

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #792

DATE: August 19, 2008

PLACE: **Oak Park High School – Presentation Room – G9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Cindy Vinson, President**  
**Jan Iceland, Vice President**  
**Mary Rees, Clerk**  
**Barbara Laifman, Member**  
**Marie Panec, Member**  
**Ben Pyle, Student Board Representative**



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Cliff Moore, Assistant Superintendent, Human Resources**  
**Laurel Ford, Director, Teaching and Learning**  
**Jane Mintz, Director, Educational Technology**  
**Cathy Skiba, Director, Pupil Services**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District  
Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, September 16, 2008**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.opusd.k12.ca.us](http://www.opusd.k12.ca.us)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #792**  
**August 19, 2008**

**CALL TO ORDER - Followed by Public Comments/Closed Session 5:00 p.m.**  
**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room, G-9**, Oak Park, California

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:** Department Secretary, Director, Fiscal Services, Instructional Assistants III, Campus Supervisors, SE Paraprofessionals, Guest Teacher, Speech Language Teacher, High School French Teacher, Middle School Math Teacher, Middle School Humanities Teacher, High School Counselor, High School Assistant Principal

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent

**B. DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Regular Board Meeting Minutes of June 10, 2008, Special Closed Session and Board Meeting of June 16, 2008 and Special Board Meeting of July 1, 2008**
- b. Public Employee/Employment Changes 01CL1821-01CL1870 & 01CE03924–01CE03980** **1**
- c. Approve Purchase Orders – June 1 to July 31, 2008** **5**  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. Approve Overnight Trip for Oak Park High School Advanced Peer Counselors – September 21-23, 2008** **14**  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. Approve Quarterly Williams Report – July 2008** **15**  
*Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions*
- f. Approve Waiver of High School Exit Exam Requirement - #01-08/09** **17**  
*This student’s IEP or 504 has determined that it was appropriate for him/her to use a modification on one or both sections of the High School Exit Exam and the principal has certified that the conditions have been met*
- g. Approve Waiver of High School Exit Exam Requirement - #02-08/09** **18**  
*This student’s IEP or 504 has determined that it was appropriate for him/her to use a modification on one or both sections of the High School Exit Exam and the principal has certified that the conditions have been met*
- h. Approve Waiver of High School Exit Exam Requirement - #03-08/09** **19**  
*This student’s IEP or 504 has determined that it was appropriate for him/her to use a modification on one or both sections of the High School Exit Exam and the principal has certified that the conditions have been met*
- i. Approve Agreement with Piper Jaffray & Co. for Bond Underwriting Services** **20**  
*Board Policy 3312 required Board approval for contracts for services.*
- j. Approve 2008/2009 Declaration of Need – Denoting Potential Need for Use of Emergency Credentials** **27**  
*CCTC requires Board approval in public session of declaration of anticipated needs of staffing vacancies where emergency credentials may be needed.*
- k. Approve Student Teacher Agreement with California State University Channel Islands for 2008-2013** **31**  
*Board Policy 3312 required Board approval for contracts for services.*
- l. Approve Emergency Resolution #08-18 – Oak Hills Elementary School Water Damage** **35**  
*Board approval required for emergency repairs over bid limit*
- m. Approve Resolution #08-19 – Establishing the GANN Appropriation Limit for Fiscal Year 2008-2009** **37**  
*Constitutional requirement for Board approval establishing appropriations limit*
- n. Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2007-2008** **42**  
*Education Codes 42127 and 42103 require Board approval of the budget process*

- o. Approve Designation of District Representatives to the Ventura County Schools Self-Funding Authority** 43  
*Board approval for Representatives to Ventura County Schools Self-Funding Authority*
- p. Approve Variable Term Waiver Request for 30-Day Substitute CBEST Waiver** 44  
*Board approval required by Commission on Teaching Credentialing for Variable Term Waiver Request*
- q. Approve Variable Term Waiver Request** 45  
*Board approval required by Commission on Teaching Credentialing for Variable Term Waiver Request*

**ACTION**

**2. BOARD**

- a. Approve Proposed Board Meeting Schedule for the 2008-2009 School Year** 51  
*Requires Board approval of meeting schedule for the 2008-2009 school year*
- b. Approve 2008-2009 Moral Imperatives, Goals and Action Plans** 53  
*Board approval for 2008-2009 Moral Imperatives, Goals and Action Plans*

**3. CURRICULUM**

- a. Approve 2008-2009 School Handbooks/Discipline Plans** 55  
*Board approval of School Handbooks/Discipline Plans*

**4. PUPIL SERVICES**

- a. Approve Contract for Non-Public School Services for Special Education Student #01-08/09 - \$23,868** 57  
*Board Policy 3312 required Board approval for contracts for services.*
- b. Approve Contract for Non-Public School Placement for Special Education Student #02-08/09 - \$28,320** 61  
*Board Policy 3312 required Board approval for contracts for services.*
- c. Approve Contract for Non-Public Agency Services for Special Education Student #03-08/09 - \$5,160** 65  
*Board Policy 3312 required Board approval for contracts for services.*
- d. Approve Contract for Non-Public Agency Services #04-08/09 - \$139,200** 69  
*Board Policy 3312 required Board approval for contracts for services.*

**5. BUSINESS SERVICES**

- a. Approve 2008-2009 Employees Health Benefits Plans** 73  
*Board approval required for all contract negotiations*
- b. Ratify Award of Contract for Bid #08-02, Telescoping Seating at Oak Park High School Pavilion** 75  
*Board Policy 3312 required Board approval for contracts for services.*

**6. BOARD POLICIES**

- a. Approve Amendment of Board Policy 1100 – Communication with the Public – First Reading** 77  
*This policy is being updated to focus on the development of effective strategies for two-way communications. Policy includes new language on distributing communications protocols and procedures for the Board and staff, use of a variety of communications methods, responsiveness to requests from the public, and public input on district and school operations.*

- b. Approve Amendment of Board Policy 5137 – Positive School Climate – 1<sup>st</sup> Reading 83**  
*This policy adds material addressing the link between positive school climate and student learning, staff's responsibility to serve as positive role models and to manage the classroom effectively, enforcement of rules for student conduct, and the provision of character education.*
- c. Approve Amendment of Board Policy 6145.5 – Student Organizations and Equal Access – First Reading 87**  
*This policy is updated to clarify distinction between curriculum-related and non-curriculum-related student groups. Material formerly in regulation re: equal access requirements for non-curriculum-related groups moved to policy.*
- d. Approve Amendment of Board Policy 6173.1 – Education For Foster Youth – First Reading 91**  
*This policy is revised to require the Superintendent to appoint a district liaison for foster youth; to require training to staff regarding the enrollment, placement, and rights of foster youth; and to require collaboration with other local agencies providing services to foster youth.*
- e. Approve Amendment of Board Policy 6178.1 – Work Experience Education – First Reading 95**  
*This policy is updated to clarify its use for districts with middle and high schools, expands materials on program goals, and requires integrated efforts of teachers, counselors, students, parents/guardians, and employers.*
- f. Approve Amendment of Board Policy 9320 – Meetings and Notices – First Reading 99**  
*This mandated bylaw is revised to reflect new law (SB 343) which requires meeting notices and agenda to specify the location where members of the public can inspect documents that have been distributed to the Board less than 72 hours before a meeting. Bylaw also modified to reflect new law (AB14) which clarifies that a Board meeting may not be held in a facility that does not allow the admittance of a person on the basis of a protected category of discrimination.*
- g. Approve Amendment of Board Policy 9322–Agenda/Meeting Materials–1<sup>st</sup> Reading 107**  
*This mandated bylaw is revised to reflect new law (SB 343) which requires the agenda to specify the location where the public can inspect supporting agenda documents that have been distributed to the Board less than 72 hours before the meeting. Bylaw reorganized to create separate sections detailing dissemination of the agenda to the Board and dissemination to members of the public to include the public's right to inspect public record agenda documents that have been distributed less than 72 hours before the meeting, as added by SB 343.*
- h. Approve Amendment of Board Policy 3511.2 – Waste Management and Environmental Purchasing Procedures – First Reading 113**  
*This policy is being revised to reflect establishment of Environmental Education and Awareness Committee and more aggressive recycling procedures.*

## VII. INFORMATION ITEMS

## VIII. OPEN DISCUSSION

## IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.