

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #814

DATE: January 19, 2010

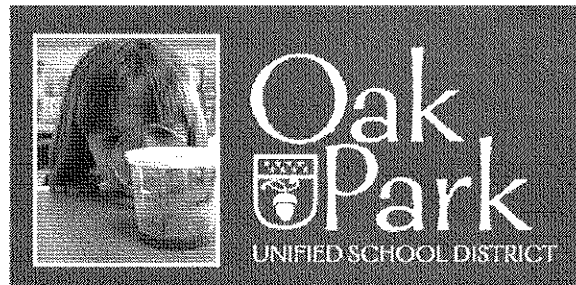
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Rees, President
Barbara Laifman, Vice President
Marie Panec, Clerk
Jan Iceland, Member
Cindy Vinson, Member
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, February 16, 2010

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #814
January 19, 2010

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistant II, High School Principal

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Report from School Site Councils
5. Report from Facilities Planning Committee
6. Presentation from Music to Heart President, Brenda Small

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

- 1. Governor's 2010-11 State Budget Proposal**

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Special Board Meeting December 7, 2009 and Regular Board Meeting December 8, 2009**
- b. **Public Employee/Employment Changes 01CL2153-01CL2160 & 01CE04648-01CE04657** 3
- c. **Approve Purchase Orders – December 1 – December 31, 2009** 5
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Acceptance of Donations** 8
Board Policy 3290 requires Board approval for donations to the District
- e. **Approve Overnight Trip for Medea Creek Middle School 8th Grade – Astrocamp – February 15-17, 2010** 9
Board Policy 6153 requires Board for student overnight trips
- f. **Approve Request for Overnight Trip for Medea Creek Middle School 6th Grade to Camp Bloomfield – February 17-19 and February 24-26, 2010** 10
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve First Period (P-1) Attendance Report** 11
Board Policy required Board approval for enrollment and attendance reports
- h. **Approve Annual Teacher Assignment Report** 14
Education Code 44257.8 requires Board approval for the Annual Teacher Assignment Report
- i. **Approve Student Teaching Agreement with Pacific Oaks College for School Year January 6, 2010 to June 30, 2010** 16
Board Policy 3312 requires Board approval for contracts for services.
- j. **Approve Budget Adoption Calendar for Fiscal Year 2010-2011** 17
AB 1200 requires Board approval of Budget Adoption Calendar

ACTION

2. BUSINESS SERVICES

- a. **Approve Measure R Master Plan** 19
Board approval of Facility Master Plan for Measure R projects
- b. **Approve School Site Capacities** 21
Board approval of 2010-11 school site capacities
- c. **Approve Annual Audit Report for Fiscal Year 2008-2009** 23
Education Code 41020 and Board Policy 3460 requires the Board to approve the annual audit report of the district's financial records
- d. **Approve Facilities Master Plan: Paint Color Recommendation** 25
Board approval of Facility Master Plan for Measure R projects
- e. **Approve Resolution #10-02, Participation in CSBA California School Mid-Year Cash Reserve Program** 27
Through participation in the CSBA Cash Reserve Program, the district will be able to issue a tax and revenue anticipation note (TRAN) as part of this cost effective pooled structure
- f. **Public Disclosure and Approve OPTA Collective Bargaining Agreement between the District and Oak Park Teachers Association** 35
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements
- g. **Approve Salary Adjustment for High School Principal Position** 41
Board approval required for salary adjustment for High School Principal position prior to recruitment

3. CURRICULUM

- a. **Approve Resolution #10-01 Lincoln Day Resolution** 43
Education Code 37220(e) requires Board approval to move Lincoln Day holiday to alternate day in the School Year calendar
- b. **Approve Core Literature Books for Oak Hills Elementary School 4th Grade** 45
Board approval required in order to use State Instructional Materials Fund to purchase textbooks and literature selections
- c. **Approve Consolidated Programs Application Part II – 2009-2010** 47
Requires Board approval in order to receive money from both state and federal government

4. PUPIL SERVICES

- a. **Approve Contract for Non-Public School Placement for Special Education Student #11-09//10 - \$19,391.90** 49
Board Policy 3312 requires Board approval for contracts for services.

5. BOARD

- a. **Approve Resolution #03-10 Health Care Cost Reform** 53
Board approval to support Health Care Reform to oppose increases in health care costs during this fiscal crisis
- b. **Approve Volunteer Award Naming** 55
Board approval of the name of the volunteer award program
- c. **Approve H1N1 Student Vaccine Clinics** 57
Board approval of conducting H1N1 student vaccine clinics in the District by a private vendor fully licensed and insured

6. BOARD POLICIES

- a. **Approve Amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies – First Reading** 59
Policy revised to expand criteria for determining when instructional materials are obsolete or unusable, including adding nonalignment with district's academic standards or course of study.
- b. **Approve Amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property – First Reading** 63
Policy revised to reflect new law (ABX4 2) which authorizes districts, until January 2, 2012, to use the proceeds from the sale of surplus property for any one-time general fund purpose.
- c. **Approve Amendment to Board Policy 3580 – District Records – First Reading** 69
Policy revised to reflect new law (AB5) which creates the California Electronic Discovery Act) to make the procedural rules requiring disclosure of documents to the opposing party in litigation applicable to electronically stored information. Policy directs Superintendent to consult with staff to create a document management system which includes a process for the storage and destruction of electronic materials, including a response to "litigation hold" requests.
- d. **Approve Amendment to Board Policy 5117 – Interdistrict Attendance – First Reading** 73
Policy revised to reflect new law (SB680) which reauthorizes the "school district of choice" program, including provisions that (1) require that a random drawing be held in public at a Board meeting when more students apply to transfer than the Board has elected to admit, and (2) add to the information that the Superintendent must report to the Board re: student applications for admittance.

- e. **Approve Amendment to Board Policy 6111 – School Calendar – First Reading** 77
Policy revised to reflect new law (ABX4 2) which authorizes a district, upon agreement with employee organizations, to reduce the school year through 2012-13 by up to five days of instruction without incurring financial penalties from the state.
- f. **Approve Amendment to Board Policy 6146.1 – High School Graduation Requirements – First Reading** 81
Policy revised to reflect new laws (AB167 and AB343) which require the district to exempt or waive specific course requirements for foster youth or children of military families, respectively. Policy also contains general language re: exemption or waiver of the requirement to pass the high school exit examination for students with disabilities.

VII. INFORMATION ITEMS

- 1. Oak Park High School Pavilion Seating Project Update 87

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report 89
- 2. Oak Hills Elementary School Report 90
- 3. Red Oak Elementary School Report 91
- 4. Medea Creek Middle School Report 92
- 5. Oak Park High School Report 93
- 6. Oak View High School/Oak Park Independent School 94

**MINUTES OF SPECIAL BOARD MEETING
BOARD OF EDUCATION**

12-7-09

#812

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mrs. Jan Iceland, called the special meeting to order at 6:08 p.m. at Oak Park Unified School District, 5801 E. Conifer Street, Oak Park, Conference Room.

PLEDGE OF ALLEGIANCE

Jan Iceland led the Pledge

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec and Ms. Cindy Vinson, Member

STAFF PRESENT

Dr. Anthony Knight, Superintendent and Ms. Linda Sheridan, Executive Assistant to the Superintendent

PUBLIC COMMENTS

None

The Board reviewed the materials and interviewed five of the six candidates invited to interview for the four positions open on the Citizen's Oversight Committee. One candidate did not show for his appointment and the Board will table his appointment to the following day at 5:15 p.m. prior to the Regular Board Meeting if he can be reached to reschedule an appointment.

ADJOURNMENT

There being no further business before this Board, the meeting is declared adjourned at 7:42 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

12-8-09

#813

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms Jan Iceland, called the regular meeting to order at 5:35 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:36 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:05 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, Ms. Cindy Vinson, Member and Ms. Dani Gold, Student Board Rep.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Ms. Jane Mintz, Director, Technology, Ms. Cathy Skiba, Director, Pupil Services, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Jane Mintz led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education adopted the agenda. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Marie Panec reported she visited Red Oak Elementary School to visit the Discovery Kindergarten classroom as well as other classrooms too. She also visited the new computer lab where students were doing amazing work. She attended the Calendar Committee meeting which you will hear more about later in the meeting. Board Member Mary Rees commented on the fabulous things going on around the District like the aquarium, garden, excellent PE scores, and Edison Challenge work, to the wonderful High School Choir performance which was at a professional level. Ms. Rees is looking

forward to hearing the other Holiday Concerts and commends the staff, students and administration for keeping programs like fine arts on track even though money is tight. She also attended a planning meeting on redoing the science labs. Ms. Rees was very impressed with Keith who listened to what the teachers said and came up with lots of ideas to fulfill their wishes. The rehab of the science lab will be done with the technology bond so it is great to see this part of the bond move forward. Board Member Cindy Vinson echoed Mary's praise on the quality of the high school choral program and would love to see them have a better piano. Ms. Vinson would like to look into getting a grand piano donated to the program. She attended the District of Choice parent meeting and was impressed with the parents who attended and with the administrators and staff in how they made these parents feel so welcome. What a good representation of our wonderful District. Board Member Barbara Laifman also attended the District of Choice parent meeting and while she knew the District was excellent it was good to see it all in one place, it made you feel very proud. Ms. Laifman reported she attended the MAC meeting where they discussed the fact that a child will be attending Red Oak Elementary next year who has a serious cardiac condition and they would like to try to get a defibrillator installed there and how the MAC can work with the District to get the funds necessary for this unit. Ms. Laifman also attended the High School Choral program and today attended the High School Acceptance program today who presented a motivational speaker who was very good. Board Member Jan Iceland attended the Safe Kids Task Force which has changed its name back to this. They are going to look into a CERT class for teens in the spring again at their next meeting.

REPORT FROM STUDENT BOARD REPRESENTATIVE

Dani Gold reported the 9th grade class won the Santa Comes to Agoura drive. Student Steven Rich led a beanie babies drive for the military and this week there were many activities going on during Acceptance Week. There will be an ASB Blood Drive next week. The Choir Concert was last week and the Band Concert is this week. Ms. Gold reported she attended the WASC Committee meeting.

REPORT FROM SUPERINTENDENT

Dr. Knight reported on the District of Choice applications received so far is at 262 and we are hoping to receive 300 before the December 31 deadline. There will be ad in Thursdays *Acorn* promoting the Discovery K and Kindergarten program and also reminding all grade levels of the deadline. Dr. Knight reported he attended the Equestrian meet on Sunday and he was blown away by the horses and quality of the riders. The girls work very hard. The results of the meet will not be known for a few weeks. There are two more meets for these students.

PRESENTATIONS

Edison Challenge Students reported to Board of Education on their project.

SCHOOL SITE COUNCIL REPORTS

Brookside Elementary School – Ginger Perini reported the School Site Council discussed the Distinguished School application, the paint colors for the school, the “seeds the garden” program, and the field trip forms.

Facilities Planning Committee – Tom Wulf reported the work on the Master Plan continues. They are now identifying the which projects need DSA approval and which do not. The projects that do not need DSA approval they are looking into finding architects to look at the projects to get things in place so that work can begin in the summer.

DISCUSSION

Consideration of Future Measure R Bond Issuance

Tim Carty of Piper Jaffray briefed the Board on the options available to phasing bond issuances over the course of the next eight years.

C.1. CONSENT AGENDA

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting November 17, 2009
- b. Public Employee/Employment Changes 01CL2144-01CL2152 & 01CE04629-CE04647
- c. Approve Purchase Orders – November 1 – November 30, 2009
- d. Ratify Overnight Trip for Oak Park High School Cross Country Team CIF State Meet – November 27-29, 2009
- e. Approve Request for Overnight Trip for Oak Park High School Winter Sports to Attend CIF Play-offs As Needed
- f. Approve Acceptance of Donations

ACTION

2. BOARD

a. Appoint and Approve Members for the Citizen's Oversight Committee

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the recommendation of increasing the Citizen's Oversight Committee to twelve members and appointing all five candidates who were interviewed for the Citizen's Oversight Committee. Motion carried 5-0.

b. Election of Officers of the Board of Education

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the nomination and election of Mary Rees as President of the Board of Education. Motion carried 5-0.

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the nomination and election of Barbara Laifman as Vice President of the Board of Education. Motion carried 5-0.

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the nomination and election of Marie Panec as the Clerk of the Board of Education. Motion carried 5-0.

c. Select and Approve School Board Representative to the County Committee on School District Organization

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the nomination and election of Jan Iceland as the School Board Representation to the County Committee on School District Organization. Motion carried 5-0.

d. Approve Certification of Signature

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Certification of Signatures. Motion carried 5-0.

e. Designation and Approval of Secretary/Authorized Agent of the Board of Education

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the designation and approved of the Superintendent as the Secretary/Authorized Agent of the Board of Education. Motion carried 5-0.

f. Approve Proposed Board Meeting Schedule for Calendar Year 2009

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Board Meeting Schedule for Calendar Year 2009. Motion carried 5-0.

g. Approve Volunteer Award Program

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved the Volunteer Award Program to be named by getting name suggestions from students, getting designs from art students, and the Board President and Superintendent will choose recipients. Motion carried 5-0.

3. BUSINESS SERVICES

a. Approve Resolution #09-22 Participation in District of Choice Program

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved Resolution #09-22 Participation in District of Choice Program. Motion carried 5-0.

b. Approve Fiscal Year 2009-2010 First Interim Financial Report, Certification and Budget Revisions

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Fiscal Year 2009-20 First Interim Financial Report, Certification and Budget Revisions. Motion carried 5-0.

c. Approve Change Order #1 for Measure R Quick Start project Bid #09-02R

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Change Order #1 for Measure R Quick Start project Bid #09-02R. Motion carried 5-0.

d. Approve Notice of Completion for Measure R Quick Start Project Bid #09-02R

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Notice of Completion. Motion carried 5-0.

e. Public Hearing and Approve SBX3-4 Flexibility Transfer of 2009-10 Categorical Program Funds

Public Hearing Opened at 7:50 p.m.

Public Comments – None

Public Hearing Closed at 7:51 p.m.

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the SBX3-4 Flexibility Transfer of 2009-10 Categorical Program Funds. Motion carried 5-0.

4. CURRICULUM

a. Approve 2010-2011 School Year Calendar

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the 2010-2011 School Year Calendar using Calendar #1. Motion carried 5-0.

5. PUPIL SERVICES

a. Approve Contract for Non-Public Agency Services for Special Education Student #07-09//10 - \$5,160

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved the Contract for Non-Public Agency Services for Special Education Student #07-09/10 - \$5,160. Motion carried 5-0.

b. Approve Contract for Non-Public School for Special Education Student #10-09/10 - \$13,927.32

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Contract for Non-Public School for Special Education Student #10-09/10 - \$13, 927.32.

