

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
**AGENDA #831**

DATE: December 7, 2010

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **6:00 p.m. Reception for Outgoing and Incoming Board Members**  
6:30 p.m. Open Session  
Closed Session – Immediately Following Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

Mary Rees, President  
Barbara Laifman, Vice President  
Marie Panec, Clerk  
Jan Iceland, Member  
Cindy Vinson, Member  
Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

Dr. Anthony W. Knight, Superintendent  
Linda Sheridan, Executive Assistant  
Martin Klauss, Assistant Superintendent, Business & Administrative Services  
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources  
Cliff Moore, Consultant  
Jane Mintz, Director, Educational Technology  
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE  
[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.***

***Interested parties may review the recording upon request.***

***Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

### **NEXT REGULAR MEETING**

**Tuesday, January 18, 2011**

**Closed Session 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

#### **AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #831**  
**December 7, 2010**

**CALL TO ORDER - OPEN SESSION: 6:30 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. ADOPTION OF AGENDA**

**II. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**III. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Partners In Education Award – Cindy Vinson and Mary Rees
2. Remarks from Board Members
3. Remarks from Student Board Representative
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

- a. Healthy Kids Survey**

**C. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. Approve Minutes of Regular Board Meeting November 16, 2010**
- b. Public Employee/Employment Changes 01CL1494-01CL1524 & 01CE05023–01CE05044** **1**
- c. Approve Purchase Orders – November 1 – November 19, 2010** **3**  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. Approve Student Teacher Agreement with California State University, Northridge** **7**  
*Board Policy 3312 requires Board approval for contracts for services.*
- e. Approve Expulsion of Student in Disciplinary Case #01-10/12** **10**  
*Education Code requires Board approval for Student Expulsion*

## **ACTION**

### **2. BOARD**

- a. **Administration of Oath of Office to Mary Pallant, Marie Panec and Allen Rosen** 11  
*Education Code 5017 and Election Code Section 10554 newly appointed Board Members, Mary Pallant, Marie Panec and Allen Rosen, need to be sworn in prior to assuming official duties*
- b. **Election of Officers of the Board of Education** 13  
*Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually*
- c. **Select and Approve School Board Representative to the County Committee on School District Organization** 15  
*Education Codes 35023 and 72403 requires the Board to annually select a representative to the County committee*
- d. **Approve Certification of Signatures** 17  
*Education Codes 42632 and 42633 requires annual Certification of Signatures after election of Board Officers*
- e. **Approve Designation of Secretary/Authorized Agent of the Board of Education** 21  
*Education Codes 35025 and 35034 and Bylaws of the Board 9122 empowers the Board to designate the Superintendent as its Secretary and Authorized Agent*
- f. **Approve Proposed Board Meeting Schedule for Calendar Year 2011** 23  
*To select and approve the meeting schedule for the Governing Board for the calendar year*
- g. **Confirmation and Designation of Board Representatives to District Committees** 25  
*Board Members will select District Committee representation for the remainder of the school year*

### **3. BUSINESS SERVICES**

- a. **Approve Change Order #1, Bid 10-06R, Installation of HVAC System at Medea Creek Middle School Gymnasium** 27  
*Board approval required for change orders*
- b. **Approve Notice of Completion, Bid 10-07R, District-Wide Installation of Digital Thermostats** 31  
*Board approval required for job completion*
- c. **Approve Notice of Completion, Bid 10-08R, Site Work for Portable Classroom Replacement at Oak Park High School** 33  
*Board approval required for job completion*
- d. **Approve Resolution #10-30, Authorizing Emergency Repairs at Oak Park High School, Bid 10-08R** 35  
*Board approval required to authorize emergency repairs*
- e. **Approve Fiscal Year 2010-2011 First Interim Financial Report, Certification and Budget Revisions** 37  
*Education Code 42130 and 42131 and Board Policy 3460 requires the Board to approve and certify financial reports filed on behalf of the District*
- f. **Approve Resolution #10-31, Authorizing District Participation in K-3 Class Size Reduction Program** 39  
*SB 1777 requires Board approval for Class Size Reduction funding*
- g. **Approve Acceptance of Donations** 43  
*Board Policy 3290 requires Board approval for donations to the District*

### **4. HUMAN RESOURCES**

- a. **Approve Authorization to Establish New Classified Position – Technology Department Assistant** 45  
*Board approval requested to establish a new Classified position*

**b. Public Disclosure and Approve Collective Bargaining Agreement Between the District and Oak Park Teachers Association** **49**

*Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements*

**VII. INFORMATION ITEMS**

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

- |   |    |
|---|----|
| 1. Brookside Elementary School Report               | 55 |
| 2. Oak Hills Elementary School Report               | 56 |
| 3. Red Oak Elementary School Report                 | 57 |
| 4. Medea Creek Middle School Report                 | 58 |
| 5. Oak Park High School Report                      | 59 |
| 6. Oak View High School/Oak Park Independent School | 61 |
| 7. Oak Park Neighborhood School                     | 62 |