

**OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3206**

REGULAR BOARD MEETING – AGENDA #838

DATE: Tuesday, April 12, 2011
TIME: 6:00 p.m. Open Session
PLACE: Oak Park High School
Presentation Room-G9
899 Kanan Road
Oak Park, CA 91377

ACTION

- C.2.h Approve Architectural Services for Stadium Repairs at Oak Park High School**
Board Policy 3312 required Board approval for contract for services
- C.2.i. Approve Architectural Services for Restroom Facilities at Oak View High School**
Board Policy 3312 required Board approval for contract for services
- C.2.j Approve Authorization of Superintendent to Award Bids for Brookside Elementary School Modernization Projects**
Board approval required to allow Superintendent to award contract
- C.2.k Approve Authorization of Superintendent to Award Contract for Financial and Bond Audit Services**
Board approval required to allow Superintendent to award contract
- C.2.l Approve Disposal of Obsolete Personal Property**
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment and property

Date: April 7, 2011

Anthony W. Knight, Ed.D.
Superintendent and Secretary to the
Board of Education

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.h APPROVE ARCHITECTURAL SERVICES FOR STADIUM REPAIRS AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve a proposal from KPI Architects for architectural services for stadium repairs at Oak Park High School?

BACKGROUND: At its meeting in March 2011, the Board approved the District's updated Facility Master Plan, which included repairs at the stadium in connection with the site modernization project.. At the request of staff, the District's architectural firm, KPI Architects, has provided the attached proposal for design services for this project. In summary, the proposal, based on the existing contract with the firm, includes project design and construction documents and DSA submittal for site improvements to meet ADA requirements. The fee, based on the cost of construction, is \$12,500.

The proposal has been reviewed by District staff, construction manager Barnhart Balfour Beatty, and the FPC subcommittee, and it is recommended that the Board award contracts for both proposals.

The source of funding for this project has been identified as Fund 213, Measure R Bond Fund.

ALTERNATIVES:

1. Authorize staff to issue a Request for Proposal (RFP) for Measure R bond program manager.
2. Do not authorize staff to issue a Request for Proposal (RFP) for Measure R bond program manager.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



March 16, 2011 Emailed to:
mklauss@oakparkusd.org

Architecture, Planning, Interior Design
Aptos CA • Corona CA • Roseville CA • Tulsa OK

March 16, 2011

Mr. Martin Klauss
OAK PARK UNIFIED SCHOOL DISTRICT
5801 East Conifer Street
Oak Park, California 91377

RE: OAK PARK HIGH SCHOOL FIELD IMPROVEMENTS

234702

Dear Mr. Klauss:

Per my conversation with Mr. Dennis Kuykendall and Mr. Keith Henderson, the District wishes to have KPI Architects Inc. provide Architectural Services for Field Improvements at Oak Park High School.

It is our understanding that Hellas will be providing Drawings and Specifications documents as necessary for DSA approval on a Sports Track 300, 19MM Cush Drain on top of graded drainage stone at walk track, 10' x 25' concrete curb sand pit and re-spray existing track with two coats Red polyurethane structural spray with re-stripe Scopes of Work.

KPI will include also Drawings and Specifications documents for parking lot Improvements for ADA compliance, ADA Title 24 CBC Toilet Room and Concession upgrades, ADA concrete ramp at "starter block", ADA hi/low drinking fountain and ADA accessible path to flag pole Scopes of Work. Attached is a site map for reference.

KPI ARCHITECTS INC.
650 East Parkridge Avenue, Suite 105
Corona, California 92879-1092
800-366-6381 • FAX: 877-493-2059

Mr. Martin Klauss
Oak Park High School Field Improvements

Page 2

March 16, 2011

KPI will provide the above with Hellas for DSA approval, bidding and construction administration for an amount of \$12,500. Terms and conditions of services are per the existing Modernization contract with the District.

If you find this acceptable, please return a signed copy of this letter.

Yours truly,

KPI ARCHITECTS INC.

