

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #810

DATE: October 20, 2009

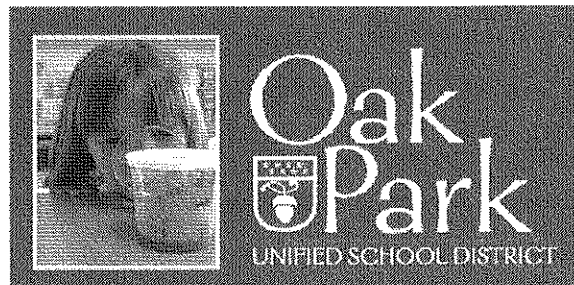
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, November 17, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #810

October 20, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teachers, Food Service Worker I, Instructional Assistant II, Instructional Assistant I PE Substitute, Campus Supervisor, Campus Supervisor Substitutes, Instructional Assistant Substitutes, Food Service Worker Substitutes

C. PENDING LITIGATION

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

E. SUPERINTENDENT EVALUATION – GOALS FOR 2009-2010

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Report from School Site Councils

5. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

- 1. **Review of Initial Measure R Master Plan** 1
- 2. **2009-2010 Budget Update** 3

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting September 15, 2009**
- b. **Public Employee/Employment Changes 01CL2107-01CL2123 & 01CE04582-01CE04597** 5
- c. **Approve Purchase Orders – September 1 – September 30, 2009** 7
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Medea Creek Middle School 7th Grade Trip to Catalina – October 26-28, 2009** 10
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Overnight Trip for Oak Park High School Girls Soccer Team – December 18-21, 2009** 11
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Overnight Trips for Oak Park High School Senior Life Skills Retreats – October 14-27, 2009, February 3-5, 2010 and May 5-8, 2010** 12
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Acceptance of Donations** 13
Board Policy 3290 requires Board approval for donations to the District
- h. **Approve Renewal of Agreement for Pupil Transportation Agreement - Durham School Services** 14
Board Policy 3312 requires Board approval for contracts for services.
- i. **Approve 2009-10 Pupil Transportation Agreement with Tumbleweed Transportation** 17
Board Policy 3312 requires Board approval for contracts for services.
- j. **Approve Disposal of Obsolete Personal Property - Vehicle** 25
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment
- k. **Approve Annual Teacher Assignment Report** 26
Education Code 44257.8 requires Board approval for the Annual Teacher Assignment Report

ACTION

2. HUMAN RESOURCES

- a. **Public Hearing of OPCA's Proposal for 2009-10 Negotiations and Approve the District's Initial Response for Collective Bargaining Negotiations with OPCA** 27
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

3. BOARD

- a. **Approve Selection of Annual Organizational Board Meeting – December 8, 2009** 31
Board approval required for selection of Annual Organizational Meeting

4. CURRICULUM

- a. **Approve Additional New Novels for Oak Park High School** 33
Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections.

5. PUPIL SERVICES

- a. **Approve Contract for Non-Public School for Special Education Student #03-09/10 - \$37,706** 35
Board Policy 3312 requires Board approval for contracts for services.
- b. **Approve Contract for Non-Public School for Special Education Student #04-09/10 - \$36,102** 39
Board Policy 3312 requires Board approval for contracts for services.
- c. **Approve Contract for Non-Public School for Special Education Student #05-09/10 - \$34,022** 43
Board Policy 3312 requires Board approval for contracts for services.
- d. **Approve Contract for Non-Public School for Special Education Student #06-09/10 - \$32,614** 47
Board Policy 3312 requires Board approval for contracts for services.
- e. **Approve Contract for Non-Public School for Special Education Student #08-09/10 - \$24,072** 51
Board Policy 3312 requires Board approval for contracts for services.
- f. **Approve Contract for Non-Public School Placement for Special Education Student #09-09/10 - \$5,640** 55
Board Policy 3312 requires Board approval for contracts for services.

6. BOARD POLICIES

- a. **Approve Amendment of Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction - Second Reading** 59
Revised policy includes a new section entitled "Parent/Guardian Notification" which contains materials formerly included in AR and new language which clarifies that, according to the CDE, district must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education.
- b. **Adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs – 2nd Reading** 65
Board Policy addresses strategies to prevent exposure by students to foods to which they are allergic, and include notification, of food substitutions in school meals, avoidance of food allergens at class parties and other school events, sanitation and cleaning processes, professional development, appropriate supervision of allergic students and health education. Policy also provides for response in the event that a severe allergic reaction occurs.
- c. **Adopt Board Policy 3510 – Green School Operations – Second Reading** 69
Board Policy expresses the Board's intent to integrate green school practices into district operations to conserve natural resources and contribute to healthy school environments. Policy includes sample strategies and links to other related policies and regulations.
- d. **Approve Amendment of Board Policy 3515.4 – Recovery for Property Loss or Damage – Second Reading** 73
Revised policy includes new Board goal language and revised options regarding authority for the Superintendent to offer reward.
- e. **Approve Amendment of Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards – Second Reading** 77
Revised policy contains new section entitled "Staff Conduct with Students" which requires employees to maintain professional boundaries when interacting with students. Policy also prohibits inappropriate employee conduct, such as engaging in harassing behavior, engaging

in inappropriate socialization or fraternization, or establishing an inappropriate written, verbal, or physical relationship with a student.

f. Approve Amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – First Reading 81

Policy updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect new Federal Law re: temporary subsidized premium for COBRA and Cal-COBRA for “assistance eligible individuals.” Policy also clarifies the requirements for confidentiality of health records and expands the material on retired employees to include other individuals eligible under COBRA or Cal-COBRA.

g. Approve Amendment of Board Policy 5021 – Non-custodial Parents – First Reading 85

Revised policy contains new language clarifying that the parent who enrolls a child is presumed to be the parent with custody and that, unless the district receives a copy of a certified court order restricting access, both parents are presumed to have equal rights regarding their child, including picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities or visiting the school,

h. Approve Amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement – First Reading 89

Updated policy includes new language re: Superintendent’s authority to determine the methodology to be used in calculating grade point average.

i. Approve Amendment of Board Policy 5131.5 – Vandalism and Graffiti – 1st Reading 93

Retitled policy contains new language directing the Superintendent to collaborate with local law enforcement and the city or county to develop vandalism and graffiti prevention strategies, to investigate certain incidents of vandalism or graffiti pursuant to the district’s non-discrimination policies, as appropriate, and to cover up graffiti as soon as possible.

j. Approve Amendment of Board Policy 5131.62 – Tobacco – First Reading 97

Revised policy reflects change in state’s Tobacco-Use Prevention Education program to a competitive grant program for grades 6-12, effective July 1, 2009. Policy also 1) adds exception to student discipline for the possession or use of prescription tobacco products; 2) aligns tobacco-use prevention instruction with state standards; 3) clarifies that districts may make cessation/intervention services available by providing referrals; 4) expands section on “Program Planning” to add establishment of advisory council; and 5) adds new section on “Program Evaluation.”

k. Approve Amendment of Board Policy 5145.9 – Hate Motivated Behavior – First Reading 103

Policy updated to explicitly prohibit discriminatory behavior or statements that degrade an individual on the basis of a protected category of discrimination and to provide for multi-agency collaborations to promote safe environments for youth.

l. Approve Amendment of Board Policy 6011 – Academic Standards – First Reading 107

Policy updated to reflect all of the subject areas for which the State Board of Education or Superintendent of Public Instruction have now adopted model content standards. Policy also adds language on articulation of the standards between grade levels, professional development related to the standards, communication of the standards to students and parents/guardians, and reviewing and updating of the standards as necessary.

m. Approve Adoption of Board Policy 6120 – Response to Instruction and Intervention – First Reading 111

Policy reflects goals of the program to integrate instruction and resources in the general education program to improve achievement and to help close the achievement gap for all students.

n. Approve Adoption of Board Policy 6142.95 – History-Social Science Instruction – First Reading 115

New policy reflects state standards and curriculum framework for history-social science instruction, a multicultural education component, related instructional materials, professional development, and program evaluation.

VII. INFORMATION ITEMS

1. SB680 – District of Choice Law

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|-----|
| 1. Brookside Elementary School Report | 119 |
| 2. Oak Hills Elementary School Report | 120 |
| 3. Red Oak Elementary School Report | 121 |
| 4. Medea Creek Middle School Report | 122 |
| 5. Oak Park High School Report | 123 |
| 6. Oak View High School/Oak Park Independent School | 124 |
| 7. Oak Park Neighborhood School | 125 |

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

9-15-09

#809

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Jan Iceland, called the regular meeting to order at 5:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:06 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:02 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, Ms. Cindy Vinson, Member and Ms. Dani Gold, Student Board Rep.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Ms. Cathy Skiba, Director, Pupil Services, Ms. Jane Mintz, Director, Educational Technology, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Jane Mintz led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Marie Panec, seconded by Mary Rees, the Board of Education adopted the agenda except moving Consent Agenda Item 1.a. to first Action item. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Marie Panec reported she attended the welcome for new teachers and is excited Oak Park was lucky to be able to hire new teachers where other districts were laying off teachers. She attended the Facilities Committee meeting and Tom and Peter were here to report further on that. Board Member Mary Rees reported she attended the Medea Creek Middle School Back to School Night which was well attended. Students are excited about the new school year which is off to a great start. Ms. Rees is concerned this year's budget will be a nightmare and we will have to pull together. We probably won't have the federal money to bail us out again next year and we will have to work together as a single unit with a single goal, both in-district and interdistrict families. Board Member Cindy Vinson offered kudos

to the District for being awarded the Chinese language FLAP grant for K-12 Chinese Language program and thanked Kim Mogavero and other for their work on the grant. Also kudos for the outstanding API scores to administrators, students, staff and parents. Ms. Vinson also welcomed back Lynn McCormack as interim High School Principal. Board Member Barbara Laifman attended the Wellness Council meeting where they heard about the partnership with the California Longevity Institute. There was a good discussion about the partnership and the budget. Ms. Laifman also attended the welcome for new teachers where she felt everyone did a good job in making the new employees feel very welcome into the Oak Park community. She also attended the Medea Creek Middle School Back to School Night which was great. Ms. Laifman also attended the EEAC meeting which the Board received the minutes in their Friday notes. Board Member Jan Iceland reported she also attended the welcome for new teachers which was great. She toured the schools on the first day and it was very calm. A special thanks to Jerry and Stew for making things run so smoothly at the high school. Thanks to Tony Knight and Kim Mogavero for writing the grant for the Chinese Foreign Language Acquisition Program. Ms. Iceland attended the Technology Committee meeting where Jane Mintz reported on all the training in the summer was well attended. She also discussed the magic box at each school which contains cameras and other equipment to be signed out for use within the school. They also discussed teachers signing on as educational mentors at each school site to assist their colleagues with computer issues.

REPORT FROM STUDENT BOARD REPRESENTATIVE

None

REPORT FROM SUPERINTENDENT

Dr. Knight reported he was pleased with the District API score of 904 which moved up 17 points from last year. All district school experience growth which means more students are at the advanced or proficient level. No one thing raises scores, it's a combination of a lot of different things such as motivating students and teachers, hiring quality teachers and superior principals, and technology certainly motivates students. There are certainly areas to improve and room to grow. Dr. Knight reported he visited the Oak Park Neighborhood School which hired a new Special Education teacher this year with a wealth of experience who already is making a big difference at the school. He also visited the Kindergarten class. He reported he and Debby West are already teaching lessons for Santa Cruz Island trips for 5th grade students at all three elementary schools prior to the trips which will occur in October.

PRESENTATION FROM FRIENDS OF OAK PARK SCHOOLS

Barry Myerson, Chairperson of Friends of Oak Park Schools, reported that through the financial support of both in-district and interdistrict parents, Friends is pleased to be able to supplement programs and commit to fund the science specialist and the program she provides for the 2009-10 school year.

Jan Iceland and Mary Rees thanked the Friends for all they do to support the schools in the district.

Facilities Planning Committee and Measure R Construction Update

Peter Kristensen and Tom Wulf reviewed for the Board the final costs of the quick-start projects completed over the summer. Peter thanked Julie Suarez for getting the deferred maintenance projects completed like the painting of Oak View High School. He reported that Barnhardt is now helping the district with the DSA open items to help push them through. They are continuing to work on the Master Plan to ensure that they have it set up to spend the money wisely. They are hoping to be able to bring something to the Board in October.

School Site Council Reports

Medea Creek Middle School – Principal Brad Benioff reported the School Site Council discussed the election of new members, the opening of school, H1N1 flu, budget and traffic issues. Medea will be writing their School-to-Watch 3-year re-designation report this year.

C.1. CONSENT AGENDA

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- b. Public Employee/Employment Changes 01CL2084-01CL2106 & 01CE04561-01CE04581
- c. Approve Purchase Orders – August 1 – August 31, 2009
- d. Approve Overnight Trip for Oak Park High School Advanced Peer Counselors – October 5-6, 2009
- e. Approve Acceptance of Donations
- f. Approve Facility Use by Religious Organization
- g. Approve Notice of Completion, Emergency Resolution #09-19, Mold Remediation at Oak Hills Elementary School
- h. Approve Contract Renewal for Crossing Guard Services
- i. Approve Student Teaching National University
- j. Approve Variable Term Credential Waiver for Stephanie McCluskey – High School American Sign Language

ACTION

C.1.a. Approve Minutes of Regular Board Meeting August 18, 2009

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Minutes of Regular Board Meeting of August 18, 2009 amended to remove Ben Pyle's name from minutes. Motion carried 5-0.

2. CURRICULUM

a. Public Hearing and Approve Resolution #09-20 Regarding Sufficiency of Textbooks and Instructional Materials for 2009-2010

Public Hearing Opened at 6:28 p.m.

Public Comments: None

Public Hearing Closed at 6:29 p.m.

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Resolution #09-20 Regarding Sufficiency of Textbooks and Instructional Materials for 2009-2010. Motion carried 5-0.

b. Approve Textbooks/Literature for Grades 9-12

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved Textbooks/Literature for Grades 9-12. Motion carried 5-0.

3. PUPIL SERVICES

a. Approve Contract for Non-Public School Agency Services #01-09/10 - \$119,855.80

On motion of Barbara Laifman, seconded by Mary Rees, the Board of Education approved the Contract for Non-Public School Agency Services #01-09/10 - \$119,855.80. Motion carried 5-0.

b. Approve Contract for Non-Public School Agency Services #02-09/10 - \$177,143.75

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Contract for Non-Public School Agency Services #02-09/10 - \$177,143.75. Motion carried 5-0.

4. BUSINESS SERVICES

a. Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2008-2009

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the unaudited Actual Revenues and Expenditures for Fiscal Year 2008-2009. Motion carried 5-0.

5. BOARD POLICIES

a. Approve Amendment of Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction – First Reading

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved amendment of Board Policy 6142.1- Sexual Health and HIV/AIDS Prevention Instruction – First Reading. Motion carried 5-0.

b. Adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs – First Reading

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education approved the adoption of Board Policy 5141.27 – Food Allergies/Special Dietary Needs – First Reading. Motion carried 5-0.

c. Adopt Board Policy 3510 – Green School Operations – First Reading

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the adoption of Board Policy 3510 – Green School Operations – First Reading. Motion carried 5-0.

d. Approve Amendment of Board Policy 3515.4 – Recovery for Property Loss or Damage – First Reading

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the amendment of Board Policy 3515.4 – Recovery of Property Loss or Damage – First Reading with one amendment. Motion carried 5-0.

e. Approve Amendment of Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards – First Reading

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards – First Reading. Motion carried 5-0.

f. Approve Amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – First Reading

On motion of Jan Iceland, seconded by Mary Rees, the Board of Education tabled the amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – First Reading until the October meeting. Motion carried 5-0.

VII. INFORMATION ITEMS

1. Pavilion Update

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 7:51 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: B.1. REVIEW OF INITIAL MEASURE R MASTER PLAN

DISCUSSION/INFORMATION

ISSUE: Shall the Board of Education review and provide input on the initial draft of the Measure R Facility Master Plan?

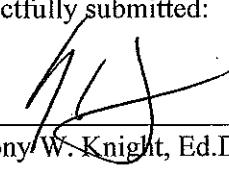
BACKGROUND: Over the course of the summer the District's Facility Planning Committee subcommittee and PM/CM firm, Barnhart, Inc. have worked to craft the facilities assessment performed by PCA into a master plan for Measure R projects. The plan is intended to prioritize projects, and provide estimated costs and timelines for implementation. Barnhart and FPC co-chairs Peter Kristensen and Tom Wulf have done an enormous amount of work over the summer to give the plan focus and update projected costs.

The full Facilities Planning Committee met on October 7th to review and provide input to the initial draft of the plan. As this agenda was going to press, further refinement to priorities and identification of supplemental funding resources were in progress. The updated draft will be sent to the Board prior to this evening's meeting, and PM/CM Barnhart, Mr. Kristensen, Mr. Wulf, and Director of Business Operation Julie Suarez will lead the presentation and discussion of the plan.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: B.2. 2009-10 BUDGET UPDATE

INFORMATION

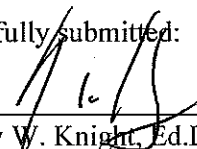
ISSUE: Shall the Board of Education receive updated and current information pertaining to the District's 2009-10 budget?

BACKGROUND: At its September meeting the Board received the Unaudited Actual Financial Report for the 2008-09 fiscal year. As discussed at that time, the Business Office is preparing a budget update for this evening's meeting. Staff will provide more information about the 2008-09 Actuals, as well as an update on the 2009-10 budget. The discussion of the current year budget will focus on the changes to the District's budget adopted in June, including modifications imposed by the State's July budget adoption and a shortfall in 2009-10 projected enrollment. It will also reflect changes to expense, particularly in the areas of personnel and Special Education. The presentation will also take a preliminary look at the 2010-11 budget, which, absent a quick economic recovery by the State or additional (and unlikely) Federal stimulus funding, is expected to be significantly more challenging than 2009-10.

