • Attended Duke University • CSBA Masters of Boardsmanship • CSBA Master in Governance | Durham, NC |
|--|------------|

COMMUNITY ACTIVITIES

Chair, Board of Directors Child Development Resources of Ventura County, Board of Trustees Conejo/Las Virgenes Future Foundation, Health and Early Learning Committee – First 5 Ventura County, National Charity League, American Organization for Rehabilitation Through Training, Sisterhood Temple Adat Elohim.

FORMER COMMUNITY ACTIVITIES OF NOTE

Children and Families First Commission of Ventura County (First 5), Community Commission for Ventura County, East County Youth Task Force, OPUSD Formation Committee, Oak Park CERT Team, Ventura County Substance Abuse Task Force, Ventura County Partnership for Safe Families.

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~JANUARY 19, 2009~~ FEBRUARY 17, 2010

SUBJECT: C.6.a APPROVE AMENDMENT TO BOARD POLICY 3270 – SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES–~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies?

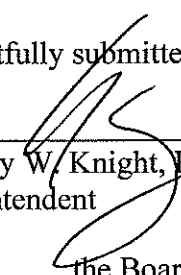
BACKGROUND: Board Policy 3270 is a mandated policy being revised and expands sample criteria for determining when instructional materials are obsolete or unusable, including adding nonalignment with the district's academic standards or course of study. Board Policy 3270 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies.
2. Do not amend Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies.
3. Adopt a modified version of the amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3270(a)

Sale And Disposal Of Books, Equipment And Supplies

When district-owned books **instructional materials**, equipment, and supplies **or other personal property** becomes unusable, obsolete, or no longer needed, the Superintendent or designee shall identify these items to **notify** the Governing Board, together with their **provide an** estimated value and a recommendation that they **whether the items** be sold or disposed of by one of the methods prescribed in law and administrative regulations. ~~With~~ **Upon approval by the** Board approval, the Superintendent or designee shall arrange for the sale or disposal of these items.

(cf. 0440 – District Technology Plan)

(cf. 6161 – Equipment, Books and Materials)

(cf. 6161.11 – Supplementary Instructional Materials)

(cf. 6163.1 – Library Media Centers)

Instructional materials may be considered obsolete or unusable when they:

1. Have been replaced by more recent versions or editions **or new materials selected by the Board and have** ~~of the same material and are of~~ no foreseeable value in other instructional areas

(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

2. **Are not aligned with the district's academic standards or course of study.**

(cf. 6011 – Academic Standards)

(cf. 6143 – Courses of Study)

4. Contain information rendered inaccurate or incomplete by new **research** discoveries or technologies

5. Contain demeaning, stereotyping or patronizing references to **any group of persons protected against discrimination by law or Board policy** either sex, ~~members of racial, ethnic, religious, vocational or cultural groups, or persons with physical or mental disabilities~~

(cf. 0410 – Nondiscrimination in District Programs and Activities)

5. ~~Have been inspected and discovered to be~~ **Are** damaged beyond use or repair

(cf. 1312.4 – Williams Uniform Complaint Procedures)

The Superintendent or designee shall establish procedures to be used when selling equipment for which the federal government has a right to receive all or part of the proceeds. These procedures shall ensure a reasonable amount of competition so as to result in the highest possible revenue.

(cf. 3440 - Inventories)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3270(a)

Legal Reference:**EDUCATION CODE**

17540-17542 Sale or lease of personal property by one district to another

17545-17555 Sale of personal property

35168 Inventory, including record of time and mode of disposal

42291.5 Temporary school bus designation

42303 School bus sale to another district

60500-~~60530~~ Determination of obsolescence~~60510-60511 Donation or sale~~~~60520-60521 Disposition of sale proceeds~~~~60530 Methods of destruction~~**GOVERNMENT CODE**

25505 District property; disposition; proceeds

CODE OF REGULATIONS, TITLE 5**3944 Consolidated categorical programs, district title to equipment****3946 Disposal of equipment purchased with state and federal consolidated application funds****UNITED STATES CODE, TITLE 40**~~549 484~~ Surplus property**CODE OF FEDERAL REGULATIONS, TITLE 34**

80.32 Equipment acquired under a grant or subgrant

Management Resources:**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS***California School Accounting Manual**Standards for Evaluating Instructional Materials for Social Content, 2000***WEB SITES***California Department of Education: <http://www.cde.ca.gov>**School Services of California, Inc.: <http://www.sscal.com>*

Adopted: 1-11-78

Amended: 3-18-86, 5-2-89, 9-17-02, 12-16-03

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~JANUARY 19, 2009~~ FEBRUARY 16, 2010

SUBJECT: C.6.b APPROVE AMENDMENT TO BOARD POLICY 3280 – SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY –~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property?

BACKGROUND: Board Policy 3280 is being updated to reflect new law (ABX4 2) which authorizes districts, until January 1, 2012, to use the proceeds from the sale of surplus property for any one-time general fund purpose.. Board Policy 3280 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property.
2. Do not amend Board Policy 3280 – Sale or Lease of District-Owned Real Property.
3. Adopt a modified version of the amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(a)

Sale or Lease of District-Owned Real Property

The Governing Board believes that the district should utilize its facilities and resources in the most economical and practical manner. ~~To that end,~~ The Superintendent or designee shall periodically study the current and projected use of all district facilities in order to ensure the efficient utilization of space and the effective delivery of instruction ~~in order to maximize student learning.~~

(cf. 1330 – Use of School Facilities)

(cf. 7110 – Facilities Master Plan)

(cf. 7111 – Evaluating Existing Buildings)

Upon determination that district property is no longer needed or may not be needed until some future time, the Board shall offer to sell or lease district-owned real property in accordance with priorities and procedures specified in law, including, but not limited to, Education 17230, 17464, 17485-17500, and Government Code 54222.

(cf. 5148 – Child Care and Development)

(cf. 5148.2 – Before/After School Programs)

(cf. 5148.3 – Preschool/Early Childhood Education)

When required by law, the Board shall appoint a district advisory committee to advise the Board in the development of policies and procedures governing the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388)

(cf. 1220 – Citizen Advisory Committees)

Resolution of Intention to Sell or Lease

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regular, open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

(cf. 9323.2 – Actions by the Board)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting **that will be held to consider bids** by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least ~~one~~ **once** a week for three successive

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(b)

weeks before the meeting, in a newspaper of general circulation published in the county in which the district is located if such a paper exists. (Education Code 17469)

The Superintendent or designee shall take reasonable steps to provide notification to the former owners of the property of the district's intent to sell it in accordance with Education Code 17470.