VII. INFORMATION ITEMS

Pavilion Seating Update – Scheduled to be installed over Winter Break.

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 8:15 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

**SUBJECT: 1. BUDGET UPDATE – GOVERNOR’S 2010-11 BUDGET PROPOSAL
FOR THE STATE AND K-12 EDUCATION**

INFORMATION

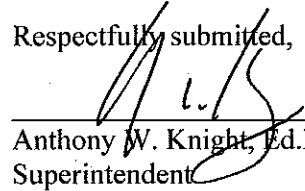
ISSUE: Shall the Board receive and discuss information pertaining to the Governor’s January budget proposal for the 2010-11 fiscal year?

BACKGROUND: On January 8, 2010, Governor Arnold Schwarzenegger unveiled his budget proposal to deal with the State’s continuing fiscal crisis for the 2010-11 budget year. District staff will be attending the School Services of California workshop in Long Beach on January 13, 2010 to receive detailed information regarding the Governor’s proposal. It is anticipated that staff will share information obtained at the workshop with the Board at this evening’s meeting and discuss the impact of the budget proposal on K-12 education in Oak Park.

ALTERNATIVES: None. Information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.1.c APPROVE PURCHASE ORDERS

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued December 1, 2009 through December 31, 2009?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued December 1, 2009 through December 31, 2009. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

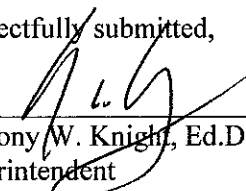
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Regular Board Meeting, January 19, 2010

APPROVAL OF PURCHASE ORDERS ISSUED 12/01/09 THROUGH 12/31/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
B10-0155	OfficeXpress, Inc.	Cancelled	BES	10	\$0.00
B10-0171	Parent/Special Ed Student	NPS Parent Travel Reimbursement	PupSvs	10	\$5,206.65
B10-0182	Discount School Supply	Art Supplies	OPNS	10	\$400.00
B10-0183	Parent/Special Ed Student	Special Education Settlement Agreement	PupSvs	10	\$15,000.00
B10-0184	Island View Academy, LLC	NPS Placement – Special Ed Student	PupSvs	10	\$5,640.00
B10-0185	Parent/Special Ed Student	Special Education Settlement Agreement	PupSvs	10	\$4,200.00
B10-0186	Parent/Special Ed Student	NPS Parent Travel Reimbursement	PupSvs	10	\$2,280.00
B10-0187	Tumbleweed	Transportation Services/Special Ed 2009-10	PupSvs	10	\$70,000.00
B10-0188	Heritage Schools Inc	NPS Placement – Special Ed Student	PupSvs	10	\$24,072.00
B10-0190	Companion Connection	NPS Placement – Special Ed Student	PupSvs	10	\$5,160.00
P10-0148	Toni Paulson	Reimbursement/Administrative Supplies	OPHS	10	\$600.00
P10-0215	Harland Technology	Scantron Equipment Repair	OPHS	10	\$428.00
P10-0265	Blueberry Atelier	Staff Development/Reggio Training	OPNS	10	\$1,020.00
P10-0275	Fold A Goal	Athletic Supplies/OPHS Field Paint	M&O	10	\$378.62
P10-0291	Gam Graphics	Printing/Guest Teacher Time Sheets	HR	10	\$360.31
P10-0292	CCAC Conference	2009-10 Registration/Annual Membership	HR	10	\$40.00
P10-0293	Curr Associates	PTA Donation	BES	10	\$2,400.25
P10-0294	Howard Baron	Mini Blinds/Main Office	MCMS	10	\$776.00
P10-0295	San Joaquin COE	Ed-Join Services/2009-10	HR	10	\$449.13
P10-0300	Valley Industrial Specialties	Supplies	M&O	10	\$226.07
P10-0301	Printing Museum	Grade 5/In-house Field Trip/Donations	OHES	10	\$650.00
P10-0303	Home Depot	Storage Shed/Custodial Storage	MCMS	10	\$786.36
P10-0305	Stephanie McCluskey	Staff Development/PFC	OPHS	10	\$560.55
P10-0306	Maryannick Bovard	Staff Development/PFC	OPHS	10	\$638.73
P10-0307	Compuwave Inc.	Toner for Student printer(COW)	OVHS	10	\$80.11
P10-0308	Southwest School Supply	Pencils for STAR Testing	Curr	10	\$1,291.64
P10-0309	Naviance, Inc	Career Education & Professional Development	OVHS	10	\$395.00
P10-0310	Polar Electro Inc.	Watch Repairs/Battery Replacement	MCMS	10	\$104.00
P10-0311	Houghton Mifflin Co	Workbooks/Special Ed	MCMS	10	\$21.56
P10-0312	Conejo Awards	Board President Plaque	Board	10	\$12.00
P10-0313	Guided Discoveries Inc.	Field Trip/Catalina	MCMS	10	\$58,345.00
P10-0314	Houghton Mifflin Co	Workbooks/Mas Practica	MCMS	10	\$535.26
P10-0315	City Of Thousand Oaks	Culmination/Fred Kavli Theatre	MCMS	10	\$6,010.00
P10-0320	Educational Testing Service	2009-10 STAR Testing Pre-ID	Curr	10	\$2,250.00
P10-0321	Budgetext	Replacement Books/Social Studies/ROES	Curr	10	\$92.41
P10-0322	Wested	Spring 2010 Healthy Kids Survey	OVHS	10	\$419.10
P10-0323	Brad Benioff	Reimbursement/Staff Holiday Lunch	MCMS	10	\$212.09
P10-0324	The College Board	AP/Admin Supplies	OPHS	10	\$250.00
P10-0325	Cengage Learning	Instructional Materials/Workbooks	OPHS	10	\$331.10
P10-0326	Commercial Door Co.	Annual Fire Door Safety Inspection	M&O	10	\$1,600.00
P10-0327	Community Educational	Community Ed Entertainment	MCMS	10	\$1,458.00
P10-0328	School Nurse Supply Inc	School Nurse Supplies	MCMS	10	\$245.29
P10-0329	Amanda Bagheri	Reimbursement/Staff Luncheon	MCMS	10	\$33.54
P10-0330	Disney Performing Arts	Band Workshop	MCMS	10	\$7,690.00
P10-0331	Galapagos Studios	Student T-Shirts/Band Students/Donation	MCMS	10	\$2,570.64
P10-0332	Organized Sports Inc.	PE Shirts	MCMS	10	\$381.00
P10-0333	Tim Chevalier	Reimbursement/Staff Refreshments	MCMS	10	\$32.16
P10-0336	Budgetext	Calculus Text Books/OPHS	Curr	10	\$527.39
P10-0338	Tristine Wenker	Reimbursement/CSET Test Prep	Curr	10	\$140.00
P10-0339	Town & Country Printing	Printing/Purchase Orders	BusOfc	10	\$278.96
T10-0031	Naviance, Inc	Career Education & Professional Development	MCMS	10	\$1,290.00
P10-0296	Howard Industries	Hot Water Tanks	M&O	140	\$7,425.95

APPROVAL OF PURCHASE ORDERS ISSUED 12/01/09 THROUGH 12/31/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
P10-0297	AM/PM Door, Inc	Door Replacement/ MCMS	M&O	140	\$1,395.00
P10-0298	All American Roofing	Roof Repair/OPHS/Girls Restroom	M&O	140	\$7,313.00
P10-0299	California Woodworking	Re-laminate tables/OPHS/Rm G9	M&O	140	\$11,975.00
P10-0304	Temp. Co. Heating	Gym Light Screens/OPHS	M&O	140	\$1,872.00
P10-0316	HD Facilities Maintenance	Restroom Repairs/OPHS	M&O	140	\$643.09
P10-0317	Integrated Fire & Safety	Alarm Strobe/OHES	M&O	140	\$58.46
P10-0318	Enhanced Landscape	Quad Irrigation/Turf/BES	M&O	140	\$4,000.00
P10-0319	SunAire Skylights	Solatube Installation/OPHS/F Bld.	M&O	140	\$3,831.00
P10-0335	Leader Carpet	Carpet/OVHS/Rm 102	M&O	140	\$775.00
P10-0302	OPPAA	Pavilion Sound Equip/Measure R	BusAdm	212	\$19,478.75
T10-0032	Apple Computer, Inc.	COWs/MCMS/Measure C6	EdTech	212	\$50,509.00
T10-0033	Compuwave Inc.	Printers/MCMS COWs/Measure C6	EdTech	212	\$991.57
B10-0143	C.A. Rasmussen, Inc.	Parking Lots Repair/OPHS/BES/Measure R	BusAdm	213	\$1,183,982.62
TOTAL ALL PURCHASE ORDERS T					\$1,522,119.36

SUMMARY OF PURCHASE ORDERS BY FUND

<u>Fund Number</u>	<u>Fund Name</u>	<u>Count</u>	<u>Fund Total</u>
10	General Fund	51	\$227,868.92
140	Deferred Maintenance	10	\$39,288.50
212	Measure C6 Bond Fund	3	\$70,979.32
213	Measure R Bond Fund	1	\$1,183,982.62
TOTALS		65	\$1,522,119.36

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.1.d APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
OPHS	Wood & Supplies/Sharon Taylor	\$500.00
BES	Cash/Bequest from Harry S. Schroth	\$15,000.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.I.e APPROVE OVERNIGHT TRIP FOR MEDEA CREEK MIDDLE SCHOOL 8th GRADE – ASTROCAMP – FEBRUARY 15-17, 2010
CONSENT

ISSUE: Shall the Board of Education approve an overnight trip for the Medea Creeek Middle School 8th Grade to Astrocamp ?

BACKGROUND: Medea Creek has been participating in Astrocamp, in Idyllwild, for several years. Attendance is open to all 8th graders and is completely optional. Students attending will participate in classes that extend the 8th grade science curriculum (classes include Electricity and Magnetism, Telescope Viewing, Building and Launching Rockets) as well as team building activities that encourage physical challenges (Hiking, Ropes Course, Rock-Wall Climbing). Each year students say this is an outstanding educational experience.

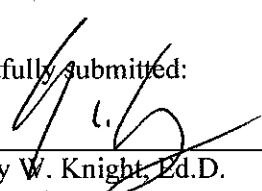
The trip is scheduled for February 15th (@8:00a.m.) –February 17th (@4:00p.m.). The cost is \$275.00 (includes transportation, food and lodging), with chaperones participating paying half of the student fee. Chaperones include MCMS staff members and parent volunteers. The bus company is Coach USA.

ALTERNATIVES: 1. Approve the overnight trip to Astrocamp in Idyllwild.
 2. Do not approve the overnight trip to Astrocamp in Idyllwild.

RECOMMENDATION: Alternative #1.

RATIONALE: It is an outstanding opportunity to study physical science, hands-on, in a unique environment, while focusing on team-building and attempting new physical challenges.

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.1.f APPROVE OVERNIGHT TRIP FOR MEDEA CREEK MIDDLE SCHOOL 6th GRADE TO CAMP BLOOMFIELD – FEBRUARY 17-19 AND FEBRUARY 24-26, 2010

Consent

ISSUE: Shall the Board of Education approve an overnight field trip for Medea Creek Middle School 6th Grade to Camp Bloomfield located in the Santa Monica Mountains near Leo Carillo Beach?

BACKGROUND: Each year the sixth grade students participate in an outdoor education program. Attendance is not mandatory, but all students are encouraged to attend. Camp Bloomfield was chosen because it offers a high quality program at a reasonable cost. The cost will be determined and will include transportation, food, and lodging. Parents are responsible for fees. Limited scholarship money is available. Transportation will be provided by Durham Bus Company. Students will be supervised by Camp Staff, Sixth Grade MCMS Teachers, Oak Park/Oak View High School, and OPIS Students. Outdoor school is open to all sixth grade students (approximately 300 pupils). The first group will go from February 17-19, 2010 (three days) and the second group from February 24-26, 2010 (three days).

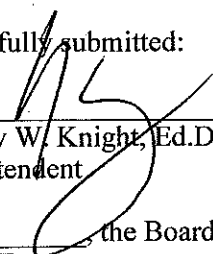
STATEMENT: This trip will be one of the high points of each student's educational experience. Students will participate in activities such as hiking, nature lore, and conservation. Group living in the Outdoor School environment affords opportunities for healthful living, character development, and social adjustment.

ALTERNATIVES: 1. Approve the two overnight trips to Camp Bloomfield.
Do not approve the two overnight trips to Camp Bloomfield.

RECOMMENDATION: Alternative #1

RATIONALE: It is a wonderful opportunity to study science in a natural setting. In the past, this has been a highlight for students. It has both social and academic value for our children.

Respectfully submitted:


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.1.g APPROVE FIRST PERIOD ATTENDANCE REPORT

CONSENT

ISSUE: Shall the Board receive and review the First Period (P-1) Attendance Report on the status of the District's Average Daily Attendance (ADA) ending with the fourth school month?

BACKGROUND: The District's Revenue Limit funding is based on its ADA, which is reported to the State three times annually. The First Period Attendance Report, commonly referred to as P-1, is filed with the State at the end of the fourth school month. The Second Period Attendance Report, typically called P-2, reports the average of month one through the last school month that ends on or before April 15th of the current school year (usually Month 7). The District's actual Revenue Limit is based on the P-2 Report. The third and final report, the Annual Report, is filed at the conclusion of the fiscal year. The first reporting period has concluded and the District's P-1 Report is attached for the Board's review.

The actual 2009-10 ADA at P-1 has been calculated at 3,663.17, based on actual enrollment of 3807. The ADA at P-1 equates to a 96.22% attendance rate, slightly lower than the District's historical average, but equivalent to the estimates utilized in the District's current operating budget to calculate Revenue Limit funding.

RECOMMENDATION: None - information only.

