

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #811**

DATE: November 17, 2009

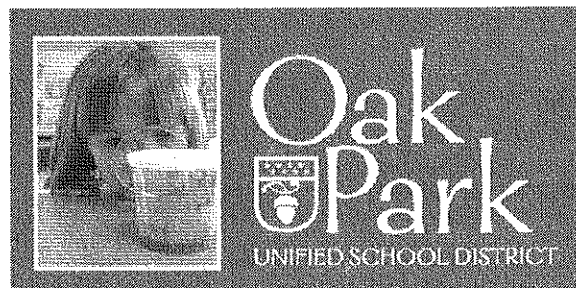
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

**COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, December 8, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #811
November 17, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9, Oak Park, California**

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistant II, Computer Tech Assistant II, Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Edison Challenge Report – Energy Conservation Group
5. Report from School Site Councils
6. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

- | | |
|---|----------|
| 1. Discussion and Consideration of Future Measure R Bond Issuances | 1 |
| 2. 2009 STAR Test Report | 3 |

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- | | |
|---|-----------|
| a. Approve Minutes of Regular Board Meeting October 20, 2009 | |
| b. Public Employee/Employment Changes 01CL2124-01CL2143 & 01CE04598-01CE04628 | 5 |
| c. Approve Purchase Orders – October 1 – October 31, 2009 | 7 |
| <i>Board Policy 3300 requires Board approval of Purchase Orders</i> | |
| d. Ratify Overnight Trip for Oak Park High School Junior Statesmen of America – November 14-15, 2009 | 11 |
| <i>Board Policy 6153 requires Board approval for student overnight trips</i> | |
| e. Approve Quarterly Report on Williams Uniform Complaints – October 2009 | 12 |
| <i>Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions</i> | |
| f. Approve Acceptance of Donations | 14 |
| <i>Board Policy 3290 requires Board approval for donations to the District</i> | |

ACTION

2. BUSINESS SERVICES

- | | |
|--|-----------|
| a. Approve Amendment to Measure C6 Technology and Equipment Plan – Purchase Two Additional Computer on Wheels Units for Medea Creek Middle School | 15 |
| <i>Board approval required for purchases made using Measure C6 funds</i> | |
| b. Approve of Measure R Facility Master Plan | 17 |
| <i>Board approval of Facility Master Plan for Measure R projects</i> | |
| c. Approve K-3 Class Size Reduction Program (SB 1777) Application and Resolution #09-21 | 19 |
| <i>SB 1777 requires Board approval for Class Size Reduction funding</i> | |
| d. Approve Consolidation of District Citizen Oversight Committees | 21 |
| <i>Board approval required to combine these two Citizen Oversight Committees</i> | |
| e. Approve Change Orders for Selected Measure R Quick Start Projects | 23 |
| <i>Board approval required for change orders</i> | |
| f. Approve Notices of Completion for Selected Measure R Quick Start Projects | 33 |
| <i>Board approval required for job completion</i> | |

3. CURRICULUM

- | | |
|--|-----------|
| a. Approve Additional New Novels for Oak Park High School | 39 |
| <i>Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections.</i> | |

4. BOARD

- | | |
|---|-----------|
| a. Approve California School Boards Association – Delegate Assembly Nomination | 41 |
| <i>California School Boards Association request the Board to nominate candidates for the Delegate Assembly representing our Subregion 11B</i> | |

5. BOARD POLICIES

- a. Approve Amendment to Board Policy 4154, 4254, 4354 –Health and Welfare Benefits – Second Reading 47**
Policy is being updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect new federal law re: temporary subsidized premium for COBRA and Cal-COBRA.
- b. Approve Amendment of Board Policy 5021 – Non-custodial Parents – 2nd Reading 51**
Revised policy contains new language clarifying that the parent who enrolls a child is presumed to be the parent with custody and that, unless the district receives a copy of a certified court order restricting access, both parents are presumed to have equal rights regarding their child, including picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities or visiting the school,
- c. Approve Amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement – Second Reading 55**
Updated policy includes new language re: Superintendent's authority to determine the methodology to be used in calculating grade point average.
- d. Approve Amendment of Board Policy 5131.5 – Vandalism and Graffiti – 2nd Reading 59**
Retitled policy contains new language directing the Superintendent to collaborate with local law enforcement and the city or county to develop vandalism and graffiti prevention strategies, to investigate certain incidents of vandalism or graffiti pursuant to the district's non-discrimination policies, as appropriate, and to cover up graffiti as soon as possible.
- e. Approve Amendment of Board Policy 5145.9 – Hate Motivated Behavior – Second Reading 63**
Policy updated to explicitly prohibit discriminatory behavior or statements that degrade an individual on the basis of a protected category of discrimination and to provide for multi-agency collaborations to promote safe environments for youth.
- f. Approve Amendment of Board Policy 6011 – Academic Standards – 2nd Reading 67**
Policy updated to reflect all of the subject areas for which the State Board of Education or Superintendent of Public Instruction have now adopted model content standards. Policy also adds language on articulation of the standards between grade levels, professional development related to the standards, communication of the standards to students and parents/guardians, and reviewing and updating of the standards as necessary.
- g. Approve Adoption of Board Policy 6120 – Response to Instruction and Intervention – Second Reading 71**
Policy reflects goals of the program to integrate instruction and resources in the general education program to improve achievement and to help close the achievement gap for all students.
- h. Approve Adoption of Board Policy 6142.95 – History-Social Science Instruction – Second Reading 75**
New policy reflects state standards and curriculum framework for history-social science instruction, a multicultural education component, related instructional materials, professional development, and program evaluation.
- i. Approve Amendment of Board Policy 5131.62 – Tobacco – First Reading 79**
Revised policy reflects change in state's Tobacco-Use Prevention Education program to a competitive grant program for grades 6-12, effective July 1, 2009. Policy also 1) adds exception to student discipline for the possession or use of prescription tobacco products; 2) aligns tobacco-use prevention instruction with state standards; 3) clarifies that districts may make cessation/intervention services available by providing referrals; 4) expands section on "Program Planning" to add establishment of advisory council; and 5) adds new section on "Program Evaluation."

j. Approve Amendment of Board Policy 6181 – Alternative Schools/Programs of Choice – First Reading 85

Policy amended and retitled to reflect CDE terminology distinguishing “alternative Schools and programs of choice” from other types of alternative schools for at-risk youth. Policy also expanded to clarify the differences between these types of schools/programs and traditional schools/programs, to add language on waiver requests, and to add language on program evaluation formerly addressed in regulation.

VII. INFORMATION ITEMS

1. Oak Park High School Pavilion Seating Project Update 89

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|----|
| 1. Brookside Elementary School Report | 91 |
| 2. Oak Hills Elementary School Report | 92 |
| 3. Red Oak Elementary School Report | 93 |
| 4. Medea Creek Middle School Report | 94 |
| 5. Oak Park High School Report | 95 |
| 6. Oak View High School/Oak Park Independent School | 96 |
| 7. Oak Park Neighborhood School | |

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

10-20-09

#810

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Jan Iceland, called the regular meeting to order at 5:07 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:08 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:04 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, Ms. Cindy Vinson, Member and Ms. Dani Gold, Student Board Rep.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Ms. Cathy Skiba, Director, Pupil Services, Ms. Jane Mintz, Director, Educational Technology, Ms. Barbara Dickerson, Director, Fiscal Services, and Ms. Linda Sheridan, Executive Assistant.

STAFF ABSENT

Mr. Martin Klauss, Assistant Superintendent, Business Services, and Ms. Laurel Ford, Director, Teaching and Learning

FLAG SALUTE

Barbara Dickerson led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education adopted the agenda. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Cindy Vinson reported she attended the GATE DAC meeting where they discussed reaching twice gifted students. Mrs. Vinson thanked Peter Kristensen and Tom Wulf for getting us through the long, difficult process in facilities planning so far. She attended the Ventura County Board of Supervisors Meeting that was held here in Oak Park in the Pavilion where Jan Iceland and Tony Knight

represented the District. Mrs. Vinson reported that she helped Dr. Knight create a poster for the schools showing students the proper way to cough/sneeze and hand-washing during the flu season. Board Member Barbara Laifman reported she attended two more modules for the CSBA Masters in Governance Program, at her own expense, which were very informative. Mrs. Laifman also reported she attended the MAC meeting where they discussed traffic issues which were brought forward to the Ventura County Board of Supervisors meeting who approved a four month trial of a four-way stop sign near Medea Creek Middle School. She also attended the Wellness Council meeting and the Brent Nixon presentation. Board Member Marie Panec reported she attended the Facilities Planning Committee who are preparing the Facilities Master Plan. She is the Board Representative for the Curriculum Committee but they have changed days they are meeting and she can no longer attend those meetings. Cindy Vinson has volunteered to be her replacement. Ms. Panec is the Secretary of the Ventura County School Boards Association where they reminded Board Members of the new law regarding minors drinking in private homes the adults will be held responsible whether they are home or not. Board Member Mary Rees congratulated the District on the great enthusiasm for learning, Peter and Tom and other parent volunteers working so hard throughout the District, and the Rancho Simi Parks and Recreation for always looking to find activities for children in the community. Board Member Jan Iceland thanked the Ventura County Board of Supervisors for coming to Oak Park for their meeting. She reported that the Water District will be sponsoring a Water Symposium on November 13 on ways to save water. Ms. Iceland attended the Ventura County School Boards Association dinner last night where the topic was H1N1 given by Dr. Levin from the Ventura County Department of Public Health. She also attended the Technology Committee and the Safe Kids Task Force. Ms. Iceland reported she, Dr. Knight and Julie Suarez went to Sacramento to accept the Spotlight Award for the District from the Governors' Council on Physical Fitness.

REPORT FROM STUDENT BOARD REPRESENTATIVE

Dani Gold reported the seniors who attended the Life Skills Retreat last week came back energized and she is looking forward to attending in February. The Comedy Sportz was held last week and had a good turnout. The "Merry Widows of Windsor" will be performing this weekend and Homecoming is coming up. Girls volleyball is 5-5 and Football is 1-4. The Homecoming game is November 6.

REPORT FROM SUPERINTENDENT

Dr. Knight reported the Ventura County Board of Supervisors Meeting went very well. He was proud of the Oak Park community and the Supervisors could see how connected our small community is with the school Board, the MAC, and the importance of traffic safety. Representatives from Sacramento came to the District last week to present us with a flag to fly as part of the Spotlight Award presented for the Governor's Council on Physical Fitness. Debby West our Science Specialist has been very busy with the Brent Nixon presentations. Mr. Nixon came down from Seattle and gave presentation to all schools, Pre-School through the high school, as well as an evening presentation for parents. The PTO's paid for Mr. Nixon to come to the District as the suggestion of Friends. Debby and Dr. Knight took all the 5th grade classes to Santa Cruz Island and this year they expanded their preparation and study for this field trip. Friends of Oak Park Schools has planned the PTO Forum for November 12 at 9 a.m. at the Oak Park Community Center where they will have three break out sessions, one on School finances, one on school board, who are they and what do they do and another to be determined. They are planning their appeal drive next month and their December, January and February meetings will be held on the 2nd Monday of the month because of holidays on the 3rd Monday of the month.

School Site Council Reports

Oak Park High School – Discussed vending machines for breakfast items, parking, and reviewed bylaws and the budget.

Oak View High School – Discussed WASC review, CAHSSE assistance, community services events, new writing program of alternative techniques, and promoting better communication.

Medea Creek Middle School – has 1000 students and expects 300-400 at their first dance. Next week is the first 7th grade Catalina trip and they discussed traffic safety.

Facilities Planning Committee and Measure R Construction Update

Peter Kristensen and Tom Wulf reported there was an issue at Medea Creek Middle School roof during the rain last week but the parking lots did well.

Review of Measure R Draft of Master Plan

Peter Kristensen and Tom Wulf reviewed the Measure R Draft of the Master Plan and answered questions from the Board.

2009-2010 Budget Update

Barbara Dickerson reviewed the 2009-2010 Budget Update and answered questions from the Board.

C.1. CONSENT AGENDA

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting September 15, 2009
- b. Public Employee/Employment Changes 01CL2107-01CL2123 & 01CE04582–01CE04597
- c. Approve Purchase Orders – September 1 – September 30, 2009
- d. Approve Overnight Trip for Medea Creek Middle School 7th Grade Trip to Catalina – October 26-28, 2009
- e. Approve Overnight Trip for Oak Park High School Girls Soccer Team – December 18-21, 2009
- f. Approve Overnight Trips for Oak Park High School Senior Life Skills Retreats – October 14-27, 2009, February 3-5, 2010 and May 5-8, 2010
- g. Approve Acceptance of Donations
- h. Approve Renewal of Agreement for Pupil Transportation Agreement - Durham School Services
- i. Approve 2009-10 Pupil Transportation Agreement with Tumbleweed Transportation 17
- j. Approve Disposal of Obsolete Personal Property - Vehicle
- k. Approve Annual Teacher Assignment Report

ACTION

2. HUMAN RESOURCES

- a. **Public Hearing of OPCA's Proposal for 2009-10 Negotiations and Approve the District's Initial Response for Collective Bargaining Negotiations with OPCA**

Public Hearing opened at 7:32 p.m.

No public comments

Public Hearing closed at 7:33 p.m.

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the District's Initial Response for Collective Bargaining Negotiations with OPCA. Motion carried 5-0.

3. BOARD

- a. **Approve Selection of Annual Organizational Board Meeting – December 8, 2009**

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the selection of the Annual Organizational Board Meeting – December 8, 2009. Motion carried 5-0.

- b. **Approve Endorsement of Stan Mantooth for Ventura County Superintendent of Schools**

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education **did not** approve the endorsement of Stan Mantooth for Ventura County Superintendent of Schools. Motion **did not** carry: 2 Yes: Iceland, Panec, 3 Abstentions: Laifman, Rees, Vinson

4. **CURRICULUM**

a. **Approve Additional New Novels for Oak Park High School**

On motion of Mary Rees, seconded by Marie Panec, the Board of Education approved the additional new novels for Oak Park High School. Motion carried 5-0.

5. **PUPIL SERVICES**

a. **Approve Contract for Non-Public School for Special Education Student #03-09/10 - \$37,706**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Contract for Non-Public School or Special Education Student #03-09/10-\$37,706. Motion carried 5-0.

b. **Approve Contract for Non-Public School for Special Education Student #04-09/10 - \$36,102**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Contract for Non-Public School or Special Education Student #04-09/10-\$36,102. Motion carried 5-0.

c. **Approve Contract for Non-Public School for Special Education Student #05-09/10 - \$34,022**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Contract for Non-Public School or Special Education Student #05-09/10-\$34,022. Motion carried 5-0.

d. **Approve Contract for Non-Public School for Special Education Student #06-09/10 - \$32,614**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Contract for Non-Public School or Special Education Student #06-09/10-\$32,614. Motion carried 5-0.

e. **Approve Contract for Non-Public School for Special Education Student #08-09/10 - \$24,072**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Contract for Non-Public School or Special Education Student #08-09/10-\$24,072. Motion carried 5-0.

f. **Approve Contract for Non-Public School Placement for Special Education Student #09-09/10 - \$5,640**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Contract for Non-Public School or Special Education Student #09-09/10-\$5,640. Motion carried 5-0.

6. **BOARD POLICIES**

a. **Approve Amendment of Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction - Second Reading**

On motion of Jan Iceland, seconded by Mary Rees, the Board of Education approved amendment of Board Policy 6142.1- Sexual Health and HIV/AIDS Prevention Instruction – Second Reading. Motion carried 5-0.

b. **Adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs – Second Reading**

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the adoption of Board Policy 5141.27 – Food Allergies/Special Dietary Needs – Second Reading with changes to Administrative Regulations. Motion carried 5-0.

c. **Adopt Board Policy 3510 – Green School Operations – Second Reading**

On motion of Mary Rees, seconded by Marie Panec, the Board of Education approved the adoption of Board Policy 3510 – Green School Operations – Second Reading with changes. Motion carried 5-0.

d. Approve Amendment of Board Policy 3515.4 – Recovery for Property Loss or Damage – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 3515.4 – Recovery of Property Loss or Damage – Second Reading. Motion carried 5-0.

e. Approve Amendment of Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards – Second Reading. Motion carried 5-0.

f. Approve Amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – First Reading

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – First Reading. Motion carried 5-0.

g. Approve Amendment of Board Policy 5021 – Non-custodial Parents – First Reading

On motion of Mary Rees, seconded by Marie Panec, the Board of Education approved the amendment of Board Policy 5021 – Non-custodial Parents – First Reading. Motion carried 5-0.

h. Approve Amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement – First Reading

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement – First Reading. Motion carried 5-0.

i. Approve Amendment of Board Policy 5131.5 – Vandalism and Graffiti – First Reading

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 5131.5 – Vandalism and Graffiti – First Reading with changes. Motion carried 5-0.

j. Approve Amendment of Board Policy 5131.62 – Tobacco – First Reading

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education tabled the amendment of Board Policy 5131.62 – Tobacco until the November meeting for further information. Motion carried 5-0.

k. Approve Amendment of Board Policy 5145.9 – Hate Motivated Behavior – First Reading

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 5145.9 – Hate Motivated Behavior – First Reading. Motion carried 4 Yes: Iceland, Laifman, Panec, Vinson; 1 Abstain: Rees.

l. Approve Amendment of Board Policy 6011 – Academic Standards – First Reading

On motion of Cindy Vinson, seconded by Mary Panec, the Board of Education approved the amendment of Board Policy 6011 – Academic Standards – First Reading. Motion carried 4 Yes: Iceland, Laifman, Panec, Vinson; 1 No; Rees

m. Approve Adoption of Board Policy 6120 – Response to Instruction and Intervention – First Reading

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the adoption of Board Policy 6120 – Response to Instruction and Intervention – First Reading. Motion carried 3 Yes: Iceland, Laifman, Vinson; 1 No: Rees; 1 Abstain: Panec.

n. Approve Adoption of Board Policy 6142.95 – History-Social Science Instruction – First Reading

115

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the adoption of Board Policy 6142.95 – History-Social Science Instruction – First Reading. Motion carried 5-0.