Dan Hensiek / sm

Dan Hensiek
Vice President

DH/sm

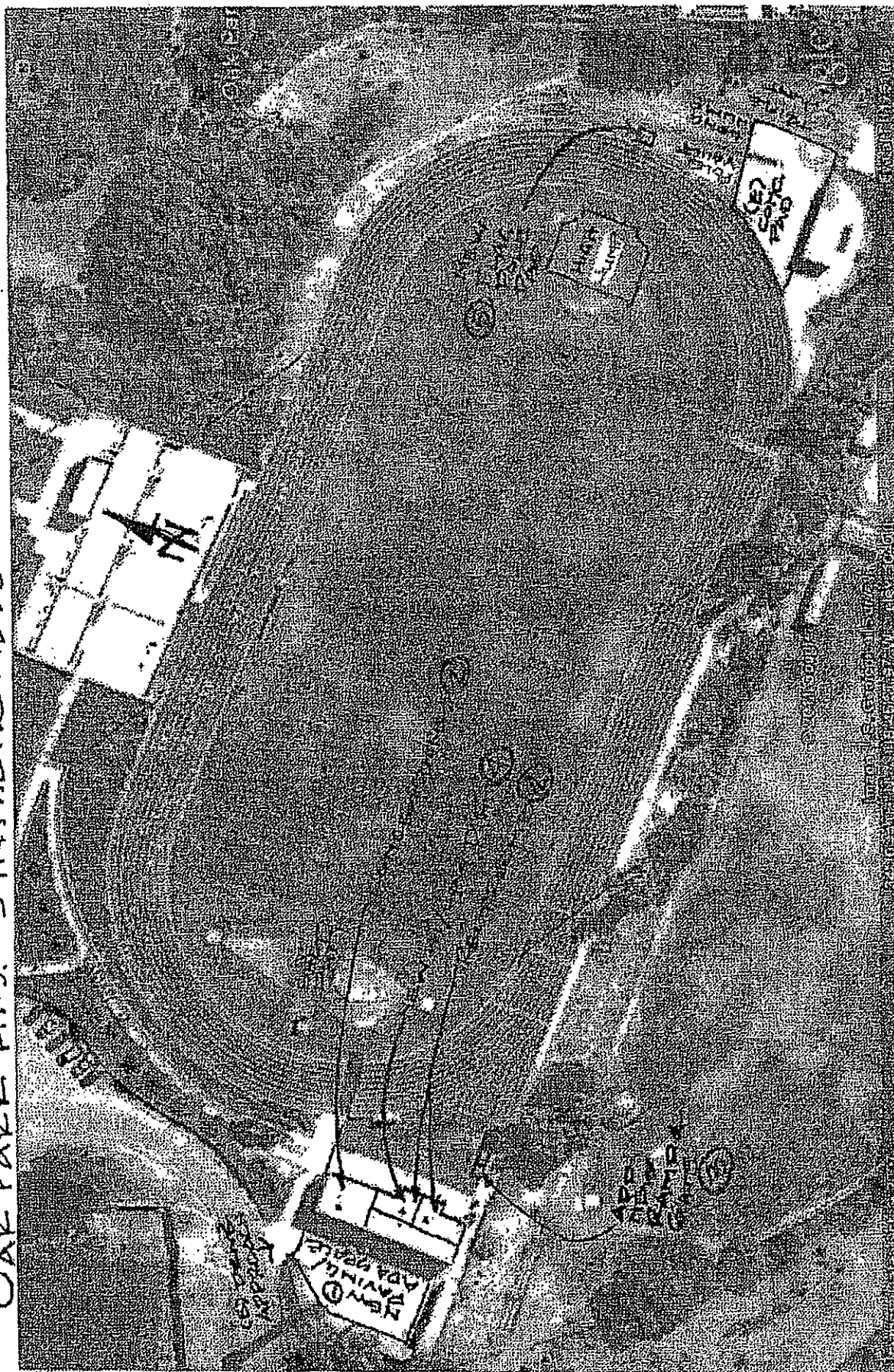
Enclosure

OAK PARK UNIFIED SCHOOL DISTRICT

Martin Klauss
Assistant Superintendent of Business Services

Date

OAK PARK H.S. SYNTHETIC FIELD



POTENTIAL ADA UPGRADE REQUIREMENTS

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 12, 2011

SUBJECT: C.2.i APPROVE ARCHITECTURAL SERVICES FOR RESTROOM FACILITIES AT OAK VIEW HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve a proposal from KPI Architects for architectural services for restroom facilities at Oak View High School?

