

**OAK PARK UNIFIED SCHOOL DISTRICT  
5801 E. CONIFER STREET  
OAK PARK, CALIFORNIA 91377  
(818) 735-3206**

**ADDENDUM BOARD MEETING – AGENDA #883**

DATE: Tuesday, November 19, 2013  
TIME: 6:00 p.m. Open Session  
PLACE: Oak Park High School  
Presentation Room-G9  
899 Kanan Road  
Oak Park, CA 91377

**OPEN SESSION**

**C.2.a. Approve Purchase of Mobile Computing Devices and Technology Equipment from Measure C6 Bond Fund – Amended**

*Board approval required for bond purchases*

**C.2.h. Approve Revisions to the Measure C6 Technology and Equipment Plan – Purchase of Photocopiers**

*Board approval required for bond purchases*

**C.2.i. Approve Purchase of Maintenance Equipment Authorized in Measure C6 Technology and Equipment Plan**

*Board approval required for bond purchases*

Date: November 15, 2013

Anthony W. Knight, Ed.D.  
Superintendent and Secretary to the  
Board of Education

**TO: MEMBERS, BOARD OF EDUCATION** **AMENDED**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: NOVEMBER 16, 2013**  
**SUBJECT: C.2.a. APPROVE PURCHASE OF MOBILE COMPUTING DEVICES AND TECHNOLOGY EQUIPMENT FROM MEASURE C6 BOND FUND**

ACTION

**ISSUE:** Shall the Board of Education approve the purchase of mobile computing devices and technology equipment from the Measure C6 bond fund?

**BACKGROUND:** In accordance with the District’s 2013-2016 Technology Plan, approved by the Board on June 17, 2013, and the three-year technology expenditures roadmap, approved September 17, 2013, the Technology Department is set to purchase next generation iPads for all teachers and administrators and begin deploying student learning centers of iPads (8-10 iPads per classroom). This will entail a two-step purchase, scheduled for Fall 2013 and Spring 2014, utilizing Measure C6 bond funds.

As a first step, the Technology Department is requesting Board authorization to purchase 414 of the newly released iPads (32Gb capacity for teachers, 64Gb for TechLITEs). Covers, peripherals, charging docks, software licensing, app vouchers, plus management computers (7 desktops and laptops with monitors for tech department staff and district administrators) will also be part of this order, which will cost an estimated \$360,000. Staff will trade in their older model iPads (16Gb) that were loaned to them over the summer for a next generation iPad Air after attending an after school training workshop. TechLITEs (16 total across district) will each receive a learning center of 10 iPads for student use in their classroom. Older model iPads collected from the staff will be placed into Mobile iPad Learning Karts (MiLKs) with one Kart being provisioned for each site (including keyboards) to be used for common core testing and investigating best practices in teaching and learning in a 1-to-1 environment. Additional information and detail are attached for the Board’s information.

Staff will return for authorization on Phase 2 of this project in Spring 2014.

- ALTERNATIVES:**
1. Approve the Fall 2013 purchase of mobile computing devices and technology equipment as specified above, in the amount of \$360,000, to be funded from the Measure C6 bond fund
  2. Do not approve the purchase.

**RECOMMENDATION:** Alternative No. 1

Prepared by: Enoch Kwok, Director, Educational Technology and Information  
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

## **IPAD ACQUISITION PLAN FOR FALL 2013/SPRING 2014: INFORMATION AND RATIONALE**

According to Goal 1, Objective 1.1 benchmarks spelled out in the District's 2013-16 Technology Plan:

*Year 1 Benchmark (pg. 6) "By June 2014, 100% of all teachers will have a dedicated teacher iPad to deliver instruction, **at least** 25% of elementary (K-5) classrooms will have learning centers of 6-8 iPads, and secondary classrooms (6-12) will have access to shared mobile carts of 36 iPads in a ratio of **at least** 1 mobile cart for every 20 full time teachers."*

The plan for the iPad initiative was further articulated in the Three-Year Technology Expenditures Roadmap shared with the Board at its September meeting. A copy of this document, with applicable portions highlighted, is again attached for the Board's review.

The first round of iPads we are proposing to purchase is going to focus on getting Teacher class iPads (32Gb iPad Airs) as well as outfitting all TechLITEs with their own classroom learning center of up to 10 iPads. This will be the first chance teachers get to have "their own" student centered iPads in their classroom. Up till now, the TechLITEs have been sharing a single learning center set of 10 iPads amongst the two or three TechLITEs at the site so they are not getting daily, pervasive use of iPads for their students. By deploying iPad Learning Centers to each TechLITE, they will have the ability and flexibility to design more lessons to use the iPads on an ongoing basis. We are still in the building teacher proficiency and capacity stage of deploying this new technology. There is a significantly different approach to using iPads for instruction when you just have a single Teacher iPad in the classroom, and when you have a set of 10 iPads you can cycle your students through, or have them work in teams to share.

Once the TechLITEs have had a chance to gain some experience with classroom resident iPad Learning Centers, we will broaden the base of Teachers with access to Learning Centers to non-TechLITEs, which will happen under the second round of iPad purchases for later this winter/early spring.

The types of activities the Teachers will use the Learning Center iPads for are wide open. Some will use them for accessing information (web searches), some could use them for drill and reinforcement of concepts, some will use them for simulations, some will use them for content creation and publishing. The possibilities are endless, and are only limited by the amount of time that the teachers will have to investigate the different types of learning opportunities that different apps can provide. We are still in the phase where identifying high quality and useful apps is of prime importance, and so that is one of the focuses of our monthly TechLITE meetings (both with Elementary TechLITEs and with Secondary TechLITEs, which meet on a different schedule). I already have reports of TechLITEs using iPads for Math skills reinforcement daily.

### **Round 2 iPad Purchase (Early Spring)**

In the early spring, a second larger purchase of iPads will be proposed, consisting of approximately 620 iPads, which will allow additional learning centers and MiLKs to be deployed primarily at the elementary level, but also in select secondary classrooms. As previously noted, staff will return to the Board at that time to request specific authorization with Round 2 purchases.

**TO: MEMBERS, BOARD OF EDUCATION**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: NOVEMBER 19, 2013**  
**SUBJECT: C.2.h. APPROVE REVISIONS TO THE MEASURE C6 TECHNOLOGY AND EQUIPMENT PLAN – PURCHASE OF PHOTOCOPIERS**

ACTION

**ISSUE:** Shall the Board approve revisions to the 2013 Measure C6 Technology and Equipment Plan, accelerating and authorizing the purchase of school site photocopiers?

**BACKGROUND:** At its meeting February 19, 2013, the Board approved the 2013 Measure C6 Technology and Equipment plan. Included within the plan was the purchase of site photocopiers over a three-year schedule beginning with the 2014-15 school year. However, over the first few months of the 2013-14 school year, seven copiers at five school sites, all originally purchased in 2007, have experienced extensive failure. This has resulted in substantial down time, and in one instance the equipment can no longer be maintained. This has had a significant and adverse impact on the affected sites and on classroom instruction. Accordingly, staff is requesting the Board to accelerate the purchase of these copiers from the current plan of 2014-15 to immediately in 2013-14. The total cost of the proposed purchase is \$141,273. A summary of the replacement by site and cost is attached for the Board’s review. Assuming the Board’s approval, the photocopiers will be purchased from Ricoh Americas Corporation, through its local representative, Document Systems. In order to comply with Public Contract Code bidding requirements, the Board is asked to authorize the use of the piggyback provisions of the U.S. Communities Contract #4400003732.

- ALTERNATIVES:**
1. Approve the revisions to the 2013 Measure C6 Technology and Equipment Plan, accelerating the scheduled acquisition of photocopiers from 2014-15 to 2013-14, and authorizing the purchase of six school site photocopiers, in the amount of \$141,273.
  2. Authorize the use of the piggyback provisions of the U.S. Communities Contract #4400003732 for this purchase.
  3. Do not approve the proposed technology and equipment plan revision.

**RECOMMENDATION:** Alternative Nos. 1 and 2.

Prepared by: Martin Klaus, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

EQUIPMENT SUMMARY AND LOCATION OF PROPOSED PHOTOCOPIER COPIER PURCHASE

To be purchased utilizing Ricoh Americas Corporation U.S Communities Contract #4400003732

SCHOOL	EQUIPMENT	UNIT COST	QTY	EXTENSION
Brookside Elementary School	Ricoh Pro 8100S	\$ 25,408	1	\$ 25,408
Oak Hills Elementary School	Ricoh Pro 8100S	\$ 25,408	1	\$ 25,408
Red Oak Elementary School	Ricoh 9002SP	\$ 18,196	1	\$ 18,196
Medea Creek Middle School	Ricoh Pro 8100S	\$ 25,408	1	\$ 25,408
Medea Creek Middle School	Ricoh 7502SP	\$ 12,939	2	\$ 25,878
Oak Park Independent School	Ricoh Aficio MPC 4503	\$ 11,952	1	\$ 11,952
<b>Totals</b>			<b>7</b>	<b>\$ 132,250</b>
<b>Sales Tax</b>				<b>\$ 9,0223</b>
<b>Grand Total</b>				<b>\$ 141,273</b>

**TO: MEMBERS, BOARD OF EDUCATION**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: NOVEMBER 19, 2013**  
**SUBJECT: C.2.i. APPROVE PURCHASE OF MAINTENANCE EQUIPMENT AUTHORIZED IN MEASURE C6 TECHNOLOGY AND EQUIPMENT PLAN**

ACTION

**ISSUE:** Shall the Board authorize the purchase of a new 4-wheel drive tractor for the Maintenance and Grounds Departments, previously identified in the approved 2013 Measure C6 Technology and Equipment Plan?

**BACKGROUND:** At its meeting February 19, 2013, the Board approved the 2013 Measure C6 Technology and Equipment plan. Included within the plan was the purchase of a tractor to be shared by the District's Maintenance and Grounds. This acquisition was included in the plan to replace the existing District's 30-plus year old tractor that no longer runs and cannot be repaired. District staff has obtained quotes for its replacement, ranging in price from \$37,000 to over \$60,000. The lowest quote for equipment acceptable to the District was received from Diamond A Equipment Sales, who offered a new Kubota 4-wheel drive tractor, including all necessary accessories, for \$37,900 plus sales tax. A copy of this proposal is attached for the Board's review.

In conformance with the Board-approved 2013 C6 plan, staff is requesting the Board's authorization to purchase the replacement equipment as proposed by Diamond A Equipment Sales.

**ALTERNATIVES:**

1. Approve the purchase of new Kubota 4-wheel drive tractor, including all necessary accessories, as proposed by Diamond A Equipment Sales, for \$37,900 plus sales tax.
2. Do not approve the proposed purchase.

**RECOMMENDATION:** Alternative No. 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**TO: MEMBERS, BOARD OF EDUCATION**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: NOVEMBER 19, 2013**  
**SUBJECT: C.2.i. APPROVE PURCHASE OF MAINTENANCE EQUIPMENT AUTHORIZED IN MEASURE C6 TECHNOLOGY AND EQUIPMENT PLAN**

ACTION

**ISSUE:** Shall the Board authorize the purchase of a new 4-wheel drive tractor for the Maintenance and Grounds Departments, previously identified in the approved 2013 Measure C6 Technology and Equipment Plan?

**BACKGROUND:** At its meeting February 19, 2013, the Board approved the 2013 Measure C6 Technology and Equipment plan. Included within the plan was the purchase of a tractor to be shared by the District's Maintenance and Grounds. This acquisition was included in the plan to replace the existing District's 30-plus year old tractor that no longer runs and cannot be repaired. District staff has obtained quotes for its replacement, ranging in price from \$37,000 to over \$60,000. The lowest quote for equipment acceptable to the District was received from Diamond A Equipment Sales, who offered a new Kubota 4-wheel drive tractor, including all necessary accessories, for \$37,900 plus sales tax. A copy of this proposal is attached for the Board's review.

In conformance with the Board-approved 2013 C6 plan, staff is requesting the Board's authorization to purchase the replacement equipment as proposed by Diamond A Equipment Sales.

**ALTERNATIVES:**

1. Approve the purchase of new Kubota 4-wheel drive tractor, including all necessary accessories, as proposed by Diamond A Equipment Sales, for \$37,900 plus sales tax.
2. Do not approve the proposed purchase.

**RECOMMENDATION:** Alternative No. 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

\_\_\_\_\_  
 Anthony W. Knight, Ed.D.  
 Superintendent

Board Action: On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____