Acceptance/Rejection of Bids

At a public meeting specified in the resolution *of intention to sell or lease property*, the Board shall open, examine, and declare all sealed bids. Before accepting any written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. *If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477 (Education Code 17476, 17477)*

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all the terms and conditions of the contract. (Education Code 17475-17478)

(cf. 1431 – Waivers)

(cf. 9320 – Meetings and Notices)

Use of Proceeds

The Superintendent or designee shall ensure that proceeds from the sale or lease with an option to purchase of district surplus property are used in accordance with law. (Education Code 17462; 2 CCR 1700)

(cf. 3100 – Budget)

(cf. 3460 – Financial Reports and Accountability)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(c)

Until January 1, 2012, the district may expend proceeds from the sale of surplus real property, along with the proceeds from any personal property located on that real property, for any one-time general fund purpose(s). Prior to exercising this authority, the Board shall certify to the State Allocation Board that: (Education Code 17463.7)

1. The district has no major deferred maintenance requirements not covered by existing capital outlay resources.

(cf. 3111 – Deferred Maintenance Funds)

2. The sale of real property pursuant to Education Code 17463.7 does not violate the provisions of a local bond act.

(cf. 7214 – General Obligation Bonds)

3. The real property is not suitable to meet projected school construction needs for the next 10 years.

Prior to exercising this authority, the Superintendent or designee shall present to the Board, at a regularly scheduled meeting, a plan for expending these one-time resources. The plan shall identify the source and use of the funds and shall describe the reasons that the expenditure shall not result in ongoing fiscal obligations for the district. (Education Code 17463.7)

Legal Reference:

EDUCATION CODE

8469.5 Use of school facilities or grounds for school age child care

17219-17224 Acquisition of property not utilized as school site; nonuse payments; exemptions

17230-17234 Surplus property

17385 Conveyances to and from school district

17387-17391 Advisory committees for use of excess school facilities

17400-17429 Leasing property

17430-17447 Leasing facilities

17453 Lease of surplus district property

17455-17484 Sale or lease of real property

17463.7 Proceeds for general fund purposes

17485-17500 Surplus school playground (Naylor Act)

17515-17526 Joint occupancy

17527-17535 Joint use of district facilities

33050 Request for waiver

38130-38139 Civic Center Act

GOVERNMENT CODE:

54220-54232 Surplus land

54222 Offer to sell or lease property

54950-54963 Brown Act, especially;

54952 Legislative body, definition

PUBLIC RESOURCES CODE

21000-21177 California Environmental Quality Act

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(d)

CODE OF REGULATIONS, TITLE 2

1700 Definitions related to surplus property

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District, (2006) 139 Cal.app.4th 1356

Management Resources:

CSBA PUBLICATIONS*Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, September 2009**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS*

Closing a School Best Practices Guide

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Unused Site Program Handbook, May 2008

*WEB SITES*California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>Coalition for Adequate School Housing: <http://www.cashnet.org>Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Adopted: 9-17-02

Amended: 1-20-04, 6-9-09

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~JANUARY 19, 2010~~ FEBRUARY 16, 2010

**SUBJECT: C.6.c APPROVE AMENDMENT OF BOARD POLICY 5117 –
INTERDISTRICT ATTENDANCE – ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5117 – Interdistrict Attendance?

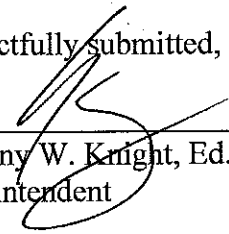
BACKGROUND: Board Policy 5117 is being revised to reflect new law (SB 680) which reauthorizes the “school district of choice” program, including provisions that (1) require that a random drawing be held in public at a Board meeting when more students apply to transfer than the Board has elected to permit, and (2) add to the information that the Superintendent must report to the Board re: student applications for admittance. Board Policy 5117 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5117 – Interdistrict Attendance.
2. Do not approve amendment of Board Policy 5117 – Interdistrict Attendance.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

SERIES 5000

Students

BP 5117(a)

Interdistrict Attendance

The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

(cf. 5116.1 - Intradistrict Open Enrollment)

~~The Board desires to communicate with parents/guardians and students regarding the educational programs and services that are available.~~

Prior to July 1, 2007, The Board *has* designated the *Oak Park Unified School District* as a "school district of choice" *and shall accept students who reside in other California districts but wish to attend an Oak Park Unified School District school. Each year, the Superintendent or designee shall recommend to the Board* ~~The Superintendent or designee shall establish an interdistrict attendance selection process which ensures that transfer students are admitted to district schools through a random, unbiased process.~~

~~The Board shall annually determine the number of interdistrict transfer students *that* the district will *be able to* accept *and* for the following school year. The Board shall also identify the schools, grade levels, and programs that will be able to accept these additional students.~~

Upon receiving the Superintendent's report, the Board shall annually determine the number of students who will be accepted for admittance into the district through this program. This number shall be reflected in the minutes of the Board meeting.

(cf. 9324 - Minutes and Recordings)

The Superintendent or designee shall establish a selection process which ensures that students applying through the program are admitted to district schools through a random, unbiased process that prohibits evaluation of whether a student should be enrolled based upon his/her academic or athletic performance. If the number of student applications exceeds the number of transfers the Board has designated for acceptance under the program, the Superintendent or designee shall conduct a random drawing in public at a regularly scheduled Board meeting. (Education Code 48301)

Because the district admits students in accordance with the school district of choice program, the Superintendent or designee may admit a student based on an individual interdistrict attendance permit pursuant to Education Code 48300-48315. ~~only in situations of extreme need and upon the request of the district of residence.~~

The Superintendent or designee shall maintain a record of requests for admittance under the

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

SERIES 5000

Students

BP 5117(b)

program that contains all of the following: (Education Code 48313)

- 1. The number of requests granted, denied, or withdrawn and, for denied requests, the reason for the denial.*
- 2. The number of students transferred out of and transferred into the district pursuant to this program.*
- 3. The race, ethnicity, gender, self-reported socio-economic status, and the district of residence for each student in item #2 above*
- 4. The number of students in item #2 above who are classified as English learners or students with disabilities*

The Superintendent or designee shall report to the Board, at a regularly scheduled meeting, the information specified in items #1-4 above. By May 15 of each year, the Superintendent or designee shall provide the same information, as well as information regarding the district's status as a school district of choice in the upcoming school year, to each geographically adjacent school district, the county office of education, the California Department of Education, and the Department of Finance. (Education Code 48313)

The reports to the Board and other agencies shall also include a summary of audit exceptions, if any, resulting from the compliance review of components of the district of choice program conducted as part of the annual district audit. (Education Code 48301, 48313)

The Superintendent or designee may deny applications for interdistrict transfer because of overcrowding within district schools, limited district resources or to maintain the following limits to special programs:

- a. ~~Resource Specialist Program is at least five (5) under maximum caseload.~~*
- b. ~~Non-severe Special Day Class enrollment is under eight (8) students~~*
- c. ~~Speech/Language enrollment total caseload under thirty (30)~~*

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

SERIES 5000

Students

BP 5117(c)

48980 Notice at beginning of term

52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

Regional Occupational Center/Program, enrollment of students, interdistrict attendance

GOVERNMENT CODE

6250-6270 Public Records Act

ATTORNEY GENERAL OPINIONS

84 Ops. Cal. Atty. Gen. 198 (2001)

87 Ops. Cal. Atty. Gen. 132 (2004)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

Adopted: 5-24-78

Amended: 5-15-84, 1-7-86, 5-17-94, 3-12-02, 9-17-02, 2-15-05, 4-18-06, 6-10-08, 6-9-09

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010 FEBRUARY 16, 2010

SUBJECT: C.6.d APPROVE AMENDMENT TO BOARD POLICY 6111 – SCHOOL CALENDAR – First Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6111 – School Calendar?

BACKGROUND: Board Policy 6111 is being revised to reflect new law (ABX4 2) which authorizes a district, upon agreement with employee organizations, reduce the school year through 2012-13 by up to five days of instruction without incurring financial penalties from the state. Board Policy 6111 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6111 – School Calendar.
2. Do not amend Board Policy 6111 – School Calendar.
3. Adopt a modified version of the amendment to Board Policy 6111 – School Calendar.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Series 6000

Instruction

BP 6111(a)

School Calendar

For each school, the Governing Board shall adopt a calendar that The Superintendent or designee shall recommend to the Governing Board a calendar for each school that will meets the requirements of law as well as the needs of the community, students and the work year as negotiated with the district's employee organization(s) . for all represented personnel. As appropriate, the Superintendent or designee shall ensure that the proposed calendar is aligned with assessment and accountability schedules in order to support the district's goals for student achievement

(cf. 0200 – Goals for the School District)
(cf. 4143/4243 - Negotiations/Consultation)
(cf. 6162.51 – Standardized Testing and Reporting Program)
(cf. 6162.52 – High School Exit Examination)

Each school calendar shall show the beginning and ending school dates, legal and local holidays, ***staff development days***, orientation meeting days, minimum days, vacation periods and other pertinent dates.