Prepared by: Barbara Dickerson, Director of Fiscal Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Report of School District Attendance

County: Ventura

Fiscal Year: 2009-10

District: Oak Park Unified

P-1

CDS CODE 56 73874

Certificate Number: CA015017

Regular Elementary and High School ADA		Elementary	High School
Kindergarten	A-1	233.40	
Grades 1 - 3	A-2	600.67	
Grades 4 - 6	A-3	779.46	
Grades 7 - 8	A-4	666.61	
Grades 9 - 12	A-5		1,314.88
Continuation Education	A-6		44.71
Opportunity Schools and Full-Day Opportunity Classes	A-7	0.00	0.00
Home and Hospital	A-8	0.00	0.00
Special Education - Special Day Class	A-9	4.90	13.43
Special Ed - Nonpublic, Nonsectarian Schools [E.C. 56366(a)(7)]	A-10	2.61	1.76
Special Ed - Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-11	0.00	0.00
Community Day School (Divisor 70/135/180)			
Mandatory Expelled Pupils ADA	A-12	0.00	0.00
All Other Pupils ADA	A-13	0.00	0.00
Extended Year ADA (Divisor 175)			
Extended Year Special Education - Special Day Class	A-14	0.00	0.00
Extended Year Prog - Nonpublic, Nonsectarian Schools [E.C. 56366(a)(7)]	A-15	0.00	0.74
Extended Year Prog - Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-16	0.00	0.00
Regional Occupational Centers/Programs (Divisor 85/135/175)			
Classes for Adults ADA (Divisor 85/135/175)			
Concurrently Enrolled Secondary Students	B-2		0.00
Adults Enrolled, State Apportioned	B-3		0.00
Students 21 Years or Older and Students 19 years or Older Not continuously Enrolled Since Their 18th Birthday, Participating in Full-Time Independent Study	B-4		0.00
Adults in Correctional Facilities	B-5		0.00

California Department of Education

Attendance Software

2009-9.00

Page 1 of 2

1/6/2010 3:58:19 PM

Report of School District Attendance

County: Ventura	Fiscal Year: 2009-10
District: Oak Park Unified	P-1
CDS CODE 56 73874	Certificate Number: CA015017

ADA Totals (Sum of A-1 through B-5)	B-6	2,287.65	1,375.52
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ADA For Students on Full-time Independent Study Included in Section A (A-1 through A-7, A-9, A-12)	C-1	37.04	64.04
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ADA Not Eligible for Funding Generated through Independent Study (A-1 through A-7, A-9, A-12)	C-2	0.00	0.00
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ADA for Students Participating in the CALWORKS Program Pursuant to E.C. 33117.5 Included in B-1	C-3	██████████	0.00
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ADA for Students Participating in the CALWORKS Program Pursuant to E.C. 33117.5 Included in B-3 and B-4	C-4	██████████	0.00
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Apprentice Hours Pursuant to Section 3074 of the Labor Code	C-5	██████████	0
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Community Day School - Additional Funds (Divisor 70/135/180)

Mandatory Expelled Pupils - [E.C. 48915(d)]

5th Hour ADA	C-6	0.00	0.00
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6th Hour ADA	C-7	0.00	0.00
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All Other Community Day School Pupils

5th Hour ADA	C-8	0.00	0.00
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6th Hour ADA	C-9	0.00	0.00
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After-School Supervised Attendance

Pupil Hours for 7th Hour	C-10	0	0
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Pupil Hours for 8th Hour	C-11	0	0
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TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, Ed. D. SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.1.h APPROVE ANNUAL TEACHER ASSIGNMENT REPORT

CONSENT

ISSUE: Shall the Board of Education approve the recommendation of the Superintendent to certify that all teachers are appropriately assigned in subject areas for which they qualified?

BACKGROUND: Education code Section 44258.9 requires school districts to establish procedures for reviewing teacher assignments annually and to report their findings to their local government in a public meeting. The state has recognized the need to provide a degree of flexibility in the assignment of teachers and offers several ways in which teachers can be deemed qualified to serve in particular areas. These include:

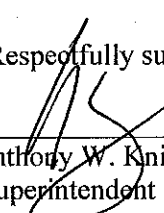
1. Credentials on file
2. Education code provisions
3. Board Waiver
4. Committee on Assignment

ALTERNATIVES:

1. Approve the recommendations of the Superintendent
2. Do not approve the recommendations of the Superintendent
3. Amend the recommendations of the Superintendent

RECOMMENDATION: Alternative #1

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Prepared by:
 Clifford E. Moore, Assistant Superintendent
 Human Resources

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
Human Resources
Memorandum

To: Anthony W. Knight, Ed.D.
From: Clifford E. Moore, Assistant Superintendent, Human Resources
Date: January 19, 2010
Re: CREDENTIAL INFORMATION – 2009-2010

BACKGROUND INFORMATION

Under the provisions of SB 435, the Board of Education receives a report of fully credentialed staff who are assigned to teach in academic areas for which they may not have a formal credential, but for which they have the requisite number of units required for knowledge of the subject and the ability to teach the subject in the classroom. The following credential assignments are brought to the Board of Education annually. These assignments are brought to the Board in accordance with the requirements of the Education Code and the California Commission on Teacher Credentialing.

Education Code section 44258.2 (grade 5-8) allows that the holder of a single subject standard secondary teaching credential may, with his or her consent, be assigned by action of the governing board, to teach classes in grades 5 through 8 in a middle school, provided that the teacher has a minimum of 12 semester units or 6 upper division or graduate semester units of coursework at an accredited institution in the subject to be taught.

Scott Deck– Language Arts, Math

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT Ed.D., SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.1.i APPROVE STUDENT TEACHING AGREEMENT WITH PACIFIC OAKS COLLEGE FOR SCHOOL YEAR JANUARY 6, 2010 TO JUNE 30, 2010

CONSENT

ISSUE: Shall the Board of Education enter into Student Teaching Field Work Agreement with Pacific Oaks College for the school year January 6, 2010 thru June 30, 2010?

STATEMENT: Education Code section 11006 authorizes the Governing Board of any school district to enter into agreements with a state college/university or private college/university accredited by the State Board of Education as a teacher education institution, to provide supervised student teaching experience. The Student Teaching Agreement will be provided to the Board under separate cover.

ALTERNATIVES:

1. Approve Student Teaching Agreement with Pacific Oak College for the year January 6, 2010 thru June 30, 2010 and authorize the Superintendent to sign the agreement on behalf of the District.
2. Do not approve Student Teaching Agreement with Pacific Oaks College.

RECOMMENDATION: Alternative #1

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Prepared by:
Clifford E. Moore, Assistant Superintendent, HR

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.1.j APPROVE BUDGET ADOPTION CALENDAR FOR FISCAL YEAR 2010-11

CONSENT

ISSUE: Shall the Board review and approve the July 1 Budget Adoption Calendar for fiscal year 2010-11?

BACKGROUND: At it's November 27, 1990 meeting, the Board granted its approval for participation in a July 1, Budget Adoption (single adoption) pilot program for fiscal 1991-92. This timeline, also used in all subsequent fiscal years, is now a requirement under AB 1200. The timeline more evenly distributes the Business Office workload throughout the year, allows the Budget to coincide with the fiscal year business cycle, and eliminates the duplication of effort involved in the preparation of the tentative Budget. It also allows the District to make budget revisions earlier in the school year and provide greater planning and study time by the Superintendent, Business Office, Human Resources, Leadership Team, and District Finance Committee. The budget calendar was being finalized as this agenda was going to press and will be provided to the Board under separate cover.

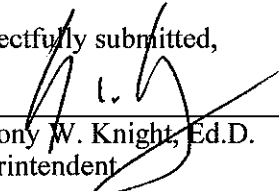
ALTERNATIVES:

1. Move to approve the Budget Adoption schedule for the 2010-11 budget based upon the proposed Budget Development Calendar.
2. Make selected revisions to the Budget Development Calendar.
3. Do not approve the Budget Development Calendar.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.2.a APPROVE MEASURE R MASTER PLAN

ACTION

ISSUE: Shall the Board of Education review and approve revisions to the Measure R Facility Master Plan?

BACKGROUND: At its meeting in November 2009, the Board reviewed the initial draft of the Measure R 10-year master plan developed by the District's Facility Planning Committee (FPC) and PM/CM firm, Barnhart, Inc. The plan prioritized projects, estimated costs, and proposed implementation timelines, based on a projected bond issuance schedule provided by bond underwriter Piper Jaffray Company (PJC).

At its December meeting, the Board met with the FPC and PJC to discuss how the proposed master plan might be expedited by various alternative bond funding scenarios. After identifying other possibilities, the Board requested that the FPC develop an alternate plan based on a more evenly spaced bond issuance schedule. As this agenda was going to press, the final editing of the alternate plan was in progress. The plan will be sent to the Board prior to this evening's meeting, and PM/CM Barnhart, Mr. Kristensen, Mr. Wulf, and District staff will be present to lead the presentation and discussion of the plan.

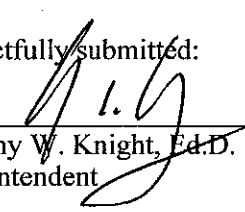
ALTERNATIVES:

- 1). Approve the Measure R Master Plan as presented.
- 2). Approve the plan with modifications as directed by the Board.
- 3). Do not approve the plan.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.2.b APPROVE SCHOOL SITE CAPACITIES

ACTION

ISSUE: Shall the Board of Education review its school site capacity policy and related regulations pertaining to inter- and intradistrict attendance permits for its District of Choice program, as required by Education Code?

BACKGROUND: In conformance with Education Code and its own policy, each spring the Board reviews BP 5116.1 and AR 5116.1 Interdistrict and Intradistrict Attendance. One of the conditions within the policy cites "School Site Capacity" as the criteria for considering the number of additional or non-residential students a school could accommodate. According to the policy, the Board of Education will also review site program capacity in order to determine the actual number of students a school would be able to accommodate and use projected enrollment figures to assure alignment.

Enrollment, staffing, and program estimates for the 2010-11 school year were still being compiled as this agenda was going to press. Upon completion of these projections, staff will finalize its site capacity and policy recommendations, which will be forwarded to the Board under separate cover.

ALTERNATIVES:

1. Approve site capacities as recommended.
2. Approve site capacities as modified by the Board.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.2.c APPROVE ANNUAL AUDIT REPORT FOR FISCAL YEAR 2008-09
ACTION

ISSUE: Shall the Board receive and accept the Annual Audit Report for fiscal year 2008-2009?

BACKGROUND: As required by Education Code Section 41020, the Board of Education employed an independent accounting firm to audit all District financial records and procedures for the fiscal year ending June 30, 2009. The audit report, prepared by the accounting firm of Vavrinek Trine Day & Company LLP, has been distributed to members of the Board of Education under separate cover. The audit report is also available for public inspection in the business office of the District, located at the Support Services Center. A representative of Vavrinek Trine Day will present the audit report to the Board at this evening's meeting.

ALTERNATIVES:

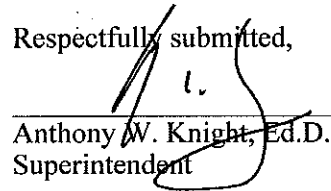
1. Accept as record the 2008-09 Annual Audit Report.
2. Do not accept the 2008-2009 Annual Audit Report.

RECOMMENDATION: Alternative No. 1

RATIONALE: Acceptance of the Annual Audit for fiscal year 2008-2009 fulfills the Board's obligation as required by EC 41020.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.2.d APPROVAL OF MEASURE R SCHOOL SITE EXTERIOR PAINT COLOR RECOMMENDATION

ACTION

ISSUE: Shall the Board of Education approve of Measure R school site exterior paint colors?

BACKGROUND: At the District's request, the architectural firm of Roesling Nakamura Terada (RNT) has developed a recommendation for exterior paint colors at each of the District's school sites. In a process that included the input of school district staff, parents, and community members, RNT has prepared a recommendation for the Board's consideration. The recommendation, including paint samples, and computer-generated visuals, was being finalized as this agenda was going to press. Copies will be provided to the Board as soon as the recommendation has been completed. The recommendation will be presented by RNT and District staff at this evening's meeting.

FINANCIAL IMPACT: None.

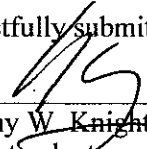
ALTERNATIVES:

1. Approve Measure R school site exterior paint colors as recommended.
2. Approve Measure R school site exterior paint colors as modified by Board direction.
3. Do not approve the recommended school site exterior paint colors.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.2.e APPROVE RESOLUTION #10-02, PARTICIPATION IN CSBA CALIFORNIA SCHOOL MID-YEAR CASH RESERVE PROGRAM

CONSENT

ISSUE: Shall the Board adopt Resolution #10-02 for participation in the Cash Reserve Program sponsored by the California School Boards Association (CSBA) Finance Corporation?

BACKGROUND: Through participation in the CSBA Cash Reserve Program, the District will be able to issue a tax and revenue anticipation note (TRAN) as part of this cost-effective pooled structure. In addition to the Resolution, an overview of this cash management concept and the Program is attached. It should be noted that this is an amendment to the 2009-10 TRAN authorized by the Board in February of 2009. As discussed with the Board in December, this second TRAN has become necessary due to the State's deferral of District funding appropriations into the 2011-12 fiscal year. It is expected that the District's participation in this program will: 1) not obligate the District to borrow from its other funds; 2) maximized its interest earnings on available cash; and 3) will earn additional income on the interest "spread" through the TRAN issue.

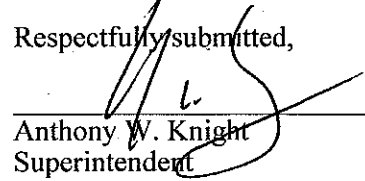
ALTERNATIVES:

1. Adopt Resolution #10-02 authorizing the borrowing of additional funds for fiscal year 2009-2010, the sale of one or two series of 2009-2010 Tax and Revenue Anticipation Note(s), participation in the California School Cash Reserve Program; and requesting the Board of Supervisors to issue and sell said note(s).
2. Do not adopt Resolution #10-02.

RECOMMENDATION: Alternative No. 1. This will allow administration to proceed to the next step in the process and take part in this beneficial program. The District is not obligated to participate as a result of resolution adoption. The Resolution simply delegates to the administration the right to decide on participation at the time of pricing when the interest cost and reinvestment rates are known.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

THIS RESOLUTION MUST BE DISCUSSED, CONSIDERED AND DELIBERATED BY THE GOVERNING BOARD AS A SEPARATE ITEM OF BUSINESS ON THE GOVERNING BOARD'S AGENDA IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 53635.7.

