

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #863

DATE: August 21, 2012

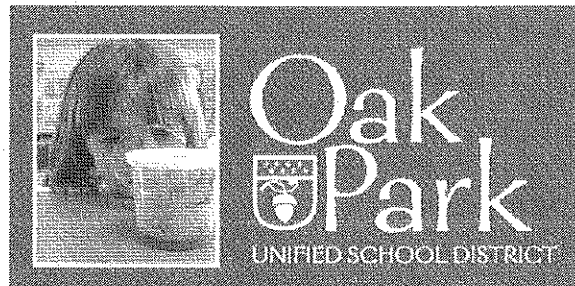
PLACE: Oak Park High School Presentation Room – G-9
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:30 p.m. Closed Session **Please Note Later Start Time**
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Allen Rosen, Vice President
Mary Pallant, Clerk
Barbara Laifman, Member
Sepideh Yeoh, Member
Matt Dods, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Jane Mintz, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, September 18, 2012

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #863

August 21, 2012

CALL TO ORDER - Followed by Public Comments/ 5:30 p.m.

CLOSED SESSION: 5:30 p.m. (Please Note Later Start Time)

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT:

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members

2. Remarks from Superintendent

3. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. **Response to Oak Park Citizens' Oversight Committee Annual Report**

C. BUSINESS SESSION:

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

8/10/2012

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting June 19, 2012, Special Board Meeting June 28, 2012 and Special Board Meeting July 12, 2012**
- b. **Public Employee/Employment Changes 01CL21873-01CL21915 & 01CE05724-01CE05813** 1
- c. **Approve Purchase Orders –June 1 – July 31, 2011** 6
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Quarterly Report on Williams Uniform Complaints – July 2011** 21
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- e. **Approve Renewal of Contract with School Services of California for Fiscal Year 2012-13** 23
Board Policy 3312 requires Board approval for contract for services
- f. **Approve Disposal of Obsolete Personal Property** 27
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment
- g. **Approve Quarterly Report on Williams Uniform Complaints – January 2011 and October 2012** 28
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions

ACTION

2. BUSINESS SERVICES

- a. **Approve Project to be Funded from Measure R Bond Funds – Project 12-17R, Carpet Replacement at Red Oak Elementary School** 31
Board asked to approve projects using Measure R funds not previously designated
- b. **Approve Equipment Purchase Utilizing Measure C6 Bond Funds – Cafeteria Point-of-Sale Enclosure at Oak Park High School** 33
Board asked to approve projects using Measure C6 funds not previously designated
- c. **Approve Response to Ventura County Grand Jury Report – Earthquake Safety** 37
Board will review and approve the District's response to the Ventura County Grand Jury Report - Earthquake Safety
- d. **Approve Facility Use by Religious Organization – Chabad of Oak Park** 39
Board approval required for facility use agreements
- e. **Approve 2012-13 Budget Revision** 55
Board approve required for revisions to the 2012-13 Budget
- f. **Approve Donations** 57
Board Policy 3290 requires Board approval for donations to the District

3. HUMAN RESOURCES

- a. **Approve Authorization to Employ an Administrative Consultant** 59
Board approval required for meeting schedule
- b. **Approve 2012-13 Declaration of Need for Fully Qualified Educators** 61
Commission on Teacher Credentialing requires certification of Board approval on Declaration of Need for Fully Qualified Educators form

4. BOARD

- a. **Approve Proposed Board Meeting Schedule for the 2012-13 School Year** 65
Board approval required for meeting schedule

- b. Approve 2012-2013 Moral Imperatives, Goals and Action Plans** 67
Board approval for Moral Imperatives, Goals and Action Plans
- 5. BOARD POLICIES**
- a. Approve Amendment to Board Policy 0410 – Nondiscrimination in District Programs and Activities – First Reading** 69
Updated policy to reflect new law (AB 887 and SB 559) which expands the prohibited bases of discrimination to include genetic information, gender expression, and gender identify. Policy also reflects federal regulations which 1) require newly constructed district facilities to comply, starting May 15, 2012, with the 2010 Americans with Disabilities Act Standards for Accessible Designs, and 2) require districts to permit an individual with a disability to be accompanied by a service animal on district premises when, without the animal's assistance, the individual with a disability will not be able to access or participate in a district program or activity
- b. Approve Amendment to Board Policy 1250 – Visitors and Outsiders – 1st Reading** 73
Updated policy adds new section regarding the presence on campus of registered sex officers, including those who are parents/guardians of district students, based on their right to participate in their children's education.
- c. Approve Amendment to Board Policy 5131 – Conduct – First Reading** 77
Updated policy reflects new law (AB 9) which requires policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics and new law (AB 1156) which encourages the inclusion of bullying prevention strategies in comprehensive safety plans.
- d. Approve Adoption of Board Policy 5131.2 – Bullying – First Reading** 85
New policy contains materials formerly in BP 5131 – Conduct re: strategies for prevention and intervention of bullying. Policy reflects new law (AB 9) which requires policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics. New law (AB 1156) which encourages the inclusion of bullying prevention strategies in comprehensive safety plans, and new law (AB 746) which expands the definition of bullying committed by means of an electronic act to including posting of messages on social media networks.
- e. Approve Amendment to Board Policy 5144.1 – Suspension and Expulsion/Due Process – First Reading** 91
Reorganized, mandated policy includes language requiring fair, consistent enforcement of suspension and expulsion rules in response to new U.S. Department of Education Office for Civil Rights (OCR) report finding disproportionate rates of suspension/expulsion by race and ethnicity, gender, and disability. Policy also revises materials re: zero tolerance to encourage use of alternative disciplinary measures that keep students in school during the school day, except under specified circumstances.
- f. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading** 99
Mandated policy updated to reflect new law (AB 9) which requires policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics, including gender identity and gender expression. Policy also adds language 1) prohibiting retaliation against students who file a complaint or report, and 2) requiring related training of students, parent/guardians, and employees.
- g. Approve Amendment to Board Policy 5145.7 – Sexual Harassment – 1st Reading** 105
Mandated policy updated to reflect new OCR guidance which clarifies that 1) sexual Violence (e.g. rape, sexual assault, sexual battery, sexual coercion) is a form of sexual harassment that must be addressed by districts in the same way as other forms of sexual harassment; 2) districts should providing information about the rights of students and parents/guardians to file a criminal complaint of sexual harassment as applicable; and 3)

districts should response to sexual harassment that comes to their attention even when a victim requests anonymity.

h. Approve Amendment to Board Policy 6145 – Extracurricular and Co-curricular Activities – First Reading 109

Mandated policy updated to clarify that no fee may be charged to students for participation in extracurricular and co-curricular activities related to the educational program, unless specifically authorized by law, and that a district policy allowing for waivers of the fee based on financial need does not render the fee constitutional.

i. Approve Amendment to Board Policy 6172 – Gifted and Talented Student Program – First Reading 113

Policy updated to reflect decision to accept GATE status of students who received GATE status in their previous school districts.

VII. INFORMATION ITEMS

- | | |
|--|------------|
| 1. Monthly General Fund Status Report | 119 |
| 2. Monthly Measure R Bond Fund Status Report | 121 |
| 3. School Services of California Cash Management Wellness Check | 123 |

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

6-19-12

#860

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, called the regular meeting to order at 5:04 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member and Ms. Sepideh Yeoh, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:05 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:07 p.m. in Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member and Ms. Sepideh Yeoh, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Ms. Jane Mintz, Director, Educational Technology, Ms. Barbara Dickerson, Director, Fiscal Services, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Aakash Jha, Sowgand Bashiri, and Alex Pai led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

At the Closed Session held this evening and on June 7, 2012, the Board took no action.

ADOPTION OF AGENDA

On motion of Barbara Laifman, seconded by Mary Palant, the Board of Education adopted the agenda as presented and included the Clean Air Award. Motion carried 5-0.

PUBLIC SPEAKERS

None

PRESENTATIONS

Deanna Rossi from the California Department of Health presented the District with a check for \$5,000 and an award for earning the 2012 California Breathing (AIR) Achievements in Respiratory Health Distinguished Achievement Award.

REPORTS

Conejo Las Virgenes Future Foundation Report

Oak Park High School students Aakash Jha, Sowgand Bashiri, and Alex Pai reported on the activities of the Conejo Las Virgenes Future Foundation Leadership Congress program this year.

Citizens' Oversight Committee Report

Mike Green and Eric Christensen reported the annual reports of the Citizens' Oversight Committee on Measure R, Measure C6 and Measure C.

REPORT FROM BOARD MEMBERS

Board Member Sepideh Yeoh reported the International Gala was a great success and will go District-wide next year to be held at OPHS. She attended the MCMS concert and OPHS Senior Award Night, and the culminations and graduations which were all great. Ms. Yeoh also stated she hoped for good news on the budget. Board Member Mary Pallant reported she attended the MCMS Open House, OPHS Senior Awards Night, read to ROES Kindergarten class, year-end lunch of OPHS Safe School Ambassadors, visited the Art Exhibit at OPHS, OPIS 8th Grade culmination, OPHS and OVHS graduations. Board Member Barbara Laifman reported she attended the Our Children Our Future meetings, OPNS bench dedication, DELAC meeting, OHES Open House, OPHS Departmental Awards and OPHS Choir Concert, along with the culminations and graduations. Board Member Allen Rosen reported he attended the BES Open House and completed the Junior Achievement Award classes at BES. He thanked the Citizens' Oversight Committee for their hard work. Board Member Jan Iceland thanked Barbara Dickerson for answering the Board's questions and congratulated Derek Ihori for earning his doctorate. She also congratulated all the school's administrations for the meaningful culminations and graduations. Ms. Iceland congratulated Heather Sloan for having an article in the Smart Online Magazine. She thanked Friends for the Legacy Brick program and reported she attended the Oak Park Book Signing at Barnes & Noble.

REPORT FROM SUPERINTENDENT

Dr. Knight thanked the Board for attending all these events over the last few weeks. He reported one of the OVHS students who was in the Fish Club came into the D.O. on Monday to offer his services over the summer and some of the Rocket Club students will assist him to teach a Rocket class at MCMS for the summer. Dr. Knight reminded everyone of the Shakespeare in the Park "Romeo and Juliet" on July 1.

REPORT FROM FACILITIES PLANNING COMMITTEE

Tom Wulf reported on the continuing work of the Facilities Planning Committee

REPORT FROM TECHNOLOGY COMMITTEE

Jane Mintz reported on the continuing work of the Technology Department and the Technology Committee.

C.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Special Board Meeting, May 3, 2012, Special Board Meeting June 7, 2012 and Regular Board Meeting May 15, 2012
- b. Public Employee/Employment Changes 01CL21863-01CL21872 & 01CE05590-01CE05723
- c. Approve Purchase Orders – May 1 – May 31, 2012

- d. Approve Renewal of Facility Sharing Agreement with Rancho Simi Recreation and Park District
- e. Approve Out of State Travel for Certificated Employee to Attend Columbia Reading/Writing Workshop in New York City –August 12-17, 2012
- f. Approve Overnight Trip for Oak Park High School Cross Country Team – August 12-17, 2012
- g. Approve Overnight Trip for Oak Park High School ASB Summer Retreat – August 19-20, 2012
- h. Approve Resolution #12-12 , Year End Budget and Interfund Transfers for Fiscal Year 2011-12
- i. Approve Resolution #12-13, Temporary Loans Between District Funds for Fiscal Year 2012-13
- j. Approve Resolution #12-14, Appropriation and Budgeted Transfers Fiscal Year 2012-13

ACTION

2. BUSINESS SERVICES

a. Approve Change Order #1, Project 12-06R, Storefront Window and Door Replacement at Brookside Elementary School

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved Change Order #1, Project 12-06R, Storefront Window and Door Replacement. Motion carried 5-0.

b. Approve Project to be paid from Measure R Bond Funds – Project 12-00R, Repairs to Boiler Serving Kitchen and Locker Rooms at Medea Creek Middle School

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the project to be paid from Measure R Bond Funds – Project 12-00R, Repairs to Boiler Serving Kitchen and Locker Rooms at Medea Creek Middle School. Motion carried 5-0.

c. Approve Project to be paid from Measure R Bond Funds – Project 12-00R, Carpet Replacement in Rooms 8 and 9 at Oak Hills Elementary School

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the project to be paid from Measure R Bond Funds – Project 12-00R, Carpet Replacement in Rooms 8 and 9 at Oak Hills Elementary School. Motion carried 5-0.

d. Approve Project to be paid from Measure R Bond Funds – Concrete Step Repairs at Oak Hills Elementary School

On motion of Sepideh Yeoh, seconded by Allen Rosen, the Board of Education approved the project to be paid from Measure R Bond Funds – Concrete Step Repairs at Oak Hills Elementary School. Motion carried 5-0.

e. Approve Project to be paid from Measure R Bond Funds – Building 100 Kindergarten HVAC System Repairs at Brookside Elementary

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the project to be paid from Measure R Bond Funds – Building 100 Kindergarten HVAC System Repairs at Brookside Elementary. Motion carried 5-0.

f. Public Hearing and Adoption of the 2012-2013 Budget

Public Hearing opened at 7:17 p.m. No Public Comments. Public Hearing closed at 7:18 p.m.