(cf. 6112 - School Day)
(cf. 6115 - Ceremonies and Observances)
(cf. 6117 - Year-Round Schedules)
(cf. 6177 - Summer School)

The district shall offer 180 days of instruction per year, unless the district and employee organization(s) have negotiated to reduce the days of instruction in any school year through 2012-13 pursuant to the authorization in Education Code 42605. As required by law, the Superintendent or designee shall certify to the Superintendent of Public Instruction that the district offers at least 180 days of instruction per school year.

(cf. 1431 – Waivers)

Staff development days shall not be counted as instructional days.

(cf. 4131, 4231, 4331 - Staff Development)

Notification of the schedule of minimum days shall be sent to all parents/guardians at the beginning of the school year. If any minimum days are added to the schedule, the Superintendent or designee shall notify the parents/guardians of the affected students as soon as possible and at least one month before the scheduled minimum day. (Education Code 48980)

(cf. 5145.6 - Parental Notifications)

If a school will be used as a polling place on an election day, the Board shall determine whether to continue school in session, designate the day for staff training and development, or close the school to students and nonclassified staff. (Elections Code 12283)

(cf. 1400 – Relations Between Governmental Agencies and the Schools)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Series 6000

Instruction

BP 6111(b)

(cf. 5113 – Absences and Excuses)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37220-37221 Holidays

37252-37253 Summer school

37300-37303 Year-Round School Demonstration Project

37600-37672 Continuous school programs: year-round schools, especially:

37618 School calendar

37700-37707 Four-day week

41422 Schools not maintained for 175 days

41530-41532 Professional Development Block Grant

46200-46206 Incentives for longer instructional day and year

46300 Method of computing ADA

48980 Notice at beginning of term

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

44579-44579.6 Instructional Time and Staff Development Reform Program

ELECTIONS CODE

12283 School closures, election days

COURT DECISIONS

Butt v. State of California, (1992) 4 Cal 4th 668

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

Davis Joint Unified School District, (1984) PERB Decision No. 474

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Public Employment Relations Board: <http://www.perb.ca.gov>

Secretary of State's Office: <http://www.ss.ca.gov>

Adopted: 4-26-78

Amended: 4-18-79, 11-19-80, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~JANUARY 19, 2010~~ FEBRUARY 16, 2010

SUBJECT: C.6.e APPROVE AMENDMENT TO BOARD POLICY 6146.1 – HIGH SCHOOL GRADUATION REQUIREMENTS – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6146.1 – High School Graduation Requirements?

BACKGROUND: Board Policy 6146.1 is being submitted for revision to reflect new laws (AB 167 and AB 343) which requires the district to exempt or waive specific course requirements for foster youth or children of military families, respectively. Policy also contains general language re: exemption or waives of the requirement to pass the high school exit examination for students with disabilities.. Board Policy 6146.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6146.1 – High School Graduation Requirements.
2. Do not amend Board Policy 6146.1 – High School Graduation Requirements.
3. Adopt a modified version of the amendment to Board Policy 6146.1 – High School Graduation Requirements.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

1. OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(a)

High School Graduation Requirements

The Governing Board desires to prepare ***all students*** ~~each student~~ to obtain a diploma of high school graduation ***to enable them to take advantage of*** ~~in order to provide students with~~ opportunities for postsecondary education and/or employment.

(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6143 - Courses of Study)
(cf. 6146.3 - Reciprocity of Academic Credit)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6164.2 - Guidance/Counseling Services)

Course Requirements

To obtain a diploma of graduation from high school, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Forty (40) semester credits in English
 2. Thirty-five (35) semester credits of social science to include: ten (10) semester credits of United States history and geography; ten (10) semester credits of world history, culture, and geography; five (5) semester credits in American government and civics; five (5) semester credits in economics; and five (5) credits of world geography. (Education Code 51225.3)
 3. Five (5) semester credits of health education.
 4. Thirty (30) semester credits of science including ***biological and physical sciences*** ~~ten (10) in life science, ten (10) in physical science, and ten (10) in earth science. (Education Code 51225.3)~~
- (cf. 6142.93 - Science Instruction)
5. Thirty (30) semester credits of mathematics including ten (10) semester credits of Algebra I (or twenty (20) semester credits of Algebra 1A and 1B ten (10) each) and ten (10) credits of geometry.

Beginning in the 2003-04 school year, At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra 1. (Education Code 51224.5)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(b)

Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall **satisfy the algebra coursework requirement, but shall** not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

(cf. 6011 – Academic Standards)

(cf. 6142.92 – Mathematics Instruction)

6. Twenty (20) semester credits of physical education including ten (10) credits of 9th grade physical education. (Education Code 51225.3)

(cf. 6142.7 - Physical Education)

7. Ten (10) semester credits of visual or performing arts, foreign language, or American Sign Language. (Education Code 51225.3)

(cf. 6142.6 - Visual and Performing Arts Education)

8. Five (5) semester credits of practical skills (industrial arts, technology education [beyond required], journalism, yearbook, auto, architectural, or vocational education).

9. Five (5) semester credits of computer education course.

10. Five (5) semester credits of a life skills course in senior year.

11. **Fifty-five (55)** additional semester credits to total two hundred and forty (240). All freshmen and sophomore students will complete a standards based guidance program to develop a personal learning plan.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

(cf. 6173.1 – Education for Foster Youth)

(cf. 6173.2 – Education for Children of Military Families)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(c)

High School Exit Exam for the Classes of 2006 and Later

Beginning in the 2005-06 school year, **As a condition of high school graduation**, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics **unless he/she receives a waiver or exemption**. ~~as a condition of high school graduation.~~ (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6162.52 - High School Exit Examination)

Supplemental instruction shall be offered to any student **in grade 7-12** who does not demonstrate "sufficient progress," as defined in **BP 6179 - Supplemental Instruction**, Board policy, toward passing the exit examination. (Education Code 37252, 60851)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

Students who have not passed one or both parts of the exit exam by the end of grade 12 shall have the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they have passed both parts of the exam, whichever comes first. (Education Code 37254)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 5145.6 - Parental Notifications)

(cf. 6164.2 - Guidance/Counseling Services)

In addition to intensive remedial instructional, the district shall offer students who have passed all state and local graduation requirements except one or both parts of the exit exam the following options for two years beyond their regular senior year or until they pass the exam, whichever occurs first:

(cf. 6158 - Independent Study)

(cf. 6184 - Continuation Education)

The Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the exit exam and the resources that have been offered to such students.

Certificates of Completion

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(d)

Students who have passed all the district's course requirements by the end of their senior year but are unable to pass the high school exit examination shall receive a certificate of completion.

The Superintendent or designee shall regularly report to the Board regarding the number of students receiving a certificate of completion and the resources that have been offered to such students.

