

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #817

DATE: March 16, 2010

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

Mary Rees, President  
Barbara Laifman, Vice President  
Marie Panec, Clerk  
Jan Iceland, Member  
Cindy Vinson, Member  
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

Dr. Anthony W. Knight, Superintendent  
Linda Sheridan, Executive Assistant  
Martin Klauss, Assistant Superintendent, Business & Administrative Services  
Cliff Moore, Assistant Superintendent, Human Resources  
Laurel Ford, Director, Teaching and Learning  
Jane Mintz, Director, Educational Technology  
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE  
[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.*

*Interested parties may review the recording upon request.*

*Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

#### **NEXT REGULAR MEETING**

**Tuesday, April 20, 2010**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

#### **AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #817**  
**March 16, 2010**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Report from School Site Councils
5. Report from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Minutes of Regular Board Meeting February 16, 2010 and Special Closed Session and Board Meeting March 1, 2010**
- b. Public Employee/Employment Changes 01CL2168-01CL2177 & 01CE04680-01CE04694** **1**
- c. Approve Purchase Orders – February 1 – February 28, 2010** **3**  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. Approve Acceptance of Donations** **6**  
*Board Policy 3290 requires Board approval for donations to the District*
- e. Ratify/Approve Overnight Trip for Oak Park High School Junior Statesmen of America Convention February 13-14, 2010 and April 16-18, 2010** **7**  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. Approve Summer School Meal Waiver Request** **8**  
*Education Code 49550 requires a Summer School Meal program. To apply for a waiver the Board must approve this request by April 9, 2010 which is prior to the April Board Meeting*
- g. Approve Resolution #10-12 Participation in 2010-11 CSBA California School Cash Reserve Program** **9**  
*Through participation in the CSBA Cash Reserve Program, the district will be able to issue a tax and revenue anticipation note (TRAN) as part of this cost effective pooled structure*
- h. Approve Notice of Completion, Bid #08-02, Telescopic Seating at Oak Park High School** **56**  
*Board approval required for job completion*
- i. Approve Student Teacher Agreement with California State University Northridge March 10, 2010 – June 30, 2010** **57**  
*Board Policy 3312 requires Board approval for contracts for services.*

**ACTION**

**2. CURRICULUM**

- a. Approve Additional New Novels for Oak Park High School** **61**  
*Board approval required in order to use State Instructional Materials Fund to purchase textbooks and literature selections*
- b. Approve New Courses for Oak Park High School** **63**  
*Board approval requested for new courses for fall 2010*
- c. Approve Core Literature Book List for Oak Hills Elementary School** **71**  
*Board approval required in order to use State Instructional Materials Fund to purchase textbooks and literature selections*
- d. Approve New Novel for Oak Park Independent School** **75**  
*Board approval required in order to use State Instructional Materials Fund to purchase textbooks and literature selections*

**3. HUMAN RESOURCES**

- a. Approve 2010-2011 Classified Employee Holiday Calendar** **77**  
*Board Policy 6111 requires Board approval of School Year Calendar upon recommendation from Superintendent after development with Oak Park Classified Association*