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the adoption of the 2012-13 Budget. Motion carried 5-0.

The Board agreed with consensus the proposal to restore the Counselors to the 2012-13 Budget which will be revised for Board approval at the next meeting.

g. Approve Oak Park High School Instructional Minutes and Bell Schedule for 2012-13 School Year

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the Oak Park High School Instructional Minutes and Bell Schedule for 2012-13 School Year. Motion carried 5-0.

h. Approve Agreement for Legal Services 2012-13 School Year with Fagen Friedman & Fulfroost

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the Agreement for Legal Services 2012-13 School Year with Fagen Friedman & Fulfroost. Motion carried 5-0.

3. CURRICULUM

a. Approve District Instructional Calendar for 2013-14

The Board tabled this item until the fall.

b. Approve Textbook Adoption for Oak Park Independent School

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the Textbook Adoption for Oak Park Independent School of *Teaching Textbooks*. Motion carried 5-0.

c. Approve Consolidated Application and Reporting System (CARS) Part II – 2011-12

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the Consolidated Application and Reporting System (CARS) Part II-2011-12. Motion carried 5-0.

d. Approve 2012-13 School Handbooks/Discipline Plan for Brookside Elementary School Oak View High School and Oak Park Independent School

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the 2012-13 School Handbooks/Discipline Plans for Brookside Elementary School, Oak View High School and Oak Park Independent School. Motion carried 5-0.

e. Approve Technology Acceptable Use Policies for Staff and Students

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Technology Acceptable Use Policies for Staff and Students. Motion carried 5-0.

4. BOARD

a. Approve California School Boards Association Membership Dues (\$6,733) and Education Legal Alliance Membership Dues (\$1,683)

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the California School Boards Association Membership Dues (\$6,733) and Education Legal Alliance Membership Dues (\$1,682). Motion carried 5-0.

5. HUMAN RESOURCES

a. Approve Resolution #12-15 to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Employees

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved Resolution #12-15 to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Employees. Motion carried 5-0.

6. BOARD POLICIES

a. Approve Amendment to Board Policy 1113 – District and School Web Sites – Second Reading

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Amendment to Board Policy 1113 – District and School Web Sites on Second Reading. Motion carried 5-0.

b. Approve Amendment to Board Policy 5116.1 – Intradistrict Open Enrollment- Second Reading

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 5116.1 – Intradistrict Open Enrollment on Second Reading. Motion carried 5-0.

The Board tabled the remaining policies until the August meeting.

VII. INFORMATION ITEMS

The Board agreement to conduct special board meetings on June 28, 2012 at 6:00 p.m. at the District Office to revise District Goals, July 12, 2012 at 6:00 p.m. at the District Office to approve the TRAN, and September 8, 2012 for Board Self-Evaluation and Goals at Sepideh Yeoh's home.

VIII. OPEN DISCUSSION

There being no further business before this Board, the Regular meeting is declared adjourned at 9:34 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

MINUTES OF SPECIAL BOARD MEETING 6-28-12 #861
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President Ms. Jan Iceland, called the special meeting to order at 6:05 p.m. at Oak Park Unified School District Conference Room, 5801 E. Conifer Street, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member and Ms. Sepideh Yeoh, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Martin Klauss, Assistant Superintendent, Business Services.

PUBLIC SPEAKERS

None

FLAG SALUTE

Jan Iceland led the Pledge of Allegiance to the Flag

ACTION

1. Approve Temporary Borrowing from Measure R Bond Funds as Authorized by Education Code 42603

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the temporary borrowing from Measure R Bond Funds as Authorized by Education Code 42603. Motion carried 5-0.

Review/Revise Oak Park Unified School District Moral Imperatives & Goals for 2012-2013.

The Board reviewed and made revisions to the Oak Park Unified School District Moral Imperatives and Goals for 2012-13.

There being no further business before this Board, the Board adjourned to Closed Session at 8:55 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

MINUTES OF SPECIAL BOARD MEETING 7-12-12 #862
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President Ms. Jan Iceland, called the special meeting to order at 6:05 p.m. at Oak Park Unified School District Conference Room, 5801 E. Conifer Street, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, and Ms. Sepideh Yeoh, Member

BOARD ABSENT

Ms. Barbara Laifman, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Martin Klauss, Assistant Superintendent, Business Services and Linda Sheridan, Executive Assistant

PUBLIC SPEAKERS

None

FLAG SALUTE

Linda Sheridan led the Pledge of Allegiance to the Flag

ACTION

1. Approve Resolution #12-16, Authorizing the Issuance and Sale of Oak Park Unified School District 2012-13 Tax Revenue Anticipatory Note

On motion of Allen Rosen, seconded by Mary Pallant, the Board of Education approved Resolution #12-16, Authorizing the Issuance and Sale of Oak Park Unified School District 2012-13 Tax Revenue Anticipatory Note. Motion carried 4-0-1 Absent.

2. Approve Renewal Agreement with the Ventura County Office of Education for 2012-13 Q/Zangle Student Information System Hosting Services

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the renewal Agreement with the Ventura County Office of Education for 2012-13 Q/Zangle Student Information System Hosting Services. Motion carried 4-0-1 Absent.

3. Approve Renewal Agreement with the Ventura County Office of Education for 2012-13 Data Processing Services

On motion of Sepideh Yeoh, seconded by Allen Rosen, the Board of Education approved the Renewal Agreement with the Ventura County Office of Education for 2012-13 Data Processing Services. Motion carried 4-0-1 Absent.

There being no further business before this Board, the Board adjourned to Closed Session at 6:34 p.m.

Date President of the Board

Date Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.1.c. APPROVE PURCHASE ORDERS – JUNE 1- JULY 31, 2012

CONSENT

ISSUE: Shall the Board approve the purchase orders issued June 1-July 31, 2012?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

