

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #813

DATE: December 8, 2009

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

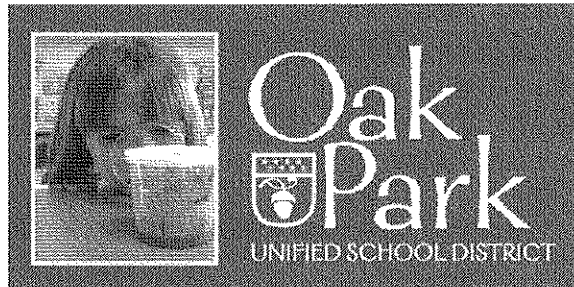
TIME: 5:30 p.m. Closed Session
6:00 p.m. Open Session

Please Note Later Start Time

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

**COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, January 19, 2010

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #813
December 8, 2009

CALL TO ORDER - Followed by Public Comments/ 5:30 p.m.

CLOSED SESSION: 5:30 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9, Oak Park, California**

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teachers, Instructional Assistant I Sub

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Edison Challenge Report – Energy Conservation Group
5. Report from School Site Councils
6. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Discussion and Consideration of Future Measure R Bond Issuances

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting November 17, 2009**
- b. **Public Employee/Employment Changes 01CL2144-01CL2152 & 01CE04629-01CE04647** 3
- c. **Approve Purchase Orders – November 1 – November 30, 2009** 5
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Ratify Overnight Trip for Oak Park High School Cross Country Team CIF State Meet – November 27-29, 2009** 8
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Request for Overnight Trip for Oak Park High School Winter Sports to Attend CIF Play-offs As Needed** 9
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Acceptance of Donations** 10
Board Policy 3290 requires Board approval for donations to the District

ACTION

2. BOARD

- a. **Appoint and Approve Members for the Citizen's Oversight Committee** 11
Board will deliberate and appoint four members to the Citizen's Oversight Committee
- b. **Election of Officers of the Board of Education** 13
Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually
- c. **Select and Approve School Board Representative to the County Committee on School District Organization** 15
Education Codes 35023 and 72403 requires the Board to annually select a representative to the County committee
- d. **Approve Certification of Signatures** 17
Education Codes 42632 and 42633 requires annual Certification of Signatures after election of Board Officers
- e. **Designate and Approve of Secretary/Authorized Agent of the Board of Education** 21
Education Codes 35025 and 35034 and Bylaws of the Board 9122 empowers the Board to designate the Superintendent as its Secretary and Authorized Agent
- f. **Approve Proposed Board Meeting Schedule for Calendar Year 2009** 23
To select and approve the meeting schedule for the Governing Board for the calendar year
- g. **Approve Volunteer Award Program** 25
Board will approve guidelines for Volunteer Award Program

3. BUSINESS SERVICES

- a. **Approve Resolution #09-22 Participation in District of Choice Program** 29
SB 680 requires Board approval of Resolution for District of Choice program
- b. **Approve Fiscal Year 2009-2010 First Interim Financial Report, Certification and Budget Revisions** 31
Education Code 42130 and 42131 and Board Policy 3460 requires the Board to approve and certify financial reports filed on behalf of the District
- c. **Approve Change Order #1 for Measure R Quick Start project Bid #09-02R** 33
Board approval required for change orders

- d. **Approve Notice of Completion** 37
Board approval required for job completion
- e. **Public Hearing and Approve SBX3-4 Flexibility Transfer of 2009-10 Categorical Program Funds** 39

Education Code 42605(c)(2) requires Board approval of flexibility transfer of categorical program funds

4. CURRICULUM

- a. **Approve 2010-2011 School Year Calendar** 41
Board Policy 6111 requires Board approval of School Year Calendar upon recommendation from Superintendent after development with Oak Park Teachers Association and Oak Park Classified Association

5. PUPIL SERVICES

- a. **Approve Contract for Non-Public Agency Services for Special Education Student #07-09//10 - \$5,160** 43
Board Policy 3312 requires Board approval for contracts for services.
- b. **Approve Contract for Non-Public School for Special Education Student #10-09/10 - \$13,927.32** 47
Board Policy 3312 requires Board approval for contracts for services.

VII. INFORMATION ITEMS

1. **Oak Park High School Pavilion Seating Project Update** 51

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. **Brookside Elementary School Report** 53
2. **Oak Hills Elementary School Report** 54
3. **Red Oak Elementary School Report** 55
4. **Medea Creek Middle School Report** 56
5. **Oak Park High School Report** 57
6. **Oak View High School/Oak Park Independent School** 58

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

11-17-09

#811

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Jan Iceland, called the regular meeting to order at 5:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:06 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:04 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, Ms. Cindy Vinson, Member and Ms. Dani Gold, Student Board Rep.

STAFF PRESENT

Mr. Martin Klauss, Assistant Superintendent, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Ms. Laurel Ford, Director, Teaching and Learning, and Ms. Linda Sheridan, Executive Assistant.

STAFF ABSENT

Dr. Tony Knight, Superintendent, Business Services, Ms. Cathy Skiba, Director, Pupil Services, and Ms. Jane Mintz, Director, Educational Technology

FLAG SALUTE

Brad Benioff led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action and will reconvene in Closed Session at the end of Open Session to continue discussion on Negotiations.

ADOPTION OF AGENDA

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education adopted the agenda except to move items C.3.a and C.2.e and C.2.f to follow the Consent Agenda. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Cindy Vinson was impressed with the Naviance program at the new Career & Counseling Center at the high school. Ms. Vinson attended the Curriculum Council meeting where there was a lively discussion on using the bible as literature. She attended the Safe Kids Task Force where the Sheriff's

Department presented information regarding energy drinks with alcohol. She thanked Friends of Oak Park Schools for hosting the PTO Forum and especially Susie Harris for her innovative presentation of school finance. Board Member Barbara Laifman reported she attended the high school production of "The Merry Widows of Windsor" and was very impressed with the students' performances. Ms. Laifman also attended the opening of the Career and Counseling Center at the high school, and the Wellness Council meeting. She is the Bulletin Editor at Oak Hills Elementary and attended a communication meeting on how to best use the district web site that was very informative. Board Member Marie Panec reported she attended the Calendar Committee where they discussed the issue of Easter being later in the year and how it affected the testing schedule and where to place the spring break. Ms. Panec also attended the SEAC meeting where Tony Knight and Cathy Skiba presented the Special Education program and finances to the group. She also visited Oak View High School. Board Member Mary Rees attended the OPHS comedy night which was well done. It is great to see these programs which enrich the educational program such as the arts and sports. It was nice to see the big ad in the newspaper promoting our district because we are very proud of our students, faculty and administration. Board Member Jan Iceland reported she attended the Technology Committee meeting where they appointed the 21st Century Mentors. She commended Friends for the PTO Forum. She distributed Julia Brownley flyer on an information meeting on "Race to the Top" which will be held tomorrow. Ms. Iceland also stated that the Conejo Future Foundation Water Conservation Workshop was great.

REPORT FROM STUDENT BOARD REPRESENTATIVE

Dani Gold reported Homecoming was a big success. The theme was "Winter Wonderland" and the decorations were beautiful. The ASB is now working on Santa Comes to Agoura and there will be a blood drive on December 14.

REPORT FROM SUPERINTENDENT

None

School Site Council Reports

Brookside Elementary School – Ginger Perini reported the School Site Council discussed the PTA Quad Beautification project, the K-12 Chinese Grant use of funds, report card conferences, field trip/car driver liability, early release Wednesdays, the 2010/2011 school year calendar and H1N1 virus education awareness.

Medea Creek Middle School – Lori Byer reported the School Site Council discussed ASB attending a Leadership Conference in Ventura, they will be conducting tours for prospective families to MCMS during November and December, they are participating in the Santa Comes to Agoura project, and they discussed a new parking lot plan.

Oak Park High School – Doug Orens reported the School Site Council discussed the budget, pavilion seating and the WASC evaluation.

