

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #838

DATE: April 12, 2011

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Barbara Laifman, President

Jan Iceland, Vice President

Dr. Marie Panec, Clerk

Mary Pallant, Member

Allen Rosen, Member

Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Linda Sheridan, Executive Assistant

Martin Klaus, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Cliff Moore, Consultant

Jane Mintz, Director, Educational Technology

Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, May 17, 2011

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #838
April 12, 2011

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Computer Tech, Instructional Assistants, Campus Supervisors, Guest Teacher

C. STUDENT DISCIPLINE/EXPULSION

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to Kevin Lu, Medea Creek Middle School Student
2. Presentation to Oak Park High School National Merit Finalists
3. Presentation to Oak Park High School Academic Decathlon Team
4. Remarks from Board Members
5. Remarks from Student Board Representative
6. Remarks from Superintendent
7. Report from School Site Councils
8. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Minutes of Regular Board Meeting March 15, 2011**
- b. Public Employee/Employment Changes 01CL21570-01CL21590 & 01CE05116-01CE05136** **1**
- c. Approve Purchase Orders – March 1 – March 31, 2010** **3**
Board Policy 3300 requires Board approval of Purchase Orders
- d. Approve Overnight Trip for Oak Park High School Teams Who Qualify for Spring CIF Playoffs** **8**
Board Policy 6153 requires Board approval for student overnight trips
- e. Approve Overnight Trip for Oak Park High School Girl’s Basketball Summer Tournament – July 14-17, 2011** **9**
Board Policy 6153 requires Board approval for student overnight trips
- f. Approve Overnight Trip for Oak Park High School Rocket Club – May 13-16, 2011** **10**
Board Policy 6153 requires Board approval for student overnight trips
- g. Approve Overnight Trip for Oak Park High School Solar Boat Team –** **11**
Board Policy 6153 requires Board approval for student overnight trips
- h. Approve Expulsion Student #03-10/11** **12**
Education Code requires Board approval for Student Expulsion

ACTION

2. BUSINESS SERVICES

- a. Approve Change Order #1, Project 10-12R, Roof Replacement at Oak Park High School Gymnasium** **13**
Board approval required for change orders
- b. Approve Change Order #4, Project 10-05R, New HVAC at Oak Park High School Gymnasium** **17**
Board approval required for change orders
- c. Approve Change Order #2, Project 10-06R, New HVAC at Medea Creek Middle School Gymnasium** **21**
Board approval required for change orders
- d. Approve Award of Bid #11-01R, Science Lab Rehabilitation at Oak Park High School** **25**
Board Policy 3312 Requires Board approval for contract for services
- e. Approve Proposal for Traffic Engineering Services at Brookside Elementary School and Medea Middle School** **27**
Board Policy 3312 Requires Board approval for contract for services
- f. Approve Safe School Plans** **29**
The District must annually review and update the Safe School Plans in order to remain in compliance with Education Code 35294.2
- g. Approve Acceptance of Donations** **31**
Board Policy 3290 requires Board approval for donations to the District

3. CURRICULUM

- a. Approve Local Education Agency Plan 2011-2015** **33**
Board approval required for Local Education Agency Plan

4. <u>HUMAN RESOURCES</u>	
a. Approve Participation in the CALSTRS Reduced Workload Program	35
<i>Board approval required to participate in the CALSTRS Reduced Workload Program</i>	
b. Approve 2011-2012 Classified Employee Holiday Calendar	37
<i>Board Policy 6111 requires Board approval of School Year Calendar</i>	
5. <u>BOARD</u>	
a. Approve Resolution #11-12 – In Support of SCA 5 – Reducing Two-Thirds Vote Requirement on Parcel Taxes	39
<i>State Senator Joseph Simitian is asking Districts for support of SCA 5</i>	
b. Approve Board Goals Written at Board Retreat on March 24, 2011	41
<i>Board approval of goals set at Board Retreat</i>	
6. <u>BOARD POLICIES</u>	
a. Approve Amendment of Board Policy 4020 – Drug and Alcohol-Free Workplace – Second Reading	43
<i>This mandated policy is revised to reflect language prohibiting an employee from being under the influence of alcohol or a controlled substance while on duty and defining “on duty”.</i>	
b. Approve Amendment of Board Policy 5113.1 - Chronic Absence and Truancy – Second Reading	47
<i>Policy retitled and revised to include concepts related to “chronic absence”, defined by new law SB 1357 for purposes of the California Longitudinal Pupil Achievement Data System as students missing 10 percent of the days in the school year due to excused and/or unexcused absences. Policy adds materials regarding attendance tracking, prevention and intervention strategies, analysis and reporting of attendance data.</i>	
c. Approve Amendment of Board Policy 6164.4 – Identification of Individuals For Special Education – Second Reading	53
<i>This mandated policy is revised to including notification to parents/guardians regarding their right to consent to the assessment of their child for purposes of determining the child’s eligibility for special education or related services.</i>	
d. Approve Amendment of Board Policy 6161.1 – Selection and Evaluation of Instructional Materials – Second Reading	57
<i>Policy revised to reflect new law AB 2211 which revised the definition of “sufficiency of instructional materials” to include materials in a digital format as long as specified conditions are met.</i>	

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

1. Schedule Summer Board Meeting re: District Goals

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report	63
2. Oak Hills Elementary School Report	64
3. Red Oak Elementary School Report	65
4. Medea Creek Middle School Report	66
5. Oak Park High School Report	67

6. Oak View High School/Oak Park Independent School
7. Oak Park Neighborhood School