

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #834

DATE: February 15, 2011

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session
District of Choice Lottery – Oak Park High School Pavilion
6:30 p.m. Continued Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Barbara Laifman, President

Jan Iceland, Vice President

Dr. Marie Panec, Clerk

Mary Pallant, Member

Allen Rosen, Member

Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Linda Sheridan, Executive Assistant

Martin Klauss, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Cliff Moore, Consultant

Jane Mintz, Director, Educational Technology

Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, March 15, 2011

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #834
February 15, 2011

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m.

DISTRICT OF CHOICE LOTTERY: 6:00 p.m. – Oak Park High School Pavilion

CONTINUE OPEN SESSION G-9 IMMEDIATELY FOLLOWING LOTTERY

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California immediately following Lottery

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT:

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. DISTRICT OF CHOICE LOTTERY – Oak Park High School Pavilion

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RECONVENE IN G-9 IMMEDIATELY FOLLOWING LOTTERY

VI. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VII. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Partners In Education Award – Doug Orens
2. Remarks from Board Members
3. Remarks from Student Board Representative
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. **Budget Update** 2
2. **API Similar School Ranking**
3. **Oak Park High School Artificial Turf Concept**

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Special Board Meeting January 12, 2011 and Regular Board Meeting January 18, 2011**
- b. **Public Employee/Employment Changes 01CL21535-01CL21548 & 01CE05070-01CE05098** 3
- c. **Approve Purchase Orders – January 1 - January 31, 2010** 5
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Oak Park High School Boys' Volleyball Team – March 11-12, 2011** 9
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Expulsion of Student In Disciplinary Case #02-10/11** 10
Education Code requires Board approval for Student Expulsion
- f. **Approve Student Teaching Agreement with Loyola Marymount University – February 12, 2011 to June 30, 2014** 11
Board Policy 3312 requires Board approval for contracts for services.
- g. **Approve Overnight Trip for Oak Park High School Winter Sport Teams Who Qualify for CIF Play-Offs** 14
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BUSINESS SERVICES

- a. **Approve Notice of Completion, Bid #10-04R, Door Lock Replacement at all District School Sites** 15
Board approval required for job completion
- b. **Approve Change Order #2, Project 10-5R, New HVAC at Oak Park High School Gym** 19
Board approval required for change orders
- c. **Approve Award of Bid #10-01R-A, #10-01R-B, #10-01R-C for New Fire Alarm Systems at all District Sites** 23
Board approval required for agreements
- d. **Approve Annual Audit Reports for Fiscal Year 2009-2010 for Bond Measures** 25
Education Code 41020 and Board Policy 3460 requires the Board to approve the annual audit report of the district's financial records
- e. **Approve Resolution #11-05, Participation in CSBA California School Cash Reserve Program for Fiscal Year 2011-2012** 27
Through participation in the CSBA Cash Reserve Program, the district will be able to issue a tax and revenue anticipation note (TRAN) as part of this cost effective pooled structure

3. CURRICULUM

- a. **Approve District Instructional Calendar for School Year 2011-2012 and 2012-2013** 75
Board Policy 6111 requires Board approval of School Year Calendar upon recommendation from Superintendent after development with the Calendar Committee
- b. **Approve 2010-2011 Single Plans** 79
Board Policy 0420 requires Board approval for Single Plans for Student Achievement which are developed at the school site in conjunction with School Site Councils

4. PUPIL SERVICES

- a. **Approve Contract for Services for Non-Public School for Special Education Student #11-10/11 - \$35,507.75** 81
Board Policy 3312 requires Board approval for contracts for services.

5. HUMAN RESOURCES

- a. **Approve Resolution #11-03 Non-Reelecting Temporary Certificated Employees #1-13** 85
Board approval required for non-re-election of temporary certificated employees
- b. **Approve Resolution #11-04 Non-Relection of Probationary Employee**

6. BOARD

- a. **Approve 2011 CSBA Delegate Assembly Election of Candidates** 89
CSBA Region/Subregion 11B requests the Board vote on two open seats to the Delegate Assembly from the two candidates submitted

7. BOARD POLICIES

- a. **Approve Amendment of Board Policy 4020 – Drug and Alcohol-Free Workplace – First Reading** 95
This mandated policy is revised to reflect language prohibiting an employee from being under the influence of alcohol or a controlled substance while on duty and defining “on duty”.
- b. **Approve Amendment of Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions – First Reading** 99
Policy revised to reflect new law AB 1069 which provides that students may now be assisted to take medication, during the school day, medication ordered by a physician assistant as well as to take medication by a physician.
- c. **Approve Amendment of Board Policy 5141.3 – Health Examinations – First Reading** 103
Mandated policy updated to (1) clarify examinations required at school entry, (2) reflect new law (SB 1069 which allows a physician assistant to conduct a medical examination for the purpose of providing medical clearance for a student’s participation in an interscholastic athletic program, and (3) delete a report to the Board on the number of students with physical problems.
- d. **Approve Amendment of Board Policy 5141.31 – Immunizations – First Reading** 107
Policy updated to (1) clarify the circumstances under which students must submit immunization records, (2) clarify options for requiring immunization records at registration, and (3) reflect new law AB 1937 which expands the types of health professionals who may give immunizations under specified conditions.
- e. **Approve Amendment of Board Policy 9323 – Meeting Conduct – First Reading** 111
Policy revised to extend Board Meetings to 10:30 p.m. instead of 10:00 p.m. without making motions.

VIII. INFORMATION ITEMS

IX. OPEN DISCUSSION

X. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report	117
2. Oak Hills Elementary School Report	118
3. Red Oak Elementary School Report	119
4. Medea Creek Middle School Report	120
5. Oak Park High School Report	121
6. Oak View High School/Oak Park Independent School	122
7. Oak Park Neighborhood School	123