Oak Park Independent School – Beth Marks reported the School Site Council discussed the family picnic, science enrichment program for K-8, the independent school is now on Zangle to get grades, etc., discussed the foreign language grant, single plan goals, the WASC visit on March 10 and will be joining Oak View with the Turkey Walk fundraiser.

Oak View High School – Lou Tabone reported the School Site Council discussed the WASC process, Turkey Walk, writing across the content areas, seeking business partners to get library shelving, parent teacher conference days, moving to an open house day rather than evening, single plan goals, Veteran's Day activities, and Clean Teen trips.

Facilities Planning Committee

Peter Kristensen reported the Facilities Planning Committee continued to analyze the master plan agenda and authorize the 2010 projects. There will be further discussion of the master plan during this meeting. Dennis and Keith continue to work on getting the DSA projects pushed through.

DISCUSSION

1. Consideration of Future Measure R Bond Issuances

Since the Underwriting agent could not be present at tonight's meeting Mr. Klauss asked the Board for any questions they might have for him in advance of the December meeting when he will be able to attend.

2. 2009 STAR Test Report

Laurel Ford gave the Board an overview of the District's 2009 STAR Test Results and Report

C.1. CONSENT AGENDA

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting October 20, 2009
- b. Public Employee/Employment Changes 0 1CL2124-01CL2143 & 01CE04598-01CE04628
- c. Approve Purchase Orders – October 1 – October 31, 2009
- d. Ratify Overnight Trip for Oak Park High School Junior Statesmen of America – November 14-15, 2009
- e. Approve Quarterly Report on Williams Uniform Complaints – October 2009
- f. Approve Acceptance of Donations

ACTION

2. BUSINESS SERVICES

a. Approve Amendment to Measure C6 Technology and Equipment Plan – Purchase Two Additional Computer on Wheels Units for Medea Creek Middle School

On motion of Marie Panec, approved by Mary Rees, the Board of Education approved the Amendment to Measure C6 Technology and Equipment Plan to purchase two additional Computer on Wheels Units for Medea Creek Middle School. Motion carried 5-0.

b. Approve of Measure R Facility Master Plan

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the Measure R Facility Master Plan. Motion carried 5-0.

c. Approve K-3 Class Size Reduction Program (SB 1777) Application and Resolution #09-21

On motion of Mary Rees, seconded by Marie Panec, the Board of Education approved the K-3 Class Size Reduction Program (SB 1777) Application and Resolution #09-21. Motion carried 5-0.

d. Approve Consolidation of District Citizen Oversight Committees

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the consolidation of the District Citizen Oversight Committees for one year and reevaluate in one year. Motion carried 5-0.

e. Approve Change Orders for Selected Measure R Quick Start Projects

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Change Orders for Selected Measure R Quick Start Projects. Motion carried 5-0.

f. Approve Notices of Completion for Selected Measure R Quick Start Projects

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Notices of Completion for Selected Measure R Quick Start Projects. Motion carried 5-0.

3. CURRICULUM

a. Approve Additional New Novels for Oak Park High School

Carin Nathanson and Mike Green addressed the Board regarding choosing the Bible for 10th Grade English Honors.

On motion of Marie Panec, seconded by Mary Rees, the Board of Education requested staff seek legal opinion whether the District can require students read the Bible as literature. Motion carried 5-0.

4. BOARD

a. Approve California School Boards Association – Delegate Assembly Nomination

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education nominated Jan Iceland, for California School Boards Association-Delegate Assembly. Motion carried 5-0.

5. BOARD POLICIES

a. Approve Amendment to Board Policy 4154, 4254, 4354 –Health and Welfare Benefits – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – Second Reading. Motion carried 5-0.

b. Approve Amendment of Board Policy 5021 – Non-custodial Parents – 2nd Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 5021 – Non-custodial Parents – Second Reading. Motion carried 5-0.

c. Approve Amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement – Second Reading. Motion carried 5-0.

d. Approve Amendment of Board Policy 5131.5 – Vandalism and Graffiti – 2nd Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 5131.5 – Vandalism and Graffiti – Second Reading. Motion carried 5-0.

e. Approve Amendment of Board Policy 5145.9 – Hate Motivated Behavior – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 5145.9 0 Hate Motivated Behavior – Second Reading. Motion carried 5-0.

f. Approve Amendment of Board Policy 6011 – Academic Standards – 2nd Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 6011 – Academic Standards – Second Reading. Motion carried 5-0.

g. Approve Adoption of Board Policy 6120 – Response to Instruction and Intervention – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 6120 – Response to Instruction and Intervention. Motion carried 5-0.

h. Approve Adoption of Board Policy 6142.95 – History-Social Science Instruction – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 6142.95 – History-Social Science Instruction – Second Reading. Motion carried 5-0.

i. Approve Amendment of Board Policy 5131.62 – Tobacco – First Reading

On motion of Mary Rees, seconded by Marie Panec, the Board of Education tabled the amendment of Board Policy 5131.62 – Tobacco to get more information about what is required of the District, what the District wants to do, and what is reasonable to do in regard to financial restraints we now face. Motion carried 5-0.

j. Approve Amendment of Board Policy 6181 – Alternative Schools/Programs of Choice – First Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education tabled the amendment of Board Policy 6181 – Alternative Schools/Programs of Choice to get further information. Motion carried 5-0.

VII. INFORMATION ITEMS

1. Oak Park High School Pavilion Seating Project Update

VIII. OPEN DISCUSSION

Board will meet on December 7, 2009 from 6:00 to 8:00 p.m. at the District Office to interview candidates to add to the Citizen's Oversight Committee.

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 9:08 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: DECEMBER 8, 2009

SUBJECT: B.1 DISCUSSION AND CONSIDERATION OF FUTURE MEASURE R BOND ISSUANCES

DISCUSSION

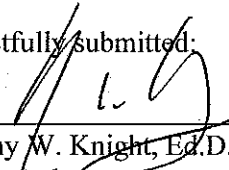
ISSUE: Shall the Board of Education discuss various options pertaining to future issuances of Measure R facilities repair and maintenance bonds?

BACKGROUND: As the Board considers its approval of the Measure R Facilities Master Plan at this evening's meeting, the timing of priority projects is directly tied to the timing of bond issuances for funding. In recent months, with the deterioration of the State's economy and decline in assessed property valuation, the District has experienced a set-back in its original issuance and funding plans. Legislation recently signed into law by Governor Schwarzenegger now provides additional options in the issuance of general obligation bonds. District bond financial advisor, Tim Carty of Piper Jaffray, will be present at this evening's meeting to lead a discussion of the recent changes and the various options pertaining to future issuances of future Measure R bonds.

RECOMMENDATION: None — discussion only. Board direction is requested so that staff may develop a bond issuance plan to fund repairs authorized by Measure R.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.1.c APPROVE PURCHASE ORDERS – NOVEMBER 1-30, 2009

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued November 1, 2009 through November 30, 2009?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued November 1, 2009 through November 30, 2009. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

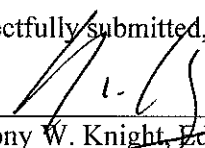
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Regular Board Meeting, December 8, 2009

