

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #810

DATE: October 20, 2009

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Dani Gold, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, November 17, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #810
October 20, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teachers, Food Service Worker I, Instructional Assistant II, Instructional Assistant I PE Substitute, Campus Supervisor, Campus Supervisor Substitutes, Instructional Assistant Substitutes, Food Service Worker Substitutes

C. PENDING LITIGATION

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

E. SUPERINTENDENT EVALUATION – GOALS FOR 2009-2010

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Report from School Site Councils

5. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

- 1. **Review of Initial Measure R Master Plan** 1
- 2. **2009-2010 Budget Update** 3

C. BUSINESS SESSION:

1. **CONSENT AGENDA**

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting September 15, 2009**
- b. **Public Employee/Employment Changes 01CL2107-01CL2123 & 01CE04582–01CE04597** 5
- c. **Approve Purchase Orders – September 1 – September 30, 2009** 7
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Medea Creek Middle School 7th Grade Trip to Catalina – October 26-28, 2009** 10
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Overnight Trip for Oak Park High School Girls Soccer Team – December 18-21, 2009** 11
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Overnight Trips for Oak Park High School Senior Life Skills Retreats – October 14-27, 2009, February 3-5, 2010 and May 5-8, 2010** 12
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Acceptance of Donations** 13
Board Policy 3290 requires Board approval for donations to the District
- h. **Approve Renewal of Agreement for Pupil Transportation Agreement - Durham School Services** 14
Board Policy 3312 requires Board approval for contracts for services.
- i. **Approve 2009-10 Pupil Transportation Agreement with Tumbleweed Transportation** 17
Board Policy 3312 requires Board approval for contracts for services.
- j. **Approve Disposal of Obsolete Personal Property - Vehicle** 25
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment
- k. **Approve Annual Teacher Assignment Report** 26
Education Code 44257.8 requires Board approval for the Annual Teacher Assignment Report

ACTION

2. **HUMAN RESOURCES**

- a. **Public Hearing of OPCA's Proposal for 2009-10 Negotiations and Approve the District's Initial Response for Collective Bargaining Negotiations with OPCA** 27
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

3. **BOARD**

- a. **Approve Selection of Annual Organizational Board Meeting – December 8, 2009** 31
Board approval required for selection of Annual Organizational Meeting

4. CURRICULUM

- a. Approve Additional New Novels for Oak Park High School 33**
Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections.

5. PUPIL SERVICES

- a. Approve Contract for Non-Public School for Special Education Student #03-09/10 - \$37,706 35**
Board Policy 3312 requires Board approval for contracts for services.
- b. Approve Contract for Non-Public School for Special Education Student #04-09/10 - \$36,102 39**
Board Policy 3312 requires Board approval for contracts for services.
- c. Approve Contract for Non-Public School for Special Education Student #05-09/10 - \$34,022 43**
Board Policy 3312 requires Board approval for contracts for services.
- d. Approve Contract for Non-Public School for Special Education Student #06-09/10 - \$32,614 47**
Board Policy 3312 requires Board approval for contracts for services.
- e. Approve Contract for Non-Public School for Special Education Student #08-09/10 - \$24,072 51**
Board Policy 3312 requires Board approval for contracts for services.
- f. Approve Contract for Non-Public School Placement for Special Education Student #09-09/10 - \$5,640 55**
Board Policy 3312 requires Board approval for contracts for services.

6. BOARD POLICIES

- a. Approve Amendment of Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction - Second Reading 59**
Revised policy includes a new section entitled "Parent/Guardian Notification" which contains materials formerly included in AR and new language which clarifies that, according to the CDE, district must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education.
- b. Adopt Board Policy 5141.27 – Food Allergies/Special Dietary Needs – 2nd Reading 65**
Board Policy addresses strategies to prevent exposure by students to foods to which they are allergic, and include notification, of food substitutions in school meals, avoidance of food allergens at class parties and other school events, sanitation and cleaning processes, professional development, appropriate supervision of allergic students and health education. Policy also provides for response in the event that a severe allergic reaction occurs.
- c. Adopt Board Policy 3510 – Green School Operations – Second Reading 69**
Board Policy expresses the Board's intent to integrate green school practices into district operations to conserve natural resources and contribute to healthy school environments. Policy includes sample strategies and links to other related policies and regulations.
- d. Approve Amendment of Board Policy 3515.4 – Recovery for Property Loss or Damage – Second Reading 73**
Revised policy includes new Board goal language and revised options regarding authority for the Superintendent to offer reward.
- e. Approve Amendment of Board Policy 4119.21, 4219.21, 4319.21 – Professional Standards – Second Reading 77**
Revised policy contains new section entitled "Staff Conduct with Students" which requires employees to maintain professional boundaries when interacting with students. Policy also prohibits inappropriate employee conduct, such as engaging in harassing behavior, engaging

- in inappropriate socialization or fraternization, or establishing an inappropriate written, verbal, or physical relationship with a student.*
- f. Approve Amendment of Board Policy 4154, 4254, 4354 – Health and Welfare Benefits – First Reading 81**
Policy updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect new Federal Law re: temporary subsidized premium for COBRA and Cal-COBRA for “assistance eligible individuals.” Policy also clarifies the requirements for confidentiality of health records and expands the material on retired employees to include other individuals eligible under COBRA or Cal-COBRA.
- g. Approve Amendment of Board Policy 5021 – Non-custodial Parents – First Reading 85**
Revised policy contains new language clarifying that the parent who enrolls a child is presumed to be the parent with custody and that, unless the district receives a copy of a certified court order restricting access, both parents are presumed to have equal rights regarding their child, including picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities or visiting the school,
- h. Approve Amendment of Board Policy 5121 – Grades/Evaluation of Student Achievement – First Reading 89**
Updated policy includes new language re: Superintendent’s authority to determine the methodology to be used in calculating grade point average.
- i. Approve Amendment of Board Policy 5131.5 – Vandalism and Graffiti – 1st Reading 93**
Retitled policy contains new language directing the Superintendent to collaborate with local law enforcement and the city or county to develop vandalism and graffiti prevention strategies, to investigate certain incidents of vandalism or graffiti pursuant to the district’s non-discrimination policies, as appropriate, and to cover up graffiti as soon as possible.
- j. Approve Amendment of Board Policy 5131.62 – Tobacco – First Reading 97**
Revised policy reflects change in state’s Tobacco-Use Prevention Education program to a competitive grant program for grades 6-12, effective July 1, 2009. Policy also 1) adds exception to student discipline for the possession or use of prescription tobacco products; 2) aligns tobacco-use prevention instruction with state standards; 3) clarifies that districts may make cessation/intervention services available by providing referrals; 4) expands section on “Program Planning” to add establishment of advisory council; and 5) adds new section on “Program Evaluation.”
- k. Approve Amendment of Board Policy 5145.9 – Hate Motivated Behavior – First Reading 103**
Policy updated to explicitly prohibit discriminatory behavior or statements that degrade an individual on the basis of a protected category of discrimination and to provide for multi-agency collaborations to promote safe environments for youth.
- l. Approve Amendment of Board Policy 6011 – Academic Standards – First Reading 107**
Policy updated to reflect all of the subject areas for which the State Board of Education or Superintendent of Public Instruction have now adopted model content standards. Policy also adds language on articulation of the standards between grade levels, professional development related to the standards, communication of the standards to students and parents/guardians, and reviewing and updating of the standards as necessary.
- m. Approve Adoption of Board Policy 6120 – Response to Instruction and Intervention – First Reading 111**
Policy reflects goals of the program to integrate instruction and resources in the general education program to improve achievement and to help close the achievement gap for all students.

n. Approve Adoption of Board Policy 6142.95 – History-Social Science Instruction – First Reading 115

New policy reflects state standards and curriculum framework for history-social science instruction, a multicultural education component, related instructional materials, professional development, and program evaluation.

VII. INFORMATION ITEMS

1. SB680 – District of Choice Law

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- | | |
|---|-----|
| 1. Brookside Elementary School Report | 119 |
| 2. Oak Hills Elementary School Report | 120 |
| 3. Red Oak Elementary School Report | 121 |
| 4. Medea Creek Middle School Report | 122 |
| 5. Oak Park High School Report | 123 |
| 6. Oak View High School/Oak Park Independent School | 124 |
| 7. Oak Park Neighborhood School | 125 |