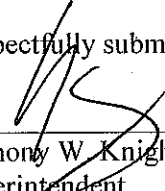
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B12-00089	Home Depot	2011-2012 Maintenance supplies and tools	Business Administration	010	6,710.54
B12-00207	Kelly Architects	ARCHITECTURAL SERVICES - DSA CLOSEOUT	Business Administration	213	6,369.52
B12-00248	Channel Islands Roofing	Proj 12-25R Roof Repair Bldg E MCMS	Business Administration	213	54,887.00
B12-00249	CENTER GLASS CO	Proj 12-06R Storefront Window & Door BES	Business Administration	213	255,100.00
B12-00250	Enhanced Landscape Mgmt, Inc	Annual weed abatement ROES and OHES	Business Administration	010	1,500.00
B12-00251	Office Depot	Summer School 2012 supplies MCMS	Summer School	010	400.00
B12-00252	Customer Service Center House Sanitary Supply	Summer School Supplies MCMS	Summer School	010	315.93
B12-00253	Moore Medical Corp.	Summer School Supplies MCMS	Summer School	010	250.00
B12-00254	School Speciality	Summer School Art Supplies OPHS	Summer School	010	700.00
B12-00255	Companion Connection	2011-2012 OT services for studen	Pupil Services/Special Ed.	010	5,160.00
B12-00256	National Deaf Academy, LLC	NPS 2011-2012 Student Placement	Pupil Services/Special Ed.	010	55,000.00
B12-00258	Mission Paving & Sealing, Inc.	Proj 12-13R Asphalt Repair/Replacement OHES & ROES	Business Administration	213	62,885.00
B12-00259	Quality Paving	Proj 12-11R Asphalt Repairs MCMS	Business Administration	213	93,394.00
B12-00260	Ventura Construction Inc.	Proj 12-08R Building E Admin Modernization OPHS	Business Administration	213	423,600.00
B13-00022	Agoura Lock Technologies, Inc.	Locks/rnt lse rpr	Oak Park High School	010	400.00
B13-00023	At & T CALNET2	Phone/Operating Exp	Oak Park High School	010	4,500.00
B13-00024	House Sanitary Supply	Custodial/mat & supp	Oak Park High School	010	13,000.00
B13-00025	Rayvern Lighting Supply Co, Inc	Lighting & overhd projector bulbs/mat & supp	Oak Park High School	010	2,500.00
B13-00026	Tri-Valley Supply	Custodial/rnt lse rpr	Oak Park High School	010	400.00
B13-00027	Do-It Center	Custodial/mat & supp	Oak Park High School	010	200.00
B13-00028	Agoura Lock Technologies, Inc.	Open PO for locks & keys for site	Medea Creek Middle School	010	200.00
B13-00029	Apperson Print Management	Open PO for Scantrons	Medea Creek Middle School	010	1,500.00
B13-00030	COSTCO WHOLESALE	Open PO for various supplies	Medea Creek Middle School	010	500.00
B13-00031	Document Systems	Open PO for supplies for all Ricoh Copiers	Medea Creek Middle School	010	1,800.00
B13-00032	Graphaids	PFA: Art Supplies	Medea Creek Middle School	010	429.00
B13-00033	Office Depot	misc school supplies	Oak Hills Elementary School	010	1,000.00
B13-00034	Customer Service Center Document Systems	staples, color copies and maintenance for RICOH	Oak Hills Elementary School	010	3,000.00
B13-00035	Witt Company	maintenance and supplies for RISO	Oak Hills Elementary School	010	1,200.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B13-00036	Southwest School Supply	misc school supplies	Oak Hills Elementary School	010	6,500.00
B13-00037	J.W. Pepper & Son Inc.	PFA: Band and Chorus Music	Medea Creek Middle School	010	1,500.00
B13-00038	NICK RAIL MUSIC	PFA: Open PO for Instrument Repairs	Medea Creek Middle School	010	1,000.00
B13-00039	Office Depot	Open PO for office supplies	Medea Creek Middle School	010	3,000.00
B13-00040	Customer Service Center Systematic Office Supply	Open PO for office supplies	Medea Creek Middle School	010	3,000.00
B13-00041	Noritsu American Corp	Open PO for Spin Bike Service	Medea Creek Middle School	010	1,664.00
B13-00042	Office Xpress	Open PO for office supplies	Medea Creek Middle School	010	500.00
B13-00043	Orb Technologies	PFA: Open PO for printer cartridges, supplies	Medea Creek Middle School	010	1,500.00
B13-00044	Pitney Bowes Reserve Account	Power purchase to refill stamp supply	Medea Creek Middle School	010	500.00
B13-00045	Pitney Bowes Lease Global	Open PO for postage machine lease	Medea Creek Middle School	010	2,532.00
B13-00046	Pitney Bowes Reserve Account	Open PO for postage	Medea Creek Middle School	010	500.00
B13-00047	Compuwave Inc.	Open PO for supplies	Medea Creek Middle School	010	2,000.00
B13-00048	Polar Electro Incorporated	Open PO - PE heart monitors	Medea Creek Middle School	010	500.00
B13-00049	Renaissance Learning, Inc	PFA: Open PO for AR Tests	Medea Creek Middle School	010	1,200.00
B13-00050	Robert Selman	PFA: Open PO for radio-related expenses	Medea Creek Middle School	010	500.00
B13-00051	Southwest School Supply	PFA: Open PO for supplies	Medea Creek Middle School	010	500.00
B13-00052	Town & Country Printing	Open PO for printing	Medea Creek Middle School	010	1,000.00
B13-00053	Witt Company	Open PO for Riso Supplies & Service	Medea Creek Middle School	010	1,000.00
B13-00054	Organized Sports Inc.	Open PO for any add'l PE/lock supplies	Medea Creek Middle School	010	500.00
B13-00055	All City Management	12/13 school crossing guard services	Business Administration	010	65,000.00
B13-00056	Moore Medical Corp.	Health supplies	Brookside School	010	500.00
B13-00057	Office Depot	office supplies	Brookside School	010	2,000.00
B13-00058	Customer Service Center Document Systems	Open Purchase order for toner and ink	Brookside School	010	500.00
B13-00059	Document Systems	Open purchase order for color copies	Brookside School	010	300.00
B13-00060	House Sanitary Supply	Open PO for MCMS custodial supplies	Medea Creek Middle School	010	5,000.00
B13-00061	Tri-Valley Supply	misc custodial supplies	Oak Hills Elementary School	010	250.00
B13-00062	House Sanitary Supply	misc custodial supplies	Oak Hills Elementary School	010	5,260.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B13-00063	Do-It Center	misc custodial supplies	Oak Hills Elementary School	010	500.00
B13-00064	Brian Hoover	maintenance and upkeep of lobby fishtank	Oak Hills Elementary School	010	1,200.00
B13-00065	AT & T MCI	2011-12 telephone service	Oak Hills Elementary School	010	2,300.00
B13-00066	Rayvern Lighting Supply Co.Inc	Open PO for lighting fixtures	Medea Creek Middle School	010	500.00
B13-00067	House Sanitary Supply	open purchase order - custodial supplies	Brookside School	010	4,100.00
B13-00068	Do-It Center	Blanket PO for custodial supplies	Brookside School	010	250.00
B13-00069	Rayvern Lighting Supply Co.Inc	open purchase order not to exceed \$500	Brookside School	010	500.00
B13-00070	At & T CALNET2	telephone services	Brookside School	010	2,000.00
B13-00071	U S POSTAL SERVICE(AMS-TMS) USPS/ASCOM HASLER	U.S. Post Office Blanket Purchase Order	Red Oak Elementary School	010	600.00
B13-00072	Wilt Company	maintenance and supplies for Riso	Brookside School	010	1,500.00
B13-00073	Southwest School Supply	school supplies	Brookside School	010	4,000.00
B13-00074	Southwest School Supply	General supplies blanket purchase order	Red Oak Elementary School	010	4,500.00
B13-00075	Document Systems	Color copies and staples for copiers	Red Oak Elementary School	010	800.00
B13-00076	U S POSTAL SERVICE(AMS-TMS) USPS/ASCOM HASLER	postal supplies	Brookside School	010	200.00
B13-00077	Agoura Lock Technologies, Inc.	keys/locks	Brookside School	010	50.00
B13-00078	Arrowhead	Drinking water for portable classroom	Red Oak Elementary School	010	400.00
B13-00079	Christy White Accountancy Corp	2012-2013 Annual Financial Audit Services	Accounting & Payroll	010	37,500.00
B13-00080	WELLS FARGO PAYMENT REMITTANCE CENTER	2012-2013 For Credit card purchases	Business Administration	010	6,500.00
B13-00081	Office Depot Customer Service Center	2012-2013 office supplies DO	Business Administration	010	2,000.00
B13-00082	CCI Mail Systems	2012-2013 Postage and Lease	Business Administration	010	3,000.00
B13-00083	Document Systems	2012-2013 Copier Color Copies and Staples	Business Administration	010	1,500.00
B13-00084	Document Systems	2012-2013 Copier maintenance agreement	Business Administration	010	45,000.00
B13-00085	Jackie MacDonald DBA JM Enterprise	2012-2013 Open PO recycled paper	Business Administration	010	17,160.00
B13-00086	MailFinance	2012-2013 Postage	Business Administration	010	3,700.00
B13-00087	Print Management Partners, Inc	2012-2013 Payroll envelopes	Business Administration	010	300.00
B13-00088	Apple Computer, Inc. Ms:198-3ED	Apple GSX Non-Warranty Repairs	Technology Coordinator	010	5,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B13-00089	House Sanitary Supply	Custodial supplies for 2012-2013 school year	Red Oak Elementary School	010	3,500.00
B13-00090	Do-It Center	Custodial supplies blanket purchase order	Red Oak Elementary School	010	300.00
B13-00091	A-1 Lawnmower	2012-2013 grounds equip repairs & Sup	Business Administration	010	1,000.00
B13-00092	Agoura Equip Rentals	2012-2013 for misc equipment rental	Business Administration	010	2,000.00
B13-00093	Agoura Lock Technologies, Inc.	2012-2013 for Locksmith services	Business Administration	010	2,000.00
B13-00094	Agoura Lube & Smog	2012-2013 for Vehicle Lube and Smog	Business Administration	010	500.00
B13-00095	Air Cold Supply Inc	2012-2013 HVAC Parts Supplier	Business Administration	010	1,000.00
B13-00096	All American Roofing	2012-13 Roofing Repairs	Business Administration	010	1,500.00
B13-00097	Apex Superstores, Inc	2012-13 Batteries for PA system, telephone, UPS	Business Administration	010	250.00
B13-00098	Arrowhead Processing Center	2012-13 water at the Warehouse	Business Administration	010	500.00
B13-00099	Bee Professionals	2012-13 Bee Removal OPUSD	Business Administration	010	500.00
B13-00100	California Pest Management	2012-2013 for pest management	Business Administration	010	9,000.00
B13-00101	Carlson's Building Materials	2012-2013 grounds equip repairs & Sup	Business Administration	010	500.00
B13-00102	Coastline Communications, LLC	2012-2013 For Telephone repair and service	Business Administration	010	500.00
B13-00103	Corporate Telecomm	2012-2013 For Telephone repairs	Business Administration	010	2,000.00
B13-00104	Crowder Backflow Services, Inc	2012-2013 backflow services school yr	Business Administration	010	500.00
B13-00105	Delta Mechanical	2012-2013 Open PO HVAC Service	Business Administration	010	2,000.00
B13-00106	Do-It Center	2012-2013 supplies M&O	Business Administration	010	2,000.00
B13-00107	Dunn-Edwards Corporation	2012-2013 for paint and paint supplies	Business Administration	010	1,000.00
B13-00108	Environmental Heating And A/C	2012-2013 HVAC Service & Parts	Business Administration	010	1,000.00
B13-00109	Gallardo's Automotive	2012-2013 for auto repairs	Business Administration	010	1,000.00
B13-00110	Geary Pacific Supply	2012-13 BARD HVAC District Wide	Business Administration	010	5,000.00
B13-00111	Golden State Elevator	2012-2013 annual testing elevators	Business Administration	010	1,000.00
B13-00112	Golden State Fire Extinguisher	2012-2013 annual fire extinguisher ser	Business Administration	010	1,000.00
B13-00113	Graybar	2012-2013 Maintenance supplies and tools	Business Administration	010	500.00
B13-00114	H & A Auto Care	2012-2013 auto repairs District	Business Administration	010	1,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B13-00115	Home Depot	2012-2013 Maintenance supplies and tools	Business Administration	010	3,000.00
B13-00116	House Sanitary Supply	2012-2013 Janitorial supplies & equipment	Business Administration	010	1,500.00
B13-00117	Javier Avalos	2012-2013 for Vehicle Washing	Business Administration	010	500.00
B13-00118	Johnstone Supply	2012-2013 for plumbing supplies	Business Administration	010	1,000.00
B13-00119	Lance's Collision Inc.	2012-2013 for auto repairs	Business Administration	010	1,000.00
B13-00120	Lister Rents, Inc.	2012-2013 for misc equipment rental	Business Administration	010	500.00
B13-00121	MC2 Wholesale Lighting	2012-2013 Lighting and Electrical Supplies	Business Administration	010	500.00
B13-00122	Miracle Appliance Parts	2012-2013 Small Appliance Parts	Business Administration	010	500.00
B13-00123	Pacific Plumbing Specialists	2012-2013 for plumbing parts and supplies	Business Administration	010	2,000.00
B13-00124	Pacificom	2012-13 comm supply & repairs	Business Administration	010	1,000.00
B13-00125	Parks Oaks Mower	2012-2013 grounds equip repairs & Sup	Business Administration	010	1,000.00
B13-00126	Pep Boys	2012-2013 for Vehicle parts and supplies	Business Administration	010	1,000.00
B13-00127	Pierres Welding & Maint.	2012-2013 welding services	Business Administration	010	1,500.00
B13-00128	PSI Pressure WashLLC	2012-2013 for Graffiti Removal	Business Administration	010	500.00
B13-00129	Rapid Rooter	2012-2013 for plumbing services	Business Administration	010	2,000.00
B13-00130	Rayvern Lighting Supply Co.Inc	2012/13 for Lighting Supplies	Business Administration	010	1,000.00
B13-00131	Richard Miller Plumbing	2012-2013 Open PO Plumbing	Business Administration	010	2,000.00
B13-00132	RICHARDS TIRE MAN	2012-2013 for tire repair and service	Business Administration	010	750.00
B13-00133	Russell Sigler Inc	2012-2013 HVAC Parts/Supplies	Business Administration	010	1,000.00
B13-00134	Silver Star Automotive Group	2012-13 PO Vehicle Maintenance & Repairs	Business Administration	010	500.00
B13-00135	Trane Glendale Parts Center	2012/13 for HVAC Parts	Business Administration	010	600.00
B13-00136	US Air Conditioning	2012-2013 for A/C parts and supplies	Business Administration	010	1,000.00
B13-00137	Venco Western Inc.	2012-2013 for mowing/fertilization	Business Administration	010	78,000.00
B13-00138	Waste Management GI Industries	2012-2013 recycling & storage lamps	Business Administration	010	3,600.00
B13-00139	Walnut Investment,LLC dba Acoustical Material Supply	2012/13 for Accoustical Tiles	Business Administration	010	1,000.00
B13-00140	Southern California Gas Co.	2012-13 for Gas	Business Administration	010	27,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B13-00141	So Cal Edison	2012-2013 Electrical service	Business Administration	010	490,000.00
B13-00142	O'Linn Security	2012-2013 Patrol Services	Business Administration	010	1,500.00
B13-00143	Oak Park Water Service	2012-2013 For Water	Business Administration	010	150,000.00
B13-00144	Dial Security	2012-2013 Security for IT Room @ the DO	Business Administration	010	444.00
B13-00145	California School Mgmt Group	2012-13 E-Rate Consulting School Year	Business Administration	010	6,000.00
B13-00146	Trees & Things	2012-13 PO for tree trimming and removal	Business Administration	010	3,000.00
B13-00148	SMITH PIPE & SUPPLY	2012-2013 for grounds pipe supplies	Business Administration	010	2,000.00
B13-00149	United Rentals	2012-13 Rentals	Business Administration	010	536.25
B13-00150	Highway Technologies	2012-13 M&O District Supplies and Equipment	Business Administration	010	500.00
B13-00151	JBES Lighting Controls	2012-13 M&O District Supplies and Equipment	Business Administration	010	500.00
B13-00152	Independent Electric Supply	2012-13 Electrical Supplies and Equipment	Business Administration	010	500.00
B13-00153	Thousand Oaks Electric	2012-13 Electrical Supplies and Equipment	Business Administration	010	500.00
B13-00154	Precision Plumbing	2012-13 Plumbing Supplies and Equipment	Business Administration	010	500.00
B13-00155	M/M Mechanical, Inc	2012-13 M&O Supplies and Equipment	Business Administration	010	500.00
B13-00156	Intermountain Lock & Security	2012-13 M&O Supplies and Equipment	Business Administration	010	500.00
B13-00157	Carrot-Top Industries, Inc.	2012-13 M&O Supplies and Equipment	Business Administration	010	500.00
B13-00158	Fence Factory	2012-2013 for misc equipment rental	Business Administration	010	500.00
B13-00159	Robert Selman	2012-13 M & O Supplies and Equipment	Business Administration	010	500.00
B13-00160	Cedar Valley Plumbing	2012-2013 Maintenance	Business Administration	010	500.00
B13-00161	Supple JC Plumbing & Things	2012-2013 plumbing supplies	Business Administration	010	500.00
B13-00162	McMaster-Carr Company	2012-2013 for electrical supplies	Business Administration	010	500.00
B13-00163	Better World Club	2012-13 PO Vehicle Roadside Assistance	Business Administration	010	700.00
B13-00164	Ventura County office of Education	2012-13 Q/Zangle SIS Hosting & Support + Food Srv	Business Administration	010	40,840.00
			Business Administration	130	4,084.00
B13-00165	DEPARTMENT OF SOCIAL SERVICES MS B-67	License fees for 12/13 school year	Neighborhood Pre-School Program	010	440.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B13-00166	Arrowhead	12/13 water for preschool	Neighborhood Pre-School Progm	010	450.00
B13-00167	Gregary Gam dba Gam Graphics	Open PO for Printing during 12/13	District-wide	010	10,000.00
B13-00168	Office Depot	Office Supplies for OPNS	Neighborhood	010	800.00
B13-00169	Customer Service Center		Pre-School Progm		
B13-00169	Axiom	2012-13 SARC Services	Business Administration	010	5,450.00
B13-00170	Farmer Bros. Co.	2012-2013 Coffee Supplies	Business Administration	010	1,300.00
B13-00171	Time Warner Cable	Internet Access Balfour Beatty Trailer 2012-13	Business Administration	213	1,020.00
B13-00172	Grainger Industrial Supply	2012-2013 Electrical Supplies	Business Administration	010	15,000.00
B13-00173	Shell Oil Co	2012-2013 District Auto Gas	Business Administration	010	12,500.00
B13-00174	Federal Express Corp.	2012-2013 Postage	Business Administration	010	2,000.00
B13-00175	Ventura County office of Educa tion	2012/13 Escape Finance/PRoll/Persnll	Business Administration	010	43,292.00
B13-00176	ACCU-PRINTS	Fingerprinting Services	Human Resources	010	1,000.00
B13-00177	Bader Iqbal M.D. dba Agoura Family Practice	TB Tests	Human Resources	010	2,675.00
B13-00178	Department Of Justice Bur. of Criminal Investigation	Fingerprinting Services	Human Resources	010	2,500.00
B13-00179	Kimberly Mogavero	Grant Writer	Human Resources	010	3,000.00
B13-00180	Office Depot	Personnel/Curriculum Supplies	Human Resources	010	1,608.75
B13-00181	Customer Service Center				
B13-00181	Office Depot	Personnel/Curriculum Supplies	Human Resources	010	1,608.75
B13-00182	Customer Service Center				
B13-00182	VENTURA COUNTY STAR	Open Purchase Order for 2012-2013 Employment Ads	Human Resources	010	6,717.50
FS13-00001	Acorn Press	Legal Advertising	Food Services	130	365.00
FS13-00002	D J Co-Ops	Commodity Food Co-Op	Food Services	130	1,000.00
FS13-00003	Marx Bros. Fire Extinguisher	Fire System Service /MCMS	Food Services	130	230.00
FS13-00004	Marx Bros. Fire Extinguisher	Fire System Service/ OPHS-CAFE	Food Services	130	375.00
FS13-00005	Alpine Refrigeration	Refrigeration Repair	Food Services	130	3,217.50
FS13-00006	At & T CALNET2	Phone Bills	Food Services	130	300.00
FS13-00007	P&R Paper Supply Company, Inc.	Paper Products / BES-OHES-ROES	Food Services	130	6,000.00
FS13-00008	P&R Paper Supply Company, Inc.	Paper Products/ MCMS	Food Services	130	10,000.00
FS13-00009	P&R Paper Supply Company, Inc.	Paper Products/ OPHS-CAFE	Food Services	130	12,000.00
FS13-00010	Alta Dena Certified Dairy	Dairy Products - Brookside Elem.	Food Services	130	3,000.00
FS13-00011	Alta Dena Certified Dairy	Dairy Products Oak Hills Elem	Food Services	130	3,000.00
FS13-00012	Alta Dena Certified Dairy	Dairy Products Red Oak Elem.	Food Services	130	3,000.00
FS13-00013	Alta Dena Certified Dairy	Dairy Products Medea Creek	Food Services	130	8,000.00
FS13-00014	Produce Available Inc.	Fresh Produce & Fresh Potato Items	Food Services	130	3,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
FS13-00015	Produce Available Inc.	Fresh Produce Oak Hills Elem.	Food Services	130	4,000.00
FS13-00016	Produce Available Inc.	Fresh Produce / Red Oak Elem.	Food Services	130	3,000.00
FS13-00017	Produce Available Inc.	Fresh Produce / Medea Creek	Food Services	130	7,000.00
FS13-00018	Produce Available Inc.	Fresh Produce / Oak Park High & Cafe	Food Services	130	10,000.00
FS13-00019	Alta Dena Certified Dairy	Dairy Products Oak Park High & Cafe	Food Services	130	7,000.00
FS13-00020	Western Bagel	Bagels/ Brookside	Food Services	130	300.00
FS13-00021	Western Bagel	Bagels/ Oak Hills	Food Services	130	300.00
FS13-00022	Western Bagel	Bagels/ Red Oak	Food Services	130	300.00
FS13-00023	Western Bagel	Bagels / OPHS	Food Services	130	5,000.00
FS13-00024	Western Bagel	Bagels/ Medea Creek	Food Services	130	5,000.00
FS13-00025	Wildflour Bakery & Cafe, LLC	Fresh Bread & Rolls - Brookside	Food Services	130	1,000.00
FS13-00026	Wildflour Bakery & Cafe, LLC	Fresh Bread & Rolls- Oak Hills	Food Services	130	1,000.00
FS13-00027	Wildflour Bakery & Cafe, LLC	Fresh Bread & Rolls - Red Oak	Food Services	130	1,000.00
FS13-00028	Wildflour Bakery & Cafe, LLC	Wheat Bread & Rolls / Medea Creek	Food Services	130	2,500.00
FS13-00029	Wildflour Bakery & Cafe, LLC	Wheat Bread & Rolls / OPHS & CAFE	Food Services	130	4,000.00
FS13-00030	Conejo Window Tinting	12 panes of heat, glare, and U-V window tinting	Food Services	130	530.89
FS13-00031	Subcontractor	Open PO for Sub Sandwich	Food Services	130	4,000.00
FS13-00032	Subcontractor	Open PO for Year 2012-2013 Sub Sandwich OPHS	Food Services	130	5,000.00
FS13-00033	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza / Brookside	Food Services	130	5,000.00
FS13-00034	Gold Star Foods	Cooler, Dry, & Frozen Storage Charges	Food Services	130	400.00
FS13-00035	Gold Star Foods	Frozen Food/ BES-OH-RO	Food Services	130	9,000.00
FS13-00036	Gold Star Foods	Frozen Food/ MCMS	Food Services	130	20,000.00
FS13-00037	Gold Star Foods	Purchase of Frozen Food / Oak Park High	Food Services	130	22,000.00
FS13-00038	Johnstone Supply	Parts for Refrig & Freezers- BES-OH-RO-MC-OPHS	Food Services	130	1,072.50
FS13-00039	Sysco Ventura, Inc.	Food Items, Drinks, Snacks / Brookside Elem	Food Services	130	3,000.00
FS13-00040	Sysco Ventura, Inc.	Food Items, Drinks, Snacks / Oak Hills Elem	Food Services	130	2,000.00
FS13-00041	Sysco Ventura, Inc.	Food Items, Drinks, Snacks / Medea Creek	Food Services	130	35,000.00
FS13-00042	Sysco Ventura, Inc.	Food Items, Drinks, Snacks / Oak Park High - Cafe	Food Services	130	50,000.00
FS13-00043	Sysco Ventura, Inc.	Food Items, Drinks, Snacks / Red Oak Elem	Food Services	130	2,500.00
FS13-00044	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza / Oak Hills	Food Services	130	5,000.00
FS13-00045	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza / Red Oak	Food Services	130	4,000.00
FS13-00046	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza / Medea Creek	Food Services	130	20,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE

ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
FS13-00047	Right Away Pizza, Inc.	Pizza / Oak Park High	Food Services	130	15,000.00
FS13-00048	Dbu Tony's Pizza & Pasta	Office Supplies	Food Services	130	400.00
P12-00423	KPI Architects, Inc.	Architectural Services - BES	Business	213	6,550.00
		Continues PO B10-0205	Administration		
P12-00662	Pacific Construction & Restore	Remediation & Reconstruction	Business	010	4,907.83
		Rm 1 OHES-Insurance	Administration		
P12-00663	Environmental Testing Associa	Proj 12-03 Asbestos	Business	213	605.00
		Testing-Locker Roof OPHS	Administration		
P12-00685	C & A Safety Consultants	EMS Cert/Stu Fees	Oak Park High School	010	265.98
		Donation/oth exp			
P12-00686	Guided Discoveries Inc.	DON:2012-13 Catalina Dep	Medea Creek Middle School	010	2,400.00
		-Add'l trip - growth			
P12-00687	Guided Discoveries Inc.	DON:Astro Camp	Medea Creek Middle School	010	6,000.00
		10/31/12-11/2/12 deposit			
P12-00688	AP Exams	AP Testing/Donation/mat & supp	Oak Park High School	010	60,764.00
P12-00689	Pierres Welding & Maint.	Proj 12-25R Roof Access	Business	213	650.00
		Ladder MCMS	Administration		
P12-00690	Sheeler Moving & Storage	Proj 12-07R & 12-08R	Business	213	9,048.00
		Relocate Furniture	Administration		
P12-00691	Portastor Portable Containers	Proj 12-07R & 12-08R Storage Containers	Business	213	2,500.00
			Administration		
P12-00692	Malibu-Pacific Tennis Courts	Proj 12-10R Mod Restroom	Business	213	149,900.00
		Buildings M&N OPHS	Administration		
P12-00693	Walsman Construction, Inc.	Proj 12-07R Modernization at BES	Business	213	603,000.00
			Administration		
P12-00694	Conejo Rec & Parks District	Parent funded field trip	Red Oak Elementary School	010	91.00
P12-00695	Conejo Rec & Parks District	Parent funded field trip	Red Oak Elementary School	010	91.00
P12-00696	Ventura County Schools Boards	2011-12 Membership Dues	Board of Education	010	150.00
	Attn: Patricia Phelps				
P12-00697	KPI Architects, Inc.	Proj 11-12 R Architectural Service ADA Upgrades	Business	213	12,500.00
			Administration		
P12-00698	KPI Architects, Inc.	Proj 12-01R Architectural Service Paving BES	Business	213	14,490.00
			Administration		
P12-00699	KPI Architects, Inc.	Proj 12-10R Architectural Services Restrooms OPHS	Business	213	13,491.00
			Administration		
P12-00700	Heating & Cooling Supply	Proj 12-19R HVAC Replacement - District-wide	Business	213	5,000.00
			Administration		
P12-00701	Wayne Watson DBA Buena Concret	Proj 12-13R Remove & Replace Concrete OHES	Business	213	1,105.00
			Administration		
P12-00702	Pierres Welding & Maint.	Proj 12-01R Install Walkway Handrail BES	Business	213	2,625.00
			Administration		
P12-00703	Quality Sheds	Outdoor Sheds/Don /500+	Oak Park High School	010	4,654.75
P12-00704	School Outfitters	Table Truck/Donation/mat & supp	Oak Park High School	010	262.37
P12-00705	Scholastic, Inc.	2nd Grade Books Paid by Donations	Oak Hills Elementary School	010	208.08
P12-00706	Southwinds Transportation	5th Grade Golf 'N Stuff Field Trip 6/14/12	Oak Hills Elementary School	010	806.20