RECOMMENDATION: None – for information and discussion only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.1. c APPROVE PURCHASE ORDERS – SEPTEMBER 1-30, 2009

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued between September 1, 2009 and September 30, 2009?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued between September 1, 2009 and September 30, 2009. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

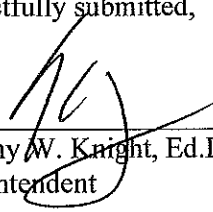
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Regular Board Meeting, October 20, 2009

APPROVAL OF PURCHASE ORDERS ISSUED 09/01/09 THROUGH 09/30/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
B10-0132	Image IV Systems, Inc.	Open PO/Annual Copier Maintenance	PupSvs	10	\$1,400.00
B10-0133	DS Waters of America	Open PO/Annual Bottled Water Services	PupSvs	10	\$175.00
B10-0134	U.S. Postal Service	Open PO/Annual Postage	ROES	10	\$400.00
B10-0135	Rayvern Lighting Supply	Open PO/Replacement Light Bulbs	ROES	10	\$500.00
B10-0136	AT&T/MCI	Open PO/Annual Telephone Service	BusSvs	10	\$5,000.00
B10-0137	US Air Conditioning	Open PO/Annual A/C Parts and Supplies	BusSvs	10	\$1,000.00
B10-0138	Waste Management	Open PO/LampTracker Recycle Services	BusSvs	10	\$3,600.00
B10-0139	Arrowhead	Open PO/Bottled Water/M&O/Grounds	BusSvs	10	\$500.00
B10-0140	Office Depot, Inc.	Open PO/Office Supplies	PupSvs	10	\$6,000.00
B10-0141	Image IV Systems, Inc.	Open PO/Annual Copier Maintenance	PupSvs	10	\$3,528.00
B10-0142	Atkinson Andelson	Open PO/Annual Legal Services	BusSvs	10	\$50,000.00
B10-0144	Rydell Automotive	Open PO/District Vehicle Maintenance	BusSvs	10	\$500.00
B10-0145	Staples Inc	Open PO/Miscellaneous Office Supplies	HR	10	\$200.00
B10-0146	Town & Country Printing	Open PO/Stationary & Printing	BusSvs	10	\$500.00
B10-0147	Dial Security Inc	Open PO/Annual Security/IT Dept	BusSvs	10	\$444.00
B10-0148	Do-It Center	Open PO/Annual Custodial Supplies	ROES	10	\$1,000.00
C10-0026	Cpm Educational Program	CPM Math Books/MCMS Fill In	Curr	10	\$2,968.08
C10-0027	Houghton Mifflin Co	Math Practice Books/OHES/Gr 3	Curr	10	\$319.63
C10-0028	Senseio	Chinese III Textbooks/OPHS	Curr	10	\$2,692.55
C10-0029	Glencoe	Math Practice Books/MCMS/Gr 6	Curr	10	\$188.55
C10-0030	Glencoe/McGraw Hill	Advance Math/OPHS Fill In	Curr	10	\$2,837.29
C10-0031	Follett	History & Statistics Textbooks/OPHS	Curr	10	\$1,607.61
P10-0093	McKesson Medical	H1N1 Supplies Gloves & Hand Sanitizer	BusSvs	10	\$986.40
P10-0095	Crowder Backflow	Repair Backflow Devices/All Sites	BusSvs	10	\$1,810.00
P10-0099	VCOE	Annual Zangle SIS Hosting Fee	BusSvs	10	\$17,650.00
P10-0100	VCOE	Annual Zangle Software Support	BusSvs	10	\$17,650.00
P10-0101	Amanda Bagheri	Reimbursement/A Bagheri	MCMS	10	\$44.81
P10-0102	VCOE	Registration/Workshop/Chevalier	MCMS	10	\$20.00
P10-0103	Maureen Hamilton	CPR/AED Classes/OPNS	HR	10	\$420.00
P10-0104	Amanda Bagheri	Reimbursement/Bagheri/VolRegistration	MCMS	10	\$74.04
P10-0105	Brad Benioff	Reimbursement/Staff Breakfast	MCMS	10	\$522.50
P10-0106	Sax Art & Crafts	Open PO/Annual Art Supplies /PFC	MCMS	10	\$702.02
P10-0107	Island Packers Cruises	Field Trip/Santa Cruz/Gr 5/Donations	OHES	10	\$4,255.00
P10-0108	Conejo Awards	Award Engraving	Board	10	\$18.40
P10-0109	Nick Rail Music	Repairs/Instructional Equipment	MCMS	10	\$392.28
P10-0111	Buena Concrete	Repair Brick Pavers/BES	BusSvs	10	\$1,130.00
P10-0112	Premium Construction	Playground Equipment/ROES	BusSvs	10	\$13,000.00
P10-0113	Ty Delong	CTEL Reimbursement	HR	10	\$303.00
P10-0114	Accrediting Commission	WASC Revisit	OPIS	10	\$750.00
P10-0115	Erik Amerikaner	CTEL Reimbursement	HR	10	\$303.00
P10-0116	Island Packers Cruises	Field Trip/Santa Cruz/Gr 5/Donations	BES	10	\$400.00
P10-0117	Tri-County Gate Council	TriCounty GATE Council	Curr	10	\$20.00
P10-0118	Conejo Awards	Awards	Board	10	\$69.23
P10-0119	Schoolwires, Inc	Open PO/Annual Web Hosting Services	BusSvs	10	\$9,225.00
P10-0120	Community Educational	OPIS Field Trips	OPIS	10	\$702.00
P10-0121	Everbind	Library Books	MCMS	10	\$532.13
P10-0123	Stewart McGugan	"Frisk" Training/McGugan/Title IIA	HR	10	\$110.00
P10-0124	Island Packers Cruises	Field Trip/Donations	ROES	10	\$300.00
P10-0125	Community Educational	Field Trip/Donations	ROES	10	\$378.00

APPROVAL OF PURCHASE ORDERS ISSUED 09/01/09 THROUGH 09/30/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
P10-0126	Community Educational	Field Trip/Donations	ROES	10	\$414.00
P10-0127	Science Kit & Boreal Lab	Instructional Materials/Science	MCMS	10	\$1,622.15
P10-0128	Gopher Sport	PE Equipment For Gr.K-5	ROES	10	\$230.30
P10-0129	Gopher Sport	Campus Supervision Play Equipment	ROES	10	\$223.40
P10-0132	McDougal, Littell & Co.	Social Studies Text/Gr 6/Teacher Edition	MCMS	10	\$274.34
P10-0133	California Consortium	CCIS Membership	OPIS	10	\$250.00
P10-0134	SOS Survival Products	Survival Products/Donations	MCMS	10	\$1,502.10
P10-0135	Amanda Bagheri	Reimbursement/Preparedness	MCMS	10	\$420.48
P10-0136	Educational Testing	Star Correction	Curr	10	\$639.76
FS10-0050	Do-It Center	Organic Herbs for Greenhouse	CNS	130	\$800.00
FS10-0051	Steinert Printing	Printed Lunch Ticket Books	CNS	130	\$800.00
P10-0090	John Ashley	Interior Painting/OPHS Gym	BusSvs	140	\$7,500.00
P10-0130	Buena Concrete	Drain & Concrete Repairs/OPHS	BusSvs	140	\$3,930.00
P10-0131	Jaynes Brothers	Repairs/Playground Asphalt	BusSvs	140	\$5,600.00
P10-0110	Rydell Automotive	Truck Replacement/M&O/Board Approved	BusSvs	212	\$27,993.61
T10-0021	Apple Computer, Inc.	COW/MCMS/Board Approved	Tech	212	\$22,594.79
B10-0143	C.A. Rasmussen	Parking Lot Renovation/OPHS & BES	BusSvs	213	\$1,033,500.00
P10-0091	Delta Mechanical	Repair/Reseal Ductwork /OPHS Gym	BusSvs	213	\$4,360.00
P10-0092	Buena Concrete	Install Curb Drain/OPHS	BusSvs	213	\$2,295.00
P10-0094	American Landscape	Repair Irrigation	BusSvs	213	\$14,326.00
P10-0096	M/M Mechanical	Hydration Systems/ROES	BusSvs	213	\$3,206.10
P10-0098	Pierres Welding	Hydration Station/Vent Covers	BusSvs	213	\$2,900.00
TOTAL ALL PURCHASE ORDERS THIS PERIOD					\$1,292,510.55

SUMMARY OF PURCHASE ORDERS BY FUND

<u>Fund Number</u>	<u>Fund Name</u>	<u>Count</u>	<u>Fund Total</u>
10	General Fund	58	\$162,705.05
130	Cafeteria Fund	2	\$1,600.00
140	Deferred Maintenance	3	\$17,030.00
212	Measure C6 Bond Fund	2	\$50,588.40
213	Measure R Bond Fund	6	\$1,060,587.10
TOTALS		71	\$1,292,510.55

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.I.d APPROVE OVERNIGHT TRIP FOR MEDEA CREEK MIDDLE SCHOOL 7th GRADE TRIP TO CATALINA – OCTOBER 26-28, 2009

Consent

ISSUE: Shall the Board of Education approve an overnight trip for the 7th Grade at Medea Creek to attend a three day marine biology trip to Catalina?

STATEMENT: Like past years, all interested 7th graders have the opportunity to experience hands-on science on Catalina Island. The trip is scheduled for October 26-28, 2009. The cost is \$295.00. Chaperones participating on this trip will pay half of the student fee. The bus company will be Coach USA. The round trip boat ride will be on Catalina Cruises. We are planning for 26 chaperones (approximately six MCMS faculty/staff and the balance parents).

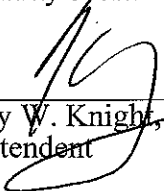
BACKGROUND: This is the twentieth trip that Medea Creek has made to Catalina. In the past the trip has been a wonderful hands-on science experience in marine biology.

ALTERNATIVES: 1. Approve the overnight marine biology trip.
 2. Do not approve the overnight marine biology trip.

RECOMMENDATION: Alternative #1

RATIONALE: It is a wonderful opportunity to study science in a natural setting. In the past, this has been a highlight for students. It has both social and academic value for our children.

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.1.e APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL GIRLS SOCCER TEAM – DECEMBER 18-21, 2009
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Soccer Team?

BACKGROUND: Principal, Lynn McCormack, requests approval for this overnight trip scheduled for December 18-21, 2009 at Buena High School in Ventura. The 14-member team, two coaches and three parents will stay at the Crown Plaza Hotel in Ventura. Players and coaches will travel in rental vehicles driven by district-approved drivers. Each athlete will pay \$200 to cover the cost of the tournament, lodging and transportation. Players will pay for their own meals. The team will depart 3 p.m on Friday, December 18 and return Sunday, December 21. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

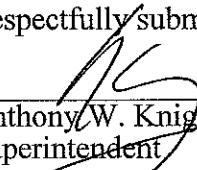
ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Lynn McCormack

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
**SUBJECT: C.1.f APPROVE OVERNIGHT TRIPS FOR OAK PARK HIGH SCHOOL
 SENIOR LIFE SKILLS RETREATS – OCTOBER 14-17, 2009, FEBRUARY
 3-6, 2010, and MAY 5-8, 2010**

CONSENT

ISSUE: Shall the Board approve overnight trips for the Oak Park High School Senior Life Skills Retreats?

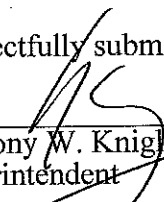
BACKGROUND: Principal, Lynn McCormack, requests approval for the three Senior Retreats scheduled for October 14-17, 2009, February 3-6 and May 5-8, 2010. All retreats will be held at Camp Hilltop in Malibu. The students, ranging in number between 50-150, will be transported by two-four school buses. Students and adults will stay in cabins at the campsite. The trip will be supervised by Life Skills teacher, Jeff Appell, as well as five-ten staff members. In addition, there will be nine-nineteen college students who act as student leaders. The students will leave at 3:30 p.m. on Wednesday and return Saturday at 5 p.m. Each student will pay \$275 to cover the cost of transportation, lodging, food and misc. retreat costs. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Lynn McCormack

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.1.g APPROVE DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

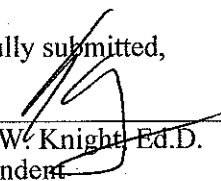
BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
DO	Nuts & Bolts Rack/Phil Janke	\$1,000.00
OPHS	General Office Supplies/Matthew Sakata	\$200.00
ROES	Ellison Die Cut Press & 100 Die Cuts/Treasured Memories Scrapbook Store	\$2,500.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
**SUBJECT: C.1.h APPROVE RENEWAL OF AGREEMENT FOR PUPIL
TRANSPORTATION AGREEMENT – DURHAM SCHOOL SERVICES**

CONSENT

ISSUE: Shall the Board of Education approve the renewal of the Agreement for Pupil Transportation Services with Durham School Services for 2009-10?

BACKGROUND: At its meeting August 6, 1996, the Board awarded a contract for pupil transportation services to Durham Transportation, Inc. This contract is renewable by mutual agreement of the parties on an annual basis. For the 2009-10 school year, Durham has proposed a fee increase of 0.1%. In accordance with the provisions of the original contract, the increase is based on the Consumer Price Index as calculated by the Department of Labor Statistics. Addendum Thirteen outlining the new rates is attached for the Board's review. The District has been satisfied with the service Durham has provided during the past year.

The financial impact of the proposed increase is dependent upon the number of trips for athletics and other extracurricular activities. To illustrate the effect of the proposed increase, the District spent \$12,966 for transportation services in 2008-09. Under the proposed rate increase, the identical services would cost \$12,979 in 2009-10, an increase of \$13.

ALTERNATIVES:

1. Approve Addendum Eleven for the renewal of the Agreement for Pupil Transportation Services with Durham Transportation, Inc. for 2009-10.
2. Do not approve the renewal.

RECOMMENDATION: Alternative No. 1

FISCAL IMPACT: Expense for field trip/athletics transportation is reimbursed to the District in the form of donations, and is included in the 2009-10 adopted budget.

Prepared by: Julie Suarez, Director, Business Operations

Respectfully submitted,


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

ADDENDUM NUMBER THIRTEEN

OAK PARK UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT", and DURHAM SCHOOL SERVICES, L.P., hereinafter referred to as "CONTRACTOR", mutually agree to amend the existing Transportation Agreement, dated September 1, 1996, hereinafter referred to as "Agreement", as stated below:

1. All rates for the 2009-2010 school year shall be adjusted upward by 0.1% which represents the percentage increase in the December 31, 2008 CPI for the Los Angeles area, as shown below:

BUS CAPACITY	MINIMUM FLAT RATE	OR	RATE PER BUS HOUR	+	RATE PER BUS MILE
01-20	\$277.21	OR	\$30.35	+	\$1.29
21-36	\$299.53	OR	\$31.64	+	\$1.51
37-66	\$307.45	OR	\$32.08	+	\$1.56
67-79	\$328.14	OR	\$32.78	+	\$1.74
80-91	\$414.61	OR	\$33.56	+	\$1.81

Per Diem Rates:

ITEM	DAILY REIMBURSEMENT
BREAKFAST	\$8.52
LUNCH	\$18.48
DINNER	\$27.01
LODGING	\$116.50

2. The DISTRICT agrees to compensate the CONTRACTOR \$0.00 per bus per day to supply radio communications in each bus operated for the DISTRICT.
3. Section 2, Term of Contract, shall be revised as follows:

"The Term of the Agreement shall be for the period beginning September 1, 2009 and ending on August 31, 2010."

0157.2.2007.2009

OAK PARK UNIFIED SCHOOL DISTRICT

Transportation Agreement

4. This Addendum is effective September 1, 2009 and is agreed to by the undersigned parties to the Agreement.
5. All other terms and conditions of the original Agreement remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the date written above.

DURHAM SCHOOL SERVICES, L.P.

OAK PARK UNIFIED SCHOOL DISTRICT

By: Durham Holding II, L.L.C.,
its general partner

By: Robert BealName: Robert BealTitle: ControllerDate: 9-2-09

By: _____

Name: _____

Title: _____

Date: _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.1.i APPROVE 2009-10 PUPIL TRANSPORTATION AGREEMENT WITH
 TUMBLEWEED TRANSPORTATION

CONSENT

ISSUE: Shall the Board of Education approve an agreement with Tumbleweed Transportation for transportation of Special Education students during the 2009-10 school year?

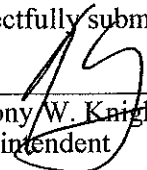
BACKGROUND: Although OPUSD does not typically provide home-to-school transportation, over the last four years it has been necessary to provide such service to some of our Special Ed children requiring local nonpublic school services. The program began with the transportation of a single child, and over the last few years has grown to as many as eight children being transported. The District purchased vehicles and employed personnel, but over time, it has become cost prohibitive when the number exceeds three students, requiring additional vehicles and personnel. District staff recommends engaging Tumbleweed Transportation, a professional, licensed transportation contractor, to provide these services for the 2009-10 school year. The anticipated annual cost of \$70,000 is less than the District's 2008-09 expense for providing the service in-house. Additionally, under the contract, student participation could increase to as many as 20 without increasing the cost. The cost is already included in the 2009-10 Special Education budget; the budget will be shifted from salaries, benefits and maintenance to cover this contract. A copy of the proposed contract is attached for the Board's review.

ALTERNATIVES: 1. Approve the agreement with Tumbleweed Transportation for Special Education transportation services for the 2009-10 school year.
 2. Do not approve the agreement.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



Tumbleweed Transportation

OAK PARK SCHOOL DISTRICT STUDENT TRANSPORTATION

This contract is made and entered into this 14th day of August, 2009 by and between Oak Park Unified School District, a California non-profit corporation, hereinafter called "Oak Park" or the "School," and Tumbleweed Educational Enterprises, Inc., a California corporation, hereinafter called the "Contractor." The parties do hereby contract and agree as follows;

Scope of Work

Contractor shall furnish transportation services for the School, including daily transportation for pupils and other persons designated within established boundaries, plus academic field trips to/from other points as directed. Said transportation shall be furnished at such times and places as specified by the School's Business Manager or the duly authorized representative in charge of transportation.

Period of Contract

This contract commences on September 8, 2009, and concludes on June 18, 2010. This contract does not include the months of July and August, and none of the transportation services contained herein shall be provided during the summer.

Equipment

The Contractor shall provide one (1) school bus with a maximum capacity of twenty (20) elementary school passengers ("bus") throughout the period of this contract. Additional vehicles shall be made available for the School's use, with charges for same as set forth in more detail on page 5 hereof, if the School provides at least one hundred eighty (180) days advance written notice to the Contractor that additional equipment is required. Contractor reserves the right to substitute vehicles as necessary due to maintenance and equipment requirements, including using vehicles of a smaller capacity if the route on a given day or days has fewer than twenty (20) passengers.

All vehicles supplied under this contract shall be approved school buses as defined by applicable statutory or administrative codes, and must in addition meet with the approval of the School. The Contractor shall practice regular preventive maintenance as approved by the vehicle manufacturer on all vehicles. The Contractor shall clean all vehicles inside and out as necessary and make repairs to visible body damage inside or out immediately after such damage occurs.

The Contractor shall maintain spare vehicles of appropriate sizes which meet all of the above requirements so they may be substituted for the regularly assigned vehicle if needed without delay. Because breakdowns and unexpected events do occur in the transportation industry, the Contractor cannot be held responsible if unexpected events or circumstances beyond its control result in the late arrival of students to school or home. The Contractor will maintain continuous contact with the vehicle through two-way radios and will notify the School promptly if such events occur.