Legal Reference:

EDUCATION CODE

35186 Williams Uniform Complaint Procedures

37252 Supplemental instructional programs

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

37254.1 Requirement students participation in supplemental instruction

47612 Enrollment in charter school

48200 Compulsory attendance

48412 Certificate of proficiency

48430 Continuation education schools and classes

48645.5 Acceptance of coursework

49701 Interstate Compact on Educational Opportunity for Military Children

48980 Notification of parent/guardian

51224 Skills and knowledge required for adult life

51224.5 Algebra instruction

51225.3 Requirements for graduation

51225.5 Honorary diplomas; foreign exchange students

51228 Graduation requirements

51240-51246 Exemptions from requirements

51250-51251 Assistance to military dependents

51410-51412 Diplomas

51420-51427 High school equivalency certificates

51450-51455 Golden State Seal Merit Diploma

51745 Independent study restrictions

52378 Supplemental school counseling program

56390-56392 Recognition for educational achievement, special education

60850-60859 High school exit exam

66204 Certification of high school courses as meeting university admissions criteria

CODE OF REGULATIONS, TITLE 5

1600-1651 Graduation of pupils from grade 12 and credit toward graduation

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

CSBA POLICY ADVISORIES

Preparing for the High Stakes of the High School Exit Exam: An Examination of Certificates of Completion, September 2005

Algebra I Requirement: Eligibility for High School Diplomas, March 2004

WEB SITES

California Department of Education, California High School Exit Examination: <http://www.cde.ca.gov/ta/tg/hs>

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 6000

Instruction

BP 6146.1(e)

CSBA: <http://www.csba.org>

Adopted: 4-26-78

Amended: 2-5-91, 8-14-01, 9-17-02, 3-22-05, 2-21-06

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: FEBRUARY 16, 2010
SUBJECT: C.6.f APPROVE AMENDMENT TO BOARD POLICY 3100 – BUDGET – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3100 – Budget?

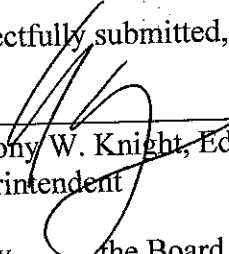
BACKGROUND: Board Policy 3100 is being revised to clarify the requirement that the budget formally adopted by the Board must be in the format prescribed by the CDE. The section on "Budget criteria and Standards" updated to reflect new law (ABX4 2) which lowers the required general fund reserve for economic uncertainty until fiscal year 2011-12. Board Policy 3100 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3100 – Budget.
2. Do not amend Board Policy 3100 – Budget.
3. Adopt a modified version of the amendment to Board Policy 3100 – Budget.

RECOMMENDATION:
 Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(a)

Budget

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year that is aligned with the district's vision, goals and priorities. The district budget shall guide administrative decisions and actions throughout the year and serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 3000 - Concepts and Roles)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent *or designee* shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff at all levels in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

The budget that is formally adopted by the Board shall be in the format prescribed by the

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(b)

Superintendent of Public Instruction. The Superintendent or designee ***may supplement this format with additional information as necessary to*** ~~shall ensure that the proposed district budget is clearly presented and effectively communicated to the~~ ***budget to the*** Board, staff, and public. He/she may adapt or supplement the format prescribed by the Superintendent of Public Instruction (SPI) as necessary for these purposes. ~~However, the budget that is formally adopted by the Board shall be in the state required format.~~

Budget Advisory Committee

The Board and/or the Superintendent or designee may appoint a budget advisory committee, composed of members of the community, Board representatives and staff to provide recommendations to the Board during the budget development process.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board, Superintendent or designee.

(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 3350 - Travel Expenses)
(cf. 9130 - Board Committees)
(cf. 9140 - Board Representatives)

Budget Criteria and Standards

In developing the district budget, the Board shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the state of labor agreements. (Education Code 33127, 33128, 33129; 5 CCR 15440-15451)

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of 5 CCR 15443.

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Business and Non-Instructional Operations

BP 3100(c)

funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements **and flexibility, if any, as well as** and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 3110 – Transfer of Funds)

Long-Term Financial Obligations

The district's current-year budget and multi-year projects shall include adequate provisions for addressing the district's long term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 – Collective Bargaining Agreement)

(cf. 4143/4243 – Negotiations/Consultation)

(cf. 4154/4254/4354 – Health and Welfare Benefits)

(cf. 7210 – Facilities Financing)

(cf. 9250 – Remuneration, Reimbursement, and Other Benefits)

Budget Amendments

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the previous year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

(cf. 3110 - Transfer of Funds)

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools

33127-33131 Standards and criteria for local budgets and expenditures

35035 Powers and duties of superintendent

35161 Powers and duties, generally, of governing boards

42103 Public hearing on proposed budget; requirements for content of proposed budget

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(d)

42122-42129 Budget requirements

42130-42134 Financial certifications

~~42132 Resolutions identifying estimated appropriations limit~~

42602 Use of unbudgeted funds

42605 Tier 3 categorical flexibility

42610 Appropriation of excess funds and limitation thereon

44518-44519.2 Chief business officer training program

45253 Annual budget of personnel commission

45254 First year budget of personnel commission

GOVERNMENT CODE

7900-7914 Expenditure limitations

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15440-15452 Criteria and standards for school district budgets

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Budget Planning and Adoption, 2006

Maximizing School Board Governance: Understanding District Budgets, 2006

School Finance CD-ROM 2005

CDE PUBLICATIONS

California School Accounting Manual

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENTAL ACCOUNTING STANDARDS BOARD

Statement 34, Basic Financial Statements and Management's Discussion and Analysis – For State and Local Governments, June 1999

Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.dec.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

Legislative Analyst's Office: <http://www.lao.ca.gov>

School Services of California: <http://www.sscal.com>

Adopted: 7-23-80

Amended: 5-1-89, 10-19-83, 6-4-02, 9-17-02, 12-16-03, 3-22-05, 3-17-09

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

**SUBJECT: C.6.g APPROVE AMENDMENT TO BOARD POLICY 6145 –
EXTRACURRICULAR AND CO-CURRICULAR ACTIVITIES -
First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6145 – Extracurricular and Co-Curricular Activities?

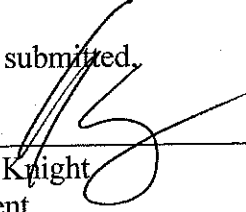
BACKGROUND: Board Policy 6145 is being revised to reflect new law (AB 81) which provides that a foster youth who changes residences because of a court order or decision of a child welfare worker is immediately eligible for participation in extracurricular activities and interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their eligibility for extracurricular activities. New section added on "Student Conduct at Extracurricular/Co-curricular Events." Board Policy 6145 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6145 – Extracurricular and Co-Curricular Activities.
2. Do not amend Board Policy 6145 – Extracurricular and Co-Curricular Activities.
3. Adopt a modified version of the amendment to Board Policy 6145 – Extracurricular and Co-Curricular Activities.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

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BP 6145(a)

Extracurricular and Co-curricular Activities

The Governing Board recognizes that extracurricular and co-curricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and co-curricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or co-curricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and co-curricular activities shall be required or refused, based on the student's *sex*, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and co-curricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Any complaint regarding the district's extracurricular and co-curricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

No student shall be prohibited from participating in extracurricular and co-curricular activities related to the educational program because of inability to pay fees associated with the activity.

(cf. 3260 - Fees and Charges)

Eligibility Requirements

To be eligible to participate in extracurricular and co-curricular activities, students in grades 7 through 12 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale
2. Maintenance of minimum progress toward meeting high school graduation requirements

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

The Superintendent or designee may grant ineligible students a probationary period of not more than one semester. Students granted probationary eligibility must meet the required standards by

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Instruction

BP 6145(b)

the end of the probationary period in order to remain eligible for participation.

~~The Superintendent or designee shall provide the necessary assistance to help ineligible students achieve the academic standards required by law.~~

(cf. 6164.5 - Student Study Teams)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer School)
(cf. 6179 - Supplemental Instruction)

Any decision regarding the eligibility of any child in foster care or a child of a military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and co-curricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

(cf. 5144 - Discipline)

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6145.2 - Athletic Competition)

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

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BP 6145(c)

Legal Reference:**EDUCATION CODE**

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities**48850 Participation of foster youth in extracurricular activities and interscholastic sports**

48930-48938 Student organizations

49700-49704 Education of children of military families**CODE OF REGULATIONS, TITLE 5**

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:**~~CDE-LEGAL ADVISORIES~~**~~001.90 Access to School-Related Activities and Events by Disabled Students, LO: 3-0~~~~409.87 Requirements for Pupil Participation in Extracurricular and Co-curricular activities, AB 2613, CIL: 86/87~~~~++~~**CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE****Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009****WEB SITES**California Association of Directors of Activities: <http://www.cada1.org>California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/ms>California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Adopted: 4-26-80

Amended: 9-3-85, 1-5-99, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

**SUBJECT: C.6.h APPROVE AMENDMENT TO BOARD POLICY 6145.2 –
ATHLETIC COMPETITION –First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6145.2 - Athletic Competition?

