

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #802

DATE: March 17, 2009

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Jan Iceland, President**  
**Mary Rees, Vice President**  
**Barbara Laifman, Clerk**  
**Marie Panec, Member**  
**Cindy Vinson, Member**  
**Ben Pyle, Student Board Representative**



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Cliff Moore, Assistant Superintendent, Human Resources**  
**Laurel Ford, Director, Teaching and Learning**  
**Jane Mintz, Director, Educational Technology**  
**Cathy Skiba, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**WWW.OAKPARKUSD.ORG**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, April 21, 2009**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.  
Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.  
Brookside Elementary School, 165 N. Satinwood Ave.  
Oak Hills Elementary School, 1010 N. Kanan Rd.  
Red Oak Elementary School, 4857 Rockfield St.  
Medea Creek Middle School, 1002 Double Tree Rd  
Oak Park High School, 899 N. Kanan Rd.  
Oak View High School, 5701 East Conifer St  
Oak Park Library, 899 N. Kanan Rd.  
Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #802**  
**March 17, 2009**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**  
**CLOSED SESSION: 5:00 p.m.**  
**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teacher, Instructional Assistant II, Campus Supervisor**

**C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9 (one case)

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Remarks from School Site Council Representatives
5. Remarks from Facilities Planning Committee

**B. DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Regular Board Meeting of February 17, 2009 Minutes and Special Closed Session and Board Meeting of March 3, 2009 Minutes**
- b. Public Employee/Employment Changes 01CL1985-01CL1995 & 01CE04196–01CE04216** **1**
- c. Approve Purchase Orders – February 1 – February 28, 2009** **3**  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. Approve Renewal Request of Summer School Meal Waiver** **5**  
*Education Code 49550 requires a Summer School Meal program. To apply for a waiver the Board must approve this request by April 9, 2009 which is prior to the April Board Meeting*

**ACTION**

**2. BUSINESS SERVICES**

- a. Approve SBX3-4 Flexibility of 2007-08 Categorical Ending Balances** **7**  
*Board approval required for flexibility transfer of 2007-08 categorical ending balances created by 2009-2010 17 Month Budget Act SBX3-4*
- b. Public Hearing & Approve SBX3-4 Flexibility Transfer of 2008-09 Categorical Funds** **9**  
*Public Hearing and Board approval required for flexibility transfer of 2008-2009 categorical ending balances created by 2009-2010 17 Month Budget Act SBX3-4*
- c. Approve Fiscal Year 2008-2009 Second Interim Financial Report, Certification and Budget Revisions** **11**  
*Education Code 42130 and 42131 and Board Policy 3460 requires Board approval and certification of financial reports filed on behalf of the District*
- d. Approve Traffic Safety Plans** **13**  
*Board discussion and approval of ideas for traffic safety around school sites*
- e. Approve Safe School Plans** **15**  
*The District must annually review and update the Safe School Plans in order to remain in compliance with Education Code 35294.2*
- f. Approve Resolution #09-10 Authorizing Issuance of Measure C6 General Obligation Bonds** **17**  
*Board Policy 7214 requires Board approval of Resolution authorizing issuance of General Obligation bonds*
- g. Approve Resolution #09-11 Authorizing Issuance of Measure R General Obligation Bonds** **51**  
*Board Policy 7214 requires Board approval of Resolution authorizing issuance of General Obligation bonds*
- h. Approve School Site Seismic Safety Gas Valve Repairs Using Measure R Funds** **85**  
*The Board reviews and approves all purchases from Measure R Bond funds*

**3. CURRICULUM**

- a. Approve 2009 Summer School Program** **87**  
*Board Policy 6177 requires Board approval of summer school program*

**4. BOARD POLICIES**

- a. Approve Amendment of Board Policy 3100 – Budget – Second Reading 89**  
*Board policy updated and reorganized to add legal requirement to notify County Superintendent of Schools if district decides to use single budget adoption process and to clarify that the budget adopted by the Board must be in the state-required format.*
- b. Approve Amendment of Board Policy 3460 – Financial Report and Accountability – Second Reading 95**  
*Board policy updated to list Board responsibilities with respect to various financial reports and deletes section on Fiscal Policy Team.*
- c. Approve Amendment of Board Policy 4112.2 – Certification – Second Reading 99**  
*Board Policy updated to reflect new law (SB 1104) which revised the requirements for designated subject career technical education credentials. Policy also clarifies options available to districts when no credentialed teacher or intern is available and adds language on Board responsibilities for approving a Declaration of Need for Fully Qualified Educators and a notice of intent to employ a person with a provisional internship permit.*
- d. Approve Amendment of Board Policy 4112.21 – Interns – Second Reading 105**  
*Board Policy updated to reflect the Commission on Teacher Credentialing action establishing preservice training requirement for all intern candidates and reflects new law (AB 2057) which clarifies that interns cannot participate in the Beginning Teacher Support and Assessment Program. Policy also contains materials formerly in AR re: assignment of interns and recommendation for credential following completion of internship program.*
- e. Approve Amendment of Board Policy 4118 – Suspension/Disciplinary Action – Second Reading 109**  
*Board Policy revised to add materials formerly included in AR which requires the Superintendent to notify the CTC when an employee has been charged with a “mandatory leave of absence offense.”*
- f. Approve Amendment of Board Policy 4131 – Staff Development –Second Reading 113**  
*Board Policy revised to expand paragraph on individualized programs of professional growth to include assistance to teachers in meeting legal requirements to be fully qualified for their positions.*
- g. Approve Amendment of Board Policy 5131 – Conduct – Second Reading 119**  
*Board Policy revised to reflect new law (AB 86) which authorized suspension or expulsion of students in grade 4-12 for bullying, including bullying by electronic means. Policy also adds new item re: position of drugs or alcohol to prohibited list of student conduct. Section entitled “Possession/Use of Mobile Communications Devices” updated to add language re: prohibiting students from using such devices while driving on school property and to add language clarifying the circumstances under which an employee may search a student’s personally owned mobile communication device.*
- h. Approve Amendment of Board Policy 5145.12 – Search and Seizure – First Reading 127**  
*Board Policy revised to include new text clarifying the legal standard for establishing reasonable suspicion for searching an individual student or his/her belongings, including the scope of the search and the standard for searching a student’s personal mobile communications device.*
- i. Approve Amendment of Board Policy 5141.6 – Student Health and Social Services – First Reading 131**  
*Board Policy has been retitled and adds language on needs assessment, contract with health professionals, funding, confidentiality, consent for services, fees for services, third-party reimbursements, and program evaluation.*
- j. Approve Amendment of Board Policy 6115 – Ceremonies and Observances – First Reading 137**  
*Board Policy revised to include new language regarding closing schools for holidays and updated legal references.*

- k. Approve Amendment of Board Policy 6162.51 – Standardized Testing and Reporting Program – First Reading 139**  
*Board Policy revised to reflect new law (AB 519) which deletes the requirement for a nationally norm-reference test(CAT6/Survey) in grades 3 and 7 and update information on the designated primary language test (DPLT), which will be the Standards-Based Test in Spanish for all grades starting in Spring 2009.*
- l. Approve Amendment of Board Policy 6164.4 – Identification of Individuals for Special Education – First Reading 143**  
*Board Policy revised to reflect new law (SB 1498) which clarifies that the district must seek out all residents from birth “to” age 21 who have disabilities.*
- m. Approve Adoption of Board Bylaw 9012 – Board Member Electronic Communications – First Reading 147**  
*New Bylaw added to provide guidelines for Board use of electronic communications and to clarify circumstances under which the use of email by the Board could result in a prohibited serial meeting and violate the Brown Act, as defined in new law (SB 1732). Bylaw contains sample language listing permissible electronic communications, protocol for responding to emails received by community members and the press, confidential communications, and disclosure of messages under the Public Records Act.*
- n. Approve Amendment of Board Bylaw 9223 – Filling Vacancies – First Reading 151**  
*Board Bylaw updated to include new language regarding failure to elect when no candidate or an insufficient number of candidates have filed to run for a seat, including an event causing a vacancy and new section detailing procedure when filling such a vacancy.*
- o. Approve Amendment of Board Bylaw 9320 – Meetings and Notices – First Reading 157**  
*Board Bylaw revised to reflect new law (SB 1732) which amends the definition of a prohibited serial meeting by deleting the requirement that the Board reach a “collective concurrence” as to action to be taken. As amended, a prohibited serial meeting is now defined as a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of district business.*

**VII. INFORMATION ITEMS**

1. Response to 2008 Audit Findings 167  
 2. Pavilion Seating Update 169

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. Brookside Elementary School Report 171  
 2. Oak Hills Elementary School Report 172  
 3. Red Oak Elementary School Report 173  
 4. Medea Creek Middle School Report 174  
 5. Oak Park High School Report 175  
 6. Oak View High School/Oak Park Independent School 177  
 7. Oak Park Neighborhood School