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P12-00707	Golf n Stuff	5th Grade Field Trip Gold 'N Stuff 6/14/12	Oak Hills Elementary School	010	2,250.00
P12-00708	Justin Harsch	OVHS Brochure and Ad	Superintendent	010	550.00
P12-00709	Andrea Pappas	Benchmark Writting Evaluation	Oak View High School	010	240.00
P12-00710	PERFORMANCES TO GROW ON	Field Trip -TO Clvic Arts Plaza	Home Independent	010	580.00
P12-00711	KPI Architects,Inc.	Proj 12-07R Architect Fees	Business	010	17,073.18
		BES	Administration		
			Business	213	37,196.82
			Administration		
P12-00712	KPI Architects,Inc.	Proj 12-08R Architect Fees	Business	213	60,974.00
		Admin Mod OPHS	Administration		
P12-00713	VENTURA COUNTY STAR	OPIS Newspaper Ad	Home Independent	010	550.00
	Attn: Star Scholar		Study Program		
P12-00714	Acorn Press	Ad for OVHS	District-wide	010	1,007.20
P12-00715	Portastor Portable Containers	Proj 11-09R OHES Playground	Business	213	150.00
		- Relocate Container	Administration		
P12-00716	VCOE	Health: Health Folders	Medea Creek Middle School	010	90.00
P12-00717	VCOE	Ideas 2 Impact	District-wide	010	4,219.13
P12-00718	Oak Park High School - Asb c/o OPHS	Culmination Security @ OPHS	Medea Creek Middle School	010	1,400.00
P12-00719	Compuwave Inc.	Toner for Dell Printer	Superintendent	010	311.03
P12-00720	School Health Corporation	Health room supplies	Red Oak Elementary School	010	93.94
P12-00721	Southwinds Transportation	Donation -- K Bus trip	Brookside School	010	365.60
P12-00722	Southwinds Transportation	Donation bus -- 5th and 2nd	Brookside School	010	1,895.40
P12-00723	Innovative Learning Concepts,	SpEd TouchMath for students	Pupil Services/Special Ed.	010	353.57
P12-00724	Pocket full of Therapy	Protocol Order - SpEd OT	Pupil Services/Special Ed.	010	207.31
P12-00725	National Deaf Academy, LLC	NPS Student Transportation	Pupil Services/Special Ed.	010	872.30
P12-00726	Las Virgenes School Dist	Registration Fee for training - Class Aides	Pupil Services/Special Ed.	010	600.00
P12-00727	PEARSON ASSESSMENTS ORDER PROCESSING	SpEd - Psychologists Protocol Order	Pupil Services/Special Ed.	010	2,491.67
P12-00728	VCOE	Common Core Standards Booklets	Curriculum	010	216.50
P12-00729	Handwriting Without Tears	SpEd - OT Protocol Order	Pupil Services/Special Ed.	010	111.69
P12-00730	PEARSON ASSESSMENTS ORDER PROCESSING	SpEd - Psychologists Protocol Order	Pupil Services/Special Ed.	010	315.73
P12-00731	Western Psychological Services	SpEd - Psychologists Protocol Order	Pupil Services/Special Ed.	010	744.98
P12-00732	Leader Carpet	Proj 12-14R Carpet	Business	213	8,000.00
		Replacement Rm 7&8 OHES	Administration		
P12-00733	Las Virgenes School Dist	2010-2011 DIS Program	Pupil Services/Special Ed.	010	223,926.92
		Payment LVUSD			
P12-00734	Western Psychological Services	SpEd - Psychologists Protocol Order - Susan	Pupil Services/Special Ed.	010	286.17
P12-00735	VCOE	2011/12 - SpEd STAFF Trainings at SELPA	Pupil Services/Special Ed.	010	431.60

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P12-00736	Omega Construction Company	Proj 12-02R Ramp Repairs DO / MCMS	Business Administration	213	14,173.00
P12-00737	David Kelly dba D.J. Kelly Ent	Proj 12-02R Ramp Repairs at OHES	Business Administration	213	14,846.00
P12-00738	A and S Fire Protection, Inc	Proj 11-14R Water Flow Testing OVHS	Business Administration	213	660.00
P12-00739	G.I. Industries	Proj 12-08R Trash Disposal Bldg E Admin OPHS	Business Administration	213	465.03
P12-00740	Shiffler Equipment Sales, Inc	C-6 New Lockers at MCMS	Business Administration	212	2,933.64
P12-00741	All Star Signs, Inc.	Proj 12-08R Temporary Signage OPHS	Business Administration	213	258.97
P12-00742	Document Systems	Proj 12-08 Relocation of Copier OPHS	Business Administration	213	150.00
P12-00743	Corporate Telecomm	Proj 12-08R Relocate Phone Lines OPHS	Business Administration	213	2,148.62
P12-00744	Environmental Testing Associa	Proj 12-07R Abatement Monitoring Bldg 300 BES	Business Administration	213	5,320.00
P12-00745	Environmental Heating And A/C	Proj 12-19R HVAC Repairs OPHS	Business Administration	213	1,558.00
P12-00746	Pierres Welding & Maint.	Proj 12-25R Roof Access Ladder MCMS Bldg E	Business Administration	213	650.00
P12-00747	Pierres Welding & Maint.	Proj 12-01R Handrail for Concrete Repairs BES	Business Administration	213	2,625.00
P12-00748	M/M Mechanical, Inc	Roof Drain Repairs - OHES	Business Administration	140	816.37
P12-00749	Dale Scott & Company	2011-12 Continuing Disclosure Annual Report GOB	Business Administration	211	500.00
			Business Administration	212	1,329.30
			Business Administration	213	1,993.96
P12-00750	GSolutionz, Inc.	Proj 11-01R Phone Lines Bldg E OPHS	Business Administration	213	730.00
P12-00751	Construction Testing & Enginee	Proj 11-18R DSA Inspection Roof OPHS	Business Administration	213	3,795.00
P12-00752	Construction Testing & Enginee	Proj 11-14R DSA Inspection Restroom Bldg OVHS	Business Administration	213	3,821.50
P12-00753	Construction Testing & Enginee	Proj 10-01RC DSA Inspect Fire Alarms OVHS/MCMS/DO	Business Administration	213	1,444.00
P12-00754	West Coast Air Conditioning	Proj 10-02R Troubleshoot HVAC OPHS Science Lab E3	Business Administration	213	309.86
P12-00755	Benner & Carpenter, Inc	Proj 12-01R Survey Service - Walkway Repairs BES	Business Administration	213	735.00
P13-00004	Ventura County Schools Boards Attn: Patricia Phelps	2012-13 Membership Dues	Board of Education	010	150.00
P13-00005	ACSA Membership Processing	ACSA Membership For Leadership	School Site Salaries-NonTeach	010	17,037.00
P13-00006	Us Bank Trust Nat'l Assn.	Admin Services 2009 GOB Election 2008 Series A	Business Administration	010	700.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P13-00007	Us Bank Trust Nat'l Assn.	Admin Services 2009 GOB Election 2006 Series B	Business Administration	010	700.00
P13-00008	Brodart Co.	Barcodes/Textbooks/Lib	Oak Park High School	010	166.56
P13-00009	Educational Data Systems	CELDT Pre ID 2012-2013	Curriculum	010	312.24
P13-00010	Houghton Mifflin Harcourt	ELA Medallions CA BES	Curriculum	010	38,259.67
P13-00011	Houghton Mifflin Harcourt	ELA Medallions CA OHES	Curriculum	010	37,942.77
P13-00012	Houghton Mifflin Harcourt	ELA Medallions CA ROES & OPIS	Curriculum	010	50,567.14
P13-00013	Follett Educational Services	OPIS Grade K-8 Textbooks	Curriculum	010	586.80
P13-00014	Follett Educational Services	OPIS Grade 9-12 Textbooks	Curriculum	010	1,686.51
P13-00015	Follett Educational Services	MCMS Textbooks order	Curriculum	010	8,589.74
P13-00016	Follett Educational Services	OVHS Textbook Order	Curriculum	010	247.50
P13-00017	Delta Education, LLC	FOSS Science OHES	Curriculum	010	1,522.64
P13-00018	Follett Educational Services	ROES Textbook Order 2012-13	Curriculum	010	16,522.53
P13-00019	Follett Educational Services	OHES Grade K-5 Textbooks	Curriculum	010	15,115.33
P13-00020	Follett Educational Services	OPHS Grade 9-12 Textbooks	Curriculum	010	23,029.44
P13-00021	Delta Education, LLC	FOSS Science ROES	Curriculum	010	531.86
P13-00022	Delta Education, LLC	FOSS Science BES	Curriculum	010	4,612.41
P13-00023	Glencoe/Mcgraw Hill Publishing	OPHS Grade 9-12 Textbooks MATH	Curriculum	010	997.38
P13-00024	Heartwood Milling	Replace Library Book Cases - Rain Damage OHES	Business Administration	010	9,230.00
P13-00025	Rayvern Lighting Supply Co. Inc	light bulbs	Oak Hills Elementary School	010	250.00
P13-00026	Follett Educational Services	BES Textbook Order 2012-13	Curriculum	010	26,898.51
P13-00027	Pearson AGS Globe	OPHS Grade 9-12 AM Pop Music & Government	Curriculum	010	4,199.74
P13-00028	Pearson AGS Globe	MCMS Science Textbooks 2012-13	Curriculum	010	3,200.38
P13-00029	Senseio	OPHS Grade 9-12 Chinese Textbooks	Curriculum	010	1,757.84
P13-00030	Cengage Learning	OPHS Grade 9-12 Computer and Bus Math	Curriculum	010	5,134.96
P13-00031	Houghton Mifflin Harcourt	Math Textbooks OHES	Curriculum	010	1,177.68
P13-00032	Glencoe/Mcgraw Hill Publishing	Health & Math Textbooks OHES Grades 4 & 5	Curriculum	010	8,395.82
P13-00033	Glencoe/Mcgraw Hill Publishing	Health & Math Textbooks BES Grades 3, 4 & 5	Curriculum	010	4,085.08
P13-00034	Glencoe/Mcgraw Hill Publishing	OPIS Into to Business Workbook	Curriculum	010	371.07
P13-00035	MPS	Wbkbs/Don/mat & supp	Oak Park High School	010	2,673.30
P13-00036	McDougal, Littell & Company	Wbkbs/Don/mat & supp	Oak Park High School	010	12,094.57
P13-00037	MacMillan/McGraw Hill	Wbkbs/Donation/mat & supp	Oak Park High School	010	476.29
P13-00038	Pearson AGS Globe	Donation/French AP/mat & supp	Oak Park High School	010	790.81
P13-00039	Cengage Learning	Wbkbs/Don/mat & supp	Oak Park High School	010	231.57
P13-00040	College Board Publications	Wbkbs/Don/mat & supp	Oak Park High School	010	1,688.40
P13-00041	Prestwick House, Inc.	Wbkbs/Don/mat & supp	Oak Park High School	010	4,427.13
P13-00042	Leader Carpet	Proj 12-16R Carpet Replacement Rms R1-R6	Business Administration	213	11,300.00
		OPHS			

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P13-00043	Virco Inc.	OPHS Furniture 2012-13	Business Administration	212	8,104.24
P13-00044	Virco Inc.	MCMS Furniture 2012-13	Business Administration	212	6,115.40
P13-00045	Virco Inc.	ROES Furniture 2012-13	Business Administration	212	10,131.89
P13-00046	Virco Inc.	BES Furniture 2012-13	Business Administration	212	7,204.09
P13-00047	Virco Inc.	OHES Furniture 2012-13	Business Administration	212	16,151.85
P13-00048	School Outfitters	BES Furniture 2012-13	Business Administration	212	1,561.81
P13-00049	Pacific Construction & Restore	Proj 12-10R Mold Remediation	Business	213	920.00
P13-00050	M/M Mechanical, Inc	M&N Restrooms OPHS	Administration		
		Proj 12-05R Boiler Repairs	Business	213	2,100.00
		MCMS	Administration		
P13-00051	Virco Inc.	MCMS Furniture 2012-13	Business	212	3,819.82
		Lunch Tables	Administration		
P13-00052	Patscheck Construction Company	Proj 12-02R Ramp Repair	Business	213	14,990.00
		ROES	Administration		
P13-00053	BC Rincon Construction Inc.	Proj 11-14R Header Repair	Business	213	240.00
		OVHS	Administration		
P13-00054	Educational Data Systems	PFT Testing 2012 - 2013	Curriculum	010	995.45
		School yr			
P13-00055	ETS	12-13 STAR Testing Pre-ID	Curriculum	010	2,492.92
P13-00056	Southwest School Supply	Pencils for STAR testing 12-13	Curriculum	010	1,280.72
P13-00057	California School Boards Assn	CSBA Membership Renewal	Board of Education	010	8,416.00
P13-00058	Office Depot	Blanket P.O. for supplies	Superintendent	010	3,000.00
	Customer Service Center				
P13-00059	Conejo Awards	Blanket PO for Awards, etc.	Board of Education	010	10,000.00
P13-00060	Glencoe/Mcgraw Hill Publishing	OPHS Grade 9-12 Textbooks	Curriculum	010	1,561.06
		History Social Science			
P13-00061	Cengage Learning	OPHS Grade 9-12 Computer Teachers Edition	Curriculum	010	719.63
P13-00062	Wayne Watson DBA Buena Concret	Proj 12-10R Concrete Patch at Gas Vaults OPHS	Business Administration	213	1,067.00
P13-00063	JKF Construction	Removal/Reinstall Cabinets	Business	010	2,350.00
		MCMS	Administration		
P13-00064	Pro-Tect Turf	Repair Playground Surfacing	Business	010	3,625.00
		ROES	Administration		
P13-00065	Virco Inc.	Damaged Furniture OPIS replacement	Business Administration	010	4,254.02
P13-00066	United States Postal Service	postage for mail machine	Human Resources	010	6,000.00
P13-00067	Wayne Watson DBA Buena Concret	Vandalism ramp repair OPHS	Business	010	1,050.00
			Administration		
P13-00068	California School Boards Assn	Gamut Online 2012-2013	Board of Education	010	2,250.00
P13-00069	Kelly Cleaning & Supplies	Insurance / Vandalism - Cleaning Service ROES	Business Administration	010	848.00
P13-00070	Leader Carpet	Insurance / Vandalism - Carpet Replacement ROES	Business Administration	010	4,136.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2012 - 07/31/2012