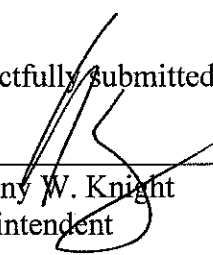
BACKGROUND: Board Policy 6145.2 is being revised to reflect new law (AB 81) which provides that a foster youth who changes residences because of a court order or decision of a child welfare worker is immediately eligible for participation in extracurricular activities interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their eligibility for extracurricular activities. "Health and Safety" section revised to add language that athletic equipment be cleaned and inspected for safety before the beginning of each school year. Board Policy 6145.2 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6145.2 - Athletic Competition.
2. Do not amend Board Policy 6145.2 - Athletic Competition.
3. Adopt a modified version of the amendment to Board Policy 6145.2 - Athletic Competition.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

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BP 6145.2(a)

Athletic Competition

The Governing Board recognizes that the athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The athletic program shall be designed to meet students' interests and abilities and be varied in scope to attract wide participation.

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 5137 - Positive School Climate)

(cf. 6142.7 - Physical Education)

(cf. 7110 - Facilities Master Plan)

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The district's athletic program shall be free from discrimination and discriminatory practices in accordance with state and federal law. The Superintendent or designee shall ensure that equivalent opportunities are provided for both genders.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Any complaint regarding the district's athletic program shall be filed in accordance with the district's Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Sportsmanship

The Board values the quality and integrity of the athletic program and the ethical well-being and character development of the student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring and good citizenship and the Codes of Conduct, as adopted by the California Interscholastic Federation (CIF) in its publication "Pursuing Victory with Honor."

Students and staff may be subject to disciplinary action for improper conduct.

(cf. 3515.2 - Disruptions)

(cf. 4118 - Suspension/Disciplinary Action)

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BP 6145.2(b)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
 (cf. 5131 - Conduct)
 (cf. 5131.1 - Bus Conduct)
 (cf. 5131.4 - Student Disturbances)
 (cf. 5144 - Discipline)
 (cf. 5144.1 - Suspension and Expulsion/Due Process)
 (cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

California Interscholastic Federation

The Board maintains membership in CIF and requires that interscholastic athletic activities be conducted in accordance with Board policy, administrative regulation and CIF bylaws and rules. The Superintendent or designee shall have responsibility for the district interscholastic athletic program, while the principal or designee at each participating school shall be responsible for the site-level decisions, as appropriate.

Upon recommendation of the Superintendent, the Board shall annually designate an employee from each high school to serve as a representative to the local CIF league. Appointees shall represent the district in performing all duties required by the CIF league. In making this selection, the Board shall consider the employee's understanding of the district's goals for interscholastic and extracurricular activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the district, and individual interpersonal communication and leadership skills.

The Superintendent or designee shall ensure that the district representatives to CIF report regularly to the Board on league, section and statewide issues, as well as activities and prospective actions related to athletics.

Student Eligibility

The first priority of student athletes shall be a commitment to their education and **academic achievement**. ~~performing well in the classroom.~~

(cf. 6011 - Academic Standards)

Eligibility requirements for participation in the district's interscholastic athletic program, **including eligibility for a child in foster care or a child of a military family**, are the same as those set by the district for participation in extracurricular and cocurricular activities.

(cf. 3530 - Risk Management/Insurance)
 (cf. 5111.1 - District Residency)
 (cf. 5121 - Grades/Evaluation of Student Achievement)

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BP 6145.2(c)

(cf. 6145 - Extracurricular and Cocurricular Activities)
 (cf. 6146.1 - High School Graduation Requirements)
 (cf. 6162.52 - High School Exit Examination)
 (cf. 6173.1 - Education for Foster Youth)
 (cf. 6173.2 - Education for Children of Military Families)

In addition, the Superintendent or designee shall ensure that students participating in CIF league athletics satisfy any additional CIF eligibility requirements.

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities. Universal precautions shall be observed when injuries occur.

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
 (cf. 4119.43/4219.43/4319.43 - Universal Precautions)
 (cf. 5141 - Health Care and Emergencies)
 (cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
 (cf. 5141.22 - Infectious Diseases)

Students shall have a medical clearance before participating in the interscholastic athletic program. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

(cf. 5131.61 - Drug Testing)
 (cf. 5131.63 - Steroids)
 (cf. 5141.3 - Health Examinations)
 (cf. 5143 - Insurance)

Coaches and appropriate district employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. ***The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.***

(cf. 5142 - Safety)

Supervision

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, training and preparation for competition. Athletic events shall be officiated by qualified personnel.

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BP 6145.2(d)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

270-271 Athletes' Bill of Rights

17578 Cleaning and sterilizing of football equipment

17580-17581 Football equipment

32221.5 Required insurance for athletic activities

33353-33353.5 California Interscholastic Federation; implementation of policies, insurance program

33354 CDE authority over interscholastic athletics

35160.5 District policies; rules and regulations

35161 Powers and duties generally

35179 Interscholastic athletics

48850 Interscholastic athletics; students in foster care

48900 Grounds of suspension and expulsion

48930-48938 Student organizations

49020-49023 Athletic programs; legislative intent, equal opportunity, apportionment, prohibited sex discrimination

49030-49034 Performance-enhancing substances

49700-49701 Education of children of military families

60850-60859 High School Exit Examination

PENAL CODE

245.6 Hazing

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

5590-5596 Employment of noncertificated coaches

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

CODE OF FEDERAL REGULATIONS, TITLE 34

106.31-106.42 Discrimination on the basis of sex in education programs or activities prohibited

COURT DECISIONS

Kahn v. East Side Union High School District, (2004) 31 Cal.4th 990t

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CSBA PUBLICATIONS

A School Board Member's Guide to CIF and Interscholastic Sports, 1997

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

CIF PUBLICATIONS

A Guide to Equity (Equity Handbook)

Pursuing Victory with Honor, 1999

California Interscholastic Federation Constitution and Bylaws, 1996-97

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Equal Opportunity and Access: <http://www.cde.ca.gov/re/di/eo>

CIF: <http://www.cifstate.org>

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BP 6145.2(e)

National Operating Committee on Standards for Athletic Equipment: <http://www.nocsae.org>
National Federation of State High School Associations: <http://www.nfhs.org>

Adopted: 4-26-78

Amended: 4-14-82, 6-19-84, 9-17-02, 2-19-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

**SUBJECT: C.6.i APPROVE AMENDMENT TO BOARD POLICY 6146.4 –
DIFFERENTIAL GRADUATION AND COMPETENCY
STANDARDS FOR STUDENTS WITH DISABILITIES – First
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities?

