

**OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION**

Series 6000

Instruction

AR 6142.94

Credit for Coursework in Foreign Language Courses Completed in Private Schools

If all of the following conditions and standards are met, credit for foreign language studies successfully completed in a private school shall be granted and apply toward meeting any foreign language requirement prescribed for students in grades 9-12.

1. The student seeking credit is regularly enrolled and in attendance in grade 9-12 of the Oak Park Unified School District or is applying for admission thereto. Credit will not be granted for courses taken in middle school.
2. The student, or his/her parent or guardian on behalf of the student, makes written application for credit, specifying the private school attended and the amount and level of credit requested; and submits a transcript or other document from the private school evidencing the pupil's successful completion of the course. Course outlines, class meeting schedules, and sample competency tests must be submitted to the Oak Park High School Office of the Principal. The amount of credit shall not be less than one semester's work or the equivalent.
3. The student demonstrates to the satisfaction of the principal/designee of the high school that he/she has successfully met the course requirements for a course deemed equivalent to what would have been required for the student in a foreign language class in the same grade level at Oak Park High School. The principal's determination shall be based upon the private school's report of the evidence of the student's achievement in satisfying the course objectives.
4. Grades must convey an accurate reflection of the student's work and achievement.
5. A transcript of grades must be submitted to the Principal's office by a representative of the private school. This shall be done each semester for inclusion on the student's transcript.
6. Foreign language courses taken privately in non-accredited schools are not recognized as UC approved courses. However, two years of foreign language credit may be given by the University of California to those students who meet the minimum UC score requirements on the SATII Chinese with Listening exam.
7. Honors or Advanced Placement (AP) credit will not be given for foreign language courses taken in private, non-accredited schools.

Adopted: 9-21-04