

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #913

DATE: August 18, 2015

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **4:30 p.m. Closed Session – G9 PLEASE NOTE EARLIER START TIME**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**  
**Barbara Laifman, President**  
**Allen Rosen, Vice President**  
**Drew Hazelton, Clerk**  
**Denise Helfstein, Member**  
**Derek Ross, Member**  
**Josh Weisberg, Student Board Representative**

  
*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**  
**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Cliff Moore, Consultant**  
**Enoch Kwok, Director, Educational Technology & Information Systems**  
**Susan Roberts, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [lsheridan@oakparkusd.org](mailto:lsheridan@oakparkusd.org).

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, September 15, 2015**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.  
Brookside Elementary School, 165 N. Satinwood Ave.  
Oak Hills Elementary School, 1010 N. Kanan Rd.  
Red Oak Elementary School, 4857 Rockfield St.  
Medea Creek Middle School, 1002 Double Tree Rd  
Oak Park High School, 899 N. Kanan Rd.  
Oak View High School, 5701 East Conifer St  
Oak Park Library, 899 N. Kanan Rd.  
Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

# OAK PARK UNIFIED SCHOOL DISTRICT

## AGENDA – REGULAR BOARD MEETING #913

August 18, 2015

**CALL TO ORDER - Followed by Public Comments/ 4:30 p.m.**

**CLOSED SESSION: 4:30 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Clerical Substitutes, Instructional Assistants I, Social Emotional Service Specialist, Student Workers, Temp-Instruction Assistants III, Dean of Students, Interim Principal, TOSA Technology, Elementary Teacher, Elementary School Counselor, Secondary School Counselor, Science Teachers, Administrative Consultant, Long Term Guest Teachers**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT SUBDIVISION (A) OF GOVERNMENT SECTION 549569.9**

**Case No. 56-2014-00458802-CU-PO-VTA**

**E. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT SUBDIVISION (A) OF GOVERNMENT SECTION 549569.9**

**Case No. 56-2015-00467904-CU-CR-VTA**

**F. CONSIDERATION OF REQUEST FOR DEFENSE AND INDEMNIFICATION – EXISTING LITIGATION – PURSUANT TO SUBDIVISION (A) OF GOVERNMENT SECTION 825**

**Case No. 56-2015-00467904-CU-CR-VTA, Resolutions #15-13 and #15-14**

**G. CONFERENCE WITH LABOR NEGOTIATOR Government Code Section 54957.6:**

Agency designated representative: Barbara Laifman

Unrepresented employee: Superintendent

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Remarks from Board Members
2. Remarks from Student Board Member
3. Remarks from Superintendent
4. Report from Technology

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. [Approve Minutes of Special Closed Session Meeting June 15, 2015, Regular Board Meeting June 16, 2015 and Special Board Meeting Retreat June 28, 2015](#)
- b. [Public Employee/Employment Changes 01CL22757-01CL22824 & 01CE07358-01CE072444](#)  
[Approve Agreement for Legal Services with Fagen Friedman & Fulfro](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- c. [Approve Quarterly Report on Williams Uniform Complaints – July 2015](#)  
*Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions*
- d. [Approve Certification of 2014-2015 Annual Attendance Report](#)  
*Board approval required for certification of annual attendance report*
- e. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)  
*Board approval is required to dispose of obsolete or surplus materials*
- f. [Approval Denial of Claim #15-03 for Alleged Damages](#)  
*Board approval required for denial of claim*

**ACTION**

**2. BUSINESS**

- a. [Discussion and Consideration of Potential 2015-2016 Measure C6 General Obligation Bond Issuance](#)  
*Board will discuss the issuance of Measure C6 bonds during the 2015-16 school year*

**3. CURRICULUM**

- a. [Public Hearing and Approval of Resolution #15-12, Regarding Sufficiency of Textbooks and Instructional Materials for 2015-2016](#)

*Education Code 60119 requires a Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to receive funding for mandated costs*