BACKGROUND: Board Policy 6146.4 is being revised to reflect new law (ABX4 2) which exempts, beginning with 2009-10 school year, students with disabilities from the requirement to pass the exit examination as a condition of receiving a diploma. Policy also revised to specify that students with disabilities will be provided with a course of student that provides them with a free appropriate public education in accordance with their individualized education program. Board Policy 6146.4 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities.
2. Do not amend Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities.
3. Adopt a modified version of the amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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BP 6146.4(a)

Differential Graduation and Competency Standards for Students with Disabilities

The Governing Board recognizes that students with disabilities are entitled to a course of study that provides them with a free appropriate public education (FAPE) and that modifications to the district's regular course may be needed on an individualized basis to provide FAPE. In accordance with law, each student's individualized education program (IEP) team shall determine the appropriate goals, as well as any appropriate individual accommodations necessary for measuring the academic achievement and functional performance of the student on state and districtwide assessments. The Individualized Education Program (IEP) team shall determine the appropriate standards and assessments, as well as the accommodations, that may be required for students with disabilities.

(cf. 6011 - Academic Standards)

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6162.52 - High School Exit Examination)

(cf. 6164.4 - Identification of Individuals for Special Education)

~~No student shall be classified as eligible for differential standards of proficiency for the purpose of circumventing the legal requirement to maintain academic eligibility for extracurricular or co-curricular activities. (Education Code 35160.5)~~

(cf. 6145 - Extracurricular and Co-curricular Activities)

High School Diploma and Certificate of Educational Achievement/ Completion

~~A student with disabilities may be awarded a high school diploma upon satisfactory completion of the course of study specified in his/her IEP and upon completion of the high school exit exam when required by state law. The high school exit exam shall be administered in accordance with requirements and accommodations as specified in the student's IEP.~~

(cf. 6162.5 - Student Assessment)

~~All students subject to the requirements of the high school exit exam shall receive "adequate notice" as specified in law and Board policy. (Education Code 48980, 60850)~~

(cf. 5145.6 - Parental Notifications)

(cf. 6146.1 - High School Graduation Requirements)

Instead of a high school diploma, a student with disabilities may be awarded a certificate or document of educational achievement or completion if the student has met one of the following

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BP 6146.4(b)

requirements: (Education Code 56390)

1. Satisfactorily completed a prescribed alternative course of study approved by the Governing Board of the district in which the student attended school or the district with jurisdiction over the student as identified in his/her IEP
2. Satisfactorily met his/her goals and objectives during high school as **determined by the IEP team identified in his/her IEP**
3. Satisfactorily attended high school, participated in the instruction as prescribed in his/her IEP, and met the objectives of the statement of transition services

(cf. 5127 - *Graduation Ceremonies and Activities*)
(cf. 6146.1 - *High School Graduation Requirements*)

A student with disabilities who meets any of the criteria specified above shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a graduating student of similar age without disabilities would be eligible to participate. (Education Code 56391)

Legal Reference:

EDUCATION CODE

~~35160.5 Extracurricular and cocurricular activities; differential standards~~

~~48980 Parental notifications~~

~~56000 Education of individuals with exceptional needs~~

56341 Individualized education program team

56345 Elements of the IEP

56390-56393 Certificate of completion, special education

60850-60856 High school exit exam

CODE OF REGULATIONS, TITLE 5

3070 Graduation

UNITED STATES CODE, TITLE 20

1400-1482 1412 Individuals with Disabilities Education Act

CODE OF FEDERAL REGULATIONS, TITLE 34

300.1-300.756 **818** Individuals with Disabilities Education Act

300-320 Definition of IEP

Management Resources:

FEDERAL REGISTER

~~34 CFR 300.a Appendix A to Part 300 Questions and Answers~~

~~34 CFR 300.a1 Attachment 1: Analysis of Comments and Changes~~

CDE COMMUNICATIONS

~~2000.0314 Proficiency Standards and High School Exit Exam~~

WEB SITES

CDE: <http://www.cde.ca.gov>

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BP 6146.4(c)

US Department of Education, Office of Special Education and Rehabilitative Services:
<http://www.ed.gov/about/offices/list/osers/index.html?src=mr>

Amended: 11-19-80

Amended: 9-17-02, 6-15-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

SUBJECT: C.6.j AMENDMENT TO BOARD POLICY 6161.1 – SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials?

BACKGROUND: Board Policy 6161.1 is being revised to reflect new laws (SBX3 4 and AB4 2) which require that, during the hearing on sufficiency of instructional materials, the board must make a finding that students who are enrolled in the same course have “identical” standards-aligned instructional materials from the same adoption cycle. Material in policy re: “Textbook and Instructional Materials Incentive Account” deleted since this program is no longer funded. Board Policy 6161.1 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.
2. Do not amend Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.
3. Adopt a modified version of the amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6161.1(a)

Selection And Evaluation Of Instructional Materials

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect the diversity of our society, and enhance the use of multiple teaching strategies and technologies. The Board's ~~adoption of~~ **shall adopt** instructional materials ~~shall be~~ based on a determination that such materials are aligned with the state content standards, meet **other** criteria specified in law, and are an effective learning resource to help students achieve grade-level competency.

(cf. 6000 - Concepts and Roles)

(cf. 9000 - Role of the Board)

To ensure that instructional materials effectively support the district's adopted courses of study, the selection of textbooks, technology-based materials, other educational materials and tests shall be aligned with the development and evaluation of the district's curriculum **and standards**.

(cf. 0440 - District Technology Plan)

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6162.5 - Student Assessment)

(cf. 6162.7 - Use of Technology in Instruction)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board.

This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (**Education Code 60002**)

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

Individuals who participate in selecting and evaluating instructional materials shall **not** have a **conflict of interest, as defined in administrative regulation**, ~~no financial interest~~ in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6161.1(b)

Complaints concerning instructional materials shall be handled in accordance with law, Board policy and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Instructional Materials Funding Realignment Program

In accordance with the Instructional Materials Funding Realignment Program, the Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science and history/social science.

Students in grades K-8 shall be provided with instructional materials adopted by the State Board of Education.

~~When the Board determines that standards-aligned textbooks and instructional materials have been provided to all students in accordance with Education Code 60422, it shall so certify. A copy of the certification shall be kept on file in the district.~~

~~The Superintendent or designee shall ensure that the district satisfies the criteria necessary to access funds under the state's Pupil Textbook and Instructional Materials Incentive Account pursuant to Education Code 60252.~~

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's instructional materials. (Education Code 60119)

The hearing shall be held on or before the end of the eighth week from the first day student attend school for that year. (Education Code 60119)

The Board encourages participating by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. The Superintendent or designee shall post, 10 days prior to the hearing in three public places with the district, a notice containing the time, place and purpose of the hearing. The hearing shall not take place during or immediately

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Instruction

BP 6161.1(c)

following school hours. (Education Code 60119)

(cf. 9322 – Agenda/Meeting Materials)

At these hearings, the Board shall determine, through a resolution, whether each student in each school has, ~~or will have before the end of that fiscal year~~, sufficient textbooks and/or instructional materials that are aligned to the state content standards adopted pursuant to Education Code 60605 in each of the following subjects:

1. Mathematics
2. Science
3. History-Social Science
4. English/language arts, including the English language development component of an adopted program.