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P13-00071	Leader Carpet	Proj 12-17R Carpet Replacement ROES Rm C33	Business Administration	213	3,759.00
T12-00035	Produplicator	Disc Duplicator/Donation/500+	Oak Park High School	010	2,024.88
T13-00001	JAMF	JAMF Casper Suite Renewal	Technology Coordinator	010	12,301.15
T13-00002	Schoolwires, Inc	District Web Site Hosting	Technology Coordinator	010	12,441.00
T13-00003	Tangent	Tangent Hosted Spam Filter	Technology Coordinator	010	804.38
T13-00004	Border LAN Security	Web Filter Appliance Upgrade	Technology Coordinator	212	2,409.50
T13-00005	Compuwave Inc.	HP Memory Upgrade MCMS/OPHS Servers	Technology Coordinator	212	549.12
T13-00006	All Connected Inc	oakparkusd.org Domain Registration- 3 yr	Technology Coordinator	010	55.00
T13-00007	SHI International	District-wide Microsoft licensing	Technology Coordinator	010	9,898.42
T13-00008	Compuwave Inc.	Switching Equip for OPUSD Backup @VCOE	Technology Coordinator	212	3,192.11
Total				373	4,372,237.46

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	265	2,079,443.15
130	Cafeteria Fund	49	312,874.89
140	Deferred Maintenance Fund	1	816.37
211	Bond Building Fund 2	1	500.00
212	Measure C6 Technology Bond Fun	12	63,502.77
213	Measure R FACILITIES Bond Fund	49	1,915,100.28
Total		373	4,372,237.46

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE **ONLINE**

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.1.d. APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – JULY 2012

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – July 2012?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – July 2012
 2. Do not approve the Quarterly Report on Williams Uniform Complaints – July 2012

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:
VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Dr. Leslie Heilbron

Title: Assistant Superintendent, Human Resources

Quarterly Report Submission Date: ☐ October 2011 (7/1/11 to 9/30/11)
 (check one) ☐ January 2012 (10/1/11 to 12/31/11)
☐ April 2012 (1/1/12 to 3/31/12)
☒ July 2012 (4/1/12 to 6/30/12)

Date for information to be reported publicly at governing board meeting: August 21, 2012

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: AUGUST 21, 2012

SUBJECT: C.I.e. APPROVE RENEWAL OF CONTRACT WITH SCHOOL SERVICES OF CALIFORNIA FOR FISCAL YEAR 2012-13

CONSENT

ISSUE: Shall the Board approve the renewal of the contract with School Services of California, Inc. to provide fiscal budget and mandated cost claims services to the District for the 2012-13 fiscal year

BACKGROUND: The District has contracted annually with School Services of California, Inc. (SSC) for services related to issues of school finance, legislation, school budgeting, and general fiscal issues. The current contract with SSC expired June 30, 2012. SSC is proposing to renew the agreement for the 2012-13 fiscal year, with no cost increase to the current agreement amount. The annual cost of the proposed renewal is \$3,120, payable monthly. A copy of the proposed renewal agreement is attached for the Board's review and information.

ALTERNATIVES:

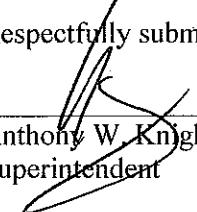
1. Approve the renewal of the contract with School Services of California, Inc., for the 2012-13 fiscal year.
2. Do not approve the renewal.

RECOMMENDATION: Alternative No. 1.

FISCAL IMPACT: The cost of the proposed services is included in the 2012-13 Business and Administrative Services departmental budget.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Client # 0016950 / S15

P.O.#

AGREEMENT FOR SPECIAL SERVICES
Fiscal and Mandate Information Services

This is an agreement between the **OAK PARK UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2012.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, general fiscal issues, and the state-mandated program cost claims process; and

WHEREAS, SCHOOL SERVICES OF CALIFORNIA, INC., is professionally and specially trained and competent to provide these services; and,

WHEREAS, the authority for entering into this agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*.
 - b. Providing the option to the Client of receiving information on Consultant's Internet website regarding major school finance and policy issues.
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress.
 - d. Preliminary school district calculation of the base revenue limit using the online base revenue limit calculator on the School Services of California's website for use in determining the base revenue limit as soon after the budget is adopted based on the major annual school finance legislation.
 - e. Participation at the Consultant's client rate at the Consultant's school finance conferences and workshops.
2. Consultant agrees to perform such duties relating to the education reimbursable mandated program as set forth herein. Consultant shall:

OAK PARK UNIFIED SCHOOL DISTRICT

- a. Counsel the Client on information relating to the local mandate reimbursement process for all applicable legislation already adopted that contains a reimbursement appropriation.
 - b. Counsel the Client on new mandates and represent the Client when appropriate before the Commission on State Mandates.
 - c. Maintain liaison with the State Controller, the Commission on State Mandates, the State Department of Finance, and the various departments whose actions relative to mandate claims impact upon the Client.
 - d. Provide one copy of each edition of the Mandate Report containing information on state-mandated reimbursement issues.
3. The Consultant shall provide the Client with services as requested to a total of twelve (12) direct service hours during the 12-month period of this agreement at no additional cost beyond the annual fee. The hours of service may be used as the Client directs on fiscal and mandate service issues, including mandate counseling, analysis of specific client revenue or expenditure issues, analysis of specific legislative or regulatory issues, including a "quick query" service to provide telephone response to specific fiscal or mandate questions of the Client. Services for which the base service hours may not be used include Client-specific economy, efficiency, or management consulting services, including, but not limited to efficiency or management studies, demographic or school facility studies, special education studies, fiscal health analysis, and/or an indepth budget review, direct collective bargaining or factfinding assistance; legislative representation or advocacy; appearance as an expert witness; provision of depositions or declarations for district legal issues; or major customized research projects or studies.
4. In consideration of the services described above, the Client agrees to pay to Consultant, for services rendered under this agreement:
 - a. \$3,120 annually, plus expenses, or payable at \$260 per month, plus expenses, upon receipt of a billing from Consultant.
 - b. For all requested services in excess of twelve (12) direct service hours as indicated in Item 3 above in the 12-month period, the applicable hourly rate for the person(s) performing the services shall apply.
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site.
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as transportation, lodging, meals, shipping, and duplication (other than for one copy of the above-mentioned publications).
5. This agreement shall be for the period of one year, beginning July 1, 2012, and terminating June 30, 2013. Either party hereto on 30 days' written notice may

OAK PARK UNIFIED SCHOOL DISTRICT

terminate it at any time prior to June 30, 2013. In the event that the Client elects to terminate services at the end of the agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the agreement or until the client provides written notice. The client is responsible for these accrued charges and SSC may bill these additional days. In the case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation.

6. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as indicated below:

BY: _____

DATE: _____

Oak Park Unified School District

BY: _____

DATE: May 18, 2012


JOHN D. GRAY
Vice President
School Services of California, Inc.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.I.f. APPROVE DISPOSAL OF OBSOLETE PERSONAL PROPERTY

CONSENT

ISSUE: Shall the Board approve the disposal of obsolete computers and related peripherals per the provisions of Education Code Section 17546?

BACKGROUND: Oak Park High School has identified the following instructional equipment that is obsolete, beyond repair, and no longer needed by the district:

Equipment	Qty	Make	Model	Serial Number
Television	1	Toshiba	27D46	BAB615034577
Television	1	RCA	27R410T	F216CF1HQ
Television	1	RCA	27R410T	F216CF1GB
Television	1	RCA	27R410T	F216CF1H5
Television	1	RCA	F27648	049222207
Television	1	Magnavox	RC9419G201	45407557
Television	1	RCA	27R411T	D335C20UE
VCR/DVD	1	RCA	DRC6335N	NA087G267RA1MJ
VCR/DVD	1	RCA	DRC6350N	F275P527B

Staff is recommending that the Board declares these items as surplus and authorize staff to sell or otherwise dispose of the equipment as provided for in Education Code Section 17546.

ALTERNATIVES:

1. Declare the list of obsolete equipment as surplus, and authorize its disposal per the provisions of Education Code Section 17546.
2. Do not declare the attached list of obsolete equipment as surplus.

RECOMMENDATION: Alternative No. 1

RATIONALE: This equipment is obsolete and no longer repairable, and arrangements have been made for its donation pending the approval of the Board.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.I.g. APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – JANUARY 2011 AND OCTOBER 2012
Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – January 2011 and October 12?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Office of Education. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

These two Quarterly Reports were never completed or approved by the Board. In order to keep the files up to date, we are requesting the Board approve these reports to be turned into the County Office of Education\

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – January 2011 and October 2012
2. Do not approve the Quarterly Report on Williams Uniform Complaints – January 2011 and October 2012

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:
VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Dr. Leslie Heilbron

Title: Assistant Superintendent, Human Resources

Quarterly Report Submission Date: ☐ October 2010 (7/1/10 to 9/30/10)
 (check one) ☒ January 2011 (10/1/10 to 12/31/10)
☐ April 2011 (1/1/11 to 3/31/11)
☐ July 2011 (4/1/11 to 6/30/11)

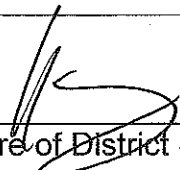
Date for information to be reported publicly at governing board meeting: August 21, 2012

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Dr. Leslie Heilbron

Title: Assistant Superintendent, Human Resources

Quarterly Report Submission Date: ☒ October 2012 (7/1/12 to 9/30/12)
 (check one) ☐ January 2013 (10/1/12 to 12/31/12)
☐ April 2012 (1/1/13 to 3/31/13)
☐ July 2013 (4/1/13 to 6/30/12)

Date for information to be reported publicly at governing board meeting: August 21, 2012

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.2.a. APPROVE PROJECT TO BE PAID FROM MEASURE R BOND FUNDS – PROJECT 12-17R, CARPET REPLACEMENT AT RED OAK ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve an amendment to the Facilities Master Plan to add Project 12-17R, carpet replacement at Red Oak Elementary School?

BACKGROUND: At the end of the 2011-12 school year the Red Oak Elementary School staff reported badly ripped, torn, and worn carpet in classroom C-33 as a potential safety hazard. After review and discussion of the deteriorated condition of the carpet in the classroom, District staff, construction manager Balfour Beatty Construction, and the Facility Planning Committee's subcommittee have found that the repairs are essential and recommend that the project be funded from the Measure R bond fund. Measure R bond language specifically authorizes use of bond funds to "Upgrade classroom...interiors, including floor...finishes"

The Facility Planning Committee subcommittee, as well as BBC and District staff prior to this evening's meeting have reviewed this project. It is recommended that the Board authorize the revision of the District's Facility Master Plan to incorporate this project, to be funded from Measure R bond funds.

ALTERNATIVES:

1. Authorize the use of Measure R bond funds for Project 12-17R, carpet replacement at Red Oak Elementary School as specified and amend the Facilities Master Plan accordingly.
2. Do not authorize the recommended use of Measure R bond funds.

RECOMMENDATION: Alternative #1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

CARPET CONTRACT
LEADER CARPET HARDWOOD & STONE

28350 ROADSIDE DR

Agoura Hills, Ca. 91301

Ph: 818-735-7825 or 805-496-6773

Ca. State License # 476112

024869

Buyer: Oak Park School District Attn: Julie Suarez	Date: June 7, 2012
Address 5801 E. Conifer	Phone: 818 256-4010 Oscar
City: Oak Park Ca 91377	Fax: 818 866-8467
Job Name: Red Oak Elementary School # 2-33	Work 818 736-3210 Julie 818-355-7178
Job Address: 4857 Rock Field	Cell: 818 256-4002 Miguel
City: Oak Park CA. 91377	Salesman: Rick Sr.

Email: JSuarez@oakparkusd.org

Job Description	Totals
Carpet: Shaw Commercial Carpet Tile 24X24	\$ -
Style: Rows # 54437	\$ -
Color: Mystical Azure # 00402	\$ -
Furnish and install Shaw commercial carpet tile, 24 X 24, style: Rows # 54437, color: Mystical Azure # 00402 throughout classroom C-33	\$ -
Direct glue down with recommended pressure sensitive adhesive.	\$ -
Pull up all existing glue down carpet over plywood subfloors.	\$ -
Install ardex coat over splintered plywood subfloor after pull up to prepare for install....	\$ -
Furnish and install rubber base color : blue bonnet # 323 for above area.	\$ 3,754.25
Customer is responsible for painting of moldings base, shoe or walls & all touch up painting after installation.	\$ -
Leader will not re-install any toilets appliances or plumbing. Needs to be done by a plumber	\$ -
California AB 2398 Carpet Stewardship 95 \$ 0.05 CA Crpt Stewardship Assessment	\$ 4.75
C.O.D. UPON COMPLETION OF JOB. DEPOSIT REQUIRED	Sub Total \$ 3,759.00
CREDIT CARD: 3% \$ -	Extra Charge \$ -
Signing this contract you acknowledge that if you pay by credit card your balance will be charged upon completion of job.	Misc Charge \$ -
	Total \$ 3,759.00
	Deposit \$ 1,000.00
	Bal. Due \$ 2,759.00

APPROXIMATE DATE OF INSTALLATION:

Payment upon completion unless otherwise specified in writing. Finance charge of 1 1/2 % per month shall be added if payment is not made within five (5) days after completion, which is an annual percentage rate of eighteen (18%) Percent charged on all past due accounts. Seller reserves the right to lien buyers property if payment is not made according to the conditions contained herein. The prices set forth in this contract shall be binding only if this contract is executed by both parties within thirty (30) days of the date set forth above.

The above proposal is made subject to the conditions and NOTICE printed on the reserve side and made a part hereof and the buyer in accepting same acknowledges that he has read the said conditions and accepts the same unconditionally.

Customer's Signature, Owner-Contractor
 or their Authorized Agent

Accepted by:

Leader Carpet

Job completion / satisfaction

Customers signature (yellow copy).

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.2.b. APPROVE EQUIPMENT PURCHASE UTILIZING MEASURE C6 BOND FUNDS – CAFETERIA POINT-OF-SALE ENCLOSURE AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve the purchase of a Quick Café point-of-sale enclosure for the Oak Park High School cafeteria, to be funded from the Measure C6 bond fund?

BACKGROUND: At its meeting on February 21, 2012, the Board of Education approved the revised Measure C6 Phased Project Plan. In addition to the purchase of technology equipment, the revised plan authorizes the purchase of new or replacement equipment for school cafeterias.

The Child Nutrition Services (CNS) department would like to purchase a Quick Café snack cart enclosure for Oak Park High School (OPHS), per the attached proposal. As described in the attached request from the department director, for the past two years CNS has utilized a snack cart that goes out to the end of the OPHS campus opposite from the cafeteria location, capturing those students and staff members unwilling to walk across the large campus to the cafeteria. Employees physically move the cart from the cafeteria across campus and set it up daily adjacent to the H Building portables. The fully loaded cart is difficult for staff to move, involving additional employee help and time, and requires staff to plug an extension cord into the back of H building for the POS system. The current location of the cart does not have an awning to provide shade and protection from the rain.

The proposed new enclosure will provide a secure, permanent location that will house the cart and refrigerator, reducing equipment damage and staff injuries. It will also afford protection from the weather, electrical hook up for the POS system, and attractive OPHS-specific signage.

Measure C6 bond language specifically authorizes use of bond funds for "Food Preparation and Kitchen Equipment – to furnish and equip...kitchen facilities at each school for student meal preparation..."

RECOMMENDATION:

1. Authorize the use of Measure C6 bond funds for the purchase of a Quick Café point-of-sale enclosure at for the Oak Park High School cafeteria.
2. Do not authorize the recommended use of Measure C6 bond funds.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Subject: OPHS enclosure

Date: Wednesday, August 1, 2012 1:06:53 PM Pacific Daylight Time

From: Suarez, Julie A.

To: Klauss, Martin

Hi Martin,

The food services department would like to purchase a snack cart enclosure for OPHS. We currently have a snack cart that goes out to the opposite end of campus from the cafeteria. It is set up daily outside of the H building portables and requires staff to plug an extension cord into the back of the H building for the POS system. The cart has been in place for 2 years now and has captured the students and staff that do not want to walk to the cafeteria. The problem is that a cart fully loaded is difficult for staff to move and requires help and extra time. Currently the cart does not have an awning to provide shade and protection from the rain. The new enclosure would provide the following:

- Permanent location reducing equipment damage and reducing staff injuries
- Protection from the weather
- Secure location that will house the cart & refrigerator
- Electrical hook up for the POS system
- Attractive OPHS signage

Julie Suarez
Director, Business Operations
Oak Park Unified School District

818-735-3210 office
818-355-7176 cell
818-865-8467 fax

CONFIDENTIALITY NOTICE - This communication and any documents, files, or previous e-mail messages attached to it, constitute an electronic communication within the scope of the Electronic Communication Privacy Act, 18 USCA 2510. This communication may contain non-public, confidential, or legally privileged information intended for the sole use of the designated recipient(s). The unlawful interception, use, or disclosure of such information is strictly prohibited under 18 USCA 2511 and any applicable laws.

Remit Payment to:
Icon Enclosures, Inc.
8021 Wing Avenue
El Cajon, CA 92020
619-562-1486--ph
619-562-6031--fax



Quote

Date	Quote #
1/20/2012	10484

Name / Address
Oak Park Unified School District Julie Suarez 5801 E. Conifer Street Oak Park, CA 91377

Ship To
Oak Park High School 899 N. Kanan Road Oak Park, CA 91377

Terms
50% Deposit, Net 10

Item	Description	Qty	Cost	Total
RCNLSP15	<p>Quick Cafe Enclosure.</p> <p>*Maximum security door with motor-operated, remote control feature.</p> <p>*Exterior Dimension- 150"W x 42"D x 95"H</p> <p>*Interior Dimension- 130"W x 38"D x 81"H</p> <p>*Exterior finish 2.5 mil. Polyurethane powder coat with anti-graffiti additive. Color selected by customer.</p> <p>*Chassis constructed of 14ga electro galvanized steel type, CS type A: 20G/20G</p> <p>*Security door constructed of electro galvanized steel type, CS type A: 20G/20G; NCT Oil</p> <p>* Door to have limit switches that can be adjusted as needed. Door will be operated electronically with 110VAC. Door to have a manual unlock feature to allow access to the interior equipment if electrical power is lost.</p> <p>*Enclosures include (6) adjustable locking, mounting feet constructed of high grade aluminum and clear anodized.</p> <p>*Exterior, interchangeable advertising option included. Includes clear lexan overlays on side modules and header module. Includes stainless steel fasteners.</p> <p>Quick Cafe Includes: Triple Awning Custom Base Color: RAL 5002 Ultra Marine Blue Custom Graphics to customers design specifications (School Colors Black & Gold, Building Colors: Blue & Tan). Delivery and Installation Sales Tax for Ventura County</p>	1	13,200.00	13,200.00T
			7.25%	957.00
<p>Upon acceptance of this order by authorized representative of the company, this order becomes a binding contract to purchase. All deposits, where required, are hereby non-refundable. Any cancellation of orders will constitute a breach and customer is required to pay a 50% cancellation fee based on the total amount of the authorized quote included and authorized herein.</p>				<p>Total \$14,157.00</p>

Signature

Date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.2.c APPROVE 2012 GRAND JURY REPORT RESPONSE

ACTION

ISSUE: Shall the Board approve the District's response to the 2012 Grand Jury Report pertaining to earthquake safety provided by Ventura County public school districts?

BACKGROUND: On May 31, 2012, the Ventura County Grand Jury sent its report on school earthquake safety, entitled "Earthquake Safety in the Classroom" to all of the county's public school districts. The District is required to respond to the report within 90 days. As this agenda is going to press, District staff is preparing a draft response to the report, which will be sent to the Board under separate cover in advance of this evening's meeting for the Board's consideration and approval.

ALTERNATIVES:

1. Approve the response to the Grand Jury Report.
2. Amend and approve the response to the Grand Jury Report.
3. Do not approve the response to the Grand Jury Report.

RECOMMENDATION: At the Board's discretion.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.2.d. APPROVE FACILITY USE BY RELIGIOUS ORGANIZATION – CHABAD OF OAK PARK

ACTION

ISSUE: Shall the Board authorize the use of the parking lot at the Oak Park Unified School District Support Services Center by Chabad of Oak Park?

BACKGROUND: At its meeting on April 17, 2012, the Board approved the Facility Use Request submitted by Chabad of Oak Park for use of the Support Services Center parking lot for the 2012-13 school year. In order to comply with the provisions of its Conditional Use Permit (CUP) issued by the County of Ventura, the Chabad of Oak Park has found it necessary to amend its Facility Use Request to include additional dates. The amended request, including the dates and times of usage is attached for the Board's review and information.

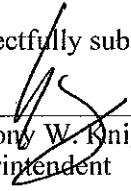
Chabad of Oak Park has agreed to abide by all District rules and regulations regarding use of facilities. The applicant will pay all applicable charges, including the use of 27 specified parking spaces as required by the CUP.

- ALTERNATIVES:**
1. Authorize the use of the parking lot at the Support Services Center by Chabad of Oak Park, effective July 1, 2012-June 30, 2013, as amended, under the following conditions:
 - a) Applicant abides by all District rules and regulations regarding use of facilities.
 - b) Scheduled use is only as stated on the application for use, and excludes any use on weekdays during school hours.
 - c) Applicable fees will be based on current Board-approved facility use rates, and will include the use of 27 specified parking spaces.
 - d) The applicant will pay all applicable fees in advance of the use.
 2. Do not authorize this use of facilities.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: on motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District APPLICATION FOR USE OF SCHOOL FACILITIES

Application No. _____

— THIS PERMIT TERMINATES ON JUNE 30 OF THIS FISCAL YEAR —

AMENDMENT TO
APRIL 17, 2012
APPROVED PERMIT

PLEASE PRINT

Application is hereby made for the use of facilities at OPUSD Parking LotFacility Requested: 27 Parking Spaces, # 15-41

Building

Room

Other

Date Requested: From: 7 / 1 / 2012Day: Su M T W T F SFrom: ** a.m./p.m.To: 6 / 30 / 2013Day: Su M T W T F STo: ** a.m./p.m.Scheduled Activity (list speaker, topic, or type of meeting): ** See attached Calendared ScheduleWill food be served? ☐ Yes ☐ No If yes, what type? ☐ Beverages ☐ Refreshments ☐ Pot-Luck ☐ Prepared MealWill admission be charged or any monies collected? ☐ Yes ☐ No If yes, how will the proceeds be used? _____

Equipment Requested: Number of Chairs _____ Number of Tables _____ Other _____

Organization Information

Name of Organization Chabad - Oak ParkDesignated Representative Rabbi Yisroel Levine Title Director of DevelopmentBilling Address 30345 Canwood Street, Agoura Hills, CA 91301

Street

City

Zip

Insurance Company Accord Church & Casualty InsurancePolicy No. 0200406-02-439616

Certification

- 1) Applicant hereby indemnifies and agrees to hold the Oak Park Unified School District, its officers, and employees harmless from any and all claims, demands, causes of action, liability, or loss of any sort because of, or arising out of, the acts or omissions of the applicant or persons using the facilities under the auspices of the applicant. The applicant may be required also to defend on behalf of the District any and all claims at his expense.
- 2) Applicant shall be personally responsible, on behalf of the organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment while occupied by the organization. Applicant agrees to abide by and enforce the rules and regulations of the Oak Park Unified School District governing the non-school use of buildings, grounds, and equipment.
- 3) Applicant states that he has read the rules and regulations on the reverse side of this application and agrees to abide by and enforce same.
- 4) Applicant guarantees payment of all fees and charges assessed by the District within thirty (30) days after invoice date.
- 5) Cancellation of this facility request shall be made to the school Principal at least 24 hours before the times requested or the organization will be charged for custodial time.
- 6) The undersigned states that, to the best of his knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime including, but not limited to, the crimes specified in Section 11400 and 11401 of the California Penal Code. This statement is made under the penalties of perjury.