VII. INFORMATION ITEMS

SB680 – District of Choice Law

VIII. OPEN DISCUSSION

Volunteer Awards – one per month. Dr. Knight will solicit nominations from Principals.
Bond presentation at November Meeting
C6 Oversight Committee

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 9:37 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: B.1 DISCUSSION AND CONSIDERATION OF FUTURE MEASURE R BOND ISSUANCES

DISCUSSION

ISSUE: Shall the Board of Education discuss various options pertaining to future issuances of Measure R facilities repair and maintenance bonds?

BACKGROUND: As the Board considers its approval of the Measure R Facilities Master Plan at this evening's meeting, the timing of priority projects is directly tied to the timing of bond issuances for funding. In recent months, with the deterioration of the State's economy and decline in assessed property valuation, the District has experienced a set-back in its original issuance and funding plans. Legislation recently signed into law by Governor Schwarzenegger now provides additional options in the issuance of general obligation bonds. District bond financial advisor, Tim Carty of Piper Jaffray, will be present at this evening's meeting to lead a discussion of the recent changes and the various options pertaining to future issuances of future Measure R bonds.

RECOMMENDATION: None – discussion only. Board direction is requested so that staff may develop a bond issuance plan to fund repairs authorized by Measure R.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

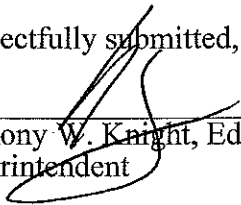
TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: B.2 2009 STAR TEST RESULTS SUMMARY

Information

ISSUE: To receive a report regarding the District's 2009 STAR Test Results Summary.

BACKGROUND: The District is required to provide the Board with a annual summary of the District's STAR test results.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

5

FROM: ANTHONY W. KNIGHT, Ed.D. Superintendent

DATE: NOVEMBER 17, 2009

SUBJECT: C.1.b APPROVE CERTIFICATED PERSONNEL ACTIONS AS RECOMMENDED
BY THE SUPERINTENDENT

Consent

ISSUE: Approval/ratification of certificated personnel actions.

AUTHORIZATION TO EMPLOY

Number	Name	Classification	Start Date	Fund Source	Site/Grade
01CE04598	Daniel Lam	Guest Teacher	10/9/09	General	DO
01CE04599	Jessica Short	Guest Teacher	10/9/09	General	DO
01CE04600	Betty Posner	Guest Teacher	10/9/09	General	DO
01CE04601	Helen Yap	Guest Teacher	10/9/09	General	DO

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
01CE04602	Kathy Bowman	Department Chair	2009-2010	Site	1555.00	OPHS
01CE04603	Gerri Langley	Department Chair	2009-2010	Site	1555.00	OPHS
01CE04604	Linda Niebergall	Department Chair	2009-2010	Site	1555.00	OPHS
01CE04605	Ann Pettit	Department Chair	2009-2010	Site	1555.00	OPHS
01CE04606	Mike Bolyog	Department Chair	2009-2010	Site	1555.00	OPHS
01CE04607	Dave Nelson	Department Chair	2009-2010	Site	1555.00	OPHS
01CE04608	Patti Pawloski	Department Chair	2009-2010	Site	1555.00	OPHS
01CE04609	Roland Herberg	PSAT Proctor	10-17-09	Site	200.00	OPHS
01CE04610	Cathy Lory	PSAT Proctor	10-17-09	Site	200.00	OPHS
01CE04611	Chris Meyer	PSAT Proctor	10-17-09	Site	200.00	OPHS
01CE04612	Ken Paulson	PSAT Proctor	10-17-09	Site	200.00	OPHS
01CE04613	Patty Pedretti	PSAT Proctor	10-17-09	Site	200.00	OPHS
01CE04614	Cheryl DiSpaltro	PSAT Proctor	10-17-09	Site	200.00	OPHS
01CE04615	Vanessa Heller	Homework Club	2009-2010	PFC	25.00 hr.	MCMS
01CE04616	Frances Hermosillo	Homework Club	2009-2010	PFC	25.00 hr.	MCMS
01CE04617	Jessica Curtis	Homework Club	2009-2010	PFC	25.00 hr.	MCMS
01CE04618	Suzanne Shea	Homework Club	2009-2010	PFC	25.00 hr.	MCMS
01CE04619	DJ Cook	Co ASB Advisor	2009-2010	Site	995.00	OPHS
01CE04620	Dan O'Brien	Instrumental Coach	9/2-1/22/2010	Site	1120.00	OPHS
01CE04621	Rob Hall	Dept. Chair - History	2009/2010	Site	1120.00	OPHS
01CE04622	Heidi Cissell	ASB Advisor	2009-2010	Site	1990.00	OPHS
01CE04623	Heidi Cissell	Vocal Coach (Fall)	9/2-1/22/10	Site	1555.00	OPHS
01CE04624	Heidi Cissell	Vocal Coach (Spring)	1/26-6/16/10	Site	1840.00	OPHS
01CE04625	Heidi Cissell	Musical Choir	1/26-3/13/10	Site	1000.00	OPHS
01CE04626	Cheryl DiSpaltro	Sp. Projects Coord.	2009-2010	PFC	9,000.00	OPHS
01CE04627	Mark Jacobs	Ass't Football Coach	8/24-11/06/09	Site	2270.00	OPHS
01CE04628	Mark Jacobs	Weight Rm Supervision	8/24-11/06/09	ASB	500.00	OPHS

IN-SERVICE CHANGE

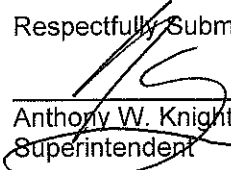
Number	Name	Change	Effective	Fund	Site

SEPARATION

Number	Name	Position	Separation	Effective Date	Site

Prepared by:
Clifford Moore, Assistant Superintendent
Human Resources

Respectfully Submitted,


Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: NOVEMBER 17, 2009

SUBJECT: C.1.b APPROVE CLASSIFIED PERSONNEL ACTIONS AS RECOMMENDED BY THE SUPERINTENDENT

CONSENT

ISSUE: Approval/ratification of classified personnel actions.

AUTHORIZATION TO HIRE

Number	Name	Position	Salary	Fund	Start Date	Site
01CL2124	Megan Flores	Instructional Assistant II	\$13.73	OPNS	10/26/09	OPNS
01CL2125	Chris Crittenden	Computer Tech Assistant II	\$14.46	General	11/1/09	DO

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
01CL2126	Tim Schnaible	Girls Tennis Coach	8/24/09-11/4/09	ATH	\$2410.00	OPHS
01CL2127	Tim Schnaible	Tennis Court Maintenance	8/24/09-11/4/09	ATH	\$300.00	OPHS
01CL2128	Carl Joyce	Girls Tennis Asst Coach	8/24/09-11/4/09	ASB	\$1200.00	OPHS
01CL2129	Robert Espinoza	Asst Football Coach	8/24/09-11/6/09	ATH	\$1555.00	OPHS
01CL2130	David Gold	Asst Football Coach	8/24/09-11/6/09	ATH	\$1980.00	OPHS
01CL2131	Dan Levy	Asst Football Coach	8/24/09-11/6/09	ASB	\$1555.00	OPHS
01CL2132	Jim Romano	Asst Football Coach	8/24/09-11/6/09	ATH	\$2270.00	OPHS
01CL2133	Casey Webb	Asst Football Coach	8/24/09-11/6/09	ATH	\$1840.00	OPHS
01CL2134	Dennis Stephenson	Weight Room Supervisor	8/24/09-11/6/09	ASB	\$500.00	OPHS
01CL2135	Terry Shorten	Weight Room Supervisor	8/24/09-11/6/09	ASB	\$500.00	OPHS
01CL2136	Devon Benson	Asst Football Coach	8/24/09-11/6/09	ASB	\$500.00	OPHS
01CL2137	Frank Bruno	Asst Football Coach	8/24/09-11/6/09	ASB	\$500.00	OPHS
01CL2138	Dennis Stephenson	Co-Head Football Coach	8/24/09-11/6/09	ATH	\$2628.00	OPHS
01CL2139	Terry Shorten	Co-Head Football Coach	8/24/09-11/6/09	ATH	\$2628.00	OPHS
01CL2140	Mike Consoletti	Lacrosse Asst Coach	6/22/09-7/29/09	ASB	\$830.00	OPHS

IN-SERVICE CHANGE

Number	Name	Change	Effective Date	Site
01CL2141	Rachel Harshfield	Instructional Assistant I PE sub to regular	10/13/09	BES
01CL2142	Oscar Monterrozo	Sub Custodian to Regular Custodian I	10/20/09	OPHS

SEPARATION

Number	Name	Position	Separation Type	Effective Date	Site
01CL2143	Nghia Nguyen	Computer Tech II	Resignation	12/2/09	DO

Prepared by:
Cliff Moore Assistant Superintendent /Human Resource

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.1.c APPROVE PURCHASE ORDERS – OCTOBER 1-31, 2009

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued October 1, 2009 through October 31, 2009?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued October 1, 2009 through October 31, 2009. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

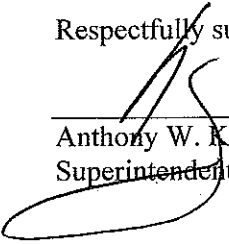
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Regular Board Meeting, November 17, 2009

APPROVAL OF PURCHASE ORDERS ISSUED 10/01/09 THROUGH 10/31/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
B07-0222	Anthony & Alexandra Bilham	Settlement Agreement	PupSvs	10	\$1,916.00
B08-0230	NES Service Company	Bleachers Maintenance Agreement	BusAdm	10	\$3,187.50
B10-0101	All City Management	2009/10 School Crossing Guards	BusAdm	10	\$69,000.00
B10-0149	Nick Rail Music	Open PO for Instrument Repairs	MCMS	10	\$1,500.00
B10-0150	Arrowhead	OPNS Water Service	OPNS	10	\$500.00
B10-0151	Rapid Rooter Corp	Plumbing Services	BusAdm	10	\$2,000.00
B10-0152	Ready America	Safety & Disaster Supplies	BusAdm	10	\$3,000.00
B10-0153	Compuwave Inc.	Compuwave Supplies for HR Printer	HR	10	\$1,000.00
B10-0154	Personnel Concepts	Labor Law Compliance Posters	BusOfc	10	\$1,673.85
B10-0155	OfficeXpress, Inc.	Open Purchase Order For Toner	BES	10	\$500.00
B10-0156	Top Quality Printing	Printing/Non Instructional Supplies	OPHS	10	\$3,000.00
B10-0157	Herff Jones	Diplomas/Non Instructional Supplies	OPHS	10	\$5,500.00
B10-0158	House Sanitary Supply	Site Custodial Supplies	OHES	10	\$3,000.00
B10-0159	United Rentals Northwest Inc.	Equipment Rental	BusAdm	10	\$1,500.00
B10-0160	Carrot-Top Industries, Inc.	Open PO for Flags OPUSD	BusAdm	10	\$500.00
B10-0161	Apple Computer, Inc.	Apple GSX Repair	Tech	10	\$1,000.00
B10-0162	Carrier Southern California	HVAC Parts	BusAdm	10	\$1,000.00
B10-0163	Eckharts Trailer Hitch & Weld	Open Order/Welding	BusAdm	10	\$1,000.00
B10-0164	IECP	2009/2010 NPA Services Contract/Bd Approved	PupSvs	10	\$119,855.80
B10-0165	ACT-Autism Center	2009-2010 NPA Services Contract/Bd Approved	PupSvs	10	\$177,143.75
B10-0166	Valley Tractor	Equipment Parts And Repair Grounds	BusAdm	10	\$1,000.00
B10-0167	Agoura Lock Technologies, Inc	Open Order/Lock & Key Supplies	BES	10	\$50.00
C08-0103	Sweetwater Sound	Keyboard Classroom Systems Elm	Curr	10	\$54,015.00
C08-0104	Musicians Friend	BES,OHES,ROES Off Set & Stands	Curr	10	\$8,579.94
C10-0032	Cpm Educational Program	CPM Math MCMS Fill in Order	Curr	10	\$1,019.91
C10-0033	Budgetext	Grade 4 SS for ROES Growth	Curr	10	\$247.78
C10-0034	Follett	Zumdahl/Introductory Chem	Curr	10	\$1,789.12
P08-1152	Apperson Print Management	Scantrons	MCMS	10	\$70.14
P09-0338	Tri-Level Images	GirlBsktBl/ath supp	OPHS	10	\$2,841.56
P10-0097	Community Playthings	Water Table	OPNS	10	\$735.00
P10-0137	Redwood Biotech	Drug Tests For Clean Teen	OVHS	10	\$443.44
P10-0138	Coastline Communications	Custodial/rnt lse rpr	OPHS	10	\$771.10
P10-0139	Liberty Flag & Specialty Co.	Admin/mat & sup	OPHS	10	\$102.53
P10-0140	Polar Electro Inc.	Watch Repairs	MCMS	10	\$70.45
P10-0141	National Assoc. of Secondary	Admin/Dues Membership	OPHS	10	\$234.00
P10-0142	Laminex, Inc	Film For Laminator	MCMS	10	\$32.90
P10-0143	Association For Supervision	Admin/Dues Memebership	OPHS	10	\$49.00
P10-0144	Discount School Supply	2009/10 Atelier Supplies	OPNS	10	\$741.68
P10-0145	Riley's American Heritage Farm	Donation - Deposit Riley's Farm	BES	10	\$154.00
P10-0146	Schoolmate	Donation - Student Planners	BES	10	\$275.00
P10-0147	Richards Tire Man	Cust/Rnt Lse Rpr	OPHS	10	\$45.00
P10-0148	Toni Paulson	Admin/Instruct/Mat & Supp	OPHS	10	\$600.00
P10-0149	Ann Pettit	Gened/Mat & Supp	OPHS	10	\$734.43
P10-0150	OPUSD Food Services	WASC/other exp	OPHS	10	\$81.19
P10-0151	Lou Tabone	Algebra/Geometry Supplemental Text	OVHS	10	\$369.80
P10-0152	Affordable Signs	Signs all sites Thank You Oak Park	BusAdm	10	\$217.50
P10-0155	California Weekly Explorer	Parent Funded Field Trip	ROES	10	\$700.00
P10-0156	Community Educational	Parent Funded Field Trip	ROES	10	\$364.50
P10-0157	Community Educational	Parent Funded Field Trip	ROES	10	\$364.50
P10-0158	Everbind	7th Grade Core Reader	MCMS	10	\$241.69
P10-0159	Ventura County Schools Board	VCSBA Membership Renewal	Board	10	\$150.00
P10-0160	Community Educational	Donation - Kindergarten Field Trip	BES	10	\$990.00
P10-0161	Performances To Grow On	Donation - 4th Grade Civic Arts Plaza	BES	10	\$1,170.00
P10-0162	Resource Conservation District	Donation - 4th Grade Malibu Lagoon	BES	10	\$700.00
P10-0163	Community Educational	Donation - 1st Grade Field Trip	BES	10	\$1,080.00