The School shall have the option of inspecting the condition of the Contractor's vehicles used for the School at any time during the term of the contract. Any expenses of this inspection shall be borne by the School. Should an inspection reveal, in the opinion of the School, that repairs of the vehicles are needed for safety or other reasons, the School reserves the right to reject this equipment for the School's use and require the Contractor to provide replacement equipment until the required repairs and/or service have been completed. Cost of such repairs and service and re-inspection of vehicles shall be the responsibility of the Contractor. At times requested by the School, the Contractor shall submit evidence satisfactory to the School that all vehicles used by the Contractor receive regular inspections, programmed preventive maintenance, and safety services.

Vehicles and all appurtenances must comply in all respects whether specifically mentioned or not with the California Motor Vehicle Code, regulations of the City and County of Los Angeles, California pertaining to passenger vehicles and buses, regulations of the California Highway Patrol pertaining to school buses, and with the provisions of the California State Board of Education regulations governing pupil transportation as published and in effect at the time of execution of this contract and thereafter.

Permits and Licenses

The Contractor, its employees, and its agents shall secure and maintain valid permits and licenses as required by law for the execution of this contract. The School requires that the Contractor shall not pay more than the fee required by §9102.5 VC to register the equipment supplied hereunder.

Insurance

Contractor shall maintain at its own expense automobile insurance as set forth below during the contract period. Upon request, Contractor shall furnish Certificates of Insurance to the School. Automobile liability insurance shall be maintained to protect the Contractor, and as additional insured, the School, its Board, Officers, Agents, and Employees from any claims for damages for personal injury or death and from damage to property which may arise from Contractor's operations under this contract. Such insurance shall have a combined single limit of \$5 Million. Worker's Compensation Insurance shall be maintained as required by law to protect the Contractor from claims which may arise from operations under this contract.

Hold Harmless Agreement

The Contractor shall hold harmless and indemnify the School, its Board, its Officers, and its Employees from every claim or demand which may be made by reason of:

- A. Any injury to person or property sustained by the Contractor or by any person, firm, or corporation employed directly or indirectly by the Contractor or in connection with its performance under the contract however caused.
- B. Any injury to person or property sustained by any person, firm, or corporation caused by any neglect, default, or omission of Contractor or of any person, firm, or corporation directly or indirectly employed by Contractor upon or in connection with its performance under this contract.

The Contractor at its own expense and risk shall defend any legal proceeding that may be brought against the School or the Board of the School for any such claim or demand and satisfy any judgment that may be rendered against the School or the Board of the School based thereon.

Safety Program

The Contractor shall provide at its own expense regular and continuous formal safety instruction for all of its operating personnel assigned to this contract. Said personnel shall attend regularly scheduled safety meetings at least two (2) times a year.

Assignments or Sub-contracting

The Contractor shall not assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this contract without the School's written consent, which shall not be unreasonably withheld. Notwithstanding the foregoing, the School hereby consents to the Contractor's assigning its rights hereunder for the purposes of obtaining business financing.

Independent Contractor

While engaged in carrying out and complying with the terms and conditions of this contract, the Contractor is an independent contractor and not an officer, agent, or employee of the School.

School Closing

Contractor shall not be obligated to perform services for the School on days when the School is closed.

Special Considerations

The School shall maintain sole responsibility for filling the vehicle to capacity. Both parties understand and agree that this vehicle shall run whether or not it is full.

Routing and Scheduling

Prior to the start of any service hereunder, the School and Contractor shall cooperatively establish the routes (which includes the schedule) conforming to the needs of the School. The School shall provide completed transportation forms to the Contractor not later than August 1 of each year so that the School and Contractor may establish the route and rider list. The School shall make no changes to the route during the first two weeks of school. Not less than two (2) weeks prior to the start of each school year, the Contractor will provide the School with a detailed information letter, including each child's route number, driver's name, and safety information, for distribution at the School's expense to participating families.

If at any time during the term of the contract except for the first two (2) weeks of school it is determined that service may be improved by revisions to routing, scheduling, or vehicle assignment, the School and Contractor shall plan and institute such changes jointly. Any revisions so adopted shall be deemed an ordinary part of this contract.

The route, schedule, and bus stops must be approved by the School and may not be revised without the School's authorization. Increased vehicle capacities or services necessitated by program changes may be authorized by the School, which increases shall be charged at the rates set forth in detail on page 5 hereof.

Transportation shall be organized into one (1) route Monday through Friday excluding school holidays. Pick-up in the morning shall be at such times necessary to arrive at school at 9:00 AM.

Travel Time

Contractor understands and agrees that students will not be on a vehicle for more than 70 minutes excepting incidents beyond Contractor's control while being transported between the meeting points and School. In addition, both parties shall make every effort to structure routes so that travel time can be kept to less than 60 minutes. The School understands that routes longer than 60 minutes exceed the length recommended by the California Department of Education, and it agrees to accept all liability and hold Contractor harmless for issues arising out of route lengths that exceed the recommended guidelines.

Contractor's Representative and Personnel

Contractor shall designate one person to act as supervisor of operations relative to this contract. This person shall be available during all working hours of school days for the purpose of handling routing, assignments, and discipline problems. All personnel assigned to perform under this contract shall be subject to approval by the mutual agreement of the School and Contractor.

Excused Performance

Contractor shall be excused from performance hereunder during the time and to the extent it is prevented from performing in the customary manner by acts of God, earthquake, fire, strike, lockout, civil disorder, war, commandeering by the government, or events beyond its control such as natural disasters. Satisfactory evidence thereof will be presented to the School upon request.

Record Keeping and Accident Reports

Upon request the Contractor shall provide daily or other operational records the School deems necessary. The Contractor shall notify the School of any reportable accidents, as defined by law, involving the Contractor's equipment or personnel while operating for the School. Injuries to students not involving acceleration, deceleration, or movement of the bus shall also be reported.

Contract Prices

This contract covers AM & PM student transportation for students to their School. Students authorized to participate in the transportation program shall be designated by the School, and transportation shall be furnished on such days as school is in session to/from points along and over the route scheduled by the School. Once all students have been assigned to the bus, the School shall provide Contractor with each student's name, home address and telephone number, plus an emergency name and telephone number.

A. Base Rate for Route Service during the 2009-10 school year

Bus Capacity:	Up to 20 Elementary School Students	Quantity:	1
Daily Rate:	\$ 265.00 per bus (Includes 5 hours and 50 miles per day)		
Onboard Aide Rate:	\$ 108.00 per day		
Rate per Hour:	\$40.00 per hour over 6 hours each day		
Rate per Mile:	\$1.50 per mile over 75 miles each day		
Total Rate per Day	\$373.00 for route plus onboard aide		

*Please note that operating hours begin when the driver starts the daily pre-trip inspection and end when each bus returns to its base.

B. Trip Service using additional vehicles *not* included in this contract

Fees for field trips including events using the vehicle designated for purposes of this contract shall accumulate according to the price structure listed above. Excess fees shall only be charged once the 6 hour/75 mile limit has been met. Waiting time during field trips is included in the total trip time for billing purposes, and at all times, operating hours and mileage begin when the driver starts the daily pre-trip inspection and end when each bus returns to its base. The reduced price structure for additional vehicles referred to in Paragraph "D." on page 4 hereof shall be as follows:

Capacity:	20 Passengers (12 High School Students)
Trip Rate:	\$265.00 per bus (Includes 5 hours and 50 miles per day)
Rate per Hour:	\$40.00 per hour over 5 hours each day
Rate per Mile:	\$1.50 per mile over 50 miles each day

Capacity:	48 Passengers (32 High School Students)
Trip Rate:	\$287.00 per bus (Includes 4 hours and 50 miles per day)
Rate per Hour:	\$40.00 per hour over 4 hours each day
Rate per Mile:	\$1.50 per mile over 50 miles each day

Capacity:	72 Passengers (48 High School Students)
Trip Rate:	\$304.00 per bus (Includes 4 hours and 50 miles per day)
Rate per Hour:	\$40.00 per hour over 4 hours each day
Rate per Mile:	\$1.50 per mile over 50 miles each day

Capacity:	84 Passengers (56 High School Students)
Trip Rate:	\$333.00 per bus (Includes 4 hours and 50 miles per day)
Rate per Hour:	\$48.00 per hour over 4 hours each day
Rate per Mile:	\$1.50 per mile over 50 miles each day

Surcharge per Trip: \$19.00

C. Adjustment of Rates & Fuel Escalation Provision

Rates and surcharges shall be subject to increase annually corresponding to the increase in the Contractor's operating expenses. A "Surcharge" when applicable is a temporary additional charge that shall be effective for a specified period of time and discontinued if and when the additional charge is no longer necessary. The Base Rate for Route Service provided hereunder (Section "A" on Page 5) is fixed during the term of this contract. In the event Insurance Costs increase more than 5%, Contractor will assess a surcharge as required. When Insurance Costs decrease materially, the surcharge will be reduced or eliminated accordingly.

Contractor's fuel costs increased 37% since February 3, 2008 and rose over 60% compared to the average cost per gallon in the 2006-07 school year. Since Contractor cannot know when or how the current fuel price escalation will be resolved, it will invoice all clients retroactively for the extraordinary costs actually incurred. For purposes of this provision, the Fuel Baseline is established at the cost of the average fuel load during the 2007-08 school year of \$20,382. Contractor will continue to absorb all of the 30% increase compared to the prior year.

Effective March 1, 2008 until further notice, Contractor will retroactively invoice the School on a quarterly basis for its Proportionate Share of the increase that exceeds \$20,382 per fuel load. Immediately upon issuance of an invoice, the School agrees to pay the fuel escalation charge assessed. Whenever the cost of fuel loads returns to \$20,382 or less, this provision will be suspended. As an estimate for budgeting purposes only, Contractor acknowledges School's Proportionate Share is 1% and suggests an allowance of \$3,000 for 2008-09.

Compensation for all Trip Services provided hereunder (Section "B" on Page 5) may be adjusted annually starting each Subsequent Year. If any unusual circumstances beyond the Contractor's control arise such as a sharp increase in Insurance Costs, Fuel Costs, or Operating Expenses, the Contractor will notify the School about the need for a surcharge to these rates. The surcharge per trip for the contract year will be \$19.00.

Any increases shall take effect as of each August 15. Each invoice that includes any increase in the Base Rate or any Surcharge or both shall be conclusively binding upon the School unless the School (1) pays the Contractor when due the total amount of the invoice, and (2) within 30 days after such invoice is sent, sends a notice to the Contractor objecting to such invoice and specifying the reasons therefore. In the event of a dispute, the parties shall mutually agree upon a compromise adjustment and document the agreement in writing.

Payment for Service

On or about the fifth day of each month, the Contractor shall submit invoices in duplicate for all services to be performed during the upcoming month under this contract and all additional charges incurred in the immediately preceding month. Payment for such services shall be made within fifteen (15) days of billing or prior to the first day of the upcoming month, whichever comes first. All fees are due in advance for each month that service is to be provided under this contract and must be received in full by the Contractor on or before the first day of the month.

Termination of Contract

The School may not terminate this contract prior to June 18, 2010 unless all said students no longer require transportation due to school transfer. If the School wishes to extend the term of this contract, the School shall provide the contractor with written notice of its desire to do so prior to March 1, 2010. If notice is provided thereafter, the Contractor shall not be obligated to extend the term of the contract but will make every effort to do so.

General Provisions

In the event of any legal action arising out of this contract, or any portion thereof, the prevailing party therein shall be entitled to reasonable attorney's fees. This contract represents the entire agreement between the parties. Any modification of this contract will be effective only if it is in writing and signed by both parties. If any provision of this contract is held by a court of competent jurisdiction to be invalid, the remaining provisions shall nevertheless continue in full force. Failure of either party to insist on strict compliance with any of the terms and conditions hereof in one instance shall not be deemed a waiver of such term or condition thereafter. This contract shall be governed by and construed under the laws of the State of California.

Executed on August 14, 2009, at Los Angeles, California

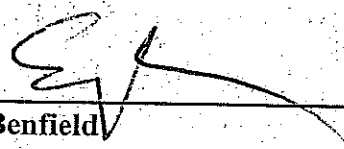
SCHOOL:

Oak Park Unified School District,
By:

Martin Klauss
Asst. Superintendant – Business &
Administrative Services

CONTRACTOR:

Tumbleweed Educational Enterprises, Inc.,
By:



Erin L. Benfield
President

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.1.j APPROVE DISPOSAL OF OBSOLETE PERSONAL PROPERTY – VEHICLE

CONSENT

ISSUE: Shall the Board approve the disposal of an obsolete district vehicle, per the provisions of Education Code Section 17546?

BACKGROUND: As authorized by the Board-approved Measure C6 Technology and Equipment Plan, the Business Operations department recently purchased a new maintenance truck, replacing a 1994 Ford pickup truck used by the District grounds crew. As part of the transaction, the dealer offered \$500 for the 1994 vehicle as trade-in. However, the District has also received an offer of \$600 for the used truck from a private individual. Sale of this type requires specific Board action and staff is requesting authorization to accept the higher offer.

Education Code Section 17546 provides that if the Board, by unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value \$2,500, it may be sold at private sale without advertising, by any employee of the district empowered to do so. Accordingly, staff recommends that the Board declare the 1994 Ford pick up truck (VIN 2FDHF37G2RCA67030) as surplus, and authorize the Assistant Superintendent, Business Services, to sell the vehicle to a private individual for the amount of \$600.

ALTERNATIVES: 1. Declare the 1994 Ford pick up truck (VIN 2FDHF37G2RCA67030) as surplus, and authorize the Assistant Superintendent, Business Services, to sell the vehicle to a private individual for the amount of \$600.
 2. Do not authorize the sale of surplus property.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, Ed. D. SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.1.k APPROVE ANNUAL TEACHER ASSIGNMENT REPORT

CONSENT

ISSUE: Shall the Board of Education approve the recommendation of the Superintendent to certify that all teachers are appropriately assigned in subject areas for which they qualified?

BACKGROUND: Education code Section 44258.9 requires school districts to establish procedures for reviewing teacher assignments annually and to report their findings to their local government in a public meeting. The state has recognized the need to provide a degree of flexibility in the assignment of teachers and offers several ways in which teachers can be deemed qualified to serve in particular areas. These include:

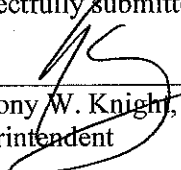
1. Credentials on file
2. Education code provisions
3. Board Waiver
4. Committee on Assignment

ALTERNATIVES:

1. Approve the recommendations of the Superintendent
2. Do not approve the recommendations of the Superintendent
3. Alter the recommendations of the Superintendent

RECOMMENDATION: Alternative #1

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Prepared by:
 Clifford E. Moore, Assistant Superintendent
 Human Resources

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: C.2.a PUBLIC HEARING OF OPCA'S PROPOSAL FOR 2009-10 NEGOTIATIONS AND APPROVE THE DISTRICT'S INITIAL RESPONSE FOR COLLECTIVE BARGAINING NEGOTIATIONS WITH OPCA

PUBLIC HEARING/ACTION

ISSUE: Should the Board receive the OPCA proposal and approve the Oak Park Unified School District's Initial Response to the 2009-10 Proposal for Collective Bargaining Negotiations submitted by the Oak Park Classified Association and authorize the Superintendent to initiate negotiations on behalf of the Board?

BACKGROUND: The most recent classified contract between the Oak Park Unified School District and the Oak Park Classified Association expired on June 30, 2009, but continues in effect until amended, modified or terminated through negotiations. The District and the Association have agreed to sunshine Salaries, Pay and Allowances, Health and Welfare Benefits, Vacancy, Transfer and Seniority and Term of Agreement for 2009-10. In addition, OPCA would like to discuss the Classified Handbook that is currently not a part of the contract. Pursuant to California Government Code 3547, the Board of Education must formally receive the OPCA Proposal, conduct a public hearing to receive input from the community on the proposal, and adopt the District's Initial Response to the Proposal prior to the initiation of negotiations.

RATIONALE: A copy of the OPCA Proposal and the Oak Park Unified School District's Initial Response to the 2009-10 Proposal for collective bargaining negotiations is attached. Following the public hearing, the Board will be asked to adopt or revise the District's Initial Response to OPCA's proposal, and authorize the Superintendent to initiate negotiations on behalf of the Board.

ALTERNATIVES:

1. Receive OPCA's Proposal and adopt the District's Initial Response, authorizing the Superintendent to initiate negotiations with OPCA.
2. Receive OPCA's Proposal and revise and adopt the District's Initial Response, authorizing the Superintendent to initiate negotiations with OPCA.
3. Do not adopt the District's Initial Response.

RECOMMENDATION: Approve Alternative #1.

Respectfully submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**Oak Park Classified Association
165 N. Satinwood
Oak Park, CA 91377**

October 2, 2009

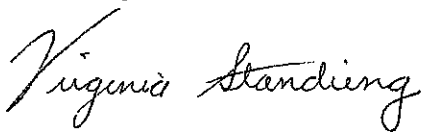
Mr. Cliff Moore
Assistant Superintendent
Human Resources
Oak Park Unified School District

Dear Cliff:

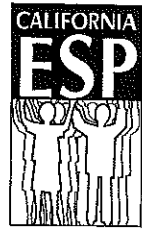
Please find attached the Oak Park Classified Association's Sunshine Proposals for Negotiations beginning on November 5, 2009.

Please add to the agenda of these negotiations – discussion of the Classified Handbook.

Sincerely,

A handwritten signature in cursive script that reads "Virginia Standring".

Virginia Standring
President
Oak Park Classified Association



Oak Park Classified Association

President Virginia Standring

Oak Park Classified Association Sunshine Proposal for Successor Agreement to the Current Contract that Expired on June 30, 2009

1. Article 11 – Salaries and Compensations Regulations
 - a. Consider salary schedule beyond step, longevity in order to attract and maintain quality education support personnel.
2. Article 12 – Health and Welfare Benefits

Increase the District's contribution to current Health Benefit package.
3. Article 14 – Vacancy, Transfer and Seniority
 - a. Clarify, define and improve transfer language to support their dedication and longevity in the district.

OAK PARK UNIFIED SCHOOL DISTRICT
OFFICE OF HUMAN RESOURCES

October 2, 2009

To: Oak Park Classified Association and the Oak Park Unified Board of Education

From: Clifford Moore, Assistant Superintendent

Subj: OPUSD Initial Response to OPCA Proposal for 2009-10 Negotiations

In response to the Oak Park Classified Association's Proposal, the District proposes to sunshine the following articles for discussion in the 2009-10 negotiations with the Oak Park Classified Association.