APPROVAL OF PURCHASE ORDERS ISSUED 11/01/09 THROUGH 11/30/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
B10-0168	All Connected	Cisco Support Services	Tech	10	\$2,000.00
B10-0169	Dick Blick Inc.	Instructional Art Supplies	OPNS	10	\$200.00
B10-0170	Document Systems	Annual Copier Maintenance 2009-2010	BusAdm	10	\$45,000.00
B10-0171	Special Ed Parent	Travel Reimbursement/Out of State	PupSvs	10	\$5,206.65
B10-0172	OfficeXpress, Inc.	Office Supplies	MCMS	10	\$1,000.00
B10-0173	Ricoh Americas Corp.	Annual Copier Maintenance	OPHS	10	\$2,800.00
B10-0174	Costco	Open PO/Annual Office Supplies	OPHS	10	\$1,500.00
B10-0175	Cathy Levine	Travel Reimbursement/Out of State	PupSvs	10	\$6,000.00
B10-0176	The Help Group	Nonpublic School Placement/Special Ed	PupSvs	10	\$36,102.00
B10-0177	The Help Group	Nonpublic School Placement/Special Ed	PupSvs	10	\$37,706.00
B10-0178	The Help Group	Nonpublic School Placement/Special Ed	PupSvs	10	\$34,022.00
B10-0179	The Help Group	Nonpublic School Placement/Special Ed	PupSvs	10	\$32,614.00
B10-0180	Special Ed Parents	Settlement Agreement/Special Ed Student	PupSvs	10	\$68,100.00
P10-0122	Kristina Skiba	Reimbursement/Read 180 Training	HR	10	\$152.90
P10-0234	Printing Museum	Parent Funded Field Trip	ROES	10	\$650.00
P10-0236	Acorn Press	DOC Advertising	BusAdm	10	\$4,705.60
P10-0237	Onsite Wellness Services	Flu Shots	BusAdm	10	\$2,720.00
P10-0240	Coach USA - L.A.	Catalina Field Trip	MCMS	10	\$7,104.00
P10-0241	Discount School Supply	Easel Repair For Art Studio	OPNS	10	\$94.62
P10-0242	Prestwick House, Inc.	Reading Materials/Donation/PFC	MCMS	10	\$49.99
P10-0243	Apple Computer, Inc.	Apple Remotes	MCMS	10	\$82.27
P10-0244	Harland Technology	Scantron Equipment Repair	OPHS	10	\$404.00
P10-0245	Musicians Friend	Microphone Stand/Donation/PFC	MCMS	10	\$135.22
P10-0246	SmartMusic Sales	Music/Band, Orchestra & Voice/PFC	MCMS	10	\$147.17
P10-0247	Compuwave Inc.	Projector Lamps/Replacement/Smartboards	MCMS	10	\$1,615.09
P10-0248	Amanda Bagheri	Reimbursement/Catalina Materials	MCMS	10	\$68.74
P10-0249	Ricoh Americas Corporation	Annual Copier Maintenance	ROES	10	\$1,871.37
P10-0250	Camino Real Naturalist	Grade 5/In-House Field Trip/Donation	OHES	10	\$520.00
P10-0251	City Of Ventura	Grade 4/Olivas Field Trip/Donation	OHES	10	\$740.00
P10-0252	Knauff Associates	Settlement Agreement/Special Ed Student	PupSvs	10	\$16,000.00
P10-0253	iParadigms, LLC.	Materials & Supplies/PFC Donation	OPHS	10	\$1,862.35
P10-0254	LA Parent Media	District of Choice/Advertising	BusAdm	10	\$2,384.00
P10-0255	School Nurse Supply Inc	Health Supplies/PFC Donation	MCMS	10	\$609.78
P10-0256	Apperson Print	Scantron/PFC Donation	MCMS	10	\$333.14
P10-0257	J.W. Pepper & Son Inc	Sheet Music/Band/PFC Donation	MCMS	10	\$552.08
P10-0258	VCOE	RTI Workshop	Curr	10	\$240.00
P10-0259	Town & Country Printing	Cash Receipt Books	BusOfc	10	\$981.06
P10-0260	Carnegie Art Museum	Grade 2 Field Trip /Donation	BES	10	\$340.00
P10-0261	Compuwave Inc.	Printer Supplies/Toner	OVHS	10	\$873.87
P10-0262	Dell Computer Corp.	Printer Supplies/Toner	BES	10	\$95.25
P10-0263	Durham Transportation	Grade 5 Field Trip/Transportation/Donation	BES	10	\$830.42
P10-0264	The Frame Gallery	Art Materials/PFC Donation	MCMS	10	\$500.00
P10-0265	Blueberry Atelier	Reggio Classes/Staff Development	OPNS	10	\$1,315.24
P10-0266	Community Educational	Grade 3 Field Trip/Donation	BES	10	\$450.00
P10-0267	Educational Data Systems	PFT Testing 2009 - 2010 School	Curr	10	\$831.06
P10-0269	Camino Real Naturalist	Grade 3 Field Trip/Donation	BES	10	\$520.00
P10-0270	PCI Educational Publishing	Supplemental Math Supplies	OVHS	10	\$219.83
P10-0272	Nasco	Art Supplies/Instructional	OVHS	10	\$237.40
P10-0273	Library Video Company	Science DVDs/Instructional	OVHS	10	\$91.37

APPROVAL OF PURCHASE ORDERS ISSUED 11/01/09 THROUGH 11/30/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
P10-0274	Community Educational	Field Trip/New Shanghai Circus/Donation	MCMS	10	\$1,512.00
P10-0277	Community Educational	Grade 3 Field Trip/Donation	BES	10	\$504.00
P10-0278	Polar Electro Inc.	Support Materials/PE	MCMS	10	\$74.69
P10-0279	Houghton Mifflin Co	Instructional CD ROM/Special Ed	MCMS	10	\$89.59
P10-0280	Maureen Hamilton	CPR & First Aid/Staff Development	BusAdm	10	\$1,215.00
P10-0281	US Bank Trust	Bond Administrative Fees	BusAdm	10	\$1,540.00
P10-0282	Read Naturally	Instructional Materials/Tapes	Curr	10	\$18.92
P10-0286	Community Educational	Field Trip/Donations	ROES	10	\$364.50
P10-0287	Performances To Grow On	Field Trip/Donations	ROES	10	\$350.50
P10-0288	Community Educational	Field Trip/Donations	ROES	10	\$378.00
P10-0289	Community Educational	Field Trip/Donations	ROES	10	\$414.00
P10-0290	School Innovations/Adv	Mandated Teacher Notifications	BusAdm	10	\$5,460.00
T10-0029	Tangent	E-Mail Spam Filter	Tech	10	\$405.94
T10-0030	Maxon Computer Inc.	Computer Supplies/PFC Donation	OPHS	10	\$1,420.78
B10-0181	Pierres Welding	Open PO/Annual Welding Services 2009-10	M&O	140	\$1,500.00
P10-0268	Water Worx	Gum Removal/Power Wash/OPHS	M&O	140	\$4,147.00
P10-0271	Correct Coatings, Inc	Interior Painting/Room G9/OPHS	M&O	140	\$7,565.00
P10-0276	Enhanced Landscape	Drip Irrigation System/ROES/Grant	M&O	140	\$800.00
P10-0283	Reliable Paving Co	Concrete & Asphalt Repairs/BES	M&O	140	\$2,291.00
P10-0284	Reliable Paving Co	Concrete & Asphalt Repairs/ROES	M&O	140	\$5,460.00
P10-0285	Leader Carpet	Carpet Replacement/Room G9/OPHS	M&O	140	\$9,964.00
P10-0238	Letner Roofing Co.	MCMS Measure R Roofing	BusAdm	213	\$52,000.00
P10-0239	Letner Roofing Co.	ROES Measure R Roofing	BusAdm	213	\$202,185.00
TOTAL ALL PURCHASE ORDERS THIS PERIOD					\$622,238.39

SUMMARY OF PURCHASE ORDERS BY FUND

<u>Fund Number</u>	<u>Fund Name</u>	<u>Count</u>	<u>Fund Total</u>
10	General Fund	63	\$336,326.39
130	Cafeteria Fund	0	\$0.00
140	Deferred Maintenance	7	\$31,727.00
212	Measure C6 Bond Fund	0	\$0.00
213	Measure R Bond Fund	2	\$254,185.00
TOTALS		72	\$622,238.39

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
**SUBJECT: C.1.d RATIFY OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 CROSS COUNTRY TEAM CIF STATE MEET – NOVEMBER 27-
 29, 2009**

CONSENT

ISSUE: Shall the Board ratify an overnight trip for the Oak Park High School Cross Country Team?