APPROVAL OF PURCHASE ORDERS ISSUED 10/01/09 THROUGH 10/31/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
P10-0166	Compuwave Inc.	Toner For Printer	Supt	10	\$215.42
P10-0168	Kristina Skiba	Reimbursement for Read 180 training	HR	10	\$152.90
P10-0169	Kater-Crafts Bookbinders	Textbooks/Rnt Lse Rpr	OPHS	10	\$1,656.49
P10-0170	Worthington Direct	Student Chairs,desks PFC	MCMS	10	\$8,908.79
P10-0171	Guided Discoveries Inc.	Deposit Fee/Astro Camp	MCMS	10	\$15,996.00
P10-0173	Time For Kids	Donation Time For Kids - 5th grade	BES	10	\$424.32
P10-0174	Schoolmasters Safety	Pedestrian Barricades/PFC	MCMS	10	\$550.88
P10-0175	Island Packers Cruises	Parent Funded Field Trip	ROES	10	\$4,103.00
P10-0176	Apperson Print Management	Scantrons/For Staff	MCMS	10	\$331.03
P10-0177	Creative Learning Systems	Lights And Cleaning Materials For Lab	MCMS	10	\$141.90
P10-0178	Miracle Playground Sales	Playground Construction Demolation	BusAdm	10	\$13,000.00
P10-0179	Island Packers Cruises	Donation 5th Grade Field Trip Santa Cruz	BES	10	\$4,114.00
P10-0180	California Consortium For	CCIS Fall Conference	Curr	10	\$650.00
P10-0183	Brent Nixon Nature Talks	Science Assemblies	Curr	10	\$3,000.00
P10-0184	VCOE	FRISK Training	HR	10	\$110.00
P10-0185	California Consortium For	CCIS Fall Conference	OPIS	10	\$325.00
P10-0186	Dick Blick	09/10 Clay For Preschool	OPNS	10	\$69.33
P10-0187	Psychological Corp	Speech/Language Protocols - Margie	PupSvs	10	\$342.93
P10-0188	NCS Pearson	Speech/Language Protocols - Ellen	PupSvs	10	\$163.46
P10-0189	Bruce Wilkoff	PFC/PC/oth exp	OPHS	10	\$700.00
P10-0190	NCS Pearson	Speech/Language Protocols - Ellen	PupSvs	10	\$341.74
P10-0191	Karen Kennedy	Parent Funded Field Trip	ROES	10	\$409.50
P10-0198	Jeri Fox	STAR Testing Coordinator 09-10	Curr	10	\$2,000.00
P10-0199	Compuwave Inc.	Toner for Accounting Printer	BusOfc	10	\$152.63
P10-0201	Videomountstore.com	PFC/Donation/mat & supp	OPHS	10	\$376.45
P10-0202	Belson Outdoors	Benches For Outside Grounds	MCMS	10	\$2,791.00
P10-0203	Cheryl DiSpaltro	Aca Deca/mat & supp	OPHS	10	\$900.17
P10-0204	Compuwave Inc.	Color Toner For Main Printer	OPNS	10	\$537.77
P10-0205	G.I. Industries	Lott/rnt lse rpr	OPHS	10	\$332.64
P10-0206	Borders	PFC/Donation/mat & supp	OPHS	10	\$2,118.99
P10-0207	CCI Mail Systems	Supplies for Postage Machine	HR	10	\$68.50
P10-0208	Physio-Control, Inc.	Replacement Battery for AED	BusAdm	10	\$318.81
P10-0209	California Assoc. For Gifted	CAG Membership	Curr	10	\$375.00
P10-0210	Joyce Thomas	Donation - Recorders	BES	10	\$621.23
P10-0211	Music is Elementary	Recorders For Fourth Gr Music	OHES	10	\$543.06
P10-0213	OPUSD Food service	Gloves/mat & supp	OPHS	10	\$36.48
P10-0214	Psat/Nmsqt	PSAT/Donation/mat & supp	OPHS	10	\$3,653.00
P10-0215	Harland Technology	Scantron/rnt lse repr	OPHS	10	\$428.00
P10-0216	Bryan Starr	ASB/mat & supp	OPHS	10	\$2,000.00
P10-0217	Grainger Industrial Supply	Wheels For Custodial Cart	BES	10	\$46.44
P10-0218	PBS Home Video	videoseris/PFC/Freedom: A History	MCMS	10	\$216.50
P10-0219	Community Educational	Donation - 2nd grade field trip	BES	10	\$1,017.00
P10-0220	Loose in the Lab	Science Materials	MCMS	10	\$551.48
P10-0221	Teacher's Discovery	Foreign Language/DVD's/PFC	MCMS	10	\$316.74
P10-0222	Ventura Parks & Rec.	Parent Funded Field Trip	ROES	10	\$287.50
P10-0223	Underwood Family Farms	Parent Funded Field Trip	ROES	10	\$688.00
P10-0224	Drawing Board Printing	Lott/mat & supp	OPHS	10	\$232.08
P10-0226	Scholastic, Inc.	Scholastic Art	OVHS	10	\$98.45
P10-0227	Heinemann	K-5 Reading Writing Materials	OVHS	10	\$366.10
P10-0228	Science Kit & Boreal Lab.	Science Microscopes/PFC	MCMS	10	\$3,658.85
P10-0229	Ventura County Association	VCASP Membership 09/10 - Cathy & Psychs	PupSvs	10	\$100.00
P10-0230	Polar Electro Inc.	Transmitters for PE/Monitors/PFC	MCMS	10	\$3,299.81
P10-0231	Maryannick Bovard	PFC/Don/trvl conf	OPHS	10	\$266.00
P10-0232	California Dept Of Education	A Composite of Laws - 29th Edition	PupSvs	10	\$38.37
P10-0233	NCS Pearson	Protocols - Occupational Therapist	PupSvs	10	\$181.10
P10-0235	Follett	5th Grade Math Texts	OPIS	10	\$309.88
T08-0010	Scott Batteries	21CC- MCMS Lab Server Cabinet w/Cooling System	Tech	10	\$6,520.02
T10-0022	318 Inc	Oakparkusd.org Domain Reg & Cert	Tech	10	\$699.05

APPROVAL OF PURCHASE ORDERS ISSUED 10/01/09 THROUGH 10/31/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
T10-0023	California Western Visuals	PFC/Donation/mat & supp	OPHS	10	\$2,509.85
T10-0024	Oliver Worldclass Labs	Smartliner/Kollander/PFC	MCMS	10	\$471.82
T10-0025	Best Buy	Cameras for Tech/Anderson/Shea/PFC	MCMS	10	\$635.43
T10-0028	Certiport	Computers/Donation/500+	OPHS	10	\$4,950.00
FS10-0052	Acorn Press	Public Notice For Free & Reduced Meals	CNS	130	\$1,850.00
FS10-0053	Delta Mechanical	Refrigerator & Freezer Repairs	CNS	130	\$3,000.00
FS10-0054	Delta Mechanical	Refrigerator & Freezer Repairs	CNS	130	\$1,000.00
FS10-0055	Delta Mechanical	Refrigerator & Freezer Repairs	CNS	130	\$500.00
FS10-0056	Delta Mechanical	Refrigerator & Freezer Repairs	CNS	130	\$500.00
FS10-0057	Delta Mechanical	Refrigerator & Freezer Repairs	CNS	130	\$500.00
P10-0164	Leader Carpet	Carpet in Career Center	BusAdm	140	\$4,990.00
P10-0165	Ken Paulson	New Classroom Cabinet And Sink	BusAdm	140	\$2,240.00
P10-0167	Venco Western Inc.	OHES Repair Replace irrigation	BusAdm	140	\$3,666.00
P10-0192	Thousand Oaks Electric	Gym Lights OPHS & MCMS	BusAdm	140	\$5,885.00
P10-0193	M/M Mechanical, Inc	ROES Plumbing	BusAdm	140	\$1,314.86
P10-0194	American Environmental	OPHS Post Remediation Mold	BusAdm	140	\$1,195.00
P10-0195	American Environmental	Post Remediation OHES	BusAdm	140	\$3,850.00
P10-0200	M/M Mechanical, Inc	MCMS Replace Boiler	BusAdm	140	\$264.00
P10-0196	The Paton Group	VersaLaser OPHS WoodShop	BusAdm	212	\$18,694.78
P10-0197	Culver Newlin	Science/Art Tables for OHES	BusAdm	212	\$479.89
T10-0026	California Western Visuals	2009-10 Smart Doc Cams (Quote OP-114)	Tech	212	\$3,331.96
T10-0027	California Western Visuals	2009-10 Document Cameras (Quote OP-151)	Tech	212	\$13,136.14
P10-0153	F & S Fence Inc.	Repair/Replace Parking Lot Gate Rail	BusAdm	213	\$350.00
P10-0181	Best Contracting Services	Metal Roof Replacement/OHES	BusAdm	213	\$197,541.00
P10-0182	Eberhard	Flat Roof Replacement/OHES	BusAdm	213	\$202,486.50
P10-0212	ADG ECO Lighting	OPHS Parking Lights	BusAdm	213	\$5,835.98
P10-0225	ADG ECO Lighting	Induction Lighting OPUSD	BusAdm	213	\$5,403.84
TOTAL ALL PURCHASE ORDERS THIS PERIOD					\$1,057,243.90

SUMMARY OF PURCHASE ORDERS BY FUND

<u>Fund Number</u>	<u>Fund Name</u>	<u>Count</u>	<u>Fund Total</u>
10	General Fund	117	\$579,228.95
130	Cafeteria Fund	6	\$7,350.00
140	Deferred Maintenance	8	\$23,404.86
212	Measure C6 Bond Fund	4	\$35,642.77
213	Measure R Bond Fund	5	\$411,617.32
TOTALS		140	\$1,057,243.90

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
**SUBJECT: C.1.d RATIFY OVERNIGHT TRIP OAK PARK HIGH SCHOOL
 JUNIOR STATESMEN OF AMERICA – NOVEMBER 14-15, 2009
 CONSENT**

ISSUE: Shall the Board ratify an overnight trip for the Oak Park High School Junior Statesmen of America club?

BACKGROUND: Principal, Lynn McCormack, requests approval for this overnight trip to the convention scheduled for November 14-15, 2009 at the LAX Marriott Hotel. Approximately 16 club members, an Oak Park High School advisor and two additional chaperones will travel by district-approved drivers in private vehicles. They will depart on Saturday at 8 a.m. and return by 5 p.m. on Sunday. Students and two chaperones (male & female) will stay at the LAX Marriott Hotel. Individual club members will pay approximately \$115.00 to cover the cost of convention, food & transportation. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Ratify field trip as presented.
 2. Do not ratify field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Lynn McCormack

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.1.e APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – OCTOBER 2009

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – October 2009?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

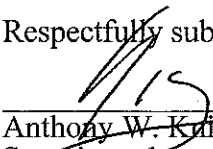
Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – October 2009
 2. Do not approve the Quarterly Report on Williams Uniform Complaints – October 2009.

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Laurel Ford

Title: Director, Teaching and Learning

Quarterly Report Submission Date: ☐ July 2009 (7/1/09 to 9/30/09)
 (check one) ☒ October 2009 (10/1/09 to 12/31/09)
☐ January 2010 (1/1/10 to 3/31/10)
☐ April 2010 (4/1/10 to 6/30/10)

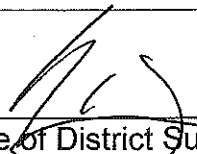
Date for information to be reported publicly at governing board meeting: November 17, 2009

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.I.f APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

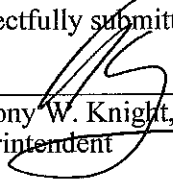
BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
OHES	Books/The Nathanson's Family	\$400.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: NOVEMBER 17, 2009

SUBJECT: C.2.a APPROVE AMENDMENT TO MEASURE C6 TECHNOLOGY AND EQUIPMENT PLAN – PURCHASE TWO ADDITIONAL COMPUTER ON WHEELS UNITS FOR MEDEA CREEK MIDDLE SCHOOL

ACTION

ISSUE: Shall the Board of Education amend the Measure C6 Technology and Equipment Plan to authorize the purchase of two additional Computer on Wheels (COW) units for Medea Creek Middle School?

BACKGROUND: At its meeting on May 19, 2009, the Board approved the District's Measure C6 Technology and Equipment Plan. Included within the multi-year plan was the purchase of Computers on Wheels (COWS) for all sites, a mobile computer lab cart with 20 MacBooks, WAP, and printer. At Medea Creek, the plan specified three carts, two of which were used last school year, with the third delivered in September. At the August Board meeting, a 4th COW was approved and it has been delivered to MCMS. The COWs have been very enthusiastically received, however teacher requests for use are far outstripping availability. Accordingly, both the site principal, Mr. Brad Benioff, and the Director of Educational Technology, Ms. Jane Mintz, are recommending that the Board amend the current technology plan to authorize the purchase of two additional COWs for the school, bringing the total to six, two for each grade level. The cost for each additional COW is \$24,000 and the purchase is consistent with, and will be funded from, Measure C6 funds.

ALTERNATIVES:

1. Amend the Measure C6 Technology and Equipment Plan to authorize the purchase of two additional Computer on Wheels (COW) units for Medea Creek Middle School.
2. Do not amend the Measure C6 Technology and Equipment Plan.

RECOMMENDATION: Alternative No. 1

Respectfully submitted:


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.2.b APPROVE MEASURE R MASTER PLAN

ACTION

ISSUE: Shall the Board of Education review and approve revisions to the Measure R Facility Master Plan?

BACKGROUND: Over the course of the summer the District's Facility Planning Committee subcommittee and PM/CM firm, Barnhart, Inc. have worked to craft the facilities assessment performed by PCA into a master plan for Measure R projects. The plan is intended to prioritize projects, and provide estimated costs and timelines for implementation. Barnhart and FPC co-chairs Peter Kristensen and Tom Wulf have done an enormous amount of work over the summer to give the plan focus and update projected costs. At last month's meeting the initial draft of the plan was shared with the Board, who provided input and direction.

Subsequent revisions have been shared with the full Facilities Planning Committee, who met on November 4, 2009 to review and provide final input to the plan. As this agenda was going to press, the final editing of the document was in progress. The completed plan will be sent to the Board prior to this evening's meeting, and PM/CM Barnhart, Mr. Kristensen, Mr. Wulf, and District staff will be present to lead the presentation and discussion of the plan.

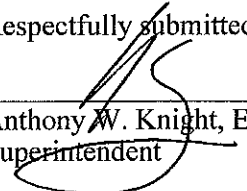
ALTERNATIVES:

- 1). Approve the Measure R Master Plan as presented.
- 2). Approve the plan with modifications as directed by the Board.
- 3). Do not approve the plan.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.2.c APPROVE K-3 CLASS SIZE REDUCTION PROGRAM (SB-1777)
APPLICATION AND RESOLUTION #09-21

ACTION

ISSUE: Shall the Board of Education approve Resolution #09-21 for K-3 Class Size Reduction as well as submission of the required applications for the program?

BACKGROUND: Senate Bill 1777 provides funding for each student who is enrolled in a K-3 class with a maximum of 20 students. The District meets all the requirements for the program and has received approximately \$827,000 in K-3 funding each year.

ALTERNATIVES: 1. Approve the resolution and application related to class size reduction.
 2. Do not approve the resolution and application.

RECOMMENDATION: Alternative No. 1.

FISCAL IMPACT: The District has projected approximately \$819,000 in 2009-10 funding from the program, which is included in its adopted budget.

RATIONALE: The Board of Education must approve the resolution certifying compliance with program requirements to qualify for class size reduction funding.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**OAK PARK UNIFIED SCHOOL DISTRICT
RESOLUTION #09-21
CLASS SIZE REDUCTION – K-3**

WHEREAS, The State of California, through Senate Bill 1777, has continued a Class Size Reduction Program for 2009-10 and

WHEREAS, The Class Size Reduction Program was established through legislation on July 15, 1996, and

WHEREAS, The Board of the Oak Park Unified School District signified its intent to participate in the program; and

WHEREAS, The administration has selected kindergarten, first, second and third grade classes to participate in the Class Size Reduction Program; and

WHEREAS, The Oak Park Unified School District is implementing the Class Size Reduction Program as set forth in Education Code, commencing with Section 52120, Part 28;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Oak Park Unified School District certifies that:

1. The number of classes listed on the application form under Option One and Option Two in each eligible grade level is correctly identified.
2. The pupil counts do not include special education students enrolled in special day classes, or pupils enrolled in independent study, and are not greater than enrollment as of October of the previous calendar year.
3. A certificated teacher has been hired by the school district and is providing direct instructional services to each class selected for the Class Size Reduction Program. There will not be more than an average of 22.44 pupils per such class. It is the intent of the school district that each such certificated teacher will provide direct instructional services to each pupil enrolled in the separate class to which the teacher is assigned.
4. As part of the district's Class Size Reduction Program, the district will provide a staff development program for any teacher who will participate for the first time in the Class Size Reduction Program and provide direct instructional services for reduced-size classes in this program. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils.
5. The school district will collect and maintain data required by the Superintendent of Public Instruction for evaluation of the Class Size Reduction Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent.
6. Priority for reducing class size is according to the following order at each school site:
 - If only one grade level is reduced, the grade level will be 1st grade
 - If two grade levels are reduced, the grade levels will be 1st and 2nd grades
 - If three or four grade levels are reduced, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
7. The Class Size Reduction Program has been implemented for 2009-10.
8. The school district will submit final enrollment counts on the J-7CSR form to the School Facilities Planning Division by May 5, 2010.