DISTRICT RESOLUTION,

Resolution No. 10-02

NAME OF DISTRICT: OAK PARK UNIFIED SCHOOL DISTRICT*

LOCATED IN: COUNTY OF VENTURA

ORIGINAL NOTE RESOLUTION ADOPTION DATE: FEBRUARY 17, 2009

MAXIMUM AMOUNT OF BORROWING: \$5,000,000

SERIES A PRINCIPAL AMOUNT: \$1,615,000

**RESOLUTION OF THE GOVERNING BOARD AUTHORIZING THE
ISSUANCE AND SALE OF AN ADDITIONAL SERIES OF 2009-2010 TAX
AND REVENUE ANTICIPATION NOTES THROUGH THE
CALIFORNIA SCHOOL CASH RESERVE PROGRAM AND
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO
ISSUE AND SELL SAID SERIES OF ADDITIONAL NOTES**

WHEREAS, school districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the California Government Code (the "Act") (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes; and

WHEREAS, on the Original Note Resolution Adoption Date set forth above, the governing board (the "Board") determined, pursuant to a resolution (the "Original Note Resolution") that, in order to satisfy certain obligations and requirements of the school district, community college district or county board of education specified above (the "District"), a public body corporate and politic located in the County designated above (the "County"), it was desirable that a sum (the "Principal Amount"), not to exceed the Maximum Amount of

* If the Name of the District indicated on the face hereof is not the correct legal name of the District which adopted this Resolution, it shall nevertheless be deemed to refer to the District which adopted this Resolution, and the Name of the District indicated on the face hereof shall be treated as the correct legal name of said District for all purposes in connection with the Program (as hereinafter defined).

Borrowing designated above, be borrowed for such purpose during its fiscal year ending June 30, 2010 ("Fiscal Year 2009-2010") by the issuance of its 2009-2010 Tax and Revenue Anticipation Notes (the first series of which has been issued and shall be referred to herein as the "Series A Notes" and any subsequent series of which shall be referred to herein as "Additional Notes," and collectively with the Series A Notes, the "Notes"), in one or more series (each a "Series"), therefor in anticipation of the receipt of taxes, income, revenue, cash receipts and other moneys to be received by the District for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District attributable to Fiscal Year 2009-2010 (capitalized undefined terms used in this Supplemental Resolution shall have the meanings ascribed thereto in the Original Note Resolution); and

WHEREAS, on July 6, 2009, the District issued the Series A Note in the Series A Principal Amount set forth above; and

WHEREAS, the Original Note Resolution provides that the District (or the County on its behalf, as applicable) may at any time issue pursuant to the Original Note Resolution one or more Series of Additional Notes consisting of Senior Notes or Subordinate Notes (including Subordinate Notes that are further subordinated to previously issued Subordinate Notes, as provided in the applicable Pricing Confirmation), subject in each case to certain specific conditions set forth in Section 2(B) of the Original Note Resolution; and

WHEREAS, the District desires to issue, pursuant to the Original Note Resolution, a Series of Additional Notes in a Series Principal Amount which, when added to the Series A Principal Amount, will not exceed the Maximum Amount of Borrowing authorized by the Original Note Resolution; and

WHEREAS, because the District does not have fiscal accountability status pursuant to Section 42650 or Section 85266 of the California Education Code, it requests the Board of Supervisors of the County to borrow, on the District's behalf, said Series Principal Amount by the issuance of the Series of Additional Notes; and

WHEREAS, pursuant to Section 53853 of the Act, if the Board of Supervisors of the County fails or refuses to authorize the issuance of the Series of Additional Notes within the time period specified in said Section 53853, following receipt of this Supplemental Resolution, and the Series of Additional Notes are issued in conjunction with tax and revenue anticipation notes of other Issuers within the meaning of Section 53853 of the Act, the District may issue the Series of Additional Notes in its name pursuant to the Original Note Resolution as supplemented by terms stated herein; and

WHEREAS, it appears, and this Board hereby finds and determines, that said Series Principal Amount of the Series of Additional Notes, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys of the District attributable to Fiscal Year 2009-2010 and available for the payment of the principal of the Series of Additional Notes and the interest thereon;

NOW, THEREFORE, the Board hereby finds, determines, declares and resolves as follows:

Section 1. Recitals. All the above recitals are true and correct and this Board so finds and determines.

Section 2. Issuance of Series B Notes. In accordance with the Original Note Resolution, this Board hereby determines to borrow, and hereby requests the Board of Supervisors of the County to borrow for the District, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District for the general fund and, if so indicated in the Pricing Confirmation for the Series of Additional Notes authorized hereby, the capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District attributable to Fiscal Year 2009-2010, and not pursuant to any common plan of financing of the District, by the issuance by the Board of Supervisors of the County, in the name of the District, of a Series of Additional Notes under Sections 53850 *et seq.* of the Act and to be designated generally as the District's "2009-2010 [Subordinate] ** Tax and Revenue Anticipation Notes, Series B" (referred to herein as the "Series B Notes"). The Series B Notes shall be issued in a Series Principal Amount which, when added to the Series A Principal Amount, shall not exceed the Maximum Amount of Borrowing designated above. If the conditions of the Original Note Resolution are met, the Series B Notes may be issued as Senior Notes. If not issued as Senior Notes, the Series B Notes shall be issued as Subordinate Notes.

In the event the Board of Supervisors of the County fails or refuses to authorize the issuance of the Series B Notes within the time period specified in Section 53853 of the Act, following receipt of this Supplemental Resolution, this Board hereby authorizes issuance of the Series B Notes, in the District's name pursuant to and in accordance with the Original Note Resolution as supplemented by the terms stated in this Supplemental Resolution. The Series B Notes shall be issued in conjunction with the note or notes of one or more other Issuers as part of the California School Cash Reserve Program (the "Program") and within the meaning of Section 53853 of the Act.

Section 3. Sale of Series B Notes. The Series B Notes shall be sold, under the Bond Pool Structure authorized in the Original Note Resolution, to the California School Cash Reserve Program Authority (the "Authority") in accordance with the Original Note Resolution. Each Authorized Officer is hereby authorized and directed, during the period commencing on the date of adoption of this Supplemental Resolution and ending on June 30, 2010, to execute and deliver the Pricing Confirmation applicable to the Series B Notes on a date within five (5) days (or such longer period of time as agreed by the Authority) of the negotiation of the interest rate or rates and the purchase price to be paid for the Series B Notes in accordance with Section 4 of the Original Note Resolution.

Section 4. Preliminary Official Statement and Official Statement. Each Authorized Officer is hereby authorized and directed to provide Piper Jaffray & Co., as underwriter for the Program (the "Underwriter") with such information relating to the District as the Underwriter

** The Series of Additional Notes shall bear the "Subordinate" designation if it is a Series of Subordinate Notes.

shall reasonably request for inclusion in the preliminary official statement (the "Preliminary Official Statement") and official statement of the Authority relating to the Series of Pool Bonds to which the Series B Notes will be assigned. If, at any time prior to the execution of the Pricing Confirmation for the Series B Notes, any event occurs as a result of which the information contained in the Preliminary Official Statement or other offering document relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter.

Section 5. Effect of Supplemental Resolution. The Original Note Resolution is hereby ratified and confirmed and shall continue in full force and effect in accordance with the terms and provisions thereof, as supplemented by the terms stated in this Supplemental Resolution, including the authority granted to the Authorized Officers named therein to take all actions therein authorized with respect to a Series of Additional Notes.

Section 6. Submittal of Resolution to County. The Secretary or Clerk of the Board of the District is hereby directed to submit one certified copy each of this Resolution to the Clerk of the Board of Supervisors of the County, to the Treasurer of the County and to the County Superintendent of Schools.

CALIFORNIA SCHOOL CASH RESERVE PROGRAM
Sponsored by CSBA Finance Corporation
Midyear TRAN
Board Agenda Item Description

By passing the resolution before the Board, our District will have the opportunity to participate in the Midyear TRAN offering from the California School Cash Reserve Program sponsored by California School Boards Association Finance Corporation. In 2009-2010, over 145 school districts, community college districts, and county offices of education were involved in the issuance of more than \$531 million of notes issued through the Program. This participation represents a majority of schools that issue TRANs.

Through participation in the Cash Reserve Program, our District will be able to issue a tax and revenue anticipation note as part of this cost-effective pooled structure. An overview of this cash management concept and the Program is provided below:

Tax and Revenue Anticipation Notes (TRANs): TRANs are short-term debt instruments issued by school districts throughout the State to create an additional reserve to the general fund. In our District, this reserve will act as a cushion to the general fund in the event that we experience temporary cash flow needs. These cash flow needs may occur as a result of the timing mismatch between the receipt of revenues (generally received in an uneven fashion) and the expenditure of general fund moneys (generally paid out in a more level fashion).

TRANs Economics: Through our participation in the Program, our District will issue a tax-exempt note. The proceeds from the sale of this note, while not needed for cash flow, are invested in a taxable investment. This may result in a positive spread between the borrowing rate and the investment return on the TRAN proceeds.

Cash Reserve Program Background: The first Cash Reserve Program was issued in June of 1988 for six districts with an aggregate issue amount of \$9.6 million. Since that time the Program has grown dramatically in size, servicing the majority of California school district TRAN issuers, issuing more than \$531 million for the 2009-2010 fiscal year. Each year the Program has resulted in a significant benefit to the participants. The highlights of the Program are as follows:

- ♦ Participants benefit from a cost-effective and administratively simple method to issue their TRANs
- ♦ Documentation is streamlined for governing board approval
- ♦ Participants benefit from year-round administrative assistance

Board Agenda Item Description
Page Two

Cash Reserve Program Process:

The Cash Reserve Program involves the following key steps in order to participate:

1. ***Adoption of Resolution:*** Adoption of the resolution does not obligate the District to participate in the Program. The resolution simply delegates to the administration the right to decide on participation.
2. ***Cash Flow and Credit Background Process:*** Participants submit a completed credit questionnaire and financial information (including audits, budget, and second period interim cash flow report) that is used to develop an initial pro-forma cash flow statement for 2009-2010 that extends up to the anticipated State deferment payment dates. Participants review, revise, and approve their cash flow statement. The cash flows are reviewed by Orrick, Herrington & Sutcliffe, the Program's Bond Counsel.
3. ***Pricing:*** The pricing of the issue is anticipated to occur in late March. At that time the interest rate on the notes will be locked-in. The Program will offer us the option of a fixed-rate investment for the Note proceeds. Our District is not obligated to participate until it acknowledges issuance prior to the sale of notes.
4. ***Closing:*** Closing of the issue will occur in mid April. Our District will have access to the proceeds of the TRAN available to meet our temporary cash flow needs.

We recommend that the Board adopt the resolution. This will allow administration to proceed to the next step in the process and take part in this beneficial Program for schools. Once again, our District is not obligated to participate as a result of resolution adoption. The Resolution simply delegates to the administration the right to decide on participation prior to the time of TRAN issuance.

CALIFORNIA SCHOOL CASH RESERVE PROGRAM

2009-2010 Midyear TRAN Issuance Process & Timeline

Step 1	Document Preparation December 2009 – January 2010	Send required financial reports to Piper Jaffray: <ol style="list-style-type: none"> 1. 2009-10 First Interim Report (SACS file preferred) and cash flow worksheet if not included in SACS 2. Audited financial statements for the fiscal years ended June 30, 2007, 2008, and 2009 if not previously sent to Piper Jaffray
Step 2	Resolution Adoption January - February 2010	District's Board adopts program documents and sends signature pages to Piper Jaffray by March 1, 2010.
Step 3	Cash Flow Projection February – March 2010	The financing team assists school with the preparation of pro-forma cash flows for individual district TRAN sizing. <ol style="list-style-type: none"> 1. Feb. 1, 2010: Piper Jaffray sends financial data questionnaire to district 2. Feb. 12, 2010: District completes questionnaire and provides updated 2009-10 cash flow projection 3. Feb. 22, 2010: Piper Jaffray sends TRAN sizing cash flow for district's review, correction, and sign off 4. Mar. 5, 2010: Cash flows and TRAN sizing amount finalized and signed cash flow sent to Piper Jaffray
Step 4	Pricing Late March 2010	District's administration approves all aspects of the pricing including the interest rate on the notes, the investment of proceeds and the final costs of issuance.
Step 5	Closing Mid April 2010	Funds are wired into the district's sub-account held by the Trustee and are invested per the district's instructions. Proceeds begin earning interest from the date of closing.
Step 6	Access Note Proceeds Mid April to June 30, 2010	Districts may draw note proceeds for cash flow purposes.
Step 7	Set Aside Repayments July & August 2010	Principal and interest set aside to repay investors from deferred state apportionment payments.

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.2.f PUBLIC DISCLOSURE AND APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND OAK PARK TEACHERS ASSOCIATION

ACTION

ISSUE: Should the Board of Education approve the Collective Bargaining Agreement between the District and Oak Park Teachers Association and disclose for the public the agreement?

BACKGROUND: Local education agencies (LEAs) are required by Government Code Section 3547.5 to publicly disclose the provisions of all collective bargaining agreements before they enter into a written agreement. This provision ensures that the public is aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the District.

On April 20, 2004, The Board of Education amended Policy 4143.1 – Public Notice – Personnel Negotiations to conform with mandates of Government Code 3547.5

On November 19, 2009, the District and Oak Park Teachers Association reached a tentative agreement on a Contract of Agreement for the period July 1, 2009 through June 30, 2010. This tentative Contract of Agreement was ratified by Oak Park Teachers Association the week of December 14, 2009.

This agreement includes an increase to personnel costs for school year 2009-2010 in Column X of the Certificated salary schedule of \$12,288. This increase is the result of adding two additional steps to Column X (from two steps to four steps).

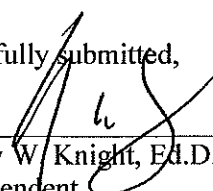
RATIONALE: Public disclosure of the major provisions of the Collective Bargaining Agreement with Oak Park Teachers Association satisfies the requirements of Board Policy 4143.1, Government Code 3547.5 and Assembly Bill 1200.

ALTERNATIVES:

1. Approve the Agreement between the Oak Park Unified School District and Oak Park Teachers Association.
2. Do not approve the Agreement between the Oak Park Unified School District and Oak Park Teachers Association.

