

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #836

DATE: March 15, 2011

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Barbara Laifman, President**

**Jan Iceland, Vice President**

**Dr. Marie Panec, Clerk**

**Mary Pallant, Member**

**Allen Rosen, Member**

**Briana Mackey, Student Board Representative**



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**

**Linda Sheridan, Executive Assistant**

**Martin Klauss, Assistant Superintendent, Business & Administrative Services**

**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**

**Cliff Moore, Consultant**

**Jane Mintz, Director, Educational Technology**

**Susan Roberts, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.***

***Interested parties may review the recording upon request.***

***Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

### **NEXT REGULAR MEETING**

**Tuesday, April 19, 2011**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

#### **AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #836**  
**March 15, 2011**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California immediately following Lottery

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistants II, Chorus Director, Food Services Subs, Instruction Assistant II Sub, Guest Teachers**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron, Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Partners In Education Award – Stella Granirer
2. Presentation to Kevin Lu, Medea Creek Middle School Student
3. Remarks from Board Members
3. Remarks from Student Board Representative
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

## **1. Update on Closeout of District Construction and Repair Projects**

### **C. BUSINESS SESSION:**

#### **1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Minutes of Regular Board Meeting February 15, 2011 and Special Board Meeting March 3, 2011**
- b. Public Employee/Employment Changes 01CL21549-01CL21569 & 01CE05099-01CE05115** **1**
- c. Approve Purchase Orders – February 1 – February 28, 2010** **3**  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. Approve Overnight Trip for Oak Park High School Junior Statesmen of America Club – April 15-17, 2011** **6**  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. Approve Overnight Trip for Oak Park High School Dance Team – March 25-27, 2011** **7**  
*Board Policy 6153 requires Board approval for student overnight trips*

#### **ACTION**

#### **2. BUSINESS SERVICES**

- a. Approve Award of Bids #10-01R-A, #10-01-B, and #10-01R-C for New Fire Alarm Systems at All District Sites** **9**  
*Board Policy 3312 Requires Board approval for contract for services*
- b. Approve Notice of Completion, Project #10-08R, Purchase of Replacement Relocatable Classrooms at Oak Park High School** **11**  
*Board approval required for job completion*
- c. Approve Change Order #3, Project 10-05R, New HVAC at Oak Park High School Gymnasium** **13**  
*Board approval required for change orders*
- d. Approve Resolution #11-10, Authorizing the Issuance of Measure C6 General Obligation Bonds** **15**  
*Board Policy 7214 requires Board approval of Resolution authorizing issuance of General Obligation bonds*
- e. Approve Resolution #11-11, Authorizing the Issuance of Measure R General Obligation Bonds** **17**  
*Board Policy 7214 requires Board approval of Resolution authorizing issuance of General Obligation bonds*
- f. Approve Acceptance of Oak Park High School Football Field Donation by Oak Park Athletic Boosters Association** **19**  
*Board Policy 3312 Requires Board approval for contract for services*
- g. Approve Updated Measure R Projects** **21**  
*Board approval of updated Measure R Projects*
- h. Approve Certification of 2010-11 Second Interim Financial Report and Budget Revisions** **23**  
*Education Code 42130 and 42131 and Board Policy 3460 requires Board approve and certification of financial reports filed on behalf of the District*
- i. Approve Safe School Plans** **25**  
*The District must annually review and update the Safe School Plans in order to remain in compliance with Education Code 35294.2*

j.	<b>Approve Renewal of Joint-Use Agreement with Rancho Simi Recreation and Parks District</b>	<b>27</b>
	<i>Board approval required for agreements</i>	
k.	<b>Approve Acceptance of Donations</b>	<b>35</b>
	<i>Board Policy 3290 requires Board approval for donations to the District</i>	
3.	<b><u>CURRICULUM</u></b>	
a.	<b>Approve Resolution #11-08, Friends of Oak Park Schools Education Foundation to Offer a Fee-Based Summer School Program</b>	<b>37</b>
	<i>Requires Board approval in order for Friends of Oak Park Schools to conduct Fee-Based Summer School Program</i>	
4.	<b><u>BOARD</u></b>	
a.	<b>Approve Resolution #11-09, In Support of Tax Extension on June Ballot</b>	<b>39</b>
	<i>Board is asked to approve Resolution to support placing the tax extension on the June ballot to which if passed will directly help education funding</i>	
5.	<b><u>BOARD POLICIES</u></b>	
a.	<b>Approve Amendment of Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions – Second Reading</b>	<b>41</b>
	<i>Policy revised to reflect new law AB 1069 which provides that students may now be assisted to take medication, during the school day, medication ordered by a physician assistant as well as to take medication by a physician.</i>	
b.	<b>Approve Amendment of Board Policy 5141.3 – Health Examinations – 2<sup>nd</sup> Reading</b>	<b>45</b>
	<i>Mandated policy updated to (1) clarify examinations required at school entry, (2) reflect new law (SB 1069 which allows a physician assistant to conduct a medical examination for the purpose of providing medical clearance for a student’s participation in an interscholastic athletic program, and (3) delete a report to the Board on the number of students with physical problems.</i>	
c.	<b>Approve Amendment of Board Policy 5141.31 – Immunizations – Second Reading</b>	<b>49</b>
	<i>Policy updated to (1) clarify the circumstances under which students must submit immunization records, (2) clarify options for requiring immunization records at registration, and (3) reflect new law AB 1937 which expands the types of health professionals who may give immunizations under specified conditions.</i>	
d.	<b>Approve Amendment of Board Policy 9323 – Meeting Conduct – Second Reading</b>	<b>53</b>
	<i>Policy revised to extend Board Meetings to 10:30 p.m. instead of 10:00 p.m. without making motions.</i>	
e.	<b>Approve Amendment of Board Policy 4020 – Drug and Alcohol-Free Workplace – First Reading</b>	<b>59</b>
	<i>This mandated policy is revised to reflect language prohibiting an employee from being under the influence of alcohol or a controlled substance while on duty and defining “on duty”.</i>	
f.	<b>Approve Amendment of Board Policy 5113.1 - Chronic Absence and Truancy – First Reading</b>	<b>63</b>
	<i>Policy retitled and revised to include concepts related to “chronic absence”, defined by new law SB 1357 for purposes of the California Longitudinal Pupil Achievement Data System as students missing 10 percent of the days in the school year due to excused and/or unexcused absences. Policy adds materials regarding attendance tracking, prevention and intervention strategies, analysis and reporting of attendance data.</i>	

**g. Approve Amendment of Board Policy 6164.4 – Identification of Individuals For Special Education – First Reading 69**

*This mandated policy is revised to including notification to parents/guardians regarding their right to consent to the assessment of their child for purposes of determining the child's eligibility for special education or related services.*

**h. Approve Amendment of Board Policy 6161.1 – Selection and Evaluation of Instructional Materials – First Reading 73**

*Policy revised to reflect new law AB 2211 which revised the definition of “sufficiency of instructional materials” to include materials in a digital format as long as specified conditions are met.*

**i. Approve Amendment of Board Policy 6011 – Academic Standards – First Reading 79**

*Policy revised to reflect State Board of Education's adoption of Common Core Standards, a set of national voluntary standards in English language arts and mathematics. Policy also add language regarding (1) involvement of representations of business and postsecondary institutions in the recommendation of district standards; (2) alignment of standards with graduation requirements, college entrance requirement, and other student outcomes; and (3) review of standards in response to changing student needs.*

**VII. INFORMATION ITEMS**

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. Brookside Elementary School Report	83
2. Oak Hills Elementary School Report	84
3. Red Oak Elementary School Report	85
4. Medea Creek Middle School Report	86
5. Oak Park High School Report	87
6. Oak View High School/Oak Park Independent School	88
7. Oak Park Neighborhood School	