BACKGROUND: Principal, Lynn McCormack, requests ratification for the State Meet held on November 28, 2009 scheduled in Fresno CA. Approximately 20 athletes and five coaches left on Friday November 27th and returned Sunday, November 29th. They traveled in district vehicles driven by district-approved drivers. The team and chaperones will stayed at the Courtyard Marriott-Fresno, two-three athletes per room. The cost of the hotel rooms & meal allowance is approximately \$60 per athlete. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Ratify field trip as presented.
 2. Do not ratify field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Lynn McCormack

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
**SUBJECT: C.1.e APPROVE REQUEST FOR OVERNIGHT TRIP FOR OAK PARK
HIGH SCHOOL WINTER SPORTS TO ATTEND CIF PLAY-OFFS
AS NEEDED**

CONSENT

ISSUE: Shall the Board approve overnight field trip for the Oak Park High School Winter Teams Play-offs as needed?

BACKGROUND: Principal, Lynn McCormack, requests approval for any winter sport team(s) (boys or girls soccer or basketball) that might qualify for CIF play-offs and require overnight travel and accommodations due to distance in advance of the season due to the fact that often the need for Board approval arises when the Board of Education is not in session. Accept this as certification that the Principal will review and verify that all the required components of the approved *Field Trip Planning Guide/Checklist* will be met.

ALTERNATIVES: 1. Approve proposed overnight trip as presented.
2. Do not approve proposed trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Lynn McCormack

Respectfully submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.1.f APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

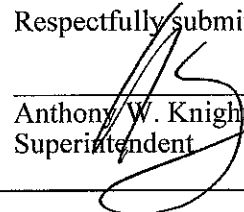
BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
ROES	Michael & Stacey Garfinkel	\$500.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.2.a APPROVE APPOINTMENT OF FOUR CANDIDATES TO THE
CITIZEN'S OVERSIGHT COMMITTEE

ACTION

ISSUE: Shall the Board of Education approve four candidates to the Citizen's Oversight Committee?

BACKGROUND: The Board of Education interviewed six candidates on December 7, 2009 who had applied for the Citizen's Oversight Committee. Tonight they will deliberate in open session on which of these six candidates to appoint to the four open seats on the Citizen's Oversight Committee.

The Board recommendations are:

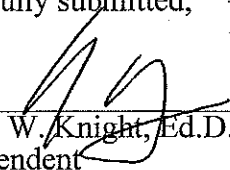
1. _____
2. _____
3. _____
4. _____

ALTERNATIVES:

1. Approve the recommendations of the Board to the Citizen's Oversight Committee.
2. Do not approve the recommendations of the Board to the Citizen's Oversight Committee.
3. Seek additional applicants for the Citizen's Oversight Committee.

RECOMMENDATION: At the discretion of the Board.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.2.b ELECTION OF OFFICERS OF THE BOARD OF EDUCATION
Action

ISSUE: To nominate and elect officers of the Board of Education.

ELECTION OF OFFICERS

1. Approve the nomination and election of _____ as the President of the Board of Education.

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

2. Approve the nomination and election of _____ as the Vice President of the Board of Education.

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

3. Approve the nomination and election of _____ as the Clerk of the Board of Education.

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

Respectfully submitted

 Anthony W. Knight, Ed.D.
 Superintendent

RATIONALE: Education Code Section 5017 and Elections Code Section 10554, require newly elected or appointed Board members need to be sworn in prior to assuming their official duties. Bylaws of the Board 9320 and Education Code Section 35143 require the nomination and election of Board Officers annually.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
**SUBJECT: C.2.c SELECTION OF SCHOOL BOARD REPRESENTATIVE
 TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT
 ORGANIZATION**

Action

ISSUE: To select a Board Member as a representative in the election of the County Committee on School District Organization.

ALTERNATIVES: Select _____ as a representative to the County Committee on School District Organization for 2009.

RATIONALE: The selection of a representative is in compliance with the requirements of Education Code Sections 35023 and 72403.

Respectfully submitted

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.2.d CERTIFICATION OF SIGNATURES

Action

ISSUE: To approve the authorization of the Board of Education to sign documents as submitted for Oak Park School District.

BACKGROUND: Annually at the beginning of each fiscal year, or after any reorganization or staff change, school districts need to declare the agent(s) authorized to sign orders, warrants, contracts, documents, etc. A statement of authorized agent(s) along with a verified signature must be filed with School Business and Advisory Services. The attached form is to be signed and returned to School Business and Advisory Services as any changes occur.

ALTERNATIVES: 1. Approve the authorization of the Board of Education to sign documents as submitted.
 2. Deny authorization for signing of documents.

RECOMMENDATION: Alternative #1.

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

CERTIFICATION OF SIGNATURES

I, Anthony W. Knight, Secretary to the Board of Education of the Oak Park Unified School District of Ventura County, California certify that the signatures shown below are the verified signatures of the members of the Governing Board of the above-named school district (Part 1). Verified signatures of the person or persons authorized to sign orders drawn on the funds of the school district, notices of employment, contracts, etc., appear in Part 2. These certifications are made in accordance with the provisions of Education Code Sections indicated.* If those authorized to sign orders shown in Part 2 are unable to do so, the law requires the signatures of the majority of the Governing Board.

These approved signatures will be considered valid for the period of December 8 to June 30, 2010.

Date of Board Action: December 8, 2009 Signature: _____
Secretary of the Board

PART I

Signatures of Members of the Board:

Signature: _____	Signature: _____
Print/Type: _____	Print/Type: _____
President of the Board of Education	Member of the Board of Education

Signature: _____	Signature: _____
Print/Type: _____	Print/Type: _____
Clerk of the Board of Education	Member of the Board of Education

Signature: _____	Signature: _____
Print/Type: _____	Print/Type: _____
Member of the Board of Education	Member of the Board of Education

***K-12 Districts**

42632

42633


Community College Districts


85232

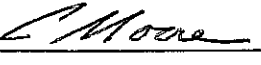
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PART 2

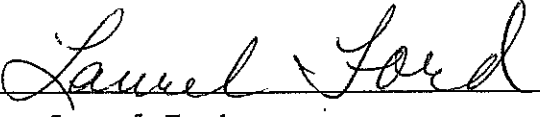
Signatures of Personnel and/or Members of the Governing Board authorized to sign checks, orders for salary payment, notices of employment, contracts, etc. Please list after each name all items that a person is authorized to sign.

Signature: 
 Print/Type: Anthony W. Knight
 Title: Superintendent
 Authorized to Sign: A,B,C,D,E,F,G,1,2,3,4,5

Signature: 
 Print/Type: Martin Klauss
 Title: Assistant Superintendent, Business Services
 Authorized to Sign: B,C,D,E,F,G,1,2,4,5

Signature: 
 Print/Type: Clifford E. Moore
 Title: Assistant Superintendent, Human Resources
 Authorized to Sign: 1,2,3

Signature: 
 Print/Type: Barbara N. Dickerson
 Title: Director, Fiscal Services
 Authorized to Sign: B,C,D,E

Signature: 
 Print/Type: Laurel Ford
 Title: Director, Teaching and Learning
 Authorized to Sign: 2

Please attach an extra sheet for additional signatures if needed. If the Board has given special instructions for the signing of checks or orders, please attach a copy of the resolution.

The following documents must be filed with School Business and Advisory Services:

- ❖ Authorization to sign reports, budgets, and all documents requiring signature of Secretary or Clerk.
- ❖ Authorization to approve payroll orders.
- ❖ Authorization to approve commercial check orders.
- ❖ Authorization to sign collection reports to the County.
- ❖ Authorization to sign Board approved budget transfers.
- ❖ Authorization to sign Interfund and Intrafund Transfers.
- ❖ Authorization to sign contracts after Board approval.