<b>b. Public Disclosure and Approve Collective Bargaining Agreement between Oak Park Unified School District and Oak Park Classified Association</b>	<b>79</b>
<i>Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements</i>	
<b>c. Approve 2010 Summer School Program</b>	<b>81</b>
<i>Board Policy 6177 requires Board approval of summer school program</i>	
<b>d. Public Hearing of Oak Park Teachers Association’s (OPTA) Proposal of 2010-11 Negotiations and Approve the District’s Initial Response for Collective Bargaining Negotiations with OPTA</b>	<b>83</b>
<i>Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements</i>	
<b>4. <u>BUSINESS SERVICES</u></b>	
<b>a. Approve 2009-2010 Second Interim Financial Report, Certification and Budget Revisions</b>	<b>85</b>
<i>Education Code 42130 and 42131 and Board Policy 3460 requires Board approve and certification of financial reports filed on behalf of the District</i>	
<b>b. Approve Authorization to Purchase Relocatable Classrooms Pursuant to Public Contract Code Section 20118</b>	<b>87</b>
<i>Board approval required for purchases utilizing Measure R funds</i>	
<b>c. Approve Safe School Plans</b>	<b>89</b>
<i>The District must annually review and update the Safe School Plans in order to remain in compliance with Education Code 35294.2</i>	
<b>d. Approve Authorization of Adjustment to Assessment for Bond Measure R and C6</b>	<b>91</b>
<i>Board approval required to authorize adjustment to assessment for Bond Measures</i>	
<b>5. <u>BOARD POLICIES</u></b>	
<b>a. Approve Amendment to Board Policy 6145 – Extracurricular and Co-curricular Activities – Second Reading</b>	<b>93</b>
<i>Mandated policy revised to reflect new law (AB 81) which provides that a foster youth who changes residences is immediately eligible for participation in extracurricular activities and interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their eligibility for extracurricular activities. New section added on “Student Conduct at Extracurricular/Co-curricular Events.”</i>	
<b>b. Approve Amendment to Board Policy 6145.2 – Athletic Competition – 2<sup>nd</sup> Reading</b>	<b>97</b>
<i>Policy revised to reflect new law (AB 81) which provides that a foster youth who changes residences because of a court order or decision of a child welfare worker is immediately eligible for participation in extracurricular activities and interscholastic sports. Policy also reflects new law (AB 343) which requires districts to be flexible in applying their local rules to children of military families to facilitate their eligibility for extracurricular activities. “Health and Safety” section revised to add language that athletic equipment be cleaned and inspected for safety before the beginning of each school year.</i>	
<b>c. Approve Amendment to Board Policy 6146.4 – Differential Graduation and Competency Standards for Students with Disabilities – Second Reading</b>	<b>103</b>
<i>Policy revised to reflect new law (ABX4 2) which exempts, beginning with 2009-10 school year, students with disabilities from the requirement to pass the exit examination as a condition of receiving a diploma. Policy also revised to specify that students with disabilities will be provided with a course of study that provides them with a free appropriate public education in accordance with their individualized education program</i>	

- d. Approve Amendment to Board Policy 6161.1 – Selection and Evaluation of Instructional Materials – Second Reading 107**  
*Policy revised to reflect new laws (SBX3 4 and ABX4 2) which require that, during the hearing on sufficiency of instructional materials, the board must make a finding that students who are enrolled in the same course have “identical” standards-aligned instructional materials from the same adoption cycle. Material in policy re: “Textbook and Instructional Materials Incentive Account” deleted since this program is no longer funded.*
- e. Approve Amendment to Board Policy 6173.1 – Education for Foster Youth – Second Reading 113**  
*Policy updated to reflect the multiple challenges facing foster youth, add language on strategies for building students’ feelings of connectedness with the school, and add monitoring of suspension/expulsion rates to program evaluation.*
- f. Approve Amendment to Board Policy 3100 – Budget – First Reading 117**  
*Policy revised to clarify the requirement that the budget formally adopted by the Board must be in the format prescribed by the CDE. The section on “Budget Criteria and Standards” updated to reflect new law (ABX 4 2) which lowers the required general fund reserve for economic uncertainty until fiscal year 2011-12.*
- g. Approve Amendment to Board Policy 6158 – Home Independent Study – 1<sup>st</sup> Reading 123**  
*The revisions to this policy are suggested after annual review by Oak Park Independent School staff and Director.*

**VII. INFORMATION ITEMS**

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

- |   |     |
|---|-----|
| 1. Brookside Elementary School Report               | 129 |
| 2. Oak Hills Elementary School Report               | 130 |
| 3. Red Oak Elementary School Report                 | 131 |
| 4. Medea Creek Middle School Report                 | 132 |
| 5. Oak Park High School Report                      | 133 |
| 6. Oak View High School/Oak Park Independent School | 134 |
| 7. Oak Park Neighborhood School                     | 135 |