Article 11 – Salaries, Pay and Allowances – The District proposes to discuss the issue of salaries based on a total compensation package that reflects the current state and district financial conditions.

Article 12 – Health and Welfare Benefits – The District proposes to discuss the current health benefits package as it relates to the recommendations from the Health Benefits Committee.

Article 26 – Term of Agreement – The District proposes to discuss the issue of a multi-year contract with openers for successive years.

Sincerely,



Clifford Moore, Assitant Superintendent
Human Resources

cc:

Virginia Standring, OPCA President
Dr. Anthony Knight, Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.3.a APPROVE SELECTION OF ANNUAL ORGANIZATIONAL BOARD MEETING – DECEMBER 8, 2009

ACTION

ISSUE: Should the Board of Education select December 8, 2009 at 6:00 p.m., as the date and time for the annual organizational meeting for the Governing Board?

BACKGROUND: According to Education Code Section 35143, the Governing Board of each school district, in a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the first Friday of December. The date and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the December Board Meeting. The Board shall notify the County Superintendent of Schools of the day and time selected. The Clerk of the Board shall, within 15 days prior to the date of the annual organizational meeting, notify in writing all members and members-elect of the date and time selected for the meeting.

ALTERNATIVES: 1. Approve December 8, 2009 at 6:00 p.m. as the date and time for the annual organizational meeting of the Governing Board.
 2. Approve another date and time for the annual organizational meeting of the Governing Board.

RATIONALE: This is a regularly scheduled Board Meeting that complies with the mandate of Education Code Section 35143.

RECOMMENDATION: Alternative No. 1.

Respectfully submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 20, 2009
SUBJECT: C.4.a APPROVE NEW NOVELS FOR OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board of Education approve additional novels for Oak Park High School

STATEMENT: Oak Park High School has submitted a request for two novels to be added to the OPUSD Board Approved List that are not on the State approved list.

The novels are *The Soloist* by Steve Lopez and *The Curious Incident of the Dog in the Night-time* by Mark Haddon to be used in the *Madness and Identity* Senior English class taught by Don Enoch. The Curriculum Council met on October 6, 2009 and approved this book to be brought forward to the Board for their approval.

ALTERNATIVES:

1. Approve the additional new novels for Oak Park High School.
2. Do not approve the additional new novels for Oak Park High School.

RECOMMENDATION: Alternative #1

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: B.5.a. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL FOR
SPECIAL EDUCATION STUDENT #03-09/10 - \$37,706
ACTION

ISSUE: Should the Board of Education approve contract #03-09/10 for non-public school for this student?

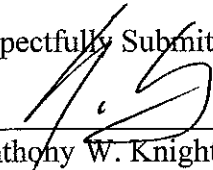
BACKGROUND: This fifteen-year-old, tenth grade, Orthopedically Impaired student has been attending Bridgeport Non-Public School for the past two years. The IEP team has determined that a non-public school is the least restrictive appropriate placement at this time. Bridgeport Non-Public School (HELP Group) is a certified non-public school and has a Master contract with Ventura County SELPA. The cost of this placement is \$37,706. The District will receive \$4,949.77 in ADA to reduce the actual cost to \$32,756.23.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. The H.E.L.P. Group—Bridgeport School is a certified non-public school.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 03-09/10)**

36

THIS SERVICE CONTRACT is made and entered into this 20th day of October, 2009, between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **The H.E.L.P. Group**, 13130 Burbank Blvd., Sherman Oaks, CA 91401, Telephone: (818) 779-5105, FAX (818) 779-5103, a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth: 10/6/1993

Sex:

Grade Level: 10th

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence: Oak Park High School

NPS: Bridgeport (HELP Group)

Name of Parent(s):

Address:

Telephone Number:

-
1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
 2. This contract is authorized for up to 180 days as specified in the Individualized Education Program.
 3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** \$144.43/day as defined in **Item #62 of the Master Contract**.
 4. The pupil's coordinating teacher/service provider will hold the following credential/license: **Appropriate, valid credential**, as defined in **Item #47 of the Master Contract**.
 5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.
 6. The length of the instructional program will be **300 minutes per day, Monday through Friday**, as defined in **Item #23 of the Master Contract**.
 7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.

8. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

37

A. Basic Education Program:

2009 ESY: 20 days
Regular school year: 180 days
Total number of Days: 200 times Per Diem of \$ 144.43

MAXIMUM TOTAL BASIC EDUCATION COSTS (A):

\$28,886.00

B. Designated Instruction and Services/Related Services:

Speech/Language Services: 30 minutes per week.
42 weeks @ \$88.00 per hour. (\$44.00 per 30 minutes)

Total Speech/Language Cost:

\$ 1,848.00

Occupational Therapy: 60 minutes per week for 42 weeks @ \$100.00
per hour (4 wks ESY + 38 wks Regular school year).

Total Occupational Therapy Cost:

\$ 4,200.00

Adapted Physical Education: 60 minutes per week for 42 weeks @ \$66.00
per hour (4 wks ESY + 38 wks Regular school year).

Total Adapted Physical Education Cost:

\$ 2,772.00

MAXIMUM TOTAL RELATED SERVICES COST (B)

\$ 8,820.00

MAXIMUM TOTAL BASIC EDUCATION & RELATED SERVICES COST (A&B)

\$37,706.00

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results, reports, and data will be submitted to the District when completed.
- C. District observations of Colleen Young.
- D. Participation in IEP meetings.
- E. All other provisions in the Master Contract.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1st, 2009 and terminates at 5:00 P.M. on June 30, 2010 unless sooner terminated as provided herein.

CONTRACTOR

H.E.L.P Group-Bridgeport School
13130 Burbank Blvd.
Sherman Oaks, California 91401

DISTRICT

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, California 91377

Contracting Officer's Signature

District Officer's Signature

Print/Type Name and Title

Anthony W. Knight, Superintendent

Date

October 21, 2009

Date

Approved by the Oak Park Unified School District Governing Board on (date): October 20, 2009

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: B.5.b. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL FOR
SPECIAL EDUCATION STUDENT #04-09/10 - \$36,102.00
ACTION

ISSUE: Should the Board of Education approve contract #4-09/10 for non-public school for this student?

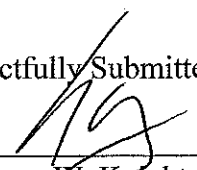
BACKGROUND: This nine-year-old, third grade, autistic student has been attending school at The Help Group for the last three years. The IEP team has determined that a non-public school is the least restrictive appropriate placement at this time. Sunrise Non-Public School (HELP Group) is a certified non-public school and has a Master contract with Ventura County SELPA. The cost of this placement is \$36,102. The District will receive \$4,949.77 in ADA to reduce the actual cost to \$31,152.23.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. The H.E.L.P. Group—Sunrise School is a certified non-public school.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 04-09/10)**

40

THIS SERVICE CONTRACT is made and entered into this 20th day of October, 2009, between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **The H.E.L.P. Group**, 13130 Burbank Blvd., Sherman Oaks, CA 91401, Telephone: (818) 779-5105, FAX (818) 779-5103, a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth: 5/5/00

Sex:

Grade Level: Third

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence: Oak Hills Elementary School

NPS: Sunrise (HELP Group)

Name of Parent(s):

Address:

Telephone Number:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized for up to 200 days as specified in the Individualized Education Program.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$144.43/day** as defined in **Item #62 of the Master Contract**.
4. The pupil's coordinating teacher/service provider will hold the following credential/license: **Appropriate, valid credential**, as defined in **Item #47 of the Master Contract**.
5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.
6. The length of the instructional program will be **280 minutes per day, Monday through Friday**, as defined in **Item #23 of the Master Contract**.
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.

8. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

41

A. Basic Education Program:

2009 ESY: 20 days

Regular school year: 180 days

Total number of Days: 200 times Per Diem **144.43**

MAXIMUM TOTAL BASIC EDUCATION COSTS (A):

\$28,886.00

B. Designated Instruction and Services/Related Services:

Speech/Language Services:

60 minutes per week for 42 weeks @ \$88.00 per hour.

Total Speech/Language Cost:

\$ 3,696.00

Occupational Therapy:

30 minutes per week for 42 weeks @ \$60.00 per 30 minutes = 2,520.00

60 minutes per month (1x) for 10 months = 1,000.00.

Total Occupational Therapy Cost:

\$ 3,520.00

MAXIMUM TOTAL RELATED SERVICES COST (B)

\$ 7,216.00

MAXIMUM TOTAL BASIC EDUCATION & RELATED SERVICES COST(A&B) \$36,102.00

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results, reports, and data will be submitted to the District when completed.
- C. District observations of Colleen Young.
- D. Participation in IEP meetings.
- E. All other provisions in the Master Contract.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2009 and terminates at 5:00 P.M. on June 30, 2010 unless sooner terminated as provided herein.

CONTRACTOR

H.E.L.P Group-Bridgeport School
13130 Burbank Blvd.
Sherman Oaks, California 91401

DISTRICT

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, California 91377

Contracting Officer's Signature

District Officer's Signature

Print/Type Name and Title

Anthony W. Knight, Superintendent

Date

October 21, 2009

Date

Approved by the Oak Park Unified School District Governing Board on (date): October 20, 2009

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: B.5.c. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL FOR
SPECIAL EDUCATION STUDENT #05-09/10 - \$34,022
ACTION

ISSUE: Should the Board of Education approve contract #05-09/10 for non-public school for this student?

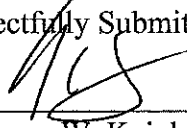
BACKGROUND: This fifteen-year-old, ninth grade, autistic student has been attending Village Glen Non-Public School for the past year. The IEP team has determined that a non-public school is the least restrictive appropriate placement at this time. Village Glen Non-Public School (HELP Group) is a certified non-public school and has a Master contract with Ventura County SELPA. The cost of this placement is \$34,022. The District will receive \$4,949.77 in ADA to reduce the actual cost to \$29,072.23.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. The H.E.L.P. Group—Village Glen School is a certified non-public school.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 05-09/10)**

44

THIS SERVICE CONTRACT is made and entered into this 20th day of October, 2009, between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **The H.E.L.P. Group**, 13130 Burbank Blvd., Sherman Oaks, CA 91401, Telephone: (818) 779-5105, FAX (818) 779-5103, a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth: 4/14/94

Sex:

Grade Level: Ninth

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence: Medea Creek Middle School

NPS: Village Glen (HELP Group)

Name of Parent(s):

Address:

Telephone Number:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized for up to 200 days as specified in the Individualized Education Program.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** \$144.43/day as defined in **Item #62 of the Master Contract**.
4. The pupil's coordinating teacher/service provider will hold the following credential/license: **Appropriate, valid credential**, as defined in **Item #47 of the Master Contract**.
5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.
6. The length of the instructional program will be **300 minutes per day ,Monday through Friday**, as defined in **Item #23 of the Master Contract**.
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.

8. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

45

A. Basic Education Program:

2009 ESY: 20 days
Regular school year: 180 days
Total number of Days: 200 times Per Diem \$144.43

MAXIMUM TOTAL BASIC EDUCATION COSTS (A): **\$28,886.00**

B. Designated Instruction and Services/Related Services:

Speech/Language Services:

2 times per week for 30 minutes. Total of 60 minutes per week for 42 weeks @ \$88.00 per hour. **\$ 3,696.00**

Occupational Therapy:

1 time per month for 60 minutes for 10 months @ \$100.00 per hour. **\$ 1,000.00**

Counseling: 1x 30min/month for 10 months @ \$44.00 each month. **\$ 440.00**

MAXIMUM TOTAL RELATED SERVICES COST (B) **\$ 5,136.00**

MAXIMUM TOTAL BASIC EDUCATION & RELATED SERVICES COST(A&B) **\$34,022.00**

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results, reports, and data will be submitted to the District when completed.
- C. District observations of Colleen Young.
- D. Participation in IEP meetings.
- E. All other provisions in the Master Contract.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2009 and terminates at 5:00 P.M. on June 30, 2010 unless sooner terminated as provided herein.

CONTRACTOR

H.E.L.P Group-Bridgeport School
13130 Burbank Blvd.
Sherman Oaks, California 91401

DISTRICT

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, California 91377

Contracting Officer's Signature

District Officer's Signature

Print/Type Name and Title

Anthony W. Knight, Superintendent

Date

October 21, 2009

Date

Approved by the Oak Park Unified School District Governing Board on (date): October 20, 2009

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: B.5.d. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL FOR
SPECIAL EDUCATION STUDENT #06-09/10 - \$32,614
ACTION

ISSUE: Should the Board of Education approve contract #06-09/10 for non-public school for this student?

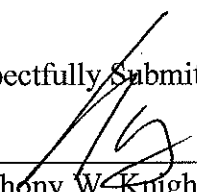
BACKGROUND: This sixteen-year-old, eleventh grade autistic student's needs cannot be met with the current public school options per the IEP team. Sunrise Non-Public School (HELP Group) is a certified non-public school and has a Master Contract with Ventura County SELPA. The total cost of this placement is \$32,614.00. The District will receive \$4,949.77 in ADA to reduce the actual cost to \$27,664.23.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. The H.E.L.P. Group—Sunrise School is a certified non-public school.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 06-09/10)**

THIS SERVICE CONTRACT is made and entered into this 20th day of October, 2009 between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **The H.E.L.P. GROUP**, 13130 Burbank Blvd., Sherman Oaks, CA. 91401, Telephone: (818) 779-5105, FAX (818) 779-5103 a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth: 3/30/93 Sex: Grade Level: 11th

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence is School: Oak Park High School
NPS: Sunrise (HELP Group)

Name of Parent(s):

Address:

Telephone Number:

-
1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
 2. This contract is authorized for up to **200** days as specified in the Individualized Education Program.
 3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$144.43 per day**, defined in **Item #62 of the Master Contract**.
 4. The pupil's coordinating teacher/service provider will hold the following credential/license:
Appropriate, valid credential, as defined in **Item #47 of the Master Contract**.
 5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.

6. The length of the instructional program will be **300 minutes per day, Monday through Friday**, as defined in **Item #23 of the Master Contract**.
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.
8. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

A. Basic Education Program:

2009 ESY: 20 days

Regular school year: 180 days

Total number of Days: 200 times Per Diem **\$144.43**

MAXIMUM TOTAL BASIC EDUCATION COSTS (A): **\$28,886.00**

B. Designated Instruction and Services/Related Services:

Speech/Language Services:

30 minutes per week @ \$44.00/ ½ hr for 42 weeks

\$ 1,848.00

60 minutes per month consult @ \$88.00 Per hour for 10 months

\$ 880.00

Total Speech/Language Cost:

\$ 2,728.00

Occupational Therapy:

60 minutes per month @ \$100/ hr for 10 months

Total Occupational Therapy Cost:

\$ 1,000.00

MAXIMUM TOTAL RELATED SERVICES COST (B) **\$ 3,728.00**

MAXIMUM TOTAL BASIC EDUCATION & RELATED SERVICES COSTS (A+B) **\$32,614.00**

9. Other provisions as necessary:

A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.

C. All test results and reports will be submitted to the District when completed.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2009 and terminates at 5:00 P.M. on June 30, 2010 unless sooner terminated as provided herein.

CONTRACTOR

DISTRICT

Name and Address of Nonpublic School/Agency:
H.E.L.P GROUP-SUNRISE SCHOOL
13130 Burbank Blvd.
Sherman Oaks, California 91401

Name and Address of Contractor:
OAK PARK UNIFIED SCHOOL DIST.
5801 E.Conifer Street
Oak Park, CA 91377

Contracting Officer's Signature

District Officer's Signature

Print/Type Name and Title

Anthony W. Knight, Superintendent

Date

October 21, 2009

Date

Approved by the Oak Park Unified School District Governing Board on (date): October 20, 2009

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: B.5.e. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL FOR
SPECIAL EDUCATION STUDENT #08-09/10 - \$24,072
ACTION

ISSUE: Should the Board of Education approve contract #08-09/10 for non-public school for this student?

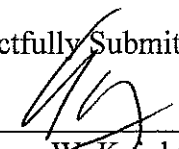
BACKGROUND: This sixteen-year-old, eleventh grade student has been attending Heritage Non-Public school for the past two years, supported by Oak Park Unified School District and Ventura County Behavioral Health. The IEP Team has determined that RTC/NPS is the least restrictive appropriate placement at this time. Heritage RTC/ NPS is State certified and has a Master Contract with Ventura County SELPA. The cost for 2009/2010 is \$24,072. The district will receive \$4,949.77 in ADA to reduce the actual cost to \$19,122.23.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Heritage Non-Public School is a certified non-public school and has a Master Contract with Ventura County SELPA.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 08-09/10)**

52

THIS SERVICE CONTRACT is made and entered into this 20th day of October, 2009 between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and Heritage School, Inc, 5600 Heritage School Drive, Provo, Utah 84604 Telephone: (801) 226-4602, a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth: 10/7/1992 Sex: Grade Level: 11th

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence: Oak Park High School

Name of Parent(s):

Address:

Telephone Number:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized for up to **236 days** as specified in the Individualized Education Program.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$102.00/day** as defined in **Item #61 of the Master Contract**.
4. The pupil's coordinating teacher/service provider will hold the following credential/license:
Appropriate, valid credential, as defined in Item #47 of the Master Contract.
5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.
6. The length of the instructional program will **per Education Code day for Grade 11, 300 minutes per day Monday through Friday, and as defined in Item #23 of the Master Contract**.
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.
8. Authorized educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

BASIC EDUCATION PROGRAM:**Regular school year (Start date 9/1/09): 236 days****Total Number of Days: 236 days times Per Diem rate \$102.00****MAXIMUM TOTAL BASIC EDUCATION COSTS:****\$ 24,072.00****9. Other provisions as necessary:**

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results and reports will be submitted to the District whenever they may be completed.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2009 or on the first day of student attendance, and terminates at 5:00 P.M. on June 30, 2010 unless sooner terminated as provided herein.

CONTRACTOR:

Heritage Schools, Inc
 5600 North Heritage School Dr
 Provo, UT 84604

DISTRICT:

Oak Park Unified School District
 5801 E. Conifer Street
 Oak Park, California 91377

 Contracting Officer's Signature

 District Officer's Signature

 Print/Type Name and Title

 Anthony W. Knight, Superintendent

 Date

 October 21, 2009
 Date

Approved by the Oak Park Governing Board on (date): October 20, 2009

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: B.5.f APPROVE CONTRACT FOR NON-PUBLIC SCHOOL PLACEMENT
FOR SPECIAL EDUCATION STUDENT #09-09/10 – \$5,640

ISSUE: Should the Board of Education approve contract #09-09/10 for non-public school for this student?