Examples of documents requiring District authority (not required to be filed with School Business and Advisory Services):

- ❖ Authorization to sign employment contracts.
- ❖ Appointment of authorized agents, for Federal and State applications.
- ❖ Appointment of representatives to acquire surplus property.
- ❖ Authorization to sign cafeteria reports.
- ❖ Authorization to sign checks on District bank accounts; i.e., cafeteria; clearing account.

Districts must notify School Business and Advisory Services in writing and submit Board approved signature authorization amendments as staff and/or organizational changes occur mid-year.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.2.e DESIGNATION OF SECRETARY/AUTHORIZED AGENT THE BOARD OF EDUCATION

Action

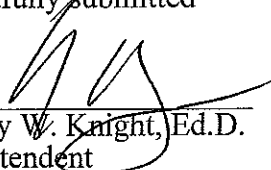
ISSUE: To designate the Superintendent as Secretary and Authorized Agent of the Board of Trustees.

ALTERNATIVES: 1. Approve the designation of the Superintendent as Secretary and Authorized Agent of the Board of Education.
 2. To make an alternate selection for Secretary and Authorized Agent the Board of Education.

RECOMMENDATION: Alternative #1.

RATIONALE: In accordance with Bylaws of the Board 9122 and Education Code Sections 35025 and 35034, the Governing Board is empowered to designate the Superintendent as its Secretary and Authorized Agent.

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.2.f PROPOSED BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2010

Action

ISSUE: To select the meeting schedule of the Governing Board for calendar year 2010.

BACKGROUND: The Board approved the 2009-2010 meeting schedule through June 2010 at August 18, 2009 Board Meeting. It is customary to select the Board Meeting Schedule for the remainder of the calendar year at the Organizational Meeting. It is requested that the Board consider the highlighted dates listed below beginning with January 2010.

ALTERNATIVES: To select the following schedule of the Regular Board Meetings to commence in Closed Session at 5:00 p.m. and adjourn to Open Session at 6:00 p.m. for the 2010 Calendar Year:

January 19, 2010	Regular Meeting in January
February 16, 2010	Regular Meeting in February
March 16, 2010	Regular Meeting in March
April 20, 2010	Regular Meeting in April
May 18, 2010	Regular Meeting in May
May 25, 2010	Budget Study Session Meeting
May, 2008 TBD	Board Retreat
*June 8, 2010	Regular Meeting in June
July 2009	TBD
August 17, 2010	Regular Meeting in August
September 21, 2010	Regular Meeting in September
October 19, 2010	Regular Meeting in October
November 16, 2010	Regular Meeting in November
*December 7, 2010	Organizational Meeting in December
(Falls within the 15 days after 1 st Friday)	
*Second Tuesday of the Month	

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.2.g APPROVE VOLUNTEER AWARD PROGRAM

ACTION

ISSUE: Should the Board of Education approve Volunteer Award Program?

BACKGROUND: The Board has requested staff to design a Volunteer Award Program to recognize outstanding volunteers within the schools and communities. The Board has had an opportunity to look at some ideas for this program and is being asked to finalize this program at tonight's meeting.

ALTERNATIVES:

1. Approve the Volunteer Award Program.
2. Do not approve Volunteer Award Program.
3. Approve an amended version of the Volunteer Award Program.

RECOMMENDATION: Alternative #1

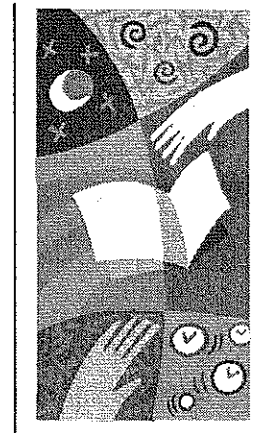
Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____



**Please Help Us Recognize, Appreciate and Thank Volunteers Who Make a
Difference in Oak Park Schools**

Volunteers are integral to the success of Oak Park School. Parents, students and community members contribute countless hours to individual school sites and the district as a whole, offering an immeasurable resource to the Oak Park Unified School District. These volunteers offer a gift of their time, ideas and talents purely for the sake of making the school district and the Oak Park community a better place. The invaluable efforts of volunteers are often behind the scenes, unsung heroes whose contributions should be brought to the forefront and celebrated.

Please help the Oak Park Board of Education recognize the district's outstanding volunteers by submitting a nomination form of someone you feel has made a difference. The board will review applications year-round, choosing a recipient to honor at a board meeting.

Thank you for taking the time to make a nomination. Caring, devoted and dedicated people are what makes our district and our community united and successful.

Sincerely,

Jan Iceland
President, Oak Park Unified School District Board of Education

Dr. Anthony Knight
Superintendent, Oak Park Unified School District

Please describe why you are nominating this outstanding volunteer.

Dear

Congratulations! You have been chosen to be honored by the Oak Park Unified School District Board of Education for your outstanding volunteer contributions to the district. A nomination form was submitted to the district on your behalf.

We would be honored to have the opportunity to recognize you at the next board meeting at 7 p.m. on _____ in G-9 at Oak Park High School. Please RSVP to Linda Sheridan by phone at (818) 735-3206 or by e-mail at lsheridan@oakparkusd.org.

Thank you for your time and your exemplary dedication to supporting Oak Park schools. Your involvement makes a big difference to our students, our faculty and staff, and to the Oak Park community as a whole.

We look forward to seeing you.

Sincerely,

Jan Iceland
President, Oak Park Unified School District Board of Education

Dr. Anthony Knight
Superintendent, Oak Park Unified School District

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: DECEMBER 8, 2009

RE: C.3.a APPROVE RESOLUTION #09-22 - PARTICIPATION IN DISTRICT OF CHOICE PROGRAM

ACTION

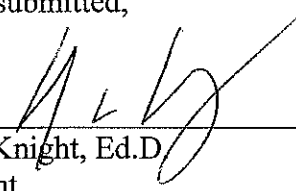
ISSUE: Shall the Board of Education approve Resolution #09-22 to continue to participate in the State's District of Choice Program now authorized by Senate Bill 680?

BACKGROUND: The State Legislature passed, and the Governor approved, Senate Bill 680 in October, 2009 extending the Education Code provisions authorizing a school district to designate itself as a district of choice. The provisions of SB 680 are reflected in the revisions to Education Code 48300 *et seq* and are authorized through the year 2017. Oak Park Unified has participated in the District of Choice Program since 2004 under AB 97 that expired on July 1, 2009. With the passage of the new legislation it is recommended that the Governing Board approve a new resolution to continue the district's participation in the District of Choice Program. The Resolution will be provided to the Board under separate cover.

ALTERNATIVES: 1. Approve the District of Choice Resolution #09-22.
2. Do not approve the District of Choice Resolution #09-22.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: DECEMBER 8, 2009

SUBJECT: C.3.b. APPROVE FISCAL YEAR 2009-10 FIRST INTERIM FINANCIAL REPORT, CERTIFICATION AND BUDGET REVISIONS

ACTION

ISSUE: Shall the Board review and certify the 2009-2010 First Interim Financial Report and Budget Revisions?

BACKGROUND: After the adoption of the District's annual budget each June, State law requires the Governing Boards to subsequently review and certify the District's finances at prescribed intervals. The first of those intervals, the First Interim Financial Report is due on December 15th of each year, and reports on the budget year from July 1 through October 31. The First Interim Financial Report states the anticipated revenue and expenditures for the current fiscal year, as well as a multiyear financial projection, and includes the State's criteria and standards report.

As this agenda was going to press prior to the Thanksgiving holiday break, the Business Office was still working on completion of the Report. It is anticipated that the Report will be delivered to the Board under separate cover during the week of November 30 – December 4, 2009, and will be made available for public review at the same time.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.3.c APPROVE CHANGE ORDER #1 FOR MEASURE R QUICK START PROJECT BID #09-02R

ACTION

ISSUE: Shall the Board approve Change Order #1 for Measure R "Quick Start Project" Bid #09-02R?

