

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #885

DATE: December 10, 2013

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **NO CLOSED SESSION**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Mary Pallant, Vice President
Sepideh Yeoh, Clerk
Barbara Laifman, Member
Jennifer von Schneidau, Member
Brooke Pestano, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

NEXT REGULAR MEETING

Tuesday, January 21, 2014

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – ORGANIZATIONAL BOARD MEETING #885
December 10, 2013

CALL TO ORDER - Followed by Public Comments/ 6:00 p.m.
OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. ADOPTION OF AGENDA

II. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

III. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Certificate of Recognition to Oak Park High School student Ashwarya Srinivas, Microsoft Office 2010 Master and Expert
2. Presentation by Medea Creek Middle School Hydration Heroes
3. Remarks from Board Members
4. Remarks from Student Board Member
5. Remarks from Superintendent
6. Report from School Site Councils
7. Report from Facilities Planning Committee
8. Report from Technology

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Update on School Safety

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting November 19, 2013](#)
- b. [Public Employee/Employment Changes 01CL22310-01CL22325 & 01CE06469-01CE06384](#)
- c. [Approve Purchase Orders –November 1 – November 30, 2013](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Medea Creek Middle School 6th Grade to Pali Institute– December 3-6, 2013](#)
Board Policy 6153 requires Board approval for student overnight trips

- e. [Approve Notice of Completion, Project 13-03R, Building C Modernization at Oak Park High School](#)
Board approval required for job completion.
- f. [Approve Notice of Completion, Projection 13-05R, ADA Field Improvements at Oak Park High School](#)
Board approval required for job completion.
- g. [Approve Authorization to Purchase Apple Computer Products and Services Pursuant to PCC Section 20118](#)
Board policy 3312 requires Board approval for contracts for services
- h. [Approve Disposal of Obsolete Personal Property – Grounds Equipment](#)
Per provisions of Education Code 17546, The Board must approve disposal of obsolete and surplus equipment

ACTION

2. BOARD

- a. [Election of Officers of the Board of Education](#)
Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually
- b. [Select and Approve School Board Representative to the County Committee on School District Organization](#)
Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee
- c. [Approve Proposed Board Meeting Schedule for Calendar Year 2014](#)
To select and approve the meeting schedule for the Governing Board for the calendar year
- d. [Approve Designation of Secretary/Authorized Agent of the Board of Education](#)
Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent
- e. [Approve Certification of Signatures](#)
Education Codes 42632 and 42633 require annual Certification of Signatures after election of Board Officers
- f. [Confirmation and Designation of Board Representatives to District Committees](#)
Board Members will select District Committee representation for the remainder of the school year
- g. [Approve Board Goals for 2013-2014](#)
Board Goals will be set for the 2013-2014 year

3. BUSINESS SERVICES

- a. [Approve Purchase of Network Switching Gear from Measure C6 and Measure R Bond Funds](#)
Board approval required for all Bond measure purchases
- b. [Approve Amendment #4 to Agreement with Balfour Beatty Construction, Inc. for Program/Construction Management Services](#)
Board Policy 3312 requires Board approval for contracts for services
- c. [Approve Fiscal Year 2013-2014 First Interim Financial Report, Certification and Budget Revisions](#)
Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District
- d. [Approve Resolution #13-21, Authorizing the Issuance and Sale of Oak Park Unified School District Cross-Year Tax Revenue Anticipatory Note](#)
Through participation in the CSBA Cash Reserve Program, the district will be able to issue tax and revenue anticipation note (TRAN) as part of this cost effective pooled structure
- e. [Approve Agreement for Hosted Automated Substitute Calling System](#)
Board Policy 3312 requires Board approval for contracts for services

f. **Approve Site Capacities and Enrollment for 2014-2015**

According to provisions of DOC program, the Board is required to approve enrollment capacity and DOC transfers annually

4. **CURRICULUM**

a. **Approve New Course for Oak Park High School - Advanced Band**

This course is being considered at OPHS to expand instrumental music program which meets one of the District's Moral Imperatives, Goals and Action Plans.

5. **BOARD POLICIES**

a. **Approve Amendment to Board Policy 6112 – School Day – First Reading**

This policy is being updated to reflect option of district receiving incentive funding to reduce instructional minutes, through the 2014-2015 school year, without incurring financial penalties. Policy also adds material regarding the length of the school day for students with disabilities and the minimum amount of recess time in elementary schools, and moves material from AR to BP regarding requirements for board consultations and public hearing prior to establishing a block schedule.

b. **Approve Amendment to Board Policy 6144– Controversial Issues– First Reading**

Policy updated to incorporate material formerly in AR, reference policy that addresses appropriateness of supplementary instructional materials, add consultation with Superintendent or designee as needed to determine appropriateness of the subject matter or resource, add prior parental notification when required or deemed advisable, and add reference to appropriate complaint procedures.

c. **Approve Amendment to Board Policy 6162.6 – Use of Copyrighted Materials – First Reading**

Policy updated to reflect new court decision (Cambridge University Press v. Becker) reaffirming that federal criteria for determining “fair use” of copyrighted material must be weighed together on a case-by-case basis and do not exclude consideration of other factors..

d. **Approve Amendment to Board Bylaw 9010 – Public Statements - First Reading**

Bylaw updated to add concepts related to communicating the district's message in a manner that promotes public confidence in the Board's leadership, refraining from disclosing confidential information, and adhering to the same standards and protocols established for other Board communications when participating on social networking sites, blogs, or other electronic media.

e. **Approve Amendment to Board Bylaw 9250 – Remuneration, Reimbursement and Other Benefits – First Reading**

Bylaw updated to delete material requiring the district to establish a minimum percentage of the Board meeting that must be attended in order for a Board member to receive compensation, add statement clarifying that student Board members do not receive compensation, and reflect legal requirement to announce any additional compensation received whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting.

IV. INFORMATION ITEMS

1. **Monthly Cash Flow Report**
2. **Monthly Enrollment and Attendance Report**

V. OPEN DISCUSSION

VI. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

VII. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

11/27/2013

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)