BACKGROUND: This fourteen-year-old, tenth grade student with Serious Emotional Disturbance has been attending school at Island View Academy Non-Public School. The IEP Team has determined that this student is ready to return to Oak Park High School, beginning October 2, 2009. The cost of the non-public school for the period of time 7/1/09 – 9/30/09 is \$5,640. The cost of this NPS placement will be offset by the amount of State ADA received by the District during this period of time, which is estimated to be approximately \$1,000. Total cost to the District will be \$4,640.

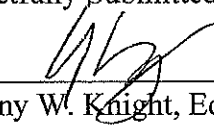
ALTERNATIVES:

- 1) Approve this contract for non-public school placement for student #09-09/10.
- 2) Do not approve this contract for non-public school placement for student #09-09/10.
- 3) Approve an alternative non-public school placement for student #09-09/10.

RECOMMENDATION: Alternative #1.

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Island View Academy is a certified non-public school.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 09-09/10)**

56

THIS SERVICE CONTRACT is made and entered into this 20th day of October 2009 between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and Island View Academy, 2650 West 2700 South, Syracuse, UT 84075, Telephone: 801-773-0200, a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth:

Sex:

Grade Level: 10th

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence: Oak Park High School

Name of Parent(s):

Address:

Telephone Number:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized for up to **240 days** as specified in the Individualized Education Program.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$120.00/day** as defined in **Item #62 of the Master Contract**.
4. The pupil's coordinating teacher/service provider will hold the following credential/license:
Appropriate, valid credential, as defined in Item #47 of the Master Contract.
5. The class size for the pupil will not exceed **12 pupils, as defined in Item #24 of the Master Contract.**
6. The length of the instructional program will **per Education Code day for Grade 10, 300 minutes per day Monday through Friday, and as defined in Item #23 of the Master Contract.**
7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.
8. Authorized educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

BASIC EDUCATION PROGRAM:

Number of days attended (7/1/09 – 9/30/09): Attendance days = 47

Total Number of Days: **47 days** times Per Diem rate **\$120.00**

57

MAXIMUM TOTAL BASIC EDUCATION COSTS:

\$ 5,640.00

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results and reports will be submitted to the District whenever they may be completed.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2009 or on the first day of student attendance, and terminates at 5:00 P.M. on September 30, 2009 unless sooner terminated as provided herein.

CONTRACTOR:

Island View Academy
2650 West 2700 South
Syracuse, UT 84075

DISTRICT:

Oak Park Unified School District
5801 E. Conifer Street
Oak Park, California 91377

Contracting Officer's Signature

District Officer's Signature

Print/Type Name and Title

Anthony W. Knight, Superintendent

Date

October 21, 2009

Date

Approved by the Oak Park Governing Board on (date): October 20, 2009

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~AUGUST 18, 2009~~ SEPTEMBER 15, 2009 OCTOBER 20, 2009

SUBJECT: C.6.a. APPROVE AMENDMENT TO BOARD POLICY 6142.1 – SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction?

BACKGROUND: Board Policy 6142.1 is being expanded to include a new section entitled "Parent/Guardian Notification" which contains material formerly included in Administrative Regulation and new language which clarifies that, according to the CDE, district must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education. Board Policy 6142.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.
2. Do not amend Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.
2. Adopt a modified version of the amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(a)

Sexual Health And HIV/AIDS Prevention Instruction

The Governing Board recognizes that *the purpose of the district's sexual health and HIV/AIDS prevention instruction is to provide students with the knowledge and skills necessary to protect them from unintended pregnancy and sexually transmitted diseases and to encourage students to develop healthy attitudes concerning adolescent growth and development, body image, gender roles, sexual orientation, dating, marriage, and family.* ~~accurate information about family life and human sexuality may contribute to a decreased risk for sexually transmitted diseases or unintended pregnancies. The Board also recognizes that Human Immunodeficiency Virus (HIV) infection and Acquired Immune Deficiency Syndrome (AIDS) pose a public health crisis and that education is a necessary component for helping to slow the spread of this disease. The Board therefore desires to provide a well-planned sequence of instruction on comprehensive sexual health and HIV/AIDS prevention.~~

(cf. 5030 – Student Wellness)

(cf. 6142.8 - Comprehensive Health Education)

The district's curriculum shall be *aligned with the state's content standards*, based on medically accurate and factual information and *designed to teach* ~~shall help students to make healthy choices and reduce high-risk behaviors.~~ ~~understand the biological, psychological, social, moral and ethical aspects of human sexuality.~~ The district's program shall comply with the requirements of law, **Board policy**, and administrative regulation and shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.25 - Availability of Condoms)

(cf. 5146 - Married/Pregnant/Parenting Students)

~~(cf. 6142.8 - Comprehensive Health Education)~~

(cf. 6143 - Courses of Study)

The Superintendent or designee may appoint a coordinator and an advisory committee regarding the district's comprehensive sexual health program. This advisory committee shall represent a divergence of viewpoints and may participate in planning, implementing and evaluating the district's comprehensive sexual health education program. The Board shall consider the advisory committee's recommendations when approving the district's program.

(cf. 1220 - Citizen Advisory Committees)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(b)

Parent/Guardian *Consent* Notification and Excuse

At the beginning of each school year, or at the time of a student's enrollment, parents/guardians shall be notified about instruction in comprehensive sexual health education and HIV/AIDS prevention education, as well as research on student health behaviors and risks, planned for the coming year. The notice shall advise parents/guardians: (Education Code 48980, 51938)

1. That written and audiovisual educational materials to be used in comprehensive sexual health and HIV/AIDS prevention education are available for inspection
2. That parents/guardians may request in writing that their child not receive comprehensive sexual health or HIV/AIDS prevention education
3. That parents/guardians have a right to request a copy of Education Code 51930-51938
4. Whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by district personnel or outside consultants

If the district chooses to use outside consultants or to hold an assembly with guest speakers to teach the comprehensive sexual health or HIV/AIDS prevention education, the notification shall include: (Education Code 51938)

- a. The date of the instruction
- b. The name of the organization or affiliation of each guest speaker
- c. Information stating the right of the parent/guardian to request a copy of Education Code 51933-51934

If the arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the district shall notify parents/guardians by mail or another commonly used method of notification no fewer than fourteen (14) days before the instruction is given. (Education Code 51938)

(*cf.* 5145.6 - Parental Notifications)

The district may administer to students in grades 7-12 anonymous, voluntary and confidential research instruments, including tests and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Prior to administering such a survey or questionnaire, parents/guardians shall receive written notice that the survey is to be administered. Parents/guardians shall be given an opportunity to review the material and to request in writing that their child not participate. (Education Code 51938)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(c)

(cf. 5022 – Student and Family Privacy Rights)

Parents/guardians shall be asked to sign and return to the school an acknowledgment that they have received the notification.

A parent/guardian may request in writing that his/her child ~~Upon a written request from his/her parent/guardian, a student shall be excused from participating in comprehensive sexual health or HIV/AIDS prevention~~ **or sexual health** education. ***Student so excused by their parents/guardians shall be given*** ~~or from participating in questionnaires or surveys regarding health behaviors and risks. While the instruction is being delivered or the survey instrument is being administered, an alternative educational activity shall be made available to the student.~~
(Education Code **51240**, 51939)

(cf. 5022 – Student and Family Privacy Rights)

A student shall not be subject to disciplinary action, academic penalty or other sanction if the student's parent/guardian declines to permit the student to receive the instruction. (Education Code 51939)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

48980 Notice at beginning of term

51202 Instruction in personal and public health and safety

51210.8 Health education curriculum

51240 Excuse from instruction due to religious beliefs

51513 Materials containing questions about beliefs or practices

51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act

HEALTH AND SAFETY CODE

1255.7 Parents surrendering physical custody of a baby

PENAL CODE

243.4 Sexual battery

261.5 Unlawful sexual intercourse

271.5 Parents voluntarily surrendering custody of a baby

UNITED STATES CODE, TITLE 20

1232h Protection of Student Rights

7906 Sex education

Management Resources:

CDE PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade 12, 2008

Health Framework for California Public Schools: Kindergarten through Grade 12, 2003

WEB SITES

CDE: <http://www.cde.ca.gov>**American Academy of Pediatrics:** <http://www.aap.org>

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.1(d)

American College of Obstetricians and Gynecologists: <http://www.acog.org>

American Public Health Association: <http://www.apha.org>

California Department of Education, Sex Education and HIV/STD Instruction: <http://www.cde.ca.gov/ls/he/se>

California Department of Public Health: <http://www.cdph.ca.gov>

California Department of Social Services: <http://www.dss.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

California Healthy Kids Resource Center: <http://www.hkresources.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

National Academy of Sciences: <http://www.nationalacademies.org>

U.S. Department of Health and Human Services, Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Food and Drug Administration: <http://www.fda.gov>

Adopted: 9-17-02

Amended: 6-17-03, 3-22-05

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 15, 2009~~ OCTOBER 20, 2009

SUBJECT: C.6.b APPROVE ADOPTION OF BOARD POLICY 5141.27 – FOOD ALLERGIES/SPECIAL DIETARY NEEDS - ~~First~~ Second Reading

ISSUE: Should the Board of Education adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs?

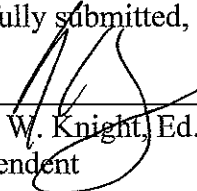
BACKGROUND: Board Policy 5141.27 addresses strategies to prevent exposure by students to foods to which they are allergic, and include notification, food substitutions in school meals and avoidance of food allergens at class parties and other school events. Board Policy 5141.27 is being submitted with recommended changes from CSBA

ALTERNATIVES:

1. Approve the adoption of Board Policy 5141.27 – Food Allergies/Special Dietary Needs.
2. Do not adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs.
3. Adopt a modified version of Board Policy 5141.27 – Food Allergies/Special Dietary Needs.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.27(a)

Food Allergies/Special Dietary Needs

The Governing Board desires to prevent exposure of students to foods to which they are allergic and to provide for prompt and appropriate treatment in the event that a severe allergic reaction occurs at school.

The Superintendent or designee shall develop guidelines for the care of food-allergic students. Such guidelines shall include, but not be limited to, strategies for identifying students at risk for allergic reactions, avoidance measures and other means to manage allergies, education of staff regarding typical symptoms, and actions to be taken in the event of a severe allergic reaction.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3554 - Other Food Sales)

(cf. 5030 - Student Wellness)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

Parents/guardians shall be responsible for notifying the Superintendent or designee, in writing, regarding any food allergies or other special dietary needs of their child in accordance with administrative regulation.

(cf. 5125 - Student Records)

Students with serious dietary needs that qualify as a disability under Section 504 of the federal Rehabilitation Act or the Individuals with Disabilities Education Act shall be provided reasonable accommodation or services, as appropriate, in accordance with his/her accommodation plan or individualized education program.

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Students shall not be excluded from school activities based solely on their food allergy.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

EDUCATION CODE

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

49423 Administration of prescribed medication for student

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.27(b)

15562 Reimbursement for meals, substitutions

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

701-795a Rehabilitation Act, including:

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

1751-1769h National School Lunch Program

1771-1791 Child nutrition, especially:

1773 School Breakfast Program

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

225.16 Meal programs, individual substitutions

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, December 2004

FOOD ALLERGY AND ANAPHYLAXIS NETWORK (FAAN) PUBLICATIONS

School Guidelines for Managing Students with Food Allergies

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Accommodating Children with Special Dietary Needs in the School Nutrition Programs: Guidance for School Food Service Staff, Fall 2001

WEB SITES

American Dietetic Association: <http://www.eatright.org>

American School Food Service Association: <http://www.asfsa.org>

California Department of Education, Health Services and School Nursing: <http://www.cde.ca.gov/ls/he/hn>

Food Allergy and Anaphylaxis Network: <http://www.foodallergy.org>

International Food Information Council: <http://ific.org>

National School Boards Association, School Health Programs: <http://www.nsba.org>

U.S. Department of Agriculture: <http://www.fns.usda.gov>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 15, 2009~~ OCTOBER 20, 2009

SUBJECT: C.6.c APPROVE ADOPTION OF BOARD POLICY 3510 – GREEN SCHOOL OPERATIONS - ~~First~~ Second Reading

ISSUE: Should the Board of Education adopt Board Policy 3510 – Green School Operations?

BACKGROUND: Board Policy 3510 expresses the Board's intent to integrate green school practices into district operations to conserve natural resources and contribute to health school environments. Policy includes sample strategies (e.g., environmentally preferable purchasing, green cleaning, sustainable building practices) and links to other related policies and regulations. Board Policy 3510 is being submitted with recommended changes from CSBA

ALTERNATIVES:

1. Approve the adoption of Board Policy 3510 – Green School Operations.
2. Do not adopt Board Policy 3510 – Green School Operations.
3. Adopt a modified version of Board Policy 3510 – Green School Operations.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Noninstructional Operations

BP 3510(a)

Green School Operations

The Governing Board believes that all citizens have a responsibility to be stewards of the environment and desires to integrate environmental accountability into all district operations. The Superintendent or designee shall promote green school practices that conserve natural resources, reduce the impact of district operations on the environment, and protect the health of students, staff, and community.

The Superintendent or designee may involve district and site administrators and operations and maintenance staff; representatives of local governmental agencies, utilities, solid waste and recycling companies, and community organizations; health professionals; and/or others as appropriate in the assessment of current district operations and the development of strategies to improve the environmental impact of district operations.

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 7131 - Relations with Local Agencies)

In selecting and prioritizing strategies, the Superintendent or designee shall give consideration to the initial cost, long-term potential cost savings, quality and performance of the product or service, health impacts, and environmental considerations.

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

Such strategies may include, but not be limited to:

1. Reducing energy and water consumption and exploring renewable and clean energy technologies

(cf. 3511 - Energy and Water Management)

2. Establishing recycling programs in district facilities

(cf. 3511.1 - Integrated Waste Management)

3. Reducing the consumption of disposable materials, by reusing materials and by using electronic rather than paper communications when feasible

4. Purchasing and using environmentally preferable products and services whenever practical, including, but not limited to, products that:

- a. Minimize environmental impacts, toxins, pollutants, odors, and hazards

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Noninstructional Operations

BP 3510(b)

- b. Contain postconsumer recycled content
- c. Are durable and long-lasting
- d. Conserve energy and water
- e. Produce a low amount of waste

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3514.2 - Integrated Pest Management)
(cf. 5141.23 - Asthma Management)
(cf. 6161.3 - Toxic Art Supplies)

5. Using least toxic, independently certified green cleaning products when feasible, as well as high-efficiency cleaning equipment that reduces the need to use chemicals

6. Providing professional development to maintenance staff in the proper use, storage, and disposal of cleaning supplies

(cf. 4231 - Staff Development)

7. Focusing on green building standards, sustainability, and student health in facilities construction and modernization projects, including decisions about site selection, building design, and landscaping and grounds

(cf. 7110 - Facilities Master Plan)
(cf. 7111 - Evaluating Existing Buildings)
(cf. 7150 - Site Selection and Development)

8. Reducing vehicle traffic by encouraging students to walk or bicycle to school or use district or public transportation

(cf. 3541 - Transportation Routes and Services)
(cf. 5142.2 - Safe Routes to School Program)

9. Providing fresh, unprocessed, organic food in the district's food services program

(cf. 3550 - Food Service/Child Nutrition Program)

10. Providing instruction to students on the importance of the environment and involving students in the implementation and evaluation of green school activities and projects as appropriate

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Noninstructional Operations

BP 3510(c)

(cf. 6142.5 - Environmental Education)

Legal Reference:

EDUCATION CODE

8700-8707 Environmental education

17070.96 Leroy F. Greene School Facilities Act of 1996, consideration of high performance standards

17072.35 New construction grants; use for designs and materials for high performance schools

32370-32376 Recycling paper

33541 Environmental education

101012 Kindergarten-University Public Education Facilities Bond Act of 2006, allocations

PUBLIC CONTRACT CODE

12400-12404 Environmentally preferable purchasing

PUBLIC RESOURCES CODE

25410-25421 Energy conservation assistance

40050-40063 Integrated waste management act

42630-42647 Schools site source reduction and recycling

CODE OF REGULATIONS, TITLE 5

14010 Standards for school site selection

CODE OF REGULATIONS, TITLE 8

1859.70.4 Funding for high performance incentive grants

1859.71.6 Additional grant for high performance incentive, new construction

1859.77.4 Additional grants for high performance incentive, site and modernization

Management Resources:

CSBA PUBLICATIONS

Green Schools: An Overview of Key Policy Issues, Policy Brief, August 2009

CALIFORNIA DEPARTMENT OF GENERAL SERVICES PUBLICATIONS

Environmentally Preferable Purchasing Best Practices Manual

COLLABORATIVE FOR HIGH PERFORMING SCHOOLS PUBLICATIONS

CHPS Best Practices Manual, 2006

GLOBAL GREEN USA PUBLICATIONS

Healthier, Wealthier, Wiser: A Report on National Green Schools

GREEN SCHOOLS INITIATIVE PUBLICATIONS

Green Schools Buying Guide

HEALTHY SCHOOLS CAMPAIGN PUBLICATIONS

The Quick and Easy Guide to Green Cleaning in Schools, 2nd ed., 2008

WEB SITES

CSBA: <http://www.csba.org>California Department of General Services, Green California: <http://www.green.ca.gov>California Energy Commission: <http://www.energy.ca.gov>Collaborative for High Performance Schools: <http://www.chps.net>Global Green USA: <http://www.globalgreen.org>Green Schools Initiative: <http://www.greenschools.net>Healthy Schools Campaign: <http://www.healthyschoolscampaign.org/programs/gcs>U.S. Environmental Protection Agency: <http://www.epa.gov>U.S. Green Building Council, LEED Green Building Rating System: <http://www.usgbc.org>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 15, 2009~~ OCTOBER 20, 2009

**SUBJECT: C.6.d APPROVE AMENDMENT TO BOARD POLICY 3515.4 –
RECOVERY FOR PROPERTY LOSS OR DAMAGE - ~~First~~ Second
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3515.4 – Recovery for Property Loss or Damage?