BACKGROUND: At its June 19, 2009 meeting, the Board of Education awarded Bid #09-02R, Roofing at Oak Hills Elementary to Best Contracting Services, one of five Measure R "Quick Start Projects". During the course of construction, the scope of work and corresponding contract amount of the contract was modified due to the discovery and removal of asbestos-containing in the existing roofing material. The following is a summary of the proposed change to contract scope and the resulting contract revisions:

Project	Contractor	Original Amount	CO No 1	Final Amount
09-02R	Best Contracting	\$ 219,490	\$ 4,725	\$ 224,215

The District's construction manager, Barnhart Inc., has provided the attached description of the change the contract. Both Barnhart and District staff are recommending the Board's approval of the listed change order.

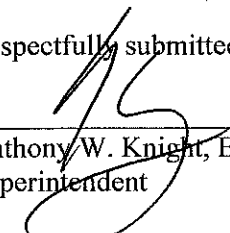
ALTERNATIVES:

1. Approve Change Order #1 for Bid #09-02R as recommended.
2. Do not approve Change Order #1.

RECOMMENDATION: Alternative #1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377**

CHANGE ORDER 09-02R - 1
11-6-09

PROJECT NO: 09-02R CHANGE ORDER NO: 1
PROJECT NAME: Oak Hills Elementary School Install New Single-Ply Roof System
CONTRACTOR: Best Contracting Services, Inc
SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 219,490.00
Previous Approved Change Orders	\$ -
This Change Order	\$ 4,725.00
Adjusted Contract Amount	\$ 224,215.00

TIME:

Original Contract Completion Date	August 14, 2009
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	August 14, 2009

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK ARISING OUT OF THIS CHANGE ORDER INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

By _____

Date _____

District Supervisor/Inspector

By M. BrownDate 11/24/09

CONTRACTOR: Best Contracting Services

By Bob Mars C.O.O.Date 11/11/09

District PM/CM; Barnhart Inc.

By [Signature]Date 11.12.09

Change Order to Contract
OPUSD 09-02R

Oak Park Unified School District
 Bid No 09-02R

11/6/2009

Oak Hills Elementary School Install New Single-Ply Roof System

Project Change Order No 1

Best Contracting Services, Inc.

Item No.	Description	Reason	Cost
1.1	Contain and properly remove approx. 100 lineal feet of asbestos containing materials mastic discovered upon removal of existing roof material	Removal of unforeseen asbestos containing materials	\$ 4,725

Total	\$ 4,725
Original Contract	\$ 219,490
Revised Contract	\$ 224,215

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: C.3.d APPROVE NOTICE OF COMPLETION FOR MEASURE R QUICK START PROJECT BID #09-02R

ACTION

ISSUE: Shall the Board approve a Notice of Completion for Measure R "Quick Start Project" Bid #09-02R?

BACKGROUND: At it's meeting on June 19, 2009, the Board of Education awarded bids for Measure R "Quick Start Projects", including Bid #09-02R, Roofing at Oak Hills Elementary, awarded to Best Contracting Services, Inc.

The work of this project is now complete. District staff and construction manager Barnhart Inc. have inspected the finished project and agree that all work has been completed in accordance with contract requirements and to the satisfaction of the District. The Board is asked to approve the Notice of Completion, accepting the finished project. A copy of the formal notice is attached for the Board's review.

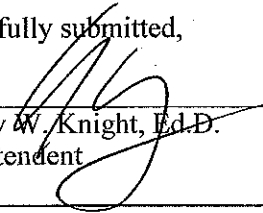
ALTERNATIVES:

1. Approve the Notice of Completion for Measure R "Quick Start Project" Bid #09-02R
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Oak Hills Elementary School, 1010 N. Kanan Road, Oak Park, CA 91377.

That on or about June 19, 2009 the said Oak Park Unified School District of Ventura County entered into a contract with Best Contracting Services, Inc., for Bid 09-02R, Roofing at Oak Hills Elementary School on certain real property hereinbefore described: that said building and improvements were actually completed on December 8, 2009; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By *Anthony W. Knight, Superintendent, Secretary to the*
Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
**SUBJECT: C.3.e PUBLIC HEARING AND APPROVAL OF SBX3-4 FLEXIBILITY
 TRANSFER OF 2009-10 CATEGORICAL PROGRAM FUNDS**

PUBLIC HEARING/ACTION

ISSUE: Shall the Board conduct a public hearing on the proposed flexibility transfer of 2009-2010 Tier III categorical funds for unrestricted purposes, as required by Education Code Section 42605(c)(2)?

BACKGROUND: Budget trailer bill SBX3-4, enacted in 2009, gives local school agencies the authority to transfer funds received from the State for specified restricted categorical programs into the unrestricted General Fund. This transfer may be used for "any educational purpose, to the extent permitted by federal law." The flexibility to transfer funds from these programs is authorized for five years-from the current year through 2012-13. Prior to implementing this flexibility, EC 42605(c)(2) requires that a public hearing be held at a regularly scheduled meeting, and shall take testimony from the public, after which the Board may discuss and approve or disapprove the proposed transfer, and make explicit the purposes for which the funds will be used.

In its First Interim Financial Report, staff will be recommending that the Board exercise this flexibility to transfer funds from Tier III programs into the unrestricted General Fund in order to maintain fiscal solvency in 2009-10. The precise programs and amounts for the proposed transfer were still being evaluated as this agenda went to press. The entire list of transfers, including amounts and proposed uses, will be completed during the week of November 30, 2009, and will be provided to the Board under separate cover. The completed list will also be available for public review in the District's Support Services Center at that time.

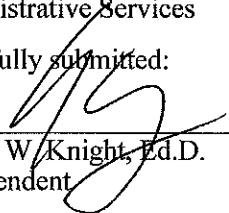
ALTERNATIVES:

1. Conduct a public hearing and take testimony from the public.
2. Conduct a Board discussion on the programs and uses of the proposed transfers.
3. Approve the proposed transfers as recommended by staff.
4. Do not approve the proposed transfers as recommended by staff.

RECOMMENDATION: Alternative Nos. 1, 2, and 3.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: DECEMBER 8, 2009

**RE: C.4.a APPROVE DISTRICT INSTRUCTIONAL CALENDAR FOR
SCHOOL YEAR 2010-2011**

ACTION

ISSUE: Shall the Board of Education approve the instructional calendar for 2010-2011?

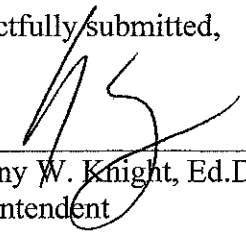
BACKGROUND: A calendar committee has been meeting this fall to discuss the instructional calendar for next school year. The committee consists of certificated, classified, parent, board and administrative representation. Each of the stakeholder groups has been surveyed and feedback has been received on three different calendars that have been developed by the committee. The recommendation for one of these calendars will be brought to the board for approval at the December 8 meeting. During the course of the meetings the committee considered a variety of unique issues related to next year's calendar including the very late date of Easter, the potential overlap of AP and STAR testing at the high school and the potential for significant loss of ADA revenue during the week of Thanksgiving. Once this calendar has been approved the committee will begin work on calendars for the 2011-2012 and 2012-2013 school years.

ALTERNATIVES:

1. Approve the 2010-2011 school year calendar as presented.
2. Do not approve the 2010-2011 school year calendar as presented.
3. Adopt a modified version of the 2010-2011 school year calendar.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: DECEMBER 8, 2009

SUBJECT: C.5.a APPROVE CONTRACT FOR NON-PUBLIC AGENCY SERVICES FOR
SPECIAL EDUCATION STUDENT #07-09/10 - \$5,160
ACTION

ISSUE: Should the Board of Education approve this contract for non-public agency services for special education student #07-09/10?

