

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #795

DATE: November 18, 2008

PLACE: **Oak Park High School – Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Cindy Vinson, President
Jan Iceland, Vice President
Mary Rees, Clerk
Barbara Laifman, Member
Marie Panec, Member
Ben Pyle, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206, FAX (818) 879-0372 OR EMAIL lsheridan@opusd.k12.ca.us.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District
Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, December 9, 2008

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.opusd.k12.ca.us

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #795
November 18, 2008

CALL TO ORDER - Followed by Public Comments/Closed Session 5:00 p.m.
RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room, G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Remarks from School Site Council Representatives
5. Presentation to Measure R Campaign Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Discussion and Update on the District's 2008-2009 Budget

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Regular Board Meeting Minutes of October 21, 2008,**
- b. **Public Employee/Employment Changes 01CL1932-01CL1952 & 01CE04069–01CE04096** 2
- c. **Approve Purchase Orders – October 1 to October 31, 2008** 4
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Oak Park High School Junior Statesman of America Convention – November 22-23, 2008** 8
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Acceptance of Donations** 9
Board Policy 3290 requires Board approval for donations to the District
- f. **Approve Disposal of Obsolete or Surplus Equipment** 10
Education Code 17546 required Board approval to obsolete personal property
- g. **Approve Expulsion of Student in Disciplinary Case #02-08/09** 19
Board policy requires Board approval of Expulsion cases
- h. **Approve Annual Teacher Assignment Report** 20
Education Code 44257.8 requires Board approval for the Annual Teacher Assignment Report
- i. **Approve Expulsion of Student in Disciplinary Case #03-08/09** 22
Board policy requires Board approval of Expulsion cases

ACTION

2. BOARD

- a. **Approve Selection of Annual Organizational Meeting – December 9, 2008** 23
Board approval required for selection of Annual Organizational Meeting
- b. **Approve By-Laws for Measure R Oversight Committee and Review Process for Appointment of Oversight Committee** 25
In order to comply with Education Code for a Prop 39 Oversight Committee, the Board is being asked to approve the by-laws for the Measure R Oversight Committee and to discuss the process for the appointment of the committee.

3. BUSINESS SERVICES

- a. **Approve K-3 Class Size Reduction Program (SB-1777) Application and Resolution #08-21: and Morgan-Hart 9th Grade Class Size Reduction Application and Resolution #08-22** 33
SB 1777 and Education Code 52080 requires Board approval of Class Size Reduction Applications in order to receive funding from the State for these programs
- b. **Approve Authorization to Issue Request for Proposal (RFP) for Measure R Bond Program Manager** 37
Board approval required for authorization to issue RFP

4. PUPIL SERVICES

- a. Approve Contract for Non-Public School for Special Education Student #05-08/09 - \$29,750.17 39**
Board Policy 3312 required Board approval for contracts for services.
- b. Approve Contract for Non-Public School for Special Education Student #06-08/09 - \$32,732.17 43**
Board Policy 3312 required Board approval for contracts for services.
- c. Approve Contract for Non-Public School for Special Education Student #07-08/09 - \$23,996.17 47**
Board Policy 3312 required Board approval for contracts for services.
- d. Approve Contract for Non-Public School for Special Education Student #08-08/09 - \$27,912.17 51**
Board Policy 3312 required Board approval for contracts for services.
- e. Approve Contract for Non-Public School for Special Education Student #10-08/09 - \$27,034.17 55**
Board Policy 3312 required Board approval for contracts for services.

4. BOARD POLICIES

- a. Approve Amendment of Board Policy 4151, 4251, 4351 – Employee Compensation – Second Reading 59**
Revised policy includes new language requiring the payroll system to comply with laws regarding timeliness of payment of compensation and deductions.
- b. Approve Amendment of Board Policy 4161, 4261 – Leaves – Second Reading 63**
Revised policy is renumbered and lists justifiable reasons for leave is revised to include general categories of types of leaves and to delete some specific leaves duplicated in other policies and regulations.
- c. Approve Amendment of Board Policy 5112.1 – Exemptions from Attendance – Second Reading 69**
Revised policy is updated by adding language regarding documentation of eligibility for exemption and expands legal references.
- d. Approve Amendment of Board Policy 6141 – Curriculum Development and Evaluation – Second Reading 73**
Revised policy includes concepts from CSBA’s Masters in Governance program and CDE guidance for District Assistance Intervention Teams including alignment of curriculum with state standards, frameworks, assessments, and improvement plans; accessibility of curriculum to all students; and circumstances under which curriculum may be schedule for review.
- e. Approve Amendment of Board Policy 6142.8 – Comprehensive Health Education – First Reading 79**
Revised policy reflects new state content standards for health education. Policy also adds language on involvement of key stakeholders in program development and implementation.
- f. Approve Amendment of Board Policy 6162.6 – Use of Copyrighted Materials – Second Reading 83**
Revised policy clarifies that each staff member has the responsibility to adhere to copyright law and should contact the Superintendent or designee with questions whether reproducing or using copyrighted materials complies with the law.
- g. Approve Amendment of Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction – First Reading 87**
Revised policy includes a new section entitled “Parent/Guardian Notification” which contains materials formerly include in AR and new language which clarifies that, according

to the CDE, district must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education.

- h. Approve Amendment of Board Policy 6146.11 – Alternative Credits Toward Graduation – First Reading 93**
Revised policy includes material formerly in AR regarding making alternative means available to student, parent/guardians, and the public; and adds language in item #1 specifying that the use of results from the General Educational Development test or other state or national tests is not appropriate for satisfying course requirements for graduation.
- i. Approve Amendment of Board Policy 3511.2 – Waste Management and Environmental Purchasing Procedures 97**
Policy being revised at the request of Board
- j. Approve Amendment of Board Policy 6163.2 – Animals At School 103**
Revised policy reflects new language clarifying that individuals with disabilities have the right to be accompanied by a guide, signal, or service dog on school premises and on school transportation and providing written notification to parents/guardians when an animal is brought into the classroom asking for verification whether their child has an allergy or health condition that may be affected by the animal’s presence.
- k. Approve Amendment of Board Policy 6172 – Gifted and Talented Student Program 107**
Revised policy submitted to update and reorganize policy adding language on Board approval of district plan for gifted and talented education, alignment of program with state standards, new section on identification of eligible students, instructional components not previously reflected, and program evaluation requirements.

VII. INFORMATION ITEMS

- 1. Monthly Budget 113

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report 115
- 2. Oak Hills Elementary School Report 116
- 3. Red Oak Elementary School Report 117
- 4. Medea Creek Middle School Report 118
- 5. Oak Park High School Report 119
- 6. Oak View High School/Oak Park Independent School 120
- 7. Oak Park Neighborhood School