BACKGROUND: Board Policy 3515.4 is being submitted with new Board goal language and revised options re: authority for the Superintendent to offer a reward. Board Policy 3515.4 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3515.4 – Recovery for Property Loss or Damage.
2. Do not amend Board Policy 3515.4 – Recovery for Property Loss or Damage.
3. Adopt a modified version of the amendment to Board Policy 3515.4 – Recovery for Property Loss or Damage.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3515.4(a)

Recovery For Property Loss Or Damage

The Governing Board *desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. To discourage such acts, the district may* ~~shall~~ seek reimbursement of damages, *within the limitations specified in law, and rewards from any individual or from the custodial parent/guardian of any minor who has committed theft or has willfully damaged district or employee property.* ~~commits any act of theft or vandalism.~~

(cf. 0450 – Comprehensive Safety Plan)

(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 5131 – Conduct)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5136 - Gangs)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Rewards

If law enforcement officials ~~have been unable to identify the person(s) responsible~~ are unable to fix responsibility for the theft or vandalism, the Board may authorize a reward ~~in any amount it deems appropriate for information leading to~~ *for the* identification and apprehension of the *responsible person(s)* ~~guilty party~~.

The Board shall determine the appropriate amount for the reward.

The Superintendent or designee shall disburse the reward ~~A reward shall be paid only when the guilt of the person responsible for the crime has been established by a criminal conviction or other appropriate judicial procedures.~~

Legal Reference:

EDUCATION CODE

19910 Libraries, malicious cutting, tearing, defacing, breaking or injuring

19911 Libraries, willful detention of property

44810 Willful interference with classroom conduct

48904 Liability of parent or guardian for willful misconduct; withholding of grades, diplomas and transcripts

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage; liability for reward

53069.6 Actions to recover damages

54951 Local agency, definition

61601.1 Graffiti abatement district

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3515.4(b)

PENAL CODE

484 Theft defined

594 Vandalism

594.1 Aerosol paint and etching cream

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Adopted: 7-23-80

Amended: 2-7-84, 7-11-89, 9-17-02, 2-17-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 15, 2009~~ OCTOBER 20, 2009

SUBJECT: C.6.e APPROVE AMENDMENT TO BOARD POLICY 4119.21, 4219.21, 4319.21 – PROFESSIONAL STANDARDS - ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards?

BACKGROUND: Board Policy 4119.21, 4219.21, 4319.21 contains a new section entitled “Staff Conduct with Students” which requires employees to maintain professional boundaries when interacting with students. Policy also prohibits inappropriate employee conduct, such as engaging in harassing behavior, engaging in inappropriate socialization or fraternization, or establishing an inappropriate written, verbal, or physical relationship with a student.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards.
2. Do not amend Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards.
3. Adopt a modified version of the amendment to Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4119.21, 4219.21, 4319.21(a)

Professional Standards

The Governing Board expects district employees to maintain the highest ethical standards, ***exhibit professional behavior***, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the ***district's*** educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

(cf. 0000 – Vision)

(cf. 0200 – Goals for the School District)

(cf. 4112.2 – Certification)

(cf. 4119.1/4219.1/4319.1 – Civil and Legal Rights)

(cf. 4131/4231/4331 – Staff Development)

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by professional associations to which they may belong.

(cf. 2111 – Superintendent Governance Standards)

(cf. 9005 – Governance Standards)

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property. Inappropriate employee conduct shall include, but not be limited to, engaging in harassing or discriminatory behavior; engaging in inappropriate socialization or fraternization with a student; soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student; furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student; or engaging in child abuse.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 4040 – Employee Use of Technology)

(cf. 5131 – Conduct)

(cf. 6163.4 – Student Use of Technology)

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 – Child Abuse Prevention and Reporting.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4119.21, 4219.21, 4319.21(b)

(cf. 5141.4 – Child Abuse Prevention and Reporting)

Any employee who is found to have engaged in inappropriate conduct with a student in violation of law or this policy shall be subject to disciplinary action.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 – Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

PENAL CODE

11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80331-80338 Rules of conduct for professional educators

Management Resources:

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

Standards for School Leaders, 1996

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

Code of Ethics of the Education Profession, 1975

CDE PUBLICATIONS

California Professional Standards for Educational Leaders, 2001

WEB SITES

CDE: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Association of California School Administrators: <http://www.acsa.org>

California School Leadership Academy: <http://www.csla.org>

Council of Chief State School Officers: <http://www.ccsso.org>

California Teachers Association: <http://www.cta.org>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

Adopted: 11-17-82

Amended: 7-23-85, 1-21-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 15, 2009~~ OCTOBER 20, 2009

SUBJECT: C.6.f. APPROVE AMENDMENT TO BOARD POLICY 4154, 4254, 4354 – HEALTH AND WELFARE BENEFITS – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits?

BACKGROUND: Board Policy 4154, 4254, 4354 is being updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect new federal law re: temporary subsidized premium for COBRA and Cal-COBRA. Board Policy 4154, 4254, 4354 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.
2. Do not amend Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.
2. Adopt a modified version of the amendment to Board Policy 4154, 4254, 4354 – Health and Welfare Benefits.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(a)

Health And Welfare Benefits

The district shall provide health and welfare benefits for certificated and classified employees in bargaining units in accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240 - Bargaining Units)

(cf. 4141/4241 - Collective Bargaining Agreement)

~~Employees who are not in bargaining units shall receive the same benefits as those specified in the appropriate~~ ***Certificated management, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for classified employees.***

(cf. 4300 – Administrative and Supervisory Personnel)

For the purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5)

The Superintendent or designee shall not use or disclose any medical information the district possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee health benefit plans and for other purposes specified in law. (Civil Code 56.20)

(cf. 4112.6/4212.6/4312.6 – Personnel Files)

Continuation of Coverage

~~Retired~~ ***certificated*** employees, and other ***employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries*** qualified persons may continue to participate in the district's group health and welfare benefits plan and dental care benefit plan in accordance with state and federal law. The Superintendent or designee shall advise all employees of their rights and responsibilities related to continuing their health insurance benefits when their eligibility changes.

To receive continuation coverage under this program, the ***covered employees and*** qualified beneficiary shall pay the premiums, dues and other charges, including any increases in premiums

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(b)

or dues, and costs incurred by the district in administering this program.

Legal Reference:

EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees

17566 Self-insurance fund

35208 Liability insurance

35214 Liability insurance (self-insurance)

44041-44042 Payroll deductions for collection of insurance premium

44986 Leave of absence, state disability benefits

45136 Benefits for classified employees

CIVIL CODE

56.10-56.16 Disclosure of information by medical providers

56.20-56.245 Use and disclosure of medical information by employers

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

22750-22944 Public Employees' Medical and Hospital Care Act

~~22931 Application of education code provisions relating to inclusion of certain retirees in local health and welfare benefits plans~~

53200-53210 Group insurance

HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance

1367.08 Disclosure of fees and commissions paid related to health care service plan

1373.621 Continuation coverage, age 60 or older after five years with district

1374.58 Coverage for registered domestic partners, health service plans and health insurers

INSURANCE CODE

10116.5 Continuation coverage, age 60 or older after five years with district

10128.50-10128.59 Cal-COBRA program, disability insurance

10277-10278 Group and individual health insurance, coverage of dependent children

10604.5 Annual disclosure of fees and commissions paid

12670-12692.5 Conversion coverage

LABOR CODE

2800.2 Notification of conversion and continuation coverage

4856 Health benefits for spouse of peace officer killed in performance of duties

UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

UNITED STATES CODE, TITLE 1

7 Definition of marriage, spouse

UNITED STATES CODE, TITLE 26

139C COBRA premium assistance, elimination of subsidy for high-income individuals

4980B COBRA continuation coverage

6432 COBRA premium assistance

6720C COBRA premium assistance, failure to notify health plan of cessation of eligibility

UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

UNITED STATES CODE, TITLE 42

1395-1395g Medicare benefits

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4154, 4254, 4354(c)

CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

INTERNAL REVENUE SERVICE GUIDANCE

Premium Assistance for COBRA Benefits, Notice 2009-27

WEB SITES

CSBA: <http://www.csba.org>

California Department of Industrial Relations: <http://www.dir.ca.gov>

California Employment Development Department: <http://www.edd.ca.gov>

Internal Revenue Service: <http://www.irs.gov>

U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services:

<http://www.cms.hhs.gov>

U.S. Department of Labor: <http://www.dol.gov>

Adopted: 9-17-80

Amended: 7-12-78, 11-17-82, 7-23-85, 3-4-86, 1-21-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: C.6.g. APPROVE AMENDMENT OF BOARD POLICY 5021 – NON-CUSTODIAL PARENTS – First Reading

ISSUE: Should the Board of Education approve amendment of Board Policy 5021 – Non-custodial Parents?

BACKGROUND: Board Policy 5021 contains new language clarifying that the parent who enrolls a child is presumed to be the parent with custody and that, unless the district receives a copy of a certified court order restricting access, both parents are presumed to have equal rights regarding their child, including picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school. Board Policy 5021 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5021 – Non-custodial Parents.
2. Do not approve the amendment Board Policy 5021 – Non-custodial Parents.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5021(a)

Non-custodial Parents

The Governing Board recognizes the right of parent/guardians to be involved in the education of their children and desires to balance that right with the district's need to ensure the safety of students while in school.

*(cf. 5020 – Parent Rights and Responsibilities)
(cf. 6020 – Parent Involvement)*

The parent/guardian who enrolls a child in a district school shall be presumed to be the child's custodial parent/guardian and shall be held responsible for the child's welfare.

School officials shall presume that both parents/guardians have equal rights regarding their child, including, but limited to, picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school. When a court order restricts access to the child or to his/her student information, a parent/guardian shall provide a copy of the certified court order to the principal or designee upon enrollment or upon a change in circumstances.

*(cf. 3516 – Emergencies and Disaster Preparedness Plan)
(cf. 5111.1 – District Residency)
(cf. 5125 – Student Records)
(cf. 5141 – Health Care and Emergencies)
(cf. 5142 – Safety)
(cf. 6159 – Individualized Education Program)*

~~Non-custodial parents generally retain the same rights as custodial parents unless a court order restricts the rights of the non-custodial parent. These rights include but are not limited to accessing his/her child's student records, participating in school activities and visiting the child at school. If a completed or pending legal action curtails the non-custodial parent's rights, the parent/guardian with custody shall provide evidence of this action to the Superintendent or designee.~~

~~*(cf. 5125 – Student Records)
(cf. 5142 – Safety)
(cf. 6020 – Parent Involvement)*~~

~~Upon request, the district shall provide non-custodial parents with announcements and notices that are sent to the custodial parent.~~

~~While both parents can visit the child at school, only the custodial parent has the right to remove the child from school property. Only a verified note or an emergency card from the custodial~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5021(b)

parent will be cause for exception to this provision.

(cf. 5141—Health Care and Emergencies)

In the event of an attempted violation of a court order that restricts access to a student, staff ***the principal or designee*** shall contact the custodial parent and local law enforcement officials and shall make the student available only after one or both of these parties consent.

Legal Reference:

EDUCATION CODE

48204 Residency requirements

49061 Definitions

49069 Absolute right to access

49091.10-49091.19 Parental review of curriculum and instruction

49408 Emergency information

56028 Definition, parent for special education

51100-51102 Parent/guardian rights

FAMILY CODE

3002 Joint legal custody, definition

3006 Sole legal custody, definition

3025 Parental access to records

6550-6552 Caregivers

GOVERNMENT CODE

810-996.6 Government Claims Act

6205-6211 Confidentiality of residence for victims of domestic violence

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

Adopted: 6-23-92

Amended: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

**SUBJECT: C.6.h. APPROVE AMENDMENT OF BOARD POLICY 5121 –
GRADES/EVALUATION OF STUDENT ACHIEVEMENT – First
Reading**

ISSUE: Should the Board of Education approve amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement?

BACKGROUND: Board Policy 5121 includes language regarding the Superintendent's authority to determine the methodology to be used in calculating grade point average. Board Policy 5121 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement.
2. Do not approve the amendment Board Policy 5121 – Grades/Evaluation of Student Achievement.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5121(a)

Grades/Evaluation of Student Achievement

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians identify the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's achievement.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

~~Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level.~~ The Superintendent or designee shall establish and regularly evaluate a uniform grading system **based on standards that apply to all students in that course and grade level.**, and Principals shall ensure that student grades conform to this system. Teachers shall inform students and parents/guardians how student achievement will be evaluated in the classroom.

(cf. 6020 - Parent Involvement)

A teacher shall base a student's grade ~~Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and district standards. objectives.~~ Students shall have the opportunity to demonstrate this mastery through a variety of methods such as classroom participation, homework, tests and portfolios.

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

The teacher of each course shall determine the student's grade. The grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy and administrative regulation. (Education Code 49066)

(cf. 5125.3 - Challenging Student Records)

Students in K-3 ~~5~~ shall receive narrative evaluations ~~rather than letter grades and standards based marks~~ in order to give parents/guardians more information about their children's developmental levels and also promote students' self-esteem and experiences of success.

(cf. 5125 - Student Records)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5121(b)

Unexcused Absences *Effect of Absences on Grades*

Students with excessive unexcused absences may be given a failing grade and not receive credit for the class(es).

(cf. 5113 - Absences and Excuses)

If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for nonperformance.

(cf. 6154 - Homework/Makeup Work)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant

48070 Promotion and retention

48205 Excused absences

48800-48802 Enrollment of gifted students in community college

48904-48904.3 Withholding grades, diplomas, or transcripts

49066 Grades; finalization; physical education class

49067 Mandated regulations regarding pupil's achievement

49067 Mandated regulations regarding student's achievement

49069.5 Students in foster care, grades and credits

51242 Exemption from physical education based on participation in interscholastic athletics

76000-76002 Enrollment in community college

51220.3 Extra grade weighting for college admission courses

CODE OF REGULATIONS, TITLE 5

10060 Criteria for reporting physical education achievement, high schools

30008 Definition of high school grade point average for student aid eligibility

UNITED STATES CODE, TITLE 20

1232g Family Education Rights and Privacy Act (FERPA)

6101-6251 School-to-Work Opportunities Act of 1994

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

COURT DECISIONS

Owasso Independent School District v. Falvo, (2002) 122 S.Ct. 934

Las Virgenes Educators Association v. Las Virgenes Unified School District (2001) 86 Cal.App.4th 1

Swany v. San Ramon Valley Unified School Dist. (N.D.Cal. 1989) 720 F.Supp. 764

Johnson v. Santa Monica-Malibu Unified School District Board of Education (1986) 179Cal. App. 3d 593

Management Resources:

CDE PUBLICATIONS

It's Elementary!, Elementary Grades Task Force Report, 1992

Aiming High: High Schools for the 21st Century, 2002

Taking Center Stage: A Commitment to Standards-Based Education for California's Middle Grades Students,

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 5000

Students

BP 5121(c)

2001

Elementary Makes the Grade! 2000

U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE

Report Cards and Transcripts for Students with Disabilities, October 17, 2008

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Student Aid Commission: <http://www.csac.ca.gov>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 5-24-78

Amended: 5-15-84, 8-5-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

**SUBJECT: C.6.i. APPROVE AMENDMENT OF BOARD POLICY 5131.5 –
VANDALISM AND GRAFFITI – First Reading**

ISSUE: Should the Board of Education approve amendment of Board Policy 5131.5 – Vandalism and Graffiti?

BACKGROUND: Board Policy 5131.5 contains new language directing the Superintendent to collaborate with local law enforcement and the city or county to develop vandalism and graffiti prevention strategies, to investigate certain incidents of vandalism or graffiti pursuant to the district's nondiscrimination policies, as appropriate, and to cover up graffiti as soon as possible. Board Policy 5131.5 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5131.5 – Vandalism and Graffiti.
2. Do not approve the amendment Board Policy 5131.5 – Vandalism and Graffiti.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.5(a)

Vandalism, Theft and Graffiti

The Governing Board *desires to enhance student learning by striving to provide an environment where students and staff can feel safe and secure and can take pride in their school. To that end the Superintendent or designee shall develop strategies for preventing graffiti and vandalism on school grounds, including collaborating with local law enforcement and city and county officials, as appropriate, to help develop a coordinated response to graffiti and vandalism in the community.* ~~considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district-owned real or personal property, including the writing of graffiti.~~

(cf. 3515.4 – Recovery for Property Loss or Damage)

(cf. 0450 – Comprehensive Safety Plan)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 5131.7 – Positive School Climate)

(cf. 5138 – Conflict Resolution/Peer Mediation)

Students and staff are encouraged to report any graffiti or vandalism to the principal or designee for investigation. The principal or designee shall determine whether the incident necessitates an investigation pursuant to the district's sexual harassment, hate-motivated behavior, or nondiscrimination grievance procedure.

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.7 – Sexual Harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

As appropriate, the principal or designee may contact local law enforcement in instances when the graffiti is repetitive, identifies particular targets or groups, identifies the perpetrator, and/or contains incitements to violence, threats, or intimidation. Photographs or other evidence of the vandalism or graffiti shall be preserved as necessary for investigation by the district or law enforcement and as evidence in any district disciplinary proceedings.

The principal or designee shall ensure that graffiti on school grounds is removed and covered as soon as possible, and if practicable before the beginning of the school day.

~~Any district A student who commits an act of vandalism or graffiti on school grounds shall be subject to disciplinary action including, but not limited to, suspension or expulsion in accordance with Board policy and administration regulation. by the district and also may be prosecuted through other legal means. If reparation of damages is not made, the district also may withhold the student's grades, diploma and/or transcripts in accordance with law.~~

(cf. 3515.4 – Recovery for Property Loss or Damage)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.5(b)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 5131 – Conduct)

(cf. 5144 – Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension or expulsion

48904 Willful misconduct, limit of liability of parent or guardian

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury;

CIVIL CODE

51.7 Right to be free from violence

52.1 Discrimination liability

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information

PENAL CODE

594 Vandalism

594.1 Aerosol containers of paint

594.2 Intent to commit vandalism or graffiti

594.6 Vandalism or graffiti, community service

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

CODE OF REGULATIONS, TITLE 5

305 Pupil responsible for care of property

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Adopted: 5-14-78

Amended: 10-15-80, 5-15-84, 8-5-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: C.6.j. APPROVE AMENDMENT OF BOARD POLICY 5131.62 – TOBACCO – First Reading

ISSUE: Should the Board of Education approve amendment of Board Policy 5131.62 – Tobacco?

BACKGROUND: Board Policy 5131.62 is revised to reflect change in state's Tobacco-Use Prevention Education program to a competitive grade program for grades 6-12, effective July 1, 2009. Policy also (1) adds exception to student discipline for the possession or use of prescription tobacco products; (2) aligns tobacco-use prevention instruction with state standards; (3) clarifies that districts may make cessation/intervention services available by providing referrals; (4) expands section on "Program Planning" to add establishment of advisory council; and (5) adds new section on "Program Evaluation." Board Policy 5131.62 is being submitted with recommended changes from CSBA.

