

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
**AGENDA #827**

DATE: September 21, 2010

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

Mary Rees, President  
Barbara Laifman, Vice President  
Marie Panec, Clerk  
Jan Iceland, Member  
Cindy Vinson, Member  
Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

Dr. Anthony W. Knight, Superintendent  
Linda Sheridan, Executive Assistant  
Martin Klauss, Assistant Superintendent, Business & Administrative Services  
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources  
Cliff Moore, Consultant  
Jane Mintz, Director, Educational Technology  
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE  
[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.***

***Interested parties may review the recording upon request.***

***Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

### **NEXT REGULAR MEETING**

**Tuesday, October 19, 2010**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

#### **AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #827**  
**September 21, 2010**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

**I. CALL TO ORDER:        \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Occupational Therapist, Instructional Assistants II, Instructional Assistant III EEL, Elementary Teachers, Chinese Teacher, Science Teacher**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron, Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Partners in Education Award – Susie Harris
5. Report from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Minutes of Regular Board Meeting August 17, 2010, and Special Closed Session and Board Meeting September 7, 2010,**
- b. Public Employee/Employment Changes 01CL1397-01CL1427 & 01CE04974–01CE04984** 1
- c. Approve Purchase Orders – August 1 – August 31, 2010** 3  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. Approve Donations** 8  
*Board Policy 3290 requires Board approval for donations to the District*
- e. Approve Provisional Internship Permit (PIP)** 9  
*CCTC requires Board approval in public session of Provisional Internship Permit (PIP)*
- f. Approve Overnight Trip for Oak Park High School Girls Volleyball – October 21-24, 2010** 10  
*Board Policy 6153 requires Board approval for student overnight trips*
- g. Approve Overnight Trip for Medea Creek Middle School 7<sup>th</sup> Grade to Catalina – October 25-27, 2010** 11  
*Board Policy 6153 requires Board approval for student overnight trips*
- h. Approve 2010-2011 Transportation Agreement with Tumbleweed Transportation** 12  
*Board Policy 3312 requires Board approval for contracts for services.*

**ACTION**

**2. BUSINESS SERVICES**

- a. Approve Revised Facility Use Fees** 21  
*Board Policy 1330 authorizes the Board to set Facility Use Fees*
- b. Public Hearing and Approval of SBX3-4 Flexibility Transfer of 2010-11 Categorical Program Funds** 23  
*Education Code 42605(c)(2) requires Board approval of flexibility transfer of categorical program funds*
- c. Approve Change Order #1, Project 10-16R, Parking Lot Repair and Replacement at Oak View High School** 25  
*Board approval required for change orders*
- d. Approve Change Order #1, Project 10-20R, Exterior Repair and Painting at Red Oak Elementary School** 27  
*Board approval required for change orders*
- e. Approve Notice of Completion, Bid #10-16R, Parking Lot Repair and Replacement at Oak View High School** 29  
*Board approval required for job completion*
- f. Approve Notice of Completion, Bid #10-19R, Exterior Repair and Painting at Oak Hills Elementary School** 31  
*Board approval required for job completion*
- g. Approve Notice of Completion, Bid #10-20R, Exterior Repair and Painting at Red Oak Elementary School** 33  
*Board approval required for job completion*

### **3. CURRICULUM**

- a. Public Hearing and Approval of Resolution #10-28 Regarding Sufficiency of Textbooks and Instructional Materials for 2010-2011 35**  
*Education Code 60119 requires Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to receive funding from the state for textbooks*

### **4. HUMAN RESOURCES**

- a. Approve Action To Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees 37**  
*Board approval required to reemploy employees who received notice of lay-off*
- b. Approve Resolution #10-29, Reducing or Discontinuing Particular Kinds of Service for Classified Employees 39**  
*Board approval required to reduce or discontinue particular kinds of service*
- i. Approve Annual Teacher Assignment Report - Declaration of Need for 2010-2011 41**  
*Education Code 44257.8 requires Board approval for the Annual Teacher Assignment Report*

### **5. BOARD**

- a. Discuss and Approve Newly Elected Board Members Attendance at CSBA Conference and Masters in Governance Workshops 45**  
*Board wishes to consider approval of expending funds for newly elected Board Members attendance at December CSBA Conference and Masters in Governance.*
- b. Review and Approve Site Capacities 47**  
*Board wishes to review and approve site capacities*

### **6. BOARD POLICIES**

- a. Approve Amendment to Board Policy 5131 – Conduct – Second Reading 49**  
*Policy is updated to reflect new court decision which held that a district may discipline a student for off-campus conduct that is brought to the attention of school officials when the conduct causes, or is likely to cause, a “substantial disruption” of school activities which is more than embarrassment or personality conflicts typical in schools.*
- b. Approve Amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments – Second Reading 57**  
*Mandated policy is updated to reflect new law (AB 1390) which requires the principal or designee to notify law enforcement when a student possesses a firearm or explosive, or sells or furnishes a firearm, at school.*
- c. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – Second Reading 61**  
*Policy revised to include prohibited bases of discrimination and to specify that a student may need to be provided with accommodations to protect him/her from threatened or actual harassing or discriminatory behavior.*
- d. Approve Amendment to Board Bylaw 9270 – Conflict of Interest – First Reading 67**  
*Mandated bylaw revised and reorganized to clarify three types of analysis that must be conducted pursuant to different statutes and the common law doctrine to determine whether a conflict exists and if so, whether a board member must abstain and/or if the contract is prohibited. Exhibit A – Designated Positions updated to reflect current positions in the District.*

## **VII. INFORMATION ITEMS**

## **VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. Brookside Elementary School Report	79
2. Oak Hills Elementary School Report	80
3. Red Oak Elementary School Report	81
4. Medea Creek Middle School Report	82
5. Oak Park High School Report	83
6. Oak View High School/Oak Park Independent School	85
7. Oak Park Neighborhood School	