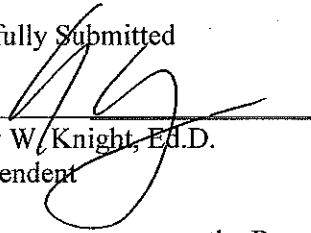
BACKGROUND: This fourteen-year-old, eighth grade autistic student attends school within Oak Park Unified School District, and has been receiving clinic based Occupational Therapy services to benefit from his/her educational placement. This student continues to require these services according to the Individualized Education Program. Companion Connection is a State certified, non-public agency and has a Master Contract with Ventura County SELPA. Cost for this contract is \$5,160.00.

ALTERNATIVES: 1) Approve this contract for non-public agency services for student#07-09/10.
2) Do not approve this contract for non-public agency services for student #07-09/10.
3) Approve an alternative non-public agency service for student #07-09/10.

RECOMMENDATION: Alternative #1.

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Companion Connection is a certified non-public agency and has a Master Contract with Ventura County SELPA.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (#07-09/10)**

44

THIS NON-PUBLIC AGENCY CONTRACT is made and entered into this 8th day of December 2009, between **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **Companion Connection**, 2175 Agate Court, Simi Valley, CA 93065, hereinafter referred to as "Contractor" for:

Name of Pupil:

Address of Pupil:

Date of Birth: Sex: Grade Level: 8th

Pupil's school of residence is: Medea Creek Middle School

Name of Parent(s):

Address of Parent:

Telephone Number:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized to cover services during the regular school year and for the extended school year only as specified in the Individualized Education Program, or as designated in this contract.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** for Occupational Therapy services.
4. The pupil's service provider will hold the following license: Proper education, certificate, and training to supervise and provide Occupational Therapy services to the student.
5. The pupil:supervisor ratio will be 1:1
6. The frequency of the related services will be provided as specified in the student's Individualized Education Program and in Item 7A of this Contract.

7. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified below.

45

A. DESIGNATED INSTRUCTION AND SERVICES/RELATED SERVICES:

1. Occupational Therapy

1 time per week for 50 minutes for 43 weeks. Missed sessions can be made up during non-school days. Rate: \$120.00 per 50 minutes.

TOTAL COST

\$5,160.00

8. A log of services, including dates and times, and progress notes signed by the clinician/supervisor will be submitted with each month's billing.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2009 and terminates at 5:00 P.M. on June 30, 2010, unless sooner terminated as provided herein.

CONTRACTOR

Companion Connection

(Name of Nonpublic School/Agency)

2175 Agate Court

(Mailing Address)

Simi Valley, CA 93065

(City / State / Zip Code)

DISTRICT

Oak Park Unified School District

(Name of School District)

5801 East Conifer St.

(Mailing Address)

Oak Park, CA 91377

(City / State / Zip Code)

(Contracting Officer's Signature)

(Signature)

Cynthia Conway, OTR/L

(Type Name and Title)

Anthony W. Knight

(Superintendent)

(Date)

December 9, 2009

(Date)

Approved by the Oak Park Governing Board on: December 8, 2009

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: DECEMBER 8, 2009

SUBJECT: C.5.b APPROVE CONTRACT FOR NON-PUBLIC SCHOOL FOR
SPECIAL EDUCATION STUDENT #10-09/10 - \$13,927.32
ACTION

ISSUE: Should the Board of Education approve this contract for non-public school for this student?

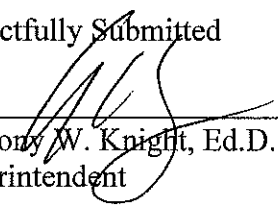
BACKGROUND: This thirteen-year-old, eighth grade student requires a non public residential treatment facility, as has been determined by the IEP team, including Ventura County Behavioral Health. The IEP Team has determined that RTC/NPS is the least restrictive appropriate placement at this time. Forest Heights Lodge RTC/ NPS is State certified and has a Master Contract with Ventura County SELPA. The District funds the NPS, while Ventura County Behavioral Health funds the therapeutic and residential portion. The cost for 2009/2010 is \$13,927.32. The district will receive \$4,949.77 in ADA to reduce the actual cost to \$8,977.55.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Forest Heights Lodge Non-Public School is a certified non-public school and has a Master Contract with Ventura County SELPA.

Respectfully Submitted


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 10-09/10)**

48

THIS SERVICE CONTRACT is made and entered into this 8th day of December 2009 between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **Forest Heights Lodge**, P.O. Box 789, Evergreen, CO. 80437, Telephone: 303-674-6681, a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth:

Sex:

Grade Level: 8th

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence: Medea Creek Middle School

Name of Parent(s):

Address:

Telephone Number:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized for up to **220 days** as specified in the Individualized Education Program.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$105.51/day** as defined in **Item #62 of the Master Contract**.
4. The pupil's coordinating teacher/service provider will hold the following credential/license:
Appropriate, valid credential, as defined in Item #47 of the Master Contract.
5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.
6. The length of the instructional program for **Grade 8** will be **300 minutes per day, Monday through Friday, and as defined in Item #23 of the Master Contract**.
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.
8. Authorized educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

BASIC EDUCATION PROGRAM:

Start date: November 2, 2009

49

Total Number of Days (November 2, 2009 – June 3, 2010): 132 days times Per Diem rate \$105.51

MAXIMUM TOTAL BASIC EDUCATION COSTS:

\$ 13,927.32

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results, reports, and data will be submitted to the District when completed.
- C. District observations of student.
- D. Participation in IEP meetings.
- E. All other provisions in the Master Contract.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on November 2, 2009 and terminates at 5:00 P.M. on June 30, 2010 unless sooner terminated as provided herein.

CONTRACTOR:

Forest Heights Lodge
P.O. Box 789
Evergreen, CO. 80437

DISTRICT:

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, California 91377

Contracting Officer's Signature

District Officer's Signature

Print/Type Name and Title

Anthony W. Knight, Superintendent

Date

December 9, 2009
Date

Approved by the Oak Park Governing Board on (date):

December 8, 2009

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: DECEMBER 8, 2009
SUBJECT: VII.1 OPHS PAVILION SEATING PROJECT UPDATE

INFORMATION

ISSUE: Shall the Board of Education receive a status report on the seating installation and project closeout for the OPHS Pavilion?

BACKGROUND: The Board has requested a status report on the seating installation and project closeout for the Oak Park High School Pavilion at each of its regular monthly meetings. Martin Klauss, Assistant Superintendent, Business and Administrative Services, will provide an update at this evening's meeting.

RECOMMENDATION: None – information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal, Brookside Elementary School

DATE: December 8, 2009

SUBJECT: Brookside Elementary School, Monthly Board Report

SCHOOL SITE COUNCIL MEETING:

The November/December SSC meeting will be December 8, 2009. Agenda items to include: Review Single Plan for Improving Student Achievement. Review draft of Distinguished School Application. Brown Bag Enrichment and school assemblies. The project to rehabilitate the quad area between the 200 and 300 buildings will be reviewed (to be completed by the end of January 2010). Next meeting is January 26, 2010.

DISTINGUISHED SCHOOL APPLICATION:

Brookside is one of twelve Ventura County schools eligible to write a Distinguished School application. Brookside staff selected two "Signature Practices" for their application: Writer's Workshop and 21st Century Classrooms. The application deadline is December 18, 2009. It is an exciting and celebratory process for us all.

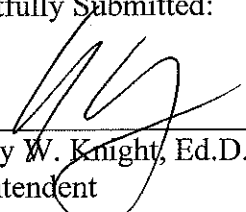
TEACHING AND LEARNING:

First graders are learning about landforms and maps. They performed the musical, Stone Soup. Second graders visited the Carnegie Art Museum to study abstract art. They wrote personal narratives and have started a unit about rocks with children in the role of Geologists. Third graders are immersed in the Chumash Unit and reading Badger Claws of Ojai. Fourth graders visited the Getty Museum. Fifth graders are studying the Solar System and visited the Griffith Park Observatory. They are writing in their Mayflower Journals and reading Sign of The Beaver.