RECOMMENDATION: Alternative #1

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

36

In Accordance with AB 1200, AB 2756 and G.C. 3547.5

School District: Oak Park Unified School District

Name of Bargaining Unit: Oak Park Teachers Association

The proposed agreement covers the period:

Beginning: 7/1/2009

Ending: 6/30/2010

Employee Type:

Certificated: X

Classified:

The proposed agreement will be acted upon by the Governing Board
at its meeting on: 1/19/2010

A. Proposed Change in Compensation:

Compensation		Cost Prior To Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year 2009-10	Year 2 2010-11	Year 3 2011-12
1.	Salary Schedule - Increase/(Decrease)	\$ 168,360	\$ 12,288 7.30%	\$ 0 0.00%	\$ 0 0.00%
2.	Step and Column - Increase/(Decrease) due to movement plus any changes due to settlement.		\$ 0 0.00%	\$ 523 0.31%	\$ 523 0.31%
3.	Other Compensation - Increase/(Decrease) (Stipends, Bonuses, Etc)		\$ 0 0.00%	\$ 0 0.00%	\$ 0 0.00%
4.	Statutory Benefits - Increase/(Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 20,641	\$ 1,507 7.30%	\$ 64 0.31%	\$ 64 0.31%
5.	Health/Welfare Benefits - Increase/(Decrease)	\$ 19,901	\$ 0 0.00%	\$ 0 0.00%	\$ 0 0.00%
6.	Total Compensation - Increase/(Decrease) (Total Lines 1-5)	\$ 208,902	\$ 13,795 6.60%	\$ 587 0.28%	\$ 587 0.28%
7.	Total Number (FTE) of Represented Employees	# 3.8	# 3.8	# 3.8	# 3.8
8.	Total Compensation Cost for Average Employee Increase/(Decrease) (Line 6/Line 7)	\$ 54,974	\$ 3,630 6.60%	\$ 154 0.28%	\$ 154 0.28%
9a.	Certificated Teacher's Salary (Excluding Benefits)				
	-Minimum Daily Rate	\$ 228.43	\$ 228.43 0.00%	\$ 228.43 0.00%	\$ 228.43 0.00%
	-Maximum Daily Rate	\$ 239.49	\$ 261.63 9.24%	\$ 261.63 9.24%	\$ 261.63 9.24%
	-Substitute Daily Rate	\$ 106	\$ 106 0.00%	\$ 106 0.00%	\$ 106 0.00%
9b.	- Annual Health/Welfare Benefit amount per FTE	\$ 7,371	\$ 7,371 0.00%	\$ 7,371 0.00%	\$ 7,371 0.00%
	<input type="checkbox"/> Actual <input checked="" type="checkbox"/> Capped	current max.	0.00%	0.00%	0.00%

Please include comments and explanations as necessary:

The proposed OPTA settlement changes salary schedule compensation only in the first column, Class X, which includes certificated employees with a BA and less than 30 additional units. The number of steps for years of services increases from 2 to 4.

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development, teacher prep time, etc.):

None.

C. What are the specific impacts on instructional and support programs to accommodate the settlement? (Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.):

None.

D. What contingency language is included in the proposed agreement? (reopeners, etc.):

None - this agreement is the final year of a three year contract.

E. Will this agreement create, increase, or decrease deficit financing in the current or future years?

Current year cost increase is met through prior year savings. Costs are ongoing, therefore have the potential to increase deficit financing. However, the District is committed to making necessary budget adjustments to meet its financial obligations while maintaining the highest commitment to quality educational programs.

F. Source of Funding for the Proposed Agreement:

1. Current Year:

Current year cost increase is met through prior year savings.

2. How will the ongoing cost of the proposed agreement be funded in future years?

COLA and enrollment growth/ADA funding increase.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations):

Not applicable - this agreement is the final year of a three year contract.

G. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 29,372,114
b. State Standard Minimum Reserve Percentage for this District	3%
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA)	\$ 881,163

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted <u>Unrestricted</u> Designated for Economic Uncertainties	\$ 0
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount	\$ 0
c. Special Reserve Fund (17) Budgeted Designated for Economic Uncertainties	\$ 1,008,118
d. Special Reserve Fund (17) Budgeted Unappropriated Amount	\$
e. Total District Budgeted Unrestricted Reserves	\$ 1,008,118

3. Do Unrestricted reserves meet the state standard minimum reserve amount?

☒ Yes

☐ No

H. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions in the agreement in accordance with the requirements of AB 1200 and G.C. 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent
(Signature)

January 8, 2010
Date



District Chief Business Official
(Signature)

January 8, 2010
Date

	(Col. 1) Latest Board Approved Budget Before Settlement (As of 3/15/2009)	(Col. 2) Adjustment as a Result of Settlement	(Col. 3) Other Revisions 2nd Interim Est.	(Col. 4) Total Impact on Budget (Col. 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	18,191,414	0	0	18,191,414
Remaining Revenues (8100-8799)	8,778,078	0	0	8,778,078
TOTAL REVENUES	26,969,492	0	0	26,969,492
EXPENDITURES				
1000 Certificated Salaries	15,713,144	12,288	0	15,725,432
2000 Classified Salaries	4,001,156	0	0	4,001,156
3000 Employees' Benefits	5,610,315	1,507	0	5,611,822
4000 Books and Supplies	751,258	0	0	751,258
5000 Services and Operating Expenses	2,983,446	0	0	2,983,446
6000 Capital Outlay	0	0	0	
7000 Other	299,000	0	0	299,000
TOTAL EXPENDITURES	29,358,319	13,795	0	29,372,114
OPERATING SURPLUS (DEFICIT)	(2,388,827)	(13,795)	0	(2,402,622)
OTHER SOURCES AND TRANSFERS IN	350,000	0	0	350,000
OTHER USES AND TRANSFERS OUT	0	0	0	0
*CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(2,038,827)	(13,795)	0	(2,052,622)
BEGINNING BALANCE	2,243,292			2,243,292
CURRENT YEAR ENDING BALANCE	204,465	(13,795)	0	190,670
COMPONENTS OF ENDING BALANCE				
Reserved Amounts	274,296	0	(83,626)	190,670
Reserved for Economic Uncertainties				0
Board Designated Amounts				0
Unappropriated Amounts	(69,831)	(13,795)	83,626	0

* If the total amount of the Adjustment in Column 2 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, page 1 (increase was partially budgeted, there were revenue revisions as reflected in Column 3, etc.), explain the variance below.

Please include comments and explanations as necessary:

NOTE: Required 3% Reserve for Economic Uncertainties is in Fund 170 (\$1,008,118 or 3.43%).

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
**RE: C.2.g APPROVE INCREASE TO HIGH SCHOOL PRINCIPAL
 COMPENSATION FOR 2010-2011**

ACTION

ISSUE: Shall the Board of Education approve a salary increase to the position of High School Principal beginning with the 2010-2011 school year?

BACKGROUND: The District has been unsuccessful in the past year to permanently fill the vacancy for the high school principal position. In reviewing salary ranges for principals in the Southern California region we have found that the Oak Park position is not competitive with other Districts similar to our socioeconomics and achievement levels. This spring we will again be advertising to fill our vacancy and believe that an increase in the salary range for this position will attract a larger pool of experienced applicants. Currently, the position has five steps with a 220-day contract and this proposal will not change that. The proposal recommends a 5.1% increase to all five steps of the salary schedule for the high school principal position. As a result, the range will change from an annual salary of \$106,915 to \$112,367 at step 1 and from \$118,986 to \$125,054 at step 5.

ALTERNATIVES:

1. Approve the proposed salary increase.
2. Amend the proposed salary increase.
3. Do not approve the proposed salary increase.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

RE: C.3.a APPROVE RESOLUTION #10-01 LINCOLN DAY RESOLUTION ACTION

ISSUE: Shall the Board of Education approve Resolution #10-01 to revise the date on which Lincoln Day shall be observed for the 2010-2011 district calendar?

BACKGROUND: A calendar committee has been meeting this fall to discuss the instructional calendar for the 2010-2011 school year. During the course of their meetings it has come to the attention of the committee that the Education Code requires a resolution to revise the date of Lincoln Day observance if not done on the Monday or Friday in which February 12 falls. In the past few years the District has observed a single holiday on the third Monday in February (named President's Day). According to the Education Code that day should appropriately be called Washington Day as there is no state or federal holiday designated as President's Day.

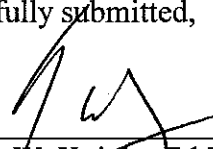
According to the Education Code 37220 (e) any of the identified holidays can be moved to alternate days within the school calendar except for Veteran's Day. In recognition of President Lincoln's role in establishing Thanksgiving as a national holiday as the last Thursday in November, the committee felt it appropriate to tie the observance of Lincoln Day into the Thanksgiving holiday. As a result, the proposed Resolution meets the Education Code requirement to revise the observance of Lincoln Day and establishes Friday, November 26, 2010 as that day. The Education Code also establishes that schools shall use the day that school is in session prior to the observed day to hold exercises in memory of Abraham Lincoln.

ALTERNATIVES:

1. Approve the Resolution #10-01 as proposed.
2. Do not approve the Resolution #10-01 as proposed.
3. Adopt a modified version of the proposed Resolution #10-01.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**OAK PARK UNIFIED SCHOOL DISTRICT
RESOLUTION #10-01
LINCOLN DAY RESOLUTION**

WHEREAS, the holiday known as "Lincoln Day" is normally observed on the Monday or Friday in the week containing February 12; and

WHEREAS, Education Code 37220 (e) allows for Governing Boards by Resolution to revise the date upon which the schools of the district close in observance of any of the holidays identified in subdivision (a) except Veterans Day; and

WHEREAS, the first national holiday of Thanksgiving can be attributed to President Abraham Lincoln; and

WHEREAS, President Lincoln, by proclamation on October 3, 1863, set aside the last Thursday in November as a day of Thanksgiving; and

WHEREAS, the District wishes to revise the date for the observance of "Lincoln Day" to the Friday following Thanksgiving;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Oak Park Unified School District hereby declares that the 2010-2011 school year calendar will observe Lincoln Day on Friday, November 26, 2010, and that schools within the District shall hold exercises in memory of Lincoln prior to the day on which schools are closed.

The foregoing Resolution is adopted by the Governing Board of the Oak Park Unified School District on the 19th day of January, 2010, by the following vote:

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

President, Governing Board of the
Oak Park Unified School District

I, Marie Panec, Clerk of the Governing Board of the Oak Park Unified School District, do certify that the foregoing Resolution as regularly introduced, passed and adopted by the Governing Board at its meeting held on January 19, 2010.

Clerk, Governing Board of the
Oak Park Unified School District

TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

**SUBJECT: C.3.b APPROVE CORE LITERATURE BOOK FOR OAK HILLS
ELEMENTARY SCHOOL 4th GRADE**

ACTION

ISSUE: Shall the Board of Education approve a new core literature book for Oak Hills Elementary School 4th Grade?

BACKGROUND: Oak Hills Elementary School has submitted a request for a new core literature book at 4th grade be approved. The book is *The Land of Curiosities: Adventures in Yellowstone, 1871-1872* by Deanna Neil, published by The EcoSeekers. This book fits right into with the 4th grade curriculum.

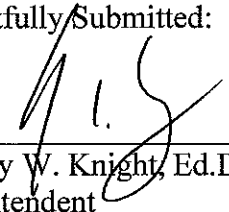
The Curriculum Council met on December 1, 2009 and approved this book to be brought forward to the Board for their approval.

ALTERNATIVES:

1. Approve the new core literature book for Oak Hills Elementary School.
2. Do not approve the new core literature book for Oak Hills Elementary School.

RECOMMENDATION: Alternative #1

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.3.c APPROVE CONSOLIDATED PROGRAMS APPLICATION PART II – 2009-2010

ACTION

ISSUE: Shall the Board of Education approve the Application for Funding for Consolidated Aide Programs?

BACKGROUND: The Application for Funding Consolidated Categorical Aid Programs (SDE-100) is submitted annually to the State Department of Education in two parts. Part I is submitted in June and includes estimated entitlements and general information about state and federal categorical programs. Part II is submitted in the spring after the State Department of Education releases the funding levels for each of the programs in the application for the current year. In addition to the funding entitlements, Part II reports on various state programs like supplemental counseling and Free and Reduced Lunch counts.

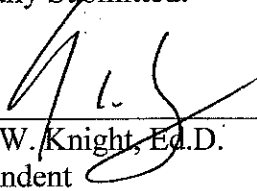
The Consolidated Application is being sent to the Board under separate cover.

ALTERNATIVES:

1. Accept the Consolidated Application Entitlements and approve Part II.
2. Do not accept the Consolidated Application Entitlements and approve Part II.

RECOMMENDATION: Alternative #1

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.4.a. APPROVE CONTRACT FOR NON-PUBLIC SCHOOL
PLACEMENT FOR SPECIAL EDUCATION STUDENT #11-
09/10 - \$ 19,391.90

ACTION

ISSUE: Should the Board of Education approve this contract for non-public school placement for this student?

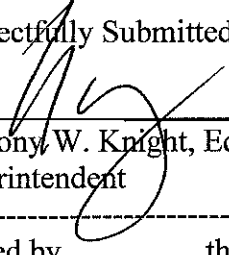
BACKGROUND: This fourteen-year-old, ninth grade, Other Health Impaired student requires placement at Summit View Non-Public School. Summit View Non-Public School (HELP Group) is a certified non-public school and has a Master contract with Ventura County SELPA. The cost of this placement is \$19,391.90. The District will receive \$4,949.77 in ADA to reduce the actual cost to \$14,442.13. This cost will be absorbed by decreased costs of other students who have come home from their RTC/NPS placements.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. The H.E.L.P. Group—Summit View School is a certified non-public school.

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (# 11-09/10)**

THIS SERVICE CONTRACT is made and entered into this 19th day of January, 2010 between, **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **The H.E.L.P. GROUP**, 13130 Burbank Blvd., Sherman Oaks, CA. 91401, Telephone: (818) 779-5105, FAX (818) 779-5103 a nonpublic school, hereinafter referred to as "**CONTRACTOR**" for

Name of Pupil:

Address of Pupil:

Telephone:

Date of Birth:

Sex:

Grade Level: 9th

Hereinafter referred to a "PUPIL", who is a resident of Ventura County

Pupil's school of residence is School: Oak Park High School
NPS: Summit View (HELP Group)

Name of Parent(s):

Address:

Telephone Number:

-
1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
 2. This contract is authorized for up to **200** days as specified in the Individualized Education Program.
 3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR \$144.43 per day**, defined in **Item #62 of the Master Contract**.
 4. The pupil's coordinating teacher/service provider will hold the following credential/license: **Appropriate, valid credential**, as defined in **Item #47 of the Master Contract**.
 5. The class size for the pupil will not exceed **12 pupils**, as defined in **Item #24 of the Master Contract**.
 6. The length of the instructional program will be **300 minutes per day, Monday through Friday**, as defined in **Item #23 of the Master Contract**.

7. District graduation requirements, including differential proficiency standards, if applicable, shall be implemented as attached, or as specified in the IEP.
8. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified.

A. Basic Education Program:

Regular school year: (November 20, 2009 to June 18, 2010)

Total number of Days: 130 days times Per Diem **\$144.43**

MAXIMUM TOTAL BASIC EDUCATION COSTS (A):

\$ 18,775.90

B. Designated Instruction and Services/Related Services:

Counseling - Individual:

80 minutes per month @ \$88/ hr for 7 months

Total Counseling Cost:

\$ 616.00

MAXIMUM TOTAL BASIC EDUCATION & RELATED SERVICES COSTS

\$ 19,391.90

9. Other provisions as necessary:

- A. Progress reports on all goals and objectives will be submitted quarterly and at report card times with the report card to the District in a timely manner.
- B. All test results, reports, and data will be submitted to the District when completed.
- C. District observations of student.
- D. Participation in IEP meetings.
- E. All other provisions in the Master Contract.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on November 20, 2009 and terminates at 5:00 P.M. on June 30, 2010 unless sooner terminated as provided herein.

CONTRACTOR

Name and Address of Nonpublic School/Agency:
H.E.L.P GROUP-SUMMIT VIEW SCHOOL
13130 Burbank Blvd.
Sherman Oaks, California 91401

DISTRICT

Name and Address of Contractor:
OAK PARK UNIFIED SCHOOL DIST.
5801 E.Conifer Street
Oak Park, CA 91377

Contracting Officer's Signature

District Officer's Signature

Print/Type Name and Title

Anthony W. Knight, Superintendent

Date

January 20, 2010
Date

Approved by the Oak Park Unified School District Governing Board on (date): January 19, 2010

TO: MEMBERS, BOARD OF EDUCATION

FROM DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.5.a. APPROVE RESOLUTION #10-03 - HEALTH INSURANCE COST REFORM

Action

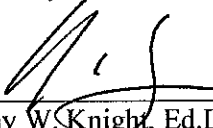
ISSUE: Shall the Board of Education approve a resolution suggested by our insurance trust, CVT related to holding down health insurance costs for the coming year?

BACKGROUND: The District's health insurance trust, CVT has asked member districts to pass this resolution in an attempt to influence health insurance companies to hold off on rate increases for the coming year.

ALTERNATIVES: 1. Approve the resolution
2. Do not approve the resolution

RECOMMENDATION: Alternative #1

Respectfully Submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
Resolution #10-03
HEALTH CARE REFORM – HEALTH CARE COSTS-2010-2011

WHEREAS, the Oak Park Unified School District is deeply concerned for adequate and stable funding to support student academic achievement and to promote programs for the health and safety of all students and employees; and

WHEREAS, California's school districts have lost over \$20 billion in revenue and deferrals the past two years and must prepare for significant additional cuts as the State faces continued budget deficits; and

WHEREAS, total spending on health care by California school districts exceeded \$5.3 billion in 2007-2008, and has been increasing by \$300 million each year for the past ten years, funded from at-risk and unstable state revenue; and

WHEREAS, District employees contributed over \$400 million out of their paychecks for health insurance premiums in 2007-2008, while paying significant out-of-pocket costs as well; and

WHEREAS, the State budget portends dire consequences of dramatic reductions in support staff at schools as well as widespread teacher layoffs and increased class sizes, which will be exacerbated if health care expenditures continue to rise; and

WHEREAS, the cost of health care is an essential element of district expenditures.

THEREFORE, BE IT RESOLVED, that the Oak Park Unified School District acknowledges the service the health care industry provides the district employer and all employees; and

THEREFORE BE IT FURTHER RESOLVED, that the Oak Park Unified School District, has an expectation that health care plans and providers will do everything in their power to maintain current costs and levels of health care programs through increased efficiencies, pricing restraint, support of quality and appropriate care, and will, where possible, after thorough and joint analyses, managing premium costs for the foreseeable future.

The foregoing Resolution is adopted by the Governing Board of the Oak Park Unified School District on the 19th day of January, 2010, by the following vote:

Ayes: _____ Noes: _____ Absent: _____ Abstain: _____

President, Governing Board of the
Oak Park Unified School District

TO: MEMBERS, BOARD OF EDUCATION
FROM DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.5.b APPROVE NAME OF NEW OAK PARK UNIFIED SCHOOL DISTRICT VOLUNTEER AWARD

Action

ISSUE: Shall the Board of Education select a name from those submitted by the public for the new OPUSD Volunteer Award?

BACKGROUND: Names for the new award were submitted via our website. The Board may select a name from those submitted or designate another name of their choice.

ALTERNATIVES: 1. Approve a name for the new volunteer award
 2. Do not approve a name for the new volunteer award

RECOMMENDATION: Alternative #1

Respectfully Submitted

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: C.5.c APPROVE H1N1 CHILD VACCINE CLINICS

Action

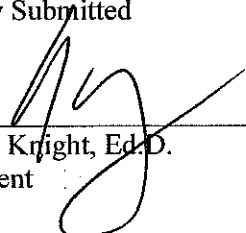
ISSUE: Shall the Board of Education approve H1N1 Vaccine Clinics for Oak Park Unified School District students to be held in our school facilities after school and administered by OnSite Wellness Services, Inc.?

BACKGROUND: The vendor who administers our annual flu shots and who is administering the H1N1 vaccines for employees this month has available vaccine to run after school vaccination clinics for Oak Park students. The Leadership Team discussed this and endorses the clinics in order to make it easier for parents to have their children vaccinated. Protecting our students against the H1N1 is a high priority. OnSite Wellness provides all insurance and assumes liability.

ALTERNATIVES: 1. Approve H1N1 Vaccine Clinics
 2. Do not approve H1N1 Vaccine Clinics

RECOMMENDATION: Alternative #1

Respectfully Submitted



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2009

SUBJECT: C.6.a APPROVE AMENDMENT TO BOARD POLICY 3270 – SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES–First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies?

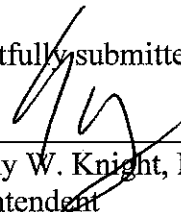
BACKGROUND: Board Policy 3270 is a mandated policy being revised and expands sample criteria for determining when instructional materials are obsolete or unusable, including adding nonalignment with the district's academic standards or course of study. Board Policy 3270 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies.
2. Do not amend Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies.
3. Adopt a modified version of the amendment to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3270(a)

Sale And Disposal Of Books, Equipment And Supplies

When district-owned books **instructional materials**, equipment, and supplies **or other personal property** becomes unusable, obsolete, or no longer needed, the Superintendent or designee shall ~~identify these items to~~ **notify** the Governing Board, ~~together with their~~ **provide an** estimated value and a recommendation ~~that they~~ **whether the items** be sold or disposed of by one of the methods prescribed in law and administrative regulations. ~~With~~ **Upon approval by the** Board approval, the Superintendent or designee shall arrange for the sale or disposal of these items.

(cf. 0440 – District Technology Plan)

(cf. 6161 – Equipment, Books and Materials)

(cf. 6161.11 – Supplementary Instructional Materials)

(cf. 6163.1 – Library Media Centers)

Instructional materials may be considered obsolete or unusable when they:

1. Have been replaced by more recent versions or editions **or new materials selected by the Board and have** ~~of the same material and are of~~ no foreseeable value in other instructional areas

(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

2. **Are not aligned with the district's academic standards or course of study.**

(cf. 6011 – Academic Standards)

(cf. 6143 – Courses of Study)

4. Contain information rendered inaccurate or incomplete by new **research** discoveries or technologies

5. Contain demeaning, stereotyping or patronizing references to **any group of persons protected against discrimination by law or Board policy** either sex, members of racial, ethnic, religious, vocational or cultural groups, or persons with physical or mental disabilities

(cf. 0410 – Nondiscrimination in District Programs and Activities)

5. ~~Have been inspected and discovered to be~~ **Are** damaged beyond use or repair

(cf. 1312.4 – Williams Uniform Complaint Procedures)

The Superintendent or designee shall establish procedures to be used when selling equipment for which the federal government has a right to receive all or part of the proceeds. These procedures shall ensure a reasonable amount of competition so as to result in the highest possible revenue.

(cf. 3440 – Inventories)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3270(a)

Legal Reference:**EDUCATION CODE**

17540-17542 Sale or lease of personal property by one district to another

17545-17555 Sale of personal property

35168 Inventory, including record of time and mode of disposal

42291.5 Temporary school bus designation

42303 School bus sale to another district

60500-~~60530~~ Determination of obsolescence~~60510-60511 Donation or sale~~~~60520-60521 Disposition of sale proceeds~~~~60530 Methods of destruction~~**GOVERNMENT CODE**

25505 District property; disposition; proceeds

CODE OF REGULATIONS, TITLE 5**3944 Consolidated categorical programs, district title to equipment****3946 Disposal of equipment purchased with state and federal consolidated application funds****UNITED STATES CODE, TITLE 40**~~549 484~~ Surplus property**CODE OF FEDERAL REGULATIONS, TITLE 34**

80.32 Equipment acquired under a grant or subgrant

Management Resources:**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS***California School Accounting Manual**Standards for Evaluating Instructional Materials for Social Content, 2000***WEB SITES***California Department of Education: <http://www.cde.ca.gov>**School Services of California, Inc.: <http://www.sscal.com>*

Adopted: 1-11-78

Amended: 3-18-86, 5-2-89, 9-17-02, 12-16-03

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2009

SUBJECT: C.6.b APPROVE AMENDMENT TO BOARD POLICY 3280 – SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY –First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property?

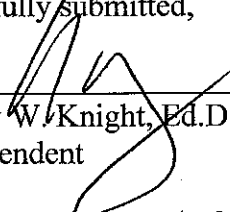
BACKGROUND: Board Policy 3280 is being updated to reflect new law (ABX4 2) which authorizes districts, until January 1, 2012, to use the proceeds from the sale of surplus property for any one-time general fund purpose.. Board Policy 3280 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property.
2. Do not amend Board Policy 3280 – Sale or Lease of District-Owned Real Property.
3. Adopt a modified version of the amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3280(a)

Sale or Lease of District-Owned Real Property

The Governing Board believes that the district should utilize its facilities and resources in the most economical and practical manner. ~~To that end,~~ The Superintendent or designee shall periodically study the current and projected use of all district facilities in order to ensure the efficient utilization of space and the effective delivery of instruction ~~in order to maximize student learning.~~

(cf. 1330 – Use of School Facilities)

(cf. 7110 – Facilities Master Plan)

(cf. 7111 – Evaluating Existing Buildings)

Upon determination that district property is no longer needed or may not be needed until some future time, the Board shall offer to sell or lease district-owned real property in accordance with priorities and procedures specified in law, including, but not limited to, Education 17230, 17464, 17485-17500, and Government Code 54222.

(cf. 5148 – Child Care and Development)

(cf. 5148.2 – Before/After School Programs)

(cf. 5148.3 – Preschool/Early Childhood Education)

When required by law, the Board shall appoint a district advisory committee to advise the Board in the development of policies and procedures governing the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388)

(cf. 1220 – Citizen Advisory Committees)

Resolution of Intention to Sell or Lease

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regular, open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

(cf. 9323.2 – Actions by the Board)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting **that will be held to consider bids** by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least ~~one~~ **once** a week for three successive

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Business and Non-Instructional Operations

BP 3280(b)

weeks before the meeting, in a newspaper of general circulation published in the county in which the district is located if such a paper exists. (Education Code 17469)

The Superintendent or designee shall take reasonable steps to provide notification to the former owners of the property of the district's intent to sell it in accordance with Education Code 17470.

Acceptance/Rejection of Bids

At a public meeting specified in the resolution *of intention to sell or lease property*, the Board shall open, examine, and declare all sealed bids. Before accepting any written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. *If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477 (Education Code 17476, 17477)*

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all the terms and conditions of the contract. (Education Code 17475-17478)

(cf. 1431 – Waivers)

(cf. 9320 – Meetings and Notices)

Use of Proceeds

The Superintendent or designee shall ensure that proceeds from the sale or lease with an option to purchase of district surplus property are used in accordance with law. (Education Code 17462; 2 CCR 1700)

(cf. 3100 – Budget)

(cf. 3460 – Financial Reports and Accountability)

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Business and Non-Instructional Operations

BP 3280(c)

Until January 1, 2012, the district may expend proceeds from the sale of surplus real property, along with the proceeds from any personal property located on that real property, for any one-time general fund purpose(s). Prior to exercising this authority, the Board shall certify to the State Allocation Board that: (Education Code 17463.7)

1. The district has no major deferred maintenance requirements not covered by existing capital outlay resources.

(cf. 3111 – Deferred Maintenance Funds)

2. The sale of real property pursuant to Education Code 17463.7 does not violate the provisions of a local bond act.

(cf. 7214 – General Obligation Bonds)

3. The real property is not suitable to meet projected school construction needs for the next 10 years.

Prior to exercising this authority, the Superintendent or designee shall present to the Board, at a regularly scheduled meeting, a plan for expending these one-time resources. The plan shall identify the source and use of the funds and shall describe the reasons that the expenditure shall not result in ongoing fiscal obligations for the district. (Education Code 17463.7)

Legal Reference:

EDUCATION CODE

8469.5 Use of school facilities or grounds for school age child care

17219-17224 Acquisition of property not utilized as school site; nonuse payments; exemptions

17230-17234 Surplus property

17385 Conveyances to and from school district

17387-17391 Advisory committees for use of excess school facilities

17400-17429 Leasing property

17430-17447 Leasing facilities

17453 Lease of surplus district property

17455-17484 Sale or lease of real property

17463.7 Proceeds for general fund purposes

17485-17500 Surplus school playground (Naylor Act)

17515-17526 Joint occupancy

17527-17535 Joint use of district facilities

33050 Request for waiver

38130-38139 Civic Center Act

GOVERNMENT CODE:

54220-54232 Surplus land

54222 Offer to sell or lease property

54950-54963 Brown Act, especially;

54952 Legislative body, definition

PUBLIC RESOURCES CODE

21000-21177 California Environmental Quality Act

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BP 3280(d)

CODE OF REGULATIONS, TITLE 2

1700 Definitions related to surplus property

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District, (2006) 139 Cal.app.4th 1356

Management Resources:

CSBA PUBLICATIONS

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, September 2009

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Closing a School Best Practices Guide

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Unused Site Program Handbook, May 2008

WEB SITES

California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Adopted: 9-17-02

Amended: 1-20-04, 6-9-09

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.6.c APPROVE AMENDMENT TO BOARD POLICY 3580 – DISTRICT RECORDS –First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3580 – District Records?

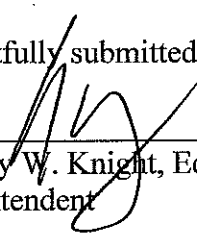
BACKGROUND: Board Policy 3580 is being revised to reflect new law (AB 5) which creates the California Electronic Discovery Act to make the procedural rules requiring disclosure of documents to the opposing party in litigation applicable to electronically stored information. Policy directs Superintendent to consult with staff to create a document management system which includes a process for the storage and destruction of electronic materials, including a response to "litigation hold" requests. Board Policy 3580 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3580 – District Records.
2. Do not amend Board Policy 3580 – District Records.
3. Adopt a modified version of the amendment to Board Policy 3580 – District Records.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Business and Non-Instructional Operations

BP 3580(a)

District Records

The Governing Board recognizes the importance of securing the retaining district documents. The Superintendent or designee shall ensure that district records shall be are developed, maintained and disposed of in accordance with law, Board policy, and administrative regulation and California Department of Education regulations.