BACKGROUND: At its meeting in March 2011, the Board approved the District's updated Facility Master Plan, which included upgrading restroom facilities at Oak View High School. At the request of staff, the District's architectural firm, KPI Architects, has provided the attached proposal for design services for this project. In summary, the proposal, based on the existing contract with the firm, includes project design and construction documents and DSA submittal for site improvements, new relocatable restroom facilities, and conversion of existing facilities for alternative use. The fee, based on the cost of construction, is \$8,750.

The proposal has been reviewed by District staff, construction manager Barnhart Balfour Beatty, and the FPC subcommittee, and it is recommended that the Board award contracts for both proposals.

The source of funding for this project has been identified as Fund 213, Measure R Bond Fund.

ALTERNATIVES:

1. Authorize staff to issue a Request for Proposal (RFP) for Measure R bond program manager.
2. Do not authorize staff to issue a Request for Proposal (RFP) for Measure R bond program manager.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



March 17, 2011 Emailed to:
mklauss@oakparkusd.org

Architecture, Planning, Interior Design
Aplos CA • Corona CA • Roseville CA • Tulsa OK

March 17, 2011

Mr. Martin Klauss
OAK PARK UNIFIED SCHOOL DISTRICT
5801 East Conifer Street
Oak Park, California 91377

RE: OAK VIEW HIGH SCHOOL TOILET RELOCATABLE

236101

Dear Mr. Klauss:

Per my conversation with Mr. Keith Henderson, the District wishes to have KPI Architects Inc. provide Architectural Services for the addition of one toilet relocatable and refurbishment of two existing toilet rooms into a Break Room/Meeting Room.

The fee schedule will be as follows:

- 9% of construction cost for site improvements and fire alarm improvements to the new toilet relocatable. Estimated construction cost for this task is \$35,000.
- 9% of construction cost for the refurbishment of two existing toilets into a Break Room/Meeting Room. Estimated construction cost for this task is \$15,000.
- 5% of the cost of the new relocatable toilet. Estimated construction cost for this task is \$85,000.

Estimated KPI fee: \$8,750.

If you find this acceptable, please return a signed copy of this letter.

Yours truly,

KPI ARCHITECTS INC.

Dan Hensiek
Vice President

DH/sm

OAK PARK UNIFIED SCHOOL DISTRICT

Martin Klauss
Assistant Superintendent of Business Services

Date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
**SUBJECT: C.2.j APPROVE AUTHORIZATION OF SUPERINTENDENT TO AWARD
BIDS FOR BROOKSIDE ELEMENTARY SCHOOL
MODERNIZATION PROJECTS**

ACTION

ISSUE: Shall the Board authorize the Superintendent to award bids for specific modernization construction contracts at Brookside Elementary School?

BACKGROUND: At its meeting in March 2011, the Board approved the District's updated Facility Master Plan, which included a construction schedule to complete specific modernization projects at Brookside Elementary by the start of school in September 2011. These projects include:

- Bid 11-03R, Roof Replacement at Brookside Elementary School (Bid opening date April 19, 2011)
- Bid 11-04R, Exterior Repairs and Painting at Brookside Elementary School (Bid opening date April 21, 2011)
- Bid 11-05R Door Replacements at Brookside Elementary School (Tentative bid opening date April 28, 2011)

In order to maintain the aggressive summer schedule for these projects, the award of contract for each project must occur as soon as possible after bids are opened and analyzed. As the Board's next regular meeting occurs in the third week of May, well after the set bid opening dates for these projects, it is requested that the Board delegate the authority to award a contract for this project to the Superintendent as permitted by Education Code (EC) Section 17604. In particular, the Board is asked to delegate limited authority to the Superintendent to award a contract under the following conditions: 1) any contract will be limited to the projects identified above; 2) the contract will be awarded in strict conformance with the requirements of Education Code, Public Contract Code, and all other applicable law; 3) proposed contracts will be reviewed by staff, Barnhart, and the Facility Planning Subcommittee, considering price, quality, value and needs of the District, and shall recommend award of contract to the Superintendent, who shall make the final determination and award; 4) the dollar amount of any award may not exceed the estimated budget figure authorized by the Board at its March 15, 2011 meeting by greater than 10%; and 5) any contract awarded shall be presented for Board approval at its May 2011 meeting.