PASSED and ADOPTED this 17th day of November 2009.

AYES: _____ NOES: _____ ABSTENTIONS: _____ ABSENT: _____

Signed and Approved:

Clerk, Board of Education

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.2.d APPROVE CONSOLIDATION OF DISTRICT CITIZEN OVERSIGHT COMMITTEES

ACTION

ISSUE: Shall the Board of Education discuss and approve the consolidation of the District's three Citizen Oversight Committees (COC) into a single oversight committee?

BACKGROUND: At its October meeting, the Board discussed the continuing difficulty in recruiting sufficient numbers of community volunteers to serve as members on the District's three COCs. The Board asked staff to research the feasibility of consolidating the COCs for Measure R (facilities), Measure C6 (technology and equipment), and Measure C (parcel tax) into a single COC. The Board suggested the possibility of expanding the sitting Measure R COC from 7 to 11 members and the broadening its responsibilities to incorporate oversight of responsibility of the other two COCs, both currently without members.

Staff has researched the legality of the potential consolidation with bond counsel, who advises that the law permits the Board to take such an action. Finding it to be both feasible and legal, staff is preparing a proposal for the Board's consideration and action at this evening's meeting. The proposal, including proposed revision to the bylaws will be sent to the Board under separate cover and be available for public review prior to this evening's meeting.

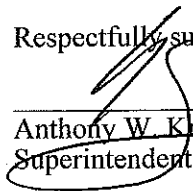
ALTERNATIVES:

1. Approve the staff proposal to consolidate the three COCs into a single COC as presented.
2. After discussion, approve the proposal to consolidate the COCs as modified by Board direction.
2. Do not approve the proposal to consolidate the three COCs...

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.2.e APPROVE CHANGE ORDERS FOR SELECTED MEASURE R QUICK START PROJECTS

ACTION

ISSUE: Shall the Board approve Change Orders #1 for Measure R "Quick Start Projects", including Bids No. 09-01R, 09-03R, 09-04R, and 09-05R?

BACKGROUND: At it's meeting on June 19, 2009, the Board of Education awarded the following bids for Measure R "Quick Start Projects":

- Bid 09-01R, Roofing at Medea Creek Middle School, Letner Roofing
- Bid 09-03R, Metal Roofing at Oak Hills Elementary, Eberhard Roofing
- Bid 09-04R, Roofing at Red Oak Elementary, Letner Roofing
- Bid 09-05R, Parking Lot at Oak Park High School, C.A. Rasmussen Co.

During the course of construction, the scope of work and corresponding contract amounts of the respective contracts was modified due to existing field conditions or by District request. The following is a summary of the dollar value of the proposed changes and the resulting contract revisions:

Project	Contractor	Original Amount	CO #1	Final Amount
09-01R	Letner	\$ 52,000	\$ 1,500	\$ 53,500
09-03R	Eberhard	224,985	9,219	234,204
09-04R	Letner	345,000	6,983	351,983
09-05R	Rasmussen	1,033,500	150,394	1,183,894

The District's construction manager, Barnhart Inc., has provided the attached description of the changes for each contract. Both Barnhart and District staff are recommending the Board's approval of all listed change orders.

ALTERNATIVES:

1. Approve Change Orders #1 on the specified projects as recommended.
2. Approve Change Order #1 on selected projects as directed by the Board.
3. Do not approve Change Orders #1.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377

CHANGE ORDER 09-01R - 1

10-20-09

PROJECT NO: 09-01R CHANGE ORDER NO: 1

PROJECT NAME: Medea Creek Middle School; Install New Single-Ply Roof System, Building 2

CONTRACTOR: Letner Roofing Co.

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 52,000.00
Previous Approved Change Orders	\$ -
This Change Order	\$ 1,500.00
Adjusted Contract Amount	\$ 53,500.00

TIME:

Original Contract Completion Date	July 29, 2009
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	July 29, 2009

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK ARISING OUT OF THIS CHANGE ORDER INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

By _____

Date _____

District Supervisor/Inspector

By _____

Date _____

CONTRACTOR: Letner Roofing CO.

By _____

Date _____

District PM/CM; Barnhart Inc.

By _____

Date _____

Change Order to Contract
 OPUSD 09-01R

Oak Park Unified School District

10/20/2009

Bid No 09-01R

Medea Creek Middle School; Install New Single-Ply Roof System, Building 2, Project # 09-01R

Project Change Order No 1

Letner Roofing Co.

Item No.	Description	Reason	Cost
1.1	Contain and properly remove approx. 26 lineal feet of asbestos containing materials mastic discovered upon removal of existing roof material	Removal of unforeseen asbestos containing materials	\$ 1,500

Total	\$ 1,500
Original Contract	\$ 52,000
Revised Contract	\$ 53,500

**Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377**

CHANGE ORDER 09-03R - 1

10-20-09

PROJECT NO: 09-03R

CHANGE ORDER NO: 1

PROJECT NAME: Metal Reroofing at Oak Hills Elementary School

CONTRACTOR: Eberhard

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$	224,985.00
Previous Approved Change Orders	\$	-
This Change Order	\$	9,219.00
Adjusted Contract Amount	\$	234,204.00

TIME:

Original Contract Completion Date	August 14, 2009
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	August 14, 2009

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK ARISING OUT OF THIS CHANGE ORDER INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

CONTRACTOR: Eberhard

By _____

By _____

Date _____

Date _____

District Supervisor/Inspector

District PM/CM; Barnhart Inc.

By _____

By _____

Date _____

Date _____

Change Order to Contract
OPUSD 09-03R

Oak Park Unified School District
 Bid No 09-03R

10/20/2009

Metal Reroofing at Oak Hills Elementary School

Project Change Order No 1

Eberhard

Item No.	Description	Reason	Cost
1.1	Remove and replace approximately 841 square feet of weather damaged roof sheathing and replace with new plywood.	Removal and replacement of unforeseen plywood roof sheathing found during existing roof material removal.	\$ 5,446
1.2	At high bay windows of Building "B", remove existing caulking, clean prep. and replace with new caulking to repair previous water leak concerns and remove existing satellite dish. Eberhard T&M 8-4-09, 8-5-09, 8-6-09	Remedial work not part of original contract to repair leaking weather seal window frames and removal of abandon District equipment.	\$ 3,773

Total	\$ 9,219
Original Contract	\$ 224,985
Revised Contract	\$ 234,204

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377

CHANGE ORDER 09-04R - 1

10-20-09

PROJECT NO: 09-04R

CHANGE ORDER NO: 1

PROJECT NAME: Red Oak Elementary School Install New Single-Ply Roof System on Bldg "B" and Admin.
 Remove and replace equipment screens on Bldg. "A", "B" and Admin.

CONTRACTOR: Letner Roofing Co.

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 345,000.00
Previous Approved Change Orders	\$ -
This Change Order	\$ 6,983.00
Adjusted Contract Amount	\$ 351,983.00

TIME:

Original Contract Completion Date	August 14, 2009
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	August 14, 2009

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK ARISING OUT OF THIS CHANGE ORDER INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

By _____

Date _____

District Supervisor/Inspector

By _____

Date _____

CONTRACTOR: Letner Roofing CO.

By _____

Date _____

District PM/CM; Barnhart Inc.

By _____

Date _____

Change Order to Contract
 OPUSD 09-04R

Oak Park Unified School District

10/20/2009

Bid No 09-04R

Red Oak Elementary School Install New Single-Ply Roof System on Bldg "B" and Admin.

Remove and replace equipment screens on Bldg. "A", "B" and Admin.

Project Change Order No 1

Letner Roofing Co.

Item No.	Description	Reason	Cost
1.1	Properly contain and remove approx. 250 lineal feet of asbestos containing materials mastic discovered upon removal of existing roof material	Removal of unforeseen asbestos containing mat	\$ 5,500
1.2	Remove weather damaged roof sheathing and replace with new plywood.	Removal and replacement of unforeseen plywood roof sheathing found during existing roof material removal.	\$ 1,483

Total	\$ 6,983
Original Contract	\$ 52,000
Revised Contract	\$ 58,983

Change Order to Contract

OPUSD 09-04R

Page 2 of 2

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377

CHANGE ORDER 09-05R -1

10-20-09

PROJECT NO: 09-05R CHANGE ORDER NO: 1

PROJECT NAME: Renovate/Repair and Add New Parking Lots at Oak Park High School.
 Renovate/Repair Parking Lot at Brookside Elementary School (Alternate # 5)

CONTRACTOR: C. A Rasmussen, Inc

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 1,033,500.00
Previous Approved Change Orders	\$ -
This Change Order	\$ 150,394.00
Adjusted Contract Amount	\$ 1,183,894.00

TIME:

Original Contract Completion Date	September 20, 2009
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	61
Adjusted Contract Completion Date	November 20, 2009

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK ARISING OUT OF THIS CHANGE ORDER INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THIS CHANGE AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

By _____

Date _____

District Supervisor/Inspector

By _____

Date _____

CONTRACTOR: C.A. Rasmussen, Inc

By _____

Date _____

District PM/CM; Barnhart, Inc

By _____

Date _____

Change Order to Contract
 OPUSD 09-05R

10/20/2009

Oak Park Unified School District

Bid No 09-05R

Renovate/Repair and Add New Parking Lots at Oak Park High School.

Renovate/Repair Parking Lot at Brookside Elementary School (Alternate # 5)

Project Change Order No 1

C. A Rasmussen, Inc

Item No.	Description	Reason	Cost
1.1	Modify curb/gutter, asphalt paving and drainage system adjacent to tennis courts to mitigate interference with existing oak tree	Preserve existing oak tree	\$ 12,391
1.2	Replace existing dirt areas adjacent to tennis courts with asphalt paving	District request to provide hard surface walkway from parking areas to tennis courts and to mitigate damage to newly applied tennis court surfacing caused by dirt.	\$ 11,172
1.3	Delete asphalt paved area subgrade sterilant and type 2 slurry application.	Mitigate environmental concerns with storm water contamination. Deduct proceeds utilized to offset additional paving surfaces not anticipated in original bid scope.	\$ (44,143)
1.4	Install new A/C Asphalt Paving at Service Road, Kanan entrance and partial section at great lawn. Install new A/C Asphalt Paving at Service Road, Kanan entrance and partial section at great lawn.	Increase Traffic flow and mitigate student pedestrian safety concerns. Additional paved surfaces added to original bid scope due to savings generated from Change Order item #1. 2 above.	\$ 42,498
1.5	Install traffic signal loops in asphalt paving for traffic signals at main exit to Kanan Road	Mitigate student pedestrian safety concerns. Existing Traffic signal loops not in operating condition	\$ 2,622
1.6	Install District supplied inductive lighting systems at (44) parking lot lights	Increase energy efficiency and reduce future deferred maintenance costs	\$ 9,522
1.7	Modify landscaping at main campus entry.	District Request	\$ 12,902
1.8	Additional asphalt paving area at Tennis Courts for future bleacher location	District Request	\$ 377
1.9	Additional concrete sidewalk areas near Admin. Building and Stadium Entrance	District Request to infill pedestrian pathways with hard surface.	\$ 765
1.10	Slurry seal existing Senior/Staff parking areas.	Extend preservation of well conditioned parking area which were not part of original bid scope.	\$ 12,880
1.11	Remove approximately 138 lf of damaged gutter extension adjacent to the Admin. Building	Existing gutter found to be in disrepair	\$ 891

1.12	Remove and replace areas of existing damaged sidewalk pathways at Basketball Court Stairway, Baseball Field stairs and add Handicap ramps DSA	DSA plan check review comments and repair of existing facilities	\$ 2,375
1.13	Parking lot striping modifications	District requested striping and signage modifications for increased staff and student parking and enhance student drop off and traffic flows.	\$ 18,090
1.14	Various DSA plan review comments modifications, relocate stockpiled paving stones, lower speed bumps, modify storm drain, and correct low areas for proper drainage	DSA accessibility back check plan approval comments requiring additional parking lot modifications for ADA compliance .	\$ 27,445
1.15	Add speed bumps at access road down to ball fields	District request to mitigate student pedestrian safety concerns	\$ 1,120
1.16	Misc. additional electrical work to repair exiting non operational concerns for Baseball field scoreboard	Relocate and lower existing underground conduits and circuits for scoreboard to allow for paved turn around at Tennis Court parking area.	\$ 5,621
1.17	Repair various unforeseen/undocumented piping and conduits during parking lot subgrade preparation	Unforeseen condition	\$ 5,135
1.18	Furnish and install Storm Water Pollution Prevention systems at stockpiled soils.	Mitigate environmental concerns with storm water contamination and soils run off	\$ 28,730
1.19	Extend Contract Completion date to allow coordination and installation of Storm Water Pollution Prevention systems at stockpiled soils.	No cost Contract Time Extension	\$ -

Total	\$ 150,393
Original Contract	\$ 1,033,500
Revised Contract	\$ 1,183,893

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 18, 2009
SUBJECT: C.2.f APPROVE NOTICES OF COMPLETION FOR SELECTED MEASURE R QUICK START PROJECTS

ACTION

ISSUE: Shall the Board approve Notices of Completion for Measure R "Quick Start Projects", including Bids No. 09-01R, 09-03R, 09-04R, and 09-05R?

BACKGROUND: At it's meeting on June 19, 2009, the Board of Education awarded the following bids for Measure R "Quick Start Projects":

Bid No. 09-01R, Roofing at Medea Creek Middle School, Letner Roofing
 Bid No. 09-03R, Metal Roofing at Oak Hills Elementary, Eberhard Roofing
 Bid No. 09-04R, Roofing at Red Oak Elementary, Letner Roofing
 Bid No. 09-05R, Parking Lot at Oak Park High School, C.A. Rasmussen Co.

The work of these projects is now complete. District staff and construction manager Barnhart Inc. have inspected the finished projects and agree that all have been completed in accordance with contract requirements and to the satisfaction of the District. The Board is asked to approve these Notices of Completion, accepting the finished projects.

ALTERNATIVES:

1. Approve the Notices of Completion for these projects as recommended.
2. Do not approve the Notices of Completion.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Medea Creek Middle School, 1002 Doubletree Road, Oak Park, CA 91377.

That on or about June 19, 2009 the said Oak Park Unified School District of Ventura County entered into a contract with Letner Roofing, for Bid 09-01R, Roofing at Medea Creek Middle School on certain real property hereinbefore described: that said building and improvements were actually completed on November 17, 2009; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By *Anthony W. Knight, Superintendent, Secretary to the*
Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Oak Hills Elementary School, 1010 N. Kanan Road, Oak Park, CA 91377.

That on or about June 19, 2009 the said Oak Park Unified School District of Ventura County entered into a contract with Eberhard Roofing, for Bid #09-3R, Metal Roofing at Oak Hills Elementary School on certain real property hereinbefore described: that said building and improvements were actually completed on November 17, 2009; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By *Anthony W. Knight, Superintendent, Secretary to the*
Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Red Oak Elementary School, Rockfield Street, Oak Park, CA 91377.

That on or about June 19, 2009 the said Oak Park Unified School District of Ventura County entered into a contract with Letner Roofing, for Bid 09-04R, Roofing at Red Oak Elementary School on certain real property hereinbefore described: that said building and improvements were actually completed on November 17, 2009; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By *Anthony W. Knight, Superintendent, Secretary to the
Oak Park Unified School District Board of Trustees*

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Brookside Elementary School, 165 N. Satinwood Avenue, Oak Park, and Oak Park High School, 899 N. Kanan Road, Oak Park, CA 91377.

That on or about June 19, 2009 the said Oak Park Unified School District of Ventura County entered into a contract with C.A. Rasmussen for Bid #09-05R, Parking Lot Repairs at Oak Park High School and Brookside Elementary School on certain real property hereinbefore described: that said building and improvements were actually completed on November 17, 2009; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By *Anthony W. Knight, Superintendent, Secretary to the
Oak Park Unified School District Board of Trustees*

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: C.3.a. APPROVE ADDITIONAL NEW NOVELS FOR OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board of Education approve additional new novels for Oak Park High School?

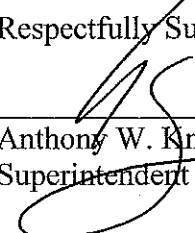
BACKGROUND: Oak Park High School has submitted a request for new novels to be added to the OPUSD Board Approved List. All but one of the books are on the California Department of Education List of Recommended Literature. According to policy these books must go through Curriculum Council for approval before being brought to the Board for their approval. The Curriculum Council approved these books at their meeting held on November 3, 2009.

The new novels are:
The Bible as literature used in English II Honors
Spoon River Anthology by Edgar Lee Master used by English III Honors

ALTERNATIVES: 1. Approve the additional new novels for Oak Park High School
 2. Do not approve the additional new novels for Oak Park High School.

RECOMMENDATION: Alternative #1

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: NOVEMBER 17, 2009

SUBJECT: C.4.a APPROVE CALIFORNIA SCHOOL BOARDS ASSOCIATION -
DELEGATE ASSEMBLY NOMINATION

ACTION

ISSUE: Shall the Oak Park Unified School District Board of Education nominate a member from the Board of Education holding membership within Subregion 11B of the California School Boards Association (CSBA) to be a candidate for a position on the CSBA Delegate Assembly for a period of two years, April 1, 2010 – March 31, 2012?

BACKGROUND: The Delegate Assembly is the primary policy-making body of CSBA. Delegates adopt the Association's policy platform, take positions on other critical issues that may come before it, elect the officers and directors, and adopt changes in by-laws. Delegates also serve as a two-way communications link between the board members in the region and the regional director and play an important role in fostering collegiality within their region.

The District has been notified that the deadline for nominations for candidates for California School Boards Association Delegate Assembly is January 7, 2010. Nominees must be members of CSBA member boards within the subregion or area. Voting will take place from February 1 through March 15, 2010. Election results will be published by March 31, 2010.

The terms of the following delegates for Subregion 11B expire in 2010:

Darlene B. Bruno (Hueneme ESD)
Rob Collins (Simi Valley USD)
Deborah D. DeVries (Oxnard ESD)
Jan Iceland (Oak Park USD)

Since the Delegate Assembly represents the Oak Park Unified School District and its Board of Education, selection of individuals to serve on the CSBA Delegate Assembly is an important consideration. The Delegate Assembly is a politically active force influencing legislative, policy, and procedural directions for public education in California.

- ALTERNATIVES:**
1. Submit a nomination for membership on the CSBA Delegate Assembly, Subregion 11B.
 2. Submit no nomination for membership on the CSBA Delegate Assembly.

Respectfully submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education nominated _____ as a candidate for membership on the CSBA Delegate Assembly representing

Subregion 11B.

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____


CSBA
2010 Delegate Assembly Nomination Form
Due: Thursday, January 7, 2010 *(U.S. Postmark or fax – 916.669.3305 or 916.371.3407)*

CSBA Region/subregion # ____ / ____

 The Board of Education of the _____
(Nominating School District or COE)

 wishes to nominate: _____
(Nominee)

 The nominee is a member of the _____
(Nominee's School District or COE)

and is a member of the California School Boards Association.


 Attached is the nominee's required completed one-page
 biographical sketch and optional one-page, single-sided, résumé.

 Board Clerk or Board Secretary *(signed)*

 Date

 Board Clerk or Board Secretary *(printed)*
PLEASE NOTE:

 The nomination and biographical sketch form must be faxed or U.S.
 postmarked no later than **Thursday, January 7, 2010**. *Nominations*
U.S. postmarked or faxed after January 7 cannot be accepted. Any
 questions, please contact Michelle Neto at (800) 266-3382.

Return nomination to:

 California School Boards Association
 3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660
 (916) 371-4691 (800) 266-3382 | Fax: (916) 371-3407 or (916) 669-3305 | www.csba.org

CSBA DELEGATES WHOSE ELECTED TERM EXPIRES IN 2010

Below are the names of Delegates in each region/subregion whose term expires in 2010 and are up for re-election, if they choose to run. Delegates must be nominated by a CSBA member board that is located within the region or subregion. If a subregion is not listed, it is because the Delegate's term has not expired. *Nomination and Biographical Sketch forms are due by Thursday, January 7, 2010.*

REGION 1 - Counties: Del Norte, Humboldt, Lake, Mendocino

Subregion 1-A (Del Norte, Humboldt)

Sarie Toste (Northern Humboldt Union HSD)

REGION 2 - Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity

Subregion 2-C (Lassen, Plumas)

Janet B. Starceвич (Janesville Union ESD)

REGION 3 - Counties: Marin, Napa, Solano, Sonoma

Subregion 3-A (Sonoma)

Ron Abler (Forestville Union ESD)

Subregion 3-C (Solano)

Charles B. Wood (Fairfield-Suisun USD)

Subregion 3-D (Marin)

Cindi Clinton (Novato USD)

REGION 4 - Counties: Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Tehama, Yuba

Subregion 4-A (Glenn, Tehama)

Rhonda J. Johnson (Red Bluff Joint Union HSD)

Subregion 4-C (Colusa, Sutter, Yuba)

Vacant (Two-Year Term)

Subregion 4-D (Nevada, Placer, Sierra)

Lynn MacDonald (Placer Union HSD)

REGION 5 - Counties: San Francisco, San Mateo

Subregion 5-B (San Mateo)

Karen L. Clancy (Belmont-Redwood Shores ESD)

Peter H. Hanley (San Mateo Union HSD)

REGION 6 - Counties: Alpine, Amador, El Dorado, Mono, Sacramento, Yolo

Subregion 6-A (Yolo)

Mary Leland (Washington USD)

Subregion 6-B (Sacramento)

Janis Green (Twin Rivers USD)

Bruce Roberts (Natomas USD)

Teresa Stanley (Folsom-Cordova USD)

Subregion 6-C (Alpine, Amador, El Dorado, Mono)

Ellen Driscoll (Rescue Union ESD)

REGION 7 - Counties: Alameda, Contra Costa

Subregion 7-A (Contra Costa)

Laura Canciamilla (Pittsburg USD)

Kathi McLaughlin (Martinez USD)

Raymond Valverde (Liberty Union HSD)

Subregion 7-B (Alameda)

Gwen Estes (New Haven USD)

George Granger (Castro Valley USD)

Michael McMahon (Alameda City USD)

Anne White (Livermore Valley Joint USD)

REGION 8 - Counties: Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne

Subregion 8-A (San Joaquin)

Richard J. Jones (Lodi USD)

Diana Machado (Linden USD)

Evelyn Moore (Manteca USD)

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD)

Subregion 8-D (Merced)

Ida M. Johnson (Merced Union HSD)

Vacant (One-Year Term)

REGION 9 - Counties: Monterey, San Benito, San Luis Obispo, Santa Cruz

Subregion 9-A (San Benito, Santa Cruz)

Bernard Bricmont (Live Oak ESD)

Vacant (Two-Year Term)

Subregion 9-B (Monterey)

Bettye L. Lusk (Monterey Peninsula USD)

Subregion 9-C (San Luis Obispo)

Mark Buchman (San Luis Coastal USD)

REGION 10 - Counties: Fresno, Kings, Madera

Subregion 10-B (Fresno)

Darrell Carter (West Fresno ESD)

Gilbert F. Coelho (Firebaugh-Las Deltas USD)

Betsy J. Sandoval (Clovis USD)

Subregion 10-C (Kings)

Vacant (Two-Year Term)



REGION 11 - Counties: Santa Barbara, Ventura & Las Virgenes USD***Subregion 11-A (Santa Barbara)***

Karen Anderson (Montecito Union ESD)

Subregion 11-B (Ventura County and Las Virgenes USD)

Darlene A. Bruno (Hueneme ESD)

Rob Collins (Simi Valley USD)

Deborah D. DeVries (Oxnard ESD)

Jan Iceland (Oak Park USD)

REGION 12 - Counties: Kern, Tulare***Subregion 12-A (Tulare)***

Donna S. Martin (Visalia USD)

Richard Morris (Porterville USD)

Vacant (One-Year Term)

Subregion 12-B (Kern)

William H. Farris (Sierra Sands USD)

Ralph Nelson (Southern Kern USD)

REGION 15 - Counties: Orange County and Lowell Jt. USD

Tammie Bullard (Tustin USD)

Shirley Carey (Huntington Beach City ESD)

Meg Cutuli (Los Alamitos USD)

Judy Franco (Newport-Mesa USD)

Susan Henry (Huntington Beach Union HSD)

Donna McDougall (Cypress ESD)

Esther H. Wallace (Magnolia ESD)

Sharon Wallin (Irvine USD)

Vacant (One-Year Term)

REGION 16 - Counties: Inyo, San Bernardino***Subregion 16-B (San Bernardino)***

Holly Eckes (Adelanto ESD)

Cathline Fort (Etiwanda ESD)

Judy M. Munoz (Victor Valley Union HSD)

Caryn Payzant (Alta Loma ESD)

Wilson So (Apple Valley USD)

Donna West (Redlands USD)

Vacant (Two-Year Term)

REGION 17 - County: San Diego

Doug Dechairo (Valley Center-Pauma USD)

Katie Dexter (Lemon Grove SD)

James Grier, Jr. (National SD)

Barbara Groth (San Dieguito Union HSD)

Steve Lilly (Vista USD)

Bertha J. Lopez (Sweetwater Union HSD)

Dan Lopez (Ramona USD)

Raquel Marquez-Maden (San Ysidro ESD)

Anne Renshaw (Fallbrook Union ESD)

REGION 18 - Counties: Imperial, Riverside***Subregion 18-A (Riverside)***

Jesue M. Holguin (Moreno Valley USD)

Marla Kirkland (Val Verde USD)

Matteo Monica (Desert Sands USD)

Tom Thomas (Lake Elsinore USD)

Vacant (Two-Year Term)

Vacant (Two-Year Term)

Subregion 18-B (Imperial)

Salvador Pacheco (Calxico USD)

Vacant (One-Year Term)

REGION 20 - County: Santa Clara

Frank Biehl (East Side Union HSD)

Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD)

Judy Hannemann (Mountain View-Los Altos Un. HSD)

Kathleen Sullivan (Morgan Hill USD)

Dana Tom (Palto Alto USD)

Vacant (One-Year Term)

REGION 22 - Los Angeles County: North Los Angeles

Albert S. Beattie, Sr. (Antelope Valley Union HSD)

Gwendolyn Farrell (Westside Union ESD)

John Altin Ginn (Eastside Union SD)

REGION 23 - Los Angeles County: San Gabriel Valley and East Los Angeles***Subregion 23-A***

Bob Bruesch (Garvey ESD)

Ed Honowitz (Pasadena USD)

Gregory Krikorian (Glendale USD)

Subregion 23-B

Gilbert G. Garcia (Rowland USD)

Subregion 23-C

Rosemary Garcia (Azusa USD)

Camie Poulos (West Covina USD)

Joseph Probst (Charter Oak USD)

REGION 24 - Los Angeles County: Southwest Crescent

Leighton Anderson (Whittier Union HSD)

Dora M. De La Rosa (Palos Verdes Peninsula USD)

Vivian Hansen (Paramount USD)

Donald E. LaPlante (Downey USD)

Barbara Lucky (Palos Verdes Peninsula USD)

Sylvia V. Macias (South Whittier ESD)

Ann M. Phillips (Lawndale ESD)

Mark Steffen (Torrance USD)

10/7/09



**CSBA****2010 Delegate Assembly Biographical Sketch Form****Due: Thursday, January 7, 2010** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state “See résumé” and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: _____	Region/Subregion: _____
District or COE: _____	Years on board: _____ ADA: _____
Contact Number: _____	E-mail: _____
Are you a continuing Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how long have you served as a Delegate? _____	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

Please describe your activities/involvement or interests in your local district.

Please describe any other education-related activities/involvement.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 15, 2009~~ OCTOBER 20, 2009 NOVEMBER 17, 2009

**SUBJECT: C.5.a. APPROVE AMENDMENT TO BOARD POLICY 4154, 4254, 4354 –
HEALTH AND WELFARE BENEFITS – ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits?

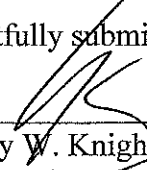
BACKGROUND: Board Policy 4154, 4254, 4354 is being updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect new federal law re: temporary subsidized premium for COBRA and Cal-COBRA. Board Policy 4154, 4254, 4354 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.
2. Do not amend Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.
2. Adopt a modified version of the amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(a)

Health And Welfare Benefits

The district shall provide health and welfare benefits for certificated and classified employees in bargaining units in accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240 - Bargaining Units)

(cf. 4141/4241 - Collective Bargaining Agreement)

~~Employees who are not in bargaining units shall receive the same benefits as those specified in the appropriate~~ ***Certificated management, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for classified employees.***

(cf. 4300 - Administrative and Supervisory Personnel)

For the purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5)

The Superintendent or designee shall not use or disclose any medical information the district possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee health benefit plans and for other purposes specified in law. (Civil Code 56.20)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Continuation of Coverage

Retired ***certificated*** employees, and other ***employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries*** ~~qualified persons~~ may continue to participate in the district's group health and welfare benefits plan and dental care benefit plan in accordance with state and federal law. The Superintendent or designee shall advise all employees of their rights and responsibilities related to continuing their health insurance benefits when their eligibility changes.

To receive continuation coverage under this program, the ***covered employees and*** qualified beneficiary shall pay the premiums, dues and other charges, including any increases in premiums

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(b)

or dues, and costs incurred by the district in administering this program.

Legal Reference:

EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees

17566 Self-insurance fund

35208 Liability insurance

35214 Liability insurance (self-insurance)

44041-44042 Payroll deductions for collection of insurance premium

44986 Leave of absence, state disability benefits

45136 Benefits for classified employees

CIVIL CODE

56.10-56.16 Disclosure of information by medical providers

56.20-56.245 Use and disclosure of medical information by employers

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

22750-22944 Public Employees' Medical and Hospital Care Act

~~22931 Application of education code provisions relating to inclusion of certain retirees in local health and welfare benefits plans~~

53200-53210 Group insurance

HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance

1367.08 Disclosure of fees and commissions paid related to health care service plan

1373.621 Continuation coverage, age 60 or older after five years with district

1374.58 Coverage for registered domestic partners, health service plans and health insurers

INSURANCE CODE

10116.5 Continuation coverage, age 60 or older after five years with district

10128.50-10128.59 Cal-COBRA program, disability insurance

10277-10278 Group and individual health insurance, coverage of dependent children

10604.5 Annual disclosure of fees and commissions paid

12670-12692.5 Conversion coverage

LABOR CODE

2800.2 Notification of conversion and continuation coverage

4856 Health benefits for spouse of peace officer killed in performance of duties

UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

UNITED STATES CODE, TITLE 1

7 Definition of marriage, spouse

UNITED STATES CODE, TITLE 26

139C COBRA premium assistance, elimination of subsidy for high-income individuals

4980B COBRA continuation coverage

6432 COBRA premium assistance

6720C COBRA premium assistance, failure to notify health plan of cessation of eligibility

UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

UNITED STATES CODE, TITLE 42

1395-1395g Medicare benefits

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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BP 4154, 4254, 4354(c)

CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

INTERNAL REVENUE SERVICE GUIDANCE

Premium Assistance for COBRA Benefits, Notice 2009-27

WEB SITES

CSBA: <http://www.csba.org>

California Department of Industrial Relations: <http://www.dir.ca.gov>

California Employment Development Department: <http://www.edd.ca.gov>

Internal Revenue Service: <http://www.irs.gov>

U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services:

<http://www.cms.hhs.gov>

U.S. Department of Labor: <http://www.dol.gov>

Adopted: 9-17-80

Amended: 7-12-78, 11-17-82, 7-23-85, 3-4-86, 1-21-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

SUBJECT: C.5.b. APPROVE AMENDMENT OF BOARD POLICY 5021 – NON-CUSTODIAL PARENTS – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve amendment of Board Policy 5021 – Non-custodial Parents?

BACKGROUND: Board Policy 5021 contains new language clarifying that the parent who enrolls a child is presumed to be the parent with custody and that, unless the district receives a copy of a certified court order restricting access, both parents are presumed to have equal rights regarding their child, including picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school. Board Policy 5021 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5021 – Non-custodial Parents.
2. Do not approve the amendment Board Policy 5021 – Non-custodial Parents.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5021(a)

Non-custodial Parents

The Governing Board recognizes the right of parents/guardians to be involved in the education of their children and desires to balance that right with the district's need to ensure the safety of students while in school.

*(cf. 5020 – Parent Rights and Responsibilities)
(cf. 6020 – Parent Involvement)*

The parent/guardian who enrolls a child in a district school shall be presumed to be the child's custodial parent/guardian and shall be held responsible for the child's welfare.

School officials shall presume that both parents/guardians have equal rights regarding their child, including, but not limited to, picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school. When a court order restricts access to the child or to his/her student information, a parent/guardian shall provide a copy of the certified court order to the principal or designee upon enrollment or upon a change in circumstances.

