

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #805

DATE: May 19, 2009

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Ben Pyle, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, June 9, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #805
May 19, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.
CLOSED SESSION: 5:00 p.m.
RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teacher, Pre-School Special Education Teacher, Instructional Assistant I, Campus Supervisor

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Brookside Elementary School Pennies for Peace Students
2. Recognition of Oak Park High School Mock Trial Coaches
3. Acknowledgements/Announcements from Board Members
4. Remarks from Student Board Representative
5. Remarks from Superintendent
6. Remarks from School Site Council Representatives
7. Remarks from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Regular Board Meeting of April 21, 2008**
- b. Public Employee/Employment Changes 01CL2011-01CL2015 & 01CE04231–01CE04315** 1
- c. Approve Purchase Orders – April 1-30, 2009** 4
Board Policy 3300 requires Board approval of Purchase Orders
- d. Approve Designation of the 2009-2010 District/School Representatives to California Interscholastic Federation (CIF) Leagues** 7
CIF By-Laws requires Board approval of District/School Representatives to CIF Leagues
- e. Approve 2009-2010 Contracts with Ventura County Office of Education for Financial, Payroll, and Personnel Data Systems** 9
Board Policy 3312 requires Board approval for contracts for service
- f. Approve Second Period (P-2) Attendance Report** 11
Board Policy required Board approval for enrollment and attendance reports
- g. Approve Contract Renewal for Crossing Guard Services** 15
Board Policy 3312 requires Board approval for contracts for service

ACTION

2. CURRICULUM

- a. Approve New Courses for Oak Park High School** 17
Board approval required to purchase High School textbooks and literature selections.

3. BUSINESS SERVICES

- a. Approve Agreement for Measure R Bond Program/Construction Management Services** 19
Board Policy 3312 requires Board approval for contracts for service
- b. Approve Award of Request for Proposal for Test and Inspection Service** 71
Board Policy 3312 requires Board approval for contracts for service
- c. Approve Measure C6 Five-Year Phase Plan** 73
Board approval required for Measure C6 purchases
- d. Approve 2008-2009 Classified Holiday Calendar** 75
Board Policy 6111 requires Board approval of School Year Calendar upon recommendation from Superintendent after development with Oak Park Classified Association

4. BOARD POLICIES

- a. Approve Adoption of Board Bylaw 9012 – Board Member Electronic Communications – Second Reading** 77
New Bylaw added to provide guidelines for Board use of electronic communications and to clarify circumstances under which the use of email by the Board could result in a prohibited serial meeting and violate the Brown Act, as defined in new law (SB 1732). Bylaw contains sample language listing permissible electronic communications, protocol for responding to emails received by community members and the press, confidential communications, and disclosure of messages under the Public Records Act.

- b. Approve Annual Review of Board Policy 5117 – Interdistrict Attendance – First Reading 81**
Annual review of Interdistrict Attendance policy.
- c. Approve Amendment of Board Policy 3280 – Sale or Lease of District-Owned Real Property – First Reading 85**
Policy being retitled and revised to include new language re: publication of the resolution and notice of the hearing for the proposed sale or lease of unused district real property.
- d. Approve Amendment of Board Policy 3320 – Claims and Actions Against the District – First Reading 89**
Policy being updated to more accurately describe authorization for district to adopt a procedure to govern the processing of claims not covered by the Government Claims Act (formerly the Tort Claims Act).
- e. Approve Amendment of Board Policy 4111.2/4211.2/4311.2 – Legal Status Requirement – First Reading 93**
Policy being revised to reflect new Federal regulations which prohibit employers from accepting expired documents to verify employment authorization on Form I-9. Beginning April 3, 2009, all employers must use the revised I-9 Form developed by the U.S. Citizenship and Immigration Services.
- f. Approve Amendment of Board Policy 4113 – Assignment – First Reading 95**
Policy being updated to add language on assignment of teachers to courses/classes based on credential authorization and to elective courses when no credential authorization exists and describes local teaching assignment options.
- g. Approve Amendment of Board Policy 5145.7 – Sexual Harassment – First Reading 99**
Mandated policy being revised to reflect new court decision which details the standards for determining district liability for sexual harassment under state law. Materials formerly including in policy re: timelines for complaint investigation moved to regulation.
- h. Adopt Board Policy 6142.2 – World/Foreign Language Instruction – First Reading 105**
New policy reflects new state content standards for world languages adopted by the State Board of Education in January 2009. Policy also includes legal requirements for the provision of foreign language instruction beginning no later than grade 7 and material on instructional resources, professional development and program evaluation.

VII. INFORMATION ITEMS

- 1. Monthly Budget Update 109

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report 111
- 2. Oak Hills Elementary School Report 112
- 3. Red Oak Elementary School Report 113
- 4. Medea Creek Middle School Report 114
- 5. Oak Park High School Report 115
- 6. Oak View High School/Oak Park Independent School 117
- 7. Oak Park Neighborhood School