ALTERNATIVES:

1. Authorize the Superintendent to award a contract for Bid 11-03R, Roof Replacement at Brookside Elementary School, as specified above.
2. Authorize the Superintendent to award a contract for Bid 11-04R, Exterior Repairs and Painting at Brookside Elementary School, as specified above.
3. Authorize the Superintendent to award a contract for Bid 11-05R Door Replacements at Brookside Elementary School, as specified above.

BOARD MEETING, APRIL 12, 2011

Award of Bids for Brookside Elementary School

Modernization Projects

Page 2

4. Do not delegate limited authority to the Superintendent and call a special Board meeting for the award of bids.

RECOMMENDATION: Alternative Nos. 1, 2, and 3.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.k APPROVE AUTHORIZATION OF SUPERINTENDENT TO AWARD CONTRACT FOR FINANCIAL AND BOND AUDIT SERVICES

ACTION

ISSUE: Shall the Board authorize the Superintendent to award a contract for financial and bond audit services?

BACKGROUND: Education Code Section 41020 requires that the Board of Education employ an independent accounting firm to audit all District financial records. In response to the Board's request, Staff has issued a Request for Proposal (RFP) for these services, and responses are due from qualified firms on April 15, 2011. The scope of services includes the District's annual financial audit, audit of its two Proposition 39 bonds, and District of Choice audit.

In order to expedite the selection of an audit firm, it is recommended that the Board appoint a subcommittee of its members to assist the Superintendent, Assistant Superintendent of Business Services, and Director of Fiscal Services in the evaluation of RFP responses and a recommendation for the award of a contract. As permitted by Education Code (EC) Section 17604, it is further recommended that the Board authorize the Superintendent to award a contract for audit services based on the recommendation of the evaluation committee. The resulting contract will be presented to the Board at its May 2011 meeting for approval.

ALTERNATIVES:

1. Authorize the Superintendent to award a contract for financial and bond audit services as recommended by District staff and Board subcommittee.
2. Do not award a contract for financial and bond audit services.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 12, 2011
SUBJECT: C.2.1 APPROVE DISPOSAL OF OBSOLETE PERSONAL PROPERTY

CONSENT

ISSUE: Shall the Board approve the disposal of obsolete computers and related peripherals per the provisions of Education Code Section 17546?

BACKGROUND: As this agenda was going to press, the Educational Technology Department was gathering and indentifying school district technology equipment that is obsolete, beyond repair, and no longer needed by the schools or district. Staff is recommending that the Board declares these items as surplus and authorizes staff to sell or otherwise dispose of the equipment as provided for in Education Code Section 17546.

ALTERNATIVES:

1. Declare the list of obsolete equipment as surplus, and authorize its disposal per the provisions of Education Code Section 17546.
2. Do not declare the attached list of obsolete equipment as surplus.

RECOMMENDATION: Alternative No. 1

RATIONALE: This equipment is obsolete and no longer repairable, and arrangements have made its sale pending the approval of the Board.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

