

**MINUTES OF REGULAR BOARD MEETING      8-18-09      #808**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Jan Iceland, called the regular meeting to order at 5:39 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 5:40 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:20 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

**FLAG SALUTE**

Barbara Dickerson led the Pledge of Allegiance to the Flag.

**REPORT ON CLOSED SESSION**

During Closed Session held this evening the Board took no action.

**ADOPTION OF AGENDA**

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education adopted the agenda moving item C.1.j to follow Action item C.3.a. and pulling Items C.4.b through f. Motion carried 5-0.

**PUBLIC COMMENTS**

None

**REPORT FROM BOARD MEMBERS**

Board Member Marie Panec reported she attended the Construction Meeting this morning and looking at the mold abatement at Oak Hills Elementary School this afternoon. Ms. Panec feels we have a good management team and they have made decisions with cost effectiveness in mind. She was the representative to attend a county wide meeting in June where one of the issues was School Choice. Julia Brownley was in favor of more open communication between districts on this issue and spoke about how the new bill would allow for more districts to participate in School Choice. Ms. Panec also attended a conference where they discussed Title IX issues at the community colleges and they will now be looking

at high schools. She would like to ask the Board to look at our high school to see if there are any Title IX issues, not just money equality but quality of coaches and assignment of field practice time. Board Member Mary Rees thanked the management group for their work and how remarkably smooth everything seems to be going. She is delighted with how things have gone and we are ready to move on to the next level. Ms. Rees congratulated the District for looking good for the fall for students with programs available for quality instruction for all students. Board Member Cindy Vinson thanked Diane Starzak for getting the adult CERT program in place for the fall and teachers will be able to get Passport hours if they choose to attend. Hopefully in the Spring we will be able to get a teen CERT program in place. Board Member Barbara Laifman reported she attended the training at the CA Institute for Health and Longevity with the Child Nutrition employees. The food prep was very well done and there were 20-30 food service employees at the presentation. The menus were very well planned out for their nutrition value for student using our commodities. Ms. Laifman also shared a book entitled "Small Wonders" with the Board. Board Member Jan Iceland reported she went to Sacramento to attend the City, County Schools Conference and one topic was getting money decisions closer to the local level.

### **REPORT FROM SUPERINTENDENT**

Dr. Knight also thanked the Construction team. He has been so impressed with the work done over the summer. Dr. Knight stated he was so glad the roofs have been done at Red Oak, Oak Hills and Medea Creek. The parking lot at Oak Park High has been done to also be environmentally friendly and all the projects have come in on time.

Dr. Knight is pleased to announce a partnership with the California Health & Longevity Institute and Four Seasons Westlake. He is very excited about improving lunches for students without giving up anything in our Wellness Policy and using our commodities. Our Technology Department has been working hard over the summer too. Jane has been having training sessions all summer long and teachers have been taking advantage of them. Smart Boards are being installed in the new 21<sup>st</sup> Century Classrooms and new MACs are being distributed.

### **Measure R Construction Update**

Barnhart Representatives reported on their progress. The Master Plan is in the process of being updated with input from the schools and will be presented to the Board in September. The Oak Park High School parking lot will have a new traffic flow to drop off students that will hopefully alleviate traffic at Kanan and Doubletree. The roofing projects are complete and should help keep energy costs down.

### **State Budget Update**

Martin Klauss advised the Board the he will attend a County meeting next week for further information but so far from everything that has come from CSBA and School Services the adopted budget from June appears to be on target with the budget the Governor signed in July.

### **Update on Assessed Property Value**

Martin Klauss spoke to Tim Carty who reported that 2009-2010 the assessed value is down .5%. We estimated that it would be 0% so .5% is really not too bad.

### **Proposed Business Office Banking and Receipting Procedures**

Martin Klauss introduced Marie Holm, Certified Fraud Examiner from our auditing firm, Vavrinek, Trine, Day & Co. who had been brought in to investigate a loss the District had discovered. She reported the work she had been doing over the last few weeks. Martin shared with the Board the new procedures that were being instituted throughout the District to bring money to the D.O. and then to make bank deposits from the D.O. The Board made some suggestions for changes to the language in the procedures.

### **C.1. CONSENT AGENDA**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting June 9, 2009 and Special Closed Session and Board Meeting June 19, 2009
- b. Public Employee/Employment Changes 01CL2032-01CL2083 & 01CE04334–01CE04560
- c. Approve Purchase Orders – June 1 – July 31, 2009
- d. Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – September 11-13, 2009
- e. Approve Quarterly Report on Williams Uniform Complaints – July 2009
- f. Ratify Overnight Trip for Oak Park High School Cross Country Team – August 15-20, 2009
- g. Approve Acceptance of Donations
- h. Approve Annual Certification of Signatures for 2009-2010 School Year
- i. Approve Notice of Completion, Bid #09-01, Resurfacing of Tennis Courts

### **ACTION**

#### **2. BOARD**

**a. Approve Proposed Board Meeting Schedule for the 2009-10 School Year**

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the proposed Board Meeting Schedule for 2009-2010 School Year except changing May 26 to May 25, 2010. Motion carried 5-0.

**b. Approve 2009-2010 Moral Imperatives, Goals and Action Plans**

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the 2009-2010 Moral Imperatives, Goals and Action Plans as amended. Motion carried 5-0.

#### **3. HUMAN RESOURCES**

**a. Approve Reemployment from Resolution #09-12 Implementing Certificated Layoffs**

On motion of Mary Rees, seconded by Marie Panec, the Board of Education approved Reemployment from Resolution #09-12 Implementing Certificated Layoffs. Motion carried 5-0.

**b. Approve Declaration of Need for 2009-2010 Denoting Potential Need for Use of Emergency Credentials**

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Declaration of Need for 2009-2010 Denoting Potential Need for Use of Emergency Credentials. Motion carried 5-0.

#### **4. BUSINESS SERVICES**

**a. Approve 2009-10 Employee Health Benefit Plans**

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the 2009-2010 Employee Health Benefit Plans. Motion carried 4 Ayes: Iceland, Laifman, Panec, Rees; 1 No: Vinson.

**g. Approve Resolution #09-19 Authorizing Emergency Repairs at Oak Hills Elementary School**

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Resolution #09-19 Authorizing Emergency Repairs at Oak Hills Elementary School. Motion carried 5-0.

**h. Approve Amendment to Measure C6 Technology and Equipment Plan – Purchase of Computer on Wheels Unit for Medea Creek Middle School**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the amendment to Measure C6 Technology and Equipment Plan – Purchase of Computer on Wheels Unit for Medea Creek Middle School. Motion carried 5-0.

**5. BOARD POLICIES**

**a. Approve Amendment of Board Policy 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction**

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education tabled the Amendment of Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction. Motion carried 5-0.

**VII. INFORMATION ITEMS**

1. Traffic Recommendations – Oak Park MAC
2. Pavilion Update
3. District Committee Board Assignments

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at 10:05 p.m.

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Date

President of the Board

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Date

Clerk or Secretary of the Board