Signature _____

Date 7/30/12Name (please print) Yisroel LevineTitle RabbiAddress 5998 Conifer Street, Oak Park, CA 91377

Street

City

Zip

Day Phone 818-929-4265

— THIS SECTION FOR OFFICE USE ONLY —

Approval

Estimated custodial time required: Regular Hours _____ Overtime Hours _____ Additional personnel time required: _____ Hours

This application is approved for scheduled time and date _____

Building Principal

Date

Estimated Charges

Rental _____

☐ Free*☐ Direct Costs☐ Fair Rental Value

Custodial _____

Cafeteria _____

Other _____

TOTAL _____

This is not an invoice. You will be billed for any legal charges related to this use of facilities after the date of actual use (or quarterly, if year-round use.)

*Donations to cover all or part of the listed direct costs will be gratefully accepted on behalf of the students of our district.

— SUBMIT TO SCHOOL OFFICE FOR APPROVAL —

White Copy — Principal

Yellow Copy — Business Office

Pink Copy — Maintenance

Goldenrod Copy — Organization (after approval)



July 25, 2012

CENTER FOR JEWISH LIFE
30347 Canwood Street
Agoura Hills, CA 91301
818-991-0991
fax 818-707-1190
www.chabadconejo.com

Mr. Martin Klaus,
Oak Park Unified School District
5801 E. Conifer St.
Oak Park, CA 91301

CHABAD OF AGOURA HILLS
CHABAD OF OAK PARK
CHABAD OF WESTLAKE VILLAGE
CHABAD OF THOUSAND OAKS
CHABAD OF NEWBURY PARK
CHABAD OF CALABASAS
CHABAD OF MOORPARK
CONEJO JEWISH ACADEMY
MEI MENACHEM MIKVAT DEVORAH
THE FRIENDSHIP CIRCLE
THE SUNSHINE CLUB
CAMP GAN ISRAEL
GAN YELADIM NURSERY

Dear Mr. Klaus,

Please use the attached Calendar as the official request for lease of parking spaces from the Oak Park Unified School District for the period of July 1, 2012 – June 30, 2013. No dates and times except those expressly requested are included in the OPUSD parking request.

Thank you,

Rabbi Yisroel Levine
Chabad of Oak Park

July 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 Sundown + 1 hour	7 10am -2pm Sundown + 1 hour
8	9	10	11	12	13 Sundown + 1 hour	14 10am -2pm Sundown + 1 hour
15	16	17	18	19	20 Sundown + 1 hour	21 10am -2pm Sundown + 1 hour
22	23	24	25	26	27 Sundown + 1 hour	28 10am -2pm Sundown + 1 hour
29	30	31				

August 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Sundown + 1 hour	4 10am -2pm Sundown + 1 hour
5	6	7	8	9	10 Sundown + 1 hour	11 10am -2pm Sundown + 1 hour
12	13	14	15	16	17 Sundown + 1 hour	18 10am -2pm Sundown + 1 hour
19	20	21	22	23	24 Sundown + 1 hour	25 10am -2pm Sundown + 1 hour
26	27	28	29	30	31 Sundown + 1 hour	

September 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 10am-2pm Sundown + 1 hour
2	3	4	5	6	7 Sundown + 1 hour	8 10am-2pm Sundown + 1 hour
9	10	11	12	13	14 Sundown + 1 hour	15 10am-2pm Sundown + 1 hour
16 Rosh Hashanah Sundown +2 hours	17 Rosh Hashanah Sundown +2 hours	18	19	20	21 Sundown + 1 hour	22 10am-2pm Sundown + 1 hour
23	24	25	26	27	28 Sundown + 1 hour	29 10am-2pm Sundown + 1 hour
30 Sukkot Sundown + 2 hour						

October 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Sukkot Sundown +2 hour	2 Sukkot Sundown +2 hour	3	4	5 Sundown + 1 hour	6 10am – 2pm Sundown + 1 hour
7 Shmini Atzeret Sundown + 2 hour	8	9	10	11	12 Sundown + 1 hour	13 10am – 2pm Sundown + 1 hour
14	15	16	17	18	19 Sundown + 1 hour	20 10am – 2pm Sundown + 1 hour
21	22	23	24	25	26 Sundown + 1 hour	27 10am – 2pm Sundown + 1 hour
28	29	30	31			

November 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Sundown + 1 hour	3 10am – 2pm Sundown + 1 hour
4	5	6	7	8	9 Sundown + 1 hour	10 10am – 2pm Sundown + 1 hour
11	12	13	14	15	16 Sundown + 1 hour	17 10am – 2pm Sundown + 1 hour
18	19	20	21	22	23 Sundown + 1 hour	24 10am – 2pm Sundown + 1 hour
25	26	27	28	29	30 Sundown + 1 hour	

December 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 10am - 2pm Sundown + 1 hour
2	3	4	5	6	7 Sundown + 1 hour	8 10am - 2pm Sundown + 1 hour
9	10	11	12	13	14 Sundown + 1 hour	15 10am - 2pm Sundown + 1 hour
16	17	18	19	20	21 Sundown + 1 hour	22 10am - 2pm Sundown + 1 hour
23	24	25	26	27	28 Sundown + 1 hour	29 10am - 2pm Sundown + 1 hour
30	31					

January 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 Sundown + 1 hour	5 10am - 2pm Sundown + 1 hour
6	7	8	9	10	11 Sundown + 1 hour	12 10am - 2pm Sundown + 1 hour
13	14	15	16	17	18 Sundown + 1 hour	19 10am - 2pm Sundown + 1 hour
20	21	22	23	24	25 Sundown + 1 hour	26 10am - 2pm Sundown + 1 hour
27	28	29	30	31		

February 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3	4	5	6	7	1 Sundown + 1 hour	2 10am – 2pm Sundown + 1 hour
10	11	12	13	14	8 Sundown + 1 hour	9 10am – 2pm Sundown + 1 hour
17	18	19	20	21	15 Sundown + 1 hour	16 10am – 2pm Sundown + 1 hour
24	25	26	27	28	22 Sundown + 1 hour	23 10am – 2pm Sundown + 1 hour

March 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Sundown + 1 hour	2 10am - 2pm Sundown + 1 hour
3	4	5	6	7	8 Sundown + 1 hour	9 10am - 2pm Sundown + 1 hour
10	11	12	13	14	15 Sundown + 1 hour	16 10am - 2pm Sundown + 1 hour
17	18	19	20	21	22 Sundown + 1 hour	23 10am - 2pm Sundown + 1 hour
24	25 Passover Sundown + 2 hour	26 Passover Sundown + 2 hour	27	28	29 **Sundown + 1 hour	30 10am - 2pm ** Sundown + 1 hour

31
Passover
Sundown + 2 hour

** These are Intermediate Days called Chol HaMoed.
There are no services on the Intermediate Days. The
only reason people will attend March 29 & 30 is for
Shabbat services.

April 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Passover 10am - 2pm Sundown + 2 hour	2 Passover 10am - 2pm Sundown + 2 hour	3	4	5 Sundown + 1 hour	6 10am - 2pm Sundown + 1 hour
7	8	9	10	11	12 Sundown + 1 hour	13 10am - 2pm Sundown + 1 hour
14	15	16	17	18	19 Sundown + 1 hour	20 10am - 2pm Sundown + 1 hour
21	22	23	24	25	26 Sundown + 1 hour	27 10am - 2pm Sundown + 1 hour
28	29	30				

May 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Sundown + 1 hour	4 10am - 2pm Sundown + 1 hour
5	6	7	8	9	10 Sundown + 1 hour	11 10am - 2pm Sundown + 1 hour
12	13	14 Shavuot Sundown + 2 hour	15 Shavuot Sundown + 2 hour	16	17 Sundown + 1 hour	18 10am - 2pm Sundown + 1 hour
19	20	21	22	23	24 Sundown + 1 hour	25 10am - 2pm Sundown + 1 hour
26	27	28	29	30	31 Sundown + 1 hour	

June 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	1 10am - 2pm Sundown + 1 hour
9	10	11	12	13	14	8 10am - 2pm Sundown + 1 hour
16	17	18	19	20	21	15 10am - 2pm Sundown + 1 hour
23	24	25	26	27	28	22 10am - 2pm Sundown + 1 hour
30					29	29 10am - 2pm Sundown + 1 hour

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.2.e. APPROVE REVISION TO 2012-13 ADOPTED BUDGET

ACTION

ISSUE: Shall the Board of Education approve revisions to the District's 2012-13 Adopted Budget?

BACKGROUND: At its meeting on June 19, 2012, the Board of Education adopted the District's operating budget for fiscal year 2012-13. Subsequently, after review of a plan developed by staff, the Board directed the Administration to prepare a budget revision restoring four counseling positions originally eliminated in the 2012-13 Adopted Budget. The requested revisions to the 2012-13 General Fund budget were being finalized as this agenda was going to press. The revised budget will be forwarded to the Board upon its completion and will concurrently be made available to the public for review.

RECOMMENDATION: None – for information and discussion only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 21, 2012
SUBJECT: C.2.f. APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
OPHS	OPHS Rocket Team/People's Insurance	\$200.00
ROES	Cost of bus for students/Limoneira Ranch	\$461.60
OPHS	Refrigerator/Lorraine Thedinga	
OPHS	1000 Pens/Phuong Kim Nguyen	\$300.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 24, 2012
SUBJECT: C.3.a. APPROVE AUTHORIZATION TO EMPLOY AN ADMINISTRATIVE CONSULTANT

ACTION

ISSUE: Shall the Board authorize the employment of an administrative consultant?

BACKGROUND: Until recently, the District Office has been staffed with a full time Assistant Superintendent of Human Resources and Director of Curriculum and Instruction. Two years ago, as budget cuts were made, the Assistant Superintendent of Human Resources absorbed the Director position. At the same time, our District of Choice program expanded - demanding more time and resources. The hiring of an Administrative Consultant enables the Assistant Superintendent to focus on human resources and curriculum and instruction while the needs of the District of Choice program are met.

ALTERNATIVES: 1. Approve the authorization to employ an administrative consultant.
 2. Do not approve the authorization to employ an administrative consultant.

RECOMMENDATION: Alternative No. 1

Prepared by: Leslie Heilbron, Ed.D., Assistant Superintendent, Human Resources

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Human Resources Department
5801 East Conifer Street, Oak Park, CA 91377

Employment Agreement
Between Clifford Moore and the Oak Park Unified School District
For Administrative Consulting Services

This employment Agreement between Clifford Moore, retired administrator, and the Oak Park Unified School District is required to support the educational services throughout the district during the 2012-2013 school year. This agreement will renew the services provided by Mr. Moore to the district during the 2011-2012 school year under the conditions outlined below.

Mr. Moore has agreed to continue to provide services to the District for the 2012-2013 school year in support of the administrative functions in the Human Resources and the Educational Services departments. Under this agreement Mr. Moore will work at a reduced daily per diem rate of \$350 in exchange for continued family health benefits coverage in PPO Plan 3B. Health benefits coverage will be continued for Mr. Moore and his dependents through September 30, 2013.

Mr. Moore will develop with the Superintendent a calendar of scheduled work days that will best support the District's mission and goals. Based on the needs of the District this work schedule will include a minimum of 80 days and a maximum of 88 days of support throughout the year in the areas assigned by the Superintendent. In light of the current budget situation, it is acknowledged that the work year may be subject to a reduction in days and the consultant will work with the Superintendent to reduce days as may be necessary.

Mr. Moore shall be deemed an employee of the District serving under a temporary contract for purposes of employment and health benefits. Contracted days will be submitted monthly to the business department on a soft time card and monitored by the Superintendent's Office.

Clifford E. Moore, Consultant

Date

Anthony W. Knight, Ed.D.,
Superintendent

Date

7/6/12