**b. Approve Additional Textbook for Oak Park High School**

*Board approval required for new textbooks*

**4. HUMAN RESOURCES**

**a. Approve Compensation Adjustment for Guest Teachers**

*Board approval required for adjustment to salary*

**b. Approve Authorization to Employ an Administrative Consultant**

*Board approval required to employ an administrative consultant*

**5. BOARD**

**a. Approve Proposed Board Meeting Schedule for the 2015-2016 School Year**

*Board approval required for Board meeting schedule for the 2015-2016 School Year*

**b. Review and Amend 2015-2016 Moral Imperatives, Goals, and Action Plan**

*Board will review amendments made by Leadership Team*

**c. Review and Amend Governance Handbooks 2015**

*Board will review and amend Governance Handbook as needed*

**6. BOARD POLICIES**

**a. Approve Amendment to Board Policy and Administrative Regulation 4121 – Temporary/Substitute Personnel – First Reading**

*Policy updated to reflect new law (AB 1522) which requires district to grant paid leave to all employees who work 30 or more days per year, including temporary and substitute employees, unless the district has adopted a collective bargaining agreement that expressly provides paid sick leave for such employees and contains additional specified provisions.*

**b. Approve Amendment to Board Policy 5113.1 – Chronic Absence and Truancy – First Reading**

*Policy updated to reflect the inclusion of chronic absenteeism as a measure of student engagement in the LCAP and new Title 5 Regulation (Register 2015, No. 2) which establishes a formula for calculating the chronic absenteeism rate for this purpose. Policy is also revised to reflect new law (AB1643, 2014) which adds other optional representatives to the school attendance review board.*

**c. Approve Adoption of Board Policy 6170.1 – Transitional Kindergarten – First Reading**

*Policy reflects new law (SB 876, 2014) which establishes certain qualifications for teachers assigned to a TK program after July 1, 2015 and new law (AB 858, 2014) which states legislative intent that the TK curriculum be aligned to the California Preschool Learning Foundations.*

**d. Approve Amendment to Board Policy and Administrative Regulation 6174 – Education for English Language Learners – First Reading**

*Policy updated to reflect requirements to address goals and specific actions for English language learners in the district's LCAP, establish an English learner parent advisory committee to consult on LCAP development when applicable, and measure progress toward district goals for English learners. Policy also provides updated information about the status of state standards for English language development, instructional materials adoption, and state assessment of English language proficiency. Policy adds language on professional development required for districts receiving federal Title III funds and reflects new law (SB 1174, 2014) which, contingent upon voter approval in the November 2016 statewide general election, would authorize parents/guardians to select a language acquisition program that best suits their child. Regulation updated to delete definitions of "long-term English*

learner” and “at risk of becoming a long-term English learner” as the assessments on which those definitions are based are in transition. Regulation also adds section on the LCAP English learner parent advisory committee, updates information on the state assessment of English language proficiency, revises the testing window, and adds notifications required for districts that receive Title III funds.

**e. [Approve Amendment to Board Policy and Administrative Regulation 5144.4 – Required Parental Attendance – First Reading](#)**

*Mandated policy for use in districts that authorize teachers to require parent/guardians to attend a portion of a school day in their child’s classroom when their child has been removed from class for specified violations. Policy and Regulation contain materials formerly in BP/AR 5144.1 – Suspension and Expulsion/Due Process*

**f. [Approve Amendment to Board Policy and Administrative Regulation 6184 – Continuation Education – First Reading](#)**

*Mandated policy is being updated to reflect new law (AB 570, 2013) which mandates that the district adopt policy with specified provisions if it allows students to voluntarily enroll in continuation education and new law (AB 97, 2013) which eliminates the Pupil Retention Block Grant. Policy also add materials on alignment of the program with goals in the LCAP, student enrollment in a regional occupational center/program in lieu of continuation education, and program evaluation. Mandated regulation updates sections on “Voluntary Enrollment” and “Intake and Orientation” to reflect new law (AB 570, 2013) which mandates procedures governing identification, placement and intake of students who voluntarily enroll in continuation education.*

**VII. INFORMATION ITEMS**

**1. Monthly Enrollment and Attendance Report**

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m

**X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)