The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. The Board shall determine the availability of science laboratory equipment, *as applicable to science laboratory courses offered in* ~~for~~ grades 9-12. (Education Code 60119)

For the 2008-08 through 2012-13 fiscal years, the Board shall also make a determination that all students within the district who are enrolled in the same course have “identical” standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area, and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Legal Reference:

EDUCATION CODE

1240 County superintendent, general duties

1240.3 Definition of sufficiency for categorical flexibility

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Instruction

BP 6161.1(d)

42605 Tier 3 categorical flexibility

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum textbook weight

51501 Subject matter reflecting on race, color, etc.

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60048 Instructional requirements and materials

60060-60062 Requirements for publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

60110-60115 Instructional materials on drug education

60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials

60226 Requirements for publishers and manufacturers

60240-60252 State Instructional Materials Fund

60350-60352 Core reading program instructional materials

60400-60411 High school textbooks

60420-60424 Instructional Materials Funding Realignment Program

60451 Publishers' standards maps

60510-60511 Donation for sale of obsolete instructional materials

60605 State content standards

CODE OF REGULATIONS, TITLE 5

9505-9532 Instructional materials, especially:

9531-9532 Instructional Materials Funding Realignment Program

Management Resources:**CDE CORRESPONDENCE**

1002.90 Selection of Instructional Materials, CIL: 90/91-02

CDE PUBLICATIONS

Standards for Evaluation of Instructional Materials with Respect to Social Content, 1986 edition, revised 2000

SBE POLICY

01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001

CSBA PUBLICATIONS

Maximizing School Board Leadership: Curriculum, 1996

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009**WEB SITES**CDE: <http://www.cde.ca.gov>Association of American Publishers: <http://www.publishers.org>CSBA: <http://www.csba.org>State Board of Education: <http://www.cde.ca.gov/be>

Adopted: 11-19-80

Amended: 6-19-84, 9-17-02, 2-15-05, 2-21-06

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: FEBRUARY 16, 2010

**SUBJECT: C.6.k. APPROVE AMENDMENT TO BOARD POLICY 6173.1 –
EDUCATION FOR FOSTER YOUTH –First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6173.1 – Education for Foster Youth?

BACKGROUND: Board Policy 6173.1 is being revised to reflect the multiple challenges facing foster youth, add language on strategies for building student's feelings of connectedness with the school, and add monitoring of suspension/expulsion rates to program evaluation. Board Policy 6173.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6173.1 – Education for Foster Youth.
2. Do not amend Board Policy 6173.1 – Education for Foster Youth.
2. Adopt a modified version of the amendment to 6173.1 – Education for Foster Youth.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Instruction

BP 6173.1(a)

Education For Foster Youth

The Governing Board recognizes its obligation to ensure that foster youth ***may be at greater risk for poor academic performance due to their family circumstances, disruption of their educational program, and emotional, social, and other health needs.*** ~~have the opportunity to achieve state and district academic standards.~~ The district shall provide such students with ***full access to the district's educational program and other support services necessary to assist them in achieving state and district academic standards.*** ~~academic resources, services and extracurricular and enrichment activities that are available to all district students.~~

(cf. 5131.6 – Alcohol and Other Drugs)
 (cf. 5147 – Dropout Prevention)
 (cf. 5149 – At-Risk Students)
 (cf. 6011 – Academic Standards)
 (cf. 6145 – Extracurricular and Cocurricular Activities)
 (cf. 6145.2 – Athletic Competition)
 (cf. 6164.2 – Guidance/Counseling Services)
 (cf. 6173 – Education for Homeless Children)
 (cf. 6179 – Supplement Instruction)

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation. To that end, he/she shall designate a staff person as a district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training regarding the enrollment, placement, and rights of foster youth.

(cf. 4131, 4231, 4331 – Staff Development)

The Board desires to provide foster youth with a safe, positive learning environment that is free from discrimination and harassment and promotes students' self-esteem and academic achievement. The Superintendent or designee shall develop strategies to build students' feelings of connectedness with the school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of students' resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

(cf. 0410 – Nondiscrimination in District Programs and Activities)
 (cf. 0450 – Comprehensive Safety Plan)
 (cf. 5131 – Conduct)
 (cf. 5137 – Positive School Climate)
 (cf. 5138 – Conflict Resolution/Peer Mediation)
 (cf. 5145.3 – Nondiscrimination/Harassment)
 (cf. 5145.9 – Hate-Motivated Behavior)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Instruction

BP 6173.1(b)

(cf. 6020 – Parent Involvement)

To **address the needs of foster youth and** help ensure the maximum utilization of available funds ~~and to support the educational needs of foster youth~~, the Superintendent or designee shall collaborate with local agencies including, but not limited to, the county placing agency, social services, probation officers, juvenile court officers, non-profit organizations, and advocates. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

*(cf. 1020 – Youth Services)**(cf. 1400 – ~~Relations between Other Governmental Agencies and the Schools~~)**(cf. 5141.6 – ~~Student Health and Social Services~~)**(cf. 5149 – ~~At Risk Students~~)*

The Superintendent or designee shall regularly report to the Board on the educational outcomes of foster youth enrolled in the district including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, ~~and~~ graduation rates **and suspension/expulsion rates.**

*(cf. 0500 – Accountability)**(cf. 5123 – Promotion/Acceleration/Retention)**(cf. 5144.1 – Suspension and Expulsion/Due Process)**(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))**(cf. 6162.51 – Standardized Testing and Reporting Program)**(cf. 6162.52 – High School Exit Examination)*

Legal Reference:

EDUCATION CODE**32228-32228.5 Student safety and violence prevention**

42920-42925 Foster children educational services

48645-48646 Juvenile court schools

~~48645.5 Acceptance of coursework~~

48850-48859 Educational placement of students residing in licensed children's institutions

49061 Student records

49069.5 Foster care students transfer of records

49076 Access to student records

51225.3 High school graduation

56055 Rights of foster parents in special education

60851 High school exit examination**HEALTH AND SAFETY CODE****1522.41 Training and certification by group home administrators****1529.2 Training of licensed foster parents****WELFARE AND INSTITUTIONS CODE**

300 Children subject to jurisdiction

309 Investigation and release of child

361 Limitations on parental or guardian control

366.27 Educational decision by relative providing living arrangements

602 Minors violating law; ward of court

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Instruction

BP 6173.1(b)

726 Limitations on parental or guardian control

727 Order of care, ward of court

16000-16014 Foster Care placement

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

670-679b Federal assistance for foster care programs

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

CSBA PUBLICATIONS

Education Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008

AMERICAN BAR ASSOCIATION PUBLICATIONS

Mythbusting: Breaking Down Confidentiality and Decision-Making Barriers to Meet the Education Needs of Children in Foster Case, 2005

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy>

California Department of Social Services, Foster Youth Ombudsman Office: <http://www.fosteryouthhelp.ca.gov>

California Youth Connection: <http://www.calyouthconn.org/site/cyc>

Cities, Counties, Schools Partnership: <http://www.ccspartnership.org>

Adopted: 9-17-02

Amended: 6-15-04, 10-21-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: February 16, 2010

SUBJECT: Monthly Board Report

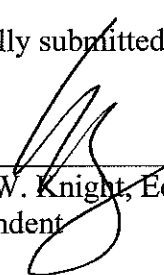
SCHOOL SITE COUNCIL MEETING:

The Site Council met on February 7th and discussed the role of site council members in our Distinguished School Validation site visit and possible scheduling of when they will be available to meet with the validation team on March 4th (Thursday). Follow up discussions from December meeting: Field Trip Liability Concerns – Mrs. Burgher presented information provided by Martin Klauss and district legal advisors. Field trips will continue to have parent drivers to keep down costs and ensure students are able to participate regularly in the authentic learning opportunities field trips provide. Buses are an option when the field trip is a long distance or parking and other issues make taking individual cars impractical. Seed to Table concept – Statia Foresti provided input and information. Ideas for supporting students in learning common recess games and helping them feel more included. Assigning handball courts according to grade or skill level is being investigated. Possible playground survey.

TEACHING AND LEARNING:

Professional Development – On February 3rd, Cindy Stephens and Becky Koch attended a Workshop focusing on Behavior and RTI at the VCOE. Kindergarten teacher Barbie Lee attended the Literacy Coaching Institute at Columbia University February 9-13. Joni Chancer will facilitate district wide writing trainings: February 25 for 4th & 5th grade teachers, and March 18 for 2nd & 3rd grade teachers. Debra Burgher, Marion Morris and Denise Keane will attend the 2010 CAG Conference in Sacramento, March 4-6.