VETERANS HONORED AT SCHOOL ASSEMBLY:

Local veterans were honored at an all school assembly on November 10th. Thirteen veterans representing the Navy, Marine Corp, Army and Air Force attended. Fourth graders performed songs, including a song representing each of the branches of the armed services. After the assembly, veterans enjoyed cookies and juice. Six veterans visited classrooms to talk with students about their experiences and to answer questions.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Leslie Heilbron, Principal, Oak Hills Elementary School

DATE: December 8, 2009

SUBJECT: Monthly Board Report

ROADS SCHOLARS

Kindergarten students traveled to the Underwood Family Farm to visit the pumpkin patch as a culmination of their science unit on the characteristics and lifecycles of plants. First grade students participated in the annual community field trip to study Oak Park as well as goods and services. The trip ended with a pizza lunch at Lamppost. Our second graders have been studying rocks and are going to the Natural History Museum. Second grade is having their performance (December 16 at 10:30 in the multi-purpose room) to celebrate their culture and heritage. Third graders went to the Oak Park Library, applied for a library card and checked out books. Third grade' Symbols of America study prompted a field trip to the Ronald Regan Library. Our classes were also asked to participate in the anniversary of the Berlin Wall coming down. Students were able to paint on the freedom side of a mock wall.

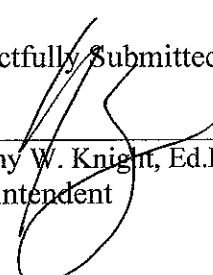
COMMUNITY SERVICE PROJECT

Oak Hills Elementary School's fifth grade class has a long tradition of providing service to their community. Our fifth graders will be going to the Janss Mall to deliver unwrapped gifts to the Giving Tree. The Giving Tree is a charity that collects for the Children's' Services Auxiliary for Foster Children. The gifts are taken to a warehouse, where foster families can "shop" for free gifts for the children living in their homes all year. Before delivering the gifts, the students and teachers will eat lunch at the mall in lieu of a holiday party.

SITE COUNCIL/PTA

The vision for Site Council was discussed. Members set a goal of enrichment for every student – both academic and in the arts. This would be in addition to current supplemental programs and special events. A representative reported on the fundraising activities of the PTA. Our Scholastic Book Fair was a huge success both in raising funds and promoting a love of reading.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: December 8, 2009

SUBJECT: Monthly Board Report

Report Card Conferences

Teachers used six days from November 13 to 20 to hold conferences with parents regarding the educational progress of their students. Report cards were distributed at this time. These report cards looked about the same as last year, but were generated using a new user friendly format. The upper grade conferences also included the students so that together as a team, improvement goals could be set up to help ensure future progress.

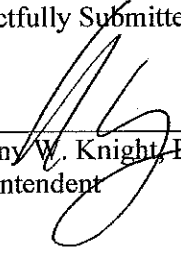
Community Service

We contribute to two community service organizations that collect items to support worthy causes. For the Santa Comes of Agoura program run by the Optimist Club, we are collecting canned food items. This program helps local families in need. We are collecting unwrapped toys for the Accredited Nursing Services Organization and the Toys for Tots Organization. The first group brings holiday cheer for families of developmentally disabled individuals throughout Southern California and the latter services families in need generally.

Field Trips

Each of our grade levels go on field trips to deepen their knowledge of subject matter that is first introduced in the classroom. Here is a recent sampling: Our fourth graders visited a rock museum to further their science study of geology. Kindergarteners studying leaves in science visited a tree farm in Thousand Oaks. Third graders walked next door to Indian Springs Park to hear presenters talk about the Chumash Indian tribe and participate in hands-on activities.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: DECEMBER 8, 2009
SUBJECT: MONTHLY SCHOOL REPORT

Toys For Tots Week of December 7th: ASB and PFC helps us to help the Marines provide children this holiday Season with treats.

Intermural Soccer at MCMS December 10th: MCMS 8th graders play Lindero at Medea at 3:00 p.m. on the field!

Faculty Holiday Luncheon December 16th: MCMS hosts a luncheon in gratitude of our teachers and staff and the holiday season.

Winter Concert December 17th at 6:30p.m.: Music, chorus and holiday cheer: another concert featuring beginning, advanced and Jazz band, under our fine Band Director, Elana Levine.

School Tours Continue December 1st and 15th at 8:30 a.m.: Families should meet in the main office for an informative and welcoming tour.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lynn McCormack, Principal, Oak Park High School

DATE: December 8, 2009

SUBJECT: Monthly Board Report

NOVEMBER 2, OPEN HOUSE FOR COLLEGE AND CAREER CENTER:

Naviance, a web based computer program, was featured at this Open House arranged by Debra Wohlwerth and Cheryl DiSpaltro. This program is used for the various college and career related searches. The College and Career Center will be holding presentations throughout the year to educate parents on this valuable tool. The next seminar will be on Tuesday, December 8th, from 7 p.m. to 8:30 p.m.

TOYS FOR TOTS:

The OPHS Key Club sponsors this important holiday drive. Students and staff are asked to bring a new and unwrapped toy to school and drop it off in the collection boxes in the main office.

OPHS CHOIR HOLIDAY CONCERT:

The OPHS Choir will be performing classic choral and selections of Bach's Magnificat on Friday, December 4th at 7:00. The chamber orchestra will accompany our students.

OPHS CONCERT BAND:

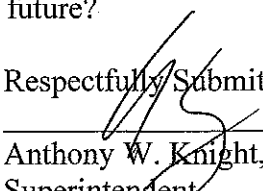
Our Concert Band, Jazz Band and Chamber Strings will perform their Winter Concert on Wednesday, December 9th at 7:00 in the Pavilion.

SPECIAL PANEL AT STAFF MEETING:

Don Thompson, Professor at Pepperdine, Rick Wagoner, Professor at UCLA and Dane Rowley, Associate Director of Admissions at CLU, joined our staff for our Monday morning faculty to help us better understand what students need to be prepared for college. They addressed the following questions:

1. What changes have you noticed in today's students compared to 10 years ago?
2. How have professors adjusted to today's students in light of their academic and social development and their skill with technology?
3. How has instruction changed over the last 10 years (lecture vs. non-lecture delivery; sit- down tests vs. term papers/projects; group vs. individual work; power point vs. chalkboard; paper vs. on-line documents and textbooks; U-tube vs. in-person lectures)?
4. How do professors use social networking technology (face book, You-tube, blogs, email, etc.) to communicate with their students?
5. What attributes do you value the most in today's freshman?
6. What academic and social skills do you see as most lacking in today's freshman?
7. What could high schools do to better prepare students for college?
8. How do you see education changing over the next 10 years?
9. What are colleges doing to prepare for the future?

Respectfully Submitted by:



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: December 8, 2009

SUBJECT: Monthly Board Report

Oak View

Students, parents and staff raised \$2500 as our donation to the needy through our Turkey Walk project. I am so proud of our students!

Teachers are following up on the writing across the content area project as students have been assigned research projects in English class and are completing the projects in science and history class-as the topics are science and history-based.

Five students are the charter members of Dr. Knight's Aquarium Club and are setting up the exotic fresh water aquarium in his office.

Workability services have begun for eight special needs students. The VCOE instructor meets with them once per week to develop employment skills and to hopefully place students in part time jobs.

Teachers are completing a math skills remediation project as all students have been assessed for basic math skills and have access to a resource bank of practice materials to address the specific areas of need.

Independent School

OPIS has received 10 student laptops and a portable smart board. Both are up and running in our Red Oak classrooms.

We joined Oak View in raising funds for the Turkey Walk project. A group of OPIS students plan to join us on November 25th.

The computers will enable us to conduct the SRI assessment for our students.

Students enjoyed a wonderful field trip to downtown L.A. and Olivera Street.

Our WASC process continues and we have finished our annual report and are working to complete the three-year review document. Several meetings, outside of staff meetings, have been scheduled so we can focus on this task.

Teachers are considering their enrollment in the addition VCOE subject training courses to meet the NCLB requirements for highly qualified teaching. Math and Social Science are coming up.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent