

**OAK PARK UNIFIED SCHOOL DISTRICT  
5801 E. CONIFER STREET  
OAK PARK, CALIFORNIA 91377  
(818) 735-3206**

**ADDENDUM REGULAR BOARD MEETING – AGENDA #863**

DATE: Tuesday, August 21, 2012  
TIME: 6:00 p.m. Open Session  
PLACE: Oak Park High School  
Presentation Room-G9  
899 Kanan Road  
Oak Park, CA 91377

**ACTION**

**2. BUSINESS SERVICES**

- g. Approve Change Order #1, Project 12-01R Concrete Walkway Repairs at Brookside Elementary School**  
*Board approval required for change orders*
- h. Approve Appointment to the Oak Park Citizens' Oversight Committee**  
*Board approval required for appointments to Citizens' Oversight Committee*

Date: August 16, 2012

Anthony W. Knight, Ed.D.  
Superintendent and Secretary to the  
Board of Education

**TO: MEMBERS, BOARD OF EDUCATION**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: AUGUST 21, 2011**  
**SUBJECT: C.2.g. APPROVE CHANGE ORDER #1, PROJECT 12-01R, CONCRETE WALKWAY REPAIRS AT BROOKSIDE ELEMENTARY SCHOOL**  
**ACTION**

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**ISSUE:** Shall the Board approve Change Order #1, Project 12-01R, Concrete Walkway Repairs at Brookside Elementary School?

**BACKGROUND:** On February 21, 2012, the Board awarded a contract for Project 12-01R, Concrete Walkway Repairs at Brookside Elementary School, to C.A. Rasmussen, Inc. During the course of the project, District staff and construction manager Balfour Beatty have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded. Details of proposed changes in the scope and cost to the original contract for this project are specified in the attached document for Change Order #1.

The total amount of Change Order #1 is \$15,335.00, which will increase the contract from \$161,000.00 to \$176,335.00. It is recommended by Barnhart and District staff that the Board approve Change Order #1.

- ALTERNATIVES:**
1. Approve Change Order #1 to the contract with C.A. Rasmussen, Inc. for Project 12-01R, Concrete Walkway Repairs at Brookside Elementary School.
  2. Do not approve Change Order #1.

**RECOMMENDATION:** Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

  
 \_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

| VOTE:       | AYES  | NOES  | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland     | _____ | _____ | _____   | _____  |
| Laifman     | _____ | _____ | _____   | _____  |
| Pallant     | _____ | _____ | _____   | _____  |
| Rosen       | _____ | _____ | _____   | _____  |
| Yeoh        | _____ | _____ | _____   | _____  |
| Student Rep | _____ | _____ | _____   | _____  |

Oak Park Unified School District  
 5801 E. Conifer Street  
 Oak Park, Ca 91377

1203  
 CCO# 1  
 901

**CHANGE ORDER 12-01R -1**  
 6-6-12

PROJECT NO: 12-01R

CHANGE ORDER NO: 1

PROJECT NAME: Concrete Walkway Repairs at Brookside Elem.

CONTRACTOR: C. A. Rasmussen Inc.

SCOPE OF WORK: SEE ATTACHED

**COST:**

|                                 |    |            |   |
|---------------------------------|----|------------|---|
| Original Contract Amount        | \$ | 161,000.00 | ✓ |
| Previous Approved Change Orders | \$ | -          |   |
| This Change Order               | \$ | 15,335.00  | ✓ |
| Adjusted Contract Amount        | \$ | 176,335.00 | ✓ |

**TIME:**

|                                             |             |
|---------------------------------------------|-------------|
| Original Contract Completion Date           | May 1, 2012 |
| Previous Approved Completion Extension Days | 0           |
| Completion Days Extension this Change Order | 0           |
| Adjusted Contract Completion Date           | May 1, 2012 |

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 1.1 THRU 1.6 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 1.1 THRU 1.6 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

