

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #830

DATE: November 16, 2010

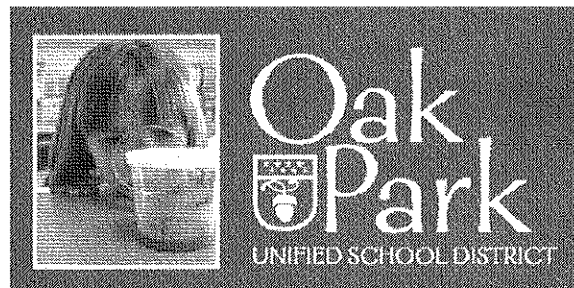
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Rees, President
Barbara Laifman, Vice President
Marie Panec, Clerk
Jan Iceland, Member
Cindy Vinson, Member
Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Jane Mintz, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, December 7, 2010

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #830
November 16, 2010

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT:

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Advanced Peer Counselors – Report on Acceptance Week Activities
2. Partners In Education Award – Ragini Aggarwal
3. Remarks from Board Members
4. Remarks from Student Board Representative
5. Remarks from Superintendent
6. Report from School Site Councils
7. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

a. Student Fees, Donations and Fundraisers Discussion

- b. Science Specialist Program Update
- c. Marine Science Program Goals Update
- d. School Gardens Program Goals Update

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated — and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting October 19, 2010, and Special Board Meeting October 26, 2010**
- b. **Public Employee/Employment Changes 01CL1465-01CL1493 & 01CE04999–01CE05022** 1
- c. **Approve Purchase Orders – October 1 – October 31, 2010** 3
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trips for Oak Park High School Fall Athletic Teams who Qualify for CIF Play Offs** 9
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Quarterly Report on Williams Uniform Complaints – October 2009** 10
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- f. **Approve Overnight Trip for Oak Park High School Cross Country Team – November 26-27, 2010** 12
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Overnight Trip for Oak Park High School Junior Statesmen of America Convention – November 20-21, 2010** 13
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BOARD

- a. **Approve California School Boards Association – Delegate Assembly Nomination** 15
California School Boards Association request the Board to nominate candidates for the Delegate Assembly representing our Subregion 11B
- b. **Approve Selection of Annual Organizational Board Meeting – December 7, 2010** 17
Board approval required for selection of Annual Organizational Meeting

3. BUSINESS SERVICES

- a. **Approve 2010-2011 School Bell Schedules** 19
Education Code 46210 requires Board approval of the minimum number of instructional minutes each school year
- b. **Approve Review and Evaluation of Oak Park Citizens' Oversight Committee Structure** 27
Board will consider options to replace members on the Citizens Oversight Committee
- c. **Approve 2010-11 Budget Update** 29
Board will receive update on recent developments to the 2010-11 Budget
- d. **Approve Maintenance and Operations Update** 31
Board will receive update on Maintenance and Operations and provide direction to staff as necessary

4. HUMAN RESOURCES

- a. Approve Action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees**33
Board approval required to reestablish Particular Kinds of Service and Authorize Offers of Reappointment

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|----|
| 1. Brookside Elementary School Report | 35 |
| 2. Oak Hills Elementary School Report | 36 |
| 3. Red Oak Elementary School Report | 37 |
| 4. Medea Creek Middle School Report | 38 |
| 5. Oak Park High School Report | 39 |
| 6. Oak View High School/Oak Park Independent School | 40 |
| 7. Oak Park Neighborhood School | |

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

10-19-10

#828

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Rees, called the regular meeting to order at 5:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member and Ms. Cindy Vinson, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:01 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Rees, reconvened the regular meeting to order at 6:00 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member

BOARD ABSENT

Ms. Briana Mackay, Student Board Rep

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Ms. Susan Roberts, Director, Pupil Services, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

David Ross led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education adopted the agenda except to move Consent Agenda items to individual Action items. Motion carried 5-0.

PUBLIC SPEAKERS

Virginia Standring, Shelby Harksell and Linda Niebergall addressed the Board regarding reduction in Instructional Assistant hours.

PRESENTATION

Ms. Rees and Dr. Knight presented David Ross with the Partner in Education (PIE) volunteer award. This is the third PIE award presented by the Board to a dedicated volunteer to the District.

REPORT FROM BOARD MEMBERS

Board Member Cindy Vinson reported she attended the morning Measure R meeting where they reported their efforts to coordinate DSA project closeouts so that we can get in line for modernization money. Board Member Barbara Laifman reported she attended Oak Hills Elementary School and Oak Park High

School Back to School Nights. She also attended the MAC meeting. Ms. Laifman also reported she read at the Red Oak Elementary Library and the Safe School Ambassadors are off to a great start. Ms. Laifman also attended the DELAC meeting where they discussed how much they appreciated the extra support they received for the testing of students at the beginning of school. She also attended one of 5th grade trips to Santa Cruz Island which she felt was incredible experience for students. Board Member Jan Iceland offered congratulations to Dr. Knight for receiving a Phi Kappa Phi grant which he donated to the District. She attended the VCSBA dinner where Frank Pugh from CSBA and answered many questions. Ms. Iceland attended the Curriculum Council, Technology Committee and subbed at a Facilities meeting. She will be available to come to the Golden Bell validation visit next week. Board Member Marie Panec reported she attended all three elementary school Back to School Nights and also did a reading at Red Oak Elementary School. Ms. Panec is happy that Safe School Ambassadors is continuing even with our budget concerns. She announced there is a Community Action Fundraiser to fight poverty in Ventura County on October 29. Board Member Mary Rees reported she attended the Friends meeting where the Principal's attended to report on their school activities where the true focus was students. Even with the budget concerns, employee union concerns, everyone, teachers, administrators, counselors, classified, have all keep their focus on the education of students.

REPORT FROM SUPERINTENDENT

Dr. Knight stated he was pleased to announce the State had passed a budget that was favorable to education but the District will approach this with caution. He wanted to acknowledge the work of Science Specialist Debby West, whose position is funded thankfully by Friends, for arranging the Santa Cruz trip for the entire 5th grade. This is an incredible hands-on experience for these students.

Report from Facilities Planning Committee

Keith Henderson updated the Board on completed and ongoing projects throughout the District.

Keith Henderson updated the Board on his efforts to get DSA Certified Projects Closeouts.

School Site Council Reports

Oak Park High School – reported that all positions have been filled. The School Site Council discussed the registration process and changes that will have made for next year. They discussed the next step is acquiring a sound system for the Pavilion, procedures for students/teams during extreme heat, and the school plan.

Brookside Elementary School – Debbie Burgher, Principal, reported the School Site Council heard from Dr. Knight who discussed the District of Choice program and its merits. They discussed fencing the lower field and only support partial fencing. They discussed school garden, introduced new parent member and offering an assembly in January on Chinese Language.

Red Oak Elementary School – Jon Duim, Principal, reported the School Site Council discussed their responsibilities, bylaws, enrollment, new staff members, new painting and API scores.

Oak View High School – Randi Liepman, teacher, reported the School Site Council introduced their new parent members, reviewed the Healthy Kids Survey, a parent donation has allowed the chemical dependency group to continue, the Amazon Aquarium group is up and running, reviewed the single plan and discussed the many upcoming student activities.

C.1. CONSENT AGENDA

a. Approve Minutes of Regular Board Meeting September 21, 2010

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved the Minutes of the Regular Board Meeting September 21, 2010. Motion carried 5-0.

b. Public Employee/Employment Changes 01CL1428-01CL1464 & 01CE04985-01CE04999

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Public Employee/Employment Changes 01CL1428-01CL1464 & 01CE04985-01CE04998. Motion carried 4-0. Ms. Laifman recused.

c. Approve Purchase Orders – September 1 – September 30, 2010

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Purchase Orders – September 1 – September 30, 2010. Motion carried 5-0.

d. Ratify Overnight Trip for Oak Park High School Cross Country Team – October 9, 2010

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education ratified the overnight trip for Oak Park High School Cross Country Team – October 9, 2010. Motion carried 5-0.

e. Approve Overnight Trip for Oak Park High School Life Skills Retreats – November 10-13, 2010, February 2-5, 2011 and May 4-7, 2011

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved the overnight trip for Oak Park High Life Skills Retreats – November 10-13, 2010, February 2-5, 2011 and May 4-7, 2011. Motion carried 5-0.

f. Approve Overnight Trip for Oak Park High School Cross Country Team – November 27, 2010

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved the overnight trip for Oak Park High School Cross Country Team – November 27, 2010. Motion carried 5-0.

g. Approve Overnight Trip for Medea Creek Middle School 6th Grade to Pali Institute – November 16-19, 2010

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the overnight trip for Medea Creek Middle School 6th Grade to Pali Institute – November 16-19, 2010. Motion carried 5-0.

h. Ratify Overnight Trip for Oak Park High School Advanced Peer Counseling Retreat – October 17-18, 2010

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education ratified the overnight trip for Oak Park High School Advanced Peer Counseling Retreat – October 17-18, 2010. Motion carried 5-0.

i. Approve Student Teaching Agreement with California Lutheran University

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the Student Teaching Agreement with California Lutheran University. Motion carried 5-0.

j. Approve Annual Teacher Assignment Report

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved the Annual Teacher Assignment Report. Motion carried 5-0.

k. Approve Donations

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Donations. Motion carried 5-0.

ACTION

2. PUPIL SERVICES

a. Approve Contract for Non-Public School for Special Education Student #01-10/11 - \$107,631.50

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #01-10/11 - \$107,631.50. Motion carried 5-0.

b. Approve Contract for Non-Public School for Special Education Student #02-10/11 - \$128,675.00

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #02-10/11 - \$128,675.00. Motion carried 5-0.

c. Approve Contract for Non-Public School for Special Education Student #03-10/11 - \$21,207.51

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #03-10/11 - \$21,207.51. Motion carried 5-0.

d. Approve Contract for Non-Public School for Special Education Student #04-10/11 - \$36,983.85

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #04-10/11 - \$36,983.85. Motion carried 5-0.

e. Approve Contract for Non-Public School for Special Education Student #05-10/11 - \$35,379.85

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #05-10/11 - \$35,379.85. Motion carried 5-0.

f. Approve Contract for Non-Public School for Special Education Student #06-10/11 - \$30,011.85

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #06-10/11 - \$30,011.85. Motion carried 5-0.

g. Approve Contract for Non-Public School for Special Education Student #07-10/11 - \$29,043.85

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #07-10/11 - \$29,043.85. Motion carried 5-0.

h. Approve Contract for Non-Public School for Special Education Student #08-10/11 - \$31,051.85

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #08-10/11 - \$31,051.85. Motion carried 5-0.

i. Approve Contract for Non-Public School for Special Education Student #09-10/11 - \$25,275.25

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #09-10/11 - \$25,275.25. Motion carried 5-0.

j. Approve Contract for Non-Public School for Special Education Student #10-10/11 - \$51,400.00

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public School for Special Education Student #10-10/11 - \$51,400.00. Motion carried 5-0.

3. BOARD POLICIES

a. Approve Amendment to Board Bylaw 9270 – Conflict of Interest – Second Reading 63

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved Board Bylaw – Conflict of Interest – Second Reading. Motion carried 5-0.

4. BUSINESS SERVICES

a. Update and Direction on Unauthorized Use by Dog Owners of the Playfields at Brookside and Red Oak Elementary Schools

Will wait for more information from the patrol company.

b. Approve Resolution #10-29 Authorizing Filing Application for Qualified School Construction Bond Allocation and Approving Related Actions

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved Resolution #29 Authorizing Filing Application for Qualified School Construction Bond Allocation and Approving Related Actions. Motion carried 5-0.

OPEN DISCUSSION

Ms. Panec would like to put on future agenda review of Science Specialist position.

The Board needs to schedule a Special Board Meeting for Tuesday, October 26, 2010 at 4:30 p.m. in Oak Park High School Room G9. Alternate date Thursday, October 28 at 6:00 p.m. Board Members will check their calendar and notify Superintendent's office with their available date.

There being no further business before this Board, the meeting is declared adjourned at 9:58 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board

BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Rees, called the special board meeting to order at 4:30 p.m. at Oak Park High School, 899 N. Kanan Road, Presentation Room G9, Oak Park, CA.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:31 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Rees, reconvened the special board meeting to order at 5:00 p.m. at Oak Park High School, 899 N. Kanan Road, Presentation Room G9, Oak Park, CA.

FLAG SALUTE

Joyce Thomas led the Pledge of Allegiance to the Flag

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Martin Klauss, Assistant Superintendent, Business Services, and Ms. Linda Sheridan, Executive Assistant.

REPORT ON CLOSED SESSION

Dr. Knight reported the Board took no action in Closed Session.

PUBLIC COMMENTS

None

1. Approve Action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees. Motion carried 5-0.

2. Approve Renewal Agreement with School Innovations & Advocacy for Mandated Cost Services

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved Renewal Agreement with School Innovations & Advocacy for Mandated Cost Services, adding Oak Park Independent School if appropriate. Motion carried 5-0.

There being no further business before this Board, the meeting is declared adjourned at 5:16 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
SUBJECT: C.1.c APPROVE PURCHASE ORDERS – OCTOBER 1-31, 2010

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued October 1, 2010 through October 31, 2010?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

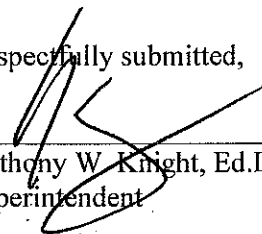
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

ReqPay11c

Board Report with Fund

Includes 10/01/2010 - 10/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B11-00144	Renaissance Learning, Inc	PFC - OPEN P.O. A.R. tests	Medea Creek Middle School	010	1,299.00
B11-00145	Florence Filter Corp.	HVAC Filters 2010-2011 Open PO	Business Administration	010	3,966.84
B11-00146	Document Systems	staples, color copies and maintenance for RICOH	Oak Hills Elementary School	010	3,000.00
B11-00147	DS Waters of America, LP	Sparkletts Water Services 2010-2011	Pupil Services/Special Ed.	010	175.00
B11-00148	Grainger Industrial Supply	Electrical Supplies 2010-2011	Business Administration	010	5,000.00
B11-00149	MC2 Wholesale Lighting	Open PO 2010-2011 Lighting and Electrical Supplies	Business Administration	140	1,000.00
B11-00150	Office Depot Customer Service Center	Office Depot - Supplies 2010-2011	Pupil Services/Special Ed.	010	6,000.00
B11-00151	Jackie MacDonald DBA JM Enterprise	2010-2011 Open PO recycled paper	Business Administration	010	17,320.00
B11-00152	Acorn Press	Open Purchase Order for 2010-2011 for Ads	Human Resources	010	2,000.00
B11-00153	VENTURA COUNTY STAR	Open Purchase Order for 2010-2011 Employment Ads	Human Resources	010	3,500.00
FS11-00057	Thomas Pumping	Service to Pump Grease Trap	Food Services	130	700.00
FS11-00058	Pete Fowler DbA Acorn Appliance Service	Oven & Stove Repairs	Food Services	130	300.00
P11-00161	Rayvern Lighting Supply Co.Inc	light bulbs	Oak Hills Elementary School	010	250.00
P11-00162	EJ Enterprises	Door Replacement Project @ MCMS & DO	Business Administration	140	14,909.00
P11-00163	Bound to Stay Bound Books	PFC: 12 A.R. books for library	Medea Creek Middle School	010	228.26
P11-00164	REDWOOD BIOTECH	Drug Tests for Clean Teen	Oak View High School	010	270.63
P11-00165	Guided Discoveries Inc.	ASTRO CAMP DEPOSIT 101 STUDENTS	Medea Creek Middle School	010	
P11-00166	McDougal, Littell & Company	Donation/Wkbks	Oak Park High School	010	1,218.90
P11-00167	Coach Usa-Los Angeles	R/T (6) coaches MCMS to Catalina Cruises, L.B.	Medea Creek Middle School	010	6,840.00
P11-00168	Compuwave Inc.	Toner for HP Printer	Neighborhood Pre-School Progm	010	861.67
P11-00169	Community Educational Ent Ramona Brandes	K field trip - donations	Brookside School	010	1,000.00
P11-00170	Shiffler Equipment Sales, Inc	PFC: Number plates for PE lockers	Medea Creek Middle School	010	166.92
P11-00171	Prentice-Hall Western Regional Office	Supplemental materials	Home Independent Study Program	010	66.57
P11-00172	Document Systems	OPIS & OVHS Blanket PO for Color copies & staples	Home Independent Study Program	010	200.00
P11-00173	Office Depot Customer Service Center	Blanket PO for office supplies	Home Independent Study Program	010	500.00
P11-00174	Budgetext	MCMS Algebra Readiness	Curriculum	010	496.54
P11-00175	Schoolmate	Student Planners donation	Brookside School	010	302.50
P11-00176	ETS	CELDT overage charge 2009-2010	Curriculum	010	50.76
P11-00177	Island Packers Cruises	Donations Santa Cruz	Brookside School	010	5,244.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 10/01/2010 - 10/31/2010					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00178	Ventura County Graphic Service	Cum folders and health jackets	Brookside School	010	121.78
P11-00179	PERFORMANCES TO GROW ON	Donation - 4th grade field trip	Brookside School	010	1,053.00
P11-00180	FOLLETT LIBRARY RESOURCES	OPHS Textbook orders 2010-11 Stage Craft Class	Curriculum	010	194.33
P11-00181	Advantage Fitness Products	PFC: Spin Bike Maintenance 4 visits	Medea Creek Middle School	010	1,665.00
P11-00182	Pearson Learning Group	third grade books	Oak Hills Elementary School	010	1,621.31
P11-00183	DISCOVERY CENTER FOR SCIENCE	fourth grade field trip	Oak Hills Elementary School	010	693.00
P11-00184	Ventura County Association of School Psychologists	VCASP Membership 10/11 - Susan & Psychologists	Pupil Services/Special Ed.	010	100.00
P11-00185	Creative Learning Systems	PFC- 3 MIRRORS FOR LASER IN TECH LAB	Medea Creek Middle School	010	81.19
P11-00186	Polar Electro Incorporated	DONATIONS: 60 HRM straps & (1) Class Mgmt Bag	Medea Creek Middle School	010	465.46
P11-00187	Island Packers Cruises	Parent funded field trip	Red Oak Elementary School	010	5,244.00
P11-00188	Galapagos Studios	DON: Band/Chorus Spiritwear	Medea Creek Middle School	010	3,155.18
P11-00189	Thousand Oaks Electric	Electric 120 volt circuit OPHS	Business Administration	213	1,550.00
P11-00190	Tri-Valley Landscape Mgmt	BES repair Main Line Sprinklers	Business Administration	140	150.00
P11-00191	Integrated Fire & Safety	Open PO for Fire Alarms OPUSD 2010-2011	Business Administration	010	4,000.00
P11-00192	Rusty Nail Services	Lockers repair and install	Business Administration	140	6,708.90
P11-00193	Town & Country Printing	Congratulatory Notes for Students	Oak View High School	010	113.22
P11-00194	AMANDA BAGHERI	DONATIONS: Emergency Supplies	Medea Creek Middle School	010	1,002.32
P11-00195	Conejo Awards	Name Badge	Board of Education	010	11.37
P11-00196	JBES Lighting Controls	Lighting Control System	Business Administration	140	300.00
P11-00197	Wayne Watson DBA Buena Concrete	Portables Proj # 10-08R Remove & replace concrete	Business Administration	213	1,860.00
P11-00198	Image IV Systems, Inc.	2010-2011 Copier lease/maintenance agreement.	Pupil Services/Special Ed.	010	3,704.00
P11-00199	Erik Amerikaner	Reimb/mat & supp/computer grant	Oak Park High School	010	480.54
P11-00200	Waste Management	Lott/rnt lse rpr	Oak Park High School	010	265.88
P11-00201	Science Kit & Boreal Lab.	PFC: Science materials & supplies	Medea Creek Middle School	010	2,400.69
P11-00202	MATHCOUNTS FOUNDATION	MathCounts Registration 2010-2011	Medea Creek Middle School	010	240.00
P11-00203	GBC	Laminator Service / Repair	Medea Creek Middle School	010	216.50
P11-00204	The Door Stop, Inc	Re-Key Project# 10-04R	Business Administration	213	5,182.47

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 10/01/2010 - 10/31/2010					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00205	Music Theatre International	Musical Showkit, Royalties, etc./School House Rock	Medea Creek Middle School	010	911.48
P11-00206	Ken Paulson	Reimbursement/don & gen ed	Oak Park High School	010	412.40
P11-00207	Agoura Lock Technologies, Inc.	Locks on New Portables 10-04R	Business Administration	213	2,846.98
P11-00208	Corporate Images	Lott/mat & supp	Oak Park High School	010	1,181.42
P11-00209	Time For Kids	Donations - Time For Kids	Brookside School	010	428.40
P11-00210	O'Linn Security	Open PO 2010-2011 Patrol Services	Business Administration	010	1,000.00
P11-00211	Sherry Hung	Reimb/Chinese Grant	Oak Park High School	010	1,750.81
P11-00212	FOLLETT LIBRARY RESOURCES	OHES Textbooks Fill In Order Growth 2nd Grade Math	Curriculum	010	514.33
P11-00213	Karen Kennedy dba Camino Real	Donation - 3rd grade field trip	Brookside School	010	520.00
P11-00214	Naturalist & Historical Interp Dell Marketing L.P.	Toner for Dell 1815n Printer	Home Independent Study Program	010	93.42
P11-00215	FOLLETT LIBRARY RESOURCES	Teachers Text Algebra I OPHS	Curriculum	010	73.30
P11-00216	FOLLETT LIBRARY RESOURCES	MCMS Science Books	Curriculum	010	1,383.18
P11-00217	HUMAN KINETICS	Updated Admin Manual PE State Testing	Medea Creek Middle School	010	48.00
P11-00218	Musicians Friend	PFA: Yamaha Recorder-App. Wish List item	Medea Creek Middle School	010	216.49
P11-00219	J.W. Pepper & Son Inc.	PFA Budget Line Item: Music Asst.	Medea Creek Middle School	010	1,059.57
P11-00220	Science Kit & Boreal Lab.	PFA: Lab equip. approved Wish List items	Medea Creek Middle School	010	1,537.15
P11-00221	VCOE	Carrie Jones Training VPSS	Human Resources	010	200.00
P11-00222	Budgetext	BES Textbooks Fill In 2nd Grade Reading	Curriculum	010	848.25
P11-00223	VENTURA COUNTY STAR	Legal advertisement for Bid 10-16R Parking Lot	Business Administration	213	916.56
P11-00224	VENTURA COUNTY STAR	Notice of Public Hearing for 20-11 School Budget	Business Administration	010	198.32
P11-00225	SCHOOL NURSE SUPPLY INC	Health Office Supplies	Medea Creek Middle School	010	538.53
P11-00226	AMANDA BAGHERI	DON: Bat. pwr'd PA System for Emerg. Preparedness	Medea Creek Middle School	010	329.99
P11-00227	FOLLETT LIBRARY RESOURCES	BES Textbooks Fill In Order Growth	Curriculum	010	1,104.25
P11-00228	Las Virgenes School Dist	2009/2010 DIS program payment LVUSD	Pupil Services/Special Ed.	010	111,204.87
P11-00229	School Outfitters	MCMS Science Table Rm C16	Business Administration	212	2,025.06
P11-00230	Document Systems	Ricoh color copies	Red Oak Elementary School	010	66.51
P11-00231	Coach Usa-Los Angeles	Outdoor Ed (7) Buses R/T Pali Institute	Medea Creek Middle School	010	15,043.00
P11-00232	West Oaks Glass	OPHS Replace Sash Balances	Business Administration	010	540.00
P11-00233	Thousand Oaks Florist	Admin/mat & supp	Oak Park High School	010	83.34

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 10/01/2010 - 10/31/2010					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00234	VCOE	Workshop Registration Fees	Curriculum	010	410.00
	Program 942				
P11-00235	Jerry Block	Reimb/trvl conf/Flap Grnt	Oak Park High School	010	484.40
P11-00236	Compuwave Inc.	Transfer Roller for Color Printer	Oak View High School	010	85.14
P11-00237	Formal Fashions, Inc	DON: Choir Dresses	Medea Creek Middle School	010	3,196.87
P11-00238	Colonnade Boston	Flap Grnt/trvl conf	Oak Park High School	010	1,277.26
P11-00239	Worthington Direct	PFA: 2 classrooms of desks & chairs	Medea Creek Middle School	010	11,243.47
P11-00240	Kids Discover	PFA WISH LIST: topical mags for SS/Wenker	Medea Creek Middle School	010	194.35
P11-00241	Ventura County office of Education	VCOE Fullan Workshop	Home Independent Study Program	010	25.00
P11-00242	Moore Medical Corp.	PFA:Overbed Tables App Wish List/Health Off	Medea Creek Middle School	010	394.98
P11-00243	Advantage Fitness Products	PFA: 3 Spin Bikes / Approved Wish List Items	Medea Creek Middle School	010	3,386.81
P11-00244	Teaching Textbooks	Math Teaching Text	Home Independent Study Program	010	886.28
P11-00245	Joyce Thomas c/o BES	donations	Brookside School	010	788.35
P11-00246	Demco	DON:Book Repair Supplies,Label Protectors-Library	Medea Creek Middle School	010	69.53
P11-00247	Budgetext	OPHS Textbook Fil in orders Honors Biology	Curriculum	010	402.96
P11-00248	Psat/Nmsqt	PSAT/mat & supp	Oak Park High School	010	3,550.00
P11-00249	RCDSMM	Donation 4th grade field trip	Brookside School	010	760.00
P11-00250	Medco Supply Co.	Ath Trainer/ath supplies	Oak Park High School	010	2,332.36
P11-00251	Senseio	Chinese/Flap grant	Oak Park High School	010	467.64
P11-00252		Final Settlement Agreement - [REDACTED]	Pupil Services/Special Ed.	010	12,782.00
T11-00022	Make Music	Finale Notepad Software for MCMS D1 Tech Lab	Medea Creek Middle School	010	212.92
T11-00023	iSkin, Inc	Keyboard covers for OPHS C4 Lab & FLAP Lab	Technology Coordinator	212	1,719.83
T11-00024	CA Interactive Technologies	21st CC Projectors	Technology Coordinator	212	8,930.63
T11-00025	California Western Visuals	Interactive Smart Slates for 21st CC	Technology Coordinator	212	43,164.69
T11-00026	Harmonic Vision	Music Maestro Software for MCMS D1 lab	Medea Creek Middle School	010	1,507.92
T11-00027	Make Music	PFA: finale/App. Wish List Item	Medea Creek Middle School	010	431.21
T11-00028	Compuwave Inc.	Printers for C-16 and Library Conf. Rm	Medea Creek Middle School	010	508.78

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 10/01/2010 - 10/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
Total				111	365,735.72

Fund Summary			
Fund	Description	PO Count	Amount
010	General Fund	95	273,471.60
130	Cafeteria Fund	2	1,000.00
140	Deferred Maintenance Fund	5	23,067.90
212	Measure C6 Technology Bond Fun	4	55,840.21
213	Measure R FACILITIES Bond Fund	5	12,356.01
Total		111	365,735.72

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
**SUBJECT: C.1.d APPROVE OVERNIGHT TRIPS FOR OAK PARK HIGH SCHOOL
 FALL ATHLETIC TEAMS WHO QUALIFY FOR CIF PLAY OFFS
 CONSENT**

ISSUE: Shall the Board approve overnight trip for the Oak Park High School Fall Athletic Team(s) who qualify for CIF Play-offs?