obsolete equipment 20110406.xls

type	s/n	make
monitor	MX0419TG4780126JB1CD	dell
monitor	MX07C0514780112EH0SL	dell
monitor	MX08G1574760542RBKDE	dell
monitor	MY08G157476033B7BG0S	dell
monitor	KR02010V47602078ACX5	dell
monitor	8119057	sony
monitor	ay00202184	viewsonic
monitor	j864738042	viewsonic
monitor	S12991717575	compaq
monitor	9991171421	benq
monitor	MX07C0514780112EH0VL	dell
monitor	918bb48gh434	compaq
monitor	MY08G157476033CIBTTD	dell
monitor	8G90506873	optiquest
monitor	S12991717574	compaq
monitor	MY08G157476033CHBRWL	dell
monitor	MX08G1574760542RBKD4	dell
monitor	MX0419TG478011CDH1ST	dell
monitor	MY08G157476033CHBRMK	dell
monitor	MX07C0514780112EH0TF	dell
monitor	MX07C0514780112EH0V3	dell
monitor	MX07C0514780112EH0ZT	dell
monitor	MY08G1574760336NBS2A	dell
monitor	S12991708713	compaq
monitor	909BF26RA209	compaq
monitor	MX07C0514780112EH0T7	dell
monitor	MY08G157476033BBBPBT	dell
monitor	MX07C0514780112FH0RL	dell
monitor	935CG43HK524	compaq
monitor	MX08G1574760542RBK9X	dell
monitor	MX08G1574760542RBKD9	dell
monitor	MX07C0514780112FH0RR	dell
monitor	MX08G1574760543MBWUW	dell
monitor	MX08G1574760542RBKCX	dell
monitor	MX07C0514780112DH235	dell
monitor	MY08G157476033CHBRNJ	dell
monitor	MX07C0514780112EH16T	dell
monitor	MY08G1574760333CBUJU	dell
monitor	4dca7c0003183	comp usa
monitor	MX07C0514780112DH2B1	dell

obsolete equipment 20110406.xls

type	s/n	make	model	old inv tag	new inv tag
printer	CNBJ119425	HP	laserjet 1150		
printer	aaa1397686	epson	stylus color 600		
printer		xerox	docuprint n4525	2776	
printer	JPEQ098844	hp	laserjet 1100		
printer	MX88D1V06PFJ	hp	deskjet 712c	2675	
printer	5311196799	konica minolta	magic color 2300dl		
printer	USBK01157	hp	laserjet4100n	2781	
printer	le9023325	xerox	n2125n	3124	T-0188
printer	CNBJ100948	hp	laserjet1150		
printer	USGP134928	hp	laserjet 1100		
printer		xerox	Phasor 4500	3346	
printer		xerox	Phasor 4500	3344	
printer	USEA002072	hp	laserjet 4000n	2308	
printer	USGN370876	hp	laserjet 1100		
printer	USQX102646	hp	laserjet 4050tn	3053	
printer	USBDJ03775	hp	laserjet 4100n	2653	
printer	LE9031699	xerox	docuprint 2125n	2715	
printer	USBDJ07439	hp	laserjet 4100n	2782	
printer	uskc104385	hp	laserjet 5n	1915	
printer	jpgk013097	hp	laserjet 4n plus	1462	T-0191
printer	USQF039889	hp	laserjet 4050	3101	
printer		xerox	phasor 8500	3457	
printer	jpggh027853	hp	laserjet 4n plus	1544	
printer	WPH031551	xerox	phasor 3500	3464	
printer	pmy035763	xerox	phasor 4550	3260	
printer	wph031551	xerox	phasor 6360		
printer	e5hfbkmi6s1	xerox	phasor 4400	3189	
printer	USBD073921	hp	laserjet 6p		
printer	jpgl029896	hp	laserjet 4n plus	1461	T-0192
printer	fasw63849	cannon	s520		
printer	uzn30254	cannon	imageclass mf3110		
printer	PWG565885	xerox	phasor 6250		
printer	PWG638888	xerox	phasor 6250		
printer	55GGD91	dell	laser mfp 1815dn	3542	