(cf. 1340 - Access to District Records)

(cf. 3440 - Inventories)

The Superintendent or designee shall ***consult with district legal counsel, site administrators, district information technology staff, personnel department staff, and others as necessary to develop a secure document management system that provides for the storage, retrieval, archiving, and destruction of district documents, including electronically stored information such as email. This document management system shall be designed to comply with state and federal laws regarding security of records, record retention and destruction, response to "litigation hold" discovery requests, and the recovery of records in the vent of a disaster or emergency.*** ~~establish regulations that define records which are permanent, optional and disposable and specify how each type of record is to be maintained or destroyed. Any microfilm or electronic copies of original records shall be permanently retained.~~

(cf. 0440 - District Technology Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 4040 - Employee Use of Technology)

(cf. 9011 - Board Member Electronic Communications)

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage or loss.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

The Superintendent or designee shall ensure that employees receive information about the district's document management system, including retention and confidentiality requirements and an employee's obligations in the event of a litigation hold established on the advise of legal counsel.

(cf. 4131,4231,4331 - Staff Development)

Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians or employees when a substitute address is designated by the Secretary of State ***pursuant to the Safe at Home program*** ~~for victims of domestic violence or stalking.~~ (Government Code 6207)

When a substitute address card is provided pursuant to this program, the confidential, actual

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BP 3580(b)

address may be used only to establish district residency requirements for enrollment and for school emergency purposes.

(cf. 5111.1 - District Residency)

(cf. 5141 - Health Care and Emergencies)

Legal Reference:

EDUCATION CODE

35145 Public meetings

35163 Official actions, minutes and journal

35250-35255 Records and reports

44031 Personnel file contents and inspection

49065 Reasonable charge for transcripts

CODE OF CIVIL PROCEDURE

2031.010-2031.060 Civil Discovery Act, scope of discovery demand

2031.210-2031.320 Civil Discovery Act, response to inspection demand

GOVERNMENT CODE

6205-6211 Confidentiality of addresses for victims of domestic violence

6252-6265 Inspection of public records

12946 Retention of employment applications and records for two years

PENAL CODE

11170 Retention of child abuse reports

CODE OF REGULATIONS, TITLE 5

432 Varieties of pupil records

16020-16022 Records-general provisions

16023-16027 Retention of records

Management Resources:

SECRETARY OF STATE

Letter re: California Confidential Address Program Implementation (SB 489), August 27, 1999

WEB SITES

California Secretary of State: <http://www.ss.ca.gov>

Adopted: 7-11-89

Amended: 9-17-02, 2-17-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

**SUBJECT: C.6.d APPROVE AMENDMENT OF BOARD POLICY 5117 –
INTERDISTRICT ATTENDANCE – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5117 – Interdistrict Attendance?

BACKGROUND: Board Policy 5117 is being revised to reflect new law (SB 680) which reauthorizes the “school district of choice” program, including provisions that (1) require that a random drawing be held in public at a Board meeting when more students apply to transfer than the Board has elected to permit, and (2) add to the information that the Superintendent must report to the Board re: student applications for admittance. Board Policy 5117 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5117 – Interdistrict Attendance.
2. Do not approve amendment of Board Policy 5117 – Interdistrict Attendance.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

SERIES 5000

Students

BP 5117(a)

Interdistrict Attendance

The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

(cf. 5116.1 - Intradistrict Open Enrollment)

~~The Board desires to communicate with parents/guardians and students regarding the educational programs and services that are available.~~

Prior to July 1, 2007, The Board *has* designated the district as a “school district of choice” *and shall accept students who reside in other California districts but wish to attend a district school. Each year, the Superintendent or designee shall recommend to the Board* The Superintendent or designee shall establish an interdistrict attendance selection process which ensures that transfer students are admitted to district schools through a random, unbiased process.

~~The Board shall annually determine the number of interdistrict transfer students~~ *that* the district will *be able* accept *and* for the following school year. ~~The Board shall also identify the schools, grade levels, and programs that will be able to accept these additional students.~~

Upon receiving the Superintendent’s report, the Board shall annually determine the number of students who will be accepted for admittance into the district through this program. This number shall be reflected in the minutes of the Board meeting.

(cf. 9324 – Minutes and Recordings)

The Superintendent or designee shall establish a selection process which ensures that students applying through the program are admitted to district schools through a random, unbiased process that prohibits evaluation of whether a student should be enrolled based upon his/her academic or athletic performance. If the number of student applications exceeds the number of transfers the Board has designated for acceptance under the program, the Superintendent or designee shall conduct a random drawing in public at a regularly scheduled Board meeting. (Education Code 48301)

Because the district admits students in accordance with the school district of choice program, the Superintendent or designee may admit a student based on an individual interdistrict attendance permit pursuant to Education Code 48300-48315 only in situations of extreme need and upon the request of the district of residence.

The Superintendent or designee shall maintain a record of requests for admittance under the

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

SERIES 5000

Students

BP 5117(b)

- 1. The number of requests granted, denied, or withdrawn and, for denied request, the reason for the denial.*
- 2. The number of students transferred out of and transferred into the district pursuant to this program.*
- 3. The race, ethnicity, gender, self-reported socio-economic status, and the district of residence for each student in item #2 above*
- 4. The number of students in item #2 above who are classified as English learners or students with disabilities*

The Superintendent or designee shall report to the Board, at a regularly scheduled meeting, the information specified in items #1-4 above. By May 15 of each year, the Superintendent or designee shall provide the same information, as well as information regarding the district's status as a school district of choice in the upcoming school year, to each geographically adjacent school district, the county office of education, the California Department of Education, and the Department of Finance. (Education Code 48313)

The reports to the Board and other agencies shall also include a summary of audit exceptions, if any, resulting from the compliance review of components of the district of choice program conducted as part of the annual district audit. (Education Code 48301, 48313)

~~The Superintendent or designee may deny applications for interdistrict transfer because of overcrowding within district schools, limited district resources or to maintain the following limits to special programs:~~

- ~~a. — Resource Specialist Program is at least five (5) under maximum caseload.~~
- ~~b. — Non-severe Special Day Class enrollment is under eight (8) students~~
- ~~c. — Speech/Language enrollment — total caseload under thirty (30)~~

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

SERIES 5000

Students

BP 5117(c)

Regional Occupational Center/Program, enrollment of students, interdistrict attendance

GOVERNMENT CODE

~~6250-6270 Public Records Act~~

ATTORNEY GENERAL OPINIONS

84 Ops. Cal. Atty. Gen. 198 (2001)

87 Ops. Cal. Atty. Gen. 132 (2004)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

Adopted 5-24-78

Amended 5-15-84, 1-7-86, 5-17-94, 3-12-02, 9-17-02, 2-15-05, 4-18-06, 6-10-08, 6-9-09

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.6.e APPROVE AMENDMENT TO BOARD POLICY 6111 – SCHOOL CALENDAR – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6111 – School Calendar?

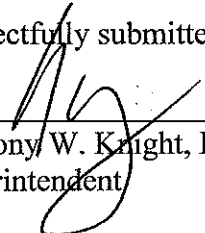
BACKGROUND: Board Policy 6111 is being revised to reflect new law (ABX4 2) which authorizes a district, upon agreement with employee organizations, reduce the school year through 2012-13 by up to five days of instruction without incurring financial penalties from the state. Board Policy 6111 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6111 – School Calendar.
2. Do not amend Board Policy 6111 – School Calendar.
3. Adopt a modified version of the amendment to Board Policy 6111 – School Calendar.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Series 6000

Instruction

BP 6111(a)

School Calendar

For each school, the Governing Board shall adopt a calendar that The Superintendent or designee shall recommend to the Governing Board a calendar for each school that will meets the requirements of law as well as the needs of the community, students and the work year as negotiated with the district's employee organization(s) . for all represented personnel. As appropriate, the Superintendent or designee shall ensure that the proposed calendar is aligned with assessment and accountability schedules in order to support the district's goals for student achievement

(cf. 0200 – Goals for the School District)
(cf. 4143/4243 - Negotiations/Consultation)
(cf. 6162.51 – Standardized Testing and Reporting Program)
(cf. 6162.52 – High School Exit Examination)

Each school calendar shall show the beginning and ending school dates, legal and local holidays, ***staff development days***, orientation meeting days, minimum days, vacation periods and other pertinent dates.

(cf. 6112 - School Day)
(cf. 6115 - Ceremonies and Observances)
(cf. 6117 - Year-Round Schedules)
(cf. 6177 - Summer School)

The district shall offer 180 days of instruction per year, unless the district and employee organization(s) have negotiated to reduce the days of instruction in any school year through 2012-13 pursuant to the authorization in Education Code 42605. As required by law, the Superintendent or designee shall certify to the Superintendent of Public Instruction that the district offers at least 180 days of instruction per school year.

(cf. 1431 – Waivers)

Staff development days shall not be counted as instructional days.

(cf. 4131, 4231, 4331 - Staff Development)

Notification of the schedule of minimum days shall be sent to all parents/guardians at the beginning of the school year. If any minimum days are added to the schedule, the Superintendent or designee shall notify the parents/guardians of the affected students as soon as possible and at least one month before the scheduled minimum day. (Education Code 48980)

(cf. 5145.6 - Parental Notifications)

If a school will be used as a polling place on an election day, the Board shall determine whether to continue school in session, designate the day for staff training and development, or close the school to students and nonclassified staff. (Elections Code 12283)

(cf. 1400 – Relations Between Governmental Agencies and the Schools)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Instruction

BP 6111(b)

(cf. 5113 – Absences and Excuses)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37220-37221 Holidays

37252-37253 Summer school

37300-37303 Year-Round School Demonstration Project

37600-37672 Continuous school programs: year-round schools, especially:

37618 School calendar

37700-37707 Four-day week

41422 Schools not maintained for 175 days

41530-41532 Professional Development Block Grant

46200-46206 Incentives for longer instructional day and year

46300 Method of computing ADA

48980 Notice at beginning of term

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

44579-44579.6 Instructional Time and Staff Development Reform Program

ELECTIONS CODE

12283 School closures, election days

COURT DECISIONS

Butt v. State of California, (1992) 4 Cal 4th 668

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

Davis Joint Unified School District, (1984) PERB Decision No. 474

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Public Employment Relations Board: <http://www.perb.ca.gov>

Secretary of State's Office: <http://www.ss.ca.gov>

Adopted: 4-26-78

Amended: 4-18-79, 11-19-80, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JANUARY 19, 2010

SUBJECT: C.6.f APPROVE AMENDMENT TO BOARD POLICY 6146.1 – HIGH SCHOOL GRADUATION REQUIREMENTS –First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6146.1 – High School Graduation Requirements?

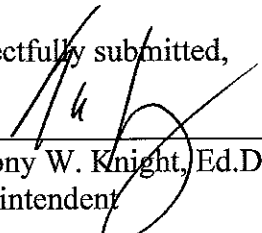
BACKGROUND: Board Policy 6146.1 is being submitted for revision to reflect new laws (AB 167 and AB 343) which requires the district to exempt or waive specific course requirements for foster youth or children of military families, respectively. Policy also contains general language re: exemption or waives of the requirement to pass the high school exit examination for students with disabilities.. Board Policy 6146.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6146.1 – High School Graduation Requirements.
2. Do not amend Board Policy 6146.1 – High School Graduation Requirements.
3. Adopt a modified version of the amendment to Board Policy 6146.1 – High School Graduation Requirements.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

1. OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(a)

High School Graduation Requirements

The Governing Board desires to prepare ***all students*** ~~each student~~ to obtain a diploma of high school graduation ***to enable them to take advantage of*** ~~in order to provide students with~~ opportunities for postsecondary education and/or employment.

(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6143 - Courses of Study)
(cf. 6146.3 - Reciprocity of Academic Credit)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6164.2 - Guidance/Counseling Services)

Course Requirements

To obtain a diploma of graduation from high school, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Forty (40) semester credits in English
2. Thirty-five (35) semester credits of social science to include: ten (10) semester credits of United States history and geography; ten (10) semester credits of world history, culture, and geography; five (5) semester credits in American government and civics; five (5) semester credits in economics; and five (5) credits of world geography. (Education Code 51225.3)
3. Five (5) semester credits of health education.
4. Thirty (30) semester credits of science including ***biological and physical sciences*** ~~ten (10) in life science, ten (10) in physical science, and ten (10) in earth science. (Education Code 51225.3)~~
5. Thirty (30) semester credits of mathematics including ten (10) semester credits of Algebra I (or twenty (20) semester credits of Algebra 1A and 1B ten (10) each) and ten (10) credits of geometry.

(cf. 6142.93 - Science Instruction)

Beginning in the 2003-04 school year, At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra 1. (Education Code 51224.5)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(b)

Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall **satisfy the algebra coursework requirement, but shall** not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

(cf. 6011 – Academic Standards)

(cf. 6142.92 – Mathematics Instruction)

6. Twenty (20) semester credits of physical education including ten (10) credits of 9th grade physical education. (Education Code 51225.3)

(cf. 6142.7 - Physical Education)

7. Ten (10) semester credits of visual or performing arts, foreign language, or American Sign Language. (Education Code 51225.3)

(cf. 6142.6 - Visual and Performing Arts Education)

8. Five (5) semester credits of practical skills (industrial arts, technology education [beyond required], journalism, yearbook, auto, architectural, or vocational education).

9. Five (5) semester credits of computer education course.

10. Five (5) semester credits of a life skills course in senior year.

11. **Fifty-five (55)** additional semester credits to total two hundred and forty (240). All freshmen and sophomore students will complete a standards based guidance program to develop a personal learning plan.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

(cf. 6173.1 – Education for Foster Youth)

(cf. 6173.2 – Education for Children of Military Families)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(c)

High School Exit Exam for the Classes of 2006 and Later

~~Beginning in the 2005-06 school year,~~ **As a condition of high school graduation,** each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics ***unless he/she receives a waiver or exemption.*** ~~as a condition of high school graduation.~~ (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)
(cf. 6159 - Individualized Education Program)
(cf. 6162.52 - High School Exit Examination)

Supplemental instruction shall be offered to any student ***in grade 7-12*** who does not demonstrate "sufficient progress," as defined in ***BP 6179 – Supplemental Instruction***, Board policy, toward passing the exit examination. (Education Code 37252, 60851)

(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer School)
(cf. 6179 - Supplemental Instruction)

Students who have not passed one or both parts of the exit exam by the end of grade 12 shall have the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they have passed both parts of the exam, whichever comes first. (Education Code 37254)

(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 5145.6 - Parental Notifications)
(cf. 6164.2 - Guidance/Counseling Services)

In addition to intensive remedial instructional, the district shall offer students who have passed all state and local graduation requirements except one or both parts of the exit exam the following options for two year beyond their regular senior year or until they pass the exam, whichever occurs first:

(cf. 6158 – Independent Study)
(cf. 6184 – Continuation Education)

The Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the exit exam and the resources that have been offered to such students.

