

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #806

DATE: June 9, 2009

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Jan Iceland, President**  
**Mary Rees, Vice President**  
**Barbara Laifman, Clerk**  
**Marie Panec, Member**  
**Cindy Vinson, Member**  
**Ben Pyle, Student Board Representative**



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klaus, Assistant Superintendent, Business & Administrative Services**  
**Cliff Moore, Assistant Superintendent, Human Resources**  
**Laurel Ford, Director, Teaching and Learning**  
**Jane Mintz, Director, Educational Technology**  
**Cathy Skiba, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**WWW.OAKPARKUSD.ORG**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, August 18, 2009**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #806**  
**June 9, 2009**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**  
**CLOSED SESSION: 5:00 p.m.**  
**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. SUPERINTENDENT EVALUATION**

**B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**C. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teacher**

**D. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Recognition of Volunteer
2. Annual Report from D4 Oversight Committee
2. Acknowledgements/Announcements from Board Members
3. Remarks from Student Board Representative
4. Remarks from Superintendent
5. Remarks from School Site Council Representatives
6. Remarks from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

1. Study Session: 2008-2009 and 2009-2010 Budget 1

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Special Closed Session and Board Meeting May 11, 2009, and Regular Board Meeting of May 19, 2009**
- b. Public Employee/Employment Changes 01CL2016-01CL2031 & 01CE04316-01CE04333** 3
- c. Approve Purchase Orders – May 1-31, 2009** 5  
*Board Policy 3300 requires Board approval of Purchase Orders  
Board Policy required Board approval for enrollment and attendance reports*
- d. Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – September 5-6, 2009** 6  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. Approve Renewal of Contract with School Services of California** 8  
*Board approval required for contracts for services*
- f. Approve Resolution #09-14, Year End Budget and Interfund Transfers for Fiscal Year 2008-09** 13  
*Resolution authorizes Director of Accounting and Risk Management to make any and all necessary budget transfers as required to permit the payment of obligations incurred by the District for the fiscal year ending June 30, 2009*
- g. Approve Resolution #09-15, Appropriation and Budgeted Transfers FY 2009-10** 15  
*Resolution authorizes transfers of budget appropriations and budgeted transfer to monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another*
- h. Approve Resolution #09-16, Temporary Loans Between District Funds for Fiscal Year 2009-10** 16  
*Resolution authorizes temporary loans between funds during times when cash flow suffers prior to receipt of tax deposits or State revenues*
- i. Approve Overnight Trip for Oak Park High School Cheer Team – July 23-26, 2009** 19  
*Board Policy 6153 requires Board approval for student overnight trips*

**ACTION**

**2. CURRICULUM**

- a. Approve P.E. Requirement for Graduation at Oak Park High School** 21  
*Board approval required for any changes made to graduation requirements.*
- b. Approve New Novel for Oak Park High School** 23  
*Board approval required to purchase High School textbooks and literature selections.*
- c. Approve New Novels for Medea Creek Middle School** 25  
*Board approval required to purchase High School textbooks and literature selections.*
- d. Approve 2009-2010 School Bell Schedules** 27  
*Education Code 46210 requires Board approval of the minimum number of instructional minutes each school year*

**3. BUSINESS SERVICES**

- a. Approve 2009-2010 Site Capacities** 37

	<i>Board approval of 2009-10 school site capacities</i>	
<b>b.</b>	<b>Approve Award of Bid #09-01R, Reroofing at Medea Creek Middle School</b>	<b>39</b>
	<i>Board approval required for agreements</i>	
<b>c.</b>	<b>Approve Award of Bid #09-02R, PVC Reroofing at Oak Hills Elementary School</b>	<b>41</b>
	<i>Board approval required for agreements</i>	
<b>d.</b>	<b>Approve Award of Bid #09-03R, Metal Reroofing at Oak Hills Elementary School</b>	<b>43</b>
	<i>Board approval required for agreements</i>	
<b>e.</b>	<b>Approve Award of Bid #09-04R, Reroofing at Red Oak Elementary School</b>	<b>45</b>
	<i>Board approval required for agreements</i>	
<b>f.</b>	<b>Ratify Agreement for Civil Engineering Services at Oak Park High School</b>	<b>47</b>
	<i>Board approval required for agreements</i>	
<b>4.</b>	<b><u>BOARD</u></b>	
<b>a.</b>	<b>Approve 2009-2010 Moral Imperatives/Goals</b>	<b>59</b>
	<i>Requesting Board approval of Moral Imperatives and Goals for 2009-2010 in order to create action plans</i>	
<b>b.</b>	<b>Approve California School Boards Association Membership Dues (\$6,611) and Education Alliance Membership Dues (\$1,653) for 2009-2010</b>	<b>61</b>
	<i>Board approval required for membership dues</i>	
<b>5.</b>	<b><u>BOARD POLICIES</u></b>	
<b>a.</b>	<b>Approve Annual Review of Board Policy 5117 – Interdistrict Attendance – Second Reading</b>	<b>63</b>
	<i>Annual review of Interdistrict Attendance policy.</i>	
<b>b.</b>	<b>Approve Amendment of Board Policy 3280 – Sale or Lease of District-Owned Real Property – Second Reading</b>	<b>67</b>
	<i>Policy being retitled and revised to include new language re: publication of the resolution and notice of the hearing for the proposed sale or lease of unused district real property.</i>	
<b>c.</b>	<b>Approve Amendment of Board Policy 3320 – Claims and Actions Against the District – Second Reading</b>	<b>71</b>
	<i>Policy being updated to more accurately describe authorization for district to adopt a procedure to govern the processing of claims not covered by the Government Claims Act (formerly the Tort Claims Act).</i>	
<b>d.</b>	<b>Approve Amendment of Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement – Second Reading</b>	<b>75</b>
	<i>Policy being revised to reflect new Federal regulations which prohibit employers from accepting expired documents to verify employment authorization on Form I-9. Beginning April 3, 2009, all employers must use the revised I-9 Form developed by the U.S. Citizenship and Immigration Services.</i>	
<b>e.</b>	<b>Approve Amendment of Board Policy 4113 – Assignment – Second Reading</b>	<b>77</b>
	<i>Policy being updated to add language on assignment of teachers to courses/classes based on credential authorization and to elective courses when no credential authorization exists and describes local teaching assignment options.</i>	
<b>f.</b>	<b>Approve Amendment of Board Policy 5145.7 – Sexual Harassment – Second Reading</b>	<b>81</b>
	<i>Mandated policy being revised to reflect new court decision which details the standards for determining district liability for sexual harassment under state law. Materials formerly including in policy re: timelines for complaint investigation moved to regulation.</i>	
<b>g.</b>	<b>Adopt Board Policy 6142.2 – World/Foreign Language Instruction – 2<sup>nd</sup> Reading</b>	<b>87</b>
	<i>New policy reflects new state content standards for world languages adopted by the State Board of Education in January 2009. Policy also includes legal requirements for the provision of foreign language instruction beginning no later than grade 7 and material on instructional resources, professional development and program evaluation.</i>	

**VII. INFORMATION ITEMS**

- |                          |    |
|--------------------------|----|
| 1. Pavilion Update       | 91 |
| 2. Monthly Budget Update | 93 |

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

- |   |     |
|---|-----|
| 1. Brookside Elementary School Report               | 95  |
| 2. Oak Hills Elementary School Report               | 96  |
| 3. Red Oak Elementary School Report                 | 97  |
| 4. Medea Creek Middle School Report                 | 98  |
| 5. Oak Park High School Report                      | 99  |
| 6. Oak View High School/Oak Park Independent School | 101 |
| 7. Oak Park Neighborhood School                     |     |