obsolete equipment 20110406.xls

type	s/n	make	model	old inv tag	new inv tag
cpu	6016CC9ZA247	compaq	deskpro	2421	
server	D024DKF1K348	compaq	proliant ml370	2996	
server	D024DKF1K347	compaq	proliant ml370	2794	
server	D926CNJ1A674	compaq	proliant 1600	2336	
server	D027DKF1K097	compaq	proliant ml370	2903	
server	D926CNJ1A666	compaq	proliant 1600	2337	
server	US91602671	hp	netserver e50	2692	
server	D927CNJ1A080	compaq	proliant 1600	2334	
server	D024DKF1K294	compaq	proliant ml370	2904	
server	D024DKF1K232	compaq	proliant ml370	2834	
cpu	43MJG11		GX240	3070	
cpu	6915CCK4D391	compaq	deskpro	2942	
cpu	6915CCK4B855		deskpro	2932	
cpu	7912188	gareway 2000		2016	
server	D926CNJ1B038		proliant	2338	
server	D926CNJ1B040		proliant	2335	
cpu	5gqs101		dimension l566cx		
cpu	6046FHGZG419	compaq		2686	
cpu	v042fhgzb124				
cpu	6917CPLBA885			2356	
cpu	6946DFLBK646			3064	
cpu	6002DFLBK306			2413	
cpu	6007DJQ2A298			2817	
cpu	MY4494PH427	apple	macintosh lc 575	1497	
cpu	MY3190CAH07	apple	macintosh lc 575	1269	
cpu					
cpu	6917CCJHA664	compaq	deskpro	2317	
cpu	D0VTQ11	dell	GX	3106	T-0629
cpu	4YLV661	dell	GX	3330	
cpu	C0N9851	dell	GX	3323	T-0112
cpu	88HM441	dell	GX	3207	
cpu	68MT311	dell	GX	3242	
cpu	6561B41	dell	GX		
cpu	F6MT311	dell	GX	2722	
cpu	DF1BH11	dell	GX	3074	T-0649
cpu	HPRWM71	dell	GX	3352	
cpu	57MT311	dell	GX		
cpu	63MJG11	dell	GX	3074	T-0690
cpu	94MT311	dell	GX	2720	
server	FW0RG01	dell	power edge 4400	2540	
cpu	1G1BH11	dell	GX	3076	
cpu	74MT311	dell	GX	2718	
cpu	25MT311	dell	GX		T-0115
cpu	8L1BH11	dell	GX	3087	
cpu	6W1BH11	dell	GX	3084	
cpu	H5MT311	dell	GX		
cpu	97MT311	dell	GX		
cpu	J8MT311	dell	GX		T-0195

obsolete equipment 20110406.xls

type	s/n	make	model	old inv tag	new inv tag
cpu	C5MT311	dell	GX	2723	
cpu	7K1BH11	dell	GX	3077	
cpu	xb7118aga6m	apple	powerpc		
cpu	gampm	dell	GX		
cpu	J5FNH31	dell	GX	3206	
cpu	24MT311	dell	GX		T-0706
cpu	1C2GG11	dell	GX		
cpu	8J1BH11	dell	GX	3052	T-0666
cpu	2K1BH11	dell	GX	3057	
cpu	FL1BH11	dell	GX	3081	
cpu	F9MT311	dell	GX		T-0709
cpu	51VTQ11	dell	GX	3111	T-0910
cpu	90VTQ11	dell	GX	3113	T-0911
cpu	CW1BH11	dell	GX	3093	
cpu	9V7TT41	dell	GX	3261	
cpu	60DJQ41	dell	GX	3251	
cpu	FZPT231	dell	GX		T-0138
cpu	5561B41	dell	GX	3243	
cpu	Y8162916A	toshiba	4000cdt	2233	
cpu	15XV611	dell	optiplex gx400	2748	
cpu	CPVB051	dell	GX	3274	T-0577
cpu	JLVB051	dell	GX	3269	T-0557
cpu	8LVB051	dell	GX	3304	T-0572
cpu	FNVB051	dell	GX	3287	T-0576
cpu	FYVB051	dell	GX	3296	T-0579

obsolete equipment 20110406.xls

type	s/n	make	model	old inv tag
vcr	c5ic4671	panasonic		
scanner	MY87R539VXET	hp	scanjet 4100c	
scanner	9161524ava00208638ssu000	acer	scanprisa 640u	
CD tower	14708e	meridian	16 net rom	2826
vcr		31947601 magnavox		
scanner	gptv025544	epson	3590 photo	

obsolete equipment 20110406.xls

type	s/n	make	model
Smartboard Projector	UF35-42588	Smart	UF35
Smartboard Projector	UF35-22859	Smart	UF35
Smartboard Projector	UF35-21685	Smart	UF35
Smartboard Projector	UF35-18138	Smart	UF35
Smartboard Projector	UF35-17235	Smart	UF35
Smartboard Projector	UF35-23439	Smart	UF35
Smartboard Projector	UF35-22781	Smart	UF35
Smartboard Projector	UF35-24581	Smart	UF35
Smartboard Projector	UF35-40161	Smart	UF35
Smartboard Projector	UF35-21676	Smart	UF35