BACKGROUND: Principal, Kevin Buchanan, requests approval for any fall sports team(s) (Football, Cross County., Girls' Tennis or Girls' Volleyball) that might qualify for CIF play-offs and require overnight travel and accommodations due to distance. Details of specific trips will be updated as they occur. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trips as presented.
 2. Do not approve overnight trips as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
SUBJECT: C.1.e APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – OCTOBER 2010

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – October 2010?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – October 2010
 2. Do not approve the Quarterly Report on Williams Uniform Complaints – October 2010.

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Dr. Leslie Heilbron

Title: Assistant Superintendent, Human Resources

Quarterly Report Submission Date: ☒ October 2010 (7/1/10 to 9/30/10)
 (check one) ☐ January 2011 (10/1/10 to 12/31/10)
☐ April 2011 (1/1/11 to 3/31/11)
☐ July 2011 (4/1/11 to 6/30/11)

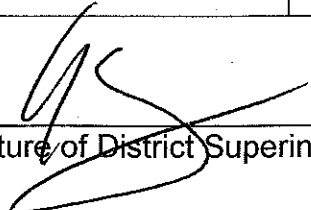
Date for information to be reported publicly at governing board meeting: November 16, 2010

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
SUBJECT: C.1.f APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
CROSS COUNTRY TEAM – NOVEMBER 26-27, 2010
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Cross Country State Championships

BACKGROUND: Principal, Kevin Buchanan, requests approval for the Cross Country Team to attend this championship meet scheduled for November 26-27, 2010 in Fresno, CA. The 30 athletes, five OPHS coaches and two parent volunteers will travel by district approved drivers in rental vehicle(s). Team and chaperones will stay at the Marriott Fresno Hotel. The cost will be approximately \$75 per student to cover the cost of transportation, meals, and hotel. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
SUBJECT: C.1.g APPROVE OVERNIGHT TRIP FOR JUNIOR STATESMEN OF AMERICA CONVENTION – NOVEMBER 20-21, 2010
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Junior Statesmen of America club?

BACKGROUND: Principal, Kevin Buchanan, requests approval for Oak Park High School Junior Statesmen of America club to attend the convention scheduled for November 20-21, 2010 at the LAX Marriott Hotel. Approximately 8-12 club members, OPHS advisor and one additional chaperone will travel by district-approved drivers in private vehicles. They will depart on Saturday at 7:45 a.m. and return by 5 p.m. on Sunday. Students and chaperones (male & female) will stay at the LAX Marriott Hotel. Individual club members will pay approximately \$115.00 to cover the cost of convention, & transportation, meals are extra. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: NOVEMBER 16, 2010

**SUBJECT: C.2.a APPROVE CALIFORNIA SCHOOL BOARDS ASSOCIATION -
DELEGATE ASSEMBLY NOMINATION**

ACTION

ISSUE: Shall the Oak Park Unified School District Board of Education nominate a member from the Board of Education holding membership within Subregion 11B of the California School Boards Association (CSBA) to be a candidate for a position on the CSBA Delegate Assembly for a period of two years, April 1, 2011 – March 31, 2013?

BACKGROUND: The Delegate Assembly is the primary policy-making body of CSBA. Delegates adopt the Association's policy platform, take positions on other critical issues that may come before it, elect the officers and directors, and adopt changes in by-laws. Delegates also serve as a two-way communications link between the board members in the region and the regional director and play an important role in fostering collegiality within their region.

The District has been notified that the deadline for nominations for candidates for California School Boards Association Delegate Assembly is January 7, 2011. Nominees must be members of CSBA member boards within the subregion or area. Voting will take place from February 1 through March 15, 2010. Election results will be published by March 31, 2010.

The terms of the following delegates for Subregion 11B expire in 2011:

Suzanne Kitchens (Pleasant Valley SD)
Christina Urias (Santa Paula Union HSD)

Since the Delegate Assembly represents the Oak Park Unified School District and its Board of Education, selection of individuals to serve on the CSBA Delegate Assembly is an important consideration. The Delegate Assembly is a politically active force influencing legislative, policy, and procedural directions for public education in California.

- ALTERNATIVES:**
1. Submit a nomination for membership on the CSBA Delegate Assembly, Subregion 11B.
 2. Submit no nomination for membership on the CSBA Delegate Assembly.

Respectfully submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education nominated _____ as a candidate for membership on the CSBA Delegate Assembly representing

Subregion 11B.

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
SUBJECT: C.2.b. APPROVE SELECTION OF ANNUAL ORGANIZATIONAL BOARD MEETING – DECEMBER 7, 2010

ACTION

ISSUE: Should the Board of Education select December 7, 2010 at 6:00 p.m., as the date and time for the annual organizational meeting for the Governing Board?

BACKGROUND: According to Education Code Section 35143, the Governing Board of each school district, in a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the first Friday of December. The date and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the December Board Meeting. The Board shall notify the County Superintendent of Schools of the day and time selected. The Clerk of the Board shall, within 15 days prior to the date of the annual organizational meeting, notify in writing all members and members-elect of the date and time selected for the meeting.

ALTERNATIVES: 1. Approve December 7, 2010 at 6:00 p.m. as the date and time for the annual organizational meeting of the Governing Board.
 2. Approve another date and time for the annual organizational meeting of the Governing Board.

RATIONALE: This is a regularly scheduled Board Meeting that complies with the mandate of Education Code Section 35143.

RECOMMENDATION: Alternative No. 1.

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
SUBJECT: C.3.a. APPROVE 2010-11 SCHOOL BELL SCHEDULES

ACTION

ISSUE: Shall the Board of Education approve the 2010-11 school bell schedules?

BACKGROUND: The Board of Education for each school district is required to certify that each school and each grade level has met the minimum number of instructional minutes as described in Education Code Section 46201 and meets the intent of the longer school day provisions of SB 813. Once a year, as a part of the District's financial audit, compliance with instructional time is reviewed.

Bell schedules must provide for the minimum number of instructional minutes as described in Education Code Section 46201.5. There are severe penalties for a program with less than the required number of minutes:

Kindergarten = 36,000 minutes/year	Grades 1-3 = 50,400 minutes/year
Grades 4-8 = 54,000 minutes/year	Grades 9-12 = 64,800 minutes/year

Bell schedules submitted by each District school site for this school year will be reviewed by the auditors for the District for accuracy and compliance.

ALTERNATIVES:

1. Approve the 2010-11 school bell schedules for all sites as submitted pending final audits for compliance.
2. Do not approve the 2010-11 school bell schedules as submitted.
3. Modify the 2010-11 school bell schedules.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Brookside Elementary School

2010 - 2011 Instructional Minutes/Bell Schedule

20

September - December Schedule Grade K				# of Days	52
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:40	220	

January - June Schedule Grade K				# of Days	81
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	11:30 AM	1:30	90	
Lunch	11:30 AM	12:15 PM	0:45	45	
Instruction	12:15 PM	1:15 PM	1:00	60	
Total Hours/Minutes =			3:55	235	

Wednesday Schedule Grade K				# of Days	34
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:40	220	

Special Minimum Days Grade K				# of Days	3
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:40	220	

Conference Days Grade K				# of Days	10
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:40	220	

Conference Days Grades 4 - 5				# of Days	10
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	9:40 AM	1:20	80	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:35	215	

Special Minimum Days Grades 4 & 5				# of Days	3
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	9:40 AM	1:20	80	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:30 PM	2:30	150	
Total Hours/Minutes =			3:50	230	

Total Minutes Per Year

Schedule	Minutes/day	No. of Days	Total Minutes	Total Minutes	Ed Code
Regular Grade K Sept - December	220	52	11,440	40,815	36,000
Regular Grade K Jan - June	235	81	19,035		
Early Release Wed. Grade K	220	34	7,480		
Special Minimum Day Grade K (3)	220	3	660		
Conference Day Grade K (9)	220	10	2,200		
Regular Grades 1 - 3	305	133	40,565	51,520	50,400
Early Release Wed. Grade 1 - 3	240	34	8,160		
Special Minimum Day Grades 1 - 3	215	3	645		
Conference Day Grades 1 - 3 (9)	215	10	2,150		

Schedule Grades 1 - 3				# of Days	133
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	10:10 AM	1:50	110	
Nutrition/Recess	10:10 AM	10:30 AM	0:20	20	
Instruction	10:30 AM	12:00 PM	1:30	90	
Lunch	12:00 PM	12:45 PM	0:45	45	
Instruction	12:45 PM	2:30 PM	1:45	105	
Total Hours/Minutes =			5:05	305	

Wednesday Early Release Grade 1 - 3				# of Days	34
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	10:10 AM	1:50	110	
Nutrition/Recess	10:10 AM	10:30 AM	0:20	20	
Instruction	10:30 AM	12:40 PM	2:10	130	
Total Hours/Minutes =			4:00	240	

Special Minimum Days Grades 1 - 3				# of Days	3
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	9:40 AM	1:20	80	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:35	215	

Conference Days Grades 1 - 3				# of Days	10
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	9:40 AM	1:20	80	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:35	215	

Schedule Grades 4 - 5				# of Days	133
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	10:35 AM	2:15	135	
Nutrition/Recess	10:35 AM	10:55 AM	0:20	20	
Instruction	10:55 AM	12:30 PM	1:35	95	
Lunch	12:30 PM	1:15 PM	0:45	45	
Instruction	1:15 PM	2:56 PM	1:41	101	
Total Hours/Minutes =			5:31	331	

Wednesday Early Release Grade 4 - 5				# of Days	34
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:20 AM	10:10 AM	1:50	110	
Nutrition/Recess	10:10 AM	10:30 AM	0:20	20	
Instruction	10:30 AM	12:40 PM	2:10	130	
Total Hours/Minutes =			4:00	240	

Schedule	Minutes/day	No. of Days	Total Minutes	Total Minutes	Ed Code
Regular Grades 4 & 5	331	133	44,023	55,023	54,000
Early Release Wed Grade 4 & 5	240	34	8,160		
Special Minimum Day Grade 4 & 5	230	3	690		
Conference Day Grade 4 & 5	215	10	2,150		

Semester 1 – 86 total days

Semester 2 – 94 total days

Not Instructional Minutes

180 Days of Instruction

Oak Hill's Elementary School

2010 - 2011 Instructional Minutes/Bell Schedule

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September - December Schedule Grade K			# of Days	65
Period	Beg Time	End Time	Hours/Min	Minutes
Instruction	8:27 AM	9:45 AM	1:18	78
Nutrition/Recess	9:45 AM	10:05 AM	0:20	20
Instruction	10:05 AM	12:30 PM	2:25	145
Total Hours/Minutes =			3:43	223

Minimum Day Schedule Grade K			# of Days	11
Period	Beg Time	End Time	Hours/Min	Minutes
Instruction	8:27 AM	9:45 AM	1:18	78
Nutrition/Recess	9:45 AM	10:05 AM	0:20	20
Instruction	10:05 AM	12:00 PM	1:55	115
Total Hours/Minutes =			3:13	193

Minimum Day Schedule Grades 1 - 3			# of Days	11
Period	Beg Time	End Time	Hours/Min	Minutes
Instruction	8:27 AM	9:55 AM	1:28	88
Nutrition/Recess	9:55 AM	10:15 AM	0:20	20
Instruction	10:15 AM	12:00 PM	1:45	105
Total Hours/Minutes =			3:13	193

Minimum Day Schedule Grades 4 - 5			# of Days	11
Period	Beg Time	End Time	Hours/Min	Minutes
Instruction	8:27 AM	10:15 AM	1:48	108
Nutrition/Recess	10:20 AM	10:40 AM	0:20	20
Instruction	10:40 AM	12:00 PM	1:20	80
Total Hours/Minutes =			3:08	188

Total Minutes Per Year

Schedule	Minutes/day	No. of Days	Total Minutes	Total Minutes
Regular Grade K Sept - December	223	65	14,495	41,370
Regular Grade K Jan - June	238	104	24,752	
Minimum Grade K	193	11	2,123	
Regular Grades 1 - 3	293	169	49,517	51,640
Minimum Grades 1 - 3	193	11	2,123	
Regular Grades 4 - 5	308	169	52,052	54,120
Minimum Grades 4 - 5	188	11	2,068	

January - June Schedule Grade K			# of Days	104
Period	Beg Time	End Time	Hours/Min	Minutes
Instruction	8:27 AM	9:45 AM	1:18	78
Nutrition/Recess	9:45 AM	10:05 AM	0:20	20
Instruction	10:05 AM	11:15 AM	1:10	70
Lunch	11:15 AM	12:00 PM	0:45	45
Instruction	12:00 PM	1:30 PM	1:30	90
Total Hours/Minutes =			3:58	238

Schedule Grades 1 - 3			# of Days	169
Period	Beg Time	End Time	Hours/Min	Minutes
Instruction	8:27 AM	9:55 AM	1:28	88
Nutrition/Recess	9:55 AM	10:15 AM	0:20	20
Instruction	10:15 AM	11:45 AM	1:30	90
Lunch	11:45 AM	12:30 PM	0:45	45
Instruction	12:30 PM	2:25 PM	1:55	115
Total Hours/Minutes =			4:53	293

Schedule Grades 4 - 5			# of Days	169
Period	Beg Time	End Time	Hours/Min	Minutes
Instruction	8:27 AM	10:15 AM	1:48	108
Nutrition/Recess	10:20 AM	10:40 AM	0:20	20
Instruction	10:40 AM	12:25 PM	1:45	105
Lunch	12:25 PM	1:10 PM	0:45	45
Instruction	1:10 PM	2:45 PM	1:35	95
Total Hours/Minutes =			5:08	308

Ed Code
36,000
50,400
54,000

Semester 1 - 86 total days

Semester 2 - 94 total days

Not Instructional Minutes

180 Days of Instruction

Red Oak Elementary School

2010 - 2011 Instructional Minutes/Bell Schedule

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September - December Schedule Grade K				# of Days	50
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:40	220	

January - June Schedule Grade K				# of Days	83
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	11:30 AM	1:30	90	
Lunch	11:30 AM	12:15 PM	0:45	45	
Instruction	12:15 PM	1:15 PM	1:00	60	
Total Hours/Minutes =			3:55	235	

Wednesday Schedule Grade K				# of Days	35
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:40	220	

Conference Days Grade K				# of Days	12
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	9:40 AM	1:25	85	
Nutrition/Recess	9:40 AM	10:00 AM	0:20	20	
Instruction	10:00 AM	12:15 PM	2:15	135	
Total Hours/Minutes =			3:40	220	

Conference Days Grades 4 - 5				# of Days	12
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	10:25 AM	2:10	130	
Nutrition/Recess	10:25 AM	10:45 AM	0:20	20	
Instruction	10:45 AM	12:15 PM	1:30	90	
Total Hours/Minutes =			3:40	220	

Total Minutes Per Year

Schedule	Minutes/day	No. of Days	Total Minutes	Total Minutes
Regular Grade K Sept - December	220	50	11,000	40,845
Regular Grade K Jan - June	235	83	19,505	
Early Release Wed. Grade K	220	35	7,700	
Conference Day Grade K	220	12	2,640	
Regular Grades 1 - 3	305	133	40,565	51,605
Early Release Wed. Grade 1 - 3	240	35	8,400	
Conference Day Grades 1 - 3	220	12	2,640	
Regular Grades 4 & 5	330	133	43,890	54,930
Early Release Wed Grade 4 & 5	240	35	8,400	
Conference Day Grade 4 & 5	220	12	2,640	

Schedule Grades 1 - 3				# of Days	133
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	10:00 AM	1:45	105	
Nutrition/Recess	10:00 AM	10:20 AM	0:20	20	
Instruction	10:20 AM	12:00 PM	1:40	100	
Lunch	12:00 PM	12:45 PM	0:45	45	
Instruction	12:45 PM	2:25 PM	1:40	100	
Total Hours/Minutes =			5:05	305	

Wednesday Early Release Grade 1 - 3				# of Days	35
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	10:00 AM	1:45	105	
Nutrition/Recess	10:00 AM	10:20 AM	0:20	20	
Instruction	10:20 AM	12:35 PM	2:15	135	
Total Hours/Minutes =			4:00	240	

Conference Days Grades 1 - 3				# of Days	12
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	10:00 AM	1:45	105	
Nutrition/Recess	10:00 AM	10:20 AM	0:20	20	
Instruction	10:20 AM	12:15 PM	1:55	115	
Total Hours/Minutes =			3:40	220	

Schedule Grades 4 - 5				# of Days	133
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	10:25 AM	2:10	130	
Nutrition/Recess	10:25 AM	10:45 AM	0:20	20	
Instruction	10:45 AM	12:30 PM	1:45	105	
Lunch	12:30 PM	1:15 PM	0:45	45	
Instruction	1:15 PM	2:50 PM	1:35	95	
Total Hours/Minutes =			5:30	330	

Wednesday Early Release Grade 4 - 5				# of Days	35
Period	Beg Time	End Time	Hours/Min	Minutes	
Instruction	8:15 AM	10:25 AM	2:10	130	
Nutrition/Recess	10:25 AM	10:45 AM	0:20	20	
Instruction	10:45 AM	12:35 PM	1:50	110	
Total Hours/Minutes =			4:00	240	

Ed Code
36,000
50,400
54,000

Semester 1 - 86 total days

Semester 2 - 94 total days

Not Instructional Minutes

180 Days of Instruction

Medea Creek Middle School

2010 - 2011 Instructional Minutes/Bell Schedule

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Semester 1 – 86 total days with all periods

Semester 2 – 94 total days 4 minimum days are for STAR testing in May

Regular Schedule Grade 6

			# of Days	176
Period	Beg Time	End Time	Hours/Min	Minutes
1	8:23 AM	9:15 AM	0:52	52
P	9:15 AM	9:20 AM	0:05	5
2	9:20 AM	10:10 AM	0:50	50
Nutrition	10:10 AM	10:20 AM	0:10	10
P	10:20 AM	10:25 AM	0:05	5
3	10:25 AM	11:15 AM	0:50	50
Lunch	11:15 AM	11:55 AM	0:40	40
P	11:55 AM	12:00 PM	0:05	5
4	12:00 PM	12:50 PM	0:50	50
P	12:50 PM	12:55 PM	0:05	5
5	12:55 PM	1:45 PM	0:50	50
P	1:45 PM	1:50 PM	0:05	5
6	1:50 PM	2:40 PM	0:50	50
Total Hours/Minutes =			5:27	327

Regular Schedule Grade 7 & 8

			# of Days	176
Period	Beg Time	End Time	Hours/Min	Minutes
1	8:23 AM	9:15 AM	0:52	52
P	9:15 AM	9:20 AM	0:05	5
2	9:20 AM	10:10 AM	0:50	50
Nutrition	10:10 AM	10:20 AM	0:10	10
P	10:20 AM	10:25 AM	0:05	5
3	10:25 AM	11:15 AM	0:50	50
P	11:15 AM	11:20 AM	0:05	5
4	11:20 AM	12:10 PM	0:50	50
Lunch	12:10 PM	12:50 PM	0:40	40
P	12:50 PM	12:55 PM	0:05	5
5	12:55 PM	1:45 PM	0:50	50
P	1:45 PM	1:50 PM	0:05	5
6	1:50 PM	2:40 PM	0:50	50
Total Hours/Minutes =			5:27	327

Minimum Day Schedule All Grades

			# of Days	4
Period	Beg Time	End Time	Hours/Min	Minutes
1	8:23 AM	9:00 AM	0:37	37
P	9:00 AM	9:05 AM	0:05	5
2	9:05 AM	9:40 AM	0:35	35
P	9:40 AM	9:45 AM	0:05	5
3	9:45 AM	10:20 AM	0:35	35
Nutrition	10:20 AM	10:35 AM	0:15	15
P	10:35 AM	10:40 AM	0:05	5
4	10:40 AM	11:15 AM	0:35	35
P	11:15 AM	11:20 AM	0:05	5
5	11:20 AM	11:55 AM	0:35	35
P	11:55 AM	12:00 PM	0:05	5
6	12:00 PM	12:35 PM	0:35	35
Total Hours/Minutes =			3:57	237

Total Minutes Per Year in PeriodS 1-6*

Schedule	Minutes/day	No. of Days	Total Minutes	Ed Code
Regular Grade 6	327	176	57,552	
Regular Grade 7/8	327	176	57,552	
Minimum Day	237	4	948	
Total		180	58,500	54,000

Not Instructional Minutes

Oak Park High School

2010 - 2011 Instructional Minutes/Bell Schedule

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Semester 1 – 86 total days with periods 1-3-5 held 40 days and periods 2-4-6 held 40 days. An all periods schedule will be held 3 days and 3 minimum days for finals are held at the end of the 1st semester to account for the total of 86 days.

Semester 2 – 94 total days with periods 1-3-5 held 42 days and periods 2-4-6 held 42 days. An all periods schedule will be held 3 days, 4 minimum days are for STAR testing in May and 3 minimum days for finals held at the end of the 2nd semester.

Regular Schedule			# of Days	136
Period	Beg Time	End Time	Hours/Min	Minutes
0	7:20 AM	8:20 AM	1:00	60
P	8:20 AM	8:30 AM	0:10	10
1/2	8:30 AM	10:05 AM	1:35	95
Nutrition	10:05 AM	10:15 AM	0:10	10
P	10:15 AM	10:25 AM	0:10	10
3/4	10:25 AM	12:05 PM	1:40	100
L	12:05 PM	12:40 PM	0:35	35
P	12:40 PM	12:50 PM	0:10	10
5/6	12:50 PM	2:25 PM	1:35	95
7 Support	2:25 PM	3:10 PM	0:45	45
Total Hours/Minutes =			6:20	380

All Periods Schedule			# of Days	1
Period	Beg Time	End Time	Hours/Min	Minutes
0	7:30 AM	8:20 AM	0:50	50
P	8:20 AM	8:30 AM	0:10	10
1	8:30 AM	9:20 AM	0:50	50
P	9:20 AM	9:30 AM	0:10	10
2	9:30 AM	10:12 AM	0:42	42
Nutrition	10:12 AM	10:22 AM	0:10	10
P	10:22 AM	10:32 AM	0:10	10
3	10:32 AM	11:14 AM	0:42	42
P	11:14 AM	11:24 AM	0:10	10
4	11:24 AM	12:06 PM	0:42	42
Lunch	12:06 PM	12:41 PM	0:35	35
P	12:41 PM	12:51 PM	0:10	10
5	12:51 PM	1:33 PM	0:42	42
P	1:33 PM	1:43 PM	0:10	10
6	1:43 PM	2:25 PM	0:42	42
7 Support	2:25 PM	3:10 PM	0:45	45
Total Hours/Minutes =			6:10	370

Minimum Day Finals Schedule			# of Days	6
Period	Beg Time	End Time	Hours/Min	Minutes
0	7:30 AM	8:20 AM	0:50	50
P	8:20 AM	8:30 AM	0:10	10
Block 1	8:30 AM	10:10 AM	1:40	100
Nutrition	10:10 AM	10:20 AM	0:10	10
P	10:20 AM	10:30 AM	0:10	10
Block 2	10:30 AM	12:10 PM	1:40	100
Total Hours/Minutes =			4:30	270

Staff Meeting Schedule			Mondays	# of Days	33
Period	Beg Time	End Time	Hours/Min	Minutes	
Meeting	7:30 AM	8:20 AM	0:50	50	
P	8:20 AM	8:30 AM	0:10	10	
1/2	8:30 AM	10:05 AM	1:35	95	
Nutrition	10:05 AM	10:15 AM	0:10	10	
P	10:15 AM	10:25 AM	0:10	10	
3/4	10:25 AM	12:05 PM	1:40	100	
Lunch	12:05 PM	12:40 PM	0:35	35	
P	12:40 PM	12:50 PM	0:10	10	
5/6	12:50 PM	2:25 PM	1:35	95	
7 Support	2:25 PM	3:10 PM	0:45	45	
No 0 Period on staff meeting days Total Hours/Min =			5:10	310	

Minimum Day STAR Test Schedule			# of Days	4
Period	Beg Time	End Time	Hours/Min	Minutes
0	7:30 AM	8:20 AM	0:50	50
P	8:20 AM	8:30 AM	0:10	10
1/2	8:30 AM	10:10 AM	1:40	100
Nutrition	10:10 AM	10:20 AM	0:10	10
P	10:20 AM	10:30 AM	0:10	10
3/4	10:30 AM	12:10 PM	1:40	100
Total Hours/Minutes =			4:30	270

Total Minutes Per Year in Periods 0-6

Schedule	Minutes/day
Regular	380
Meeting	310
All Periods	370
Final Exam	270
STAR Test	270
Total	

No. of Days	Total Minutes	Ed Code Minutes
136	51,680	
33	10,230	
1	370	
6	1,620	
4	1,080	
180	64,980	64,800

Not Instructional Minutes

Oak View High School

2010 - 2011 Instructional Minutes/Bell Schedule

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Regular Schedule			# of Days	137
Period	Beg Time	End Time	Hours/Min	Minutes
1*	8:35 AM	9:20 AM	0:45	45
P	9:20 AM	9:25 AM	0:05	5
2/3	9:25 AM	10:55 AM	1:30	90
Break	10:55 AM	11:15 AM	0:20	20
P	11:15 AM	11:20 AM	0:05	5
4/5	11:20 AM	12:50 PM	1:30	90
P	12:50 PM	12:55 PM	0:05	5
6 Elective	12:55 PM	1:40 PM	0:45	45
Total Hours/Minutes =			4:45	285