*(cf. 3516 – Emergencies and Disaster Preparedness Plan)
(cf. 5111.1 – District Residency)
(cf. 5125 – Student Records)
(cf. 5141 – Health Care and Emergencies)
(cf. 5142 – Safety)
(cf. 6159 – Individualized Education Program)*

~~Non-custodial parents generally retain the same rights as custodial parents unless a court order restricts the rights of the non-custodial parent. These rights include but are not limited to accessing his/her child's student records, participating in school activities and visiting the child at school. If a completed or pending legal action curtails the non-custodial parent's rights, the parent/guardian with custody shall provide evidence of this action to the Superintendent or designee.~~

~~*(cf. 5125 – Student Records)
(cf. 5142 – Safety)
(cf. 6020 – Parent Involvement)*~~

~~Upon request, the district shall provide non-custodial parents with announcements and notices that are sent to the custodial parent.~~

~~While both parents can visit the child at school, only the custodial parent has the right to remove the child from school property. Only a verified note or an emergency card from the custodial~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5021(b)

~~parent will be cause for exception to this provision.~~

~~(cf. 5141 Health Care and Emergencies)~~

In the event of an attempted violation of a court order that restricts access to a student, staff ***the principal or designee*** shall contact the custodial parent and local law enforcement officials and shall make the student available only after one or both of these parties consent.

Legal Reference:

EDUCATION CODE

48204 Residency requirements

49061 Definitions

49069 Absolute right to access

49091.10-49091.19 Parental review of curriculum and instruction

49408 Emergency information

56028 Definition, parent for special education

51100-51102 Parent/guardian rights

FAMILY CODE

3002 Joint legal custody, definition

3006 Sole legal custody, definition

3025 Parental access to records

6550-6552 Caregivers

GOVERNMENT CODE

810-996.6 Government Claims Act

6205-6211 Confidentiality of residence for victims of domestic violence

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

Adopted: 6-23-92

Amended: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

**SUBJECT: C.5.c. APPROVE AMENDMENT OF BOARD POLICY 5121 –
GRADES/EVALUATION OF STUDENT ACHIEVEMENT – ~~First~~
Second Reading**

ISSUE: Should the Board of Education approve amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement?

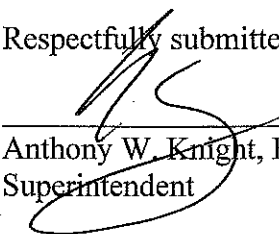
BACKGROUND: Board Policy 5121 includes language regarding the Superintendent's authority to determine the methodology to be used in calculating grade point average. Board Policy 5121 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement.
2. Do not approve the amendment Board Policy 5121 – Grades/Evaluation of Student Achievement.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5121(a)

Grades/Evaluation of Student Achievement

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians identify the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's achievement.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

~~Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level.~~ The Superintendent or designee shall establish and regularly evaluate a uniform grading system **based on standards that apply to all students in that course and grade level.** and Principals shall ensure that student grades conform to this system. Teachers shall inform students and parents/guardians how student achievement will be evaluated in the classroom.

(cf. 6020 - Parent Involvement)

A teacher shall base a student's grade ~~Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and district standards. objectives.~~ Students shall have the opportunity to demonstrate this mastery through a variety of methods such as classroom participation, homework, tests and portfolios.

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

The teacher of each course shall determine the student's grade. The grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy and administrative regulation. (Education Code 49066)

(cf. 5125.3 - Challenging Student Records)

Students in K-3 ~~5~~ shall receive narrative evaluations ~~rather than letter grades and standards based marks~~ in order to give parents/guardians more information about their children's developmental levels and also promote students' self-esteem and experiences of success.

(cf. 5125 - Student Records)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5121(b)

Unexcused Absences *Effect of Absences on Grades*

Students with excessive unexcused absences may be given a failing grade and not receive credit for the class(es).

(cf. 5113 - Absences and Excuses)

If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for nonperformance.

(cf. 6154 - Homework/Makeup Work)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant

48070 Promotion and retention

48205 Excused absences

48800-48802 Enrollment of gifted students in community college

48904-48904.3 Withholding grades, diplomas, or transcripts

49066 Grades; finalization; physical education class

49067 Mandated regulations regarding pupil's achievement

49067 Mandated regulations regarding student's achievement

49069.5 Students in foster care, grades and credits

51242 Exemption from physical education based on participation in interscholastic athletics

76000-76002 Enrollment in community college

51220.3 Extra-grade weighting for college admission courses

CODE OF REGULATIONS, TITLE 5

10060 Criteria for reporting physical education achievement, high schools

30008 Definition of high school grade point average for student aid eligibility

UNITED STATES CODE, TITLE 20

1232g Family Education Rights and Privacy Act (FERPA)

6101-6251 School-to-Work Opportunities Act of 1994

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

COURT DECISIONS

Owasso Independent School District v. Falvo, (2002) 122 S.Ct. 934

Las Virgenes Educators Association v. Las Virgenes Unified School District (2001) 86 Cal.App.4th 1

Swany v. San Ramon Valley Unified School Dist. (N.D.Cal. 1989) 720 F.Supp. 764

Johnson v. Santa Monica-Malibu Unified School District Board of Education (1986) 179 Cal. App. 3d 593

Management Resources:

CDE PUBLICATIONS

~~It's Elementary!~~, Elementary Grades Task Force Report, 1992

Aiming High: High Schools for the 21st Century, 2002

Taking Center Stage: A Commitment to Standards-Based Education for California's Middle Grades Students,

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5121(c)

2001

Elementary Makes the Grade! 2000

U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE

Report Cards and Transcripts for Students with Disabilities, October 17, 2008

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Student Aid Commission: <http://www.csac.ca.gov>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 5-24-78

Amended: 5-15-84, 8-5-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

**SUBJECT: C.5.d. APPROVE AMENDMENT OF BOARD POLICY 5131.5 –
VANDALISM AND GRAFFITI – ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve amendment of Board Policy 5131.5 – Vandalism and Graffiti?

BACKGROUND: Board Policy 5131.5 contains new language directing the Superintendent to collaborate with local law enforcement and the city or county to develop vandalism and graffiti prevention strategies, to investigate certain incidents of vandalism or graffiti pursuant to the district's nondiscrimination policies, as appropriate, and to cover up graffiti as soon as possible. Board Policy 5131.5 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5131.5 – Vandalism and Graffiti.
2. Do not approve the amendment Board Policy 5131.5 – Vandalism and Graffiti.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.5(a)

Vandalism, Theft and Graffiti

The Governing Board *desires to enhance student learning by striving to provide an environment where students and staff can feel safe and secure and can take pride in their school. To that end the Superintendent or designee shall develop strategies for preventing graffiti and vandalism on school grounds, including collaborating with local law enforcement and city and county officials, as appropriate, to help develop a coordinated response to graffiti and vandalism in the community.* ~~considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district owned real or personal property, including the writing of graffiti.~~

(cf. 3515.4 – Recovery for Property Loss or Damage)

(cf. 0450 – Comprehensive Safety Plan)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 5131.7 – Positive School Climate)

(cf. 5138 – Conflict Resolution/Peer Mediation)

Students and staff are encouraged to report any graffiti or vandalism to the principal or designee for investigation. The principal or designee shall determine whether the incident necessitates an investigation pursuant to the district's sexual harassment, hate-motivated behavior, or nondiscrimination grievance procedure.

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.7 – Sexual Harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

As appropriate, the principal or designee may contact local law enforcement in instances when the graffiti is repetitive, identifies particular targets or groups, identifies the perpetrator, and/or contains incitements to violence, threats, or intimidation. Photographs or other evidence of the vandalism or graffiti shall be preserved as necessary for investigation by the district or law enforcement and as evidence in any district disciplinary proceedings.

The principal or designee shall ensure that graffiti on school grounds is removed and covered as soon as possible, and if practicable before the beginning of the school day.

Any district A student who commits an act of vandalism or graffiti on school grounds shall be subject to disciplinary action which may include, but not limited to, suspension or expulsion in accordance with Board policy and administration regulation. ~~by the district and also may be prosecuted through other legal means.~~ If reparation of damages is not made, the district also may withhold the student's grades, diploma and/or transcripts in accordance with law.

(cf. 3515.4 – Recovery for Property Loss or Damage)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Students

BP 5131.5(b)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 5131 – Conduct)

(cf. 5144 – Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension or expulsion

48904 Willful misconduct, limit of liability of parent or guardian

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury;

CIVIL CODE

51.7 Right to be free from violence

52.1 Discrimination liability

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information

PENAL CODE

594 Vandalism

594.1 Aerosol containers of paint

594.2 Intent to commit vandalism or graffiti

594.6 Vandalism or graffiti, community service

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

CODE OF REGULATIONS, TITLE 5

305 Pupil responsible for care of property

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Adopted: 5-14-78

Amended: 10-15-80, 5-15-84, 8-5-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

SUBJECT: C.5.e. APPROVE AMENDMENT OF BOARD POLICY 5145.9 – HATE-MOTIVATED BEHAVIOR – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve amendment of Board Policy 5145.9 – Hate-Motivated Behavior?

BACKGROUND: Board Policy 5145.9 is updated to explicitly prohibit discriminatory behavior or statements that degrade an individual on the basis of a protected category of discrimination and to provide for multi-agency collaboration to promote safe environments for youth. Board Policy 5145.9 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5145.9 – Hate-Motivated Behavior.
2. Do not approve the amendment Board Policy 5145.9 – Hate-Motivated Behavior.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.9(a)

Hate-Motivated Behavior

In order to create a safe learning environment for all students, the Governing Board desires to protect affirms the right of every student to be ***free*** ~~protected~~ from hate-motivated behavior ***and will*** ~~It is the intent of the Board to promote harmonious relationships among that enable students so as to enable them~~ to gain a true understanding of the civil rights and social responsibilities of people in our society. ***The district prohibits discriminatory*** behavior or statements that degrade an individual on the basis of his/her ***actual or perceived*** race, ethnicity, culture, heritage, gender, ***sex***, sexual orientation, physical/mental attributes, ***or*** religious beliefs or practices. ~~shall not be tolerated.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

(cf. ~~3515.1 - Crime Data Reporting~~)

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5136 - Gangs)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. ~~5145.7 - Sexual Harassment~~)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. ~~6141.6 - Multicultural Education~~)

The Superintendent or designee shall collaborate with regional programs and community organizations to promote safe environments for youth. These efforts shall be focused on providing an efficient use of district and community resources.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

The district shall provide age-appropriate instruction to help promote an understanding of and respect for human rights, ***diversity, and tolerance in a multicultural society and to provide strategies to manage conflicts constructively.***

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6141.94 - History-Social Science Instruction)

The Superintendent or designee shall ensure that staff receive appropriate training to recognize

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.9(b)

hate-motivated behavior and methods for handling such behavior in appropriate ways.

(cf. 4131/4231/4331 - Staff Development)

Grievance Procedures

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. ***Upon receiving such a complaint the principal or designee shall immediately investigate the complaint in accordance with school-level complaint process/grievance procedures as described in AR 5145.7 – Sexual Harassment. A student who has been found to have demonstrated*** hate-motivated behavior shall be subject to discipline in accordance with law, Board policy and administrative regulation. ~~If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with district complaint procedures.~~

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5131 – Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 5145.7 – Sexual Harassment)

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, Superintendent or designee, and/or law enforcement, as appropriate.

~~(cf. 3515.3 – District Police/Security Department)~~

~~(cf. 4158/4258/4358 – Employee Security)~~

~~In addition, the district shall provide counseling and appropriate sensitivity training and diversity education for students exhibiting hate-motivated behavior.~~ ***As necessary***, the district shall also provide counseling, guidance and support, as necessary, to those students who are the victims of hate-motivated behavior ***and to students who exhibit such behavior.***

(cf. 6164.2 - Guidance/Counseling Services)

~~At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

33025 Hate violence defined

32282 School safety plans

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.9(c)

48900.3 Suspension for hate violence

48900.4 Suspension or expulsion for threats or harassment**PENAL CODE**

186.21 Street terrorism; legislative findings and declarations

422.55-422.86 Definition of Hate crimes**422.6 Crimes, harassment**~~11410-11414 Terrorism~~~~13023 Reports by law enforcement of crimes motivated by race, ethnicity, religion, sexual orientation or physical or mental disability~~~~13519.6 Hate crimes, training courses and guidelines~~**CODE OF REGULATIONS, TITLE 5****4600-4687 Uniform Complaint Procedures****4900-4965 Nondiscrimination in elementary and secondary education programs**~~UNITED STATES CODE, TITLE 18~~~~245 Federally protected activities~~

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES**California Student Safety and Violence Prevention – Laws and Regulations, April 2004****CSBA PUBLICATIONS**~~Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1995~~~~ALAMEDA OFFICE OF EDUCATION & CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~~~Hate Motivated Behavior in Schools: Response Strategies for School Boards, Administrators, Law Enforcement and Communities, 1997~~~~U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF~~~~ATTORNEYS GENERAL PUBLICATIONS~~~~Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999~~~~U.S. DEPARTMENT OF JUSTICE PUBLICATIONS~~~~Preventing Youth Hate Crimes: A Guide for Schools and Communities, 1997~~**WEB SITES****CSBA: <http://www.csba.org>**California Association of Human Relations Organizations: <http://www.cahro.org>CDE: <http://www.cde.ca.gov>**National Youth Violence Prevention Resource Center: <http://www.safeyouth.org>**United States Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR/index.html>**U.S. Department of Justice, Community Relations Service: <http://www.usdoj.gov/crs>**

Adopted: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

**SUBJECT: C.5.f. APPROVE AMENDMENT OF BOARD POLICY 6011 –
ACADEMIC STANDARDS – ~~First~~ Second Reading**

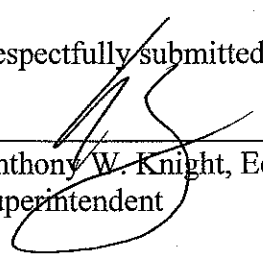
ISSUE: Should the Board of Education approve amendment of Board Policy 6011 – Academic Standards?

BACKGROUND: Board Policy 6011 is updated to reflect all of the subject areas for which the State Board of Education or Superintendent of Public Instruction has now adopted model content standards. Policy also adds language on articulation of the standards between grade levels, professional development related to the standards, communication of the standards to students and parents/guardians, and reviewing and updating of the standards as necessary. Board Policy 6011 is being submitted with recommended changes from CSBA.

ALTERNATIVES: 1. Approve the amendment of Board Policy 6011 – Academic Standards.
2. Do not approve the amendment Board Policy 6011 – Academic Standards.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(a)

Academic Standards

The Governing Board recognizes that content and performance standards are necessary to clarify for students, parents/guardians and staff what students are expected to know and be able to do at each grade level and in each area of study. The **Governing** Board shall adopt high **academic** standards for student achievement **which** that meet or exceed statewide standards and challenge all students to reach their full potential **and which clarify what students are expected to know and be able to do at each grade level and in each area of study.**

The Superintendent or designee shall provide the Board with recommended standards. In developing these recommended standards, the Superintendent or designee shall use District standards shall be developed through a process that involves teachers, school site and district administrators, Board Members, staff, students, parents/guardians and community members. He/she shall ensure the alignment of the standards with the district's vision and goals and ensure the proper articulation of standards between grade levels.

District standards for English language arts, English language development, mathematics, science, health education, history-social science, physical education, visual and performing arts, world languages, career technical education and preschool education shall meet or exceed statewide model content standards adopted by the State Board of Education or the State Superintendent of Public Instruction as applicable. Standards shall be based on a review of state model standards and an assessment of the skills that students will need in order to be successful in the workplace and in higher education, including basic skills, problem-solving abilities and conceptual thinking. Special care shall be taken to ensure the proper articulation of standards among district schools.

(cf. 5148.3 – Preschool/Early Childhood Education)
 (cf. 6142.2 – World/Foreign Language Instruction)
 (cf. 6142.6 – Visual and Performing Arts Education)
 (cf. 6142.7 – Physical Education)
 (cf. 6142.8 – Comprehensive Health Education)
 (cf. 6142.91 – Reading/Language Arts Instruction)
 (cf. 6142.92 – Mathematics Instruction)
 (cf. 6142.93 – Science Instruction)
 (cf. 6142.94 – History-Social Science Instruction)
 (cf. 6174 – Education for English Language Learners)
 (cf. 6178 – Career Technical Education)

Teachers and school administrators shall receive professional development to ensure their understanding of the standards and to discuss effective instructional methods in preparing students to meet the standards.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(b)

(cf. 4131/4331 – Staff Development)

~~The Superintendent or designee shall annually communicate the applicable standards to students and their parents/guardians to inform them of the expectations for student learning at their grade level.~~

Staff shall continually assess students' progress toward meeting the standards, **report each student's progress to the student and his/her parents/guardians**, and shall offer remedial assistance in accordance with Board policy **and administrative regulation**.

~~(cf. 4115 – Evaluation/Supervision)
(cf. 5121 – Grades/Evaluation of Student Achievement)
(cf. 5123 – Promotion/Acceleration/Retention)
(cf. 6141 – Curriculum Development and Evaluation)
(cf. 6143 – Courses of Study)
(cf. 6146.1 – High School Graduation Requirements)
(cf. 6146.5 – Elementary/Middle School Graduation Requirements)
(cf. 6162.5 – Student Assessment)
(cf. 6177 – Summer School)
(cf. 6179 – Supplemental Instruction)
(cf. 6190 – Evaluation of the Instructional Program)~~

The **District** standards shall also provide a basis for evaluating the instructional program, making decisions about curriculum and assessment, and, **in accordance with Education Code 44662**, as required by law, evaluating teacher performance.

