

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #887

DATE: February 18, 2014

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Pallant, President
Sepideh Yeoh, Vice President
Jennifer von Schneidau, Clerk
Barbara Laifman, Member
Allen Rosen, Member
Brooke Pestano, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, March 18, 2014

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #887

February 18, 2014

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Long Term Substitute Teacher, Teacher/Football Coach

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Certificate of Recognition to Oak Park High School student Tushar Jois, Microsoft Office 2010 Master & Expert
2. Presentation of Certificate of Recognition to Oak Park High School Academic Decathlon Team
3. Remarks from Board Members
4. Remarks from Student Board Member
5. Remarks from Superintendent
6. Report from School Site Councils
7. Report from Facilities Planning Committee
8. Report from Technology

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Update on School Safety

2/7/2014

2. LCFF and LCAP

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting January 21, 2014](#)
- b. [Public Employee/Employment Changes 01CL22338-01CL22369 & 01CE06529-01CE065](#)
- c. [Approve Purchase Orders –January 1 – January 31, 2014](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Boys' Volleyball Team – March 14-15, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Baseball Team – April 21-23, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Disposal of Obsolete Personal Property](#)
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment
- g. [Approve Notice of Completion for Emergency Resolution #1401, Main Gas Line Replacement at Oak Park High School](#)
Board approval required for Notice of Completion
- h. [Approve Amendment to E-Rate Consultant Agreement](#)
Board Policy 3312 requires Board approval for contracts for services
- i. [Approve Overnight Trip for Oak Park High School Spring Athletic Team\(s\) who Qualify for CIF Play-Offs](#)
Board Policy 6153 requires Board approval for student overnight trips
- j. [Approve Overnight Trip for Oak Park High School Golf Team – April 20-23, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BUSINESS

- a. [Approve Resolution #14-03, Authorizing Emergency Water Main Repairs at Medea Creek Middle School](#)
Board approval required for emergency Resolution
- b. [Approve Notice of Completion, Emergency Resolution #14-03, Main Water Line Repairs at Medea Creek Middle School](#)
Board approval required for Notice of Completion
- c. [Approve Award of Bid 14-02, Parking Lot and Playground Repairs at Brookside and Red Oak Elementary Schools](#)
Board Policy 3312 requires Board approval for contracts for services
- d. [Approve Purchase of Musical Instruments for Oak Park High School from Measure C6 Bond Funds](#)
Board required to approve Measure C6 purchases
- e. [Approve Additional Architectural Services – Replacement Classrooms at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services
- e. [Discuss and Approve Acquisition of Replacement Classrooms at Oak Park High School](#)
Board approval required for acquisition of replacement classrooms

3. CURRICULUM

a. [Approve Resolution #14-04 Friends of Oak Park Schools to Offer a Fee-Based Summer School Program for 2014](#)

Board approval of Resolution required to accept credits for courses taught in high school summer program administered by Friends.

b. [Approve 2012-2013 School Accountability Report Cards \(SARCs\)](#)

Board approval required for School Accountability Report Cards

c. [Approve School Plans for Student Achievement](#)

Board approval required for School Plans for Student Achievement

d. [Approve Consolidated Application Winter Release 2013-2014](#)

Board approval required for Con Ap

4. HUMAN RESOURCES

a. [Approve Authorization to Change the Job Description for the Director of Educational Technology and Information Services](#)

Board approval required to change job descriptions

5. BOARD

a. [Approve 2014 CSBA Delegate Assembly Election of Candidates](#)

Board approval required for CSBA Delegate Assembly Election

6. BOARD POLICIES

a. [Approve Amendment to Board Policy 3100 – Budget – First Reading](#)

Policy updated to reflect new law (AB 97, 2013) which requires that (1) the board must adopt the LCAP prior to adopting the district budget; (2) the budget must include the expenditures necessary to implement the LCAP or the annual update to the LCAP, (3) supplemental and concentration grant funds under the local control funding formula must be used to increase or improve services for students who are eligible for free or reduced-price meals, English learners, and/or foster youth; and (4) state standards and criteria for district budgets must be adopted by the SBE by January 1, 2014, to reflect the requirements of the LCAP.

b. [Approve Amendment to Board Policy 2210 – Administrative Discretion Regarding Board Policy – First Reading](#)

Policy updated to delete section on “Tier 3 Categorical Flexibility” since new law (AB 97) repealed law granting flexibility in the use of Tier 3 categorical program funding and redirected that funding into the local control funding formula (LCFF).

c. [Approve Amendment to Board Policy 3551 – Food Service Operations/Cafeteria Fund – First Reading](#)

Policy updated to (1) clarify requirement for districts participating in the National School Lunch Program to ensure that appropriate personnel receive annual training on administrative practices, (2) reflect the U.S. Department of Agriculture’s guidance on indirect costs, and (3) add new section on “Program Monitoring and Evaluation” reflecting new state Administrative Review.

d. [Approve Amendment to Board Policy 5123 – Promotion/Acceleration/Retention – First Reading](#)

Policy updated to reflect mandate that the policy provide for students to be identified for retention as early in the school year, and as early in their school careers, as possible. Policy reflects new law (AB 484) which establishes a new state assessment system impacting the indicators that may be used to identify a student for retention.

e. [Approve Amendment to Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions – First Reading](#)

Policy updated to reflect new court decision which held that state law permits, training, nonmedical school personnel to administer insulin to students in school in accordance with a

written health care provider statement and parental consent. Policy also updated to reflect Title 5 regulations related to the administration of emergency antiseizure medication.

f. [Approve Amendment to Board Policy 5146 – Married/Pregnant/Parenting Students – First Reading](#)

Policy revised to reflect new law (AB 97) which redirects funding into the LCFF. Material related to pregnancy prevention also is deleted since issue is appropriate addressed in other policies.

VII. INFORMATION ITEMS

1. [Monthly Cash Flow Report](#)
2. [Monthly Enrollment and Attendance Report](#)
3. [Monthly Measure R Bond Fund Financial Status Report](#)

VIII. OPEN DISCUSSION

1. District Motto

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)