ALTERNATIVES: 1. Approve the amendment of Board Policy 5131.62 – Tobacco.
2. Do not approve the amendment Board Policy 5131.62 – Tobacco.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(a)

Tobacco

The Governing Board recognizes that tobacco use presents serious health risks and desires to provide support and assistance in ***reducing the number of students who begin or continue to use tobacco. The Superintendent or designee shall establish a comprehensive program that includes consistent enforcement of laws prohibiting tobacco possession and use by students, tobacco-use prevention education, and intervention and cessation activities and/or referrals.*** ~~the prevention and intervention of tobacco use among youth.~~

(cf. 5131.6 – Alcohol and Other Drugs)

Prohibition Against Tobacco Use

Students shall not smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, ~~or~~ while under the supervision and control of district employees, ***or while to and from school. This prohibition does not include students' possession or use of their own prescription products.*** (Education Code 48900, 48901)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5131 – Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Intervention/Cessation Services

The district may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use.

(cf. 1020 – Youth Services)

(cf. 5141.6 – School Health Services)

(cf. 6164.2 – Guidance/Counseling Services)

Prevention Instruction

The district's ***shall*** provide developmentally appropriate tobacco-use prevention instruction for students ***at selected*** grade levels from K-12. ***Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.***

~~comprehensive prevention/intervention program shall be based on an ongoing assessment of objective data regarding tobacco use in the schools and community and on research identifying strategies that have proven effective in preventing or reducing tobacco use among youth. The~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(b)

program shall be designed to meet a set of measurable goals and objectives and shall be periodically evaluated to assess progress.

(cf. 0500 – Accountability)

(cf. 5146 – Married/Pregnant/Parenting Students)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

Program Planning

The Superintendent or designee shall coordinate with the local health department and county office of education in program planning and implementation. He/she may establish an advisory council including students, parents/guardians, district staff, representatives of the local health department and community organizations, law enforcement professionals, and/or others with demonstrated expertise in tobacco prevention and cessation.

(cf. 1220 – Citizen Advisory Councils)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee also shall coordinate the district's tobacco-use prevention program with other district efforts to reduce students' use of illegal substances and to promote student wellness.

(cf. 1325 – Advertising and Promotion)

(cf. 5030 – Student Wellness)

(cf. 5131.6 – Alcohol and Other Drugs)

The district's program shall be aligned with guidelines issued by the California Department of Education (CDE) and with federal Principles of Effectiveness described in 20 USC 7115. The Superintendent or designee shall:

1. Base the district's program on a thorough assessment of objective data regarding tobacco-use problems in district schools and the community.

This assessment shall include an analysis of data regarding the incidence and consequences of tobacco use, an examination of existing efforts and activities in the community, and a determination of high-priority groups that are most in need of district services.

2. Establish a set of measurable goals and objectives and design the program to meet these goals and objectives

3. Design and implement the program based on scientific research or evaluation that provides

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(c)

evidence that the strategies will prevent or reduce tobacco use

4. Use the results of ongoing program evaluations to strengthen the program and refine program goals and objectives

Program Evaluation

To evaluate the effectiveness of the district's program and ensure accountability, the Superintendent or designee shall biennially administer the California Healthy Kids Survey to students at selected grade levels in order to assess student attitudes toward tobacco and student use of tobacco. He/she also shall annually report to the Board and the CDE on program activities, program expenditures, the number of individuals receiving each type of service or training, progress toward program goals and objectives, and other data required pursuant to Health and Safety Code 104450.

(cf. 0500 – Accountability)

(cf. 5022 – Student and Family Privacy Rights)

(cf. 6162.8 – Reserch)

~~The Superintendent or designee also may provide students with counseling and other support services to assist in the prevention or reduction of tobacco use.~~

~~*(cf. 6164.2 – Guidance/Counseling Services)*~~

~~Because of the additional health risks of tobacco use for prenatal development, the district shall provide outreach, motivational and other support services to prevent or reduce tobacco use among pregnant and parenting minors.~~

~~*(cf. 5146 – Married/Pregnant/Parenting Students)*~~

~~Information about smoking cessation programs shall be made available and encouraged for students and staff. (Health and Safety Code 104420)~~

~~*(cf. 4159/4259/4359 – Employee Assistance Programs)*~~

~~The Superintendent or designee shall coordinate prevention and cessation efforts with the local health department, other local agencies and community organizations and shall involve students, parents/guardians, families and the community in support of school-based programs.~~

~~*(cf. 1020 – Youth Services)*~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(d)

~~(cf. 1400—Relations Between Other Governmental Agencies and the Schools)~~

Legal Reference:

EDUCATION CODE

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

51202 Instruction in personal and public health and safety

60041 Instructional materials, portrayal of effects of tobacco use

HEALTH AND SAFETY CODE

104350-104495 Tobacco use prevention education

PENAL CODE

308 Minimum age for tobacco possession

CODE OF REGULATIONS, TITLE 17

6800 Definition, health assessment**6844-6847 Child Health and Disability Prevention program; health assessments**

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug-Free Schools and Communities Act

ATTORNEY GENERAL OPINIONS

88 Ops. Cal. Atty. Gen. 8 (2005)

Management Resources:

CDE PUBLICATIONS

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008**Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003****Getting Results: Part II California Action Guide To Tobacco Use Prevention Education, 2000**

Getting Results: Developing Safe and Healthy Kids, 1998-99

CENTERS FOR DISEASE CONTROL PUBLICATIONS

Guidelines Related to School Health Programs to Prevent Tobacco Use and Addiction, 1994

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy, and Ready to Learn: A School Health Policy Guide, 2000

WEST ED PUBLICATIONS

Guidebook for the California Healthy Kids Survey: 2008-2009 Edition, 2008

WEB SITES

CDE: <http://www.cde.ca.gov>California Department of Health Services: <http://www.dhs.ca.gov>California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>California Healthy Kids Resource Center: <http://www.californiahealthykids.org>California Healthy Kids Survey: <http://www.wested.org/hks>Centers for Disease Control and Prevention: <http://www.cdc.gov>Safe and Healthy Kids Annual Report: <http://hk.duerrevaluation.com>U.S. Department of Education: <http://www.ed.gov>U.S. Surgeon General: <http://www.surgeongeneral.gov>National Association of State Boards of Education: <http://www.nasbe.org>

Adopted: 9-17-02

Amended: 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: C.6.k. APPROVE AMENDMENT OF BOARD POLICY 5145.9 – HATE-MOTIVATED BEHAVIOR – First Reading

ISSUE: Should the Board of Education approve amendment of Board Policy 5145.9 – Hate-Motivated Behavior?

BACKGROUND: Board Policy 5145.9 is updated to explicitly prohibit discriminatory behavior or statements that degrade an individual on the basis of a protected category of discrimination and to provide for multi-agency collaborations to promote safe environments for youth. Board Policy 5145.9 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5145.9 – Hate-Motivated Behavior.
2. Do not approve the amendment Board Policy 5145.9 – Hate-Motivated Behavior.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.9(a)

Hate-Motivated Behavior

In order to create a safe learning environment for all students, the Governing Board desires to protect affirms the right of every student to be ***free*** ~~protected~~ from hate-motivated behavior ***and will*** It is the intent of the Board to promote harmonious relationships ***among*** ~~that enable~~ students ***so as to enable them*** to gain a true understanding of the civil rights and social responsibilities of people in our society. ***The district prohibits discriminatory*** behavior or statements that degrade an individual on the basis of his/her ***actual or perceived*** race, ethnicity, culture, heritage, gender, ***sex***, sexual orientation, physical/mental attributes, ***or*** religious beliefs or practices. ~~shall not be tolerated.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

~~(cf. 3515.1 - Crime Data Reporting)~~

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5136 - Gangs)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

~~(cf. 5145.7 - Sexual Harassment)~~

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

~~(cf. 6141.6 - Multicultural Education)~~

The Superintendent or designee shall collaborate with regional programs and community organizations to promote safe environments for youth. These efforts shall be focused on providing an efficient use of district and community resources.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

The district shall provide age-appropriate instruction to help promote an understanding of and respect for human rights, ***diversity, and tolerance in a multicultural society and to provide strategies to manage conflicts constructively.***

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6141.94 - History-Social Science Instruction)

The Superintendent or designee shall ensure that staff receive appropriate training to recognize

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.9(b)

hate-motivated behavior and methods for handling such behavior in appropriate ways.

(cf. 4131/4231/4331 - Staff Development)

Grievance Procedures

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. ***Upon receiving such a complaint the principal or designee shall immediately investigate the complaint in accordance with school-level complaint process/grievance procedures as described in AR 5145.7 – Sexual Harassment. A student who has been found to have demonstrated*** hate-motivated behavior shall be subject to discipline in accordance with ***law***, Board policy and administrative regulation. ~~If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with district complaint procedures.~~

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5131 – Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 5145.7 – Sexual Harassment)

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, Superintendent or designee, and/or law enforcement, as appropriate.

~~(cf. 3515.3 – District Police/Security Department)~~

~~(cf. 4158/4258/4358 – Employee Security)~~

~~In addition, the district shall provide counseling and appropriate sensitivity training and diversity education for students exhibiting hate-motivated behavior. As necessary, the district shall also provide counseling, guidance and support, as necessary, to those students who are the victims of hate-motivated behavior and to student who exhibit such behavior. .~~

(cf. 6164.2 - Guidance/Counseling Services)

~~At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

33025 Hate violence defined

32282 School safety plans

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.9(c)

48900.3 Suspension for hate violence

48900.4 Suspension or expulsion for threats or harassment**PENAL CODE**

186.21 Street terrorism; legislative findings and declarations

422.55-422.86 **Definition of Hate crimes****422.6 Crimes, harassment**~~11410-11414 Terrorism~~~~13023 Reports by law enforcement of crimes motivated by race, ethnicity, religion, sexual orientation or physical or mental disability~~~~13519.6 Hate crimes, training courses and guidelines~~**CODE OF REGULATIONS, TITLE 5****4600-4687 Uniform Complaint Procedures****4900-4965 Nondiscrimination in elementary and secondary education programs**~~UNITED STATES CODE, TITLE 18~~~~245 Federally protected activities~~

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES**California Student Safety and Violence Prevention – Laws and Regulations, April 2004****CSBA PUBLICATIONS**~~Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1995~~~~ALAMEDA OFFICE OF EDUCATION & CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~~~Hate-Motivated Behavior in Schools: Response Strategies for School Boards, Administrators, Law Enforcement and Communities, 1997~~~~U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF ATTORNEYS GENERAL PUBLICATIONS~~~~Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999~~**U.S. DEPARTMENT OF JUSTICE PUBLICATIONS****Preventing Youth Hate Crimes: A Guide for Schools and Communities, 1997****WEB SITES****CSBA: <http://www.csba.org>**California Association of Human Relations Organizations: <http://www.cahro.org>CDE: <http://www.cde.ca.gov>**National Youth Violence Prevention Resource Center: <http://www.safeyouth.org>**United States Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR/index.html>**U.S. Department of Justice, Community Relations Service: <http://www.usdoj.gov/crs>**

Adopted: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

**SUBJECT: C.6.1. APPROVE AMENDMENT OF BOARD POLICY 6011 –
ACADEMIC STANDARDS – First Reading**

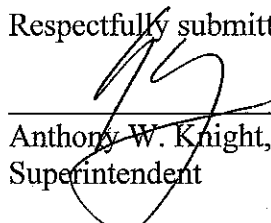
ISSUE: Should the Board of Education approve amendment of Board Policy 6011 – Academic Standards?

BACKGROUND: Board Policy 6011 is updated to reflect all of the subject areas for which the State Board of Education or Superintendent of Public Instruction have now adopted model content standards. Policy also adds language on articulation of the standards between grade levels, professional development related to the standards, communication of the standards to students and parents/guardians, and reviewing and updating of the standards as necessary. Board Policy 6011 is being submitted with recommended changes from CSBA.

ALTERNATIVES: 1. Approve the amendment of Board Policy 6011 – Academic Standards.
2. Do not approve the amendment Board Policy 6011 – Academic Standards.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(a)

Academic Standards

The Governing Board recognizes that content and performance standards are necessary to clarify for students, parents/guardians and staff what students are expected to know and be able to do at each grade level and in each area of study. The **Governing** Board shall adopt high **academic** standards for student achievement **which** that meet or exceed statewide standards and challenge all students to reach their full potential **and which clarify what students are expected to know and be able to do at each grade level and in each area of study.**

The Superintendent or designee shall provide the Board with recommended standards. In developing these recommended standards, the Superintendent or designee shall use District standards shall be developed through a process that involves teachers, school site and district administrators, staff, students, parents/guardians and community members. He/she shall ensure the alignment of the standards with the district's vision and goals and ensure the proper articulation of standards between grade levels.

District standards for English language arts, English language development, mathematics, science, health education, history-social science, physical education, visual and performing arts, world languages, career technical education and preschool education shall meet or exceed statewide model content standards adopted by the State Board of Education or the State Superintendent of Public Instruction as applicable. Standards shall be based on a review of state model standards and an assessment of the skills that students will need in order to be successful in the workplace and in higher education, including basic skills, problem-solving abilities and conceptual thinking. Special care shall be taken to ensure the proper articulation of standards among district schools.

(cf. 5148.3 – Preschool/Early Childhood Education)
 (cf. 6142.2 – World/Foreign Language Instruction)
 (cf. 6142.6 – Visual and Performing Arts Education)
 (cf. 6142.7 – Physical Education)
 (cf. 6142.8 – Comprehensive Health Education)
 (cf. 6142.91 – Reading/Language Arts Instruction)
 (cf. 6142.92 – Mathematics Instruction)
 (cf. 6142.93 – Science Instruction)
 (cf. 6142.94 – History-Social Science Instruction)
 (cf. 6174 – Education for English Language Learners)
 (cf. 6178 – Career Technical Education)

Teachers and school administrators shall receive professional development to ensure their understanding of the standards and to discuss effective instructional methods in preparing students to meet the standards.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(b)

(cf. 4131/4331 – Staff Development)

The Superintendent or designee shall annual communicate the applicable standards to students and their parents/guardians to inform them of the expectations for student learning at their grade level.

Staff shall continually assess students' progress toward meeting the standards, ***report each student's progress to the student and his/her parents/guardians***, and shall offer remedial assistance in accordance with Board policy ***and administrative regulation***.

(cf. 4115 – Evaluation/Supervision)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6141 – Curriculum Development and Evaluation)
(cf. 6143 – Courses of Study)
(cf. 6146.1 – High School Graduation Requirements)
(cf. 6146.5 – Elementary/Middle School Graduation Requirements)
(cf. 6162.5 – Student Assessment)
(cf. 6177- Summer School)
(cf. 6179 – Supplemental Instruction)
(cf. 6190 – Evaluation of the Instructional Program)

~~The~~ ***District*** standards shall also provide a basis for evaluating the instructional program, making decisions about curriculum and assessment, and, ***in accordance with Education Code 44662***, as required by law, evaluating teacher performance.

(cf. 0500 – Accountability)
(cf. 4115 – Evaluation/Supervision)
(cf. 6141 – Curriculum Development and Evaluation)
(cf. 6162.5 – Student Assessment)
(cf. 6190 – Evaluation of the Instructional Program)

~~While desiring district standards to be specific and comprehensive, the Board does not intend that these standards be so extensive as to describe everything that will be taught in the classroom. Staff shall have sufficient time and flexibility to provide instruction that supplements the standards. Staff shall also have flexibility to determine the best instructional methods to use in preparing students to meet the standards.~~

The Superintendent or designee shall ensure that district standards are regularly reviewed and updated as necessary. ***At a minimum, district standards shall be review whenever applicable statewide standards are revised and whenever data on student achievement demonstrate that students are not adequately achieving the standards in a particular grade level or subject area.***

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(c)

Legal Reference:

EDUCATION CODE

44662 Evaluation of certificated employees

51003 Statewide academic standards

60605-60605.5 Adoption of statewide academically rigorous content and performance standards

UNITED STATES CODE, TITLE 20**6311 State academic standards and accountability for Title I, Part A**

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS*World Language Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2009**California Preschool Learning Foundations, Vol. 1, 2008**Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, March 2008**California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, 2006**Physical Education Model Content Standards for California Public Schools, Kindergarten Through Grade Twelve, January 2005**Visual and Performing Arts Content Standards for California Public Schools, Prekindergarten through Grade Twelve, January 2001**English-Language Development Standards for California Public Schools, Kindergarten Through Grade Twelve, July 1999**History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998**Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998**English-Language Arts Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997**Mathematics Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997***WEB SITES****CSBA:** <http://www.csba.org>**CDE:** <http://www.cde.ca.gov>**U.S. Department of Education:** <http://www.ed.gov>

Adopted: 9-17-02

Amended: 8-24-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: C.6.m. APPROVE ADOPTION OF BOARD POLICY 6120 – RESPONSE TO INSTRUCTION AND INTERVENTION– First Reading

ISSUE: Should the Board of Education approve adoption of Board Policy 6120 – Response to Instruction and Intervention?

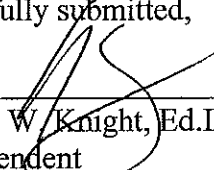
BACKGROUND: Board Policy 6120 reflects goals of the program to integrate instruction and resources in the general education program to improve achievement and to help close the achievement gap for all students. Board Policy 6120 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the adoption of Board Policy 6120 – Response to Instruction and Intervention.
2. Do not approve the adoption Board Policy 6120 – Response to Instruction and Intervention.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6120(a)

Response To Instruction And Intervention

The Governing Board desires to provide a high-quality, data-driven educational program to meet the learning and behavioral needs of each student and to help reduce disparities in achievement among subgroups of students. Students who are not making academic progress pursuant to district measures of performance shall receive intensive instruction and intervention supports designed to meet their individual learning needs.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 6000 - Concepts and Roles)
(cf. 6011 - Academic Standards)

The Superintendent or designee shall convene a team of certificated personnel, other district staff, and parents/guardians, as appropriate, to assist in designing the district's Response to Instruction and Intervention (RtI2) system, based on an examination of indicators of district and schoolwide student achievement.

(cf. 0500 - Accountability)
(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 4115 - Evaluation/Supervision)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6179 - Supplemental Instruction)

The district's RtI2 system shall include instructional strategies and interventions with demonstrated effectiveness and shall be aligned with the district curriculum and assessments.

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.93 - Mathematics Instruction)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)
(cf. 6190 - Evaluation of the Instructional Program)

The district's RtI2 system shall include research-based, standards-based, culturally relevant instruction for students in the general education program; universal screening and continuous classroom monitoring to determine students' needs and to identify those students who are not

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6120(b)

making progress; criteria for determining the types and levels of interventions to be provided; and subsequent monitoring of student progress to determine the effectiveness of the intervention and to make changes as needed.

When data from the RtI2 system indicate that a student may have a specific learning disability, the student may be referred for evaluation for special education or other services.

