

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #800

DATE: February 17, 2009

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Jan Iceland, President**  
**Mary Rees, Vice President**  
**Barbara Laifman, Clerk**  
**Marie Panec, Member**  
**Cindy Vinson, Member**  
**Ben Pyle, Student Board Representative**



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Cliff Moore, Assistant Superintendent, Human Resources**  
**Laurel Ford, Director, Teaching and Learning**  
**Jane Mintz, Director, Educational Technology**  
**Cathy Skiba, Director, Pupil Services**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, March 17, 2009**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.opusd.k12.ca.us](http://www.opusd.k12.ca.us)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #800**  
**February 17, 2009**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teachers, Instructional Assistants I, Sub Custodian**

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Remarks from School Site Council Representatives
5. Remarks from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

1. School Wires Presentation – Jay Greenlinger and Jane Mintz
2. Special Education: Program and Budget Update

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Special Closed Session and Board Meeting of January 13, 2009 Minutes, Regular Board Meeting Minutes of January 20, 2009 and Board Study Session Minutes of February 3, 2009**
- b. Public Employee/Employment Changes 01CL1969-01CL1984 & 01CE04156–01CE04193** **2**
- c. Approve Purchase Orders – January 1 – January 31, 2009** **4**  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. Approve Donations** **7**  
*Board Policy 3290 requires Board approval for donations to the District*

**ACTION**

**2. CURRICULUM**

- a. Public Hearing and Approve Specific Waiver Request – Instructional Materials Funding Realignment Program – Math K-5** **9**  
*Public Hearing required prior to approval by the Board for a waiver request authorized by Education Code 60422(c)(1) through (3) due to the State budget situation and uncertainty of funding.*
- b. Public Hearing and Approve Specific Waiver Request – Instructional Materials Funding Realignment Program – Language Arts** **11**  
*Public Hearing required prior to approval by the Board for a waiver request authorized by Education Code 60422(c)(1) through (3) due to the State budget situation and uncertainty of funding.*
- c. Approve 2008-2009 School Single Plans for Student Achievement** **13**  
*Board Policy 0420 requires Board approval for Single Plans for Student Achievement which are developed at the school site in conjunction with School Site Councils*

**3. HUMAN RESOURCES**

- a. Approve Resolution #09-02 Determination of Seniority Among Certificated Employees with the Same Seniority Date (“Tie-Breaker Resolution”)** **15**  
*Board approval required for determination of seniority of certificated employees with same hire date*

**4. BOARD**

- a. Approve 2009 CSBA Delegate Assembly Election of Candidates** **17**  
*CSBA Region/Subregion 11B request the Board vote on four open seats to the Delegate Assembly from the five candidates submitted*
- b. Approve Resolution #09-03 – On Solving the Budget Crisis** **27**  
*Board would like to express their concern to the State Legislature with the inability to resolve the state budget crisis and to ensure they protect schools in their final decision regarding the budget*
- c. Approve Amendment of Administrative Regulation 5030 – School Wellness** **29**  
*Board policy updated to include Wellness Council recommendations.*

- d. Approve Resolution #09-05, Participation in CSBA California School Cash Reserve Program 43**  
*Through participation in the CSBA Cash Reserve Program, the district will be able to issue a tax and revenue anticipation note (TRAN) as part of this cost effective pooled structure*
- 5. PUPIL SERVICES**
- a. Approve Resolution #09-04 Approval of Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and Agreement to Waive Future Claims 91**  
*Board approval required in order for the District and County SELPA to be able to qualify for funds granted in the settlement of the Hughes Bill*
- 6. BOARD POLICIES**
- a. Approve Amendment of Board Policy 3100 – Budget – First Reading 99**  
*Board policy updated and reorganized to add legal requirement to notify County Superintendent of Schools if district decides to use single budget adoption process and to clarify that the budget adopted by the Board must be in the state-required format.*
- b. Approve Amendment of Board Policy 3460 – Financial Report and Accountability – First Reading 105**  
*Board policy updated to list Board responsibilities with respect to various financial reports and deletes section on Fiscal Policy Team.*
- c. Approve Amendment of Board Policy 4112.2 – Certification – First Reading 109**  
*Board Policy updated to reflect new law (SB 1104) which revised the requirements for designated subject career technical education credentials. Policy also clarifies options available to districts when no credentialed teacher or intern is available and adds language on Board responsibilities for approving a Declaration of Need for Fully Qualified Educators and a notice of intent to employ a person with a provisional internship permit.*
- d. Approve Amendment of Board Policy 4112.21 – Interns – First Reading 115**  
*Board Policy updated to reflect the Commission on Teacher Credentialing action establishing preservice training requirement for all intern candidates and reflects new law (AB 2057) which clarifies that interns cannot participate in the Beginning Teacher Support and Assessment Program. Policy also contains materials formerly in AR re: assignment of interns and recommendation for credential following completion of internship program.*
- e. Approve Amendment of Board Policy 4118 – Suspension/Disciplinary Action – First Reading 119**  
*Board Policy revised to add materials formerly included in AR which requires the Superintendent to notify the CTC when an employee has been charged with a “mandatory leave of absence offense.”*
- f. Approve Amendment of Board Policy 4131 – Staff Development – First Reading 123**  
*Board Policy revised to expand paragraph on individualized programs of professional growth to include assistance to teachers in meeting legal requirements to be fully qualified for their positions.*
- g. Approve Amendment of Board Policy 5131 – Conduct – First Reading 129**  
*Board Policy revised to reflect new law (AB 86) which authorized suspension or expulsion of students in grade 4-12 for bullying, including bullying by electronic means. Policy also adds new item re: position of drugs or alcohol to prohibited list of student conduct. Section entitled “Possession/Use of Mobile Communications Devices” updated to add language re: prohibiting students from using such devices while driving on school property and to add language clarifying the circumstances under which an employee may search a student’s personally owned mobile communication device.*

- h. Approve Amendment of Board Policy 5145.12 – Search and Seizure – First Reading 137**  
*Board Policy revised to include new text clarifying the legal standard for establishing reasonable suspicion for searching an individual student or his/her belongings, including the scope of the search and the standard for searching a student’s personal mobile communications device.*

**VII. INFORMATION ITEMS**

- |                            |     |
|----------------------------|-----|
| 1. Pavilion Seating Update | 141 |
| 2. Monthly Budget Report   | 143 |

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

- |   |     |
|---|-----|
| 1. Brookside Elementary School Report               | 145 |
| 2. Oak Hills Elementary School Report               | 146 |
| 3. Red Oak Elementary School Report                 | 147 |
| 4. Medea Creek Middle School Report                 | 148 |
| 5. Oak Park High School Report                      | 149 |
| 6. Oak View High School/Oak Park Independent School | 150 |
| 7. Oak Park Neighborhood School                     |     |