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Leslie Heilbron, Principal, Oak Hills Elementary School

DATE: February 16, 2010

SUBJECT: Monthly Board Report

HOME ALONE PROGRAM

The Assistance League of Conejo Valley visited our third grade classes on Thursday, February 4th to teach safety, awareness and self-reliance to our children for use when they are home alone. Volunteers from the Assistance League will present a 45-minute presentation to students. Booklets about safety will be given to each student and students are encouraged to discuss this information with their parents.

JUMP ROPE FOR HEART

Valentine's Day will bring the American Heart Association's *Jump Rope for Heart* to Oak Hills once again. We will jump our hearts into shape and raise money for this important cause. It is wonderful to watch 400 children and their teachers jump rope at the same time!

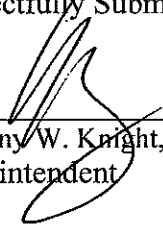
GRADE LEVEL ARTICULATION MEETINGS

Teachers met in grade level teams to review students' areas of strength and weakness in language arts. Beth Ruben, the Literacy Specialist and I met with each team and reviewed Literacy Center placements. DIBELS scores and SRI scores were among the assessments reviewed for placement.

PROSPECTIVE PARENT NIGHT AND SCHOOL TOURS

A Kindergarten Parent Orientation Night will be held on Tuesday evening, February 23rd for all parents who will be sending their children to OPUSD next fall and for parents who are interested to learn more about our schools. The evening will focus on providing information about Kindergarten and Discovery Kindergarten. Teachers will address the Discovery Kindergarten parents from 6:15-6:45 p.m. and then Kindergarten parents from 7:00 – 7:30.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: February 16, 2010

SUBJECT: Monthly Board Report

Spelling Bee

Fourth and fifth grade students participated in our annual Spelling Bee. The Spelling Bee was held in our Multipurpose Room on Friday, January 15. Three students each represented their classes at the Spelling Bee. These students, who had won spell-offs in their own classrooms, had to spell a wide variety of difficult words correctly. It took over an hour and 29 rounds to determine the finalist that will represent our school at the county level.

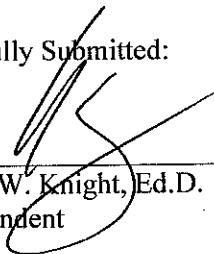
Scholastic Book Fair

Our school library hosted a Scholastic Book Fair from January 28 to February 2. The Book Fair was open to students at recess, lunch and after school. Students and parents also used evening and weekend times and dates for viewing. Curious George was on hand on Saturday along with guest readers, Principal Duim and teacher Ms. Lund. This event raised money to add books to both our school and classroom libraries.

Parenting Classes

Parenting Classes began at the end of December and continues on each Tuesday night through the beginning of March. Parents are welcome to join at any time. The classes begin at 6:30 and end at 8:00 in the Red Oak Library. Deborah King is the facilitator and together the parents learn about ways to help parents successfully deal with the many challenges they face in raising well-rounded children.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: FEBRUARY 16, 2010
SUBJECT: MONTHLY SCHOOL REPORT

California League of Middle Schools Conference: February, 25 and 26 - Mr. Benioff attended the CLMS Conference and accepted the California Distinguished Schools "Schools To Watch" award.

STAR Writing Exam: March 2, all 7th grade students will be taking the STAR Writing exam in their Humanities classes.

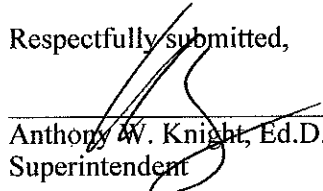
Clothing Drive for the Battered Women's Shelter: March 8 -12, ASB and PFC will collect clothing, toys and supplies to support the Battered Women's Shelter. This is an annual drive that has been very successful in the past.

ASB Dance: March 19 - The third dance of the year will be held, sponsored by the ASB. The theme has yet to be determined.

Health and Fitness Week: March 22-26, a week of events focusing on health, nutrition and lifelong fitness, will be held. Anti-drug, alcohol and bullying assemblies are part of the events.

Elective Forms Sent to the 5th Grade Students: Information about elective classes and requests to take year-long electives (i.e. Band, Chorus) are sent to the elementary schools in March.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lynn McCormack, Principal, Oak Park High School

DATE: February 16, 2010

SUBJECT: Monthly Board Report

HYPNO-GIG

This annual event will be held on Thursday, February 25 at 7 p.m. in the Pavilion. The event is sponsored as a fundraiser by our Advanced Peer Counselors -\$10 per ticket.

OAK PARK CHOIR

Six Oak Park High School choir members were named finalists in the State Honor Choir competition: Jared Brown, Breanne Eilerman, Francesca Corley, Laura Miller, Scott Compton and Anthony Zheng. These students were selected from among 1,500 high school students and will spend a weekend in San Jose with the other state finalist to prepare for a concert scheduled for Saturday, March 20 at St. Joseph's Catholic Church in San Jose.

ACADEMIC DECATHLON

Saturday, February 6 was the second day of the Academic Decathlon competition and covered seven multiple choice subject tests and the Super Quiz Oral Relay. Day 1 was January 30 and covered Essay, Speech and Interview. Both competitions are held at Pacifica High School. There are 27 students in our academic decathlon program.

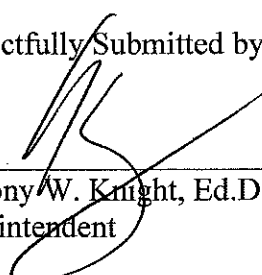
LIFE SKILLS RETREAT

February 3 through 6 was the second of three Life Skills retreats planned by Dr. Jeff Appell. Eighty senior students plan to attend.

SCHOOL SITE COUNCIL

The fifth meeting of School Site Council was held on January 12, 2010. Dave Nelson gave an update on the WASC self-study process. The Single School Plan was discussed and resulting changes were made. Honor Roll students will receive a certificate of recognition at the beginning of semester II if they earned Honors in semester I. Semester II honorees will receive their certificates of recognition at the beginning of the following school year. The certificates will be presented in the recipient's English class. Details of the meeting are posted on the school web site.

Respectfully Submitted by:



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School
DATE: February 16, 2010
SUBJECT: Monthly Board Report

Oak View

We have 51 students enrolled now-with several referrals that we are willing to add. This would be slightly over our max. Good news...

Teachers are engaged in a structured professional development process known as Looking at Student Work. To improve teaching and learning, the faculty convenes as a study group and presents student work product to analyze the progress towards the standards and how to improve the instruction and learning.

Our math teachers are informing parents about each student's basic math skills and our plan to provide remedial activities to improve skills.

Three Oak View students were selected as Medea Outdoor Ed peer counselors again this year. On January 30th, our students provided service to the OPNS Winter Carnival. Kim reports the outstanding work provided by our students.

On January 15th, twenty students participated in our Clean Teen Bowling event. A site council parent joined us for the event.

Seven students served meals at the Ventura Rescue Mission on January 29th.

We welcomed Michelle Taylor, student, to our site council membership.

Independent School

We are virtually at capacity with one or two openings that will be filled this week.

We continue to review and revise our math program's scope, sequence and curriculum with plans to meet with the Glencoe text rep to learn more about how to effectively use this district-adopted text. Also, we have implemented a revised assessment process to accurately place 8th graders in an appropriate math program.

Our homework support program, known as Academic Lab, is increasing in attendance on the scheduled Wednesday morning session. Teachers are available to assist students in all subject areas.

We have scheduled an Information Meeting for New Families for June 3rd.

We are pleased to welcome Heather Kolnick, student, as a site council member.

Students and parents enjoyed two outstanding performances at the Civic Arts Plaza this month: *The Shanghai Acrobats* and *A Year with Frog and Toad*.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent