

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #843

DATE: June 21, 2011

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 4:30 p.m. Closed Session
6:00 p.m. Open Session

Please Note Early Start Time for Closed Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Barbara Laifman, President

Jan Iceland, Vice President

Allen Rosen, Clerk

Mary Pallant, Member

Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Linda Sheridan, Executive Assistant

Martin Klauss, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Cliff Moore, Consultant

Jane Mintz, Director, Educational Technology

Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE

WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, August 16, 2011

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #843
June 21, 2011

CALL TO ORDER - Followed by Public Comments/ 4:00 p.m.

CLOSED SESSION: 4:30 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. SUPERINTENDENT EVALUTION

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

C. PUBLIC EMPLOYEE EMPLOYMENT:

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Oath of Office to Provisional Candidate
2. Presentation to Marie Panec's Family
3. Presentation to Idea to Impact and QuikSCience Challenge Student Winners
4. Presentation to Eric Pai, OPHS Green Club
5. Presentation to OPHS Solar Cup Team
6. Report from Conejo/Las Virgenes Future Foundation – Aakash Jha, Anish Puri, Lamia Hajani
7. Remarks from Board Members
8. Remarks from Student Board Representative

6/10/2011

9. Remarks from Superintendent
10. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. **DSA Project Certification Update**
2. **Receive and Accept Annual Report of the Oak Park Citizen's Oversight Committee for Bond Measures C6 and R, and Parcel Tax Measure C** 1
3. **Discussion Regarding Feasibility of Field House Installation at Oak Park High School** 15

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting May 17, 2011, and Special Board Meeting June 7, 2011**
- b. **Public Employee/Employment Changes 01CL21608-01CL21624 & 01CE05193-01CE051** 29
- c. **Approve Purchase Orders –May 1 – May 31, 2011** 32
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Oak Park High School Cross Country Team – August 14-19, 2011** 38
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – August 27-28, 2011** 39
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – September 9-12, 2011** 40
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Overnight Trip for Oak Park High School Cross Country Team – October 7-8, 2011** 41
Board Policy 6153 requires Board approval for student overnight trips
- h. **Approve Overnight Trip for Oak Park High School Advanced Peer Counseling Retreat – October 8-9, 2011** 42
Board Policy 6153 requires Board approval for student overnight trips
- i. **Approve Overnight Trip for Oak Park High School Cheer Squads – July 28-31, 2011** 43
Board Policy 6153 requires Board approval for student overnight trips
- j. **Approve Out of State Travel for Certificated Employees to Attend the Columbia Reading/Writing Project at Teachers College, Columbia University in New York City – June 26-July 1, 2011, July 5-9, 2011 and August 8-12, 2011-Funded by Federal Grant-Title IIA** 44
Board Policy 6153 requires Board approval for overnight trips
- k. **Approve Contract for Legal Services with Fagen Friedman & Fulfrost** 45
Board Policy 3312 Requires Board approval for contract for services
- l. **Approve Out of State Travel for Certificated Employees to Attend World Language Conference in St. Louis – July 18-22, 2011 – Funded by FLAP Grant** 49
Board Policy 6153 requires Board approval for overnight trips
- m. **Approve Renewal of Contract with School Services of California for 2011-2012** 50
Board Policy 3312 Requires Board approval for contract for services

- n. **Approve Second Period Attendance Report** 54
Board Policy required Board approval for enrollment and attendance reports
- o. **Approve Out of State Travel for Certificated Employee to Attend SMART Technology Executive Briefing in Calgary, Canada – July 13-16, 2011 – Funded by Title IIA** 63
Board Policy 6153 requires Board approval for overnight trips

ACTION

2. BUSINESS SERVICES

- a. **Approve Ratification of Award of Bid 11-9R, Playground Repair and Replacement at Oak Hills Elementary School** 65
Board Policy 3312 Requires Board approval for contract for services
- b. **Review and Evaluation of Oak Park Citizens' Oversight Committee Structure and Approve Aligning Membership Term to Fiscal Year** 67
Board approval required for changed to structure of Citizen's Oversight Committee
- c. **Approve Authorization to Establish New Classified Service Position - Senior Accountant** 69
Board approval required to Establish New Classified Service Position
- d. **Public Hearing Adoption of the 2011-2012 Budget** 73
Education Codes 42103 and 42127 specify the timeline and procedures for the adoption of school district budgets including a Public Hearing and Board approval

3. CURRICULUM

- a. **Approve 2012-2013 Classified Holiday Calendar** 75
Board Policy 6111 requires Board approval of School Year Calendar

4. BOARD

- a. **Approve California School Boards Association Membership Dues \$6,723) and Education Legal Alliance Membership Dues (\$1,681) for 2011-2012** 77
Board approval required for membership dues
- b. **Review and Discuss Ventura County Grand Jury Report – School Bus Safety** 79
Board will review and discuss the Ventura County Grand Jury Report – School Bus Safety

5. BOARD POLICIES

- a. **Approve Amendment to Board Policy 1100 – Communication with the Public – First Reading** 95
Board policy expands possible methods of communication. Section on "Prohibition Against Mass Mailings at Public Expense" expanded to include additional definition of mass mailing related to ballot measures, candidates, legislative activities, and other campaign activities.
- b. **Approve Amendment to Board Policy 1160 – Political Processes – First Reading** 101
Board policy revised to reflect new court decision which details the appropriate use of district resources for election purposes. Consistent with the court's decision, the policy clarifies that it is a permissible informational activity for the Board to adopt a resolution in support of or in opposition to a ballot measure as long as the resolution and other materials do not urge voters to act in a certain way and as long as the distribution of the materials is consistent with regular district practice.
- c. **Approve Amendment to Board Policy 3550 – Food Service/Child Nutrition Program – First Reading** 107
Board policy updated to reflect new federal law (P.L. 111-296) which reauthorized and revised requirements for the National School Lunch and Breakfast Programs.

- d. Approve Amendment to Board Policy 3551 – Food Service Operations/Cafeteria Fund – First Reading 113**
Board policy updated to reflect requirements of new federal law (P.L. 111-296) re: pricing of full-price meals, upcoming USDA guidance on indirect costs, and upcoming regulations on qualifications and training of food service personnel.
- e. Approve Amendment to Board Policy 3553 – Free and Reduced Price Meals – First Reading 117**
Mandated board policy adds new language re: providing free milk through federal Special Milk Program and releasing information from the free and reduced-price meal application when eligible students transfer to another district or private school.
- f. Approve Amendment to Bylaws of the Board 9223 – Filling Vacancies – 1st Reading 121**
Suggested amendment is to ask a former Board Member to fill a vacancy without conducting a search for any other candidates to fill the vacancy until the next regularly scheduled Board election or the term is completed, whichever comes first.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report 127
- 2. Oak Hills Elementary School Report 128
- 3. Red Oak Elementary School Report 129
- 4. Medea Creek Middle School Report 130
- 5. Oak Park High School Report
- 6. Oak View High School/Oak Park Independent School 131
- 7. Oak Park Neighborhood School