

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #820

DATE: May 18, 2010

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 4:00 p.m. Closed Session
6:00 p.m. Open Session

Please Note Earlier Start Time

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Rees, President
Barbara Laifman, Vice President
Marie Panec, Clerk
Jan Iceland, Member
Cindy Vinson, Member
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, June 8, 2010

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #820
May 18, 2010

CALL TO ORDER - Followed by Public Comments/ 4:00 p.m.

CLOSED SESSION: 4:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT:

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. SUPERINTENDENT EVALUATION

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Report from School Site Councils
5. Report from Facilities Planning Committee
6. Edison Challenge Student Reports

- B. DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Governor's May Revise

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Minutes of Regular Board Meeting April 20, 2010 and Special Board Meeting May 3, 2010**
- b. Public Employee/Employment Changes 01CL1303-01CL1325 & 01CE04625–01CE04849** 1
- c. Approve Purchase Orders – April 1 – April 30, 2010** 5
Board Policy 3300 requires Board approval of Purchase Orders
- d. Approve Acceptance of Donations** 10
Board Policy 3290 requires Board approval for donations to the District
- e. Approve Designation of the 2010-2011 District/School Representatives to California Interscholastic Federation (CIF) Leagues** 11
CIF By-Laws requires Board approval of District/School Representatives to CIF Leagues
- f. Approve Overnight Trip for Oak Park High School Edison Challenge Group - May 25-28, 2010** 13
Board Policy 6153 requires Board approval for student overnight trips
- g. Approve Overnight Trip for Edison Challenge Group – Medea Creek Middle School – June 7-13, 2010** 14
Board Policy 6153 requires Board approval for student overnight trips
- h. Approve Quarterly Report on Williams Uniform Complaints – April, 2010** 15
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- i. Approve Overnight Trip for Oak Park High School Girls' Basketball Team – July 15-18, 2010** 17
Board Policy 6153 requires Board approval for student overnight trips
- j. Approve Contract Renewal for 2010-11 Crossing Guard Services** 18
Board Policy 3312 requires Board approval for contracts for services.
- k. Approve Resolution #10-15, Year End Budget and Interfund Transfers for Fiscal Year 2009-2010** 20
Resolution authorizes Director of Accounting and Risk Management to make any and all necessary budget transfers as required permitting the payment of obligations incurred by the District for the fiscal year ending June 30, 2010
- l. Approve Resolution #10-16, Appropriation and Budgeted Transfers Fiscal Year 2009-2010** 22
Resolution authorizes transfers of budget appropriations and budgeted transfer to monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another
- m. Approve Resolution #10-17, Temporary Loans Between District Funds for Fiscal Year 2009-2010** 24
Resolution authorizes temporary loans between funds during times when cash flow suffers prior to receipt of tax deposits or State revenues

- n. **Approve Resolution #10-18, Declaration of Employees' Salaries as Indefinite After July 1, 2010** 26
Resolution reserves the right to grant future salary/benefit adjustments to employees who are not covered by labor contracts

ACTION

2. CURRICULUM

- a. **Approve School Handbooks/Discipline Policy** 29
Board approval of School Handbooks/Discipline Plans
- b. **Approve Core Literature Book List for Brookside and Red Oak Elementary Schools** 31
Board approval required in order to use State Instructional Materials Fund to purchase textbooks and literature selections

3. BUSINESS SERVICES

- a. **Approve Annual Audit Report for Bond Measures R and C6 for Fiscal Year 2009** 35
District Auditors will provide annual report for Board approval
- b. **Approve Award of Bid #10-07R, District-wide Thermostat Replacement** 37
Board approval required for agreements
- b. **Approve Award of Bid #10-08R, Replacement Relocatable Classrooms at Oak Park High School** 39
Board approval required for agreements
- c. **Approve Safe School Plans** 41
The District must annually review and update the Safe School Plans in order to remain in compliance with Education Code 35294.2
- d. **Approve Request to Revise Board Meeting Schedule for Budget Adoption** 43
Due state budget uncertainty, changes for budget study session and budget adoption are necessary.

4. BOARD POLICIES

- a. **Approve Amendment to Board Policy 1240 – Volunteer Assistance – First Reading** 45
Policy revised to reflect new law (AB 1025) which, beginning July 1, 2010, requires any volunteer who supervises, directs, or coaches a student activity program sponsored by or affiliated with the district to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing (CTC).
- b. **Approve Amendment to Board Policy 3320 – Claims and Actions against the District – First Reading** 49
Policy revised to add language regarding the claims management functions performed by the district's Joint Powers Authority (JPA) or insurance carrier, including reviewing the claim for sufficiency and requiring the Superintendent to forward all claims to the JPA.
- c. **Approve Amendment to Board Policy 3515.2 – Disruptions – First Reading** 53
Policy updated to reflect new law (AB 1390) which requires the principal to inform law enforcement when anyone possesses a firearm or explosive or sells or furnishes a firearm on school grounds.
- d. **Approve Amendment to Board Policy 4030 – Nondiscrimination in Employment – First Reading** 57
Policy updated to reflect new federal law (P.L. 110-233) which prohibits employers from discriminating against employees and job applicants on the basis on "genetic information" as defined.

- e. **Approve Amendment to Board Policy 4127, 4227, 4327 – Temporary Athletic Team Coaches – First Reading** 63
Policy revised to reflect new law (AB 1025) which, beginning July 1, 2010, requires any non-certificated or volunteer athletic team coach to obtain an Activity Supervisor Clearance Certificate from the CTC.
- f. **Approve Amendment to Board Policy 4157, 4257, 4357 – Employee Safety – First Reading** 67
Policy updated to reflect new Title 8 Regulation which requires all employers to make provisions in advance to ensure that employees receive prompt medical treatment for serious injury or illness.

VII. INFORMATION ITEMS

1. **Discussion – Communication about District of Choice Program**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|----|
| 1. Brookside Elementary School Report | 71 |
| 2. Oak Hills Elementary School Report | 72 |
| 3. Red Oak Elementary School Report | 73 |
| 4. Medea Creek Middle School Report | 74 |
| 5. Oak Park High School Report | 75 |
| 6. Oak View High School/Oak Park Independent School | 76 |
| 7. Oak Park Neighborhood School | |