Staff Meeting Schedule			Thursday	# of Days	33
Period	Beg Time	End Time	Hours/Min	Minutes	
Meeting	7:45 AM	9:25 AM	1:40	100	
P	9:25 AM	9:30 AM	0:05	5	
1*	9:30 AM	10:05 AM	0:35	35	
P	10:05 AM	10:10 AM	0:05	5	
2/3	10:10 AM	11:25 AM	1:15	75	
Break	11:25 AM	11:45 AM	0:20	20	
P	11:45 AM	11:50 AM	0:05	5	
4/5	11:50 AM	1:05 PM	1:15	75	
P	12:50 PM	12:55 PM	0:05	5	
6 Elective	1:10 PM	1:40 PM	0:30	30	
Late Start staff meeting days Total Hours/Min =			3:50	230	

Minimum Day Final 6.15-16.10 Test Sched			# of Days	2
Period	Beg Time	End Time	Hours/Min	Minutes
1*	8:35 AM	10:05 AM	1:30	90
Nutrition	10:05 AM	10:25 AM	0:20	20
P	10:25 AM	10:30 AM	0:05	5
2/3	10:30 AM	11:35 AM	1:05	65
Total Hours/Minutes =			2:40	160

Minimum Day STAR Test Schedule			# of Days	3
Period	Beg Time	End Time	Hours/Min	Minutes
1*	8:35 AM	10:00 AM	1:25	85
Break	10:00 AM	10:20 AM	0:20	20
P	10:20 AM	10:25 AM	0:05	5
1*	10:25 AM	12:00 PM	1:35	95
Total Hours/Minutes =			3:05	185

Minimum Day STAR Test Schedule			# of Days	2
Period	Beg Time	End Time	Hours/Min	Minutes
1*	9:30 AM	11:30 AM	2:00	120
Total Hours/Minutes =			2:00	120

Minimum Day Final 1.27.10 Test Schedule			# of Days	1
Period	Beg Time	End Time	Hours/Min	Minutes
4/5	9:30 AM	11:00 AM	1:30	90
Total Hours/Minutes =			1:30	90

Minimum Day Final 1.26.10 Test Schedule			# of Days	1
Period	Beg Time	End Time	Hours/Min	Minutes
1*	9:30 AM	10:30 AM	1:00	60
Nutrition	10:30 AM	10:50 AM	0:20	20
P	10:50 AM	10:55 AM	0:05	5
2/3	10:55 AM	12:20 PM	1:25	85
Total Hours/Minutes =			2:30	150

Minimum Day Final Last Day Schedule			# of Days	1
Period	Beg Time	End Time	Hours/Min	Minutes
1	9:30 AM	10:10 AM	0:40	40
P	10:10 AM	10:10 AM	0:00	0
2/3	10:10 AM	10:50 AM	0:40	40
P	10:50 AM	10:55 AM	0:05	5
4/5	10:55 AM	11:35 AM	0:40	40
Total Hours/Minutes =			2:05	125

Schedule	Minutes/day	No. of Days
Regular Schedule	285	137
Staff Meeting Thursday Schedule	230	33
Minimum Day Final 1.26.10 Test Schedule	150	1
Minimum Day Final 1.27.10 Test Schedule	90	1
Minimum Day STAR Test Schedule	185	3
Minimum Day STAR Test Schedule	120	2
Minimum Day Final 6.15-16.10 Test Schedule	160	2
Minimum Day Final Last Day Schedule	125	1
Total		180

Total Minutes	Ed Code
39,045	
7,590	
150	
90	
555	
240	
320	
125	
48,115	32,400

Not Instructional Minutes

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: NOVEMBER 16, 2010

**SUBJECT: C.3.b APPROVE REVIEW AND EVALUATION OF OAK PARK
CITIZENS' OVERSIGHT COMMITTEE STRUCTURE**

DISCUSSION/ ACTION

ISSUE: Shall the Board review and evaluate the structure of the Oak Park Citizens' Oversight Committee?

BACKGROUND: At its regular meeting in November 2009, the Board acted to consolidate the District's three citizens' oversight committees for Measure C, Measure C6, and Measure R, into a single committee, the Oak Park Citizens' Oversight Committee (OPCOC), comprised of twelve community members. Concerned about the demand on the community members' time, the Board authorized this configuration for one year, specifying its intent to re-evaluate the decision at that time.

The newly structured OPCOC completed its work in May 2010, and provided its annual report to the Board on June 6, 2010. By all accounts, the consolidated committee worked very effectively. By dividing its work into subcommittees, the membership as a whole indicated that the workload was manageable, and that there was sufficient time to accomplish the necessary study, tasks, and reports.

Recently the OPCOC has had three members become ineligible to continue with the committee. In October 2010, members Michael and Karen Washburn submitted their resignations, indicating that they were moving out of the Oak Park community. In November, member Allen Rosen was elected to the Oak Park Board of Education, rendering him ineligible to continue with the OPCOC. There are 9 remaining members, sufficient to meet the membership requirements for Proposition 39 oversight committees.

In re-evaluating the current configuration of the OPCOC, the Board may want to consider the following:

1. Utilizing 12 members, the use of a single COC to report on three ballot measures worked very well and was very effective in its inaugural year. There had been some concern about an even-numbered membership, but this was not a problem this first year.
2. The Board may want to consider continuing with the current 12 member committee. If so, the Board is asked to direct staff to proceed with recruiting for replacement of the three existing vacancies.

BOARD MEETING, NOVEMBER 16, 2010
 Review and Evaluation of Oak Park Citizens'
 Oversight Committee Structure
 Page 2

3. Alternatively, after reevaluation, the Board may want to consider re-benching the OPCOC membership at nine. This would provide an odd-numbered committee, allowing for a deciding vote in the event of a tie on a committee action. Another consideration would be the potential for an increase in the workload, as the work shifts from 12 to 9 members. If the Board were to select this option, there would be no vacancies to fill.
4. Similar to No. 3 above, the Board could consider reducing the OPCOC membership to 11. This would have the advantage of the odd-numbered membership, but would alleviate some of the concern regarding the workload for the committee's members. If the Board selects this option, direction is requested for staff to proceed with recruiting for replacement of two vacant positions.

RECOMMENDATION: None – At the discretion and direction of the Board.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: NOVEMBER 16, 2010

SUBJECT: C.3.c APPROVE 2010-11 BUDGET UPDATE

INFORMATION

ISSUE: Shall the Board of Education receive updated and current information pertaining to the District's 2010-11 budget?

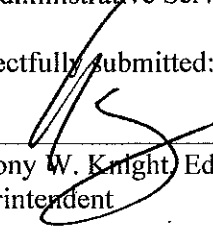
BACKGROUND: Over the course of September and October of 2010, a number of financial events occurred that significantly affect the District's adopted budget, passed June 29, 2010. During this period the District finalized its 2009-10 Unaudited Actuals, received additional Federal funding in the form of the Ed Jobs bill, and, although 100 days late, the State adopted its 2010-11 budget, which yielded greater than anticipated Revenue Limit funding. Based on this updated information, the District has reached tentative agreements with both of its bargaining units, and the Board has restored many of the positions laid-off or reduced in the June budget.

At its October meeting, the Board requested that the Business Office provide a preliminary update of the multi-year financial projection (MYP) originally presented in the District's adopted budget. Staff has prepared the requested document, which has been provided to the Board under separate cover. A revised, updated, and refined MYP will be included in the District's First Interim Financial Report, to be reported at the Board's December meeting.

RECOMMENDATION: None – for information and discussion only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully Submitted:



 Anthony W. Knight Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: NOVEMBER 16, 2010
SUBJECT: C.3.d APPROVE MAINTENANCE AND OPERATIONS UPDATE
DISCUSSION/ACTION

ISSUE: Shall the Board discuss and provide direction to staff in connection with the District's maintenance and operations activities?

BACKGROUND: The Board has requested an update on the District's efforts in the area of maintenance and operations. At this evening's meeting staff will present information on the efforts of Business Operations in this area for the Board's review and discussion, as well as possibly provide further direction to staff.

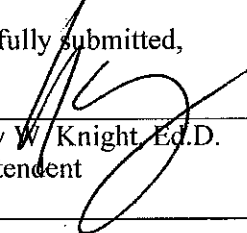
ALTERNATIVES:

1. None - for information and discussion only.
2. After discussion, provide direction to staff to take other or additional action.

RECOMMENDATION: At the Board's discretion.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUEPRINTENDENT

DATE: NOVEMBER 16, 2010

SUBJECT: C.4.a APPROVE ACTION TO REESTABLISH PARTICULAR KINDS OF SERVICE, INCREASE THE NUMBER OF EMPLOYEES, AND AUTHORIZE OFFERS OF REAPPOINTMENT TO LAID OFF CLASSIFIED EMPLOYEES

ACTION

ISSUE: Should the Board of Education approve action To Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid-off Classified Employees?

BACKGROUND: In considering staffing needs and budget for the 2010-11 school year, it has been determined that we are able to restore the following positions: Eleven (11) Instructional Assistant II positions from 5 hours to 6 hours

ALTERNATIVES:

1. Approve action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid-off Classified Employees.
2. Do not approve action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid-off Classified Employees.

RECOMMENDATION: Alternative #1

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Prepared by: Leslie Heilbron, Ed.D., Assistant Superintendent, HR

Board Action: On motion of _____, seconded by _____ the Board of Education:

VOTE:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal, Brookside Elementary School

DATE: November 16, 2010

SUBJECT: Brookside Elementary School, Monthly Board Report

SCHOOL SITE COUNCIL MEETING:

BES School Site Council met on October 12th. Agenda items included: Presentation by Dr. Knight about the value of DOC students and why they are important to OPUSD. New SSC parent member Tanya Tong was introduced. Fencing for the lower playground was discussed and complete fencing of the area is not supported by SSC. The idea of a school garden funded by the district was discussed. Next meeting is November 30 at 2:45 p.m.

SCHOOL PTA PROJECT: Shade Sails for the primary playground are being investigated. The idea of a school garden is in the early planning phase. Parent Raquel Karoly will work on the garden design in January. Mrs. Karoly designed our quad area.

LIBRARY HOURS RESTORED: We are very grateful to have the library hours restored. The extra hours will improve the flow of students in the library and will improve the ordering of materials. New this year, the library will be open before school three days a week. Also new this year, students can attend "Book Talk Tuesdays", grade level book clubs that will meet during recess and lunch on Tuesdays.

RED RIBBON WEEK ACTIVITIES:

Mrs. Brandie Pryor coordinated Red Ribbon Week Activities. Activities were linked to the Health Curriculum. Each day of the week had a theme to remind kids about living a healthy lifestyle. On Oct. 26th students in grades 2-5 had an assembly hosted by agents from the DEA.

HAPPENINGS:

Nov. 15-19 Food Drive for *Santa Comes to Agoura*
 Nov. 15-19 School Book Fair
 Nov. 30 School Tour 9:00 a.m.
 Nov. 30 School Site Council Meeting 2:45 p.m.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Erik Warren, Principal, Oak Hills Elementary School

DATE: November 16, 2010

SUBJECT: Monthly Board Report

Oak Hills students celebrated Red ribbon week to encourage safe and healthy decision-making. The entire campus appeared to turn red as the students showed their colors on wear red day. A special assembly was held with members of the T.O./Westlake Karate studio who demonstrated their skills and spoke with students about the benefits of setting goals, working hard, and making positive choices.

Oak Hills got a jump on Halloween this year with a traditional costume parade. The students joined their teachers on the playground first thing Thursday morning, dressed in their Halloween best. Each class paraded around their classmates, with a spooky soundtrack provided by our music teachers, while our proud parents played the role of the picture snapping paparazzi. A good time was had by all.

The Oak Hills Ability Awareness Fair was held over a period of three days. Students participated in a series of carefully designed activities to help them understand a wide variety of abilities, and how challenging it can be to manage certain tasks without them. In each activity, students had to find new ways to complete a given task. For example, students had to sort and manipulate small objects without the use of their fingers, identify objects without their vision, and move around the campus in a wheelchair. They even met some guide dogs and learned about how these magnificent animals go to doggy college to learn how to help others. We owe a special thank you to all of our parent volunteers for making this important learning opportunity possible.

Respectfully Submitted;



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: November 16, 2010

SUBJECT: Monthly Board Report

Family Fun Night and Movie

On October 15, (rain-delayed a week) our PFA organized nighttime activities that include fun activities for all. The main event was the showing of a G rated movie on an outside screen. This year we held the event on the soccer field. Families brought picnic dinners and snacks were available for sale. A raffle was held using donated prizes provided by staff members. Mostly these prizes were lunches with a special teacher. Everyone had a wonderful time at this event.

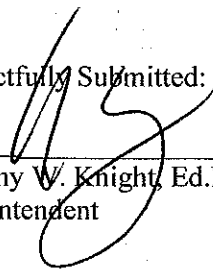
Red Ribbon Week

During the week of October 25, we observed Red Ribbon Week. Students wore red on Tuesday, October 26. Teachers talked to their classes about having a healthy lifestyle, working hard to achieving your dreams and staying drug-free. Students were encouraged to sign a pledge to stay drug free.

Halloween Parade

Our annual Halloween Parade was held on October 27th on our lower blacktop area. Each grade level in turn paraded around the perimeter of the blacktop showing off their costumes to parents and classmates. Music accompanied the procession. Adult grade level teams wore themed costumes. At the end, time was allotted for pictures of the costumed staff and individual classes.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: NOVEMBER 16, 2010
SUBJECT: MONTHLY SCHOOL REPORT

ASB Attends Annual CADA Conference in Ventura on November 2nd: Mr. Steve White, ASB advisor took his enthusiastic leadership students on a curricular trip that energizes and expands their leadership repertoire.

ASB will be acknowledging Veteran's Day in a spirit activity this month at lunch

Intramural Football: MCMS vs. Lindero at Lindero November 3rd: Our 8th graders and terrific coaches meet at Lindero Middle School for the annual match.

Limo Lunch at Universal City Walk November 10th: ASB sponsors this great reward for all-star student sales during the ASB annual Magazine Drive.

Santa Comes To Agoura November 15th-19th: MCMS participates by gathering foods for the locally needy.

6th Grade Outdoor Education November 16-19: A combination of science, leadership and outdoor skills classes are the feature of the Pali Institute in Running Springs, CA. Approximately 300 6th graders and their teachers will have a memorable experience learning and growing together.

Turkey Bowl November 23rd: Faculty vs. the 8th grade for some festive flag football to kick off the Thanksgiving Holiday.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Kevin Buchanan, Principal, Oak Park High School

DATE: November 16, 2010

SUBJECT: Monthly Board Report

HOMECOMING GAME & DANCE

The Homecoming Football game is against Filmore High School on Friday, November 5, starting at 7:30. The Homecoming Dance with the theme of "Magic" is Saturday, November 6 in the OPHS gym from 7 p.m. to 11 p.m. Some changes this year will include a bag and shoe check, lighted dance platforms, giant video screen, and a laser light show.

PSAT - OCTOBER 16, 2009

The PSAT was held at our school on Saturday, October 16. We had 277 students take this Preliminary SAT. Last year 281 students took the test.

COLLEGE AND CAREER CENTER

Thanks to the efforts of Cheryl DiSpaltro and parent volunteers the College and Career Center is up and running in its campus central location. College representative visits are in full swing, as is the college application process for seniors.

MATHEMATICS ARTICULATION

OPHS and MCMS math teachers and principals will spend November 8th together off-site to examine the scope and sequence of the Algebra instruction between the middle and high schools. Activities include assessment calibration, planning instructional pacing plans, and designing benchmark assessments for Algebra 1, 1A, and 1B. The day will also include discussion of assessment data, placement and diagnostic best practices, grading, and common assessments.

PEER COUNSELING RETREAT

Peer Counselors and Advanced Peer Counselors held their retreat at the Shalom Institute in Malibu in October and heard presentations from GLIDE Gays and Lesbians Initiating Dialog for Equity, and Anti Defamation League as well at participating in training and activities that prepare them to be student advocates at OPHS.

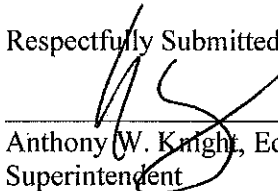
ROCKET CLUB

The members of OPHS Rocket Club were given an exclusive behind the scenes tour of NASA's Jet Propulsion Lab. Students received presentations on Ion thrusters used on the unmanned spacecrafts used to explore our solar systems and the asteroid belt. They also got to meet the scientists and see how they test the equipment in giant vacuum chambers simulating zero gravity environments. The tour was topped off by viewing the actual assembly in progress of the next Mars rover, "Curiosity" in its "clean room".

SCHOOL SITE COUNCIL

The officers of the OPHS 2010-2011 School Site Council are: Chairperson - Doug Orens, Vice Chairperson, Kevin Buchanan, Secretary - Meral Arik, and Facilitator - Cathy Lory. Details of the November 9th School Site Council meeting are posted on the web.

Respectfully Submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School
DATE: November 16, 2010
SUBJECT: Monthly Board Report

Oak View

A special education student has completed our Workability support program and has a new job at *The Habit!*

Oak View participated in a very successful Great Shake Out emergency drill on October 21st.

The Aquarium Club is up and running with six students earning community service.

The staff and students are preparing goals in response to the Healthy Kids Survey results.

We are planning a Veteran's Day activity with several guest speakers on Friday, November 12th.

Independent School

On November 17th, we are interviewing for the clerical vacancy. We have a very promising group of candidates.

Senior meeting and credit checks for each student are being conducted. Teachers and our counselor are writing letters of recommendation and monitoring graduation progress.

An exciting field trip to Malibu Creek State Park on November 4th will engage students in geocaching.

Our site council and school staff are planning an on line auction fund raiser.

Teachers have reviewed individual STAR scores and are focusing on the basic and below students, offering extra assistance and scheduling academic support sessions.

We are developing a flyer for distribution by staff and parents to potential new students. The flyer targets athletes and performing artists.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent