

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #901

DATE: November 18, 2014

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Pallant, President
Sepideh Yeoh, Vice President
Barbara Laifman, Clerk
Andrew Hazelton, Member
Allen Rosen, Member
Jake Whealen, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, December 9, 2014

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #901

November 18, 2014

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Campus Supervisor Subs, Food Service Worker Subs, Temp. Department Secretary, Student Worker, Instructional Assistant I-Music, Certified Computer Repair Tech, Custodian Sub, Computer Tech. Counselor, Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATOR Government Code Section 54957.6

Agency designated representative: Barbara Laifman

Unrepresented employee: Superintendent

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to Irene Lyle, Partner in Education Award
2. Presentation to Debi Fries, Retirement from OPUSD
3. Remarks from Board Members
4. Remarks from Student Board Member
5. Remarks from Superintendent
6. Remarks from School Site Councils

7. Report from Facilities Planning Committee
8. Report from Technology

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting October 21, 2014](#)
- b. [Public Employee/Employment Changes 01CL22592-01CL22620 & 01CE07031-01CE07061](#)
- c. [Approve Purchase Orders –October 1 - 31, 2014](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team – December 26-30, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Winter Athletic Teams Who Qualify for CIF Play-Offs and Post Season](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Notice of Completion – Project 14-02R, Parking Lot and Playground Repairs at Brookside and Red Oak Elementary Schools](#)
Board approval required for Notice of Completion
- g. [Approve Notice of Completion – Project 14-07R, Roof Repairs at Red Oak Elementary School](#)
Board approval required for Notice of Completion
- h. [Approve Disposal of Obsolete Personal Property](#)
Board approval required for Notice of Completion
- i. [Approve Overnight Trip for Oak Park High School Future Business Leaders of American Members – November 22-23, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BOARD

- a. [Deliberate and Approve Appointment of Provisional School Board Member](#)
Board will deliberate and make an appointment of a Provisional School Board Member for a two-year term until November 2016 election
- b. [Approve California School Boards Association - Delegate Assembly Nomination](#)
Board may choose to make a nomination to the CSBA Delegate Assembly
- c. [Approve Selection of Annual Organizational Board Meeting – December 9, 2014](#)
Board approval required for annual selection of the Organizational Board meeting date

3. BUSINESS

- a. [Approve Service Contract with Ventura County Community College District to Fund the 2014-2015 California Career Pathways Trust Grant](#)
Board Policy 3312 requires Board approval for contracts for services

b. Approve Project 14-32F, Baseball Infield Upgrade and Artificial Turf Installation at Oak Park High School

Board is required to approve projects from Measure R funds

c. Approve Acceptance of Donations

Board approval required to approve donations to the District

4. HUMAN RESOURCES

a. Approve Classified Holiday Calendar for 2015-2016

Board policy 6111 requires Board approval for Calendars

b. Public Disclosure and Approve Collective Bargaining Agreement Between the District and Oak Park Teachers Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

c. Public Disclosure and Approve Collective Bargaining Agreement Between the District and Oak Park Classified Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

d. Approve Compensation Adjustment for District Administrators, Confidential and Unrepresented Employees

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

e. Approve Amendment to Employment Contract with Superintendent

Board approval required for amendments to the Superintendent Contract

5. BOARD POLICIES

a. Approve Amendment to Board Policy 6154 - Homework - First Reading

Policy updated to reflect Board's decision to curtail homework assignments during Thanksgiving, Winter, four-day President's weekend and Spring breaks from school for K-8 students and Winter break for 9-12 students.

b. Approve Amendment to Board Policy 4117.3 – Personnel Reduction – First Reading

Policy updated to clarify requirements related to the determination of the order of layoffs when it is necessary to reduce the number of certificated employees for economic reasons specified in law. Section on "Reappointment" revised to address priority for offering a laid-off employee first opportunity for substitute service during the period of preferred right to reappointment.

c. Approve Amendment to Board Policy 4131.1 – Teacher Support and Guidance – First Reading

New policy addresses the provision of intensive support and guidance for individual teachers who are new to the profession and other teachers who need additional development in subject matter knowledge, instructional methods, and/or classroom management. Policy incorporates concepts formerly in BP 4131.1-Beginning Teacher Support/Induction, BP 4138-Mentor Teachers, and BP 4139-Peer Assistance and Review related categorical programs eliminated by AB 97 (2013).

d. Approve Amendment to Board Policy 4315 – Evaluation/Supervision – First Reading

Mandated policy reorganized to delete separate sections for certificated and classified administrators/supervisors to provide consistency in evaluation purposes and procedures. Policy also revised to emphasize consistency of evaluation procedures with employee contracts and collective bargaining agreements, link staff evaluations to decisions about contract renewal as specified in AR 4312.1 – Contracts, and add optional evaluation criteria specified in law.

e. Approve Amendment to Board Policy 5147 – Dropout Prevention – First Reading

Policy updated to reflect new law (AB 97, 2013) which eliminates the Pupil Retention Block Grant. Policy also adds material on (1) efforts that support regular school attendance for all students, (2) use of student assessment results and/or teacher evaluations to identify student at risk of dropping out, (3) dropout prevention, intervention and recovery strategies, and (4) indicators for measuring student engagement.

f. Approve Amendment to Board Policy 6172 – Gifted and Talented Student Program – First Reading

Policy updated to reflect new law (AB 97, 2013) which eliminated categorical funding and requirements for the Gifted and Talented Education (GATE) program. Policy retains key concepts regarding the identification of gifted and talented students for specialized instructional programs, types of educational opportunities that may be offered to such students, and the participation of key stakeholders in program planning, implementation, and evaluation.

VII. INFORMATION ITEMS

- 1. Monthly Measure C6 Budget Report**
- 2. Monthly Measure R Budget Report**
- 3. Monthly Enrollment and Attendance Report**
- 4. Monthly Cash Flow Report**

VIII. OPEN DISCUSSION

- 1. CSBA Annual Conference and Masters in Governance Program for new Board Members**
- 2. Cell Phone Towers Near Schools**

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**
- 7. Oak Park Neighborhood School**