

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #803

DATE: April 21, 2009

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Ben Pyle, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, May 19, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #803
April 21, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.
CLOSED SESSION: 5:00 p.m.
RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistants I and II

C. PENDING LITIGATION

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Student Presentation – Edison Challenge
4. Conejo/Las Virgenes Future Foundation Youth Congress Report
5. Remarks from Superintendent
6. Remarks from School Site Council Representatives
7. Remarks from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Regular Board Meeting of March 17, 2009 Minutes**
- b. Public Employee/Employment Changes 01CL1996-01CL2010 & 01CE04217–01CE04230** 1
- c. Approve Purchase Orders – March 1 – March 31, 2009** 3
Board Policy 3300 requires Board approval of Purchase Orders
- d. Ratify Overnight Trip for Oak Park High School Dance Team-March 26-29, 2009** 5
Board Policy 6153 requires Board approval for student overnight trips
- e. Approve Overnight Trip for Oak Park High School Junior Statesmen of America – April 24-26, 2009** 6
Board Policy 6153 requires Board approval for student overnight trips
- f. Approve Quarterly Report on Williams Uniform Complaints – April 2009** 7
Board Policy 6153 requires Board approval for student overnight trips
- g. Approve Expulsion of Student in Disciplinary Case #04-08/09** 9
Board policy requires Board approval of Expulsion cases
- h. Approve Overnight Trip for Oak Park High School Boys Basketball Team – July 10-12, 2009** 10
Board Policy 6153 requires Board approval for student overnight trips
- i. Approve Overnight Trip for Oak Park High School Life Skills Retreat – April 22-25, 2009** 11
Board Policy 6153 requires Board approval for student overnight trips
- j. Approve Overnight Trip for Oak Park High School Boys Basketball Team – July 25-26, 2009** 12
- k. Approve Donations** 13
Board Policy 3290 requires Board approval for donations to the District

ACTION

2. CURRICULUM

- a. Approve Additional New Novels for Oak Park High School** 15
Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections.
- b. Approve Revised 2009-2010 District Instructional Calendar for 2009-10 School Year** 21
Board Policy 6111 requires Board approval of School Year Calendar upon recommendation from Superintendent after development with Oak Park Teachers Association and Oak Park Classified Association
- c. Approve 2009-2010 School Handbooks/Discipline Plans** 23
Board approval of School Handbooks/Discipline Plans

3. BUSINESS SERVICES

- a. Approve Agreement for Bond Program Management/Construction Management Services** 25
Board Policy 3312 required Board approval for contracts for services.

b. Approve Award of Bid for Resurfacing Oak Park High School Tennis Courts	27
<i>Board Policy 3312 required Board approval for contracts for services.</i>	
c. Approve Award for Request for Proposal for Architectural Services for Measure R Projects	29
<i>Board Policy 3312 required Board approval for contracts for services.</i>	
d. Approve Plan to Reorganize Delivery of District Office Services	31
<i>Board approval required for reorganization</i>	
e. Approve Process for Appointment of Measure C Oversight Committee	33
<i>Board approval required for revision in process to appoint Oversight Committee</i>	
f. Approve Process for Appointment of Measure C6 Oversight Committee	35
<i>Board approval required for revision in process to appoint Oversight Committee</i>	
g. Approve Request to Revise Board Meeting Schedule for Budget Study Session and Budget Adoption	37
<i>Due to special election and state budget uncertainty, changes for budget study session and budget adoption are necessary.</i>	
h. Approve Purchase of Instructional/Technology Equipment Using Measure C6 Funds	39
<i>Board approval required for purchases made using Measure C6 funds</i>	
4. <u>HUMAN RESOURCES</u>	
a. Approve Adoption of the Proposed Decision of the Administrative Law Judge in the Matter of Layoff of Certificated Employees of the Oak Park Unified School District – OAH No. L2009030104	45
<i>Board approval required of decision of Administrative Law Judge to proceed with layoff of Certificated Employees due to budget crisis</i>	
b. Approve Resolution #09-12-Implementing Certificated Layoff (Terminating Services of Certificated Employees), Acting Upon Proposed Decision of Administrative Law Judge and Providing Direction to Issue Notification to Employees Whose Services Are Terminated	47
<i>Board approval required to implement layoff process prior to May 15 deadline</i>	
c. Public Disclosure and Approve Collective Bargaining Agreement between Oak Park Unified School District and Oak Park Teachers Association	49
<i>Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements</i>	
d. Approve Request for Variable Term Waiver – Driver’s Education Instruction During Summer School	51
<i>Board approved required by California Commission on Teacher Credentialing on variable term waivers</i>	
5. <u>BOARD</u>	
a. Discuss and Approve Board of Education Attendance at Workshops and Conference Costs	53
<i>Due to budget crisis, Board would like to discuss issue of attendance at workshops and conferences</i>	
6. <u>BOARD POLICIES</u>	
a. Approve Amendment of Board Policy 5145.12 – Search and Seizure – Second Reading	55
<i>Board Policy revised to include new text clarifying the legal standard for establishing reasonable suspicion for searching an individual student or his/her belongings, including the scope of the search and the standard for searching a student’s personal mobile communications device.</i>	

- b. Approve Amendment of Board Policy 5141.6 – Student Health and Social Services – Second Reading 59**
Board Policy has been retitled and adds language on needs assessment, contract with health professionals, funding, confidentiality, consent for services, fees for services, third-party reimbursements, and program evaluation.
- c. Approve Amendment of Board Policy 6115 – Ceremonies and Observances – Second Reading 65**
Board Policy revised to include new language regarding closing schools for holidays and updated legal references.
- d. Approve Amendment of Board Policy 6162.51 – Standardized Testing and Reporting Program –Second Reading 67**
Board Policy revised to reflect new law (AB 519) which deletes the requirement for a nationally norm-reference test(CAT6/Survey) in grades 3 and 7 and update information on the designated primary language test (DPLT), which will be the Standards-Based Test in Spanish for all grades starting in Spring 2009.
- e. Approve Amendment of Board Policy 6164.4 – Identification of Individuals for Special Education –Second Reading 71**
Board Policy revised to reflect new law (SB 1498) which clarifies that the district must seek out all residents from birth “to” age 21 who have disabilities.
- f. Approve Amendment of Board Bylaw 9223 – Filling Vacancies – Second Reading 75**
Board Bylaw updated to include new language regarding failure to elect when no candidate or an insufficient number of candidates have filed to run for a seat, including an event causing a vacancy and new section detailing procedure when filling such a vacancy.
- g. Approve Amendment of Board Bylaw 9320–Meetings and Notices–Second Reading 81**
Board Bylaw revised to reflect new law (SB 1732) which amends the definition of a prohibited serial meeting by deleting the requirement that the Board reach a “collective concurrence” as to action to be taken. As amended, a prohibited serial meeting is now defined as a series of communications of any kind, directly or through intermediaries, discuss, deliberate, or take action on any item of district business.
- h. Approve Adoption of Board Bylaw 9012 – Board Member Electronic Communications – First Reading 91**
New Bylaw added to provide guidelines for Board use of electronic communications and to clarify circumstances under which the use of email by the Board could result in a prohibited serial meeting and violate the Brown Act, as defined in new law (SB 1732). Bylaw contains sample language listing permissible electronic communications, protocol for responding to emails received by community members and the press, confidential communications, and disclosure of messages under the Public Records Act.

VII. INFORMATION ITEMS

- 1. Monthly Budget Update 95**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|-----|
| 1. Brookside Elementary School Report | 97 |
| 2. Oak Hills Elementary School Report | 98 |
| 3. Red Oak Elementary School Report | 99 |
| 4. Medea Creek Middle School Report | 100 |
| 5. Oak Park High School Report | 102 |
| 6. Oak View High School/Oak Park Independent School | 103 |