Certificates of Completion

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(d)

Students who have passed all the district's course requirements by the end of their senior year but are unable to pass the high school exit examination shall receive a certificate of completion.

The Superintendent or designee shall regularly report to the Board regarding the number of students receiving a certificate of completion and the resources that have been offered to such students.

Legal Reference:

EDUCATION CODE

35186 Williams Uniform Complaint Procedures

37252 Supplemental instructional programs

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

37254.1 Requirement students participation in supplemental instruction

47612 Enrollment in charter school

48200 Compulsory attendance

48412 Certificate of proficiency

48430 Continuation education schools and classes

48645.5 Acceptance of coursework

49701 Interstate Compact on Educational Opportunity for Military Children

48980 Notification of parent/guardian

51224 Skills and knowledge required for adult life

51224.5 Algebra instruction

51225.3 Requirements for graduation

51225.5 Honorary diplomas; foreign exchange students

51228 Graduation requirements

51240-51246 Exemptions from requirements

51250-51251 Assistance to military dependents

51410-51412 Diplomas

51420-51427 High school equivalency certificates

51450-51455 Golden State Seal Merit Diploma

51745 Independent study restrictions

52378 Supplemental school counseling program

56390-56392 Recognition for educational achievement, special education

60850-60859 High school exit exam

66204 Certification of high school courses as meeting university admissions criteria

CODE OF REGULATIONS, TITLE 5

1600-1651 Graduation of pupils from grade 12 and credit toward graduation

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

CSBA POLICY ADVISORIES

Preparing for the High Stakes of the High School Exit Exam: An Examination of Certificates of Completion, September 2005

Algebra I Requirement: Eligibility for High School Diplomas, March 2004

WEB SITES

California Department of Education, California High School Exit Examination: <http://www.cde.ca.gov/ta/tg/hs>

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 6000

Instruction

BP 6146.1(e)

CSBA: <http://www.csba.org>

Adopted: 4-26-78

Amended: 2-5-91, 8-14-01, 9-17-02, 3-22-05, 2-21-06

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JANUARY 19, 2010
SUBJECT: 1. OPHS PAVILION SEATING PROJECT UPDATE

INFORMATION

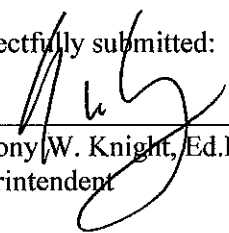
ISSUE: Shall the Board of Education receive a status report on the seating installation and project closeout for the OPHS Pavilion?

BACKGROUND: The Board has requested a status report on the seating installation and project closeout for the Oak Park High School Pavilion at each of its regular monthly meetings. Martin Klauss, Assistant Superintendent, Business and Administrative Services, will provide an update at this evening's meeting.

RECOMMENDATION: None – information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal, Brookside Elementary School

DATE: January 19, 2010

SUBJECT: Brookside Elementary School, Monthly Board Report

PROJECTS AT BROOKSIDE:

The PTA funded two major projects at Brookside and completed them on time and within budget. The quad area between the 200 and 300 buildings has been transformed into a beautiful courtyard with walkways, benches, a large assembly area, and 7,000 sq. feet of new sod. The area will function as an outdoor assembly area for performances and gatherings. The MPR has been refurbished with a speaker system, new paint, moldings, wall repairs and stage lighting. PTA President Toni Caruso and her committed team have been instrumental in moving these projects forward. We are deeply grateful.

SCHOOL SITE COUNCIL MEETING:

The November/December SSC meeting was held on December 9, 2009. Agenda items included: review Single Plan for Improving Student Achievement; review draft of Distinguished School Application; Brown Bag Enrichment and school assemblies. The project to rehabilitate the quad area between the 200 and 300 buildings was reviewed (to be completed by the end of January 2010). Next SSC meeting is Jan. 26, 2010.

DISTINGUISHED SCHOOL APPLICATION:

Brookside's Distinguished School Application has been submitted to the county and state. Dates for our site visitation will be scheduled for February or March.

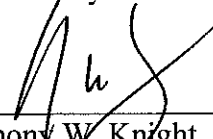
THE ARTS AND REFLECTIONS PROGRAM:

Brookside's annual Reflections Gallery Night was held on December 1st. Projects by six students will be moving on to the district level. For film: Rocky Caruso and Ruby Ritvo; for music: Nathaniel Harris; for photography: Olivia Winck and Hannah Ritvo; and in literature: Julia Winck. The awards night will be at the VCOE on January 20, 2010.

PROFESSIONAL DEVELOPMENT OPPORTUNITY:

Barbie Lee has been accepted to the Coaching Institute for Writing at Teacher's College of Columbia University. The Institute is in February and prepares teachers to train other teachers to implement the program.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Leslie Heilbron, Principal, Oak Hills Elementary School

DATE: January 19, 2010

SUBJECT: Monthly Board Report

DIFFERENTIATION UPDATE

Our site has been working to support our school goal of challenging each student and addressing their individual needs. We have committed to grouping students for appropriate instruction. Although teachers are also grouping students within their classes to meet individual needs, we have two programs that allow for more individualized instruction. In math, students have been grouped across the grade level for all math instruction based on a pre-test for each math unit. The instruction for each group is designed specifically based on their learning needs in that area. An aide is working with the lowest group for more individualized skill development. At the conclusion of each unit, the teachers assess the students in the next area and regroup them by need. In Language Arts, we have identified first through third grade students in need of additional instruction through the use of the DIBELS Assessment and SRI. Students in grades four and five have been identified based on the STAR scores, SRI and teacher recommendation. Each identified student will be served daily in the Literacy Center.

In addition, we have instituted monthly meetings for each grade level to meet with the Resource Center staff. These meetings will provide for articulation and planning to insure that all students' needs are being met.

SYMPHONIC ADVENTURES

All Oak Hills 3rd grade students attended the annual Symphonic Adventures Student Concert on Tuesday, January 13 at the Thousand Oaks Civic Arts Center. Maestro Brott and the musicians of the New West Symphony introduced the families of the orchestra to students.

KIDS ACTING OUT

Our After School Theatre Group, Kids Acting Out, presented "The Lion King" on Tuesday evening, January 12th. This production is for first through third grade students. Fourth and fifth grade students presented "The Wiz" on Wednesday evening, January 13th.

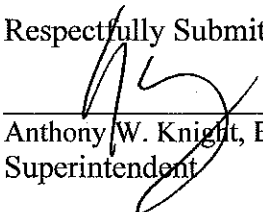
COMMUNITY SERVICE PROJECT

Oak Hills Elementary School's fifth grade class has a long tradition of providing service to their community. 5th grade students went to the Thousand Oaks Mall to donate gifts for foster children through the Children's Services Auxiliary of Ventura County.

OAK HILLS SPELLING BEE

Third through fifth grade students competed in their individual class spelling bees. Three students from each class competed in the annual Oak Hills Elementary School Spelling Bee held on Thursday, January 7th.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: January 19, 2010

SUBJECT: Monthly Board Report

Lincoln Enrichment

Students from 1st through 5th grades were invited to participate in a three-day Lincoln Enrichment Program during their lunch times on December 7, 8 and 10. The enrichment was organized by Principal Duim and assisted by our Artist-in-Residence, Laura Ornstein. Students explored the life and accomplishments of one of our most famous presidents, Abraham Lincoln. Some of the activities included watching a biographical video, crafting a log cabin and beard, exploring the Lincoln penny with magnifying glasses and listening to Lincoln stories and the Gettysburg Address read by a costumed impersonator (Mr. Duim). A story about this program was in the Acorn newspaper.

Kindergarten Chorus

Our Red Oak Kindergarten Chorus visited Thousand Oaks Royale, a senior citizen retirement home in Thousand Oaks on December 14. The Chorus sang a selection of 11 songs and presented the residents with handmade flowers. This same medley of songs was sung for parents at an assembly on campus that same day.

College Sweatshirt Day

College Sweatshirt Day was on December 10. Staff members wore a sweatshirt and/or t-shirt from a college that they attended. The purpose was to demonstrate to our students that we as a staff value education that we want them to aspire to attend a college (and be life-long learners), and that teachers and staff members are professionals who attended college themselves. Teachers talked to their classes about their college experiences, the value of the education that they received and how education can help students to achieve their goals in life.

Silver Strings Orchestra

Instructional Aide, Mary Galpin arranged for the Silver Strings Orchestra to play for our students on December 16 in our Multipurpose Room. Mary is a violinist in the orchestra. The orchestra played seven arrangements. The music was a mixture of holiday tunes and scores by famous composers with familiar melodies. The orchestra also demonstrated the sounds and names of their string instruments for the students.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: JANUARY 19, 2010
SUBJECT: MONTHLY SCHOOL REPORT

Astrocamp Meeting: February 2: 6:30 MCMS Library: The annual orientation meeting for parents and students.

MCMS Basketball at Lindero: Our 8th graders team up again for a friendly, competitive game.

International Day February 5th: A school-wide extravaganza that will expose the culture, traditions and contributions of more than a dozen countries representing our school community. Thanks to our parents for their monumental work sponsoring this event.

Ability Awareness Faire: February 8, 9: A wonderful event that helps our students understand, through hands-on experiences, what it is like to different.

County Spelling Bee: February 10th @3:00: MCMS hosts this year's Ventura County Spelling Bee in the MCMS library. Do join us and these exceptional spellers!

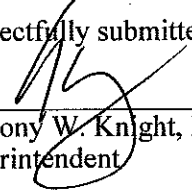
MCMS Jazz Band Plays at OPUSD Elementary Schools February 12th, 18th and 19th: Thanks to MCMS outstanding Band Director, Elana Levine, and the elementary principals for arranging this experience. It gives elementary school students a chance to see the possibilities, when they get to middle school, of being a band member.

Astrocamp: February 15-17: 99 8th graders will be going to Idylwild this month with Assistant Principal, Amanda Bagheri and parent chaperones to explore physical science and outdoor expeditions!

Outdoor Education: February 10-12th and February 17-19th: The annual Camp Bloomfield science, nature and camp experience for our entire 6th grade class continues!!!

Hoops For The Heart: February 23,24: P.E. has hosted, once again this fitness event that raises money and awareness for the prevention of Heart Disease. Later we will share the totals donated, grades 6-8 to the American Heart Association for 2010. Thanks to Al Calce, Department Chair, and teachers Mark Jacobs, Frances Hermosillo, Neva Fast, Kim Sonnaband and Rebecca Goldman.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lynn McCormack, Principal, Oak Park High School

DATE: January 19, 2010

SUBJECT: Monthly Board Report

COLLEGE FINANCIAL AIDE

College representatives were at our school on Tuesday, January 5, 2010 to speak to students and parents regarding financial aide from a college perspective. About 70 people attended the workshop.

RED CROSS BLOOD DRIVE

The American Red Cross held a community blood program at our school on Monday, December 14, 2009. We are very proud of our ASB students who organized this event. You may be interested to know that 63 units were collected at this drive.

BEANIE BABIES TO OPERATION GRATITUDE

Over 3300 Beanie Babies were donated by our students to Beanie Babies to Operation Gratitude. The Beanie Babies will be sent to our soldiers in Afghanistan to share with local children.

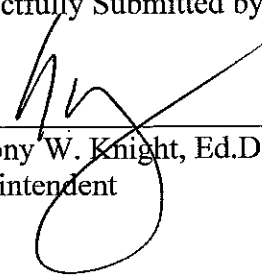
SPOTLIGHT PLAY

The annual Spotlight Play, produced and directed by our students, will run January 14, 15 and 16. The student produced and directed play will start at 7p.m.

SCHOOL SITE COUNCIL SPECIAL PANEL:

The fourth meeting of School Site Council was held on December 8, 2009. Lengthy discussions were held over the role of the WASC Parent Group, the findings of the first chapter of the WASC report, and the Critical Academic Needs (CANs). The CANs are based on the findings of Chapter I, and parent, student and staff surveys. Details of the meeting are posted on the school web site.

Respectfully Submitted by:



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: January 19, 2010

SUBJECT: Monthly Board Report

Oak View

On December 8th, Oak View traveled to the West Valley Special Education School to deliver our holiday gifts to the multi-handicapped students. The event was so meaningful for all of us. We received wonderful thank you cards and posters from all of the children and staff.

Fourteen students interested in visual arts participated in a field learning experience to the Sylvia White Gallery in Ventura on December 10th. We enjoyed a private tour of the gallery and learned about art and the life of an artist through her artist husband, John White. Sylvia described her personal search for a career niche as a young woman and our students really were very interested in her story.

On December 18th, we enjoyed our school assembly as we acknowledged outstanding accomplishments and personal growth in character among many students. Cliff Moore returned to thank our students for their appreciation of the Veteran's Day Assembly. A special treat was our guest speaker, Cassie Nielsen, Oak View Class of 2009. Cassie shared how she is overcoming her personal challenges and is enrolled in college with plans to pursue a career in medicine.

Independent School

Our WASC process continues as we have completed the three-year review document. We shared the information and data with the Site Council. Council parents are planning to participate in the one-day visit in March.

Two teachers are enrolled in VCOE subject training courses to meet the NCLB requirements for highly qualified teaching. Hope remains to achieve qualification through the HOUSSSE, rather than the series of 5-10 all-day inservices at the county office.

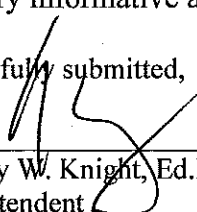
Barbara Harrison has submitted her application for acceptance in the Columbia Writing Project for a second year. She is reporting great success using the skills and strategies she learned at Columbia with her students.

We have added access to an after-school enrichment program through our partnership with Parks and Rec. and Oak Hills. Our elementary families now can sign up and attend the sessions held at Oak Hills in the afternoons. Thank you to Leslie and to Parks and Rec. for facilitating this resource for OPIS. It is a very nice component to be able to share with prospective new families from outside our district.

Our faculty participated in very successful inservice presented by Vicki Vierra, VCOE math consultant. We are reviewing our math program's scope, sequence and curriculum and Vicki added a very useful perspective to our process.

On December 9th, students and parents enjoyed a very informative and fun trip to the Western Bagel Company in Van Nuys.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent