

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #798

DATE: January 20, 2009

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Jan Iceland, President**  
**Mary Rees, Vice President**  
**Barbara Laifman, Clerk**  
**Marie Panec, Member**  
**Cindy Vinson, Member**  
**Ben Pyle, Student Board Representative**



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Cliff Moore, Assistant Superintendent, Human Resources**  
**Laurel Ford, Director, Teaching and Learning**  
**Jane Mintz, Director, Educational Technology**  
**Cathy Skiba, Director, Pupil Services**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, February 17, 2009**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.opusd.k12.ca.us](http://www.opusd.k12.ca.us)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #798**  
**January 20, 2009**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Temporary Department Clerk, Guest Teachers**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Remarks from School Site Council Representatives
5. Remarks from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

1. DecisionInsite Initial 2009-10 Enrollment Projections

2. Budget Update-Governor's 2008-09 and 2009-10 Budget Proposal for the State and K-12 Education 2

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. **Approve Regular Board Meeting Minutes of November 18, 2008**
- b. **Public Employee/Employment Changes 01CL1963-01CL1968 & 01CE04120-01CE04155** 3
- c. **Approve Donations** 5  
Board Policy 3290 requires Board approval for donations to the District
- d. **Approve Overnight Trip for Oak Park High School Senior Life Skills Retreat – February 4-7, 2009** 6  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. **Approve Quarterly Report on Williams Uniform Complaints - January 2009** 7  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. **Approve First Period Attendance Report** 9  
*Board Policy required Board approval for enrollment and attendance reports*
- g. **Approve Purchase Orders – November 1 – December 31, 2008** 13  
*Board Policy 3300 requires Board approval of Purchase Orders*
- h. **Approve Disposal of Obsolete or Surplus Equipment** 17  
*Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment*

**ACTION**

**2. BOARD**

- a. **Deliberation and Selection of Measure R Oversight Committee** 25  
*The Board conducted interviews of candidates on January 13 and will now choose members of the Citizens Oversight Committee*

**3. BUSINESS SERVICES**

- a. **Approve and Receive 2007-08 Audit** 27  
*Education Code 41020 and Board Policy 3460 requires the Board to approve the annual audit report of the district's financial records*
- c. **Approve Resolution #09-01 – Declaring Results of School Bond Election Held November 4, 2008** 29  
*Board approval required to certify election results*

**4. CURRICULUM**

- a. **Approve Consolidated Application Part II – 2008-2009** 35  
*Requires Board approval in order to receive money from both state and federal government*

**5. BOARD POLICIES**

- a. **Approve Amendment of Board Policy 9124 – Attorney – Second Reading** 37  
*Bylaw updated to create new section detailing qualifications to consider when soliciting a proposal for legal service and for evaluating the performance of service provided.*

- b. Approve Amendment of Board Policy 9230 – Board Candidate Orientation – Second Reading 41**  
*Bylaw updated to provide for a Board meeting to orient new members, expand the types of materials to be provided to new members, and require Board approval of workshop/conference attendance by incoming members at district expense.*
- c. Approve Amendment of Board Policy 9324 – Board Minutes and Recordings – Second Reading 45**  
*Bylaws revised to including new language specifying that minutes of Board meetings should record which members are present, and record whether a member is not present for the entire meeting due to a late arrival and/or early departure.*
- d. Approve Amendment of Board Policy 3100 – Budget – First Reading 49**  
*Board policy updated and reorganized to add legal requirement to notify County Superintendent of Schools if district decides to use single budget adoption process and to clarify that the budget adopted by the Board must be in the state-required format.*
- e. Approve Amendment of Board Policy 3460 – Financial Report and Accountability – First Reading 55**  
*Board policy updated to list Board responsibilities with respect to various financial reports and deletes section on Fiscal Policy Team.*
- f. Approve Amendment of Board Policy 4112.2 – Certification – First Reading 59**  
*Board Policy updated to reflect new law (SB 1104) which revised the requirements for designated subject career technical education credentials. Policy also clarifies options available to districts when no credentialed teacher or intern is available and adds language on Board responsibilities for approving a Declaration of Need for Fully Qualified Educators and a notice of intent to employ a person with a provisional internship permit.*
- g. Approve Amendment of Board Policy 4112.21 – Interns – First Reading 65**  
*Board Policy updated to reflect the Commission on Teacher Credentialing action establishing preservice training requirement for all intern candidates and reflects new law (AB 2057) which clarifies that interns cannot participate in the Beginning Teacher Support and Assessment Program. Policy also contains materials formerly in AR re: assignment of interns and recommendation for credential following completion of internship program.*
- h. Approve Amendment of Board Policy 4118 – Suspension/Disciplinary Action – First Reading 69**  
*Board Policy revised to add materials formerly included in AR which requires the Superintendent to notify the CTC when an employee has been charged with a “mandatory leave of absence offense.”*
- i. Approve Amendment of Board Policy 4131 – Staff Development – First Reading 73**  
*Board Policy revised to expand paragraph on individualized programs of professional growth to include assistance to teachers in meeting legal requirements to be fully qualified for their positions.*

**VII. INFORMATION ITEMS**

- 1. Monthly Budget Report 79

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. Brookside Elementary School Report	81
2. Oak Hills Elementary School Report	82
3. Red Oak Elementary School Report	83
4. Medea Creek Middle School Report	84
5. Oak Park High School Report	85
6. Oak View High School/Oak Park Independent School	86
7. Oak Park Neighborhood School	