

**OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3206**

ADDENDUM - AGENDA #802

REGULAR BOARD MEETING

DATE: Tuesday, March 17, 2009
TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session
PLACE: Oak Park High School
Presentation Room-G9
899 Kanan Road
Oak Park, CA 91377

OPEN SESSION

CONSENT AGENDA

1. e. Approve Disposal of Obsolete or Surplus Equipment
- f. Approve Overnight Trip for Oak Park High School Golf Team – April 15-17, 2009
- g. Approve Overnight Trip for Oak Park High School Varsity Baseball Team – April 11-15, 2009

ACTION

2. BUSINESS SERVICES

- i. Approve Decrease to Child Nutrition Lunch Prices
- j. Approve Reorganization District Office Staff
- k. Approve Consulting Services Contract for Certificated Nurse
- l. Approve the Establishment of a New Discovery Kindergarten Program

Date: March 13, 2009

Anthony W. Knight, Ed.D.
Superintendent and Secretary to the
Board of Education

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MARCH 17, 2009
SUBJECT: C.1.e APPROVE DISPOSAL OF OBSOLETE OR SURPLUS EQUIPMENT

CONSENT

ISSUE: Should the Board of Education approve the disposal of obsolete or surplus computers and related peripherals per the provisions of Education Code 17546?

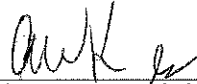
BACKGROUND: The attached list school district property that is obsolete, beyond repair, and no longer needed by the schools or district. Education Code 17546 requires the Board to declare that this equipment to be obsolete or surplus authorizing staff to sell, distribute, or otherwise dispose of them.

ALTERNATIVES: 1. Declare the attached list of obsolete equipment as surplus, and authorize its disposal per the provisions of Education Code 17546.
 2. Do not declare the attached list of obsolete equipment as surplus.

RECOMMENDATION: Alternative #1.

RATIONALE: This equipment is obsolete and no longer repairable.

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____

obsolete

power pc macs

XA6124MP6LC
TY811424B8W
XA6124LW6LC
MY34724WH07
MY44934T427
MY44931A427
MY4494QA427
MY4492ZG427
SG4110872GU
MY44931G427
TY81140LB8W
XA6124LB6LC
XB71820F9AY
XB6470ZK8MP
XB74611XAHW
MY4494PF427
MY4494PU427
MY33304NH07
SO5446RZ6LC
TY6413C78EG
TY74029BB8W
XA6124MV6LC
TY6484WJ8Z2
TY644C1P8Z2
XA6124M86LC
XA62639981Q
TY6413CL8EG

network hubs

ent4a95011890
ent4a95011889
ent4b15537607
ent4a95011888
ent8122844
ent8122843
ent8209930
ent8a92004129
ent8a92004121
9797102317

keyboards pcs

B13990WHCIY2WG
B13990WGAIN4CO
B13990WGAIK2H0
B13990WGAIMCNR
B0A090F39HU24I
B13990TEPIDKD2
B13990WGAI01C0
B13990WGAIK2C7
B13990T39I3E6U
B13990T39I3E6V
B13990WGAILDWF
B13990NEPHR5T4
B13990WGAI01BS
B13990WGAIK0X9
B13990WGAIK2C3
B13990T39I3E6T
B13990WGAIN4CI
B13990T39I3FSD
B13990WGAIK2H2
B13990WGAIMCDI
B13990WGAI05HK
B13990WGAIK2GX
B13990WGAILDWI
B13990TEPIDKBN
B13990WGAI01BV
B13990WGAIMCCR
B13990WGAIK2DI

projector

317188
15488

cpu

Y8162665A
6938CJNK0165

printer

USGN373112
USJB129627

old switches

EN54002116
f0mb61680
f1la61890
f0cb6149d
f1c46189d
f1ee6189d
627a0354
819x0419
919a0070
541a0121
715a0469
839x0333
725D3117
f1896189d
f0ck6166d
630D0266
604D2463
605D0032
545D0680
545D0675
634D3593
545D0671
7XWV0004A4
SG34301127
0102/7WSV185375
0102/7WSV185354
f04x6152d
f16h6189d
f02i6166d
f1ka6189d
f1i38005e
f1ic8005e
619r0077
616D1833
629D3096
f0qx7125e

one box of 3 day emergency kit. Which I will keep In case I'm locked in my kingd

1 ibm type writer no s/n
1 box of 20-25 ps2 mouse

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MARCH 17, 2009
SUBJECT: C.I.F. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL GOLF TEAM – APRIL 15-17, 2009

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Golf Team?

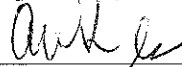
BACKGROUND: Principal, Andi Mallen, requests approval for this trip to Pebble Beach April 15-17, 2009. The nine-member team and two OPHS coaches will depart on April 15th at 7:00 a.m. and return to OPHS at 7 p.m on April 17th. The team and coaches will be housed in private residences of RL Stevensen High School families. The cost will be approximately \$75 per student to cover transportation, meals, lodging and most activities and will be paid entirely by the OPHS Golf program. Athletes and chaperones will travel by district vehicles with district approved drivers. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Andi Mallen

Respectfully submitted



Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MARCH 17, 2009
SUBJECT: C.1.g APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL VARSITY BASEBALL TEAM – APRIL 11-15, 2009
CONSENT


ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Varsity Baseball Team Tournament?

BACKGROUND: Principal, Andi Mallen, requests approval for this tournament scheduled for April 11-15th in Santa Fe Springs. The 18-member team and two OPHS coaches will depart on Saturday, April 11th at 8 a.m. and return by 8 p.m. on Wednesday, April 15th. The team and chaperones will stay at the Radisson Hotel in Whittier. The cost will be approximately \$ 125-\$150 paid per student to cover transportation, meals, lodging and most activities. Athletes and chaperones will travel by rental and private vehicles with district approved drivers. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

- ALTERNATIVES:**
1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MARCH 17, 2009
SUBJECT: C.2.i APPROVE DECREASE TO SCHOOL LUNCH PRICES

ACTION

ISSUE: Shall the Board approve a decrease in school lunch prices for the remainder of the 2008-09 school year?

BACKGROUND: In light of the economy and the decline in participation, Business Operations Director, Julie Suarez will present an overview of the CNS program, including its plans for 2008-09. Additionally, it is requested that the Board approve a lunch price decrease for the remainder of the 2008-09 school year.

Staff has reviewed and evaluated the decrease in participation in the Child Nutrition program. It is the belief of staff if we decrease the cost of meals at this time of economic crisis we can assist our families while continuing to provide nutritious meals to our students. Staff believes making less per meal but serving more students provides the level of service expected in our community and may increase participation in the CNS program.

ALTERNATIVES:


1. Approve the decrease to school lunch prices for the 2008-09 school year.
2. Do not approve the decrease.

RECOMMENDATION: Alternative No. 1

FISCAL IMPACT: Decreasing current lunch prices, the CNS program will generate more participation and decrease the amount impacting the District's General Fund.

Prepared by: Julie Suarez, Director, Business Operations

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MARCH 17, 2009
SUBJECT: C.2.j. APPROVE THE PLAN TO REORGANIZE DELIVERY OF DISTRICT OFFICE SERVICES

ACTION

ISSUE: Should the Board of Education approve a plan developed by staff to reorganize the delivery of services provided by the District Office?

BACKGROUND: Through a combination of reorganization, cuts and leaving vacant positions unfilled, staff has determined that essential services can continue to be delivered to support the district in these difficult times of economic uncertainty. While the District Office support system in terms of both administrative and classified positions is already thin, staff is committed to doing its part to protect as many programs and positions as possible across the entire district.

- ALTERNATIVES:**
1. Approve the reorganization plan submitted by staff under separate cover.
 2. Do not approve the reorganization plan submitted by staff.
 3. Amend the reorganization plan submitted by staff.

RECOMMENDATION: Alternative #1

RATIONALE: The District is facing a revenue shortfall next year that necessitates a review of every aspect of our organization.

FISCAL IMPACT: A preliminary estimate is that the reorganization will save approximately \$215,000 annually.

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____ the Board of Education:

VOTE:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MARCH 17, 2009
SUBJECT: C.2.k APPROVE CONSULTING SERVICES CONTRACT FOR CERTIFICATED NURSE

ACTION

ISSUE: Shall the Board of Education approve the consulting services contract for a certificated nurse?

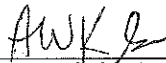
BACKGROUND: Generally our health techs are able to handle most health situations that arise at the school sites. Two of our health techs are registered nurses, and they are able to provide an even more comprehensive level of support. They are also a resource for health techs at all the schools. We also use a registered nurse consultant for routine health screenings. However, there are some health situations which require the services of a certificated nurse. One example would be the development of specialized health care plans for students on a 504 or IEP.

ALTERNATIVES: 1. Approve the consulting services contract for a certificated nurse
 2. Do not approve the consulting services contract for a certificated nurse.

RECOMMENDATION: Alternative #1.

RATIONALE: It is important and necessary legally to have this additional resource available to meet the needs of our students. All services provided by her will be pre-approved by the district before the services are performed.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MARCH 17, 2009
SUBJECT: C.2.1 APPROVE THE ESTABLISHMENT OF A NEW DISCOVERY KINDERGARTEN PROGRAM

ACTION

ISSUE: Shall the Board of Education approve the establishment of a new Discovery Kindergarten Program for the Oak Park District?

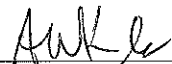
BACKGROUND: This program is proposed to begin in the fall of 2009. It will be open to children who turn 5 between July 1 and December 2 in the school year. Instead of sending a child straight to kindergarten, parents can choose to place them in a "junior kindergarten" program if they think their child may not be ready for a traditional class. Discovery Kindergarten will expose students to kindergarten standards and curriculum but at a different pace. Students would be introduced to the curriculum but would not be expected to master it. At the conclusion of the year, the young pupils may either enter a traditional kindergarten program or in some cases, advance to first grade. The program will be very developmental and hands-on so that students can grow at their own pace. Students will have the opportunity to learn and practice important social and communication skills. They will have a chance to learn and express themselves at a pace that is not quite so hurried. The children will receive grade reports three times a year so that there are constant updates on their progress. The proposed site will be Red Oak Elementary

ALTERNATIVES: 1. Approve the establishment of a new Discovery Kindergarten Program
 2. Do not approve the establishment of a new Discovery Kindergarten Program.

RECOMMENDATION: Alternative #1.

RATIONALE: Many students are not ready for a traditional kindergarten class. This would provide an additional option for parents and allow the District to better meet the needs of students.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOLE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____