~~(cf. 0500 – Accountability)
(cf. 4115 – Evaluation/Supervision)
(cf. 6141 – Curriculum Development and Evaluation)
(cf. 6162.5 – Student Assessment)
(cf. 6190 – Evaluation of the Instructional Program)~~

~~While desiring district standards to be specific and comprehensive, the Board does not intend that these standards be so extensive as to describe everything that will be taught in the classroom. Staff shall have sufficient time and flexibility to provide instruction that supplements the standards. Staff shall also have flexibility to determine the best instructional methods to use in preparing students to meet the standards.~~

The Superintendent or designee shall ensure that district standards are regularly reviewed and updated as necessary. **At a minimum, district standards shall be reviewed whenever applicable statewide standards are revised and whenever data on student achievement demonstrate that students are not adequately achieving the standards in a particular grade level or subject area.**

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(c)

Legal Reference:

44662 Evaluation of certificated employees
 51003 Statewide academic standards
 60605-60605.5 Adoption of statewide academically rigorous content and performance standards
UNITED STATES CODE, TITLE 20
6311 State academic standards and accountability for Title I, Part A

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
World Language Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2009
California Preschool Learning Foundations, Vol. 1, 2008
Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, March 2008
California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, 2006
Physical Education Model Content Standards for California Public Schools, Kindergarten Through Grade Twelve, January 2005
Visual and Performing Arts Content Standards for California Public Schools, Prekindergarten through Grade Twelve, January 2001
English-Language Development Standards for California Public Schools, Kindergarten Through Grade Twelve, July 1999
History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998
Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998
English-Language Arts Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997
Mathematics Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997

WEB SITES

CSBA: <http://www.csba.org>
 CDE: <http://www.cde.ca.gov>
 U.S. Department of Education: <http://www.ed.gov>

Adopted: 9-17-02

Amended: 8-24-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

SUBJECT: C.5.g. APPROVE ADOPTION OF BOARD POLICY 6120 – RESPONSE TO INSTRUCTION AND INTERVENTION– ~~First~~ Second Reading

ISSUE: Should the Board of Education approve adoption of Board Policy 6120 – Response to Instruction and Intervention?

BACKGROUND: Board Policy 6120 reflects goals of the program to integrate instruction and resources in the general education program to improve achievement and to help close the achievement gap for all students. Board Policy 6120 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the adoption of Board Policy 6120 – Response to Instruction and Intervention.
2. Do not approve the adoption Board Policy 6120 – Response to Instruction and Intervention.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6120(a)

Response To Instruction And Intervention

The Governing Board desires to provide a high-quality, data-driven educational program to meet the learning and behavioral needs of each student and to help reduce disparities in achievement among subgroups of students. Students who are not making academic progress pursuant to district measures of performance shall receive intensive instruction and intervention supports designed to meet their individual learning needs.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 6000 - Concepts and Roles)
(cf. 6011- Academic Standards)

The Superintendent or designee shall convene a team of certificated personnel, other district staff, and parents/guardians, as appropriate, to assist in designing the district's Response to Instruction and Intervention (RtI2) system, based on an examination of indicators of district and schoolwide student achievement.

(cf. 0500 - Accountability)
(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 4115 - Evaluation/Supervision)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6179 - Supplemental Instruction)

The district's RtI2 system shall include instructional strategies and interventions with demonstrated effectiveness and shall be aligned with the district curriculum and assessments.

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.93 - Mathematics Instruction)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)
(cf. 6190 - Evaluation of the Instructional Program)

The district's RtI2 system shall include research-based, standards-based, culturally relevant instruction for students in the general education program; universal screening and continuous classroom monitoring to determine students' needs and to identify those students who are not

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6120(b)

making progress; criteria for determining the types and levels of interventions to be provided; and subsequent monitoring of student progress to determine the effectiveness of the intervention and to make changes as needed.

When data from the RtI2 system indicate that a student may have a specific learning disability, the student may be referred for evaluation for special education or other services.

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.5 - Student Success Teams)

(cf. 6164.6 - Identification and Evaluation Under Section 504)

The district shall provide staff development to teachers regarding the use of assessments, data analysis, and research-based instructional practices and strategies. In addition, the district's RtI2 system shall emphasize a collaborative approach of professional learning communities among teachers within and across grade spans.

(cf. 4131 - Staff Development)

(cf. 4331 - Staff Development)

Staff shall ensure that parents/guardians are involved at all stages of the instructional and intervention process. Parents/guardians shall be kept informed of their child's progress and provided information regarding the services that will be provided, the strategies being used to increase the student's rate of learning, and information about the performance data that will be collected.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

Legal Reference:

EDUCATION CODE

56329 Assessment, written notice to parent

56333-56338 Eligibility for specific learning disabilities

56500-56509 Procedural safeguards

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:

1416 Monitoring, technical assistance, and enforcement

6316 School improvement

6318 Parent involvement

6319 Highly qualified teachers

CODE OF FEDERAL REGULATIONS, TITLE 34

300.307 Specific learning disabilities

300.309 Determining the existence of specific learning disabilities

300.311 Specific documentation for eligibility determination

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6120(c)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Response to Instruction and Intervention, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

SUBJECT: C.5.h. APPROVE ADOPTION OF BOARD POLICY 6142.95– HISTORY-SOCIAL SCIENCE INSTRUCTION– ~~First~~ Second Reading

ISSUE: Should the Board of Education approve adoption of Board Policy 6142.95 – History-Social Science Instruction?

BACKGROUND: Board Policy 6142.95 reflects state standards and curriculum framework for history-social science instruction, a multicultural education component, related instructional materials, professional development, and program evaluation. Board Policy 6142.95 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the adoption of Board Policy 6142.95 – History-Social Science Instruction.
2. Do not approve the adoption Board Policy 6142.95 – History-Social Science Instruction.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.95(a)

History-Social Science Instruction

The Governing Board believes that the study of history and other social sciences is essential to prepare students to engage in responsible citizenship, comprehend complex global interrelationships, and understand the vital connections among the past, present, and future. The district's history-social science education program shall be designed to develop students' knowledge of historical events within a chronological and geographic context and shall include, at appropriate grade levels, instruction in American and world history, geography, economics, political science, anthropology, psychology, and sociology.

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The Board shall adopt academic standards for history-social science which meet or exceed state content standards and describe the knowledge and skills that students shall be expected to achieve at each grade level.

(cf. 6011 - Academic Standards)

The Superintendent or designee shall develop a comprehensive, sequential curriculum that is aligned with the district standards and is consistent with the state's curriculum framework. At each grade level, the curriculum shall integrate age-appropriate instruction designed to develop student achievement in the following areas:

1. Knowledge and cultural understanding, including historical, ethical, cultural, geographic, economic, and sociopolitical literacy
2. Democratic understanding and civic values, including an understanding of national identity; constitutional heritage; and an individual's civic values, rights, and responsibilities
3. Skills attainment and social participation, including basic study skills, critical thinking skills, and participation skills that are essential for effective citizenship

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

The district's history-social science curriculum shall include a multicultural education component which is designed to teach students to respect and appreciate cultural diversity and different points of view while also developing their understanding of commonalities and collective experiences. The curriculum shall reflect the experiences of men and women and of various

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.95(b)

cultural, ethnic, racial, religious, and social groups and their contributions to the history, life, and culture of the local community, California, the United States, and other nations.

(cf. 6115 - Ceremonies and Observances)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

The Board shall adopt standards-aligned instructional materials for history-social science in accordance with applicable law, Board policy, and administrative regulation. In addition, teachers are encouraged to supplement the curriculum through the use of biographies, original documents, diaries, letters, legends, speeches, other narrative artifacts, and literature from and about the period being studied.

(cf. 0400 - District Technology Plan)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6162.6 - Use of Copyrighted Materials)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of adopted instructional materials and instructional strategies for teaching history-social science.

(cf. 4131 - Staff Development)

The Superintendent or designee shall regularly evaluate and report to the Board regarding the implementation and effectiveness of the history-social science curriculum at each grade level, including, but not limited to, the extent to which the program is aligned with state standards, test results from the Standardized Testing and Reporting Program at applicable grade levels, and feedback from students, parents/guardians, and staff regarding the program.

(cf. 0500 - Accountability)

(cf. 6162.51 - Standardized Testing and Reporting Program)

Legal Reference:

EDUCATION CODE

33540 History-social science curriculum framework

51204 Course of study designed for student's needs

51204.5 History of California; contributions of men, women, and ethnic groups

51210 Course of study, grades 1-6

51220 Course of study, grades 7-12

51220.2 Instruction in legal system; teen or peer court programs

51221 Social science course of study, inclusion of instruction in use of natural resources

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.95(c)

51221.3-51221.4 Instruction on World War II and Vietnam War; use of oral histories
 51225.3 High school graduation requirements
 60040-60051 Criteria for instructional materials
 60119 Public hearing on the sufficiency of instructional materials
 60200-60206 Instructional materials, grades K-8
 60400-60411 Instructional materials, grades 9-12
 60420-60424 Instructional Materials Funding Realignment Program
 60640-60649 Standardized Testing and Reporting Program
 99200-99206 Subject matter projects

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

History-Social Science Framework for California Public Schools, Kindergarten Through Grade Twelve, rev. 2005
 Model Curriculum for Human Rights and Genocide, 2000
 History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve,
 October 1998

WEB SITES

CSBA: <http://www.csba.org>
 California Council for the Humanities: <http://www.calhum.org>
 California Council for the Social Studies: <http://www.ccss.org>
 California Department of Education: <http://www.cde.ca.gov>
 California History-Social Science Course Models: <http://www.history.ctaponline.org>
 California Subject Matter Project: <http://csmf.ucop.edu>
 National Association for Multicultural Education: <http://www.nameorg.org>
 National Council for History Education: <http://www.nche.net>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~OCTOBER 20, 2009~~ NOVEMBER 17, 2009

**SUBJECT: C.5.i. APPROVE AMENDMENT OF BOARD POLICY 5131.62 –
TOBACCO – First Reading**

ISSUE: Should the Board of Education approve amendment of Board Policy 5131.62 – Tobacco?

BACKGROUND: Board Policy 5131.62 is revised to reflect change in state's Tobacco-Use Prevention Education program to a competitive grade program for grades 6-12, effective July 1, 2009. Policy also (1) adds exception to student discipline for the possession or use of prescription tobacco products; (2) aligns tobacco-use prevention instruction with state standards; (3) clarifies that districts may make cessation/intervention services available by providing referrals; (4) expands section on "Program Planning" to add establishment of advisory council; and (5) adds new section on "Program Evaluation." Board Policy 5131.62 is being submitted with recommended changes from CSBA.

ALTERNATIVES: 1. Approve the amendment of Board Policy 5131.62 – Tobacco.
2. Do not approve the amendment Board Policy 5131.62 – Tobacco.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(a)

Tobacco

The Governing Board recognizes that tobacco use presents serious health risks and desires to provide support and assistance in *reducing the number of students who begin or continue to use tobacco. The Superintendent or designee shall establish a comprehensive program that includes consistent enforcement of laws prohibiting tobacco possession and use by students, tobacco-use prevention education, and intervention and cessation activities and/or referrals.* ~~the prevention and intervention of tobacco use among youth.~~

~~(cf. 5131.6 - Alcohol and Other Drugs)~~

Prohibition Against Tobacco Use

Students shall not smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees, *or while to and from school. This prohibition does not include students' possession or use of their own prescription products.* (Education Code 48900, 48901)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Intervention/Cessation Services

The district may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use.

(cf. 1020 - Youth Services)

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

Prevention Instruction

The district's *shall* provide developmentally appropriate tobacco-use prevention instruction for students *at selected* grade levels from K-12. *Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.* ~~comprehensive prevention/intervention program shall be based on an ongoing assessment of objective data regarding tobacco use in the schools and community and on research identifying strategies that have proven effective in preventing or reducing tobacco use among youth. The~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(b)

~~program shall be designed to meet a set of measurable goals and objectives and shall be periodically evaluated to assess progress.~~

~~(cf. 0500 – Accountability)~~

~~(cf. 5146 – Married/Pregnant/Parenting Students)~~

~~(cf. 6142.8 – Comprehensive Health Education)~~

~~(cf. 6143 – Courses of Study)~~

Program Planning

The Superintendent or designee shall coordinate with the local health department and county office of education in program planning and implementation. He/she may establish an advisory council including students, parents/guardians, district staff, representatives of the local health department and community organizations, law enforcement professionals, and/or others with demonstrated expertise in tobacco prevention and cessation.

(cf. 1220 – Citizen Advisory Councils)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee also shall coordinate the district's tobacco-use prevention program with other district efforts to reduce students' use of illegal substances and to promote student wellness.

(cf. 1325 – Advertising and Promotion)

(cf. 5030 – Student Wellness)

(cf. 5131.6 – Alcohol and Other Drugs)

The district's program shall be aligned with guidelines issued by the California Department of Education (CDE) and with federal Principles of Effectiveness described in 20 USC 7115. The Superintendent or designee shall:

1. Base the district's program on a thorough assessment of objective data regarding tobacco-use problems in district schools and the community.

This assessment shall include an analysis of data regarding the incidence and consequences of tobacco use, an examination of existing efforts and activities in the community, and a determination of high-priority groups that are most in need of district services.

2. Establish a set of measurable goals and objectives and design the program to meet these goals and objectives

3. Design and implement the program based on scientific research or evaluation that provides

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(c)

evidence that the strategies will prevent or reduce tobacco use

4. Use the results of ongoing program evaluations to strengthen the program and refine program goals and objectives

Program Evaluation

To evaluate the effectiveness of the district's program and ensure accountability, the Superintendent or designee shall biennially administer the California Healthy Kids Survey to students at selected grade levels in order to assess student attitudes toward tobacco and student use of tobacco. He/she also shall annually report to the Board and the CDE on program activities, program expenditures, the number of individuals receiving each type of service or training, progress toward program goals and objectives, and other data required pursuant to Health and Safety Code 104450.

(cf. 0500 – Accountability)

(cf. 5022 – Student and Family Privacy Rights)

(cf. 6162.8 – Reserch)

~~The Superintendent or designee also may provide students with counseling and other support services to assist in the prevention or reduction of tobacco use.~~

(cf. 6164.2 – Guidance/Counseling Services)

~~Because of the additional health risks of tobacco use for prenatal development, the district shall provide outreach, motivational and other support services to prevent or reduce tobacco use among pregnant and parenting minors.~~

(cf. 5146 – Married/Pregnant/Parenting Students)

~~Information about smoking cessation programs shall be made available and encouraged for students and staff. (Health and Safety Code 104420)~~

(cf. 4159/4259/4359 – Employee Assistance Programs)

~~The Superintendent or designee shall coordinate prevention and cessation efforts with the local health department, other local agencies and community organizations and shall involve students, parents/guardians, families and the community in support of school-based programs.~~

(cf. 1020 – Youth Services)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(d)

~~(cf. 1400—Relations Between Other Governmental Agencies and the Schools)~~

Legal Reference:

EDUCATION CODE

48900 Suspension or expulsion (grounds)
 48900.5 Suspension, limitation on imposition; exception
 48901 Smoking or use of tobacco prohibited
 51202 Instruction in personal and public health and safety
60041 Instructional materials, portrayal of effects of tobacco use

HEALTH AND SAFETY CODE

104350-104495 Tobacco use prevention education

PENAL CODE

308 Minimum age for tobacco possession

CODE OF REGULATIONS, TITLE 17

6800 Definition, health assessment

6844-6847 Child Health and Disability Prevention program; health assessments

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug-Free Schools and Communities Act

ATTORNEY GENERAL OPINIONS

88 Ops.Cal.Atty.Gen. 8 (2005)

Management Resources:

CDE PUBLICATIONS

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003

Getting Results: Part II California Action Guide To Tobacco Use Prevention Education, 2000

Getting Results: Developing Safe and Healthy Kids, 1998-99

CENTERS FOR DISEASE CONTROL PUBLICATIONS

Guidelines Related to School Health Programs to Prevent Tobacco Use and Addiction, 1994

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy, and Ready to Learn: A School Health Policy Guide, 2000

WEST ED PUBLICATIONS

Guidebook for the California Healthy Kids Survey: 2008-2009 Edition, 2008

WEB SITES

CDE: <http://www.cde.ca.gov>

California Department of Health Services: <http://www.dhs.ca.gov>

California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Healthy Kids Survey: <http://www.wested.org/hks>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Safe and Healthy Kids Annual Report: <http://hk.duerrevaluation.com>

U.S. Department of Education: <http://www.ed.gov>

U.S. Surgeon General: <http://www.surgeongeneral.gov>

National Association of State Boards of Education: <http://www.nasbe.org>

Adopted: 9-17-02

Amended: 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: NOVEMBER 17, 2009

**SUBJECT: C.5.j APPROVE AMENDMENT TO BOARD POLICY 6181 –
ALTERNATIVE SCHOOLS/PROGRAMS OF CHOICE –First
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6181 – Alternative Schools/Programs of Choice?