**OAK PARK UNIFIED SCHOOL DISTRICT**

By \_\_\_\_\_

Date \_\_\_\_\_

**District Architect; KPI Architects**

By \_\_\_\_\_

Date \_\_\_\_\_

**CONTRACTOR: C. A. Rasmussen, Inc**

By Mike Medina VP

Date 7/26/12

**District PM/CM; Balfour Beatty Construction**

By D. Kykendall

Date 8-3-12

Change Order to Contract  
 OPUSD Bid 12-01R

Concrete Walkway Repairs at Brookside Elementary School

C. A. Rasmussen , Inc.

Original Contract

\$ 161,000.00

| Item No. | GC No.    | Description                                                                                                                                                                                                     | Reason                                                                                                                                                                                                                                                                                                 | Cost       |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1.1      | RFC.02.R2 | Per KPI drawing 100-R, modify and extend portion of handicap ramp along Satinwood and provide sleeves for handrail system                                                                                       | The Contractor was directed to install steel sleeves at the ADA Ramp on Satinwood in preparation for the installation of a added guard/hand rail that was required by the County of Ventura                                                                                                            | \$ 1,001   |
| 1.2      | RFC.004   | Chip and remove additional concrete found under the sidewalk in front of doors to allow placement of new concrete sidewalk.                                                                                     | During the demolition of the sidewalks around Bldg 100 & 200, existing concrete building footings were encountered where the concrete for the footings for each building were above the subgrade for the sidewalk and needed to be chipped down to allow for the placement of a 4" thick new sidewalk. | \$ 1,252   |
| 1.3      | RFC.005   | Furnish and install removable utility cover within replaced concrete sidewalk area to allow for future access to below grade electrical conduits.                                                               | During demolition of existing sidewalk, electrical conduits were found close to the subgrade surface (not buried deep). Accessible cover was proposed to allow future access and mitigate future safety conflict should there be a need to remove the same portion of concrete sidewalk.               | \$ 2,386   |
| 1.4      | RFC.008R1 | Remobilization of equipment and crew to place the sidewalk at Satinwood at a later date than previously planned or scheduled.                                                                                   | The Contractor had to move there dates for the placement of the sidewalk at Satinwood Ave from April 16-20 due to Star testing and other school related activities that would not allow any noise to be generated.                                                                                     | \$ 4,604   |
| 1.5      | RFC.009   | Additional labor expended to remove and replace unsuitable soils found around an existing water and gas line which where found to be damaged and leaking due to column footing placement in a previous project. | Unforeseen site condition. Actual piping repairs where completed by others.                                                                                                                                                                                                                            | \$ 7,092   |
| 1.6      | RFC.010   | Delete 2" yellow warning striping at exterior doors swings. Striping to be completed by others.                                                                                                                 | Deletion of work from this bid package                                                                                                                                                                                                                                                                 | \$ (1,000) |
|          |           |                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                        |            |
|          |           |                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                        |            |

|                   |     |            |
|-------------------|-----|------------|
| Total             |     | \$ 15,335  |
| Previous CO       | N/A | \$ -       |
| Original Contract |     | \$ 161,000 |
| Revised Contract  |     | \$ 176,335 |

**Change Order No.: 1**  
**Contract No.: 6**

August 9, 2012  
DSA File No. 56-45  
Application No. 03-113415

KPI Architects Inc.  
650 East Parkridge Avenue, Suite 105  
Corona, California 92879  
Phone No.: 800-366-6381  
Fax No.: 877-493-2059

**Project:**  
**Brookside Elementary School Exterior Paving**

**DSA File No.: 56-45**  
**Application No.: 03-113415**

The contract is changed as follows:

1. Per KPI Drawing No. 100-R, modify and extend portion of handicap ramp along Satinwood and furnish and install sleeves for handrail system (RFC No. 2.R2).  

Add \$ 1,194.00  
Deduct (193.00)

Requested by: County of Ventura  
Reason: The Contractor was directed to install steel sleeves at the ADA ramp on Satinwood in preparation for the installation of an added guard/hand rail.
2. Chip and remove additional concrete found under the sidewalk in front of doors to allow placement of new concrete sidewalk (RFC No. 4).  

Add 1,252.00

Requested by: Contractor  
Reason: During the demolition of the sidewalks around Buildings 100 and 200, existing concrete building footings were encountered where the concrete for the footings for each building were above the sub grade for the sidewalk and needed to be chipped down to allow for the placement of a 4" thick new sidewalk.
3. Furnish and install removable utility cover within replaced concrete sidewalk area to allow for future access to below grade electrical conduits (RFC No. 5).  

Add 2,386.00

Requested by: District  
Reason: During demolition of existing sidewalk, electrical conduits were found close to the sub grade surface (not buried deep). Accessible cover was proposed to allow future access and mitigate future safety conflict should there be a need to remove the same portion of concrete sidewalk.
4. Remobilization of equipment and crew to place the sidewalk at Satinwood at a later date than previously planned or scheduled (RFC No. 8R1).  

Add 4,604.00

Requested by: District  
Reason: The Contractor had to move their dates for the placement of the sidewalk at Satinwood Avenue from April 16-20 due to Star testing and other school related activities that would not allow any noise to be generated.

5. Additional labor expended to remove and replace unsuitable soils found around an existing water and gas line which where found to be damaged and leaking due to column footing placement in a previous project (RFC No. 9). Add \$ 7,092.00

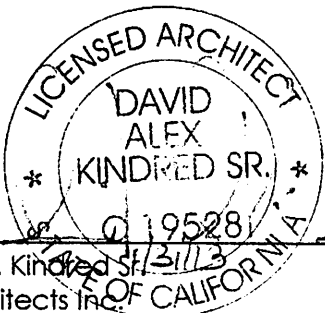
Requested by: District  
 Reason: Unforeseen site condition. Actual piping repairs where completed by others.

6. Delete 2" yellow warning striping at exterior doors swings. Striping to be completed by others (RFC No. 10). Deduct (1,000.00)

Requested by: District  
 Reason: Deletion of work from this bid package.

| Total                                                            | Add \$        |
|------------------------------------------------------------------|---------------|
| The original Contract Sum was .....                              | \$ 161,000.00 |
| Net change by previously authorized Change Orders .....          | \$ 0.00       |
| The Contract Sum prior to this Change Order was .....            | \$ 161,000.00 |
| The Contract Sum will be increased by this Change Order by ..... | \$ 15,335.00  |
| The new Contract Sum including this Change Order will be .....   | \$ 176,335.00 |

Architect:

  
 \_\_\_\_\_  
 David A. Kindred Sr. 8/3/12  
 KPI Architects Inc.

Date: August 9, 2012

**TO: MEMBERS, BOARD OF EDUCATION**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: AUGUST 21, 2012**  
**SUBJECT: C.2.h. APPROVE APPOINTMENT TO THE OAK PARK CITIZENS' OVERSIGHT COMMITTEE**

ACTION

**ISSUE:** Shall the Board approve an appointment to the Oak Park Citizens' Oversight Committee to replace a resigning member?

**BACKGROUND:** The District has received a letter from one of the twelve members of the Oak Park Citizens' Oversight Committee (OPCOC), tendering her resignation from the committee with one year remaining on her first term. At this evening's meeting staff is requesting the Board's direction in addressing the OPCOC vacancy.

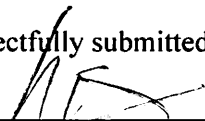
Among the options for the Board's consideration is to leave the seat vacant for the 2012-13 term, and appoint a replacement during the recruitment and interview process already established for Spring 2013. Even with only 11 members, the committee exceeds the legal requirement for oversight committee membership. Alternatively, the Board may appoint the next available candidate from the Board's approved list of applicants interviewed in August 2011 to fill the vacancy. Finally, the Board may elect to advertise and interview candidates for the single position.

- ALTERNATIVES:**
1. Leave the OPCOC seat vacant for the 2012-13 term, and appointment a replacement during the recruitment and interview process already scheduled for Spring 2013.
  2. Appoint the next available candidate from the Board's approved list of applicants interviewed in August 2011 to fill the one OPCOC vacancy.
  3. Re-advertise and re-interview candidates for all three positions.

**RECOMMENDATION:** At the Board's discretion.

Prepared by: Martin Klaus, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

  
 \_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

| VOTE:       | AYES  | NOES  | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland     | _____ | _____ | _____   | _____  |
| Laifman     | _____ | _____ | _____   | _____  |
| Pallant     | _____ | _____ | _____   | _____  |
| Rosen       | _____ | _____ | _____   | _____  |
| Yeoh        | _____ | _____ | _____   | _____  |
| Student Rep | _____ | _____ | _____   | _____  |