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.5 - Student Success Teams)

(cf. 6164.6 - Identification and Evaluation Under Section 504)

The district shall provide staff development to teachers regarding the use of assessments, data analysis, and research-based instructional practices and strategies. In addition, the district's RtI2 system shall emphasize a collaborative approach of professional learning communities among teachers within and across grade spans.

(cf. 4131 - Staff Development)

(cf. 4331 - Staff Development)

Staff shall ensure that parents/guardians are involved at all stages of the instructional and intervention process. Parents/guardians shall be kept informed of their child's progress and provided information regarding the services that will be provided, the strategies being used to increase the student's rate of learning, and information about the performance data that will be collected.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

Legal Reference:

EDUCATION CODE

56329 Assessment, written notice to parent

56333-56338 Eligibility for specific learning disabilities

56500-56509 Procedural safeguards

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:

1416 Monitoring, technical assistance, and enforcement

6316 School improvement

6318 Parent involvement

6319 Highly qualified teachers

CODE OF FEDERAL REGULATIONS, TITLE 34

300.307 Specific learning disabilities

300.309 Determining the existence of specific learning disabilities

300.311 Specific documentation for eligibility determination

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6120(c)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Response to Instruction and Intervention, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 20, 2009

SUBJECT: C.6.n. APPROVE ADOPTION OF BOARD POLICY 6142.95– HISTORY-SOCIAL SCIENCE INSTRUCTION– First Reading

ISSUE: Should the Board of Education approve adoption of Board Policy 6142.95 – History-Social Science Instruction?

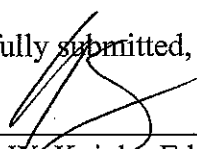
BACKGROUND: Board Policy 6142.95 reflects state standards and curriculum framework for history-social science instruction, a multicultural education component, related instructional materials, professional development, and program evaluation. Board Policy 6142.95 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the adoption of Board Policy 6142.95 – History-Social Science Instruction.
2. Do not approve the adoption Board Policy 6142.95 – History-Social Science Instruction.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.95(a)

History-Social Science Instruction

The Governing Board believes that the study of history and other social sciences is essential to prepare students to engage in responsible citizenship, comprehend complex global interrelationships, and understand the vital connections among the past, present, and future. The district's history-social science education program shall be designed to develop students' knowledge of historical events within a chronological and geographic context and shall include, at appropriate grade levels, instruction in American and world history, geography, economics, political science, anthropology, psychology, and sociology.

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The Board shall adopt academic standards for history-social science which meet or exceed state content standards and describe the knowledge and skills that students shall be expected to achieve at each grade level.

(cf. 6011 - Academic Standards)

The Superintendent or designee shall develop a comprehensive, sequential curriculum that is aligned with the district standards and is consistent with the state's curriculum framework. At each grade level, the curriculum shall integrate age-appropriate instruction designed to develop student achievement in the following areas:

1. Knowledge and cultural understanding, including historical, ethical, cultural, geographic, economic, and sociopolitical literacy
2. Democratic understanding and civic values, including an understanding of national identity; constitutional heritage; and an individual's civic values, rights, and responsibilities
3. Skills attainment and social participation, including basic study skills, critical thinking skills, and participation skills that are essential for effective citizenship

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

The district's history-social science curriculum shall include a multicultural education component which is designed to teach students to respect and appreciate cultural diversity and different points of view while also developing their understanding of commonalities and collective experiences. The curriculum shall reflect the experiences of men and women and of various

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.95(b)

cultural, ethnic, racial, religious, and social groups and their contributions to the history, life, and culture of the local community, California, the United States, and other nations.

(cf. 6115 - Ceremonies and Observances)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

The Board shall adopt standards-aligned instructional materials for history-social science in accordance with applicable law, Board policy, and administrative regulation. In addition, teachers are encouraged to supplement the curriculum through the use of biographies, original documents, diaries, letters, legends, speeches, other narrative artifacts, and literature from and about the period being studied.

(cf. 0400 - District Technology Plan)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6162.6 - Use of Copyrighted Materials)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of adopted instructional materials and instructional strategies for teaching history-social science.

(cf. 4131 - Staff Development)

The Superintendent or designee shall regularly evaluate and report to the Board regarding the implementation and effectiveness of the history-social science curriculum at each grade level, including, but not limited to, the extent to which the program is aligned with state standards, test results from the Standardized Testing and Reporting Program at applicable grade levels, and feedback from students, parents/guardians, and staff regarding the program.

(cf. 0500 - Accountability)

(cf. 6162.51 - Standardized Testing and Reporting Program)

Legal Reference:

EDUCATION CODE

33540 History-social science curriculum framework

51204 Course of study designed for student's needs

51204.5 History of California; contributions of men, women, and ethnic groups

51210 Course of study, grades 1-6

51220 Course of study, grades 7-12

51220.2 Instruction in legal system; teen or peer court programs

51221 Social science course of study, inclusion of instruction in use of natural resources

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.95(c)

51221.3-51221.4 Instruction on World War II and Vietnam War; use of oral histories

51225.3 High school graduation requirements

60040-60051 Criteria for instructional materials

60119 Public hearing on the sufficiency of instructional materials

60200-60206 Instructional materials, grades K-8

60400-60411 Instructional materials, grades 9-12

60420-60424 Instructional Materials Funding Realignment Program

60640-60649 Standardized Testing and Reporting Program

99200-99206 Subject matter projects

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

History-Social Science Framework for California Public Schools, Kindergarten Through Grade Twelve, rev. 2005

Model Curriculum for Human Rights and Genocide, 2000

History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve,
October 1998

WEB SITES

CSBA: <http://www.csba.org>

California Council for the Humanities: <http://www.calhum.org>

California Council for the Social Studies: <http://www.ccsc.org>

California Department of Education: <http://www.cde.ca.gov>

California History-Social Science Course Models: <http://www.history.ctaponline.org>

California Subject Matter Project: <http://csmf.ucop.edu>

• National Association for Multicultural Education: <http://www.nameorg.org>

National Council for History Education: <http://www.nche.net>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DEBRA A. BURGHER, PRINCIPAL, BROOKSIDE ELEMENTARY SCHOOL

DATE: OCTOBER 20, 2009

SUBJECT: MONTHLY SCHOOL REPORT

SCHOOL SITE COUNCIL MEETING: Our first SSC meeting was September 15, 2009. Parent members: Rachel Harshfield, Ginger Perini, Statia Foresti, Lucie Harris. Staff members are: Nicole Elsokary, Cindy Hicks, Denise Cochran and Debra Burgher. Ginger Perini will serve as our president. Brookside's API score of 944 placed us in the top three scoring elementary schools in Ventura County. We discussed what changes we made to improve our test scores by 32 points: intervention aides, use of assessments to inform instruction, standards based test prep from Curriculum Associates, packets of released STAR test questions provided to parents. Technology, authentic learning, and recycling will be areas of focus. We will monitor students bringing food in re-usable containers and acknowledge the "greenest" class at assemblies.

TECHNOLOGY: Teachers have new technology to use with students. Our "COWS", computers on wheels, are being introduced to students. Fifth graders used the laptops for a Santa Cruz Island Scavenger Hunt. Teachers are learning to use the new digital cameras, the snowball microphone and the "tuff cam" video camera for kids. Students are exploring the formatting palette, typing reports, adding graphics, and changing fonts. The Kidspiration program is being used by 4th graders to pull pictures from Google into their California Regions Maps. Jane Mintz taught BES teachers how to create email groups using Entourage on September 27th.

TEACHING AND LEARNING: Math and Literacy Intervention Aides are working with students. Fifth graders visited Santa Cruz Island. Debbie West provided background learning and info the day before the island trip at a 5th grade assembly. Fourth grade is finishing geography and will soon make landform maps of California. Third grade is working on Launching the Notebook Unit for Writer's Workshop; the FOSS "matter" unit; and place value, time and money. Second Graders are being introduced to the Icons of Depth and Complexity. Students are writing about their lives as Writer's workshop is launched. FOSS science unit Pebbles, Sand and Silt will be taught this month. First Graders are working on the Matter unit which will culminate with centers about solids and liquids at Halloween time. Kindergarteners are working through their first FOSS science unit. They studied trees and "adopted" a class tree. Students will plant a tree at school.

HAPPENINGS:

Oct 19-23	Red Ribbon Week
Oct 21	Teacher Report Card training 1:30-2:30
Oct 22	Spirit Assembly -- 5 th grade performs
Oct 27	School Site Council 3:15
Oct 30	Halloween Parade @ 8:45 a.m.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: Leslie Heilbron, Principal, Oak Hills Elementary School
DATE: October 20, 2009
SUBJECT: Monthly Board Report

DIFFERENTIATION UPDATE

Our site has been working to support our school goal of challenging each student and addressing their individual needs. We have committed to grouping students for appropriate instruction. Although teachers are also grouping students within their classes to meet individual needs, we have two programs that allow for more individualized instruction. In math, students have been grouped across the grade level for all math instruction based on a pre-test for each math unit. The instruction for each group is designed specifically based on their learning needs in that area. A Math aide is working with the lowest group for more individualized skill development. At the conclusion of each unit, the teachers assess the students in the next area and regroup them by need. In Language Arts, we have identified Kindergarten through fifth grade students in need of additional instruction through the use of the DIBELS Assessment, SRI and STAR scores. Each identified student will be served daily in the Literacy Center.

RED RIBBON WEEK ACTIVITIES

Activities are being planned daily for Red Ribbon Week, October 26th through October 30th, including several activities promoting healthy lifestyle choices.

SCHOOL SITE COUNCIL/PTA

OHES School Site Council welcomes two members: Tom Sarac and returning member Charlie Schlatter. At our September meeting, State assessment results were reviewed and election of a new Site Council President was discussed.

PTA reported on several activities: International Walk to School Wednesday, October 7th, PTA Meeting and Social on October 6th at 8:30 and Red Ribbon Week activities.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: October 20, 2009

SUBJECT: Monthly Board Report

Back-to-School Nights

Back-to-School Night was held on September 23 for all grade levels. Our Discovery Kindergarten, 3rd, 4th and 5th grades made their presentations at 6:00. A short, but informative half hour parent meeting at 7:00 was held in the Multipurpose Room prior to classroom presentations for Kindergarten, 1st and 2nd grades at 7:30. The principal welcomed the parents and talked about the value of parental involvement at Red Oak Elementary School. One speaker each from the Oak Park Schools Foundation and the Parent Faculty Association spoke informing parents about the purpose of their organizations and to ask for support. The majority of the meeting time was used by representatives from the Health and Longevity Institute to explain the changes in our school lunch program and the partnership the district has forged with them. Throughout the night, teachers made presentations individually in their classrooms and also as a grade level group in our Multi-purpose Room and Library. All the presentations at Back-to-School nights were well attended by parents.

Spirit Assemblies

Our first monthly Spirit Assemblies were held on September 29 and 30. The Spirit Assemblies recognize those students who best embodied the targeted positive monthly character traits. A new student body leadership team ran the assemblies and gave out the awards.

School Site Council

Our School Site Council met for the first time this school year on September 21. We had two new faculty members, and two new parent members. Our SSC purpose statement was reviewed and the bylaws were passed out. New additions to our staff were introduced, enrollment reviewed and the work that was done this summer to improve our facilities was explained. The council had a chance to look over new technology at our site. Leaders were selected to report, record and lead our SSC.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: OCTOBER 20, 2009
SUBJECT: MONTHLY SCHOOL REPORT

MCMS 8th Grade GATE Students Mentor 5th Graders on Santa Cruz Island October 1 & 8:

MCMS Students accompanied the 5th graders, mentoring them, as well as putting together a project about the Island by documenting their hiking adventure. Students are using this experience to demonstrate their work "thinking like a naturalist, marine biologist" etc. They will share this project with the MCMS community later in the school year.

BRENT NIXON, NATURALIST ASSEMBLY October 15th: MCMS is pleased and grateful to host one of the Brent Nixon experiences in Oak Park this month. Thanks to the PTO's for funding!

Dance: OCTOBER 23, 6:00-8:00: ASB sponsors the first in a series of hugely popular school dances, this one made even more special by a "City Lights" theme!

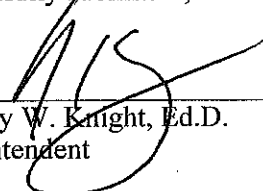
MCMS Goes to Mt. SAC October 16th: Many thanks to our Coaches Calce, Sonnabend and Hermosillo, along with parents, for getting a large number of 6th-8th graders to compete in this year's event. Good Luck, everyone!

7th Grade Catalina Curricular Trip October 26th-28th: Here we go again!!!! Many thanks to a host of parent chaperones, as well as our own Cindy Ligeti, Annette Johnson, Lindsay Steinman, Jessica Curtis and Tim Chevalier for helping to make this exceptional learning adventure possible.

Paths To Respect: Counselors Patricia Frieband and Carol Bailey visit each 7th grade Humanities class and facilitate a valuable program on peer respect that teaches and engages students about personal dignity and group responsibility for a positive school climate.

Congratulations to MCMS for winning an award from the 2009 Heal The Bay Event: Our Students picked up over 1500 cigarette butts, thereby saving countless species from imminent peril. Thanks to Cindy Ligeti for involving MCMS in this event.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lynn McCormack, Principal, Oak Park High School

DATE: October 20, 2009

SUBJECT: Monthly Board Report

BACK TO SCHOOL NIGHT

Back to School Night was held on September 24. The evening began for our teachers with a wonderful dinner hosted by our PFC. We always have a very high parent turnout and this year was no different. A presentation on Naviance (an online program that consists of several tools used for planning coursework, researching colleges, and exploring careers) was added to the evening's program. Although these new sessions were not as well attended as we had hoped, they were still well worth offering.

NATIONAL MERIT SCHOLARSHIP PROGRAM

Ishan Puri and Wendy Li were selected as *Semifinalists* for the 2010 National Merit Scholarship Program. Their selection indicates that they scored among the top 1,200 students in the state of California. Representing less than one percent of each state's high school seniors, Semifinalists are the highest-scoring program entrants in each state. These excellent students continue in the 2010 competition for Merit Scholarship awards.

Andrew Chen, Jason Chen, Scott Compton, Will Conner, Shannon Eu, Calvin Fong, Xiangxin Liu, and Rachel Pan have been recognized as *Commended* Students in the 2010 National Merit Scholarship Program. Commended Students placed among the top five percent of more than one million students who entered the competition by taking the 2008 Preliminary SAT/National Merit Scholarship Qualifying Test. Certificates of recognition will be presented to these students at our next full staff meeting.

SENIOR COLLEGE ADVISEMENT

This event met from 1:30 to 3:10 in the Pavilion on September 30. Seniors were provided with up-to-the-minute information on the 2009-2010 freshman college admissions process. They were also advised on the appropriate protocol for requesting letters of recommendation and transcripts.

COLLEGE APPLICATION WRITING SEMINAR

Kathy Schultheis held a two-hour seminar on writing an effective personal statement on Saturday, October 3. It was well received and very well attended.

ADVANCED PEER COUNSELING NEW STUDENT LUNCHEON

The Advanced Peer Counselors hosted a new student luncheon on September 25. On October 5 and 6 the Advanced Peer Counselors went on their yearly retreat to Camp JCA Shalom where they received training in conflict mediation.

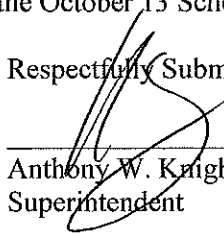
THE MERRY WIVES OF WINDSOR

Under the very capable direction of Mr. Allan Hunt, our students are spending quality time rehearsing for our fall production, "The Merry Wives of Windsor." The play will run from Thursday, October 22 to Saturday, October 24.

SCHOOL SITE COUNCIL

Members new to the 2009-2010 School Site Council include: Kathy Lowry, Ellen Silver, Matt Resnick, Meral Arik, Justin Camhi and Forrest Leichtberg. Details of the October 13 School Site Council meeting are posted on the web.

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: October 20, 2009

SUBJECT: Monthly Board Report

Oak View

The October CAHSEE exam was conducted on October 6-7 for a few 11th and 12th graders. CAHSEE prep class in English has prepared our students well.

The first Clean Teen trip is scheduled in October to the Santa Barbara Zoo. Students have been attending our weekly pullout class with our Action Counselor.

Our math teachers have developed and implemented a math skills assessment. Teachers will now provide remediation in weak areas. Also, we are piloting several math intervention materials-both online and audio-visual materials in algebra and geometry.

We prepare individual teaching plans for all special education students-detailing the specific role of teacher, student and case manager. This is a huge step in clarifying services.

We acknowledged students for outstanding Attitude, Achievement and Attendance last Friday.

Gary Davis, our WASC chair visited us and we are working hard to prepare for the full visit in March.

Back to School was Wednesday, September 16th at 6:30-8:00 PM. It was attended by over thirty parents. We experienced a very pleasant and productive evening.

Independent School

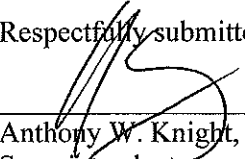
OPIS students enjoyed a wonderful field trip to the Agoura Animal Shelter and the next trip is on Amtrak to Los Angeles on November 17th.

We have scheduled Vicki Vierra, VCOE math consultant, to engage us in a professional development activity to enhance our math program. We will go forward with our project to align standards with materials, examine skills assessments and address the STAR results.

We are preparing our three-year progress report for our one-day midterm visit in the spring.

One teacher has stepped forward to attend the VPSS workshops to attain the status of Highly Qualified in English. Hurrah !!....

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

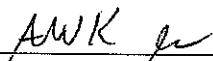
TO: Members of the Oak Park Unified School District Board of Education
FROM: Kim Gregorchuk, Director, Oak Park Neighborhood School
DATE: October 20, 2009
SUBJECT: Monthly Board Report

OPNS has had a wonderful beginning and the teachers and children are settling into the routine. We had very little separation anxiety and we were able to quickly begin our work. We have forty-six children enrolled now and three who will be starting in January. We began advertizing and have already had five people call to ask about the school since the ad ran. I'm sure this will result in some sign-ups. We will continue to advertise each month in the Acorn.

We have also started our year with our very own early childhood special education credentialed teacher, Beth Brennan. This has made a tremendous difference the lives of the special needs children and their parents. Beth worked during the summer and met most of the special needs parents and children, so many knew her when they started in September. Beth has been invaluable in her support for the inclusion facilitators and teachers. It is good to have someone there to give guidance in the moment.

The teachers have begun introducing color through exploration with play dough, paint, watercolors, and flubber.

Respectfully Submitted;



Anthony W. Knight, Ed.D.
Superintendent