BACKGROUND: Board Policy 6181 is being amended and retitled to reflect CDE terminology distinguishing “alternative Schools and programs of choice” from other types of alternative schools for at-risk youth. Policy also expanded to clarify the differences between these types of schools/programs and traditional schools/programs, to add language on waiver requests, and to add language on program evaluation formerly addressed in regulation. Board Policy 6181 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the review of Board Policy 6181 – Alternative Schools/Programs of Choice.
2. Do not amend Board Policy 6181 – Alternative Schools/Programs of Choice.
3. Adopt a modified version of Board Policy 6181 – Alternative Schools/Programs of Choice.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6181(a)

Alternative Schools/ *Programs of Choice*

The Governing Board desires to provide a variety of *innovative educational* education programs designed to address *accommodate* students' diverse learning needs and *interests, foster student engagement in the schools and* enhance student achievement. ~~through innovative methods and ideas. Toward this end,~~ the Board may establish and maintain alternative schools or *programs of choice*. ~~separate class groups within a school in order to fulfill the objectives specified in Education Code 58500.~~

A district alternative school or program of choice may differ from the traditional educational program in its academic emphasis, sequence of curriculum, educational philosophy, instructional strategy, structure, setting, size, scheduling, targeted student population, decision-making process, and/or other components. All alternative schools or programs of choice shall offer enrolled students the opportunity to acquire the knowledge and skills necessary to achieve district content standards in core academic subjects and shall provide access to the course of student required for high school graduation.

(cf. 6011 – Academic Standards)

(cf. 6143 – Courses of Study)

(cf. 6146.1 – High School Graduation Requirements)

(cf. 6158 – Independent Study)

(cf. 6172.1 – Concurrent Enrollment in College Classes)

(cf. 6178 – Career Technical Education)

As necessary to provide flexibility to alternative schools or programs of choice to improve student performance and/or streamline operations, the Superintendent or designee may request that the Superintendent of Public Instruction waive any provision of the Education Code except provisions specified in Education Code 58509.

(cf. 0420 – School Plans/Site Councils)

The Superintendent or designee shall establish processes to ensure communication among staff in the alternative schools or programs of choice and staff in the regular educational program in order to share information and ideas.

Program Evaluation

The Superintendent or designee shall conduct an annual evaluation of each alternative school or program of choice which includes testing of basic skills for student participants and which identifies the variables that may have affected student academic achievement. The evaluation process shall include input from teachers, parents/guardians, and students from the

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6181(b)

alternative school or program of choice. (Education Code 58510)

Evaluation reports shall be sent to the Superintendent of Public Instruction on or before August 1 following the close of the school year. (Education Code 58510)

(cf. 6162.5 – Student Assessment)

(cf. 6162.51 – Standardized Testing and Reporting Program)

Prior to submitting the evaluation report the Superintendent of Public Instruction, the Superintendent or designee shall report the evaluation results to the Board. The Board shall review the effectiveness of the school or program in meeting program objectives, compare student achievement data with that of students in other district schools, evaluate changes in the school or program over time, and make program modifications as needed.

(cf. 0500 – Accountability)

(cf. 6190 – Evaluation of Instructional Program)

~~The parent/guardian of any student may request the Board to establish an alternative school or program. (Education Code 58502)~~

~~The Superintendent or designee may establish an advisory committee of staff and community members to evaluate proposals for alternative schools. The Board shall approve or disapprove proposals after considering the recommendation of the committee and the Superintendent or designee.~~

~~(cf. 1220 – Citizen Advisory Committees)~~

~~Alternative schools or class groups shall offer the Board-adopted core curriculum. With Board approval, the schools or programs may differ from ongoing programs in other ways that include, but are not limited to, the following:~~

- ~~1. They may emphasize a specific element of the approved curriculum.~~
- ~~2. They may present the approved curriculum in a sequence different from that used in other district programs.~~
- ~~3. Their staff may emphasize specific instructional strategies.~~
- ~~4. The decision-making process for their governance may differ from the processes used in other programs.~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6181(c)

~~Alternative schools shall comply with state and federal law and Board policy regarding nondiscrimination in district programs.~~

~~(cf. 0410—Nondiscrimination in District Programs and Activities)~~

~~The Superintendent or designee shall annually evaluate alternative schools in accordance with law. (Education Code 58510)~~

~~He/she shall report the evaluation results to the Board.~~

Legal Reference:

EDUCATION CODE

35160.5 Intradistrict open enrollment

41505-41508 Pupil Retention Block Grant

48980 Parental notifications

52052 Academic Performance Index

58500-58512 Alternative schools

60850-60856 High school exit examination

CODE OF REGULATIONS, TITLE 5

1068-1074 Alternative schools accountability model

11705 Charter schools as alternative schools

COURT DECISIONS

American Civil Rights Foundation v. Los Angeles Unified School District, (2008) 169 Cal.App.4th 436

Management Resources:

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Creating and Sustaining Successful K-8 Magnet Schools, September 2008

Innovations in Education: Successful Magnet High Schools, September 2008

WEB SITES

CDE: www.cde.ca.gov

California Department of Education, Alternative Schools of Choice: <http://www.cde.ca.gov/sp/ea/as>

Foundation for California Community Colleges, Early College High School Initiative:

<http://www.foundationccc.org/ECHS>

U.S. Department of Education, Office of Innovation and Improvement: <http://www.ed.gov/about/offices/list/oii>

Adopted: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 17, 2009
SUBJECT: VII.1 OPHS PAVILION SEATING PROJECT UPDATE

INFORMATION

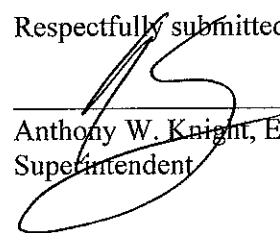
ISSUE: Shall the Board of Education receive a status report on the seating installation and project closeout for the OPHS Pavilion?

BACKGROUND: The Board has requested a status report on the seating installation and project closeout for the Oak Park High School Pavilion at each of its regular monthly meetings. Martin Klauss, Assistant Superintendent, Business and Administrative Services, will provide an update at this evening's meeting.

RECOMMENDATION: None – information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: November 17, 2009

SUBJECT: Brookside Elementary School, Monthly Board Report

SCHOOL SITE COUNCIL MEETING:

The School Site Council met on October 27th. Agenda items included: landscape architect's drawing of quad project; K-12 Chinese Language Grant ideas; report card conferences; review of field trip liability forms; review benefits of banking time; calendar survey, H1N1 update.

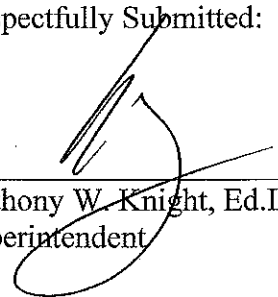
TECHNOLOGY AND INSTRUCTION:

Smartboards are being used to research and read about authors, share writing, and explore Foss science units. Senteo clickers are providing instant feedback from students to teachers on learning and mastery. Students actually cheered when they saw the graph of 100% correct answers. First grade students found pictures of real bears using the Smartboard. Others used an interactive website to predict and see how temperature affects solids and liquids. Second and fifth graders used the laptop computers for their first buddy activity. Fifth graders taught their buddies how to log in and use basic functions in Word.

RED RIBBON WEEK ACTIVITIES:

Mrs. Annino and Mrs. Lee coordinated Red Ribbon Week Activities. Activities were linked to the Health Curriculum. Students learned about making healthy choices and created posters with red hands describing their dreams. Each day had a theme.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Leslie Heilbron, Principal, Oak Hills Elementary School

DATE: November 17, 2009

SUBJECT: Monthly Board Report

SITE COUNCIL

The September OHES School Site Council Meeting was the last meeting with the members from last school year. The new SSC members will begin their term with the November meeting. During the September meeting, we discussed the STAR test results, the current state of the school budget, and the progress of the Literacy Center being implemented this year. The agenda items for the November meeting include discussions regarding the Single Plan (our progress toward meeting goals and revisions for the new year) welcoming our new president, Helen Tesoro and parent member, Tom Sarac.

THE BOTANICAL SOCIETY

Dr. Knight and Ms. West have started a Botanical Society at Oak Hills! The club is open to students in grade 5 who would like to learn about growing plants. Students will work in the greenhouse and the garden at Oak Hills Elementary School. They will grow herbs and lettuce and other vegetables for the Oak Park cafeterias and will also experiment with growing exotic plants in the greenhouse, including carnivorous plants! The Botanical Society meets every Wednesday at lunch recess and then students are assigned one more day to work with a partner to water, remove weeds, check the temperature in the greenhouse and check out plants for problems.

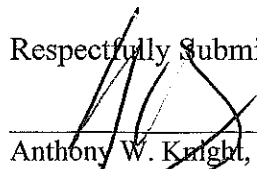
CONFERENCES

Conference week will begin Friday, November 13th. Students in grades 3-5 set goals for the school year. Teachers work with students and parents to ensure that student goals were focused on meeting standards in all subject areas. Many teachers have students type up their goals and laminate them to keep on their desks throughout the year. Our students are learning that we all have goals that are both common and unique and we need to support each other in working to meet them.

LITERACY TEAM

Our Literacy Team has been working with all grade levels since September. We met as grade level teams, during common planning time, to look at students who are currently being served as well as those not currently served to form literacy groups going forward. Through the use of assessments and teacher recommendations, we identified Kindergarten through Fifth grade students in need of additional instruction in reading and writing. Students working with the team will receive daily remedial instruction.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: November 17, 2009

SUBJECT: Monthly Board Report

Family Fun Night and Movie

On October 9, our PFA organized nighttime activities that include fun activities for all. The main event was the showing of the movie, *Monsters vs. Aliens* on an outside screen on our blacktop area. Families brought picnic dinners and snacks were available for sale. A raffle was held using donated prizes provided by staff members. Mostly these prizes were lunches with a special teacher. Everyone had a great time at this event.

Kindergarten Information Night

Our Kindergarten teachers provided their student's parents with information about what their children are doing in class, what they should know and when and what they will be learning in Kindergarten this year. The night included an overview of the teaching strategies being used, how to deal with homework, upcoming activities and how to best help their child at home. The presentations were well received and the night was well attended.

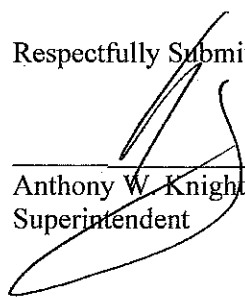
Red Ribbon Week

During the week of October 19, we observed Red Ribbon Week. Students wore red on Wednesday. On two different mornings speakers talked to the students about keeping a healthy lifestyle, working hard to achieving your dreams and staying drug-free. Oak Park High School athletic student, Cameron Stevens and professional bass player, Trey Henry were the featured speakers.

Halloween Parade

Our annual Halloween Parade was held on October 30th on our lower blacktop area. Each grade level in turn paraded around the perimeter of the blacktop showing off their costumes to parents and classmates. Music accompanied the procession. Adult grade level teams wore themed costumes. At the end, time was allotted for pictures of the costumed staff and individual classes.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: NOVEMBER 17, 2009
SUBJECT: MONTHLY SCHOOL REPORT

ASB Attends Annual CADA Conference in Ventura on November 3rd: Mr. Steve White, ASB advisor took his enthusiastic leadership students on a curricular trip that energized and expanded their leadership repertoire.

Emergency Preparedness Drill November 13th: 2:00 p.m. MCMS prepared for our annual Emergency Preparedness Drill, simulating a significant Earthquake and practicing our emergency release procedures.

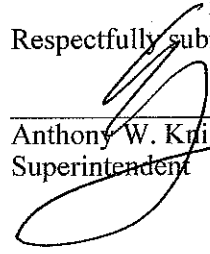
Intramural Football: MCMS vs. Lindero at Lindero November 4th: Our 8th graders and terrific coaches met at Lindero Middle School for the annual match.

Limo Lunch at Universal City Walk November 6th: ASB sponsors this great reward for all-star student sales during the ASB annual Magazine Drive.

Santa Comes To Agoura November 16th-20th: MCMS participates by gathering breakfast foods for the local needy.

Turkey Bowl November 25th: Faculty vs. the 8th grade for some festive flag football to kick off the Thanksgiving Holiday.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lynn McCormack, Principal, Oak Park High School

DATE: November 17, 2009

SUBJECT: Monthly Board Report

HOMEcomings DANCE

The Homecoming Dance with the theme of "Winter Wonderland" was held Saturday, November 7 in the OPHS gym from 7 p.m. to 11 p.m. The Homecoming Football game against Nordhoff High School was on Friday, November 6.

2009 REGIONAL HONORS CHOIR WINNERS

Congratulations to the eight OPHS choir students who are our 2009 regional honors choir winners: Jaren Brown, Scott Compton, Francesca Corley, Breanne Eilerman, Callie Hughes, Laura Miller, Arya Roshanian, and Anthony Zheng. These students were chosen from 600 students who competed from the Southern California region. We will find out in December which of these students made State.

PSAT - OCTOBER 17, 2009

The PSAT was held at our school on Saturday, October 17. We had 281 students attend. Last year 228 students took the test.

350 PARTS PER MILLION RECYCLING EVENT

Patty Handfinger volunteered her time to work with 40 of our students at this exciting event. It was held at our school on Saturday, October 24th from 9 to 1.

COLLEGE AND CAREER CENTER HAS MOVED

Thanks to the efforts of Debra Wohlwerth, Cheryl DisPaltro, a few parent volunteers, our custodial staff, and our assistant principals, the College and Career Center has moved from the library to the center of our campus. This relocation has been well received by our students who can now easily access the support and information available at this new location.

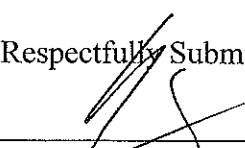
ROBOTICS AND ROCKET CLUBS

Both of these clubs are up and running. The staff advisor for both clubs is Ken Paulson. The VEX Robotic Club (two teams) will compete in separate competitions on January 23, at Orange Coast College and February 27, at Northridge College in Van Nuys. The Rocket Club must make its first official qualification flight attempt in front of a National Association of Rocketry senior member observer no later than April 5, 2010.

SCHOOL SITE COUNCIL

The officers of the OPHS 2009-2010 School Site Council are: Chairperson - Doug Orens, Vice Chairperson, Lynn McCormack, Secretary, Meral Arik, and Facilitator, Cathy Lory. Details of the November 10 School Site Council meeting are posted on the web.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: November 17, 2009

SUBJECT: Monthly Board Report

Oak View

We participated in the Earthquake drop and cover drill held statewide. Our radios work and our search and rescue teams are up and running!

Our teachers now engage in structured peer coaching and observations to enhance their skills. This month, we visited Susan Allen's class to learn about student peer support for writing and editing essays. Teachers will modify and incorporate the strategies in other content areas such as science and history. Our goal is to learn through writing across the content areas. We are also addressing reading comprehension across the content areas

The first Clean Teen trip to the Santa Barbara Zoo was a great success and much fun. Students have been attending our weekly pullout class with our Action Counselor.

We prepare individual teaching plans for all 504 students-detailing *the specific* role of teacher, student and case manager. This is a huge step in clarifying services.

Upcoming field learning experiences include the Griffith Park Observatory on November 3rd and the Service Learning Program sponsored by the Coastal Conservancy and the National Park Service. On February 9th, we will participate in ecology lessons, nature hike and restoration activity in the Santa Monica Mountains.

Independent School

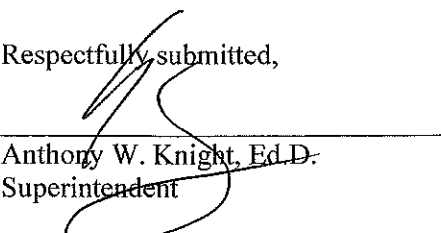
Teachers attended the buy back day professional development workshop on computer technology skills on Monday, November 2nd. Our next step is to participate in the Mac book student lab orientation with Jane Mintz. When we complete the training, we will have access to our set of ten student laptops at our Red Oak location. Very exciting!

We are working on obtaining the *Naviance* College and Career Search product for OPIS and Oak View. Pricing is a problem for small schools such as OVHS and OPIS. I am collaborating with OPHS and Medea on several strategies to address the issues. The vendor would like to expand the contract to include Medea and bring us in under the umbrella in some way. The high school is willing to serve our students in some of the on line components, but not in the college planner component because it would skew their data.

Teachers are consulting with Debbie Cooper to review their potential qualification for the HOUSE process for NCLB certification.

Two teachers and I attended the Independent Study Conference in Ontario, CA on October 19-20. The meetings were very informative and productive for all of us.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent