

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #881

DATE: August 20, 2013

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Mary Pallant, Vice President
Sepideh Yeoh, Clerk
Barbara Laifman, Member
Jennifer von Schneidau, Member
Brooke Pestano, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

NEXT REGULAR MEETING

Tuesday, September 17, 2013

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #881

August 20, 2013

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Custodial Sub, Instructional Assistant I/Music,

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Superintendent
3. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Update on School Safety

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

8/6/2013

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting June 17, 2013](#)
- b. [Public Employee/Employment Changes 01CL21873-01CL2190 & 01CE06276-01CE06324](#)
- c. [Approve Purchase Orders –June 1 – July 31, 2013](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Quarterly Report On Williams Complaints – July 2013](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- e. [Approve 2012-13 Annual Attendance Report](#)
Education Code required Board approval of actual student attendance at the conclusion of each school year
- f. [Approve Renewal Agreement with School Innovations & Achievement for Teacher Notifications Required by EC 49079](#)
Board Policy 3312 requires Board approval for contracts for services
- g. [Approve Renewal Agreement with School Services of California for Fiscal Information Services](#)
Board Policy 3312 requires Board approval for contracts for services
- h. [Approve Renewal Agreement with Christy White Associates for Audit Services](#)
Board Policy 3312 requires Board approval for contracts for services
- i. [Approve Notice of Completion, Project 11-14R, Restroom Installation at Oak View High School](#)
Board approval required for Notice of Completion
- j. [Approve 2013-14 Mandate Block Grant Letter of Intent](#)
In order to receive Mandate Block Grant funding Board must approve Letter of Intent
- k. [Approve 2013-14 Transportation Agreement with Tumbleweed Transportation](#)
Board Policy 3312 requires Board approval for contracts for services

ACTION

2. BUSINESS SERVICES

- a. [Ratify District of Choice Reporting Requirements](#)
Education Code 48313 requires District of Choice Reporting requirements to report to local adjoining district, the county office of education , the State Superintendent and Department of Finance
- b. [Approve Change Order #1, Project 13-11R, Domestic Water Upgrade at Brookside Elementary School](#)
Board approval required for change orders
- c. [Approve Change Order #1, Project 13-13R, Roofing at Oak Hills Elementary School and Medea Creek Middle School](#)
Board approval required for change orders
- d. [Approve Change Order #1, Project 13-19R, Concrete Repairs at Oak Park High School](#)
Board approval required for change orders
- e. [Approve New Measure R Project 13-21R, Electric Transformer Replacement at Oak Hills Elementary School](#)
Board approval is required for new Measure R projects
- f. [Approve New Measure R Project 13-22R, HVAC Repairs at Oak Park High School](#)
Board approval is required for new Measure R projects
- g. [Approve Additional Architectural Services – HVAC System Design Revisions at Brookside Elementary School](#)
Board Policy 3312 requires Board approval for contracts for services

- h. [Approve Agreement for DSA Testing Services for Measure R Projects](#)
Board Policy 3312 requires Board approval for contracts for services
- i. [Approve Additional Engineering Services – HVAC System Design Revisions at District Office](#)
Board Policy 3312 requires Board approval for contracts for services
- j. [Approve Resolution #13-15, Authorizing Issuance of Measure C6 General Obligation Bonds](#)
Board approval is required to authorize issuance of General Obligation Bonds
- k. [Approve Resolution #13-16, Authorizing Issuance of Measure R General Obligation Bonds](#)
Board approval is required to authorize issuance of General Obligation Bonds

3. HUMAN RESOURCES

- a. [Approve Authorization to Employ an Administrative Consultant](#)
Board approval is required for authorization to employ administrative consultant

4. BOARD POLICY

- a. [Approve Amendment to Board Policy 1325 – Advertising and Promotion – First Reading](#)
Policy updated to clarify its applicability only to advertisements and promotion by non-school groups, not to student speech. Policy also clarifies the distinction between a nonpublic forum and limited public forum, addresses advertisement on district-sponsored web sites and social media, and prohibits distribution of materials or advertisements that are lewd or proselytize or position the district on any side of a controversial issue.
- b. [Approve Amendment to Board Policy 1330 – Use of School Facilities – First Reading](#)
Mandated policy reflects new law (SB 1404, 2012) which modifies the definition of “direct costs” that may be charged for community use of school facilities or grounds and includes the YMCA and religious organizations/churches that arrange for and supervise youth sports league activities among the nonprofit organizations, clubs, and associations that may be allowed the use of school facilities or grounds without charge.
- c. [Approve Amendment to Board Policy 3460 – Financial Reports and Accountability – First Reading](#)
Policy updated to reflect new law (AB 2662, 2012) which gives the County Superintendent of Schools the authority, upon receipt of a district’s interim fiscal report, to change the district’s qualified certification to a negative certification. Policy also contains material formerly in AR which refers to Board actions regarding the state of unaudited actual receipts and expenditures, Gann appropriations limit resolution, interim reports, and audit report.
- d. [Approve Amendment to Board Policy 3514.1 – Hazardous Substances – First Reading](#)
Policy updated to reflect requirements for a chemical hygiene plan, as required by state regulations for any employer that maintains a workplace where there is laboratory use of hazardous chemicals, such as a district that offers science laboratory classes.
- e. [Approve Amendment to Board Policy 3580 – District Records – First Reading](#)
Policy updated to include actions to be taken in the event of any known or suspected breach of the security of district records containing confidential personal information.

VII. INFORMATION ITEMS

- 1. [Monthly Enrollment and Attendance Report](#)

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.